



Chairman  
Charles Duzy

# TOWN OF LEDYARD

## Housing Authority

### Meeting Minutes - Final

60 Kings Highway  
Kings Corner Manor  
Gales Ferry, Connecticut 06335

#### Regular Meeting

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**Monday, October 3, 2022**

**7:00 PM**

**Kings Corner Manor**

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#### **I. CALL TO ORDER**

Meeting was called to order at 6:58 PM by Charles Duzy

#### **II. ROLL CALL**

**Present** Board Member Dayna Waterhouse  
Board Member Hilary Evans  
Board Member Paula Crocker  
Chair Charles Duzy

**Excused** Board Member Thomas Cassabria

In addition the following were also present:

Colleen Lauer - Executive Director  
Mary McGrattan - Town Council Liason  
Tenants Present/Apartment 16, 24, 4, 14

#### **III. OPENING AND CLOSING FLOOR TO TENANTS**

None

#### **IV. BOARD MEMBER COMMENTS**

None

#### **V. REPORTS**

##### **1. Motion to accept the Payments of Bills and Financial Report**

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Charles Duzy

**SECONDER:** Hilary Evans

**AYE** 4 Waterhouse Evans Crocker Duzy

**EXCUSED** 1 Cassabria

##### **2. Reports of the Executive Director**

- Smoke Detectors have been reviewed. Reminder to keep everything off of heaters
- Medicare Information Session tomorrow at 10:00 am in the community Room
- Senior Center lunches/events 10/5 10-12 flu shots
- Linda will be making a tomato pasta casserole please bring a plate to the community room at 5:30
- New maintenance man Frank is doing an awesome job and is working out well. He has done much work on the path

3. Reports of the Chairman

None

**VI. APPROVAL OF MINUTES**

1. MOTION to approve the Regular Meeting Minutes of August 2022

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Charles Duzy

**SECONDER:** Hilary Evans

**AYE** 4 Waterhouse Evans Crocker Duzy

**EXCUSED** 1 Cassabria

**VII. OLD BUSINESS**

1. CDBG Small Cities Grant

- Small cities grant - Mayor signed the final paper, on target to close this week. Please have all renovation questions in box by noon on 10/17/22
- Will be scheduling the tenant meeting 10/17 - 10/28

**RESULT:** CONTINUE

2. Any Old Business to come before the Board

None

**VIII. NEW BUSINESS**

1. Suggestion Box

None

**RESULT:** CONTINUE

2. Motion to accept 2020 and 2021 audit reports prepared by Hoyt, Filippetti & Malaghan LLC

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Charles Duzy

**SECONDER:** Dayna Waterhouse

**AYE** 4 Waterhouse Evans Crocker Duzy

**EXCUSED** 1 Cassabria

3. Any New Business to come before the Board  
None

**IX. TENANT REPRESENTATIVE COMMENTS**

- Please have all questions on paper so that they can be answered
- If you have a question once work has started bring them to Colleen and not the contractor or workers

**X. ADJOURNMENT**

Mr. Duzy moved the meeting be adjourned, seconded by Ms.Evans

The meeting adjourned at 7:26p.m.

VOTE: 4 - 0 Approved and so declared

Respectively Submitted,

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Chairman Duzy  
Ledyard Housing Authority

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.