



TOWN OF LEDYARD

Library Commission

Meeting Minutes - Draft Minutes

Bill Library
718 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Gales Ferry Library
18 Hurlbutt Road
Gales Ferry, Connecticut 06335

Chair
John Bolduc

Regular Meeting

Monday, August 18, 2025

7:00 PM

Bill Library

I. CALL TO ORDER

The Meeting was called to order by Chair Bolduc at 7:00p.m.

II. ROLL CALL

Present Chairperson John Bolduc
Recording Secretary Ellin Grenger
Commissioner Barbara Candler
Treasurer Ralph Hightower
Commissioner Elizabeth Rumery
Vice Chair Rolf Racich
Commissioner Cynthia Wright
Commissioner Wendy Hellekson

Excused Commissioner Peter Diette

In addition, the following were present:
Ambrosia Lavallee, Library Director
Carmen Garcia, Town Council Liasion

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Ambrosia Lavallee,
Library Director
Carmen Garcia,
Town Council Liasion

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None

IV. PRESENTATIONS / INFORMATIONAL ITEMS

None

V. MEMBER COMMENTS

Committee Member Wendy Hellekson informed us that the Preston Town Library is looking for a librarian

VI. REPORTS**1. Treasurer's Report**

Treasurer's Report

Because there was no activity in July for any account there was no Treasurer's Report.

2. Director's Report

Director's Report

Ms.Lavallee presented the Director's report

Library news:

1. Staffing Updates

- Stephanie Akers has resigned from her position as Library Associate due to health reasons.
- Amanda Marcelynas, a Ledyard community member and library patron, will begin training as a new Library Associate on August 13.
- Sarah Desormier will return to the Ledyard Library as a substitute-only staff member.

2. Legislative Compliance – Bill No. 1271

- Requires updates to the Collection Development & Maintenance Policy, Library Display & Program Policy, and Materials Review & Reconsideration Policy by Oct 1, 2025.
- Drafts are underway, with updates to the Collection Development and Materials Review policies already completed.

3. Programming and Events

- Summer Reading had 330 registrations and 2,300+ adventures logged.
- Fall programs planned include:
 - o Bookbinding workshop
 - o Victorian tea event
 - o “Dying to meet you” Funeral home presentation

4. Collection Development & Weeding

- Transitioning primary book ordering to Ingram to address B&T vendor delays; staff feedback mostly positive, final assessment pending.
- Nonfiction weeding underway at both branches

5. Social Media

- Drue has significantly improved social media presence, contributing to increased program attendance.
- Assistant librarians note patrons have mentioned they learned about recent events via Drue’s cross-posting on community pages.

6. Annual Report

- Preparation progressing steadily.

7. Building

- Public works ripped out the weeds from the side of Bill, and planted Wild Flower seeds.

MOTION: To lower the number of monthly Hoopla checkouts from 4 to 3.

Moved by John Bolduc seconded by Rolf Racich.

VOTE: 8-0-0 Approved and so declared.

3. Motion: To disband consortium working group

RESULT: APPROVED AND SO DECLARED

MOVER: John Bolduc

SECONDER: Rolf Racich

AYE 8 Bolduc Grenger Candler Hightower Rumery Racich Wright Hellekson

EXCUSED 1 Diette

4. Investment Working Group

Investment Working Group

Sal Tocco from Janney reviewed the performance of the Bill Association accounts for the second quarter 2025. He discussed the managers of each account and the top holdings for each account. While the Russell 1000 Value was up 4.89% year to date the combined Janney Funds were up 6.28%. The Working Group is satisfied with the results.

5. Consortium Working Group

Consortium Working Group

RESULT: APPROVED AND SO DECLARED

MOVER: Rolf Racich

SECONDER: Ralph Hightower

AYE 8 Bolduc Grenger Candler Hightower Rumery Racich Wright Hellekson

EXCUSED 1 Diette

6. Friends of the Ledyard Library

Friends of the Ledyard Library

7. Wendy provided an update but no formal report read at this time.

Wendy provided an update but no formal report read at this time.

VII. APPROVAL OF MINUTES

1. MOTION to approve the library commission regular meeting minutes of June 16, 2025

Approval of meeting minutes

RESULT: APPROVED AND SO DECLARED

MOVER: Ralph Hightower

SECONDER: Elizabeth Rumery

AYE 7 Bolduc Grenger Candler Rumery Racich Wright Hellekson

EXCUSED 1 Diette

ABSTAIN 1 Hightower

VIII. OLD BUSINESS

NONE

1. Any old business proper to come before the Commission.

Any old business proper to come before the Commission.

NONE

IX. NEW BUSINESS

1. Any new business proper to come before the Commission.

Any new business proper to come before the Commission.

Motion to update the Donations and Gift Policy

RESULT: APPROVED AND SO DECLARED

MOVER: Ralph Hightower

SECONDER: Rolf Racich

AYE 8 Bolduc Grenger Candler Hightower Rumery Racich Wright Hellekson

EXCUSED 1 Diette

X. NEXT MEETING

Next Commission to be held September 15, 2025 at 7:00pm, at the Gales Ferry Library

XI. ADJOURNMENT

Motion to Adjourn.

The Meeting Adjourned at 7:38p.m.

A motion was made by Commissioner Wright, seconded by Commissioner Hellekson, that this was Approved and so declared.. The motion carried by the following vote:

RESULT: APPROVED AND SO DECLARED

MOVER: Cynthia Wright

SECONDER: Wendy Hellekson

AYE 8 Bolduc Grenger Candler Hightower Rumery Racich Wright Hellekson

EXCUSED 1 Diette

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.