



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

## Legislation Details

<b>File #:</b>	23-1311	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Job Description	<b>Status:</b>		Passed	
<b>File created:</b>	3/6/2023	<b>In control:</b>		Town Council	
<b>On agenda:</b>	3/22/2023	<b>Final action:</b>		3/22/2023	
<b>Title:</b>	MOTION to approve a revised job description for Administrative Assistant - Library as presented in the draft dated February 15, 2023.				
<b>Attachments:</b>	1. 2023.02 Library Administrative Assistant-2023-02-15.pdf, 2. Library Secretary-Technical Services Assistant 12-2017.pdf				

Date	Ver.	Action By	Action	Result
3/22/2023	1	Town Council	Approved and so declared	Pass
3/8/2023	1	Administration Committee	Recommended for Approval	Pass