



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
council@ledyardct.org

## Town Council ~ AGENDA ~

Chairman Kevin J.  
Dombrowski

Regular Meeting

Wednesday, October 11, 2023

7:00 PM

Town Hall Council Chambers

**In-Person: Council Chambers Town Hall Annex**

**Remote: Information noted below:**

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://us06web.zoom.us/j/86330517674?pwd=ZGRRqk8t56BjSZBznt4hrZ5d081s7A.1>**

**Audio Only: Telephone: +1 646 558 8656; Meeting ID: 863 3051 7674; Passcode: 345480**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PRESENTATIONS
- V. RESIDENT & PROPERTY OWNERS (COMMENTS LIMITED TO THREE (3) MINUTES)
- VI. COMMITTEE COMMISSION AND BOARD REPORTS
- VII. COMMENTS OF TOWN COUNCILORS
- VIII. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the following:

- Public Hearing Minutes of Special 27, 2023
- Regular Meeting Minutes of Special 27, 2023

**Attachments:** [PUB HEAR-MIN-2023-09-27-SELL 332 COL LED HYW-ORD-FIRST RESPONDERS-ORD HANDICAP VEHICLES-ORD CANCELL NURSING BOARD-ORD-BLIGHT \(REV 2\) .pdf](#)  
[TC-MIN-2023-09-27.pdf](#)

- IX. COMMUNICATIONS

Communications List - October 11, 2023

**Attachments:** [C-LIST-2023-10-11.pdf](#)  
[Action Ltr WPCA meeting 2023-09-26.pdf](#)  
[Re Appointment Endorsment-Board of Asessment](#)  
[Appeals-2023-10-02.pdf](#)  
[Re Appointment Endorsment-Library](#)  
[Commission-DTC-RTC-2023-10-02.pdf](#)  
[Schools Improvment Projects - Middle School - Gales Ferry School-](#)  
[Hosey email-2023-10-04.pdf](#)  
[Youth Football-Cruz-Glacken-Ledyard Youth](#)  
[Football-e-mail2023-10-10.pdf](#)  
[Kings Corner Manor-Sonn Unresolved Issues -email dated](#)  
[2023-10-09.pdf](#)  
[ACTION LTR-TOWN COUNCIL MTG-2023-09-27.pdf](#)  
[Appt ltr-Cobb -Planning & Zoning2023-09-28.pdf](#)  
[Appt ltr-DeBrodt- Inland Wetland & Watear Courses-2023-09-28.pdf](#)  
[Appt ltr-Garstka-Agricultural Commission -2023-09-28.pdf](#)  
[Appt ltr-Holmberg-Agricultural Commission -2023-09-28.pdf](#)  
[Appt ltr-Maugle- Inland Wetland & Watear Courses-2023-09-28.pdf](#)  
[Appt ltr-S Martic-Beautification Cmt-2023-09-28.pdf](#)  
[Appt ltr-St Vil -Inland Wetland & Water Courses-2023-09-28.pdf](#)  
[Appt ltr-St Vil -Planning & Zoning-2023-09-28.pdf](#)  
[Appt ltr-Thorne-Agricultural Commission -2023-09-28.pdf](#)  
[Appt ltr-Whitescarve -Planning & Zoning2023-09-28.pdf](#)  
[Appt ltr-Whitescarver -Planning & Zoning-2023-09-28.pdf](#)  
[Opioid Settlement Funding-Ledyard Prevetion Coalition-Town](#)  
[Council Approved Revised Proposal-2023-09-28pdf.pdf](#)

## X. REFERALS

## XI. COUNCIL SUB COMMITTEE, LIAISON REPORTS

1. Administration Committee
2. Community Relations Committee
3. Finance Committee
4. Land Use/Planning/Public Works Committee
5. Liaison Reports

## XII. REPORT OF THE MAYOR

## XIII. OLD BUSINESS

## XIV. NEW BUSINESS

CONSENT CALENDAR

- \*1. MOTION to approve appropriations from the receipt of sales of vehicles and equipment

through GovDeals in the total amount of \$23,820.61 as follows:

- \$415.00 to Sawmill Donations Account #20810201-54202-24202
  - \$13,351.00 to the Police Vehicles CNR Account #21020101-57510
  - \$885.00 to the Public Works Light Equipment CNR Account #21040101-57314
  - \$1,609.00 to the Board of Education Reserve Fund CNR Account #21070101-58250;
- and
- \$7,560.61 to the Board of Education Ag-Science CNR Account #21070101-58261

**Attachments:** [Sold Asset Report GovDeals Summer 2023.xlsx](#)

- \*2. MOTION to approve two tax refunds in the combined total amount of \$19,287.46 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.

Good Essen - Foxwoods LLC     \$5,882.69  
 Good Essen - Foxwoods LLC     \$13,404.77

**Attachments:** [GOOD ESSEN \\$5,882.69](#)  
[GOOD ESSEN \\$13,404.77](#)

#### Administration Committee

- \*3. MOTION to adopt a proposed "An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance" as contained in the draft dated July 17, 2023.

**Attachments:** [ORD-GOOD SEMARTAN LAW-2023-07-19-DRAFT.docx](#)  
[Good Samaritan Law-CGS- 52-557b-Chapter 925-docx.docx](#)  
[Good Samaritan Protection -Police-Legislative Research Report-2019-09-07 ..pdf](#)  
[Ordinance-Good Samaritan-Chief Rich-email-2023-08-03.pdf](#)

- \*4. MOTION to adopt a proposed "An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles" as contained in draft dated July 31, 2023.

**Attachments:** [ORD-TAX EXEMPITON-HANDICAP ACCESSIBLE VEHICLES-2023-08-23.docx](#)  
[Sec 12-81-c-Handicap Vehicle Tax Exemption.doc](#)  
[Assesor Form-Tax Exemption-Handicap Vehicles-DRAFT-2023-07-31.docx](#)  
[Ordinance- Handicap Accessible Vehicle Property Tax Exemption- Tax Impact-Tax Assessor email-2023-08-04.pdf](#)

- \*5. MOTION to adopt proposed amendments to Ordinance #300-012 (rev. 2) "An Ordinance Concerning Blight and Public Nuisance for the Town of Ledyard" as presented in the draft dated August 14, 2023.

**Attachments:** [to Ordinance #300-012 \(rev. 2\) "An Ordinance Concerning Blight and Public Nuisance-DRAFT-2023-08--14](#)

- \*6. MOTION to adopt Ordinance #500-005 (rev. 1) An Ordinance Rescinding "An Ordinance Establishing a Nursing Service Board " as contained in the draft dated July 31, 2023.

**Attachments:** [ORDINANCE-RESINDING-ORD-#500-005- NURSING BOARD-2023-05-01-.doc](#)  
[Disband Nursing Board Letters 2023-07-19.pdf](#)

3. Finance Committee

7. MOTION to authorize overspending Account #10110209-55245 (Insurance Deductible) through June 30, 2024.

**Attachments:** [CIRMA LAP Renewal 2023\\_2024](#)  
[CIRMA Claim A30230 Repair Estimate 9.14.2923](#)  
[CIRMA Reimbursable Deductible monthly statement](#)  
[10110209 Insurance Deductible](#)

4. Land Use/Planning/Public Works Committee

8. MOTION to extend Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties for one-year in accordance with provisions in Ordinance#100-018 (rev. 1) "An Ordinance Providing Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties".

**Attachments:** [ORD-#100-018 \(REV 1\)-ARCHERY HUNTING TOWN OWNED PROPERTY-2021-04-28.docx](#)  
[ORD-#100-018 \(rev 1\)-APPENDIX - ARCHERY HUNTING TOWN OWNED PROPERTY-2021-04-28.docx](#)

General Business

MOTION to set a Hybrid (In-Person & Video Conference) Public Hearing date on December 13, 2023 at 6:30 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, to discuss and receive comments regarding the Fiscal Year 2020 Community Development Block Grant program.

**Attachments:** [LHA Kings Corner Project Summary2020-02-10.doc](#)  
[HUD Ltr-2022-10-11-Kings Corner Manor-Award Grant \\$1,608,827.pdf](#)  
[Mayor ltr -2020-10-26-Small Cities Grant Application-Kings Corner Manor Senior Housing.pdf](#)  
[003-2022-Nov 9- RESTATE RESOLUTION-KINGS CORNER MANOR SENIOR HOUSING-INCREASE GRANT AMOUNT \\$1,608,827-2022-11-09.pdf](#)  
[TC-MIN-2020-03-11.pdf](#)  
[PUBLIC HEAR-MIN-2020-03-11-CDGB Grant-Housing Authority.pdf](#)

9. Discuss Work Session Items as time permits.

## XV. ADJOURNMENT

**DISCLAIMER:**

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2158

**Agenda Date:** 10/11/2023

**Agenda #:**

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## MINUTES

### **Minutes:**

MOTION to approve the following:

- Public Hearing Minutes of Special 27, 2023
- Regular Meeting Minutes of Special 27, 2023



**TOWN OF LEDYARD**  
CONNECTICUT  
TOWN COUNCIL

Chairman Kevin J. Dombrowski

MINUTES  
PUBLIC HEARING  
LEDYARD TOWN COUNCIL  
COUNCIL CHAMBERS - ANNEX BUILDING  
HYBRID FORMAT

PUBLIC HEARING MINUTES

6:00 PM, SEPTEMBER 27, 2023

- I. CALL TO ORDER – Chairman Dombrowski called to order the Public Hearing at 6:00 p.m. for the following: The sale of the town-owned residential property located at 332 Colonel Ledyard Highway to Leonard D. Sherman for Two Hundred and Eighty Thousand Dollars (\$280,000); in accordance with CGS 07-163e; (2) Proposed “*An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance*” as contained in the draft dated July 31, 2023; (3) Proposed “*An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles in the Town of Ledyard*” as contained in the draft dated August 23, 2023; (4) Ordinance #500-005 (rev. 1) “*An Ordinance Rescinding “An Ordinance Establishing a Nursing Service Board*” as contained in the draft dated July 31, 2023; (5) Proposed Amendments to Ordinance #300-012 (rev. 2) “*An Ordinance Concerning Blight and Public Nuisance for the Town of Ledyard*” as presented in the draft dated August 14, 2023.
- II. PLEDGE OF ALLEGIANCE
- III. PROCEDURE OF THE PUBLIC HEARING

Chairman Dombrowski welcomed all to the Hybrid Meeting. He stated for the members of the Town Council and the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

Chairman Dombrowski explained because there were five separate items on tonight’s Public Hearing that they would present all of the items first; and then hear public comments.

- IV. CALL OF THE PUBLIC HEARING

The following call of the Public Hearing was read by Town Council Administrative Assistant Roxanne M. Maher:

**LEGAL NOTICE**  
**TOWN OF LEDYARD**

**NOTICE OF PUBLIC HEARING**

The Ledyard Town Council will conduct a Hybrid Format (In-Person and Video Conference) Public Hearing on Wednesday, September 27, 2023, at 6:00 p.m. to receive comment on the following:

- (1) The sale of the town-owned residential property located at 332 Colonel Ledyard Highway to Leonard D. Sherman for Two Hundred and Eighty Thousand Dollars (\$280,000); in accordance with CGS 07-163e.
- (2) Proposed “*An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance*” as contained in the draft dated July 31, 2023.
- (3) Proposed “*An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles in the Town of Ledyard*” as contained in the draft dated August 23, 2023.

- (4) Ordinance #500-005 (rev. 1) “*An Ordinance Rescinding “An Ordinance Establishing a Nursing Service Board “* as contained in the draft dated July 31, 2023.
- (5) Proposed Amendments to Ordinance #300-012 (rev. 2) “*An Ordinance Concerning Blight and Public Nuisance for the Town of Ledyard”* as presented in the draft dated August 14, 2023.

Please join the Public Hearing in-person or remotely as follows:

In-person attendance will be at the  
Council Chambers, Town Hall Annex Building  
741 Colonel Ledyard Highway, Ledyard, Connecticut

Join the video conference meeting from your computer, tablet, or smartphone at:  
<https://us06web.zoom.us/j/86514673019?pwd=Tjh6bktObkM4cVh6VTN4VXhwaFFEQ09>  
or by audio only dial: +1 646 558 8656 Meeting ID: 865 1467 3019; Passcode: 682391

At this hearing interested persons may appear and be heard and written communications will be accepted at [towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org).

A vote regarding the sale of 332 Colonel Ledyard Highway will be held at a Special Town Meeting scheduled for September 27, 2023 at 6:30 p.m.

Dated at Ledyard, Connecticut this 14<sup>th</sup> day of September, 2023.

For the Ledyard Town Council  
s/s Kevin J. Dombrowski, Chairman

PLEASE PUBLISH: September 14, 2023 & September 19, 2023

#### IV. PRESENTATIONS

***(1) The sale of the town-owned residential property located at 332 Colonel Ledyard Highway to Leonard D. Sherman for Two Hundred and Eighty Thousand Dollars (\$280,000); in accordance with CGS 07-163e.***

Councilor Saums explained 332 Colonel Ledyard Highway was part of a larger property explaining in 2007 a Developer purchased the 96 ± acre Founders Preserve Property along with 332 Colonel Ledyard Highway and some other small adjacent properties. He stated in working to make a residential sub-division the Developer changed the original boundary lines, which put the detached garage that belonged to the house at 332 Colonel Ledyard Highway into the Founders Preserve property. However, he stated the Developer never moved forward with the planned sub-division; and because the Developer did not pay the taxes on the properties, which was about \$277,000, the Town foreclosed on the properties. He also stated because there was a title issue when the town acquired 332 Colonel Ledyard Highway property thru a foreclosure, the town could not sell property at that time, and has been renting-out the home out of necessity for nearly five years. He stated Avalonia Land Conservancy paid for the A2 Survey of the property, which resolved the title issue and so the town was now selling property.

Councilor Saums went on to explain at a Special Town Meeting held on October 28, 2020 the Townspeople voted to transfer the 96 ± acre Founders Preserve property to Avalonia Land Conservancy. However, he stated with the new boundary lines that the Developer made for his planned subdivision that Founders Preserve was landlocked and could not be accessed. He stated since 2020 the property boundary lines have been corrected/restored, to the original boundary lines, so the detached garage was now back and within the boundaries of the 332 Colonel Ledyard Highway, enabling the Town to now sell the residential property for \$280,000 and recover the back taxes owed to the town.

Chairman Dombrowski announced that a vote regarding the sale of 332 Colonel Ledyard Highway would be held at a Special Town Meeting scheduled for later this evening (September 27, 2023 at 6:30 p.m. )

***(2) Proposed “An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance” as contained in the draft dated July 31, 2023.***

Councilor Ingalls introduced the proposed new Ordinance titled “*An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance*” explaining that there have been some incidents where the Town received a bill for damages related to a first responder breaching the door of a home in responding to an Emergency 911 Call.

Councilor Ingalls went on to note an incident in which the Police Department responded to an Emergency 911Call for a drug overdose. She stated when the Police arrived at the resident’s home their vehicle was in the driveway, and the house was locked. She stated the Police looked into the house and being concerned for the wellness of the individual; they breached the door. However, she stated as it turned out, the individual was not in the home, because the friend, who had made the 911-Call had already come and took the individual to the emergency room. However, she stated when the Police arrived at the home they did not know this, noting that the individual could have been unconscious and laying on the floor; and she noted time was of the essence in responding to an emergency call.

Councilor Ingalls noted Connecticut General Statutes 52-557(b) “Good Samaritan Law” exempted non-profits and first responders from liability in responding to and in providing emergency assistance. She stated the new proposed Ordinance cited CGS 52-557(b) and was consistent with the language provided in the Connecticut Good Samaritan Law. She stated by town adopting the proposed Ordinance that they were bringing this law to public’s attention.

DRAFT: 7/19/2023

Ordinance #

AN ORDINANCE  
CONCERNING LIABILITY PERTAINING TO  
FIRST RESPONDERS PROVIDING  
EMERGENCY ASSISTANCE

Be it ordained by the Town Council of the Town of Ledyard: “*An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance*” is hereby enacted.

Section 1: Authority

Pursuant to provisions of Connecticut General Statutes 52-557(b) “Good Samaritan Law”.

Section 2. Exempt from Liability

The Good Samaritan Law exempts the Town of Ledyard from liability; and its agents from liability, including paid and volunteer firefighters, police officers, emergency medical services personnel in providing emergency services to people in need.

This includes protection from civil liability for damages as a result of forcible entry believing that a person inside is in need of assistance or first aide.

Section 3 . Severability.

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 4. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski,-Chairman



Approved / Disapproved on: \_\_\_\_\_

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

Effective Date:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

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**Background:** There has been some incidents for which the Town received a bill for damages due to the breaching of a home in responding to an Emergency 911 Call and concern for the wellness of the individual and concern that the individual could have been unconscious and laying on the floor.

In accordance with the “*Good Samaritan Law*” the town decided to adopt an Ordinance to clearly state that the town as a non-profit and their agents were exempt from liabilities.

**(3) Proposed “An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles in the Town of Ledyard” as contained in the draft dated August 23, 2023.**

Councilor Ingalls introduced the new proposed “*An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles*”, noting that the Ordinance was drafted in response to a resident’s July 26, 2023 request asking that the Town Council consider adopting an Ordinance to provide a tax exemption for Modified Handicapped Accessible Vans in accordance with Connecticut State Statutes 12-81c.

Councilor Ingalls went on to state the resident who brought the available tax abatement to the Town Council’s attention was purchasing a Modified Handicapped Accessible Van which cost about \$90,000 to transport a family member. She noted that Tax Assessor Adrianna Hedwall reported that the loss of tax revenue for this type of vehicle would be about \$2,000. She stated residents could apply anytime during the year, but to receive the tax exemption for the next tax cycle year that Applications must be submitted no later than October 1<sup>st</sup>. She concluded by noting that the resident would not be required to annually reapply.

Councilor Saums stated this tax relief program was not for vehicles that had a “Handicap Sticker”. He stated this tax relief program was for vehicles that have been modified for person’s disability, explaining that some vehicles had lifts for wheelchair access, or a ramp that slides out; etc.

DRAFT: 8/23/2023

Ordinance #200 - \_\_\_\_\_

AN ORDINANCE  
ESTABLISHING TAX RELIEF FOR  
CERTAIN MODIFIED HANDICAP ACCESSIBLE VEHICLES  
IN THE TOWN OF LEDYARD

Be it ordained by the Town Council of the Town of Ledyard: “*An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles in the Town of Ledyard*” is hereby enacted.

Section 1: Authority

Pursuant to provisions of Chapter 203 of the Connecticut General Statutes § 12-81c “Municipal option to exempt certain motor vehicles”.

Section 2: Purpose

Individuals who have permanent legal residence in the town defined as those who occupy that property as their principal residence at least 183 days of each year, and who

individually or jointly own a motor vehicle for the use of a disabled person as described herein, may receive a town tax exemption on the amount of taxes assessed on said motor vehicle provided that the requirements of this Ordinance are met.

## Section 2: Definitions

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

- (a) Adaptive Control Devices: Includes, but shall not be limited to, any mechanical or electrical devices added to a standard motor vehicle to enable an individual with mobility restrictions to control the accelerator, foot brake, turn signals, dimmer switch, steering wheel and/or parking brake.
- (b) Motor Vehicle: A vehicle that has been altered, reconfigured or has undergone mechanical or structural changes that permit a person with a disability to safely drive such vehicle or ride as a passenger therein. Motor Vehicle shall include, but shall be limited to, vehicles equipped with hand controls, hoists, lifts and other adaptive control devices.

## Section 3: Eligibility

Any individual who is a resident with disabilities or parent or guardian of a person with disabilities and owns a motor vehicle described herein shall be eligible for exemption of the personal property taxes for one said motor vehicle.

## Section 4: Exemption

The town hereby ordains, pursuant to Connecticut General Statute § 12-81c, that an exemption from personal property taxation for the following:

- (a) Any ambulance-type motor vehicle that is used exclusively for the purpose of transporting any medically incapacitated individual, except for any such vehicle used to transport any such individual for profit; and
- (b) Any property owned by nonprofit ambulance company; and
- (c) Any motor vehicle owned by a person with disabilities or owned by the spouse, parent or guardian of such person, which vehicle is equipped for purposes of adapting its use to the disability of such person.

## Section 5: Application

Applications for benefits under this program shall:

- (a) Be made on forms provided by the Assessor Office of the town; and
- (b) Be filed with the Assessor's Office of the town by October 1<sup>st</sup> to obtain a tax exemption for the next fiscal year.
- (c) This program shall be applicable to the assessment year commencing with the grand list of October 1, 2023 and thereafter until modified or repealed.

## Section 6: Severability.

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

## Section 7: Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski,-Chairman

Approved / Disapproved on: \_\_\_\_\_

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

Effective Date:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

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**Background:** This Ordinance was enacted in response to a resident’s appeal for relief from personal property tax for Modified Handicap Accessible Vehicles that complied with and was in accordance with Connecticut General Statutes § 12-81c “*Municipal option to exempt certain motor vehicles*”.

**(4) Ordinance #500-005 (rev. 1) “An Ordinance Rescinding “An Ordinance Establishing a Nursing Service Board “as contained in the draft dated July 31, 2023.**

Councilor Ingalls stated the Fiscal Year 2023/2024 Budget did not provide funding to support the Ledyard Visiting Nurses Association (LVNA). She explained the proposed “An Ordinance Rescinding “An Ordinance Establishing a Nursing Service Board” was an administrative action to cancel the Ordinance that established the Nursing Board.

DRAFT: 7/31/2023

Ordinance #500-005 (rev. 1)

AN ORDINANCE RESCINDING  
"AN ORDINANCE ESTABLISHING A NURSING BOARD  
FOR THE TOWN OF LEDYARD"

Be it ordained by the Town Council of the Town of Ledyard:

Section 1: Statement

The Ordinance # 500-005 entitled "An Ordinance Establishing a Nursing Service Board" amended and adopted by the Town Council on September 25, 2019 is hereby rescinded.

Adopted by the Ledyard Town Council on : \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

Approved/Disapproved on \_\_\_\_\_

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

Effective Date:

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**Revisions:** Ordinance #76 “*Ordinance Establishing a Public Health Nursing Service Board of the Town of Ledyard*” Adopted December 11, 1980; #76 “*Ordinance Amending an Ordinance Establishing a Public Health Nursing Service Board of the Town of Ledyard*” Amended and Adopted June 8, 1983; Ordinance #76 Amended and Adopted August 11, 1999; Ordinance #76 Amended and Adopted August 11, 2004; Ordinance #117 *Ordinance Amending an Ordinance Establishing a Public Health Nursing Service*

*Board of the Town of Ledyard*” Adopted: February 27, 2008; Effective: March 21, 2008. Amended, Adopted and Renumbered by the Town Council on: September 25, 2019.

**History:**

The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance #117 to Ordinance #500-005.

2019: Section 2 added language regarding member attendance relative to being considered resigned; Section 7 “Severability: language updated for consistency with town ordinances. Added Section 8 “Effective Date” to be consistent with town ordinances. Removed Section 8 “Cancellation of Previous Ordinances” – Per Town Attorney the “Revisions” and “History” paragraph indicates that the previous ordinance has been updated and replaced.

2023: The Fiscal Year 2023/2024 Budget did not provide funding to support the Ledyard Visiting Nurses Association (LVNA). During the past decade the Ledyard Visiting Nurses Association (LVNA) was not sustaining their operational costs, as large healthcare organizations began to dominate the home healthcare market. This shortfall in LVNA revenues had fallen to the taxpayers, with the hope that this revenue slide would reverse itself, to no avail. On June 30, 2023, after 75 years of service to our community the Ledyard Visiting Nurses Association (LVNA) closed its doors.

(5) ***Proposed Amendments to Ordinance #300-012 (rev. 2) “An Ordinance Concerning Blight and Public Nuisance for the Town of Ledyard” as presented in the draft dated August 14, 2023.***

Councilor Ingalls stated in reviewing Ordinance #300-012 (rev.1) “*Town of Ledyard Blight Ordinance*” it was noticed that a few of the section references that pointed to other areas of the Ordinance were pointing to the incorrect sections; and therefore, needed to be updated.

Councilor Ingalls went on to state in an email dated September 26, 2023 that Blight Enforcement Officer Mr. Eric Treaster noted in Section 9 B(2) that the “*Citation Hearing Board*” should be “***Blight Enforcement Officer***”. She stated that these updates were editorial and not substantive, noting that this was an Administrative Exercise.

DRAFT: ~~8/14/2023~~9/27/2023

Ordinance #300-012 (rev -2-4)

AN ORDINANCE  
CONCERNING BLIGHT AND PUBLIC NUISANCE  
FOR THE TOWN OF LEDYARD

Section 1. Purpose/Declaration

It is hereby found and declared that there exist in the Town of Ledyard a number of blighted properties and that continued existence of blighted properties constitutes a continuing nuisance and contributes to the decline of our neighborhoods. Existence of blighted properties adversely affects the economic well-being of the Town of Ledyard.

Section 2. Authority

This Ordinance is enacted pursuant to the Connecticut General Statutes (C.G.S.), Section 7-148(c)(7) and Section 14-150a. This Ordinance is to be enforced as a blight ordinance, pursuant to Section 7-148(c)(7)(H)(xv), and as a nuisance ordinance, pursuant to C.G.S. Section 7-148(c)(7)(E).

Section 3. Scope of Provisions

Many of the blighted properties may be rehabilitated, reconstructed, demolished, cleaned

up, groomed, maintained, returned to satisfactory condition or reused to provide decent, safe, sanitary housing or commercial facilities. Such rehabilitation, reconstruction, demolition, cleanup or reuse of the blighted and nuisance properties would eliminate, remedy and prevent adverse conditions.

This Ordinance shall apply to the maintenance of all properties now in existence or hereafter constructed, maintained, or modified but shall exclude: agricultural lands as defined in Section 22-3(b) of the Connecticut General Statutes, land preserved in its natural state through conservation easements, or areas designated as inland wetlands and watercourses.

#### Section 4. Definitions

For the purpose of this Ordinance, the following words, terms and phrases shall have the following meanings, unless the context indicates otherwise:

- A. Legal Occupancy - Occupancy in accordance with state building, state fire, local zoning, or all other pertinent codes and Connecticut General Statutes.
- B. New Owner Or New Occupant - Per PA 12-146(3)(b), "new owner" means any person or entity who has taken title to a property, and "new occupant" means any person who has taken occupancy of a property, within thirty days of the notice of violation and reasonable opportunity to remediate required by C.G.S. 7-148 (c) (7)(h)(xv).
- C. Dilapidated - Any building or structure or part thereof that would not qualify for a Certificate of Occupancy or which is deemed an unsafe structure as defined in the Connecticut State Building Code, or any dwelling or unit which is designated as unfit or unsafe for human habitation as defined by the Connecticut Health Code.
- D. Abandoned Motor Vehicle or Marine Vessel - Any motor vehicle or marine vessel which has the appearance that the owner has relinquished control without the intent of reclaiming it including but not limited to, a vehicle or marine vessel with no marker plates, or one which is unregistered, damaged, vandalized, dismantled, partially dismantled, inoperative or in such condition as to be unusable as a motor vehicle.
- E. Abandoned Property - Any real property on which there is a vacant structure and on which (1) real property taxes have been delinquent for one year or more and orders have been issued by the Fire Marshal, Building and Zoning Official or Health District and there has been no compliance with these orders within the prescribed time given by such official or within 90 days, whichever is longer, (2) the owner has declared in writing to the Building and Zoning Official that the property is abandoned or (3) there has been a determination by the Zoning Official, in accordance with this Ordinance, that the vacant structure contributes to blight.
- F. Blighted Property - Any building, structure or parcel of land in or on which at least one of the following conditions exists:
  - 1. It is dilapidated as documented by the Building and Zoning Official.
  - 2. It is being used for or used as storage or harbor for illegal activity as documented by the Police Department, including criminal activities per investigations, arrest warrant applications and actual arrest convictions.
  - 3. It is a fire hazard as determined by the Fire Marshal or as documented by the Fire Department.
  - 4. The condition of the building, structure or parcel of land constitutes an unsafe structure as defined by the Connecticut Building Code and poses a serious or immediate danger to the safety, health or general welfare of the community as documented by the Building and Zoning Official or by the Health District.

5. It is not being adequately maintained, as determined by the following factors:
  - a. missing or boarded windows or doors, collapsing or missing walls, roof or floors,
  - b. seriously damaged or missing siding, or the building is otherwise dilapidated,
  - c. a structurally faulty foundation, fire damage, or physical hazards,
  - d. rodent harborage and infestation, improper storage of garbage, trash, rubbish, discarded household appliance or furniture, tires, discarded motor vehicle parts,
  - e. an overgrown plot of grass, customarily tended or mowed, adjacent to and/or part of a residence, business, commercial entity, or estate, wherein the grass has not been mowed and has grown to at least nine inches in length,
  - f. peeling or chipping paint exceeding thirty-three percent (33%) of the structure's total exposed surface area.
6. Any unregistered, abandoned or inoperable motor vehicle or marine vessel located on a parcel of land for a period exceeding 30 days.

Exceptions:

- a. Vehicles or marine vessels under cover. One unregistered motor vehicle or marine vessel being offered for sale by the owner or tenant provided said motor vehicle or vessel does not remain on the same property for a period exceeding 60 days.
- b. Motor vehicles located on a property of a business enterprise lawfully licensed by the Town of Ledyard and Connecticut Department of Motor Vehicles.
- c. Any motor vehicle, which is in operable condition specifically adapted or designated for operation on drag strips or raceways.
- d. Any inoperable or unregistered motor vehicle or marine vessel being actively restored to operating condition provided:
  - i. Only two such vehicles or vessels shall be allowed at one time on the property in question.
  - ii. Parts used in the restoration must be stored in the vehicle or marine vessel or in a structure.
  - iii. Such motor vehicles or marine vessels shall be covered and secured with a cover or tarp, provided the tarp is securely attached whenever work is not being done on them.
  - iv. The brush and growth under and around the motor vehicle(s) or marine vessel(s) shall be controlled and mowed.
7. It creates substantial and unreasonable interference with the reasonable and lawful use and enjoyment of other space within the neighborhood as documented by neighborhood complaints, which complaints have been independently substantiated.
8. Its inadequate maintenance or dilapidated condition has led to the cancellation of insurance on proximate properties.
9. Its inadequate maintenance or dilapidated condition has materially contributed to a decline or diminution in property values on proximate properties.
10. It is adjacent to a sidewalk, for which the property's owner, agent, tenant or responsible person is responsible for maintaining safe conditions for the use of the public pursuant to ordinances and regulations of the Town of Ledyard, and its sidewalk is in any way obstructed by or littered with any substance, including trees, bushes, overgrowth, leaves, gravel, dirt, rubbish, garbage, bulky waste or trash, which would in any way impede or imperil public travel upon said sidewalk or render it unsafe.

- 11. It attracts or harbors rodents, insects, vermin or disease-carrying animals.
- G. Building and Zoning Official - Building Official as defined in C.G.S., Section 29-260.
- H. Citation Hearing Committee - The Mayor shall appoint one or more Citation Hearing Officer(s), as defined in and pursuant to C.G.S., Section 7-152c to serve on the Citation Hearing Committee.
- I. Enforcement Officer - The Enforcement Officer(s) are those authorized by the Mayor to take such enforcement actions and to issue citations as specified in this Ordinance.
- J. Exempt Property - Any property acquired by the Town of Ledyard through foreclosure, eminent domain, or by a deed in lieu of foreclosure would be exempt from the provisions of this Ordinance only during the first six (6) months following the date of the foreclosure, and any building or structure undergoing remodeling being diligently conducted and pursued under an active building permit would only be exempt during such remodeling period.
- K. Inoperable Motor Vehicle or Marine Vessel - Any motor vehicle or marine vessel that is incapable of performing the function for which it was designed by virtue of missing parts or broken or severely damaged components.
- L. Marine Vessel - A ship, boat or other craft used in water navigation
- M. Motor Vehicle - Any device propelled by any power other than human power that is or was capable for the conveyance, drawing or other transportation of person or property and is suitable for operation on a highway. Excepted are agricultural tractors or farm implements.
- N. Neighborhood - An area of the Town of Ledyard comprised of premises or parcels of land any part of which is within a radius of 800 feet of any part of another parcel or lot within the Town of Ledyard.
- O. Public View - Visible from any public right of way or neighboring property.
- P. Sidewalk. Any public way adjacent to streets, highways and those public rights of ways used for vehicular traffic that are used for pedestrian traffic.
- Q. Under Cover Completely enclosed in a garage or other building serving the same purpose of a garage.
- R. Unregistered Motor Vehicle or Marine Vessel Any motor vehicle or marine vessel that in its present condition is able to be registered but does not have a valid registration.
- S. Vacant - A period of sixty (60) days or longer during which a building subject to this Ordinance is not legally occupied. Vacant status in and of itself does not constitute a blighted building.

Section 5. Designation of Blighted Property

- A. The Enforcement Officer(s) shall be responsible for determining whether a property which comes to the attention of the Town, whether through written complaint or through the normal operations of the Town, is blighted according to the definitions in this Ordinance.
- B. The Enforcement Officer(s) shall investigate and document conditions of blight, if any, and file a written report with the Mayor or his/her designee. The Enforcement Officer's report shall state whether or not the property is a blighted property within the meaning of this Ordinance. Such report shall be kept by the Town and may be available to the property owner upon request.

## Section 6. Property Owner Notification

1. Whenever the Town of Ledyard identifies a blighted premises, written notice of the violation shall be given to the owner and/or the occupant of the property, by posting a notice of the violation in a conspicuous location at the blighted premises, and delivering a copy of the notice of the violation to an owner, either by hand delivery or by mail. Said notice shall specify that the owner or occupant has seven days, from the date notice was posted and mailed, to remediate the blighted conditions, or the Town will take enforcement action. In the case of an unidentified owner or one whose address is unknown, the Enforcement Officer shall publish a notice in in a local newspaper stating the property is cited for blight and, if applicable, whether the property has been determined to be abandoned.

The notice shall contain the following information:

- a. The address of the affected property.
  - b. The exact nature of the violation.
  - c. The time allowed for corrective action shall be in accordance with CGS 7-148.
  - d. The penalty for continued violation of this Ordinance.
  - e. The availability of a hearing procedure before the Blight Appeals Committee pursuant to CGS 7-152c; and
  - f. The penalty for violation of this ordinance shall be \$100 for each day that a violation continues.
2. Prior to the expiration of the seven-day period specified in subsection ~~(A) 6-1~~ of this section, the property owner may request additional time for remediation. The Enforcement Officer may determine an alternate timetable of a reasonable length of time, if warranted. Such timetable will be in writing and must be signed by both the Enforcement Officer and the property owner. Failure to comply with the agreed upon timetable will make the property owner liable for retroactive fines and penalties as designated in Section ~~7, 8~~ subsections (A) and (B).
  3. After the expiration of the seven-day period specified in subsection ~~(A) 6-1~~ of this section and without the alternate timetable specified in subsection (B) above, the Town of Ledyard, through its designated agents, may enter blighted premises during reasonable hours for the purposes of remediating blighted conditions, provided neither the Town of Ledyard, nor its designated agents, enter any dwelling house or structure on such property. Costs associated with the remediation of blight may be recovered by the Town in accordance with C.G.S. Section 49-73(b).

## Section 7. Creation or Continuation of Blighted Property Prohibited

No person, firm or corporation, no owner, agent, tenant, operator, possessor of real property, and no other person responsible for the care, maintenance and/or condition of real property, shall cause or allow any blighted property, as defined in Section ~~H-4~~ of this Ordinance, to be created or continued.

## Section 8. Enforcement: Criminal Violations And Civil Penalties

- A. Criminal Violations: Pursuant to C.G.S. 7-148 (c) (7) (H) (xv), any person or entity who, after written notice and a reasonable opportunity to remediate blighted conditions as specified in Section ~~6-1(A)~~ of this Ordinance, willfully violates Section ~~4 7~~ of this Ordinance, may be fined by the State of Connecticut not more than two hundred and fifty dollars (\$250.00) for each day for which it can be shown, based upon an actual inspection of the property on each such day, the blighted conditions continued to exist after written notice to the owner or occupant, as provided in Section ~~6-1 (A)~~. This section is designated as a violation pursuant to C.G.S. 53a-27.
  1. No person or entity shall be found guilty of a violation pursuant to Section ~~7 8(A)~~ and a civil penalty pursuant to Section ~~7 8(B)~~ of this Ordinance for the same occurrence.
  2. Any person who is a new owner or occupant shall, upon request, be granted a thirty-day extension of the notice and opportunity to remediate, provided pursuant to Section ~~6-1 (A)~~, prior to imposition of a fine; if the blight is remediated during said extension, the case shall be dismissed.



B. Civil Penalties: Any person or entity who fails to comply with Section ~~4~~ 7 of this ordinance, and, thereafter, fails to remediate the blighted conditions within five days of the notice provided pursuant to Section ~~6-I (A)~~ may be assessed a civil penalty for each building, structure or parcel of land in violation of this Ordinance. The amount of the civil penalty shall be one hundred dollars (\$100.00) per day. Each day a building, structure or parcel of land remains in violation of this Ordinance shall constitute grounds for the assessment of a separate civil penalty. The issuing officer shall deliver written notice of the civil penalty, either by hand delivery or by mail, to the owner or occupant responsible for the blighted premises. Said notice will include the nature of the violation and the penalty being assessed.

1. Penalties assessed pursuant to subsection (B) of this section shall be enforceable by citation pursuant to C.G.S. Section 7-152c.
2. Persons or entities assessed a penalty pursuant to subsection (B) of this section shall remit fines for said violation within ten (10) days of the mailing of notice thereof. The fine imposed shall be payable to the Town of Ledyard. Uncontested payments received pursuant to this subsection shall be inadmissible in any proceeding, civil or criminal, to establish the conduct of the person or entity making the payment.

#### Section 9. Civil Penalty Citation Hearing Procedure

A. Notification of right to hearing. At the time that the civil penalty is assessed, the property owner shall be notified in writing of the availability of a hearing before the Citation Hearing Officer to contest the determination of blight and/or the assessed penalty. Specifically, the property owner will be notified:

1. that the owner may request a hearing to contest the determination of blight and/or the assessed penalty,
2. that the owner must provide a written request for such a hearing within ten days of the date of notification,
3. that if the property owner does not demand such a hearing, an assessment and judgment shall be entered against the property owner
4. that the judgment may be issued without further notice.

#### B. Rights of the Respondent

1. Admission of Liability. If the property owner who is sent notice pursuant to subsection (A) above wishes to admit liability for any alleged violation, the owner may, without requesting a hearing, pay the full amount of the fines, penalties, costs or fees admitted to in person or by mail in accordance with Section ~~7~~ 8 (A) (2) above and remediate the blighted property. Payment shall be inadmissible in any proceeding, civil or criminal, to establish the conduct of the property owner making the payment.
2. Constructive Admission of Liability. Any person or entity who fails to deliver or mail written demand for a hearing within ten days of the date of the first notice provided for in subsection A above shall be deemed to have admitted liability, and the ~~Citation Hearing Board~~ **Blight Enforcement Officer** shall certify the property owner's failure to respond to the Citation Hearing Board. The Citation Hearing Board shall thereupon enter and assess the fines, penalties, costs or fees provided for in this ordinance including per diem penalties retroactive to the original date of expected remediation as specified in Section ~~6-I (A)~~ and shall follow the procedures set forth in Section ~~8-9~~ (C) of this ordinance.
3. Right to Hearing. Any person or entity who requests a hearing shall be given written notice of the date, time and place for the hearing. The hearing shall be held not less than fifteen days, nor more than thirty days, from the date of the mailing of notice, provided, the Citation Hearing Board may grant, upon good cause shown, any reasonable request by any interested party for continuance.

- C. Formal Hearing Procedure. The Citation Hearing Officer shall preside over a hearing which shall be held in the manner outlined in Connecticut General Statutes, Section 7-152c. The Citation Hearing Officer shall render the decision in writing and file it within five days with the Enforcement Officer, the Mayor, and send it by certified mail, return receipt requested, to the property owner or other responsible person and to all parties in the proceedings. The Citation Hearing Officer may decide one of the following:
1. Dismissal. If the Citation Hearing Officer determines that the respondent is not liable, the Citation Hearing Officer shall dismiss the matter, and enter the determination in writing.
  2. Finding of Liability: Assessment. If the Citation Hearing Officer determines that the respondent is liable for the violation, the Citation Hearing Officer shall enter and assess the fines, penalties, costs or fees against the respondent, as provided by the Section ~~7-8~~ (A) including per diem penalties retroactive to the expected date of remediation as set forth in Section ~~5(A)~~ 6-1.
- D. Notice of Assessment; Effect.
1. Assessments must be paid to the Town of Ledyard within 10 days of receipt of the Citation Hearing Officer's determination.
  2. Not less than thirty days, but not more than twelve months, after the mailing, as set forth in subsection (D) (1) above, the Citation Hearing Officer shall file a certified copy of the notice of assessment with the clerk of a Superior Court designated by the Chief Court Administrator (as of the date of adoption hereof, the New London judicial district civil courthouse), together with the appropriate entry fee. The certified copy of the notice of assessment shall constitute a record of assessment. Within the twelve-month period, assessments against the same person may be accrued and filed as one record of assessment.
    - a. Entry of judgment. The court clerk shall enter judgment in the amount of the record of assessment, and court costs, allowed by the General Statutes, in favor of the Town pursuant to C.G.S. 7152(c).
    - b. Effect of judgment; levy of execution permitted. Notwithstanding any provision of the General Statutes, the Citation Hearing Officer's assessment, when so entered as a judgment, shall have effect of a civil monetary judgment, and a levy of execution on the judgment may issue without further notice, to the respondent.
- E. A decision of the Citation Hearing Officer may be appealed to Superior Court in accordance with the provisions of C.G.S., Section 7-152c(g).

#### Section 10. Failure to Respond to Citation

- A. If the property owner, agent, tenant or responsible person fails to respond to the citation of blight or is unwilling or unable to rehabilitate, demolish, groom, or maintain the blighted property according to the provisions of this Ordinance, the Town may:
1. Take the necessary steps to acquire blighted properties, which have been certified by the Building and Zoning Official to be abandoned pursuant to the Urban Homestead Act of the Connecticut General Statutes.
  2. Take the necessary steps to acquire and rehabilitate the blighted premises in accordance with the Town of Ledyard Plan of Conservation and Development.
  3. Take the necessary steps to acquire blighted properties using other state or federal means as they may be available.

#### Section 11. Removal of Abandoned, Inoperable or Unregistered Motor Vehicles

For all properties declared blighted properties within the meaning of this Ordinance as a result of the presence of an abandoned, inoperable or unregistered motor vehicle, which blighted condition has remained in effect for thirty (30) days or which motor vehicle has remained abandoned, inoperable or unregistered on site for thirty (30) days after:

1. Notice by hand delivery or by certified mail, return receipt requested, to the last known address of the owner of the property on which such motor vehicle remains, or the owner of the abandoned motor vehicle, if different from the owner of the property requesting the removal of such motor vehicle; and
2. Notice in a newspaper having a general circulation in the Town of Ledyard.

The Chief of Police may provide for the removal and storage of said motor vehicle or parts thereof. The costs of the removal and storage of said motor vehicle or parts thereof and the costs of notices shall be borne by the owner of the property from which the motor vehicle or parts thereof are removed or, if the owner of the property is not the owner of the abandoned motor vehicle, by the owner of the abandoned motor vehicle.

Any motor vehicle that is removed pursuant to this Ordinance may not be returned to the same property unless it has been made operable and has been registered.

If the costs of the removal and storage of the motor vehicle remain unpaid for a period of thirty (30) days, the Chief of Police may order the motor vehicle or parts thereof sold at public auction and no such public auction shall occur without being sent, certified mail, return receipt requested, to the owner of the property involved or, if the owner of the property is different from the owner of the motor vehicle, the motor vehicle is to be auctioned and the proceeds of the auction applied to the cost of removal and storage. Notice of the auction shall be published in a newspaper having circulation in the Town of Ledyard at least ten (10) days prior to said auction date. The proceeds of such sale will be used by the Chief of Police to defray the costs of removal, storage and notice. If there should be any money left over after the payment of said costs, the excess proceeds shall be turned over to the owner of the property involved, or if the owner of the property is different from the owner of the abandoned motor vehicle, or if neither property is known, said funds shall be deposited in the General Fund of the municipality.

Any person aggrieved by a notice requesting the removal of a motor vehicle or by the removal of same may, within 15 days of receipt of notice, appeal said ruling to the Citation Hearing Officer. Said appeal shall be heard and appeals may be taken from any such hearing in accordance with the procedures as set forth in the C.G.S., Section 7152c.

## Section 12. Collection of Fines Imposed and Costs Incurred

- A. All fines imposed for violation of this Ordinance shall be payable to the Town of Ledyard and deposited in the General Fund.
- B. Upon petition of the property owner, the Town Council may waive and release the penalties and liens (excluding motor vehicle violations) if:
  1. The Town of Ledyard acquires the property; or
  2. At the time of the sale of the blighted property, in the Town Council's opinion, the buyer has the financial ability and intention and has indicated in writing to the Town Council his, her, or its intent to immediately rehabilitate the blighted property. Failure to rehabilitate the blighted property, within the agreed upon timeframe will result in reinstatement of the previous penalties and liens as well as accrual of additional penalties and liens from the date of the waiver.
- C. Pursuant to C.G.S., Section 7-148aa, any unpaid fine imposed pursuant to this Ordinance shall constitute a lien upon the real estate against which the fine was imposed from the date of such fine. In addition, pursuant to C.G.S. 49-73, any expenses incurred by the Town pursuant to this Ordinance shall be subject to a lien. Said lien may be foreclosed upon and enforced in the same manner as property tax liens. The Town of Ledyard Tax Collector is hereby empowered to place a lien on the land records in the manner as specified by Connecticut General Statutes provided a copy of said lien is mailed by first class mail to the owner as set forth on the most recent tax assessment list.

Section 13. Municipal Abatement

In any action to enforce this Ordinance or to enforce any violation hereof, including the failure to pay a fine or penalty, the Town of Ledyard may recover its costs, any and all fines provided for herein, equitable and legal relief, along with any reasonable attorney fees and its witness fees and such other relief as permitted by law.

Section 14. Administrative Responsibility

The Enforcement Officer(s) may prescribe administrative procedures necessary for the purpose of effectuating this Ordinance, which procedure shall be approved by the Town Council.

Section 15. Severability

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 16. Violation

A violation of this Ordinance is a public nuisance.

Section 17. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Amended, Adopted and by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

Approved / Disapproved on: \_\_\_\_\_

\_\_\_\_\_  
Fred Allyn, III, Mayor

Published on:

Effective Date:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

\*\*\*\*\*  
Revision: Ordinance #130 *“Town of Ledyard Blight Ordinance”* Adopted March 12, 2013; Ordinance #300-012 *“Town of Ledyard Blight Ordinance”* Renumbered September 25, 2019; Ordinance #300-012 (rev.1) *“Town of Ledyard Blight Ordinance”* Amended and Adopted October 23, 2019.

History: The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance #130 *“Town of Ledyard Blight Ordinance”* to Ordinance #300-012. No changes were made to the Ordinance (Town Council September 25, 2019 meeting). to Ordinance #300-012 (rev.1) . No changes were made to the Ordinance (Town Council September 25, 2019 meeting).

2013: Ordinance #130 *“Town of Ledyard Blight Ordinance”* was adopted after several years of work and debate. The intent of the Ordinance is to protect property values by providing the town with another tool to deal with problem properties in town, such as foreclosed properties/bank owned properties that have not been maintained for years. The Ordinance provides the town with a tool to request the bank mow the grass, trim the hedges, etc., because the neighbors are affected by the unmaintained property. The Ordinance also enabled the Town to request certain commercial and industrial properties be cleaned up and be maintained. The intent of the Ordinance is not intended to cause conflict between neighbors.

2019: The *“An Ordinance Concerning Blight and Public Nuisance for the Town of Ledyard”*

was a complete rewrite of the Town of “*Ledyard Blight Ordinance*”, to more clearly define the intent.

2023: Minor edits were made to correct Section references and in Section 9 B(2) correct from “....and the ~~Citation Hearing Board~~” to “..... *Blight Enforcement Officer*” .

V. PUBLIC COMMENTS (please limit to three minutes)

Mr. Charles Hollis, 6 Autumn Way, Ledyard, stated that he was the resident that appealed to the Town Council to consider adopting an Ordinance in accordance with Connecticut General State Statute 12-81c to provide a personal property tax exemption for modified handicap accessible vehicles owned by a person with disabilities. He stated their vehicle required extensive modifications noting that the entire floor had to be cut out of the van, hydraulic systems were installed so the vehicle would lean to lower the angle of the ramp, etc. He stated the sticker price on the van was \$44,000; but with the required handicap modifications the final sale price was \$93,000. He explained that the State taxes them on the sale price of the van, noting that they do not tax the cost of the handicap conversions. He also noted that the State allowed for a local tax exemption. He urged the town to move forward with the proposed Ordinance, not only for his family, but for anybody else who might be in this position. He stated his wife Valarie was with here this evening along with the vehicle should anyone like to see what the van looked like.

The Town Council thanked Mr. Hollis for bringing this tax relief benefit for handicap accessible vans to their attention.

Councilor Ingalls thanked Mr. Hollis for presenting a well-informed case, and for bringing it to the Town Council’s attention.

VI. ADJOURNMENT

Chairman Dombrowski stated hearing no further public comment, Chairman Dombrowski adjourned the public hearing at 6:42 p.m.

The Town Council stepped outside to look at Hollis’ handicap accessible van.

\_\_\_\_\_  
Transcribed by Roxanne M. Maher  
Administrative Assistant to the Town Council

I, Kevin J. Dombrowski, Chairman of the Ledyard Town Council,  
hereby certify that the above and foregoing is a true and correct  
copy of the minutes of the Public Hearing held on September 27, 2023

Attest: \_\_\_\_\_  
Kevin J. Dombrowski, Chairman



# TOWN OF LEDYARD

CONNECTICUT  
TOWN COUNCIL

Chairman Kevin J. Dombrowski

MINUTES  
LEDARD TOWN COUNCIL – REGULAR MEETING  
WEDNESDAY, SEPTEMBER 27, 2023; 7:00 PM  
HYBRID FORMAT  
VIDEO CONFERENCE VIA ZOOM

- I. CALL TO ORDER – Chairman Dombrowski called the meeting to order at 7:00 p.m. at the Council Chambers, Town Hall Annex Building.

Chairman Dombrowski welcomed all to the Hybrid Meeting. He stated for the members of the Town Council and the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL –

Attendee Name	Title	Status	Location
Kevin Dombrowski	Town Councilor	Present	In-Person
Andra Ingalls	Town Councilor	Present	In-Person
Whit Irwin	Town Councilor	Present	In-Person
John Marshall	Town Councilor	Present	In-Person
Mary McGrattan	Town Councilor	Present	In-Person
Gary Paul	Town Councilor	Present	In-Person
S. Naomi Rodriguez	Town Councilor	Present	In-Person
Timothy Ryan	Town Councilor	Excused	
William Saums	Town Councilor	Present	In-Person

- IV. INFORMATIONAL ITEMS/PRESENTATIONS – None.

- V. RESIDENTS AND PROPERTY OWNERS

Ms. Ginina Diaz, 1546 Route 12, Gales Ferry, thanked Councilors Rodriguez, Marshall, Saums and Paul for the productive dialogue during the Community Relations Committee September 20, 2023 meeting. She stated as Councilor Marshall noted they have identified the problem. Ms. Diaz stated that it was her hope that these types of conversations could continue to happen, noting that maybe they could find some solutions for their community. She stated the solution that she offered in her September 21, 2023 email; combined with Councilor Paul’s suggestion, which was to hold all meetings at the Town Hall Annex, noting that it would solve the following two issues: (1) Concerns of some residents regarding speaking on public record; and (2) For the safety of our senior citizens and disabled residents. She stated with the increase of residents comments and concerns at multiple Board and Committee meetings in recent months that she would ask the Community Relations Committee consider holding an open meeting where residents could address their various concerns. She stated when residents were felt heard and or validated that it helped them to feel that the issues they were concerned about mattered. She stated that this could potentially be the first step to creating a transparent and productive relationship for our community. She stated lately the frustrations among residents were not Board specific; noting that residents had increased concerns overall. She stated what they seemed to have in common was a lack of transparency and accountability, the behavior of some who hold positions of power, favoritism, and the seeming lack of concern for the safety of our senior citizens and our youth. She stated with elections approaching that she would ask the Board what was important to them. She stated if these issues were directly affecting their children or their loved ones, how would they feel. She questioned what they could do to work together for the best interest of everyone in our community. Thank you.

Chairman Dombrowski thanked Ms. Diaz for her comments.

Ms. Sheri Fernandez, 60 Kings Highway, Gales Ferry, stated tonight she hoped to get an answer to the question that she the Town Council at their September 13, 2023 meeting, which was: *“If by their own admission, the Housing Authority did not own the Kings Corner Senior Citizens Housing Facility, then what authority did they have to prohibit smoking”*. She stated the Connecticut.Gov website stated: *“There were no federal or state laws preventing owners or landlords from banning smoking and vaping on the property”*. She went on to note that the Merriam Webster Dictionary defined *“Landlord”* as *“The owner of property, land, houses, apartments, etc.”* Ms. Fernandez went on to state at the Housing Authority’s September 5, 2023 meeting that Board Member Paula Crocker told them that when the tenants were off-site that they need to dispose of their cigarette butts and debris appropriately. Ms. Fernandez stated now the Kings Corner Senior Citizens Housing tenants were not only being told what they could do on-site, the tenants were being told what they could do off-site. She stated to her the word *“megalomaniacs”* was a fitting description for the Board Members.

Ms. Fernandez continued by stating in addition to all of this that she has been approached by a Ledyard Police Officers two more times during the last two-weeks. She stated the second time she was approached, that while she was retrieving her identification card from her wallet, that she heard over the Police Officer’s radio that *“to be advised that Sheri Fernandes has left the residence.”* She stated later that day she went to the Ledyard Police Department to find out how and why the Police know when she comes and goes from her residence. She stated that she was treated rudely and abruptly. She stated that this has gone far beyond a safe place to smoke, it has gone far beyond the unwillingness of people to compromise, noting that it has now become illegal and a violation of her civil rights. She stated if this Town and the Ledyard Police think that she was going to be intimidated or that she was going to go quietly into the night that they were sorely mistaken. She stated the Oxford Dictionary defined the word *“Justice”* as *“A concern for justice, peace and genuine respect for people”*. She stated at the start of each Town Council meeting that Chairman Dombrowski asks them to say the Pledge of Allegiance, and she noted the last five words were *“with liberty and justice for all”*. She concluded by commenting that she wondered if these were words that they just say of if they really mean them.

Chairman Dombrowski thanked Ms. Fernandez for her comments.

Ms. Gay Sonn, 60 Kings Highway, Gales Ferry, began by stating that that she wanted to apologize if her voice raises, noting that she was profoundly deaf, or that it appeared that she was steering at the Town Council, noting that she was going completely blind, stating in her job as a teacher that she was assaulted by a student.

Ms. Sonn went on to state that she looked up the definition of what this Town Council was supposed to do in this town noting that it said *“To serve as the Legislative and Financial Body of this community, pursuant to the Town Charter, for the residents and taxpayers of the Town of Ledyard”*. Ms. Sonn stated that she may not pay property tax, but that her daughter and son-in-law do, noting that they lived about a half mile down the road. She stated that she has paid car taxes every year that she has lived here. She stated as a Teacher she literally has given her eyes and ears trying to protect their children in a school building from a child who came in with a gun, when she was an Assistant Principal. She stated when she asked who oversees what goes on where she lived that she was told that the Mayor and the Town Council had nothing to do with the Ledyard Senior Housing. She questioned whether they were supposed to dry up and go away, noting that they pay taxes. She stated that she remembered a party that said *“No taxation without representation”*; but members of the this Board had nothing to do with the Senior Housing. She stated they needed representation to feel included in this town, to have their rights protected, and to feel that they were not yet dead, noting that many of them feel forgotten and ignored where they lived. She stated it was a sad place to go. She stated that they all hear about the *“Golden Years”*; but many of us have not been told about the *Rust*.

Chairman Dombrowski thanked Ms. Sonn for her comments.

Mr. Mike Cherry, 5 Whippoorwill Drive, Gales Ferry, stated he has talked to the Town Council many times about the United Way Asset Limited, Income Constrained, Employed (ALICE) Report. He stated the New London Day newspaper published a report this week that showed for a family of four living in our area that they needed to be earning \$126,000 a year just to break even, noting that this income would not be enough to have any savings, not be enough to be able to do; or fix anything. He stated this would require two full-time jobs

earning \$30.00 per hour. He stated minimum wage in Connecticut was about \$15.00 per hour, noting to earn \$126,000 a year would require four minimum wage jobs. He stated the Planning & Zoning Commission has adopted an *Affordable Housing Plan*, and he asked that as they go through the year that they need to pay attention to the ALICE Report and do what they could to bring the cost of housing down in Ledyard. He stated it was hard for most people to live in Ledyard and live on the margin. He stated asked they moved forward that they be aware of the young couple with two children, or the senior citizens who were trying to get by on \$15,000 - \$20,000 Social Security and a pension that was inadequate. He stated the ALICE Report was available on-line.

IV. COMMITTEE COMMISSION AND BOARD REPORTS – None.

VI. COMMENTS OF TOWN COUNCILORS

Councilor Paul stated with the colder weather approaching that he wanted to mention that the Thames Valley Council for Community Action (TVCCA) was currently accepting applications for their Energy Assistance. He stated folks could apply on-line noting that fuel deliveries would begin November 1, 2023.

Councilor Paul continued by stating the World Mental Health Day was October 10, 2023, noting that this year's theme was "*Mental Health Was a Universal Right*". He stated the purpose of this Organization was to raise awareness and to drive positive change for mental health.

Councilor Saums thanked the members of the Farmers' Market Committee for their work to facilitate another great Farmers' Market Season. He stated they only had one cancellation due to weather. He stated the last Market was held on September 20, 2023 noting that it was packed and the parking lot was full, noting they do a great job!

Chairman Dombrowski stated in response to the resident's question about who owned the Kings Corner Manor Senior Citizens Housing Facility that in looking at the Assessor's Card on the Geographic Information System (GIS) the property was owned by the Housing Authority.

VII. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

MOTION to approve the following:

Public Hearing Minutes of September 13, 2023

Regular Meeting Minutes of September 13, 2023, as filed

Moved by Councilor Marshall, seconded by Councilor Rodriguez

VOTE: 8 – 0 Approved and so declared

IX. COMMUNICATIONS

Chairman Dombrowski stated a Communications List has been provided on the meeting portal for tonight's meeting and he noted the referral listed.

X. COUNCIL SUB COMMITTEE, LIAISON REPORTS

Administration Committee

Councilor Ingalls stated although the Administration Committee has not met since the last Town Council meeting that they had several reappointments and one new appointment on tonight's Agenda.

Community Relations Committee

Councilor Paul stated the Community Relations Committee met on September 20, 2023, noting that some of the residents who spoke earlier this evening about the Kings Corner Manor Senior Housing Facility, also attended the Community Relations Committee meeting, and he thanked those who attended. He stated the topic was to help foster a dialogue to improve the relationship at the Housing Facility. He stated the main points discussed at their meeting were:

- Smoking Policy – Councilor Paul stated there were a lot of comments regarding the smoking issue and he stated this authority was in the hands of the Housing Authority.
- Housing Authority's Meetings – Councilor Paul noted that they discussed recording the



meetings.

- Maintenance and Renovation Work – Councilor Paul stated the renovation work was on-going and weather permitting the work was expected to be completed by the end of November, 2023. Councilor Paul noted there was some concern regarding the ramps being inadequate. He stated as part of the renovation work that the ramps would be fixed.
- Communication – Councilor Paul stated questions were raised about where the tenants could express grievances and to get some help. He stated although it was hard to find that there was a process through the State Housing Authority.
- Distinguished Roles – Councilor Paul stated the Executive Director worked under the direction of the Housing Authority.

Councilor Paul stated although they were not able to resolve the issues that were raised concerning the Kings Corner Manor Senior Housing Facility that he hoped that their discussion would be a start, and that it would help to foster some dialogue.

Councilor Paul continued his report noting as Councilor Saums' mentioned earlier this evening, the September 13, 2023 "Hometown Heros" Farmers' Market was cancelled due to weather. He stated the Community Relations Committee had planned to participate at the event to thank and to bring awareness to the work and dedication of our First Responders (Fire Departments and Police Department) as well as the over 200 community volunteers who serve on the Town's Committees/Commissions/Boards. He stated that he was thankful for the people who were willing to participate in the event, noting that it was unfortunate that the weather did not cooperate.

Councilor Rodriguez noted the Community Relations Committee's discussion to foster a dialogue between the Kings Corner Manor Senior Citizens Housing Facility tenants and the Housing Authority; and she questioned what was going to happen next. Councilor Paul stated the Community Relations Committee's were open to the public. He also noted that during their September 20, 2023 meeting they also discussed moving the Housing Authority's meetings to a town facility, where the meetings could be recorded, noting that some of the tenants felt that there was not enough accountability at the Housing Authority's meetings. However, he stated the Housing Authority would make the decision regarding the location of their meetings. Councilor Rodriguez requested clarification, stating that Kings Corner Manor Senior Citizens Housing Facility was still an open discussion. Councilor Paul responded "Yes".

#### Finance Committee

Councilor Saums stated the Finance Committee met on September 20, 2023 and he noted in addition to the items on tonight's Agenda the Committee also discussed the following: (1) Annual Audit Fiscal Year Ending June 30, 2023 – Councilor Saums stated that Finance Director Matthew Bonin reported that Auditors CliftonLarsonAllen LLP would be on-site at the Town Hall on October 2, 2023 to conduct their work on the Annual Audit for Fiscal Year Ending June 30, 2023; (2) American Rescue Plan Act (ARPA) Funding/Projects - Councilor Saums stated the Committee reviewed and discussed the most recent ARPA project status spreadsheet, and commented on how well the Mayor and the Finance Director were keeping abreast of current expenditures. He stated the Town must have all funds obligated (interpreted to mean under contract) by December 31, 2024, or forfeit the funds. He stated there was roughly \$250,000 of Undesignated ARPA Funding that may be needed for the Ledyard Center Sewer Line Extension Project Phase I once the project bids come in, since the original estimates for the design and permitting work were received so long ago; (3) Nip Bottle Surcharge Revenues received from Public Act No.21-58 "An Act Concerning Solid Waste Management" - Councilor Saums stated the Committee continued to discuss ways to invest the revenues received from the Solid Waste (nip) Surcharge Reimbursement Program and agreed to use the Town of Montville's program as a template for a similar program in Ledyard. He stated the Program would encourage non-profit organizations to adopt roads to collect nip bottles and clean-up trash. He went on to note that the Ledyard Beautification Committee has also expressed a willingness to help serve as a clearinghouse for the non-profit organizations. He stated the actual collection can begin once the roadside vegetation has been mowed for the year and the foliage has died back after the frost; (4) National Opioid Settlement Funding – Councilor Saums stated the Committee continued to discuss Ledge Light Health District- Ledyard Prevention Coalition's proposal to address opioid use disorder, prevention, intervention, treatment, and recovery options for the use the opioid funding that Ledyard has received. He stated the Committee made some modifications to the proposal and forwarded a recommendation to accept the revised proposal to the Town Council for their consideration/action later this evening.

#### Land Use/Planning/Public Works Committee

Councilor Paul stated the LUPPW Committee has not met since the last Town Council meeting. He stated the next LUPPW Committee meeting was scheduled for Wednesday, October 2, 2023 at 6:00 p.m. in the Annex Meeting Room.

#### Water Pollution Control Authority

Councilor Saums stated the WPCA met on September 26, 2023 and addressed the following: (1) Trihalomethanes (TTHM) Levels – The WPCA reviewed the Third Quarter Testing Results for TTHMs for Ledyard Center, which stated that the Running Annual Average remained to be in compliance. Flushing would continue through October, until reduced water temperatures decrease the production of THMs in both water systems; (2) Holmberg Water Tank Inspection - The WPCA reviewed, discussed, voted on, then reconsidered, and tabled a motion to award a contract for the Holmberg Tank inspection to a vendor until a separate proposal could be received, because the quote was part of a larger proposal they were not ready to move forward with; (3) Cost of Service Study (COSS) - The WPCA continued discussing the Cost Of Service Study for Ledyard that was offered by Groton Utilities, as well the larger topic of the sale of Ledyard's Water and Sewer Systems to Groton Utilities. The WPCA decided to request assistance from the Finance Department with regard to answering questions about whether their Capital Budget or their Operating Expense Budget could be used as a source of funds for the COSS; noting the Study was not included in their Capital Plan, and there was no money in this year's Expense Budget for the COSS. The WPCA was prepared to resubmit the expense during their next budget round when the 2024-2025 budget was prepared, however, there was some thought that the COSS should be conducted while Groton Utilities was doing their own study; (4) Engineering Services for Multi-Model Use Pathway and Ledyard Cener Sewer Line Extension Project - The WPCA voted on an amendment with corrections to the contract between Weston & Sampson and the Town for the firm to add bid engineering services for the Multi-Model Use Pathway and Ledyard Cener Sewer Line Extension Project.

#### Gales Ferry Fire Department

Councilor Marshall stated the Gales Ferry Fire Department was putting together a Committee to begin the process to replace their F550 Brush Truck, which was nearing the end of its useful life. He noted that he suggested they list the Brush Truck on the GovDeals.com website site to sell the truck, noting that the town has had success in selling other trucks and equipment using the on-line auction site. Councilor Saums questioned whether the replacement of the Brush Truck was included in the Capital Improvement Plan (CIP). Councilor Marshall stated the Fire Department was just starting the process and that he believed that the Truck was included in the Apparatus Replacement Schedule. Chairman Dombrowski asked Councilor Marshall to check with the Gales Ferry Fire Department to verify that the Brush Truck was included in the Capital Improvement Plan (CIP) to be sure they were following the correct process.

#### Parks, Recreation & Senior Citizens Commission

Councilor Rodriguez stated the newly combined Commission held their first Regular Meeting on September 19, 2023 noting that they had a lengthy Agenda and they were not able to get to all of the items due to time constraints. She stated one of the items the Commission discussed was the American Rescue Plan Act (ARPA) Funding for Senior Citizen Centers. She stated the Commission has asked for public input and suggestions on-line regarding how they would like to see the funding be used. She stated the comments they have received included a Peloton Bike, Exercise Room, Incumbent Bike, etc.

Councilor Ingalls questioned whether there was specific American Rescue Plan Act (ARPA) Funding for Senior Citizen Centers. Director of Parks, Recreation, & Senior Citizens Scott Johnson, Jr., responded stating that this American Rescue Plan Act (ARPA) Funding for Senior Citizen Centers was being allocated per town based on a specific formula that included population and other data. He stated the Ledyard Senior Citizens Center would be receiving about \$29,000. He stated the funding could only be used by Senior Citizens Centers.

Councilor Saums stated the Town allocated some of its ARPA Funding to install the automated doors for the bathrooms at the Senior Citizens Center. Therefore, he questioned whether the ARPA Funding for the Senior Citizens Centers was on a different time schedule.

Mr. Johnson stated although the deadline to obligate and spend the funding was the same, that the website just went live a week ago.

Chairman Dombrowski stated that Grant Applications needed to come thru the Town Council. Mr. Johnson stated currently they do not have a plan on how to use the American Rescue Plan Act (ARPA) Funding for Senior Citizen Center, noting that once they have a plan for the use of the funding that they would forward it to the Town Council.

XI. MAYOR'S REPORT

Mayor Allyn, III, was not present.

Questions to the Mayor – None.

XII. OLD BUSINESS – None.

XI. NEW BUSINESS

CONSENT CALENDAR

- \*1. MOTION to reappoint the following members to the Agricultural Commission for a three-year term ending September 24, 2026:

Mr. Russel Holmberg (U) 12 Orchard Lane, Gales Ferry (Regular Member)  
Mr. Bruce Garstka (R) 10 Pleasant View, Ledyard (Regular Member)  
Mr. William Thorne (R) 3 Adios Lane, Ledyard (Alternate Member)

- \*2. MOTION to reappoint the following members to the Inland Wetland and Water Courses Commission for a two-year term ending October 31, 2025:

Mr. Paul Maugle (R) 827 Colonel Ledyard Highway, Ledyard (Regular Member)  
Mr. Justin DeBrodt (U) 5 Erins Way, Ledyard (Regular Member)  
Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard (Alternate Member)

- \*3. MOTION reappoint members to the Planning & Zoning Commission for a three-year term as follows:

Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard (Regular Member) term ending October 31, 2026  
Mr. Paul Whitescarver (R) 6 Stoddards View. Gale Ferry (Regular Member) term ending October 31, 2026  
Ms. Jessica Cobb (D) 7 Whippoorwill Drive, Gales Ferry (Alternate Member) term ending December 31, 2026

Moved by Councilor Marshall, seconded by Councilor Saums

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Bill Saums, Town Councilor
SECONDER John Marshall, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED: Ryan

Administration Committee

4. Discussion and possible action on the  
MOTION to appoint Ms. Sarah Martic (R) 59R Long Pond Road, Ledyard, to the Ledyard Beautification Committee to complete a three-year term ending October 26, 2026  
Moved by Councilor Ingalls, seconded by Councilor Irwin  
Discussion: Councilor Ingalls stated Ms. Martic has been an active member in the community, noting that she was currently serving on the Farmers' Market and was also a participating vendor

at the Market. She went on to note that Ms. Martic indicated that she was interested in getting more involved in the community.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Andra Ingalls, Town Councilor
SECONDER Whit Irwin, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED: Ryan

Finance Committee

5. MOTION to recommend the townspeople appropriate up-to \$16,082.00 from CNR Account #20360101-53335 (Parks and Recreation Capital Non-Recurring Fund – Site Improvement) for the Pfizer Field Improvement Project.

In addition, set a Hybrid Format (In-Person and Remote) Special Town Meeting date for October 10, 2023 at 6:00 p.m. to be held in the Council Chamber, Annex Building to consider, discuss and vote upon the following:

*"Shall the Town appropriate up-to \$16,082.00 from CNR Account #20360101-53335 (Parks and Recreation Capital Non-Recurring Fund – Site Improvement) for the Pfizer Field Improvement Project?"*

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated a unique opportunity has presented itself to fix a number of problems at the Pfizer Field (Babe Ruth Senior Division Field) which included both Improvement and Safety Issues as follows:

• **Improvements:**

1. Bring loam in to level and hydro seed a large indent located in right field.
2. Bring in red clay and sod to level the infield and eliminate any elevation change "lips". The transition from infield to turf should be flat.
3. Additional seed to increase the overseed rate. Overseeding was part of the turf management contract, and the additional seed would allow them to seed at a higher pound per square foot than what was included under the contract.
4. The full field closure would allow them to establish new turf and fill in bare spots.

• **Safety/ Liability Concerns:**

1. Elevation/grade changes on a baseball field are a tripping hazard and can lead to sprained/rolled ankles.
2. The ball interacts differently with uneven turf causing the ball to change direction suddenly or cause a ground ball to become airborne.

Councilor Saums went on to explain the reason this was a unique opportunity was because during the grass growing season the Pfizer Fields were in constant use. He stated to get this work done required a lot of coordination, which included having to move everyone off the fields. He stated Parks & Recreation along with field maintenance contractor Landcare & Design met with the Board of Education Director of Facilities and Grounds Wayne Donaldson, and Little League to develop a plan for these field improvements.

Councilor Saums continued to note that the Finance Committee discussed with Director of Parks, Recreation & Senior Citizens Scott Johnson, Jr. that the Field Improvement Project should have been included in the Capital Improvement Plan (CIP) because there were some know problems with fields. He stated Mr. Johnson has agreed to pay more attention to these types of projects in the future. Councilor Saums explained the reason they like to include all of the projects on the Capital Improvement Plan (CIP), even if they were not expecting to pay for them this year, was so the town was aware of these types of expenses; and so when opportunities like this one does come along that that it was already in the Plan.

Councilor Saums pointed out that if this Field Improvement Project had been included in the Capital Improvement Plan that they would not have to have a Special Town Meeting. He stated these Capital Funds were available in the Parks & Recreation Capital Non-Recurring Fund explaining that in accordance with Ordinance #200-009 “*An Ordinance Providing for the Transfer of Certain Revenue from the Real Estate Conveyance Tax to Specific Town of Ledyard Funds*” the town sets aside twenty percent (20%) received from the real estate conveyance tax into the Capital and Non-Recurring Funds, which was designated for Parks & Recreation Capital, Public Works Capital and for Open Space, noting that they were all separate account. However, he stated to expend these Capital Funds that a Special Town Meeting was required in accordance with Ordinance #200-012 “*An Ordinance Creating A Municipal Park And Recreation Capital And Non-Recurring Expense Fund For The Town of Ledyard*” Section 4 Expenditure of Funds

(a) ***Upon authorization by the annual budget meeting of the Town or upon authorization by a special Town meeting of the Town***, the monies in said fund may be used for capital and non-recurring expenditures incurred for any of the following:

1. Acquisition, development, ***improvement, maintenance*** and expansion of park and recreation lands;

Councilor Paul questioned the time involved to complete the Pfizer Field Improvement Project. Director of Parks, Recreation & Senior Citizens Scott Johnson, Jr., stated that weather permitting they hoped to complete the entire project this Fall, noting that the ideal time to install sod was in the Fall. However, he stated they may have to do some hydroseeding in the Spring, 2024.

Mr. Johnson went on to state that this project was a Win-Win for the High School as well, explaining that Little League has funded other improvements at the Pfizer Field that include bringing electrical service to the property and installing a new scoreboard. He stated the proposed \$16,082.00 Field Improvement Project would address safety concerns, improve drainage, and increase the overall quality of the field with the intent of being able to host State Tournaments in the future. He noted the timeline/plan to get to this point included the following:

- ***Minor Improvements to High School Base Ball Field:***  
Little League and the Board of Education have both provided funding to make minor improvements to the High School Baseball Field, which were nearly complete.
- ***Little League would use the High School Baseball Field this Fall***  
This would allow them to close one of the Pfizer Field (Babe Ruth -Senior Division Field) for the Field Improvements.

Mr. Johnson stated the reason he did not include the Pfizer Field Improvement Project in this year’s Capital Improvement Plan was because they could have waited another year, explaining that each year they do maintenance work which included bringing in some infield mix to try to grade the lips in and other work to keep the field in playing condition. However, he stated eventually they have to do major field improvements.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0  
 MOVER: Bill Saums, Town Councilor  
 SECONDER Andra Ingalls, Town Councilor  
 AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
 EXCUSED: Ryan

6. MOTION to accept the Ledge Light Health District-Ledyard Prevention Coalition proposal dated June 5, 2023 for the use of the National Opioid Settlement Funding received by the Town of Ledyard with the following changes:

- Reduce the number of Narcan boxes from 194 to 154 for a total reduction of \$1,900;
- Remove the Police Wellness Dog for a reduction of \$2,000.

These adjustments have reduced the total amount of the proposal to \$36,100 from the \$40,000 originally proposed.

This obligation of funds does not guarantee future funding obligations to your organization.

Also, with the disbursement of funds the Town of Ledyard asks that the Ledyard Prevention Coalition provide quarterly reports to the Town Council regarding Program effectiveness from the start date of the Programs.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated the National Opioid Settlement Funding was coming from the Sackler Family Trust - Purdue Pharma, and others who were party to the case. He stated all Connecticut towns would be receiving these funds. He also explained that the Opioid Settlement Funds were to be used exclusively for opioid abatement purposes, including, but not limited to, expanding access to opioid use disorder prevention, intervention, treatment, and recovery options, etc.

Councilor Saums stated the Finance Committee only received one proposal for the of the Opioid Funding, which was from Ledge Light Health District-Ledyard Prevention Coalition. He stated Ms. Kerensa Mansfield Ledyard Prevention Coalition Senior Health Program Coordinator attended the Finance Committee's June 21, 2023 meeting to discuss the details of the proposal; at which time the Finance Committee made some adjustments to the proposal as noted below:

- \$24,128.00 Salaries Expenses (Project Coordinator and Peer Navigator)
- \$1,281.00 – Travel Expenses
- ~~\$9,215~~ **\$7,315.00** Narcan (\$47.50/box for ~~194~~ **154** boxes 1box per 100 people)
- \$600.00 – Emergency Overdose Kit (\$300.00/box for 2 boxes)
- \$1,844.00 – Awareness Campaign (local radio stations. social media, etc.)
- \$500.00 - Marketing Materials
- \$432.00 – Office Supplies to include Printing and Postage
- ~~\$2,000 – Wellness Dog for the Ledyard Police Department~~

**NEW TOTAL: \$36,100**

Councilor Saums stated the reason they reduced the number of Narcan boxes was because the population size in the proposal was not accurate. He went on to explain the reason they eliminated the Wellness Dog for the Police Department was because it was a much larger expense than the \$2,000 that was presented in the proposal noting the cost to purchase a dog, along with training, housing, feeding and veterinary costs, etc. He stated the Finance Committee did not want to introduce the Town of Ledyard into owning a dog without fully understanding the cost of a dog, which was much like having a canine unit. He stated because they wanted to move forward with the Opioid Funded Programs that they removed the Wellness Dog. He stated they would need to have a separate proposal for a Wellness Dog that they could deliberate on.

Councilor Rodriguez addressed the Wellness Dog for the Police Department and she questioned whether they would have to have a special Police vehicle for the dog. Chairman Dombrowski stated for a Caine Unit they would need to have a special Police vehicle, but not necessarily for a Wellness Dog. However, he stated that was part of the unknowns (costs) of how do they have a Wellness Dog. Councilor Saums stated the Ledyard Prevention Coalition's proposal was for the Police Department to house the Wellness Dog. He stated although they were not opposed to a Wellness Dog, but that it should be a separate discussion from the use of the Opioid Funding.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Bill Saums, Town Councilor
SECONDER Andra Ingalls, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED: Ryan

### General Items

7. Discuss Work Session Items as time permits. – None.

XV. ADJOURNMENT

Councilor Rodriguez moved to adjourn, seconded by Councilor Paul  
8 - 0 Approved and so declared. The meeting adjourned at 7:36 p.m.

VOTE:

Transcribed by Roxanne M. Maher

Administrative Assistant to the Town Council

I, Kevin J. Dombrowski, Chairman of the Ledyard Town Council, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Regular Town Council Meeting held on September 27, 2023.

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Kevin J. Dombrowski, Chairman



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2159

**Agenda Date:** 10/11/2023

**Agenda #:**

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AGENDA ITEM  
CORRESPONDENCE

**Subject:**

Communications List - October 11, 2023

**Correspondence List:**

(type text here)



## COMMUNICATIONS LISTING FOR OCTOBER 11, 2023

### INCOMING CORRESPONDENCE

1. WPCA Action ltr dated 10/2/2023 re: Water Pollution Actions of September 26, 2023 meeting
2. Board of Assessments Appeals ltr dated 10/2/2023 re: Reappointment Endorsement Cmt Members
3. Library Commission ltr dated 10/2/2023 re: Reappointment Endorsements Commission Members
4. Mr. Hosey email dated 10/4/2023 re: School(s) Consolidation Projects (Middle School & Gallup Hill School) Gymnasium Floor
5. Ledyard Youth Football email dated 10/4/2023 re: Cruz-Glacken Concerns
6. Ms. Sonn email dated 10/9/2023 re: Kings Corner Senior Housing - Unresolved Issues

### OUT GOING CORRESPONDENCE

1. Admin Asst ltr to Mayor dated 9/28/2023 re: Action ltr. Town Council Regular Meeting of September 27, 2023.
2. LTC ltr to S. Martic dated 9/28/2023 re: Appointment to Beautification Committee
3. LTC ltr to Holmberg dated 9/28/2023 re: Reappointment to Agricultural Commission
4. LTC ltr to Garstka dated 9/28/2023 re: Reappointment to Agricultural Commission
5. LTC ltr to Thorne dated 9/28/2023 re: Reappointment to Agricultural Commission
6. LTC ltr to Maugle dated 9/28/2023 re: Reappointment to Inland Wetland and Watercourses Commission
7. LTC ltr to DeBrodts dated 9/28/2023 re: Reappointment to Inland Wetland and Watercourses Commission
8. LTC ltr to St. Vil dated 9/28/2023 re: Reappointment to Inland Wetland and Watercourses Commission
9. LTC ltr to St. Vil dated 9/28/2023 re: Reappointment to Planning & Zoning Commission
10. LTC ltr to Whitescarver dated 9/28/2023 re: Reappointment to Planning & Zoning Commission
11. LTC ltr to Cobb dated 9/28/2023 re: Reappointment to Planning & Zoning Commission
12. LTC ltr to Ledge Light Health District dated 9/28/2023 re: Accepted Ledyard Prevention Coalition Plan – Opioid Settlement Funding \$36,100 for Fiscal Year

### NOTICE OF AGENDAS

1. Housing Authority Agenda 10/2/2023
2. Permanent Municipal Building Cmt 10/2/2023
3. Committee to Review Budget Process Agenda 10/2/2023
4. Economic Development Commission Agenda 10/3/2023
5. Inland Wetland & Water Courses Commission Agenda 10/3/2023
6. Ledyard Beautification Cmt Agenda 10/3/2023
7. Farmers Market Committee Agenda 10/4/2023- Cancelled
8. Cemetery Committee Agenda 10/10/2023
9. Conservation Commission Agenda 10/10/2023
10. Planning & Zoning Agenda 10/12/2023
11. LUPPW Cmt Agenda 10/2/2023
12. Finance Cmt Agenda 10/4/2023
13. Admin Cmt Agenda 10/11/2023

14. Special Town Meeting 10/10/2023- Parks & Recreation- Pfizer Field Improvements
15. Special Town Meeting 10/10/2023 Increase School Projects Bond Authorization- JWL HVAC
16. Town Council Agenda 10/11/2023

#### MINUTES

1. Housing Authority Minutes 9/5/2023
2. Permanent Municipal Building Cmt Minutes 8/7/2023
3. Committee to Review Budget Process Minutes 9/18/2023
4. Economic Development Commission Minutes 9/5/2023
5. Inland Wetland & Water Courses Commission Minutes 9/5/2023
6. Ledyard Beautification Cmt Minutes 9/5/2023
7. Conservation Commission Minutes 9/12/2023 8.
8. Planning & Zoning Minutes 9/14/2023
9. LUPPW Cmt Minutes 8/7/2023- Cancelled
10. Finance Cmt Sp. Minutes 9/13/2023
11. Admin Cmt Minutes 9/13/2023
12. Public Hearing Minutes 9/27/023
13. Town Council Minuets 9/27/2023

#### REFERRALS

##### Administration Committee

1. Board of Assessments Appeals ltr dated 10/2/2023 re: Reappointment Endorsement Cmt Members
2. Library Commission ltr dated 10/2/2023 re: Reappointment Endorsements Commission Members



**TOWN OF LEDYARD**  
**CONNECTICUT**  
**WATER POLLUTION CONTROL AUTHORITY**

Chairman Ed Lynch

741 Colonel Ledyard Highway  
 Ledyard, CT 06339-1551  
 (860) 464-3220  
 E-Mail Address:  
[wpcaledyard@ledyardct.org](mailto:wpcaledyard@ledyardct.org)

September 28, 2023

Mayor Fred B. Allyn, III  
 741 Colonel Ledyard Highway  
 Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on September 28, 2023, the WPCA took the following action(s). Please feel free to contact Chairman Lynch should you have any questions regarding this meeting.

- Approved payment of Groton Utilities invoice #23594, dated August 31, 2023, in the amount of \$2,301.55, for labor through August 20,2023.
- Approved payment of Groton Utilities invoice #23551, dated July 31, 2023, in the amount of \$1,832.48, for services through July 23,2023.
- Approved Amendment no 2 to the Agreement of Engineering Services between the Town of Ledyard and Weston & Samson for Ledyard Center Sewer after corrections to change WPCF to WPCA throughout the document and new section 210 should be changed to follow 209 not 210.

Respectfully submitted,

*Christina Hostetler*  
 Christina Hostetler  
 Town Hall Assistant

cc: Mayor  
 Director of Finance  
 Treasurer/Assistant Director of Finance  
 Town Council



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
FAX (860) 464-1485  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

September 5, 2023

Mr. Roger Codding, Chairman  
Board of Assessment Appeals  
13 Hemlock Circle  
Gales Ferry, Connecticut 06335

Dear Mr. Codding:

Members of the Board of Assessment Appeals are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

Board of Assessment Appeals					4 Year Term	
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance	
Ms. Jennifer Lineweaver 15 Hillcrest Avenue Ledyard, CT 06339	U	12/05/2023	Y <input checked="" type="radio"/> N	Y N	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good
Mr. Eric Treaster 10 Huntington Way Ledyard, CT 06339	R	12/5/2023	<input checked="" type="radio"/> Y N	Y N	<input checked="" type="checkbox"/> Excellent	<input type="checkbox"/> Good
					<input type="checkbox"/> Fair	<input type="checkbox"/> Poor

Board's Comments: Ms Lineweaver has decided not to run again.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
*Roxanne M. Maher*  
Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
FAX (860) 464-1485  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

September 5, 2023

Mr. Mike France, Chairman  
Republican Nominating Committee  
17 Garden Drive  
Gales Ferry, Connecticut 06335

Dear Chairman France:

Members of the Board of Assessment Appeals are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

Board of Assessment Appeals					4 Year Term
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Jennifer Lineweaver 15 Hillcrest Avenue Ledyard, CT 06339	U	12/05/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Eric Treaster 10 Huntington Way Ledyard, CT 06339	R	12/5/2023	Y N	(Y) N	{ } Excellent { } Good { } Fair { } Poor

Board's Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
  
Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
FAX (860) 464-1485  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 5, 2023

Ms. Rebecca Nash, Chairman  
Library Commission  
8 Osprey Drive  
Gales Ferry, Connecticut 06335

Dear Ms. Nash:

Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

Library Commission					2 Year Term
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. John Bolduc 14 Monticello Drive Gales Ferry, CT 06335	R	11/7/2023	(Y) N	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Mr. Ellin M. Grenger 15 Bittersweet Drive Gales Ferry, CT 06335	D	11/7/2023	(Y) N	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Ms. Barbara Candler 3 Goulart Road Ledyard, CT 06339	D	11/7/20213	(Y) N	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Mr. Brian Cronin 12 Erin's Way Ledyard, CT 06339	U	11/7/2023	(Y) N	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Ms. Elizabeth Rumery 2 Bluff Road Gales Ferry, CT 06339	D	11/7/2023	(Y) N	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
*Roxanne M. Maher*  
Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
FAX (860) 464-1485  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 5, 2023

Ms. S. Naomi Rodriguez, Chairman  
Democratic Nominating Town Committee  
6 Saint Peters Court  
Ledyard, Connecticut 06339

Dear Chairman Rodriguez:

Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

**Library Commission**

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	2 Year Term Attendance
Mr. John Bolduc 14 Monticello Drive Gales Ferry, CT 06335	R	11/7/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Ellin M. Grenger 15 Bittersweet Drive Gales Ferry, CT 06335	D	11/7/2023	Y N	(Y) N	{X} Excellent { } Good { } Fair { } Poor
Ms. Barbara Candler 3 Goulart Road Ledyard, CT 06339	D	11/7/20213	Y N	(Y) N	{X} Excellent { } Good { } Fair { } Poor
Mr. Brian Cronin 12 Erin's Way Ledyard, CT 06339	U	11/7/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Ms. Elizabeth Rumery 2 Bluff Road Gales Ferry, CT 06339	D	11/7/2023	Y N	(Y) N	{X} Excellent { } Good { } Fair { } Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
*Roxanne M. Maher*  
Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
FAX (860) 464-1485  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

September 5, 2023

Mr. Mike France, Chairman  
Republican Nominating Committee  
17 Garden Drive  
Gales Ferry, Connecticut 06335

Dear Chairman France:

Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office.

Library Commission					2 Year Term
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. John Bolduc 14 Monticello Drive Gales Ferry, CT 06335	R	11/7/2023	Y N	<input checked="" type="radio"/> Y <input type="radio"/> N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Ellin M. Grenger 15 Bittersweet Drive Gales Ferry, CT 06335	D	11/7/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Barbara Candler 3 Goulart Road Ledyard, CT 06339	D	11/7/20213	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Brian Cronin 12 Erin's Way Ledyard, CT 06339	U	11/7/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Elizabeth Rumery 2 Bluff Road Gales Ferry, CT 06339	D	11/7/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
*Roxanne M. Maher*  
Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



## Roxanne Maher

---

**From:** ghosey924@gmail.com  
**Sent:** Wednesday, October 04, 2023 11:38 AM  
**To:** John C. Marshall; Kevin J. Dombrowski; Fred Allyn, III; Town Council Group; boe@ledyard.net; 'Jay Hartling'; PMBC  
**Subject:** RE: LMS

Hello, again all,

I really did think my last email would be the last on this thread...but apparently not. 😞

As always, my statements here are as a private citizen, and the opinions expressed are mine alone and do not necessarily reflect the opinions of any other persons or the PMBC.

Chairman Dombrowski – always a pleasure to run into you, and our recent chance meeting at Village Market was no exception. I hope all continues to be well with you. For the record, I am a firm believer that public officials deserve their private lives, so I had no intention of discussing this, or any, issue with you while you were grocery shopping, but I also have no objection to you approaching me on the matter.

You stated, at that time, that the reason you had not replied to any of my multiple emails was that the issue still “resides” with PMBC, and that PMBC still “owns the contract.” I found that information interesting. It does, however, beg a few questions:

1. That being the case, why not simply reply with that information? It would have been far more helpful than the no-replies I received and would have saved a lot of emails.
2. If indeed the issue still resides with PMBC, and PMBC owns the contract, why did Town and School officials meet with Colliers and O&G to review the matter without any representation from PMBC?
3. If indeed the issue still resides with PMBC, and PMBC owns the contract, why was a determination made (at the aforementioned meeting) as to how the issue moves forward without input from said PMBC?

Again, asking purely as a private citizen who sees this occurrence and can't help but see a level of contradiction and, perhaps, dysfunction.

Thank you for your attention.

GH

---

**From:** ghosey924@gmail.com <ghosey924@gmail.com>

**Sent:** Friday, September 8, 2023 6:58 AM

**To:** 'John C. Marshall' <jcmar@ledyardct.org>; 'Kevin J. Dombrowski' <KJDom@ledyardct.org>; 'Fred Allyn, III' <mayor@ledyardct.org>; 'Town Council Group' <TownCouncil@ledyardct.org>

**Subject:** RE: LMS

Hello Councilor Marshall.

Thank you for your candor, and for your service to the town. I can certainly appreciate the recent strains on your time, and I appreciate your reply.

As always, my words are mine alone, not those of the PMBC or any other persons.

Yes I am frustrated, not only with the outcome of the situation, but with the lack of communication from the Town Council. As I said, I appreciate the strain on your time, but you alone are, obviously, not the Town Council, you are one of a nine member “committee of the whole”. That you yourself have been quite busy of late does not negate the ability of the Town Council as a whole to respond to a taxpayer.

The Council, by way of an email from Chairman Dombrowski on December 13, informed me that “there are currently avenues being taken to hold O&G accountable”. Since then, I have asked SEVEN times via email to this Council what those “avenues” were and what the status was of those “avenues” . At no time did I receive any reply from the Council to these inquiries. Well meaning people can disagree on a topic, but as a taxpayer and parent of a school aged child, I am entitled to ask these questions, and moreover, I am entitled to the answers.

We agree that O&G is a “s—t company”, but frankly, I’m not even sure they should stick to bridges and roads. If I knew a bridge they built was in my path, at this point, I might seek an alternate route. We also agree that the gym floor condition was O&G’s fault as, like you said, it was under their care at the time, and it was their fault it got wet. The face nails, while not good, are but one piece of the issue, with water leaks and poor environmental control being at least as big of a problem.

No one believes you “ruled in favor of O&G”. I understand that Ledyard failed to adequately document the situation at the time, and that this left the Town with no supporting evidence with which to hold them to account. That is a problem unto itself.

Getting back to my frustration, yes, it’s “thru the roof” – how would it not be given all that is stated above? I was stunned to see in the minutes that the Council discussed the gym floor in its August meeting, questioning the scope of the building project, the age and condition of the gym floor, and the remedial actions taken or to be taken. Why was this discussion happening

in August of 2023, after the “ship has sailed” (or, arguably sunk), rather than 9 months ago when the matter was first brought to the Council’s attention? What is the value of this discussion now? One who was unfamiliar with the matter would think the Council had never heard of the matter before two weeks ago.

Thank you again for your time and reply.

GH

---

**From:** John C. Marshall <[jcmar@ledyardct.org](mailto:jcmar@ledyardct.org)>

**Sent:** Wednesday, September 6, 2023 5:08 PM

**To:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com); Kevin J. Dombrowski <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; Town Council Group <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>

**Subject:** Re: LMS

Good Afternoon George,

I understand your frustration level being thru the roof, anybody would be. Here are a couple of informational items you may not be aware of. I have been absent from the council and sub committees for the last 6 months, due to my work schedule. I tried doing both, but i was exhausted to the point of falling asleep at the wheel. Something had to give, and since the council doesnt pay the bills, I had to excuse myself until the assignment was over. I'm back on first shift now , and things are different. Second, the Building Committee meets the same time as land use, of which I am a voting member. Because of this, I am relying on the minutes and video for my information. I miss going to the PMBC meetings, I've been in construction almost 30 years and i'm not bored of it yet.

We didnt rule in favor of O & G. The facts that were presented to us pointed to the nails being a pre-existing condition. Yes, the building getting wet was their fault, it was under their care when it happened. It is my understanding that the nails were covered by about 7 layers of shellac. Once it was removed , the nails appeared.

I spoke against hiring O & G at the bid opening. They should stick to roads and bridges. They are a s—t company. They made a decision on a job I was on in 2010, based on greed and " hurry up " that killed 6 of my union brothers, guys I ate lunch with. The last thing i want to do , is anything in their favor. These are my words and mine alone, not the councils.

I apologize for the previous lack of communication, I will work on that.

Good talking to you,

John Marshall

---

**From:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com) <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>

**Sent:** Wednesday, September 6, 2023 5:40 AM

**To:** John C. Marshall <[jcmar@ledyardct.org](mailto:jcmar@ledyardct.org)>; Kevin J. Dombrowski <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; Town Council Group <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>

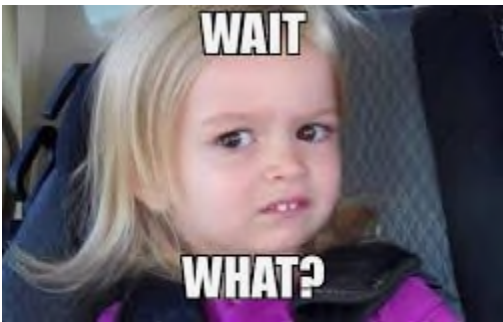
**Subject:** RE: LMS

Hello again all,

I had thought my previous email of August 14 would be my last on this topic...but then I read the Town Council's meeting minutes of August 23.

As always, the opinions expressed in this email are mine alone and do not necessarily reflect those of any other persons, committees, or organizations.

During the course of that meeting, Councilor Marshall provided his liaison update for the PMBC. This included a reiteration of the conclusion of the LMS gym floor issue. Following Councilor Marshall's update, Council members had a number of questions for him and for Mayor Allyn regarding the scope of the project, the condition of the floor, and what remedial action had or had not been taken.



From December through June, I emailed this Council no fewer than eight times asking, cajoling, practically begging it to engage in this exact matter.

The silence was deafening.



On the rare occasion there was any response, it was to bemoan that "one of the PMBC members continues to send the Town Council emails".

Now, and only now, that the matter has been irrevocably concluded in O&G's favor, the Council wishes to discuss the gym floor?

I am seldom at a loss for words, but this time, I honestly have no idea what to say.

---

**From:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com) <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>

**Sent:** Monday, August 14, 2023 6:42 PM

**To:** 'John C. Marshall' <[jcmar@ledyardct.org](mailto:jcmar@ledyardct.org)>; 'Kevin J. Dombrowski' <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; 'Fred Allyn, III' <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; 'Town Council Group' <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>

**Subject:** RE: LMS

Hi again all,

As always, I'll take this moment to remind everyone that the opinions stated in this email are mine and mine alone and do not necessarily reflect the thoughts and opinions of anyone else, including my fellow PMBC members.

As such, it was with much interest that I read the following passage in the Town Council's meeting minutes of June 14<sup>th</sup> of this year:

"Councilor Ingalls stated at the Finance Committee's June 7, 2023 meeting they learned that the Permanent Municipal Building Committee (PNBC) was not holding their meetings in a Hybrid Format and that they were not recording their meetings. She stated that she has made Chairman Dombrowski aware of this, noting that he would be picking up the baton. Councilor Saums stated when the Finance Committee discussed their concern that the PMBC was not holding Hybrid meetings or recording the meetings, noting that they meet at the Board of Education Central Office, that Superintendent of Schools Jason Hartling, who was in attendance, stated that there was equipment in the room for recording. Councilor Saums noted that anyone could record a Zoom Meeting using their laptop. Chairman Dombrowski stated that he would send PMBC Chairman Gary Schneider a letter regarding the matter, and that he planned to attend one of their meetings. He stated he found this disconcerting noting that the PMBC was responsible for overseeing and spending significant amounts of tax dollars, **and because one of the PMBC Members continues to send the Town Council emails** regarding transparency and other issues about access to minutes, noting that the PMBC was one of the least transparent Committees."

I'd like to start by saying I completely agree that PMBC meetings should be held in the hybrid format and the meetings recorded. Lo and behold, the PMBC discussed it at our meeting July 3<sup>rd</sup>, and beginning with our next regular meeting August 7<sup>th</sup>, PMBC meetings are now hybrid Zoom meetings. Amazing how easily things can be solved if folks communicate.

One, thus, can't help but wonder – if the Finance Committee was so concerned about the lack of hybrid PMBC meetings, why not simply email PMBC Chair Schneider directly to inquire? Gary's a nice guy; I'm sure he would have replied. What was the real or perceived benefit of taking this circuitous "baton" passing route?

One also can't help wonder further – the Town Council finds the lack of hybrid meetings for this single committee the previous 11 months "disconcerting", but the loss of ALL meetings of ALL committees prior to July 2022 from the town meeting portal is, apparently, "disconcerting" to no one but me?? Why is that again?

Also disconcerting, given the lack of response to any of my last 4 emails, is the fact that my elected Town Council would rather talk *about* me than *to* me, and that having received emails regarding a legitimate concern involving both children's safety and taxpayer dollars, that rather than take action, or at least respond, the Town Council would prefer to bemoan receiving said emails.

As to the gym floor, well, looks like that issue is finally "resolved", although hardly in the manner I think any of us would have liked.

One can imagine that the take away from this event, not only for PMBC or Town Council, but for all Town committees, is the importance of good record keeping. O&G apparently presented a change order that they used to imply (but certainly not prove) that the face nails in the gym floor were pre-existing their involvement. Ledyard, unfortunately, had no documentation of any sort with which to counter that claim, so once again O&G escapes accountability for their mismanagement of the construction projects and the shoddy work of the trades they hired and allegedly oversaw. That we had this level of harm done to the gym floor, not once, but twice, by flooding, yet did not have (or could not find) supporting documentation of the incidents, should serve as a lesson in just how important such documentation can be.

Regards,

GH

---

**From:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com) <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>

**Sent:** Sunday, June 18, 2023 8:07 AM

**To:** 'John C. Marshall' <[jcmar@ledyardct.org](mailto:jcmar@ledyardct.org)>; 'Kevin J. Dombrowski' <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; 'Fred Allyn, III' <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; 'Town Council Group' <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>

**Cc:** [boe@ledyard.net](mailto:boe@ledyard.net); [jhartling@ledyard.net](mailto:jhartling@ledyard.net)

**Subject:** RE: LMS <<Not-Sensitive>>

Hello again one and all.

As always, I speak on behalf of myself and myself alone. The opinions expressed in this email do not necessarily represent those of any other parties.

Three things in life are inevitable

- Death
- Taxes
- No reply from the Town Council

That said, I simply ask ...yet again...

- Will O&G replace the floor?
- Will one of their subcons replace the floor?
- Will Ledyard replace the floor and then seek reimbursement?
- Is the town simply accepting the floor as it is and doing nothing to remedy the situation?

Thank you as always for your lack of attention to this matter.

GH

---

**From:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com) <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>  
**Sent:** Friday, May 19, 2023 4:13 PM  
**To:** 'John C. Marshall' <[jcmar@ledyardct.org](mailto:jcmar@ledyardct.org)>; 'Kevin J. Dombrowski' <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; 'Fred Allyn, III' <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; 'Town Council Group' <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>  
**Cc:** [boe@ledyard.net](mailto:boe@ledyard.net); [jhartling@ledyard.net](mailto:jhartling@ledyard.net)  
**Subject:** RE: LMS <<Not-Sensitive>>

Hi once again everyone.

As always, the opinions expressed herein are mine alone and do not necessarily reflect the views of anyone else, including my fellow members of the PMBC.

So, in the 72 days since my last correspondence, I've seen no evidence of progress with, or even discussion of, the LMS gym floor issue. I am unable to find any reference to the issue in any public town meeting minutes. So, while history offers me little reason to expect any reply, I must ask YET AGAIN...What is going on with this matter? What is the plan?

- a. Will O&G replace the floor?
- b. Will one of their subcons replace the floor?
- c. Will Ledyard replace the floor and then seek reimbursement?
- d. Is the town simply accepting the floor as it is and doing nothing to remedy the situation?

I certainly *hope* it's not d) but judging by the town's own meeting minutes and the 163 days of this email thread, one could easily assume it is d).

Moving on to my second favorite discussion point – the lost records in the town meeting portal, rather than ask what the plan is (as there clearly is none), how about I suggest one instead? With summer fast approaching, why not hire some HS kids at min wage to scan and upload the minutes prior to June 2022?

Thank you as always for your attention.

GH

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**From:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com) <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>  
**Sent:** Wednesday, March 8, 2023 3:44 PM  
**To:** 'John C. Marshall' <[jcmar@ledyardct.org](mailto:jcmar@ledyardct.org)>; 'Kevin J. Dombrowski' <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; 'Fred Allyn, III' <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; 'Town Council Group' <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>  
**Cc:** [boe@ledyard.net](mailto:boe@ledyard.net); [jhartling@ledyard.net](mailto:jhartling@ledyard.net)  
**Subject:** RE: LMS <<Not-Sensitive>>

Hi all, 'still here.

Oops, almost forgot my disclaimer:

The opinions expressed in this email are mine and mine alone. They do not represent the opinions of any other persons or entities, including but not limited to, my fellow PMBC members, the Lieutenant Governor or Iowa, The Loch Ness Monster, woodland creatures real or imaginary, or the King of England.

It has been a month since my last correspondence – the one with the lovely full color photos suitable for framing. In that time, I have received no reply, nor have I seen any indication in Town Council meeting minutes of any efforts to address the problems about which I have inquired. While this is, of course, saddening for me, I have managed to wipe away the tears long enough to persevere and write again. I know you're all very excited.

Several months ago, regarding the gym floor debacle (and it is a debacle), it was stated that there were "avenues being taken to hold O&G accountable to fix the ongoing issues". The same questions remain months later...

- What are these avenues?
- What is the timeline for these avenues?
- Have these avenues borne fruit? If so, what is the plan regarding the gym floor? If not, well,...what is the plan regarding the gym floor?

As for the loss of online access to meeting minutes prior to June 2022:

- Is there any plan?
- If so, what is it?
- If not, why not? Is Ledyard really satisfied with having no online access to residents and taxpayers prior to 9 months ago? Is Ledyard really satisfied with the risk of having only hard copy of records legal requiring retention? Is Ledyard really satisfied with the prospect that if town hall was hit by a meteor tomorrow, all records before 6/22 are gone?



I realize that these topics are not simple, and they are likely no one's favorite to discuss, but ignoring them will not simply make them go away either.

Thank you again for your time and attention.

George Hosey  
Ledyard Resident, Parent, and Taxpayer

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**From:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com) <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>  
**Sent:** Wednesday, February 8, 2023 6:45 PM  
**To:** 'John C. Marshall' <[jcmar@ledyardct.org](mailto:jcmar@ledyardct.org)>; 'Kevin J. Dombrowski' <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; 'Fred Allyn, III' <[mayer@ledyardct.org](mailto:mayer@ledyardct.org)>; 'Town Council Group' <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>  
**Cc:** [boe@ledyard.net](mailto:boe@ledyard.net); [jhartling@ledyard.net](mailto:jhartling@ledyard.net)  
**Subject:** RE: LMS <<Not-Sensitive>>

Hello John,

Thank you for your reply, it is much appreciated. My thoughts below come with my usual disclaimer (These opinions are mine alone, etc.,...)

My apologies for the slow response, I wanted to wait until I had a chance to go see the gym for myself. Unfortunately, it lives down to its reputation. 😞

Regarding the reimbursement, yes, with it in the hands of our state legislators, obviously, this will take time. I have mixed feelings about this approach. Assuming our state reps are able to obtain reimbursement from the state, this is, of course, the best course of action for the town, as Ledyard can not afford to pay tens or even hundreds of thousands of dollars in interest on the ~\$1M in disallowed reimbursement while waiting for a lawsuit to resolve. I do, however, lament that this approach allows O&G to, once again, escape accountability for the incompetent manner in which the school refurb projects were managed.

As for the gym floor, that would seem like a related, but wholly separate, item. I assume the state is not going to fix that for us.

It was stated in previous email that “avenues” were being pursued to hold O&G accountable “to fix the ongoing issues”. Does this include the gym floor? I know O&G has been back to fix other items, most of which are relatively small ticket items compared to the floor, which will likely run in excess of \$100k to replace.

I think we all here in Ledyard agree that O&G is responsible for the floor, but has O&G agreed to that? Is there any plan/schedule by which this gets dealt with? The news that nails are coming out of the floor makes this a safety matter and calls for a quicker timeline.



These are but two of the many nails attempting to hold the floor down. The stress lines and cracks in the wood make it obvious that these nails are not the first to be used in these places and are struggling to stay in place. In the second pic, the nail is clearly beginning to protrude

from the floor. Worse yet, these nails are not off in a corner or under the bleachers, where they might be relatively harmless. They are in the far end key and top of the key – among the highest traffic areas of the court. This is bound to end badly.



Floor boards separating and even breaking apart.



It is difficult to get a full sense of the “waviness” of the floor in some locations just from a 2D photo, but hopefully, the degree of cupping of the boards in this picture comes through.

Thank you again.

GH

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**From:** John C. Marshall <[jcmar@ledyardct.org](mailto:jcmar@ledyardct.org)>

**Sent:** Friday, January 27, 2023 5:03 PM

**To:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com); Kevin J. Dombrowski <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; Town Council Group <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>

**Cc:** [boe@ledyard.net](mailto:boe@ledyard.net); [jhartling@ledyard.net](mailto:jhartling@ledyard.net)

**Subject:** Re: LMS <<Not-Sensitive>>

Good Evening George,

With regards to the reimbursment and the gym floor, those are both works in progress, and that is all the information we have at the moment. I am confident we will recover from both of these, its just going to take some time. *I have let it be known in the past, and i'll say it again. O & G is responsible for the floor. the building was in their care when the damage occurred. I dont know why the text changed fonts, it was not intentional.*

*John Marshall*

**From:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com) <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>

**Sent:** Wednesday, January 25, 2023 5:19 PM

**To:** Kevin J. Dombrowski <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; Town Council Group <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>

**Cc:** [boe@ledyard.net](mailto:boe@ledyard.net) <[boe@ledyard.net](mailto:boe@ledyard.net)>; [jhartling@ledyard.net](mailto:jhartling@ledyard.net) <[jhartling@ledyard.net](mailto:jhartling@ledyard.net)>

**Subject:** RE: LMS <<Not-Sensitive>>

Hi all once again.

As always, the views expressed in this email are my own and do not necessarily reflect those of any entity, private, public, charitable, governmental, overt or clandestine. Nor do they necessarily reflect the views of any other persons or creatures, living or deceased, real or fictional.

I read with great interest the minutes of the last TC meeting on 11-January, in particular the PMBC update from Councilor Marshall and the update from Mayor Allyn regarding work with our local representatives regarding construction reimbursement. Thank you Mayor Allyn and Councilor Marshall.

That said, though, I was disappointed by the lack of any further discussion around the matter and especially regarding the matter of the LMS gym floor. It has been stated in previous email that “avenues” are being pursued by which to hold O&G to account for that debacle. Is there any update on this matter? I have not taken note of any in recent TC meeting minutes.

I would also like to take this opportunity to reiterate my question regarding meeting minutes prior to June 2022 being backfilled into the Meeting Portal. Of late, I have been reviewing old meeting minutes, and I have learned that PMBC minutes, prior to 2019 are available by paper copy in the Town Hall only – no soft copy backup. This seems like an accident waiting to happen, and I would imagine the problem goes well beyond just the PMBC.

Thank you, as always, for your time and attention.

GH

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**From:** George Hosey <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>

**Sent:** Thursday, January 12, 2023 1:43 PM

**To:** Kevin J. Dombrowski <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>

**Cc:** Town Council Group <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>; [boe@ledyard.net](mailto:boe@ledyard.net); [jhartling@ledyard.net](mailto:jhartling@ledyard.net)

**Subject:** Re: LMS <<Not-Sensitive>>

Hello again all,

The usual disclaimer - though I am currently a member of the PMBC, the opinions expressed in this email are my own and do not necessarily reflect those of the PMBC or other members thereof.

Has there been any update regarding O&G and the gym floor or other items? This seems an all the larger issue in light of recent revelations of hundreds of thousands of dollars in expenditures deemed ineligible for reimbursement by the state because O&G failed to submit them in a timely manner.

On a separate note, as discussed previously, the town changed systems for online meeting records last June. Is there any effort underway or even under consideration for backfilling meeting records prior to last June into the system? While Roxanne Maher has done an exemplary job helping me with records I have needed, she should not have to. All public meeting records should be readily available online for any Ledyard resident or taxpayer wishing to access them.

Thank you

GH

On Tuesday, December 13, 2022, <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)> wrote:

Kevin,

Thank you for the prompt reply.

I, honestly, do not care where y'all meet to discuss the matter as long as it is, indeed, discussed, and appropriate action taken. When can Ledyard's taxpayers and Middle School parents expect an update on the "avenues being taken to hold O&G accountable"? While I hate to sound impatient, as we know, this has been ongoing for four years or more.

Thank you

GH

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**From:** Kevin J. Dombrowski <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>

**Sent:** Monday, December 12, 2022 5:45 PM

**To:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com); Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>

**Cc:** Town Council Group <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>; [boe@ledyard.net](mailto:boe@ledyard.net); [jhartling@ledyard.net](mailto:jhartling@ledyard.net)

**Subject:** Re: LMS <<Not-Sensitive>>

George,

Since there are currently avenues being taken to hold O&G accountable to fix the ongoing issues, I am not inclined to take legal action at this time. Also any legal matter would be an issue to be discussed during an executive session, and not as a Council agenda item.

Regards

Kevin

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**From:** [ghosey924@gmail.com](mailto:ghosey924@gmail.com) <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>

**Sent:** Monday, December 12, 2022 5:36 AM

**To:** Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; Kevin J. Dombrowski <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>

**Cc:** Town Council Group <[TownCouncil@ledyardct.org](mailto:TownCouncil@ledyardct.org)>; [boe@ledyard.net](mailto:boe@ledyard.net) <[boe@ledyard.net](mailto:boe@ledyard.net)>; [jhartling@ledyard.net](mailto:jhartling@ledyard.net) <[jhartling@ledyard.net](mailto:jhartling@ledyard.net)>

**Subject:** RE: LMS <<Not-Sensitive>>

Good morning,

I'm writing to ask that the agenda for this week's Town Council meeting be amended to include an item for discussion and possible action on pursuing legal action against O&G for the damage done to the gym floor.

Thank you

GH

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**From:** Hosey, George <[ghosey@gdeb.com](mailto:ghosey@gdeb.com)>  
**Sent:** Wednesday, December 7, 2022 7:45 AM  
**To:** [mayor@ledyardct.org](mailto:mayor@ledyardct.org); [kjdom@ledyardct.org](mailto:kjdom@ledyardct.org)  
**Cc:** [towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org); [boe@ledyard.net](mailto:boe@ledyard.net); [jhartling@ledyard.net](mailto:jhartling@ledyard.net); George Hosey <[ghosey924@gmail.com](mailto:ghosey924@gmail.com)>  
**Subject:** LMS <<Not-Sensitive>>

Mayor Allyn, Chairman Dombrowski,

While I currently serve as a member of the Ledyard PMBC, the opinions expressed in this email are my own and do not necessarily reflect those of the PMBC or any other members thereof.

This time of year reimaginings of *A Christmas Carol* are everywhere. Ledyard is no exception. You are, of course, aware of the audit work Colliers is performing on the LMS & GHS construction projects. With Colliers cast in the role of The Ghost of Christmas Past, Ledyard is being forced to revisit unpleasant moments from our past, but instead of Fezziwig's office party, we get the LMS gymnasium floor.

You're probably better acquainted with the details of that situation than I, but as I recall, the gist of it is that, subsequent to the *expensive* gym flooring being installed, we had a water leak issue in the gym causing the floor to warp/buckle. At that time, the guidance was to allow the floor to dry and "settle". I'm not sure how successful that approach was, but it became moot soon after anyway, as another leak incident occurred, once again warping and buckling the floor.

At this point, I understand our Manager-at-Risk, O&G, and the associated subcon(s) deemed it best (for them anyway) to make stress relief cuts in the brand new flooring and face-nail it down. This is, obviously, not how the floor was intended to be installed. The rep from Colliers stated in the November PMBC meeting that he'd *never* seen that done before.

Like Scrooge, we can not undo the past. We can either dismiss it as a "bit of underdone potato" or learn from it and make changes to prevent an unpleasant future.

So I would ask of you merry gentlemen – are steps being taken to hold O&G and/or their subcons accountable for this debacle? Through the fault of neither the Town of Ledyard, nor Ledyard Public Schools, the taxpayers of this town, as well as the taxpayers of the state of CT, who shelled out over \$30M for the reconstructed Middle School, were delivered a substandard gym floor, damaged and improperly installed, yet at the full price of a correctly installed new floor.

If steps have not yet been initiated to have O&G replace the LMS gym floor with a brand new, correctly installed floor at their cost, I would implore you to take up such action as soon as possible. It is not reasonable for the students of Ledyard Public Schools or Ledyard's taxpayers to continue to suffer the consequences of O&G's negligence.

Thank you, and the best to all of you and your loved ones for the holiday season.

"God bless us, everyone"



George Hosey

Principal Engineer – Reliability

D422

(860) 433-4881

[GHosey@gdeb.com](mailto:GHosey@gdeb.com)



## Roxanne Maher

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**From:** Scott Johnson  
**Sent:** Wednesday, October 11, 2023 12:11 PM  
**To:** Roxanne Maher  
**Subject:** FW: Responding to Concerns Regarding LYL Football Micros

*Scott Johnson Jr, CPSI*

### Director

Ledyard Parks and Recreation Department  
Ledyard Senior Center  
12 Van Tassell Drive  
Gales Ferry, CT 06335  
860-464-9112

[www.ledyardrec.org](http://www.ledyardrec.org)



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**From:** paul.l.pickenjr@gmail.com <paul.l.pickenjr@gmail.com> **On Behalf Of** Ledyard Youth League Football  
**Sent:** Wednesday, October 4, 2023 4:32 PM  
**To:** Jay Hartling <jhartling@ledyard.net>  
**Cc:** Board of Education <boemembers@ledyard.net>; Scott Johnson <Scott@ledyardrec.org>  
**Subject:** Re: Responding to Concerns Regarding LYL Football Micros

Good Afternoon Jay,

I apologize for the delayed response. We appreciate your offer of help and support. Since this time, we've reached a suitable and logical agreement that the Glacken family is happy with especially in response to Isabella who is a valuable member of our football community. We appreciate any continued support we've received from the schools - and from yourself personally in this regard. If there is anything we can do to help and/or collaborate in the future, please know that we stress the value of education to our student athletes and are always willing to assist in any way possible as well.

Thank you,  
LYL Football

On Mon, Oct 2, 2023 at 7:56 PM Jay Hartling <[jhartling@ledyard.net](mailto:jhartling@ledyard.net)> wrote:

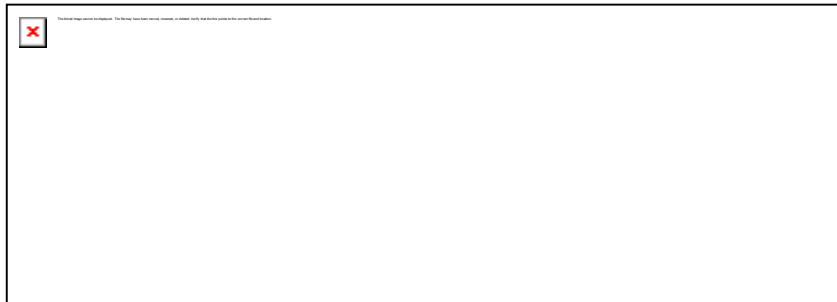
LYL Executive Board,

This information was shared with the Board of Education and myself. As you know the Board of Education/Ledyard Public Schools has no involvement with the LYL organization or manner in which you conduct your business, nor will I or the district weigh in, question or otherwise get involved with your organization's choices or management. All that said, if I can be of assistance within the purview of my role as Superintendent please reach out.

Best, -Jay

Jason S. Hartling  
Superintendent  
Ledyard Public Schools

***“Believing in the unlimited potential of every student”***



----- Forwarded message -----

From: **Nicole Cruz** <[msphoenixcruz@gmail.com](mailto:msphoenixcruz@gmail.com)>  
Date: Mon, Oct 2, 2023 at 2:25 PM  
Subject: Fwd: Responding to Concerns Regarding LYL Football Micros  
To: <[BOE@ledyard.net](mailto:BOE@ledyard.net)>, Jay Hartling <[jhartling@ledyard.net](mailto:jhartling@ledyard.net)>, Scott Johnson <[scott@ledyardrec.org](mailto:scott@ledyardrec.org)>

----- Forwarded message -----

From: **Nicole Cruz** <[msphoenixcruz@gmail.com](mailto:msphoenixcruz@gmail.com)>  
Date: Mon, Oct 2, 2023 at 2:16 PM  
Subject: Re: Responding to Concerns Regarding LYL Football Micros  
To: Ledyard Youth League Football <[ledyardyouthleaguefootball@gmail.com](mailto:ledyardyouthleaguefootball@gmail.com)>

Good afternoon,

I appreciate the swift response but unfortunately, I cannot fully agree with all of the sentiments/reasonings expressed. The use of the word “personal” is not a substitute for unfounded or unreasonable. The importance of knowing our family and players (perhaps especially Bella) is knowing the time and effort we’ve dedicated to the LYL, and how my husband and I continue to advocate for all of the Micros players and their families. We know many people personally but never have asked or expected preferential treatment based on prior existing relationships. Sadly, this is not the first time living in Ledyard that I have been put in the position to make clear the difference between right and wrong when those in power have been the ones appearing to make decisions based on personal feelings/relationships. Rather than simply following codes of conduct, bylaws, etc. or mantras clearly expressed by the very bodies who seem to need the most convincing that they are in fact charged with adhering to, I have had to work twice as hard to ensure to the best of my ability that the kids come first. As “student athletes”, these are all the same children who attend Ledyard Public Schools, camps, and practice/play on fields managed by Ledyard Parks & Rec, there seems to be an obvious difference between what we teach/preach in certain areas of their lives (school) as opposed to others (sports), as it relates to the particular situation at hand. As such, I am formally requesting representation from Ledyard BOE (other than Mr. Favry) and P&R at tomorrow evening’s meeting. This has evolved into a larger issue wherein it deserves to be noted how our

children are being “coached” and how that impacts their performance in school, playing a sport during a season that also coincides with the beginning of the school year. While it was our choice, we were left with no other option other than to pull our children from LYL as we were unwilling to compromise their social/emotional wellbeing for unhealthy attempts to achieve “wins”.

If what is being conveyed is that there is no issue then I’ll assume that it’s ok to bring my kids back tonight and I’ll see you then. Again being stuck between a rock and a hard place, I cannot continue to see my kids suffer at home missing a sport that they love so much. Given the ongoing communication, I expect that my kids will be received without hesitation, and will be coached safely and responsibly. If I wait until next month, then our children will have their entire season taken from them.

Nicole Cruz-Glacken

Sent from my iPhone

On Oct 1, 2023, at 4:50 PM, Ledyard Youth League Football <[ledyardyouthleaguefootball@gmail.com](mailto:ledyardyouthleaguefootball@gmail.com)> wrote:

Good Afternoon Nicole,

First and foremost, as a league, we respect your families choices to do what you believe is in the best interest of your family and athlete. As a board and as a league we value each and every student athlete in our program but recognize that as parents we do occasionally have to make tough decisions in what we believe is best for our children. You are correct that both our president and vice president have resigned as well as our equipment manager. These roles have been since filled this week in accordance with our bylaws. It is regretful to us that the decision that you believe is best for your family is to pull both Isabella and CJ from the program. Please also respect that we have to review each issue that is raised on a case by case and impartial basis as is our collective role. We can not and should not react in knee jerk fashion whenever an allegation is made. This is a board and league made up of volunteers who give their time for various reasons. Every board member here knows your family and cares deeply for them.

With the above being said, when investigating the issues that are raised we can't be affected by our own personal feelings on a particular matter. With our newly appointed board members (one position is being covered on an interim basis since it is up for election in a month) we are working to bring the new board members up to speed on the issues and monitor the situation closely as well as continuing to keep an eye on any issues at all levels of our program.

Thank you,  
LYL Football

On Sun, Oct 1, 2023 at 7:55 AM Nicole Cruz <[msphoenixcruz@gmail.com](mailto:msphoenixcruz@gmail.com)> wrote:

Good morning,

I am writing to inquire as to any possible resolutions that may have been reached by the LYL Football Board regarding the numerous complaints made against micros head coach Deon Bransford. Although my husband and I have since removed 2 of our children from the program (and Chris G. was relieved by the HC) following what we believed to be questionable responses to multiple families’ concerns, I feel that we are still due a formal and detailed explanation as to the former and present state of events within LYL. Given the details of the accusations brought forth, it seems apparent that any reasonable authoritative body would be in agreement. We deserve closure after the experiences our

family personally endured that began last season and immediately continued at the start of this season. To my knowledge, the vice president and president have both resigned, furthering complications and impeding the process of reaching reconciliation, and as such, casting a larger shadow of doubt surrounding the LYL authoritative body of leadership.

Nicole Cruz-Glacken  
516-362-8426

Sent from my iPhone

On Sep 21, 2023, at 11:29 AM, Ledyard Youth League Football  
<[ledyardyouthleaguefootball@gmail.com](mailto:ledyardyouthleaguefootball@gmail.com)> wrote:

Goodmorning Nicole,

We appreciate the feedback. Your email has been received and is under review with the Executive Board.

Thank you,  
LYL Football

On Mon, Sep 18, 2023 at 5:14 PM Nicole Cruz <[msphoenixcruz@gmail.com](mailto:msphoenixcruz@gmail.com)> wrote:

Respectfully, I believe this response is unacceptable and inappropriate given the details of each set of parent's concerns. These issues have BEEN ongoing and have impacted our children, whole families, and coaching staff. How could we not take this personally? Our children should be the number one priority of all the adults in the room. If one of our children was behaving in a manner that required parent intervention, I think we would be expected to get involved and work with the coach on some resolution. However, when we as parents have bravely come forward with legitimate concerns, we have been met with vagueness and passivity. We were stood up at a LYFL meeting where both the president and vice president were absent and left the rest of the board holding the bag. Having the continual need to assess the current situation has led me to believe that some are just trying to avoid confrontation or save face. It is inevitable that those who choose leadership positions will have to make reasonable decisions that may sometimes be difficult ones to make. This comes with the territory. Taking on such positions shouldn't double as a way to be seen or in an effort to pursue personal or political ambitions. Even the appearance of that potentially being an intention is enough to cast a shadow of doubt. Now that we are being asked to basically just get over it, I will make no effort to conceal that I feel like I and other parents are being taken for a ride. We were never even given the courtesy of attending a rescheduled meeting. I had to go as far as speaking on this matter at last night's BOE meeting. I find it insulting that the chair of that body, who also doubles as the president of LYFL took the time to read policy regarding "personal attacks" during the aforementioned meeting. The message that is heard loud and clear is: we the people should have no standard of accountability for those who choose the roles that require them to act in a manner that would then cause us to have faith in those same people we entrust our children with. We may not know you personally, and that is the initial step of faith we take when we allow you to have influence over our children. When that faith is depleted due to our trust continually being broken, and effective action is not

taken, it is a dismissive act of gaslighting to ask us to have "trust and faith in our league".

I began writing this email in response to the email sent to us from LYFL and prior to and since then (a matter of a week) there have been other troubling situations that have occurred. This includes and may not be limited to what I will further share. It was agreed upon between the HC and parents willing to volunteer their time and resources to make a banner for our first home game. Our team mom and another mother who was already volunteering with concessions were working to have all of the kids sign the banner that they would run through when being announced onto the playing field prior to the start of the game. Upon the 25 minutes late arrival of HC and his son (also our qb), the two moms attempted to signal the player over to sign the banner, at which point HC began to yell at him to get on the field. At that time, the mother who ran down from concession to help with the banner attempted to inform HC that they were only trying to include the player by asking him to sign his name. HC then began to yell at them exclaiming something to the effect of "my kid doesn't listen to you, my kid listens to me!" Perhaps this explains why when our qb ("his kid") was told how much his purchase from a fundraiser (a local business donated food) was, he responded by asking "do you know who I am?". Furthermore, this same player was approached by my daughter during practice last Thursday when she was forced to advocate for herself because there are plays designed in which she is a receiver, however, she doesn't get thrown the ball. Out of frustration (even though there are adults on the field), she asked him if he doesn't see her when she's wide open and for some reason had to remind him that she's a receiver as well. He then condescendingly asked her if she was indeed a receiver and when she replied "yes", he laughed at her. This was in part why I chose to approach HC along with coaches Travis and Chris M. following said practice. I would like those holding seats on the board to explain to me how it is that we can put expectations in writing that we expect our kids to be held accountable to when they have a HC that is the embodiment of all that is antithetical to the morals we claim to be instilling in them.

My daughter was visibly upset when I picked her up from practice last week due to what I stated above. Initially, she told me that she was irritated bc HC will ask the team questions like "are you going to go home and play video games?" or "will you eat junk food and drink soda?", and if just one player answers yes (which happened numerous times), they are all made to run. I hope you can see how this is an unnecessary frustration being experienced by our children who continually show up for their team due to the fact that they are being coached by someone who uses valuable practice time to create situations wherein he takes the opportunity to hand out punishments being disguised as hard work or team comradery building. At this time, I also request that the Board relay to all teams that parents have the expectation for practice to end as posted on our schedules. The children do not transport themselves to practice, and if we're asked to respect the time of others then that should be a two way street, and I for one do not expect to sit in the parking lot for any longer than it takes for my kids to walk off of the field and remove their gear. We have families, jobs, and other responsibilities too. Friday's practice ended with the Micros on the hill with the "L". There they were given a lecture by HC. This talk included the children being told that winning is all that matters and being told they need to ignore "the noise" coming from parents in the stands because he will "handle it" and they should only be listening to him. These children are clearly more self-aware than their HC as is evidenced by them expressing concern for Bella after suffering from heat exhaustion and recognizing that their own HC gave her no

recognition. As many of them are equally as aware of the current toxicity spreading through their team and that some of their own parents are still and have actively been pursuing appropriate resolutions, it is one of the greatest acts of disrespect for an adult to use our children as an audience to convey just how much disregard he has for their parents. Yet, the HC recently provided us with an email with documents attached wherein one rule is that players are expected to have respect for all adults, and most importantly their families. Continuing on the same night, HC also took the opportunity to have a soap box moment, again with our children as unwilling participants being forced to listen to their HC air his grievances regarding LYFL. What started out as some sort of history lesson about the "L" turned into a speech about what LYF used to be, how somewhere along the way something happened (went wrong), and that they (the Micros) were going to be the team to get it back to what is used to be/fix it. It is highly inappropriate for our children to be used in this way and is not even a matter of football but now about a larger issue of our children being influenced by an adult whose intentions are severely misguided and those with the authority to take action on their behalf allowing this to continue.

When I approached the coaches on Thursday I began by stating multiple times "I am coming to you as a mother". After asking if my child was safe with them and if I could trust them with my daughter, I was unable to get much else in. As I continued to speak the HC began speaking simultaneously, and when it was evident that this was not clear communication in action, I stated that "I am not going to yell, and I'm not going to speak over you" as I had no choice but to elevate my voice in an effort to be heard. Eventually, I walked away after a very brief moment of silence when the HC asked me what my concerns were. As I began to express my concern over "shadiness" he stated that he doesn't involve himself in shadiness and said as a matter of fact that the events transpiring on the field are in fact not. This was just after I had the conversation with my daughter about the excessive punishments and being disregarded as a receiver, so as I was walking away I asked him "how do you know?". I then stated that the issue was a failure in leadership and the behavior amongst players on and off the field are a direct result of poor behavior from adults trickling down. This is not an influence that I can continue to allow to have such a negative impact on my child. Although he has stated in the past that he does not engage in pettiness, this sentiment could not be anything further from a continuation of lies and the ongoing manipulation of the Micros team to elevate his own self interests, including elevating his own children. As stated in a previous email, my daughter (Bella), was back-up qb last season and qb'd all of the B games on her own. This year, she is not qb'ing at all and neither is she being given any play time during B games to work on other underdeveloped skills. The team as a whole completes significantly less reps during practice than the Juniors and Seniors. This is due to lack of planning and poor time management. Not only are the Micros losing out on valuable practice time but individual players are being slighted when they appear to pose a threat to the positions of preferred players. As in the additional case of another player being denied the opportunity to even hold the position of qb when their parent advocated for their child to have a fair chance at competing for the role. Apparently, everyone's position is theirs to lose except for the HC's kid.

For the record, I have made every attempt to avoid naming or otherwise identifying any children, other than my own, as there is something about doing so that feels inherently wrong to me. However, in alignment with the typical behavior exemplified by the Micros HC, his further infractions serve as a catalyst to feeling all but forced to speak on specific matters that I never intended to. The lack of transparent and

meaningful decisions being made has created an environment that calls for further action to be taken by those, like myself, who had faith that these matters would be addressed properly. I am dismayed that to the contrary, the process of pursuing resolution has been obstructed. Parents should have been notified as soon as it was made known that both the LYFL President and VP would not be in attendance during the 9/7/23 (what turned out not to be) meeting. I would think that a President, especially one who also serves as the Chair of Ledyard BOE, would know and therefore officially cancel the meeting and subsequently reschedule another. Instead, I and other parents are still waiting for the opportunity to address and hear from the board as a whole and officially. To my knowledge, the VP refused to act in an attempt to avoid getting involved in "in-fighting" but has not officially resigned. Does LYFL have a VP? If so, why is it acceptable to refuse to act according to the responsibilities of VP and still hold the position? If not, is there an active search for a new VP so that the business of the board can continue without prolonged delay? It seems apparent that this is being put off with hope that it just goes away.

For all of the reasons that I have made plain, not including those I don't have the energy to revisit yet again, along with the unresolved complaints made by other parents...my husband and I have decided to pull Bella from LYFL. It has been a painstaking process to arrive at this decision that we know will break her heart. We've tried to navigate how to keep our child both happy and healthy in what has proven to be an impossible situation. I cannot continue to leave my child in the hands of someone who has proven his lack of respect and empathy for her and our family. I cannot so easily have trust and faith in an ineffective system characterized by secrecy, alliances, fear and threats. I do not have confidence in an organization that in part refuses to take action based on threats made by anyone. I have first hand knowledge of the Micros HC making threats that include but are not limited to stating that if he goes then he will take "his people" with him. He has conveyed via text that he believes that the situations at hand simply come down to how much "influence" he has and has made clear that any time there is an attempt to hold him accountable for his actions, he will hurl threats and inevitably avoid accountability. He has been proven to be successful to that end. For that reason and all of the others, we are also pulling our son CJ from Seniors. Lastly, I feel that you all should know what this will look like for our family. We still have to have these conversations with Bella and CJ. Undoubtedly, we will have to deal with our daughter's hard feelings when she's reminded of what she's lost when she plays football with her former teammates during recess. I have already decided to keep her home on Friday since it will be the first time she would have to be faced with seeing her former teammates in school wearing their game jerseys. Perhaps the board should consider informing the parents of Micros on the loss of their teammate as I know their children will have questions/comments and they can be better prepared to have that conversation with them, as opposed to mine being bombarded in school and left to deal with those interactions as well. Fortunately, I feel comfortable with and trust Bella's teacher and the military child support staff (who I have to inform) to provide her with the extra support that has been made necessary to seek. Speaking of my daughter being an active duty military dependent, one of the last things the HC referred to my husband as (as HC was 'firing' him) was a "transplant". I'd like to take a moment to remind our community that us "transplants" and our families are specifically living in Ledyard, CT and neighboring towns due to military orders that we work our entire lives around. How many children does he coach that are "transplants"? Is it safe to assume that half of this battle is won by knowing he thinks of my daughter as a disposable "transplant", and may therefore explain his lack of



empathy for a 9 year old child who has dedicated herself to this sport in a more honorable way than he ever has? Take a good look around during our next home game when former and current military service members stand at attention as they face the flag, and you will easily be able to identify all of the "transplants".

I'm not apologizing for but do acknowledge that this is a lengthy email, and as such, I have no desire to proof read one more time since this has taken up a majority of my day. If I have been redundant or unclear in any way that leaves room for clarification, please feel free to reach out to me. I only have authority over my children, but you all are charged with ensuring the safety and wellbeing of all of those that remain under the leadership of the Micros HC. I pray that you find it in your hearts to do what is best for them and their families, as we have had to do for ours.

Nicole Cruz-Glacken  
516-362-8426

Sent from my iPhone

On Sep 12, 2023, at 10:45 PM, Ledyard Youth League Football  
<[ledyardyouthleaguefootball@gmail.com](mailto:ledyardyouthleaguefootball@gmail.com)> wrote:

Dear Parents,

First and foremost, as the LYL Executive Board we feel that every child in our program is a valuable member of the league. We strive to create an environment for all children to thrive and learn the game of football as well as the valuable life lessons that can be taught through the sport that can empower your child(ren) throughout the rest of their lives. We strive as a league to create the family environment that fosters a lifelong bond with their teammates and the league that we see through many of the families that return with their children as well as in official capacities to help continue the legacy that they themselves were a part of while also welcoming new members into the Ledyard Football family.

The LYL Executive Board met on multiple occasions inclusive of 06Sep23 to thoroughly review the issues that have been raised regarding our Micros program and the information that was provided. Our Vice President of Football has met with or spoken to a number of parents in regards to the issues and concerns that have been raised. The feedback, issues raised and concerns received via email, the general forum that was held on 07Sep23 and other methods of correspondence and discussion both public and private in nature. The LYL Executive Board has thoroughly vetted the above and solicited parents and coaches independently for additional feedback. Any additional correspondence received since that time, as of this email, have also been reviewed and acknowledged. It is our role and responsibility as a board to take in this information, provide a thorough investigation, gather additional insights and feedback – and finally to reach a

fair and balanced decision regardless of any personal emotions on a given subject.

Following the review of the information that has been provided to the board, the board has agreed unanimously on the recommended approach and guidance has been issued to the Micros coaching staff via the Head Coach. This direction provided included the clear expectations of the league and the Executive Board in regards to immediate actions that need to be taken, inclusive of a parents meeting to provide clear communication regarding approach to coaching, approach to playing time, communication with parents and team members and more. As a league, we strive for ongoing, frequent and open communication between our Head Coaches and the parents and that this communication take place via parent meetings and electronic communications. We have provided the tools in place to help facilitate this communication across the league and on a team by team basis.

As valued members of the Ledyard Youth League family, we hope and trust that a time to move forward and heal can be sought from all parties including trust and faith in our league.

Sincerely,

LYL Executive Board

## Roxanne Maher

---

**From:** Kevin J. Dombrowski  
**Sent:** Tuesday, October 10, 2023 5:47 PM  
**To:** Roxanne Maher  
**Subject:** Fwd: Other monies owed

---

**From:** Gay Sonn <glsonn@yahoo.com>  
**Sent:** Monday, October 9, 2023 8:35:19 AM  
**To:** Ledyard Housing Authority <ledyardhousing@att.net>  
**Cc:** Kevin J. Dombrowski <KJDom@ledyardct.org>; Gary Paul <gpaul@ledyardct.org>; Fred Allyn, III <mayor@ledyardct.org>  
**Subject:** Other monies owed

You don't often get email from glsonn@yahoo.com. [Learn why this is important](#)

Good morning Colleen,

Damaged items not related to BRD renovations:

- \*Deductibles for damaged appliances from electrical surges, non-weather related per LHA maintenance.
- \*Outdoor patio carpet damaged during mowing, 2022.

The above have yet to be addressed or resolved. I have over 7 years of emails between LHA, CHFA, and myself regarding repairs and accommodations not done. These fall within a pattern of intimidation/ discrimination/ anti-semitism and/or select favoritism being demonstrated by LHA and you; now recurring with BRD, LHA and you.

Trying to converse with the LHA Board or you has resulted in my receiving unasked for/unwanted applications to relocate me to other housing locations including congregant care; or being told, as have others here, the current LHA President will help pack us up so we can "move out."

I find the above threatening, as I do the promise of no more maintenance being performed in response to the recent Accommodation submitted. You willfully ignored and altered ADA requests, as with apartment packing and renovation timing, and tenant Request wording to make it other than what was originally submitted, as with water pressure.

Comments attributed to me at the September LHA Board meeting were publicly published and displayed by you; containing misleading, partial statements and statements I did not make; placing me in an adversarial, dangerous position within the community. The LHA President moved to accept these fraudulent minutes as read, and they continue to be left on display by you.

Due to the above, I will be filing with the Department of Justice. Ledyard Police Officer Michael McKinney, Kevin Dombrowski and Mary McGrattan - Town Council members, and Ledyard Retired Postmaster Patricia Sargeant, can confirm illegal mail tampering and attempted theft, unapproved entry to my unit and damage to physical property, and attempted physical/emotional harm by current/past LHA Board members and employees.

LHA needs to stop issuing threats for the duration of my residency at Kings Manor as I daily deal with continued loss of sight.

The refusal by the LHA Board and you to respond with appropriate, timely action for damages done only exacerbates the trauma and distress of the situation.

Respectfully,  
Gay Sonn  
60 Kings Hwy #19  
Gales Ferry, CT 06335  
860-941-0566  
glsenn@yahoo.com  
10/7/23

[Sent from Yahoo Mail on Android](#)



Chairman Kevin J. Dombrowski

# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mayor Fred Allyn, III  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on September 27, 2023 the Town Council took the following actions

- Reappointed the following members to the Agricultural Commission for a three-year term ending September 24, 2026:

Mr. Russel Holmberg (U) 12 Orchard Lane, Gales Ferry (Regular Member)

Mr. Bruce Garstka (R) 10 Pleasant View, Ledyard (Regular Member)

Mr. William Thorne (R) 3 Adios Lane, Ledyard (Alternate Member)

- Reappointed the following members to the Inland Wetland and Water Courses Commission for a two-year term ending October 31, 2025:

Mr. Paul Maugle (R) 827 Colonel Ledyard Highway, Ledyard (Regular Member)

Mr. Justin DeBrodt (U) 5 Erins Way, Ledyard (Regular Member)

Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard (Alternate Member)

- Reappointed members to the Planning & Zoning Commission for a three-year term as follows:

Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard (Regular Member) term ending October 31, 2026

Mr. Paul Whitescarver (R) 6 Stoddards View. Gale Ferry (Regular Member) term ending October 31, 2026

Ms. Jessica Cobb (D) 7 Whippoorwill Drive, Gales Ferry (Alternate Member) term ending December 31, 2026

- Appointed Ms. Sarah Martic (R) 59R Long Pond Road, Ledyard, to the Ledyard Beautification Committee to complete a three-year term ending October 26, 2026 filling a vacancy left by Ms. Levandoski.

- Recommended the townspeople appropriate up-to \$16,082.00 from CNR Account #20360101-53335 (Parks and Recreation Capital Non-Recurring Fund – Site Improvement) for the Pfizer Field Improvement Project.

In addition, set a Hybrid Format (In-Person and Remote) Special Town Meeting date for October 10, 2023 at 6:00 p.m. to be held in the Council Chamber, Annex Building to consider, discuss and vote upon the following:

*"Shall the Town appropriate up-to \$16,082.00 from CNR Account #20360101-53335 (Parks and Recreation Capital Non-Recurring Fund – Site Improvement) for the Pfizer Field Improvement Project".*

- Accepted the Ledge Light Health District-Ledyard Prevention Coalition proposal dated June 5, 2023 for the use of the National Opioid Settlement Funding received by the Town of Ledyard with the following changes:
  - ✓ Reduce the number of Narcan boxes from 194 to 154 for a total reduction of \$1,900;
  - ✓ Remove the Police Wellness Dog for a reduction of \$2,000.

These adjustments have reduced the total amount of the proposal to \$36,100 from the \$40,000 originally proposed.

This obligation of funds does not guarantee future funding obligations to your organization.

Also, with the disbursement of funds the Town of Ledyard asks that the Ledyard Prevention Coalition provide quarterly reports to the Town Council regarding Program effectiveness from the start date of the Programs

Please feel free to contact Chairman Dombrowski should you have any questions regarding this meeting.

Respectfully submitted,



Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council

cc: Director of Finance  
Treasurer  
Parks, Recreation, & Senior Citizens Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Ms. Jessica Cobb  
7 Whippoorwill Drive  
Gales Ferry, Connecticut 06335

Dear Ms. Cobb:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 reappointed you as an alternate member of the Planning and Zoning Commission, to complete a three-year term ending December 31, 2026.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Planning and Zoning Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mr. Justin DeBrod  
5 Erins Way  
Ledyard, Connecticut 06339

Dear Mr. DeBrod:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 reappointed you as a regular member of the Inland Wetland And WaterCourses Commission, to complete two-year term ending October 3, 2025.

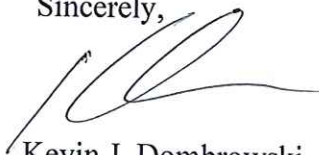
As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Inland Wetland And WaterCourses Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Inland Wetland And WaterCourses Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Inland Wetland And WaterCourses Commission





# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mr. Bruce Garstka  
10 Pleasant View  
Ledyard, Connecticut 06339

Dear Mr. Garstka:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 reappointed you as a regular member of the Agricultural Commission, as a representative from the Farming Community, to complete a three-year term ending September 24, 2026.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Agricultural Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Agricultural Commission (Farming Community) scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Agricultural Commission



**TOWN OF LEDYARD**  
**CONNECTICUT**  
**TOWN COUNCIL**

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
 Ledyard, CT 06339  
 (860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mr. Russell Holmberg  
 12 Orchard Lane  
 Gales Ferry, Connecticut 06335

Dear Mr. Holmberg:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 reappointed you as a regular member of the Agricultural Commission as a representative from the Farming Community, to complete a three-year term ending September 24, 2026.

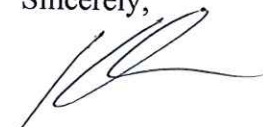
As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Agricultural Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Agricultural Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
 Chairman

cc: Town Clerk  
 Agricultural Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mr. Paul Maugle  
827 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Dear Mr. Maugle:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 appointed you as a regular member of the Inland Wetland And WaterCourses Commission, to complete two-year term ending October 31, 2025.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Inland Wetland And WaterCourses Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Inland Wetland And WaterCourses Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Inland Wetland And WaterCourses Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Ms. Sarah Martic  
59R Long Pond Road South  
Ledyard, Connecticut 06339

Dear Ms. Martic:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 appointed you as a member of the Ledyard Beautification Committee, to complete three-year term ending October 2026 filling a vacancy left by Mrs. Levandowski.

The Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Ledyard Beautification Committee meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Ledyard Beautification Committee scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Ledyard Beautification Committee



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mr. Gary St. Vil  
2 Thompson Street  
Ledyard, Connecticut 06339

Dear Mr. St. Vil:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 reappointed you as a alternate member of the Inland Wetland And WaterCourses Commission, to complete a two-year term ending October 31, 2025.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Inland Wetland And WaterCourses Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Inland Wetland And WaterCourses Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Inland Wetland And WaterCourses Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mr. Gary St. Vil  
2 Thompson Street  
Ledyard, Connecticut 06339

Dear Mr. St. Vil:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 reappointed you as a regular member of the Planning and Zoning Commission, to complete a three-year term ending October 31, 2026.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Planning and Zoning Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mr. William Thorne  
3 Adios Lane  
Ledyard, Connecticut 06339

Dear Mr. Thorne:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 reappointed you as an alternate member of the Agricultural Commission representing the Community-at-Large for a three year term ending September 24, 2026.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Agricultural Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Agricultural Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Agricultural Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mr. Paul Whitescarver  
6 Stoddards View  
Gales Ferry, Connecticut 06335

Dear Mr. Whitescarver:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 reappointed you as a regular member of the Planning and Zoning Commission, to complete a three-year term ending December 31, 2026.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Planning and Zoning Commission





# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 28, 2023

Mr. Paul Whitescarver  
6 Stoddards View  
Gales Ferry, Connecticut 06335

Dear Mr. Whitescarver:

CONGRATULATIONS! The Town Council, at its meeting on September 27, 2023 reappointed you as a regular member of the Planning and Zoning Commission, to complete a three-year term ending December 31, 2026.

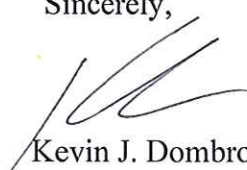
As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Planning and Zoning Commission



# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

September 28, 2023

Ledge Light Health District  
Ms. Kerensa Mansfield  
Senior Health Program Coordinator  
216 Broad Street  
New London, Connecticut 06339  
[kmansfield@llhd.org](mailto:kmansfield@llhd.org)

Dear Ms. Mansfield:

At its September 27, 2023 meeting the Ledyard Town Council approved to accept the Ledge Light Health District-Ledyard Prevention Coalition proposal dated June 5, 2023 for the use of the National Opioid Settlement Funding received by the Town of Ledyard with the following changes:

- Reduce the number of Narcan boxes from 194 to 154 for a total reduction of \$1,900;
- Remove the Police Wellness Dog for a reduction of \$2,000.

These adjustments have reduced the total amount of the proposal to \$36,100 from the \$40,000 originally proposed.

It should be noted that this obligation of funds does not guarantee future funding obligations to your organization. Also, we ask that the Ledyard Prevention Coalition provide quarterly reports to the Town Council regarding Program effectiveness from the start date of the Programs.

Please make arrangements with the Mayor's Office for the disbursement of the National Opioid Settlement Funding to your Organization.

The Town Council appreciates your time in preparing a proposal, for meeting with the Finance Committee to discuss the details of the proposal, and for the constant and positive work that Ledge Light Health District/Ledyard Prevention Coalition does in our community.

Should you have any questions regarding the revised proposed please do not hesitate to contact me at telephone (860) 383-6463 or email: [kjdom@ledyardct.org](mailto:kjdom@ledyardct.org).

Sincerely,

Kevin J. Dombrowski  
Chairman

Attachment

cc: Mayor Allyn, III  
Director of Finance  
Treasurer  
Youth & Social Services

**Revised Proposal: 9/27/2023**

**Ledyard Prevention Coalition**

**Opioid Prevention, Recovery, and Wellness Program for the Town of Ledyard, CT**

**Total Request: ~~\$40,000~~-\$36,100**

**Staff Costs**

<b>Position</b>	<b>Name</b>	<b>Salary/Fringe</b>	<b>Hours</b>	<b>Cost</b>
Project Coordination	Kerensa Mansfield Margaret Lancaster	\$52	208 hours	\$10,816
Peer Navigator	Team Support	\$32	416 hours	\$13,312
			<b>Total</b>	<b>\$24,128</b>

The LLHD staff, Program Coordinator and Peer Navigator, will be responsible for the successful coordination and implementation of all programmatic activities related to the Opioid Prevention, Recovery and Wellness Program. Narcan/Wellness training sessions will be provided for local businesses, municipal offices, civic groups, and school faculty, staff, and students. Narcan will be distributed at these trainings. LLHD will collaborate with Alliance for Living to schedule the outreach van for community events and restock Emergency Overdose boxes containing Narcan. LLHD will support individuals receiving support services, including providing transportation when needed.

**Travel**

	<b>Rate</b>	<b>Cost</b>
Local Travel	\$.655/miles x 163 miles x 12 months	\$1,281
	<b>Total</b>	<b>\$1,281</b>

Travel cost will be used for getting people to treatment whether driven by a Navigator or with a voucher, local educational and outreach activities, and meetings.

**Supplies**

<b>Item</b>	<b>Rate</b>	<b>Cost</b>
Office Supplies	\$15/month x 12 months	\$180
Printing	\$.08/copy x 2,400 copies	\$192
Postage	\$5/month x 12 months	\$60
	<b>Total</b>	<b>\$432</b>

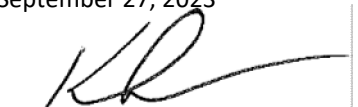
Supplies including office supplies, printing of flyers and handouts and postage are needed for the general operation of the project.

## Other Costs

Item	Rate	Cost
Narcan	\$47.50/box x <del>194</del> <b>154</b> boxes	<del>\$7,315.00</del> <b>\$7,315.00</b>
Emergency Overdose Kit	\$300/box x 2 boxes	\$600
Awareness Campaign	Local radio stations, social media, etc.	\$1,844
<del>Wellness Dog</del>	<del>Purchase and training</del>	<del>\$2,000</del>
Marketing Materials		\$500
	<b>Total</b>	<del>\$14,159</del> <b>\$10,259.00</b>

Narcan purchase is based on the recommendation for one kit per 100 people. Two emergency overdose boxes containing Narcan will be purchased for locations as determined by community recommendation, LPC, and the Ledyard Police Department. A community awareness campaign will be implemented utilizing local radio stations, social media, and presentations. Funds will be used towards the purchase and training of a wellness dog for the Ledyard Police Department. Marketing materials will be purchased to raise awareness about the *Opioid Prevention, Recovery, and Wellness Program* support and activities.

Approved as revised above by the Ledyard Town Council on: September 27, 2023



Kevin J. Dombrowski, Chairman



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1861

**Agenda Date:** 10/11/2023

**Agenda #:** 1.

---

REPORT  
ADMINISTRATION COMMITTEE

**Fiscal Year 2023/2024 Report:**  
Administration Committee

**Meeting Action Detail:**

**Town Council Meeting 07/26/2023**

**File #:** [23-1861](#) Version: 1

**Type:** Report

**Title:** Administration Committee Report

**Minute Note:**



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1862

**Agenda Date:** 10/11/2023

**Agenda #:** 2.

---

REPORT  
COMMUNITY RELATIONS COMMITTEE

**Fiscal Year 2023/2024 Report:**  
Community Relations Committee

**Meeting Action Detail:**

**Town Council Meeting 07/26/2023**

**File #:** [22-1862](#) Version: 11

**Type:** Report

**Title:** Community Relations Committee Report

**Minute Note:**



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1863

**Agenda Date:** 10/11/2023

**Agenda #:** 3.

---

REPORT  
FINANCE COMMITTEE

**Fiscal Year 2023/2024 Report:**  
Finance Committee

**Meeting Action Detail:**

**Town Council Meeting 07/29/2023:**

**File #:** [23-1864](#) Version: 1

**Type:** Report

**Title:** Finance Committee Report

**Minute Note:**



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 23-1864

**Agenda Date:** 10/11/2023

**Agenda #:** 4.

---

REPORT  
LAND USE/PLANNING/PUBLIC WORKS COMMITTEE

**Fiscal Year 2023/2024 Report:**  
Land Use/Planning/Public Works Committee

**Meeting Action Detail:**

**Town Council Meeting 07/26/2023:**

**File #:** [23-1864](#) Version: 1

**Type:** Report

**Title:** Land Use/Planning/Public Works Committee Report

**Minute Note:**





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2116

**Agenda Date:** 10/11/2023

**Agenda #:** \*1.

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## FINANCIAL BUSINESS REQUEST (FBR)

### **Motion/Request:**

MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$23,820.61 as follows:

- \$415.00 to Sawmill Donations Account #20810201-54202-24202
- \$13,351.00 to the Police Vehicles CNR Account #21020101-57510
- \$885.00 to the Public Works Light Equipment CNR Account #21040101-57314
- \$1,609.00 to the Board of Education Reserve Fund CNR Account #21070101-58250; and
- \$7,560.61 to the Board of Education Ag-Science CNR Account #21070101-58261

### **Background:**

The Town realized a total of \$23,820.61 from the sale of a wide range of items on GovDeals, as follows. The breakdown may be found on the attached spreadsheet.

The Town has previously appropriated such revenues to the respective capital reserve fund to supplement/offset direct budgetary appropriations in meeting lifecycle replacement costs and other needs.

### **Department Comment/Recommendation:**

Inasmuch as this action is consistent with previous appropriations of GovDeals revenues, I recommend appropriation of these funds according to the specifics of the motion.

### **Finance Director Comment/Recommendation:**

The Town has received auction proceed checks from GovDeals relative to these sales totaling \$14,843.50 as of September 27, 2023. A balance of \$8,977.11 remains to be remitted to the Town from GovDeals.

### **Mayor Comment/Recommendation:**

### **Meeting Action Detail:**

Inventory ID	Description	Category	Buyer	Sold Amount	Bids	Auction End Date	Credit Account	Account Number
57	DELTA 12" RADIAL ARM SAW	Tools, All Types	Jordan sostre	\$9.00	5	17-Aug-23	Sawmill donations	20810201-54202-24202
58	RIGID 10" table saw w/ Delta fence, accessories	Tools, All Types	Nick Allyn	\$112.00	30	17-Aug-23	Sawmill donations	20810201-54202-24202
59	Vintage, BM Root Bandsaw	Tools, All Types	Anthony Castiglia	\$217.00	23	20-Aug-23	Sawmill donations	20810201-54202-24202
60	Two rolls metal conduit wiring (unused) Two Siemens NEMA type 1 switches	Tools, All Types	Lloyd Miller	\$77.00	10	20-Aug-23	Sawmill donations	20810201-54202-24202
56	2012 Ford Econoline E150XL van. Very clean!	Vans	Edward Curmi	\$8,100.00	48	17-Aug-23	Police vehicles	21020101-57510
98	2016 Ford Explorer Interceptor All Wheel Drive, runs and drives.	SUV	Michael Walker	\$5,251.00	46	29-Aug-23	Police vehicles	21020101-57510
69	24" sonotubes Approx. lengths are 5' length and 12' length	Builders Supplies	Michael Dayton	\$1.00	1	17-Aug-23	PW Light Equipment	21040101-57314
77	REZNOR F50-3 Propane fired 50,000 BTU heater, lightly used	HVAC Equipment	michael socci	\$77.00	16	17-Aug-23	PW Light Equipment	21040101-57314
78	Modine 50,000 BTU propane heater	HVAC Equipment	michael socci	\$62.00	16	17-Aug-23	PW Light Equipment	21040101-57314
79	Titan 740IX commercial paint sprayer	Tools, All Types	george moran	\$310.00	37	17-Aug-23	PW Light Equipment	21040101-57314
80	GENERAC 100KW generator 120 /240V single phase	Generators	John Abed	\$435.00	37	20-Aug-23	PW Light Equipment	21040101-57314
62	3-bay hot steam table, SS. 120V, 20AMP	Tables, Counters, Serving Bars	Llazaraq Tollkuci	\$102.00	13	17-Aug-23	BoE Capital	21070101-58250
63	3-bay hot steam table, Stainless steel. 120V, 15AMP	Commercial Food Service & Cafeteria Equipment	Llazaraq Tollkuci	\$140.00	24	17-Aug-23	BoE Capital	21070101-58250
64	Cold refrigerated cafeteria serving table	Commercial Food Service & Cafeteria Equipment	jim brewer	\$1.00	1	17-Aug-23	BoE Capital	21070101-58250
65	Cold refrigerated stainless steel cafeteria serving table	Commercial Food Service & Cafeteria Equipment	jim brewer	\$1.00	1	17-Aug-23	BoE Capital	21070101-58250
66	Hobart Stainless Steel commercial dishwasher w/ stainless steel tables	Commercial Food Service & Cafeteria Equipment	jim brewer	\$110.00	9	17-Aug-23	BoE Capital	21070101-58250
67	4-bay Stainless steel hot steam serving table	Commercial Food Service & Cafeteria Equipment	Egin Tollkuci	\$77.00	13	17-Aug-23	BoE Capital	21070101-58250
70	Sandwich warming serving table	Commercial Food Service & Cafeteria Equipment	WILLIAM MCEWEN	\$52.00	8	17-Aug-23	BoE Capital	21070101-58250
71	Cambro wheeled cash register table with drawer.	Commercial Food Service & Cafeteria Equipment	jim brewer	\$1.00	1	17-Aug-23	BoE Capital	21070101-58250
72	Powers Milk cooler, works fine.	Commercial Food Service & Cafeteria Equipment	jim brewer	\$3.00	2	17-Aug-23	BoE Capital	21070101-58250
73	L&L Kilns Easy Fire Kiln Model #e235-208	Arts, Crafts, and Collectibles	Taylor Ullman	\$1,050.00	37	17-Aug-23	BoE Capital	21070101-58250
91	Stainless steel commercial toilet paper holders.	Building Maintenance	Llazaraq Tollkuci	\$52.00	10	23-Aug-23	BoE Capital	21070101-58250
100	10 lab stools w/ backs in good condition, 24" to seat.	Furniture/Furnishings	Arthur moran	\$20.00	1	29-Aug-23	BoE Capital	21070101-58250
61	Ford 2000	Tractor - Farm	Jennifer Parson	\$1,577.50	49	17-Aug-23	BoE Ag Science Capital	21070101-58261
74	GNACC Jobsite box, good condition.	Tools, All Types	christopher gemayel	\$445.00	60	17-Aug-23	BoE Ag Science Capital	21070101-58261
75	KNAACK Job box	Tools, All Types	christopher gemayel	\$411.11	41	17-Aug-23	BoE Ag Science Capital	21070101-58261
76	Metal band Saw	Tools, All Types	Peter Obuchowski	\$190.00	21	17-Aug-23	BoE Ag Science Capital	21070101-58261
81	Johnson 90HP V4 outboard motor	Boats, Marine Vessels and Supplies	Brian Harbaugh	\$975.00	40	17-Aug-23	BoE Ag Science Capital	21070101-58261
82	Johnson V-4 140 HP outboard motor. Runs	Boats, Marine Vessels and Supplies	Brian Harbaugh	\$1,125.00	41	17-Aug-23	BoE Ag Science Capital	21070101-58261
83	Volvo/Penta Inboard/Outboard motor	Boats, Marine Vessels and Supplies	Michael Negrotti	\$111.00	12	17-Aug-23	BoE Ag Science Capital	21070101-58261
85	Johnson 9.9HP Outboard, clean, runs.	Boats, Marine Vessels and Supplies	Laurence Wipprecht	\$350.00	32	23-Aug-23	BoE Ag Science Capital	21070101-58261
86	Johnson 50HP Outboard motor. Clean, runs.	Boats, Marine Vessels and Supplies	Yawo Gbegnedji	\$825.00	23	23-Aug-23	BoE Ag Science Capital	21070101-58261
87	Brake lathe, works, many accessories included.	Tools, All Types	James Jankoski	\$225.00	17	23-Aug-23	BoE Ag Science Capital	21070101-58261
88	Valve refacing machine	Tools, All Types	Michael Archambeault	\$9.00	6	23-Aug-23	BoE Ag Science Capital	21070101-58261
89	Snap -on Valve refacer	Tools, All Types	charles ondo	\$550.00	33	23-Aug-23	BoE Ag Science Capital	21070101-58261
90	Gray Mills Clean-O-Matic parts cleaner	Tools, All Types	David Tataranowicz	\$72.00	11	23-Aug-23	BoE Ag Science Capital	21070101-58261
92	Parts cleaner	Tools, All Types	Arthur moran	\$5.00	3	23-Aug-23	BoE Ag Science Capital	21070101-58261
93	Parts washer. Works	Tools, All Types	Art Moran	\$13.00	6	23-Aug-23	BoE Ag Science Capital	21070101-58261
94	Johnson John 295 saw	Tools, All Types	David Tataranowicz	\$157.00	11	23-Aug-23	BoE Ag Science Capital	21070101-58261
95	DO-ALL BAND FILING, POLISHING, CONTOUR SAWING	Tools, All Types	Peter Obuchowski	\$260.00	16	23-Aug-23	BoE Ag Science Capital	21070101-58261
96	Johnson 4.0HP Outboard. Runs	Boats, Marine Vessels and Supplies	Laurence Wipprecht	\$100.00	14	23-Aug-23	BoE Ag Science Capital	21070101-58261
97	Johnson 4HP Outboard motor. Runs, limited use.	Boats, Marine Vessels and Supplies	Eric Blow	\$160.00	23	23-Aug-23	BoE Ag Science Capital	21070101-58261
				<b>\$23,820.61</b>				



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 23-2091

**Agenda Date:** 10/11/2023

**Agenda #:** \*2.

---

## TAX REFUND

### **Motion/Request:**

MOTION to approve two tax refunds in the combined total amount of \$19,287.46 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.

Good Essen - Foxwoods LLC	\$5,882.69
Good Essen - Foxwoods LLC	\$13,404.77

### **Background:**

In accordance with policies established for the Tax Collection Department, refunds to taxpayer exceeding \$2,400 are to be approved by the Town Council.

The refund is the result of the Assessor issuing a certificate of correction. Late filed declaration decreased assessment.

### **Finance Director Comment/Recommendation:**

(type text here)

### **Mayor Comment/Recommendation:**

(type text here)

Air 23-2091  
9/14/23

### Application for Refund of Taxes Paid

Return to: Ledyard Tax Collector's Office  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Amount of Refund  
\$5,882.69

Date: August 23, 2023

<i>Good Essen-Foxwoods LLC</i>
<i>Alta Strada</i>
<i>735 Harrison Ave, Unit W303</i> <i>15 Francis St 2nd Floor</i>
<i>Boston, MA 02118</i> <i>Annapolis, MD 21401</i>

#### PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I have made the payments from funds under my control, and no other party will be requesting this refund.  
 I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.  
 I hereby apply for a refund of taxes paid in accordance with Conn. Gen Sate. 12/129.

ss/ Mackenzie Shake  
 Accountant for Alta Strada Foxwoods  
 \_\_\_\_\_  
 Signature of Applicant/Agent  
 (Title of agent, where applicable)

\_\_\_\_\_  
 Tax Collector's Signature

September 1, 2023  
 \_\_\_\_\_  
 Date Signed

\_\_\_\_\_  
 Date

#### **Do Not Write Below This Box -- Office Use Only**

Date of Payment: <i>10/31/2022</i>	Tax Type: <i>MV PP RE SMV</i>
Grand List Year: <i>2021</i>	Reason: <i>c/c adjustment 32335</i>
Grand List Number: <i>41948</i>	Property Owner: <i>Good Essen-Foxwoods LLC</i>
Payment Type: <i>Check</i>	Property Location: <i>Foxwoods 350 Trolley Line BLVD</i>
<input type="checkbox"/> Received by mail/email	<input type="checkbox"/> Hand delivered in the office

#### **ACTION TAKEN BY GOVERNING BODY**

At a regular meeting of the Ledyard Town Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, it was voted to refund property taxes amounting to \$ \_\_\_\_\_ to \_\_\_\_\_.

\_\_\_\_\_  
 Kevin J. Dombrowski

Revision 9/13/2022

Air 23-2091  
9/14/23

**Application for Refund of Taxes Paid**

Return to: Ledyard Tax Collector's Office  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Amount of Refund  
**\$13,404.77**

**Date: September 13, 2023**

<i>Good Essen-Foxwoods LLC</i>
<i>Alta Strada</i>
<i>15 Francis St 2<sup>nd</sup> Floor</i>
<i>Annapolis, MD 21401</i>

**PLEASE READ, SIGN, AND DATE BELOW:**

I am entitled to this refund because I have made the payments from funds under my control, and no other party will be requesting this refund.  
I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.  
I hereby apply for a refund of taxes paid in accordance with Conn. Gen Sate. 12/129.

ss/ Mackenzie Shake  
 Accountant for Alta Strada Foxwoods  
\_\_\_\_\_  
**Signature of Applicant/Agent**  
(Title of agent, where applicable)

\_\_\_\_\_  
**Tax Collector's Signature**

September 14, 2023  
\_\_\_\_\_  
**Date Signed**

\_\_\_\_\_  
**Date**

**Do Not Write Below This Box -- Office Use Only**

Date of Payment: *10/3/2022*  
Grand List Year: *2020*  
Grand List Number: *41948*  
Payment Type: *Check*  
 *Received by mail/email*

Tax Type: *MV PP RE SMV*  
Reason: *c/c adjustment 32334*  
Property Owner: *Good Essen-Foxwoods LLC*  
Property Location: *Foxwoods 350 Trolley Line BLVD*  
 *Hand delivered in the office*

**ACTION TAKEN BY GOVERNING BODY**

At a regular meeting of the Ledyard Town Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, it was voted to refund property taxes amounting to \$ \_\_\_\_\_ to \_\_\_\_\_.

\_\_\_\_\_  
Kevin J. Dombrowski



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**File #:** 23-1911

**Agenda Date:** 10/11/2023

**Agenda #:** \*3.

---

## ORDINANCE

### **Motion/Request:**

MOTION to adopt a proposed “*An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance*” as contained in the draft dated July 17, 2023.

### **Background:**

Recently the town received a bill for damage to a door when the Police Department responded to an emergency call. When the Police arrived at the resident’s home their vehicle was in the driveway, and the house was locked. The Police looked into the house and being concerned for the wellness of the individual; they breached the door. As it turned out, the individual was not in the home, because a friend had already taken the individual to the emergency room. However, when the Police arrived at the home they did not know this, noting that the individual could have been unconscious and laying on the floor.

The proposed “*An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance*” cites the State Statute 52-557(b) regarding the “*Good Samaritan Law*” exempting emergency responders from liability. The purpose of having such an Ordinance on file was to bring the law to the attention of residents.

Pursuant to provisions of Connecticut General Statutes 52-557(b) “*Good Samaritan Law*”.

(b) **A paid or volunteer firefighter or police officer**, a teacher or other school personnel on the school grounds or in the school building or at a school function, a member of a ski patrol, a lifeguard, a conservation officer, patrol officer or special police officer of the Department of Energy and Environmental Protection, or emergency medical service personnel, who (1) has completed a course in first aid offered by the American Red Cross, the American Heart Association, the National Ski Patrol, the Department of Public Health, any director of health or an organization using guidelines for first aid published by the American Heart Association and the American Red Cross, that is certified by the organization or director of health offering the course, and, (2) renders emergency first aid to a person in need thereof, shall not be liable to such person assisted for civil damages for any personal injuries which result from acts or omissions by such person in rendering the emergency first aid, which may constitute ordinary negligence. **No paid or volunteer firefighter, police officer or emergency medical service personnel who forcibly enters the residence of any person in order to render emergency first aid to a person whom such firefighter, police officer or emergency medical service personnel reasonably believes to be in need thereof shall be liable to such person for civil damages incurred as a result of such entry.** The immunity provided in this subsection does not apply to acts or omissions constituting gross, wilful or wanton negligence.

The proposed Ordinance has been drafted to exempt the Town of Ledyard from liability; and its agents from liability, including paid and volunteers firefighters, police officers, emergency medical services personnel in

providing emergency services to people in need.

By enacting the proposed Ordinance the Town was clearly putting on record that they would not be liable for damages incurred in response to a call for emergency assistance. (see attached CGS 52-557b and Legislative Research dated September 7, 2018.

**Proposed Ordinance:**

DRAFT: 7/19/2023

Ordinance #

AN ORDINANCE  
CONCERNING LIABILITY PERTAINING TO  
FIRST RESPONDERS PROVIDING  
EMERGENCY ASSISTANCE

Be it ordained by the Town Council of the Town of Ledyard: *“An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance”* is hereby enacted.

Section 1: Authority

Pursuant to provisions of Connecticut General Statutes 52-557(b) “Good Samaritan Law”.

Section 2. Exempt from Liability

The Good Samaritan Law exempts the Town of Ledyard from liability; and its agents from liability, including paid and volunteer firefighters, police officers, emergency medical services personnel in providing emergency services to people in need.

This includes protection from civil liability for damages as a result of forcible entry believing that a person inside is in need of assistance or first aide.

Section 3 . Severability.

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 4. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

Approved / Disapproved on: \_\_\_\_\_

Fred B. Allyn, III, Mayor

Published on:

Effective Date:

Patricia A. Riley, Town Clerk

\*\*\*\*\*

History: There has been some incidents for which the Town received a bill for damages due to the breaching of a home in responding to an Emergency 911 Call and concern for the wellness of the individual and concern that the individual could have been unconscious and laying on the floor.

In accordance with the “*Good Samaritan Law*” the town decided to adopt an Ordinance to clearly state that the town as a non-profit and their agents were exempt from liabilities.

**Mayor Comment/Recommendation:**

(type text here)

**Body:**

(type text here)



AN ORDINANCE  
CONCERNING LIABILITY PERTAINING TO  
FIRST RESPONDERS PROVIDING  
EMERGENCY ASSISTANCE

Be it ordained by the Town Council of the Town of Ledyard: *“An Ordinance Concerning Liability Pertaining To First Responders Providing Emergency Assistance”* is hereby enacted.

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Section 2. Exempt from Liability

The Good Samaritan Law exempts the Town of Ledyard from liability; and its agents from liability, including paid and volunteer firefighters, police officers, emergency medical services personnel in providing emergency services to people in need.

This includes protection from civil liability for damages as a result of forcible entry believing that a person inside is in need of assistance or first aide.

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Section 4. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski,-Chairman

Approved / Disapproved on: \_\_\_\_\_

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

Effective Date:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

\*\*\*\*\*

Background: There has been some incidents for which the Town received a bill for damages due to the breaching of a home in responding to an Emergency 911 Call and concern for the wellness of the individual and concern that the individual could have been unconscious and laying on the floor.

In accordance with the “*Good Samaritan Law*” the town decided to adopt an Ordinance to clearly state that the town as a non-profit and their agents were exempt from liabilities.

## Connecticut's Good Samaritan Law

By: Michelle Kirby, Senior Legislative Attorney  
September 7, 2018 | 2018-R-0227

### Issue

Provide a summary of Connecticut's Good Samaritan Law. This report updates OLR report [2013-R-0199](#).

### Summary

Connecticut, like most states, has Good Samaritan Laws with the overriding purpose of encouraging professionals and laypersons to help those in need of emergency medical assistance or first aid, even when the actor is under no legal obligation to do so. Although there are a few exceptions, the immunity shields volunteers from claims involving ordinary negligence only. Volunteers may be held liable for claims arising from acts of gross or wanton and willful negligence or intentional misconduct (see sidebar). The organizations for which a person volunteers or works may also be held liable, with exceptions (e.g., railroad companies and nonprofit organizations).

The protection against liability applies in cases where a person:

1. provides emergency assistance;
2. administers first aid;

*“Ordinary negligence” is the failure to exercise the care that a prudent and reasonable person would (or would not) use under the same circumstances. (57A Am. Jur. 2d Negligence § 226).*

*“Gross negligence” generally signifies more than ordinary inadvertence or inattention, but less than a conscious indifference to consequences (Prosser on Torts, Gross Negligence).*

*“Willful or wanton negligence” is an act intentionally done that is unreasonable, taken in disregard of a risk known to the actor or so obvious that he or she must be taken to have been aware of it, and so great as to make it highly probable that harm would follow (Restatement (2nd) of Torts, § 500).*

3. uses Epinephrine Cartridges (e.g., EpiPens);
4. prescribes or administers opioid antagonists (e.g., Narcan);
5. seeks care for a drug overdose; or
6. rescues a child or animal from a motor vehicle.

Connecticut law grants immunity from liability under other circumstances. For example: food donors are protected from law suits filed by someone injured by the donated food or its packaging (CGS § [52-557l](#)).

## **Providing Emergency Assistance**

### ***Medical Personnel***

The law grants negligence immunity to the following people who voluntarily, gratuitously, and other than in the ordinary course of employment or practice, provide emergency assistance to people in need:

1. licensed physicians and dentists,
2. registered nurses and licensed practical nurses,
3. medical technicians,
4. those operating (a) cardiopulmonary resuscitators trained in CPR in accordance with Red Cross or Heart Association standards and (b) automatic external defibrillator users, and
5. people providing or maintaining defibrillators (CGS § [52-557b\(a\)](#)).

The law also protects teachers and other school personnel who administer medication by injection in emergencies on school grounds, in school buildings, or at school functions. They must have completed both a first aid course that meets the standards described above and one given by the school's medical advisor or a licensed physician (CGS § [52-557b\(f\)](#)). The law does not require teachers or after-school personnel to render emergency first aid or administer medication by injection (CGS § [52-557b\(g\)](#)).

### ***Property Damage***

The Good Samaritan Law also exempts from liability firefighters, police officers, or emergency medical service personnel who forcibly enter homes believing that a person inside is in need of emergency first aid. This includes protection from civil liability for damages incurred as a result of the forcible entry (CGS § [52-557b\(g\)](#)).

## Administering First Aid

The following people who render emergency first aid are not liable for ordinary negligence if they have completed a course in first aid offered by the American Red Cross, the American Heart Association, the National Ski Patrol, the Department of Public Health (DPH), or any health director as certified by the agency or health director offering the course:

1. paid or volunteer firefighters or police officers;
2. teachers or other school personnel on school grounds, in school buildings, or at school functions;
3. ski patrol members;
4. lifeguards;
5. conservation officers;
6. patrol officers or special police officers of the Department of Energy and Environmental Protection;
7. emergency service personnel;
8. railroad employees (who, if trained by one of the entities listed above, are also immune from liability for performing CPR); and
9. people operating automatic external defibrillators (CGS § [52-557b\(a\), \(b\), and \(c\)](#)).

As exceptions to the general rule that the law does not protect the organizations for which a person volunteers or works, railroad companies are immune from suits from individuals claiming that they negligently trained the person who provided the assistance or claiming negligence in providing the equipment (CGS § [52-557b\(d\)](#)).

## Using Epinephrine Cartridge Injectors

### *Trained Volunteers*

Volunteers who have (1) completed a first aid course meeting the standards described above or (2) been trained to use cartridge injectors by a licensed physician, physician assistant, or advanced practice or registered nurse are immune from liability when they use these devices in emergencies (CGS § [52b-557b\(h\)](#)).

### *Cartridge Injectors*

A “cartridge injector” is an automatic prefilled cartridge injector or similar automatic injectable equipment used to deliver epinephrine in a standard dose for emergency first aid response to allergic reactions (CGS § [52-557b\(e\)\(1\)](#)).

## ***Nonprofit Organizations' Volunteers and Employees***

The law provides the same immunity to volunteers associated with, and employees of, programs offered by federally tax-exempt, nonprofit corporations for children under age 17 when the user has been trained to use the injector by one of the medical professionals listed above, has parental permission, and the person in need of the medication is a program participant (CGS § [52b-557\(e\)\(2\)](#)).

Nonprofit corporations are immune from liability that is based on a claim that they negligently trained volunteers regarding epinephrine cartridge use (CGS § [52-557b\(e\)\(3\)](#)).

## ***Staff Members of Before- or After- School Programs, Day Camps, or Child Care Facilities***

In emergencies, people identified as staff members of before- or after- school programs, day camps, or child care facilities are immune from claims arising from their use of such devices on anyone in distress (CGS § [52-557b\(h\)](#)). It appears that the training described above is not required of such staff for the immunity to apply (CGS §§ [52-557b\(e\)\(2\)](#) and [\(h\)](#)).

## ***School Bus Drivers***

[PA 18-185](#) (§ 7), effective July 1, 2018, grants school bus drivers immunity from civil liability that may arise from administering a cartridge injector to a student with a medically diagnosed allergic condition requiring treatment on or near a school bus (CGS § [52-557b\(i\)](#)).

## **Prescribing or Administering Opioid Antagonists**

Connecticut law allows licensed health care practitioners authorized to prescribe an opioid antagonist to prescribe, dispense, or administer it to treat or prevent a drug overdose without being (1) civilly or criminally liable for the action or for its subsequent use or (2) deemed as violating their professional standard of care (CGS § [17a-714a\(b\)](#)).

The law also provides immunity from civil and criminal liability to all licensed health care professionals who administer an opioid antagonist in accordance with the law. Any such health care professional must not be deemed to have violated his or her professional standard of care (CGS § [17a-714a\(c\)](#)).

The law also allows anyone, if acting with reasonable care, to administer an opioid antagonist to someone he or she believes, in good faith, is experiencing an opioid-related drug overdose. It generally gives civil and criminal immunity to such a person regarding the administration of the opioid antagonist (CGS § [17a-714a\(d\)](#)).

## Seeking Emergency Medical Care for a Drug Overdose

The law provides immunity from civil and criminal liability to individuals who in good faith seek or receive emergency medical care for themselves or another person they reasonably believe is experiencing an overdose from the ingestion, inhalation, or injection of intoxicating liquor or any drug or substance (CGS § [21a-279\(d\)](#)).

## Rescuing a Child or an Animal from a Vehicle

Under certain circumstances, the law provides an affirmative defense against civil damages or criminal penalties for entering another person's passenger motor vehicle, including forcibly, to remove a child. It covers the person's actions or omissions in removing the child as long as the person:

1. reasonably believes, at the time of entry, that entering the vehicle is necessary to remove the child from imminent danger of serious bodily injury;
2. uses no more force than is reasonably necessary, under the circumstances the person knows at the time, to enter the vehicle to remove the child;
3. reports the entry and related circumstances to a law enforcement or public safety agency within a reasonable time after entering the vehicle; and
4. takes reasonable steps to ensure the child's safety, health, and well-being after removing the child from the vehicle (CGS § [52-557u](#)).

[PA 18-164](#), effective October 1, 2018, extends these same protections to individuals who take such actions to rescue an animal.

MK:cmg

**Roxanne Maher**

---

**From:** John Rich  
**Sent:** Thursday, August 03, 2023 12:24 PM  
**To:** Fred Allyn, III  
**Cc:** Roxanne Maher  
**Subject:** RE: LF #23-1911- Proposed Ordinance-Good Samaritan Law

I think the Good Samaritan law is a great basis for this.

No edits from me.

Chief

-----Original Message-----

**From:** Fred Allyn, III <mayor@ledyardct.org>  
**Sent:** Thursday, August 3, 2023 11:57 AM  
**To:** John Rich <chief.rich@ledyardct.org>  
**Subject:** FW: LF #23-1911- Proposed Ordinance-Good Samaritan Law

Chief,

Please take a look at the attached proposed ordinance for any edits you feel appropriate.

Best,

Fred

Fred B. Allyn III

Mayor, Town of Ledyard, CT  
741 Colonel Ledyard Hwy.  
Ledyard, CT 06339  
Tel (860) 464-3221  
www.ledyardct.org

NOTICE\* Effective June 11, 2018  
Town Hall hours are 7:30AM-4:45PM Mon-Thurs CLOSED FRIDAYS

-----Original Message-----

**From:** Roxanne Maher <council@ledyardct.org>



Sent: Monday, July 31, 2023 1:40 PM  
To: Fred Allyn, III <mayor@ledyardct.org>  
Cc: Roxanne Maher <council@ledyardct.org>  
Subject: LF #23-1911- Proposed Ordinance-Good Samaritan Law

Good Afternoon Fred:

Please visit Granicus/Legistar and review Legislative File #23-1911 regarding the Draft Ordinance-Good Samaritan Law.

Please let me know if you think there should be any Changes before I include it on the Community Relations Committee's August 16, 2023 Agenda.

Also, do you think Chief Rich may be interested in Reviewing the draft?

Thank you,  
Roxanne



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

**File #:** 23-1935

**Agenda Date:** 10/11/2023

**Agenda #:** \*4.

## ORDINANCE

### **Motion/Request:**

MOTION to adopt a proposed “*An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles*” as contained in draft dated July 31, 2023.

### **Background:**

**Town Council Meeting 7/26/2023:** A Resident appealed to the Town Council to for relief from personal property tax for Modified Handicap Accessible Vehicles that complied with and was in accordance with Connecticut General Statutes § 12-81c “*Municipal option to exempt certain motor vehicles*”.

**“Sec. 12-81c. Municipal option to exempt certain motor vehicles.** *The legislative body of any municipality may, by ordinance, exempt from personal property taxation (1) any ambulance-type motor vehicle which is used exclusively for the purpose of transporting any medically incapacitated individual, except any such vehicle used to transport any such individual for profit, (2) any property owned by a nonprofit ambulance company, and (3) any motor vehicle owned by a person with disabilities, or owned by the parent or guardian of such person, which vehicle is equipped for purposes of adapting its use to the disability of such person, provided the legislative body of the municipality adopts a definition of such vehicle.”*

The cost to purchase handicap accessible a vehicle was about \$90,000. Several manufactures such as Chrysler, Toyota, Honda, etc. produce handicap accessible vehicles which would be based on the person’s disability. Some that some v handicap accessible a vehicle had lifts for wheelchair access, or a ramp that slides out; and that some vehicles kneel down so that it was lower on one side and a ramp that folded out. He also noted that the side door on some vehicles open with a remote control.

### **Proposed Ordinance:**

DRAFT: ~~7/31/2023~~ 8/23/2023

Ordinance #200 - \_\_\_\_\_

AN ORDINANCE  
ESTABLISHING TAX RELIEF FOR  
CERTAIN MODIFIED HANDICAP ACCESSIBLE VEHICLES  
IN THE TOWN OF LEDYARD

Be it ordained by the Town Council of the Town of Ledyard: *“An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles in the Town of Ledyard”* is hereby enacted.

Section 1: Authority

Pursuant to provisions of Chapter 203 of the Connecticut General Statutes § 12-81c “Municipal option to exempt certain motor vehicles”.

Section 2: Purpose

Individuals who have permanent legal residence in the town defined as those who occupy that property as their principal residence at least 183 days of each year, and who individually or jointly own a motor vehicle for the use of a disabled person as described herein, may receive a town tax exemption on the amount of taxes assessed on said motor vehicle provided that the requirements of this Ordinance are met.

Section 2: Definitions

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

- (a) Adaptive Control Devices: Includes, but shall not be limited to, any mechanical or electrical devices added to a standard motor vehicle to enable an individual with mobility restrictions to control the accelerator, foot brake, turn signals, dimmer switch, steering wheel and/or parking brake.
- (b) Motor Vehicle: A vehicle that has been altered, reconfigured or has undergone mechanical or structural changes that permit a person with a disability to safely drive such vehicle or ride as a passenger therein. Motor Vehicle shall include, but shall be limited to, vehicles equipped with hand controls, hoists, lifts and other adaptive control devices.

Section 3: Eligibility

Any individual who is a resident with disabilities or parent or guardian of a person with disabilities and owns a motor vehicle described herein shall be eligible for exemption of the personal property taxes for one said motor vehicle.

Section 4: Exemption

The town hereby ordains, pursuant to Connecticut General Statute § 12-81c, that an exemption from personal property taxation for the following:

- (a) Any ambulance-type motor vehicle that is used exclusively for the purpose of transporting any medically incapacitated individual, except for any such vehicle used to transport any such individual for profit; and
- (b) Any property owned by nonprofit ambulance company; and

(c) Any motor vehicle owned by a person with disabilities or owned by the spouse, parent or guardian of such person, which vehicle is equipped for purposes of adapting it use to the disability of such person.

Section 5: Application

Applications for benefits under this program shall:

- (a) Be made on forms provided by the Assessor Office of the town; and
- (b ) Be filed ~~each year~~ with the Assessor’s Office of the town ~~between~~ *by* October 1 ~~and November 1~~ to obtain a tax exemption for the next fiscal year.
- (c) This program shall be applicable to the assessment year commencing with the grand list of October 1, 2023 and thereafter until modified or repealed.

Section 6 . Severability.

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 7. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

Approved / Disapproved on: \_\_\_\_\_

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

Effective Date:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

\*\*\*\*\*

Background: This Ordinance was enacted in response to a resident’s appeal for relief from personal property tax for Modified Handicap Accessible Vehicles that complied with and was in accordance with Connecticut General Statutes § 12-81c “Municipal option to exempt certain motor vehicles”.

\*\*\*\*\*

The draft Form below is provided for Informational Purposes.  
It is not part of the Ordinance.

Town of Ledyard  
Assessor's Office

741 Colonel Ledyard Highway, Ledyard, CT 06339

860-464-3237; E-mail: [assessor@ledyardct.org](mailto:assessor@ledyardct.org) <<mailto:assessor@ledyardct.org>>

**Exemption for *Certain Modified Handicap Accessible Vehicles***

(To be filed October 1<sup>st</sup> - and November 1st)

CGS §12-81c allows a municipality to exempt from taxation certain specially equipped motor vehicles by local option. The Town of Ledyard has by Ordinance #300-XXX, provided for an exemption from personal property taxation, non-profit ambulance-type motor vehicles and motor vehicles owned by a person with disabilities, or owned by the spouse, parent or guardian of such person, which is equipped, after its original manufacture, for purposes of adapting its use to the disability of such individual. The ambulance-type motor vehicle must be used exclusively for the purpose of transporting a medically incapacitated individual. A motor vehicle used to transport any such individual for payment is excluded from this ordinance.

**MOTOR VEHICLE INFORMATION**

Name of Owner \_\_\_\_\_

# Street Address                      Town                      State/Zip Code

Name of individual being transported \_\_\_\_\_

Year    Make                      Model                      Plate#

VIN#                                      Body Style                      Class Code

Description of adaptation: \_\_\_\_\_

**The Applicant herein claims a property tax exemption under provisions of the Connecticut General Statutes and deposes that the above statements are true and complete in accordance with §12-81c.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Assessor/Staff: \_\_\_\_\_

Date Inspected: \_\_\_\_\_

**Proof of Claim:** If vehicle is unavailable for inspection, attach a copy of an invoice/bill of sale of adaptation. No further application is

required unless a new vehicle is purchased and adapted for such individual.

Approved: Yes

No

Date: \_\_\_\_\_

**Mayor Comment/Recommendation:**

(type text here)

**Body:**

(type text here)

## **CHAPTER 203\***

### **PROPERTY TAX ASSESSMENT**

**Sec. 12-81c. Municipal option to exempt certain motor vehicles.** The legislative body of any municipality may, by ordinance, exempt from personal property taxation (1) any ambulance-type motor vehicle which is used exclusively for the purpose of transporting any medically incapacitated individual, except any such vehicle used to transport any such individual for profit, (2) any property owned by a nonprofit ambulance company, and (3) any motor vehicle owned by a person with disabilities, or owned by the parent or guardian of such person, which vehicle is equipped for purposes of adapting its use to the disability of such person, provided the legislative body of the municipality adopts a definition of such vehicle.

**Sec. 12-40. Notice requiring declaration of personal property.** The assessors in each town, except as otherwise specially provided by law, shall, on or before the fifteenth day of October annually, post on the signposts therein, if any, or at some other exterior place near the office of the town clerk, or publish in a newspaper published in such town or, if no newspaper is published in such town, then in any newspaper published in the state having a general circulation in such town, a notice requiring all persons therein liable to pay taxes to bring in a declaration of the taxable personal property belonging to them on the first day of October in that year in accordance with section 12-41 and the taxable personal property for which a declaration is required in accordance with section 12-43.

**Sec. 12-41. Filing of declaration.** (a) **Definitions.** “Municipality”, whenever used in this section, includes each town, consolidated town and city, and consolidated town and borough.

(b) **Motor Vehicles.** (1) For assessment years commencing prior to October 1, 2023, no person required by law to file an annual declaration of personal property shall include in such declaration motor vehicles that are registered in the office of the state Commissioner of Motor Vehicles. With respect to any vehicle subject to taxation in a town other than the town in which such vehicle is registered, pursuant to section 12-71, information concerning such vehicle may be included in a declaration filed pursuant to this section or section 12-43, or on a report filed pursuant to section 12-57a.

(2) For assessment years commencing on or after October 1, 2023, any person required to file an annual declaration of tangible personal property shall include in such declaration the motor vehicle listing, pursuant to subdivision (2) of subsection (f) of section 12-71, of any motor vehicle owned by such person. If, after the annual deadline for filing a declaration, a motor vehicle is deemed personal property by the assessor, such motor vehicle shall be added to the declaration of the owner of such vehicle or included on a new declaration if no declaration was submitted in the prior year. The value of the motor vehicle shall be determined pursuant to section 12-63. If applicable, the value of the motor vehicle for the current assessment year shall

be prorated pursuant to section 12-71b, and shall not be considered omitted property, as defined in section 12-53, or subject to a penalty pursuant to subsection (f) of this section.

(c) **Property included. Confidentiality of commercial and financial information.** The annual declaration of the tangible personal property owned by such person on the assessment date, shall include, but is not limited to, the following property: Machinery used in mills and factories, cables, wires, poles, underground mains, conduits, pipes and other fixtures of water, gas, electric and heating companies, leasehold improvements classified as other than real property and furniture and fixtures of stores, offices, hotels, restaurants, taverns, halls, factories and manufacturers. Tangible personal property does not include a sign placed on a property indicating that the property is for sale or lease. On and after October 1, 2023, tangible personal property shall include motor vehicles listed on the schedule of motor vehicle plate classes recommended pursuant to section 12-71d. Commercial or financial information in any declaration filed under this section, except for commercial or financial information which concerns motor vehicles, shall not be open for public inspection but may be disclosed to municipal officers for tax collection purposes.

(d) **Form.** For assessment years commencing on or after October 1, 2023, the Office of Policy and Management shall, in consultation with the Connecticut Association of Assessing Officers, prescribe a form for the annual declaration of personal property.

(e) **Electronic filing.** Any person required by law to file an annual declaration of personal property may sign and file such declaration electronically, provided the municipality in which such declaration is to be filed (1) has the technological ability to accept electronic signatures, and (2) agrees to accept electronic signatures for annual declarations of personal property.

(f) **Penalty.** (1) Any person who fails to file a declaration of personal property on or before the first day of November, or on or before the extended filing date as granted by the assessor pursuant to section 12-42 shall be subject to a penalty equal to twenty-five per cent of the assessment of such property; (2) any person who files a declaration of personal property in a timely manner, but has omitted property, as defined in section 12-53, shall be subject to a penalty equal to twenty-five per cent of the assessment of such omitted property. The penalty shall be added to the grand list by the assessor of the town in which such property is taxable; and (3) any declaration received by the municipality to which it is due that is in an envelope bearing a postmark, as defined in section 1-2a, showing a date within the allowed filing period shall not be deemed to be delinquent.

**Sec. 12-85. Veterans' exemptions, residence and record ownership requirements.** The words “any resident of this state”, when used in any section of the general statutes as applied to the eligibility of veterans or their relatives for tax exemption, mean a resident on the date of assessment of the property concerning which exemption is claimed, and record ownership of the property in question by husband or wife, or other claimant, on the date of assessment shall be held necessary to the exemption of all or any part of the ensuing tax.





# Town of Ledyard Assessor's Office

741 Colonel Ledyard Highway, Ledyard, CT 06339  
860-464-3237; E-mail: [assessor@ledyardct.org](mailto:assessor@ledyardct.org)

## Exemption for *Certain Modified Handicap Accessible Vehicles*

(To be filed October 1<sup>st</sup> - and November 1st)

CGS §12-81c allows a municipality to exempt from taxation certain specially equipped motor vehicles by local option. The Town of Ledyard has by Ordinance #300-XXX, provided for an exemption from personal property taxation, non-profit ambulance-type motor vehicles and motor vehicles owned by a person with disabilities, or owned by the spouse, parent or guardian of such person, which is equipped, after its original manufacture, for purposes of adapting its use to the disability of such individual. The ambulance-type motor vehicle must be used exclusively for the purpose of transporting a medically incapacitated individual. A motor vehicle used to transport any such individual for payment is excluded from this ordinance.

### MOTOR VEHICLE INFORMATION

Name of Owner			
# Street Address	Town	State/Zip Code	
Name of individual being transported			
Year	Make	Model	Plate#
VIN#	Body Style		Class Code

Description of adaptation: \_\_\_\_\_  
\_\_\_\_\_

**The Applicant herein claims a property tax exemption under provisions of the Connecticut General Statutes and deposes that the above statements are true and complete in accordance with §12-81c.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Assessor/Staff: \_\_\_\_\_ Date Inspected: \_\_\_\_\_

**Proof of Claim:** If vehicle is unavailable for inspection, attach a copy of an invoice/bill of sale of adaptation. No further application is required unless a new vehicle is purchased and adapted for such individual.

Approved: Yes  No  Date: \_\_\_\_\_

## Roxanne Maher

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**From:** Roxanne Maher  
**Sent:** Monday, August 07, 2023 6:55 AM  
**To:** Roxanne Maher  
**Subject:** FW: Data - Projected Tax Loss for Modified Handicap Accessible Vehicles

*Roxanne M. Maher*



*Administrative Assistant to  
 the Ledyard Town Council  
 (860) 464-3203  
 council@ledyardct.org*

**Town Hall Hours:**  
**Monday - Thursday 7:30 a.m. to 4:45 p.m.**  
**CLOSED FRIDAYS**

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**From:** Roxanne Maher <council@ledyardct.org>  
**Sent:** Monday, August 07, 2023 6:54 AM  
**To:** Roxanne Maher <council@ledyardct.org>  
**Subject:** Data - Projected Tax Loss for Modified Handicap Accessible Vehicles

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**From:** Adrianna Hedwall <assessor@ledyardct.org>  
**Sent:** Friday, August 04, 2023 2:29 PM  
**To:** Roxanne Maher <council@ledyardct.org>  
**Subject:** Re: Data - Projected Tax Loss for Modified Handicap Accessible Vehicles

At this time, to my knowledge, this is the only vehicle that this exemption would effect. If the vehicle is valued at \$90000, the tax loss would be approximately \$2000.

Adrianna

*Adrianna S. Hedwall, CCMA II*

On Aug 3, 2023 7:46 AM, Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)> wrote:



Good Morning Adrianna:

As we discussed the Finance Committee will be considering an Ordinance to provide tax relief for *Certain Modified Handicap Accessible Vehicles*.

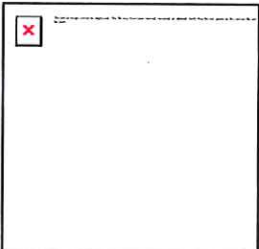
Could you provide an email or memo regarding the projected loss of taxes should the proposed Ordinance be approved.

I sincerely appreciate your help,

Thank you,

Roxanne

*Roxanne M. Maher*



*Administrative Assistant to*

*the Ledyard Town Council*

*(860) 464-3203*

[council@ledyardct.org](mailto:council@ledyardct.org)

**Town Hall Hours:**

**Monday - Thursday 7:30 a.m. to 4:45 p.m.**

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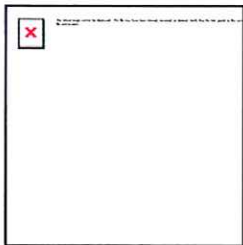
**From:** Adrianna Hedwall <[assessor@ledyardct.org](mailto:assessor@ledyardct.org)>  
**Sent:** Wednesday, August 02, 2023 10:03 AM  
**To:** Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)>  
**Subject:** RE: Draft - An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles

I made a couple of small changes, but it looks good to me. I think all of the tax ordinances are 200's, but I'll defer to you for that. The application form looks good as well.

Let me know if you need anything else.

Adrianna

*Adrianna S. Hedwall, CCMA II*



Assessor, Town of Ledyard

741 Colonel Ledyard Hwy.

Ledyard, CT 06339

(860) 464-3237

[www.ledyardct.org](http://www.ledyardct.org)

\*\*\* EFFECTIVE JUNE 11, 2018 OUR NEW OFFICE HOURS WILL BE: \*\*\*

MON – THURS 7:30AM TO 4:45PM

TOWN HALL WILL BE CLOSED ON FRIDAYS

**From:** Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)>

**Sent:** Tuesday, August 01, 2023 8:21 AM

**To:** Adrianna Hedwall <[assessor@ledyardct.org](mailto:assessor@ledyardct.org)>

**Cc:** William Saums <[WSaums@ledyardct.org](mailto:WSaums@ledyardct.org)>; Kevin J. Dombrowski <[KJDom@ledyardct.org](mailto:KJDom@ledyardct.org)>; Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)>; Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>

**Subject:** Draft - An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles

Good Morning Adrianna:

Per our conversation, please find attached for your review the following:

*Draft An Ordinance Establishing Tax Relief for Certain Modified Handicap Accessible Vehicles in the Town of Ledyard*

- Draft Assessor Office Form
- CGS Sec. 12-81c; 12-40; 12-85

I left a question in the text of the Ordinance that I need some help with.

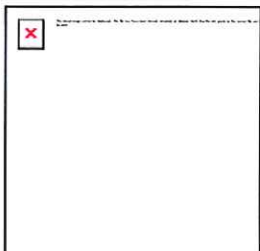
I modeled the draft documents after others that were being used by other towns.

Please feel free to update as you see appropriate.

I appreciate your help,

Roxanne

*Roxanne M. Maher*



*Administrative Assistant to*

*the Ledyard Town Council*

*(860) 464-3203*



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1980

**Agenda Date:** 10/11/2023

**Agenda #:** \*5.

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## ORDINANCE

### **Motion/Request:**

MOTION to adopt proposed amendments to Ordinance #300-012 (rev. 2) “*An Ordinance Concerning Blight and Public Nuisance for the Town of Ledyard*” as presented in the draft dated August 14, 2023.

### **Background:**

Mr. Eric Treaster has been appointed by Mayor Allyn, III as the Zoning Citation Official and the Blight Citation Official.

In reviewing Ordinance #300-012 (rev.1) “*An Ordinance Concerning Blight and Public Nuisance for the Town of Ledyard*” Mr. Treaster noted some editorial corrections regarding references pointing to other Section in the Ordinance.

These editorials were not substantive but needed to be corrected because if a case were to go to court the incorrect references (typos) in the Ordinance could invalidate the case.

### **Department Comment/Recommendation:**

(type text here)

### **Mayor Comment/Recommendation:**

(type text here)

### **Body:**

(type text here)

AN ORDINANCE  
CONCERNING BLIGHT AND PUBLIC NUISANCE  
FOR THE TOWN OF LEDYARD

Section 1. Purpose/Declaration

It is hereby found and declared that there exist in the Town of Ledyard a number of blighted properties and that continued existence of blighted properties constitutes a continuing nuisance and contributes to the decline of our neighborhoods. Existence of blighted properties adversely affects the economic well-being of the Town of Ledyard.

Section 2. Authority

This Ordinance is enacted pursuant to the Connecticut General Statutes (C.G.S.), Section 7-148(c)(7) and Section 14-150a. This Ordinance is to be enforced as a blight ordinance, pursuant to Section 7-148(c)(7)(H)(xv), and as a nuisance ordinance, pursuant to C.G.S. Section 7-148(c)(7)(E).

Section 3. Scope of Provisions

Many of the blighted properties may be rehabilitated, reconstructed, demolished, cleaned up, groomed, maintained, returned to satisfactory condition or reused to provide decent, safe, sanitary housing or commercial facilities. Such rehabilitation, reconstruction, demolition, cleanup or reuse of the blighted and nuisance properties would eliminate, remedy and prevent adverse conditions.

This Ordinance shall apply to the maintenance of all properties now in existence or hereafter constructed, maintained, or modified but shall exclude: agricultural lands as defined in Section 22-3(b) of the Connecticut General Statutes, land preserved in its natural state through conservation easements, or areas designated as inland wetlands and watercourses.

Section 4. Definitions

For the purpose of this Ordinance, the following words, terms and phrases shall have the following meanings, unless the context indicates otherwise:

- A. Legal Occupancy - Occupancy in accordance with state building, state fire, local zoning, or all other pertinent codes and Connecticut General Statutes.
- B. New Owner Or New Occupant - Per PA 12-146(3)(b) , "new owner" means any person or entity who has taken title to a property, and "new occupant" means any person who has taken occupancy of a property, within thirty days of the notice, of violation and reasonable opportunity to remediate required by C.G.S. 7-148 ( c ) (7)(h)(xv).
- C. Dilapidated - Any building or structure or part thereof that would not qualify for a Certificate of Occupancy or which is deemed an unsafe structure as defined in the Connecticut State Building Code, or any dwelling or unit which is designated as unfit or unsafe for human habitation as defined by the Connecticut Health Code.
- D. Abandoned Motor Vehicle or Marine Vessel - Any motor vehicle or marine vessel which has the appearance that the owner has relinquished control without the intent of reclaiming it including but not limited to, a vehicle or marine vessel with no marker plates, or one which is unregistered, damaged, vandalized, dismantled, partially dismantled, inoperative or in such condition as to be unusable as a motor vehicle.

- E. Abandoned Property - Any real property on which there is a vacant structure and on which (1) real property taxes have been delinquent for one year or more and orders have been issued by the Fire Marshal, Building and Zoning Official or Health District and there has been no compliance with these orders within the prescribed time given by such official or within 90 days, whichever is longer, (2) the owner has declared in writing to the Building and Zoning Official that the property is abandoned or (3) there has been a determination by the Zoning Official, in accordance with this Ordinance, that the vacant structure contributes to blight.
- F. Blighted Property -Any building, structure or parcel of land in or on which at least one of the following conditions exists:
1. It is dilapidated as documented by the Building and Zoning Official.
  2. It is being used for or used as storage or harbor for illegal activity as documented by the Police Department, including criminal activities per investigations, arrest warrant applications and actual arrest convictions.
  3. It is a fire hazard as determined by the Fire Marshal or as documented by the Fire Department.
  4. The condition of the building, structure or parcel of land constitutes an unsafe structure as defined by the Connecticut Building Code and poses a serious or immediate danger to the safety, health or general welfare of the community as documented by the Building and Zoning Official or by the Health District.
  5. It is not being adequately maintained, as determined by the following factors:
    - a. missing or boarded windows or doors, collapsing or missing walls, roof or floors,
    - b. seriously damaged or missing siding, or the building is otherwise dilapidated,
    - c. a structurally faulty foundation, fire damage, or physical hazards,
    - d. rodent harborage and infestation, improper storage of garbage, trash, rubbish, discarded household appliance or furniture, tires, discarded motor vehicle parts,
    - e. an overgrown plot of grass, customarily tended or mowed, adjacent to and/or part of a residence, business, commercial entity, or estate, wherein the grass has not been mowed and has grown to at least nine inches in length,
    - f. peeling or chipping paint exceeding thirty-three percent (33%) of the structure's total exposed surface area.
  6. Any unregistered, abandoned or inoperable motor vehicle or marine vessel located on a parcel of land for a period exceeding 30 days.

Exceptions:

- a. Vehicles or marine vessels under cover. One unregistered motor vehicle or marine vessel being offered for sale by the owner or tenant provided said motor vehicle or vessel does not remain on the same property for a period exceeding 60 days.
- b. Motor vehicles located on a property of a business enterprise lawfully licensed by the Town of Ledyard and Connecticut Department of Motor Vehicles.
- c. Any motor vehicle, which is in operable condition specifically adapted or designated for operation on drag strips or raceways.
- d. Any inoperable or unregistered motor vehicle or marine vessel being actively restored to operating condition provided:



- i. Only two such vehicles or vessels shall be allowed at one time on the property in question.
  - ii. Parts used in the restoration must be stored in the vehicle or marine vessel or in a structure.
  - iii. Such motor vehicles or marine vessels shall be covered and secured with a cover or tarp, provided the tarp is securely attached whenever work is not being done on them.
  - iv. The brush and growth under and around the motor vehicle(s) or marine vessel(s) shall be controlled and mowed.
- 7. It creates substantial and unreasonable interference with the reasonable and lawful use and enjoyment of other space within the neighborhood as documented by neighborhood complaints, which complaints have been independently substantiated.
- 8. Its inadequate maintenance or dilapidated condition has led to the cancellation of insurance on proximate properties.
- 9. Its inadequate maintenance or dilapidated condition has materially contributed to a decline or diminution in property values on proximate properties.
- 10. It is adjacent to a sidewalk, for which the property's owner, agent, tenant or responsible person is responsible for maintaining safe conditions for the use of the public pursuant to ordinances and regulations of the Town of Ledyard, and its sidewalk is in any way obstructed by or littered with any substance, including trees, bushes, overgrowth, leaves, gravel, dirt, rubbish, garbage, bulky waste or trash, which would in any way impede or imperil public travel upon said sidewalk or render it unsafe.
- 11. It attracts or harbors rodents, insects, vermin or disease-carrying animals.
- G. Building and Zoning Official - Building Official as defined in C.G.S., Section 29-260.
- H. Citation Hearing Committee - The Mayor shall appoint one or more Citation Hearing Officer(s), as defined in and pursuant to C.G.S., Section 7-152c to serve on the Citation Hearing Committee.
- I. Enforcement Officer - The Enforcement Officer(s) are those authorized by the Mayor to take such enforcement actions and to issue citations as specified in this Ordinance.
- J. Exempt Property - Any property acquired by the Town of Ledyard through foreclosure, eminent domain, or by a deed in lieu of foreclosure would be exempt from the provisions of this Ordinance only during the first six (6) months following the date of the foreclosure, and any building or structure undergoing remodeling being diligently conducted and pursued under an active building permit would only be exempt during such remodeling period.
- K. Inoperable Motor Vehicle or Marine Vessel - Any motor vehicle or marine vessel that is incapable of performing the function for which it was designed by virtue of missing parts or broken or severely damaged components.
- L. Marine Vessel - A ship, boat or other craft used in water navigation
- M. Motor Vehicle - Any device propelled by any power other than human power that is or was capable for the conveyance, drawing or other transportation of person or property and is suitable for operation on a highway. Excepted are agricultural tractors or farm implements.

- N. Neighborhood - An area of the Town of Ledyard comprised of premises or parcels of land any part of which is within a radius of 800 feet of any part of another parcel or lot within the Town of Ledyard.
- O. Public View - Visible from any public right of way or neighboring property.
- P. Sidewalk. Any public way adjacent to streets, highways and those public rights of ways used for vehicular traffic that are used for pedestrian traffic.
- Q. Under Cover Completely enclosed in a garage or other building serving the same purpose of a garage.
- R. Unregistered Motor Vehicle or Marine Vessel Any motor vehicle or marine vessel that in its present condition is able to be registered but does not have a valid registration.
- S. Vacant - A period of sixty (60) days or longer during which a building subject to this Ordinance is not legally occupied. Vacant status in and of itself does not constitute a blighted building.

Section 5. Designation of Blighted Property

- A. The Enforcement Officer(s) shall be responsible for determining whether a property which comes to the attention of the Town, whether through written complaint or through the normal operations of the Town, is blighted according to the definitions in this Ordinance.
- B. The Enforcement Officer(s) shall investigate and document conditions of blight, if any, and file a written report with the Mayor or his/her designee. The Enforcement Officer's report shall state whether or not the property is a blighted property within the meaning of this Ordinance. Such report shall be kept by the Town and may be available to the property owner upon request.

Section 6. Property Owner Notification

- 1. Whenever the Town of Ledyard identifies a blighted premises, written notice of the violation shall be given to the owner and/or the occupant of the property, by posting a notice of the violation in a conspicuous location at the blighted premises, and delivering a copy of the notice of the violation to an owner, either by hand delivery or by mail. Said notice shall specify that the owner or occupant has seven days, from the date notice was posted and mailed, to remediate the blighted conditions, or the Town will take enforcement action. In the case of an unidentified owner or one whose address is unknown, the Enforcement Officer shall publish a notice in in a local newspaper stating the property is cited for blight and, if applicable, whether the property has been determined to be abandoned.

The notice shall contain the following information:

- a. The address of the affected property.
  - b. The exact nature of the violation.
  - c. The time allowed for corrective action shall be in accordance with CGS 7-148.
  - d. The penalty for continued violation of this Ordinance.
  - e. The availability of a hearing procedure before the Blight Appeals Committee pursuant to CGS 7-152c; and
  - f. The penalty for violation of this ordinance shall be \$100 for each day that a violation continues.
- 2. Prior to the expiration of the seven-day period specified in subsection ~~(A)~~ **6-1** of this section, the property owner may request additional time for remediation. The Enforcement Officer may determine an alternate timetable of a reasonable length of time, if warranted. Such timetable will be in writing and must be signed by both the Enforcement Officer and the property owner. Failure to comply with the agreed upon timetable will make the property owner liable for retroactive fines and penalties as designated in Section ~~7, 8~~ **7, 8** subsections (A) and (B).

3. After the expiration of the seven-day period specified in subsection ~~(A) 6-1~~ of this section and without the alternate timetable specified in subsection (B) above, the Town of Ledyard, through its designated agents, may enter blighted premises during reasonable hours for the purposes of remediating blighted conditions, provided neither the Town of Ledyard, nor its designated agents, enter any dwelling house or structure on such property. Costs associated with the remediation of blight may be recovered by the Town in accordance with C.G.S. Section 49-73(b).

## Section 7. Creation or Continuation of Blighted Property Prohibited

No person, firm or corporation, no owner, agent, tenant, operator, possessor of real property, and no other person responsible for the care, maintenance and/or condition of real property, shall cause or allow any blighted property, as defined in Section ~~H-4~~ of this Ordinance, to be created or continued.

## Section 8. Enforcement: Criminal Violations And Civil Penalties

- A. Criminal Violations: Pursuant to C.G.S. 7-148 (c) (7) (H) (xv), any person or entity who, after written notice and a reasonable opportunity to remediate blighted conditions as specified in Section ~~6-1(A)~~ of this Ordinance, willfully violates Section ~~4-7~~ of this Ordinance, may be fined by the State of Connecticut not more than two hundred and fifty dollars (\$250.00) for each day for which it can be shown, based upon an actual inspection of the property on each such day, the blighted conditions continued to exist after written notice to the owner or occupant, as provided in Section ~~6-1 (A)~~. This section is designated as a violation pursuant to C.G.S. 53a-27.
  1. No person or entity shall be found guilty of a violation pursuant to Section ~~7-8(A)~~ and a civil penalty pursuant to Section ~~7-8(B)~~ of this Ordinance for the same occurrence.
  2. Any person who is a new owner or occupant shall, upon request, be granted a thirty-day extension of the notice and opportunity to remediate, provided pursuant to Section ~~6-1 (A)~~, prior to imposition of a fine; if the blight is remediated during said extension, the case shall be dismissed.
- B. Civil Penalties: Any person or entity who fails to comply with Section ~~4-7~~ of this ordinance, and, thereafter, fails to remediate the blighted conditions within five days of the notice provided pursuant to Section ~~6-1 (A)~~ may be assessed a civil penalty for each building, structure or parcel of land in violation of this Ordinance. The amount of the civil penalty shall be one hundred dollars (\$100.00) per day. Each day a building, structure or parcel of land remains in violation of this Ordinance shall constitute grounds for the assessment of a separate civil penalty. The issuing officer shall deliver written notice of the civil penalty, either by hand delivery or by mail, to the owner or occupant responsible for the blighted premises. Said notice will include the nature of the violation and the penalty being assessed.
  1. Penalties assessed pursuant to subsection (B) of this section shall be enforceable by citation pursuant to C.G.S. Section 7-152c.
  2. Persons or entities assessed a penalty pursuant to subsection (B) of this section shall remit fines for said violation within ten (10) days of the mailing of notice thereof. The fine imposed shall be payable to the Town of Ledyard. Uncontested payments received pursuant to this subsection shall be inadmissible in any proceeding, civil or criminal, to establish the conduct of the person or entity making the payment.

## Section 9. Civil Penalty Citation Hearing Procedure

- A. Notification of right to hearing. At the time that the civil penalty is assessed, the property owner shall be notified in writing of the availability of a hearing before the Citation Hearing Officer to contest the determination of blight and/or the assessed penalty. Specifically, the property owner will be notified:

1. that the owner may request a hearing to contest the determination of blight and/or the assessed penalty,
2. that the owner must provide a written request for such a hearing within ten days of the date of notification,
3. that if the property owner does not demand such a hearing, an assessment and judgment shall be entered against the property owner
4. that the judgment may be issued without further notice.

B. Rights of the Respondent

1. Admission of Liability. If the property owner who is sent notice pursuant to subsection (A) above wishes to admit liability for any alleged violation, the owner may, without requesting a hearing, pay the full amount of the fines, penalties, costs or fees admitted to in person or by mail in accordance with Section ~~7-8~~ (A) (2) above and remediate the blighted property. Payment shall be inadmissible in any proceeding, civil or criminal, to establish the conduct of the property owner making the payment.
2. Constructive Admission of Liability. Any person or entity who fails to deliver or mail written demand for a hearing within ten days of the date of the first notice provided for in subsection A above shall be deemed to have admitted liability, and the Citation Hearing Board shall certify the property owner's failure to respond to the Citation Hearing Board. The Citation Hearing Board shall thereupon enter and assess the fines, penalties, costs or fees provided for in this ordinance including per diem penalties retroactive to the original date of expected remediation as specified in Section ~~6-1 (A)~~ and shall follow the procedures set forth in Section ~~8-9~~ (C) of this ordinance.
3. Right to Hearing. Any person or entity who requests a hearing shall be given written notice of the date, time and place for the hearing. The hearing shall be held not less than fifteen days, nor more than thirty days, from the date of the mailing of notice, provided, the Citation Hearing Board may grant, upon good cause shown, any reasonable request by any interested party for continuance.

C. Formal Hearing Procedure. The Citation Hearing Officer shall preside over a hearing which shall be held in the manner outlined in Connecticut General Statutes, Section 7-152c. The Citation Hearing Officer shall render the decision in writing and file it within five days with the Enforcement Officer, the Mayor, and send it by certified mail, return receipt requested, to the property owner or other responsible person and to all parties in the proceedings. The Citation Hearing Officer may decide one of the following:

1. Dismissal. If the Citation Hearing Officer determines that the respondent is not liable, the Citation Hearing Officer shall dismiss the matter, and enter the determination in writing.
2. Finding of Liability: Assessment. If the Citation Hearing Officer determines that the respondent is liable for the violation, the Citation Hearing Officer shall enter and assess the fines, penalties, costs or fees against the respondent, as provided by the Section ~~7-8~~ (A) including per diem penalties retroactive to the expected date of remediation as set forth in Section ~~5-(A)~~ ~~6-1~~.

D. Notice of Assessment; Effect.

1. Assessments must be paid to the Town of Ledyard within 10 days of receipt of the Citation Hearing Officer's determination.
2. Not less than thirty days, but not more than twelve months, after the mailing, as set forth in subsection (D) (1) above, the Citation Hearing Officer shall file a certified copy of the notice of assessment with the clerk of a Superior Court designated by the Chief Court Administrator (as of the date of adoption hereof, the New London

judicial district civil courthouse), together with the appropriate entry fee. The certified copy of the notice of assessment shall constitute a record of assessment. Within the twelve-month period, assessments against the same person may be accrued and filed as one record of assessment.

- a. Entry of judgment. The court clerk shall enter judgment in the amount of the record of assessment, and court costs, allowed by the General Statutes, in favor of the Town pursuant to C.G.S. 7152(c).
- b. Effect of judgment; levy of execution permitted. Notwithstanding any provision of the General Statutes, the Citation Hearing Officer's assessment, when so entered as a judgment, shall have effect of a civil monetary judgment, and a levy of execution on the judgment may issue without further notice, to the respondent.

E. A decision of the Citation Hearing Officer may be appealed to Superior Court in accordance with the provisions of C.G.S., Section 7-152c(g).

#### Section 10. Failure to Respond to Citation

- A. If the property owner, agent, tenant or responsible person fails to respond to the citation of blight or is unwilling or unable to rehabilitate, demolish, groom, or maintain the blighted property according to the provisions of this Ordinance, the Town may:
1. Take the necessary steps to acquire blighted properties, which have been certified by the Building and Zoning Official to be abandoned pursuant to the Urban Homestead Act of the Connecticut General Statutes.
  2. Take the necessary steps to acquire and rehabilitate the blighted premises in accordance with the Town of Ledyard Plan of Conservation and Development.
  3. Take the necessary steps to acquire blighted properties using other state or federal means as they may be available.

#### Section 11. Removal of Abandoned, Inoperable or Unregistered Motor Vehicles

For all properties declared blighted properties within the meaning of this Ordinance as a result of the presence of an abandoned, inoperable or unregistered motor vehicle, which blighted condition has remained in effect for thirty (30) days or which motor vehicle has remained abandoned, inoperable or unregistered on site for thirty (30) days after:

1. Notice by hand delivery or by certified mail, return receipt requested, to the last known address of the owner of the property on which such motor vehicle remains, or the owner of the abandoned motor vehicle, if different from the owner of the property requesting the removal of such motor vehicle; and
2. Notice in a newspaper having a general circulation in the Town of Ledyard.

The Chief of Police may provide for the removal and storage of said motor vehicle or parts thereof. The costs of the removal and storage of said motor vehicle or parts thereof and the costs of notices shall be borne by the owner of the property from which the motor vehicle or parts thereof are removed or, if the owner of the property is not the owner of the abandoned motor vehicle, by the owner of the abandoned motor vehicle.

Any motor vehicle that is removed pursuant to this Ordinance may not be returned to the same property unless it has been made operable and has been registered.

If the costs of the removal and storage of the motor vehicle remain unpaid for a period of thirty (30) days, the Chief of Police may order the motor vehicle or parts thereof sold at public auction and no such public auction shall occur without being sent, certified mail, return receipt requested, to the owner of the property involved or, if the owner of the property is different from the owner of the motor vehicle, the motor vehicle is to be auctioned and the proceeds of the auction applied to the cost of removal and storage. Notice of the auction shall be published in a newspaper having circulation in the Town of

Ledyard at least ten (10) days prior to said auction date. The proceeds of such sale will be used by the Chief of Police to defray the costs of removal, storage and notice. If there should be any money left over after the payment of said costs, the excess proceeds shall be turned over to the owner of the property involved, or if the owner of the property is different from the owner of the abandoned motor vehicle, or if neither property is known, said funds shall be deposited in the General Fund of the municipality.

Any person aggrieved by a notice requesting the removal of a motor vehicle or by the removal of same may, within 15 days of receipt of notice, appeal said ruling to the Citation Hearing Officer. Said appeal shall be heard and appeals may be taken from any such hearing in accordance with the procedures as set forth in the C.G.S., Section 7152c.

## Section 12. Collection of Fines Imposed and Costs Incurred

- A. All fines imposed for violation of this Ordinance shall be payable to the Town of Ledyard and deposited in the General Fund.
- B. Upon petition of the property owner, the Town Council may waive and release the penalties and liens (excluding motor vehicle violations) if:
  - 1. The Town of Ledyard acquires the property; or
  - 2. At the time of the sale of the blighted property, in the Town Council's opinion, the buyer has the financial ability and intention and has indicated in writing to the Town Council his, her, or its intent to immediately rehabilitate the blighted property. Failure to rehabilitate the blighted property, within the agreed upon timeframe will result in reinstatement of the previous penalties and liens as well as accrual of additional penalties and liens from the date of the waiver.
- C. Pursuant to C.G.S., Section 7-148aa, any unpaid fine imposed pursuant to this Ordinance shall constitute a lien upon the real estate against which the fine was imposed from the date of such fine. In addition, pursuant to C.G.S. 49-73, any expenses incurred by the Town pursuant to this Ordinance shall be subject to a lien. Said lien may be foreclosed upon and enforced in the same manner as property tax liens. The Town of Ledyard Tax Collector is hereby empowered to place a lien on the land records in the manner as specified by Connecticut General Statutes provided a copy of said lien is mailed by first class mail to the owner as set forth on the most recent tax assessment list.

## Section 13. Municipal Abatement

In any action to enforce this Ordinance or to enforce any violation hereof, including the failure to pay a fine or penalty, the Town of Ledyard may recover its costs, any and all fines provided for herein, equitable and legal relief, along with any reasonable attorney fees and its witness fees and such other relief as permitted by law.

## Section 14. Administrative Responsibility

The Enforcement Officer(s) may prescribe administrative procedures necessary for the purpose of effectuating this Ordinance, which procedure shall be approved by the Town Council.

## Section 15. Severability

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

## Section 16. Violation

A violation of this Ordinance is a public nuisance.

Section 17. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Amended, Adopted and by the Ledyard Town Council on: October 23, 2019

\_\_\_\_\_  
Linda C. Davis, Chairman

Approved / Disapproved on: \_\_\_\_\_

\_\_\_\_\_  
Fred Allyn, III, Mayor

Published on:

Effective Date:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

\*\*\*\*\*

Revision: Ordinance #130 “*Town of Ledyard Blight Ordinance*” Adopted March 12, 2013.

History: The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance #130 “*Town of Ledyard Blight Ordinance*” to Ordinance #300-012. No changes were made to the Ordinance (Town Council September 25, 2019 meeting).

2013: Ordinance #130 “*Town of Ledyard Blight Ordinance*” was adopted after several years of work and debate. The intent of the Ordinance is to protect property values by providing the town with another tool to deal with problem properties in town, such as foreclosed properties/bank owned properties that have not been maintained for years. The Ordinance provides the town with a tool to request the bank mow the grass, trim the hedges, etc., because the neighbors are affected by the unmaintained property. The Ordinance also enabled the Town to request certain commercial and industrial properties be cleaned up and be maintained. The intent of the Ordinance is not intended to cause conflict between neighbors.

2019: The “*An Ordinance Concerning Blight and Public Nuisance for the Town of Ledyard*” was a complete rewrite of the Town of “*Ledyard Blight Ordinance*”, to more clearly define the intent.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 23-1910

**Agenda Date:** 10/11/2023

**Agenda #:** \*6.

---

## ORDINANCE

### **Motion/Request:**

MOTION to adopt Ordinance #500-005 (rev. 1) An Ordinance Rescinding “*An Ordinance Establishing a Nursing Service Board*” as contained in the draft dated July 31, 2023.

### **Background:**

The Fiscal Year 2023/2024 Budget did not provide funding to support the Ledyard Visiting Nurses Association (LVNA).

For the past decade the Ledyard Visiting Nurses Association (LVNA) was not sustaining their operational costs, as large healthcare organizations began to dominate the home healthcare market.

This shortfall in LVNA revenues had fallen to the taxpayers, with the hope that this revenue slide would reverse itself, to no avail.

As all our residents budgets and our municipal budgets were being impacted by the inflationary environment, it was imperative that the town evaluate expense in an effort to continue to mitigate the tax burden to our residents.

On June 30, 2023, after 75 years of service to our community the Ledyard Visiting Nurses Association (LVNA) closed its doors.

The Nursing Board has provided oversight of the Ledyard Visiting Nurses Association (LVNA) and was established by Ordinance 500-005 “*An Ordinance Establishing a Nursing Board of the Town of Ledyard*”. With the Mayor’s letters to the Nursing Board thanking them for their service and disbanding the Board, canceling the ordinance was an required Administrative action to remove the Ordinance from its governing documents.

### **Proposed Ordinance:**

DRAFT: 7/31/2023

Ordinance #500-005 (rev. 1)

## AN ORDINANCE RESCINDING "AN ORDINANCE ESTABLISHING A NURSING BOARD FOR THE TOWN OF LEDYARD"



Be it ordained by the Town Council of the Town of Ledyard:

Section 1: Statement

The Ordinance # 500-005 entitled "*An Ordinance Establishing a Nursing Service Board*" amended and adopted by the Town Council on September 25, 2019 is hereby rescinded.

Adopted by the Ledyard Town Council on : \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

Approved/Disapproved on \_\_\_\_\_

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

Effective Date:

\*\*\*\*\*

Revisions: Ordinance #76 "*Ordinance Establishing a Public Health Nursing Service Board of the Town of Ledyard*" Adopted December 11, 1980; #76 "*Ordinance Amending an Ordinance Establishing a Public Health Nursing Service Board of the Town of Ledyard*" Amended and Adopted June 8, 1983; Ordinance #76 Amended and Adopted August 11, 1999; Ordinance #76 Amended and Adopted August 11, 2004; Ordinance #117 "*Ordinance Amending an Ordinance Establishing a Public Health Nursing Service Board of the Town of Ledyard*" Adopted: February 27, 2008; Effective: March 21, 2008. Amended, Adopted and Renumbered by the Town Council on: September 25, 2019

History:

The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance #117 to Ordinance #500-005.

2019: Section 2 added language regarding member attendance relative to being considered resigned; Section 7 "Severability: language updated for consistency with town ordinances. Added Section 8 "Effective Date" to be consistent with town ordinances. Removed Section 8 "Cancellation of Previous Ordinances" - Per Town Attorney the "Revisions" and "History" paragraph indicates that the previous ordinance has been updated and replaced.

2023: The Fiscal Year 2023/2024 Budget did not provide funding to support the Ledyard Visiting Nurses Association (LVNA). During the past decade the Ledyard Visiting Nurses Association (LVNA) was not sustaining their operational costs, as large healthcare organizations began to dominate the home healthcare market. This shortfall in LVNA revenues had fallen to the taxpayers, with the hope that this revenue slide would reverse itself, to no avail. On June 30, 2023, after 75 years of service to our community the Ledyard Visiting Nurses Association (LVNA) closed its doors.

**Mayor Comment/Recommendation:**  
(type text here)

**Body:**  
(type text here)

AN ORDINANCE RESCINDING  
"AN ORDINANCE ESTABLISHING A NURSING BOARD  
FOR THE TOWN OF LEDYARD"

Be it ordained by the Town Council of the Town of Ledyard:

Section 1: Statement

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Adopted by the Ledyard Town Council on : \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

Approved/Disapproved on \_\_\_\_\_

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

Effective Date:

\*\*\*\*\*

Revisions: Ordinance #76 "*Ordinance Establishing a Public Health Nursing Service Board of the Town of Ledyard*" Adopted December 11, 1980; #76 "*Ordinance Amending an Ordinance Establishing a Public Health Nursing Service Board of the Town of Ledyard*" Amended and Adopted June 8, 1983; Ordinance #76 Amended and Adopted August 11, 1999; Ordinance #76 Amended and Adopted August 11, 2004; Ordinance #117 *Ordinance Amending an Ordinance Establishing a Public Health Nursing Service Board of the Town of Ledyard*" Adopted: February 27, 2008; Effective: March 21, 2008. Amended, Adopted and Renumbered by the Town Council on: September 25, 2019

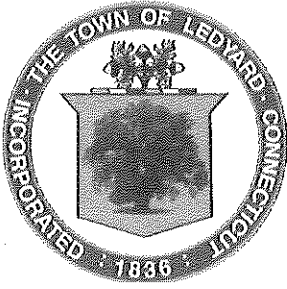
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2019: Section 2 added language regarding member attendance relative to being considered resigned; Section 7 “Severability: language updated for consistency with town ordinances. Added Section 8 “Effective Date” to be consistent with town ordinances. Removed Section 8 “Cancellation of Previous Ordinances” – Per Town Attorney the “Revisions” and “History” paragraph indicates that the previous ordinance has been updated and replaced.

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DRAFT



**TOWN OF LEDYARD**  
**CONNECTICUT**  
**OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

July 19, 2023

Collen Miller  
3 Reuven Drive  
Ledyard, CT 06339

Dear Ms. Miller:

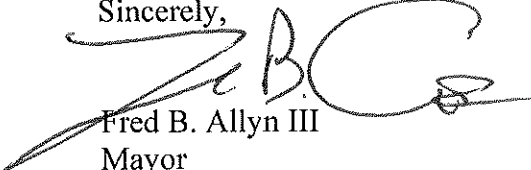
I would like to extend a sincere thank you for your time and dedication to the town as a member of the Ledyard Visiting Nursing Board.

We are grateful for the outstanding service you have given to the town and appreciated your time spent on the board overseeing the skilled nursing and other therapeutic services that were provided by the Ledyard Visiting Nurses Association.

The decision to remove the Visiting Nursing Department from the 2024 Town of Ledyard Operating Budget was carefully considered. The health care industry landscape coupled with declining revenues has resulted in the difficult decision to defund the agency. Karen Goetchius and her team of dedicated nursing and healthcare providers are to be commended for their years of service to Ledyard residents.

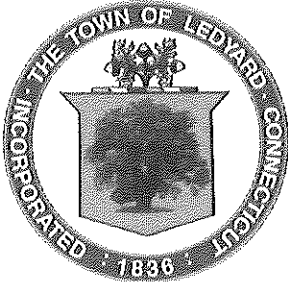
The work of your Board has been a significant contribution in promoting a healthy community. I sincerely hope that you will consider serving the town in another capacity as your knowledge and experience would be a great resource to others. To view available positions on Town Commissions, Committees and Boards please visit [www.ledyardct.org/244/Commission-Committess-Boards](http://www.ledyardct.org/244/Commission-Committess-Boards).

Sincerely,



Fred B. Allyn III  
Mayor

cc: Town Clerk



**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

July 19, 2023

Jacquelyn Baudro  
69 Stoddards Wharf Road  
Ledyard, CT 06339

Dear Ms. Baudro:

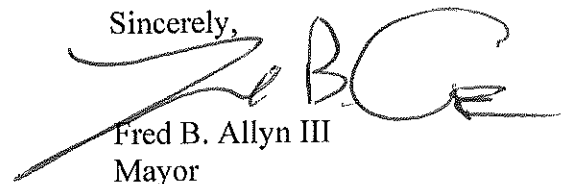
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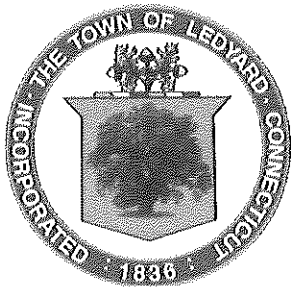
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Sincerely,



Fred B. Allyn III  
Mayor

cc: Town Clerk



**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

July 19, 2023

Joan Guarino  
5 Hillcrest Avenue  
Ledyard, CT 06339

Dear Ms. Guarino:

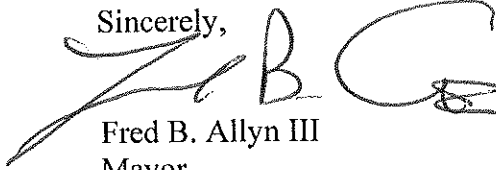
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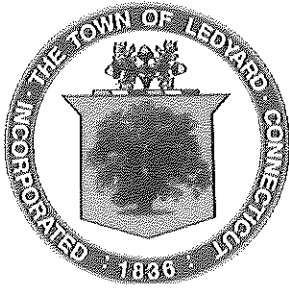
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Sincerely,



Fred B. Allyn III  
Mayor

cc: Town Clerk



**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

July 19, 2023

Heather France  
17 Garden Drive  
Gales Ferry, CT 06335

Dear Ms. France:

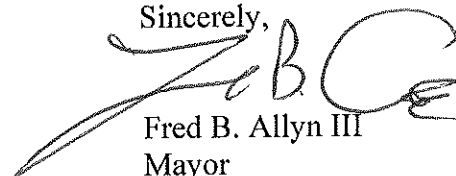
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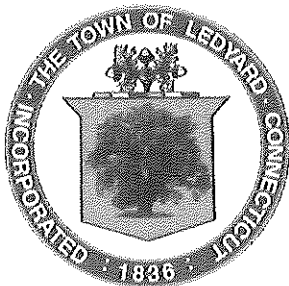
Sincerely,



Fred B. Allyn III  
Mayor

cc: Town Clerk





**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

July 19, 2023

Adrienne Parad  
5 Birch Street  
Ledyard CT, 06339

Dear Ms. Parad:


I would like to extend a sincere thank you for your time and dedication to the town as a member of the Ledyard Visiting Nursing Board.

We are grateful for the outstanding service you have given to the town and appreciated your time spent on the board overseeing the skilled nursing and other therapeutic services that were provided by the Ledyard Visiting Nurses Association.

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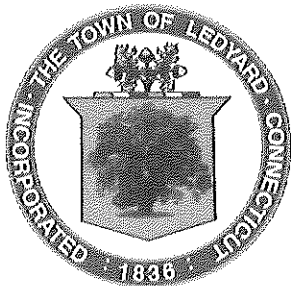
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Sincerely,



Fred B. Allyn III  
Mayor

cc: Town Clerk



**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

July 19, 2023

Marcia Reece  
79 Iron Street  
Ledyard, CT 06339

Dear Ms. Reece:

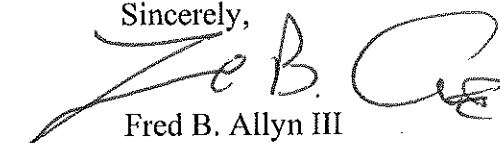
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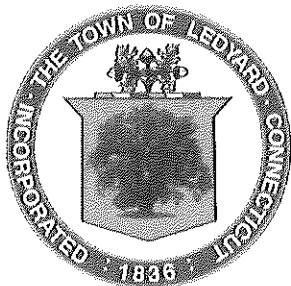
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Sincerely,



Fred B. Allyn III  
Mayor

cc: Town Clerk



**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

July 19, 2023

Elizabeth Scott  
4 Overlook Road  
Gales Ferry, CT 06335

Dear Ms. Scott:

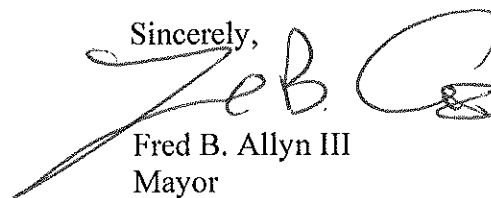
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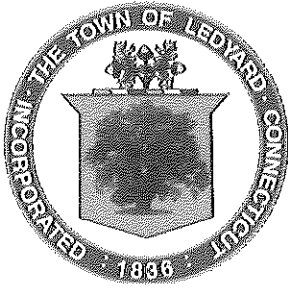
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Sincerely,



Fred B. Allyn III  
Mayor

cc: Town Clerk



**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

July 19, 2023

Mary Beth Warwick  
62 Church Hill Road  
Ledyard, CT 06339

Dear Ms. Warwick:

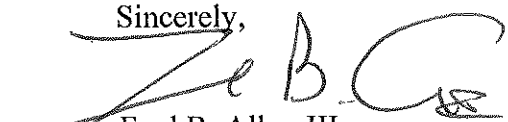
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Sincerely,



Fred B. Allyn III  
Mayor

cc: Town Clerk



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

**File #:** 23-2157

**Agenda Date:** 10/11/2023

**Agenda #:** 7.

## FINANCIAL BUSINESS REQUEST (FBR)

**Motion/Request:**

MOTION to authorize overspending Account #10110209-55245 (Insurance Deductible) through June 30, 2024.

**Background:**

This account covers all CIRMA LAP (Liability, Automobile & Property) claims for the Town of Ledyard and Ledyard BOE. Please refer to attached Coverage Summary for a list of deductible amounts associated with coverage.

Outstanding Deductible Liability (Open LAP Claims):	
A01862 (School Leaders Liability - \$10,000 deductible)	\$9,507.26
A26054 (Law Enforcement Liability - \$10,000 deductible)	\$0
A28738 (Law Enforcement Liability - \$10,000 deductible)	\$7,045.75
A30239 (Auto Physical Damage Collision - \$1,000 deductible)	\$1,000.00
A30907 (Auto Physical Damage Collision - \$1,000 deductible)	TBD
Total Outstanding Potential Liability as of 9/25/2023	\$17,553.01

**Department Comment/Recommendation:**

(type text here)

**Finance Director Comment/Recommendation:**

Account 10110209-55245 Insurance Deductible was budgeted at \$10,000 for the year ending June 30, 2024. The current, unencumbered remaining balance in this account is \$413.16

**Mayor Comment/Recommendation:**

(type text here)



## Liability-Automobile-Property Pool Renewal Coverage Summary July 1, 2023-24

### Town of Ledyard and Ledyard Board of Education

The limits and deductibles of your 2022-23 Liability-Auto-Property Policy are outlined in this renewal coverage summary.

If you wish to request a change to your limits or deductibles for your 2023-24 Liability-Auto-Property policy, please note this in the space provided at the end of this coverage summary. Please note, some limits and deductibles cannot be amended.

#### CIRMA Liability-Auto-Property Coverage

Coverage	Limit	Deductible
General Liability	\$1,000,000	\$ 0
Fire Damage Liability	\$100,000	\$ 0
Limited Care Custody & Control	\$500,000	\$ 0
Personal Injury & Advertising Injury	\$1,000,000	\$ 0
Medical Payments – General Liability	\$10,000	\$ 0
Medical Payments – Auto Liability	\$5,000	\$ 0
Automobile Liability	\$1,000,000	\$ 0
Uninsured/Underinsured Motorist Coverage	\$50,000	\$ 0
Auto Physical Damage - Comprehensive	N/A	\$1,000
Auto Physical Damage - Collision	N/A	\$1,000
Employee Benefits Liability	\$1,000,000	\$1,000
Law Enforcement Liability	\$1,000,000	\$10,000
Public Officials Liability	\$1,000,000	\$10,000
School Leaders Liability	\$1,000,000	\$10,000
Excess Liability	\$10,000,000	\$ 0
Property	Blanket Please see sublimits on page 2	Please see property deductible section below
Equipment Breakdown	Please see limits on page 2	\$5,000

#### Property Deductibles

Coverage	Deductible
Accounts Receivable, Valuable Papers, Transit, Fine Arts, Mobile & Contractors' Equipment	\$1,000
All Other Real and Personal Property (Including Business Interruption, Extra Expense, and Rental Income)	\$5,000
Flood* and Earthquake each	\$50,000

\*For properties that are designated by the U.S. Army Corps of Engineers to be in Flood Zone A or V, the flood deductible is \$500,000 as respects each non-residential building; \$500,000 as respects personal property in each non-residential building; \$250,000 as respects each residential building; \$100,000 as respects personal property in each residential building; and \$200,000 per occurrence as respects all other covered property.

Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.

### Property Sublimits

Coverage	Limit
Accounts Receivable	\$25,000
Business Interruption	\$25,000
Debris Removal	Included
Demolition	\$1,000,000
Earthquake, per occurrence and annual aggregate	\$10,000,000
Extra Expense	\$1,395,000
Fine Arts	\$142,245
Flood, per occurrence and annual aggregate	\$10,000,000
Increased Cost of Construction	\$3,000,000
Leasehold Interest	\$25,000
Mobile and Contractors' Equipment	Blanket
Money & Securities - Inside	\$10,000
Money & Securities - Outside	\$5,000
Newly Acquired Property	\$1,000,000
Rental Income	\$80,000
Transit	\$50,000
Valuable Papers	\$115,000

### Equipment Breakdown Limits

Coverage	Limit
Equipment Breakdown (per accident on a comprehensive basis)	\$100,000,000
Expediting Expense, Extra Expense, Perishable Goods, Business Interruption, Service Interruption	Included
Rental Value	\$250,000
Data Restoration	\$250,000
Hazardous Substances	\$1,000,000
Green	\$25,000
Fungus, Wet Rot, Dry Rot and Bacteria	\$25,000

Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.

**Additional Policies**

CIRMA places the below coverages on behalf of Town of Ledyard and Ledyard Board of Education. For more information about the specific coverages, please contact your CIRMA underwriter.

**Crime**

Policy No. BDE-1048415

Carrier: The Hanover Insurance Group

Effective Dates: 7/1/2022 - 7/1/2025

Coverage	Limit	Deductible
Employee Theft – Per Loss	\$750,000	\$5,000
Employee Theft – Per Employee Coverage	No Coverage	No Coverage
ERISA Fidelity	\$750,000	\$0
Forgery or Alteration	\$750,000	\$5,000
Inside the Premises – Theft of Money and Securities	\$750,000	\$5,000
Inside the Premises – Robbery or Safe Burglary of Other Property	\$750,000	\$5,000
Outside the Premises	\$750,000	\$5,000
Computer and Funds Transfer Fraud	\$750,000	\$5,000
Money Orders and Counterfeit Money	\$750,000	\$5,000
False Pretense	\$15,000	\$5,000
Credit, Debit or Charge Card Fraud	\$750,000	\$5,000
Destruction of Electronic Data or Computer Programs	\$100,000	\$1,000
Telephone Toll Fraud	\$25,000	\$500

**Crime - Employee Theft of Client Property**

Named Insured: Ledyard Regional Visiting Nurse Agency

Effective Dates: 7/1/2022 - 7/1/2025

Policy No. BDE-1055530

Carrier: The Hanover Insurance Group

Coverage	Limit	Deductible
Employee Theft of Client Property	\$50,000	\$2,000
Telephone Toll Fraud	\$25,000	\$500

*Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.*



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### Additional Policies Available

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CIRMA has the ability to place the below additional policies for the Town of Ledyard and Ledyard Board of Education. Please note you may or may not already purchase the below coverages. For more information about specific coverages please see the Additional Policies Appendix or contact your CIRMA Underwriter.

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**Active Assailant Coverage**

**Blanket Crime Coverage / Employee Dishonesty**

**Cyber Coverage (Stand-alone Member Policies)**

**Fiduciary Liability**

**Flood (Deductible buy-down for locations in Flood Zone A or V)**

**Pollution Liability for Underground Storage Tanks (USTs)**

**Public Official Bonds**

*Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.*

Town of Ledyard and Ledyard Board of Education

**CHANGE REQUESTS AND/OR COMMENTS**

Please note below any requested limit or deductible changes for your 2023-24 Liability-Auto-Property policy. Requesting a change below does not guarantee that the change can or will be made; your underwriter will contact you to discuss the request in further detail. Please note, some limits and deductibles cannot be amended.

Employee Theft of Client Property

**Signature**

This form does not amend or extend the coverage of any insurance policy referenced herein. Coverage for any claim or loss is subject to all applicable policy provisions and any applicable law. CIRMA makes no representation that coverage may exist for any particular claim or loss. Signing of this coverage summary by the Insured's authorized representative warrants that the Insured has read and understands the information presented in the coverage summary.

<p>Authorized Representative Signature</p> 	<p>Date</p> <p>5/8/2023</p>
---	-----------------------------

Authorized Representative Name and Title

Fred B. Allen III

Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.

## Liability-Auto-Property Coverage Appendix

Coverage	Description
<b>Automobile Liability</b>	Automobile liability protects the insured against financial loss because of legal liability for automobile-related injuries to others or damage to their property by an auto. Even if your organization does not own any vehicles, hired and non-owned coverage which provides protection if your employees are using their personal autos in the course of their employment or if your organization leases, hires, rents or borrows a vehicle.
<b>Builders Risk</b>	Builders Risk insurance is a property coverage that protects the owner of a construction project for losses during the course of construction. This coverage protects a persons' or organizations' insurable interest in materials, fixtures and/or equipment being used in the construction or renovation of a building or structure should those items sustain physical loss or damage from a covered cause of loss.
<b>Equipment Breakdown</b>	Equipment Breakdown is intended to cover causes of loss typically excluded from property coverage, such as artificial electrical damage, steam explosions, and mechanical breakdown. Examples include rupture or bursting caused by centrifugal force, artificially generated electrical current including electrical arcing, explosion of steam boiler, steam piping, steam engines, or steam turbines. This can also cover extra expense and business income losses resulting from a covered loss.
<b>Extra Expense</b>	Extra Expense is intended to cover the reasonable additional costs incurred to continue your operations as nearly as reasonably practicable during the "period of recovery" of the damaged property after having been damaged by a covered cause of loss.
<b>Excess Liability</b>	Excess Liability is intended to increase your protection against catastrophic losses by providing additional limits when the underlying liability limits are exhausted. Please note, if you also purchase Workers' Compensation through CIRMA, the Employer's Liability limit under the Excess coverage your excess limit of liability or \$10,000,000, whichever less is.
<b>Flood</b>	CIRMA automatically includes flood coverage, if property coverage is purchased, with a \$10,000,000 limit and \$50,000 deductible (a higher deductible applies if the property deductible is greater than \$50,000). However, the deductible for properties in a Zone A or V is \$500,000 as respects each non-residential building, \$500,000 as respects personal property in each non-residential building; \$250,000 as respects each residential building; \$100,000 as respects personal property in each residential building; and \$200,000 per occurrence as respects all other covered property. Please see the additional policies appendix for additional coverage options.
<b>Law Enforcement Liability</b>	Law Enforcement Liability is intended to provide coverage for losses related to a claim first made during the coverage period by reason of a "wrongful act" arising out of "law enforcement". The term "wrongful act" shall mean any actual or alleged error, omission, misstatement, act of neglect, or breach of duty including misfeasance, malfeasance, or nonfeasance of you or an insured while acting in his capacity as such in "law enforcement".

Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.

Coverage	Description
<b>Public Officials Liability</b>	Public Officials Liability is intended to provide coverage for losses related to a claim first made during the coverage period by reason of a "wrongful act". The term "wrongful act" shall mean any actual or alleged error, omission, misstatement, act of neglect, or breach of duty including misfeasance, malfeasance, or nonfeasance of you or an insured, including "employment related practices".
<b>Property</b>	Property coverage is intended to reimburse you for direct physical loss of, or damage to, your organization's real and personal property as well as property of other's in your care, custody and control.
<b>Rental Income</b>	Rental income coverage is intended to reimburse you for loss of rental income from tenant occupancy when a building that you own, and which is rented out to others, has been damaged by a covered cause of loss.
<b>School Leaders Liability</b>	School Leaders Liability is intended to provide coverage for losses related to a claim first made during the coverage period by reason of a "wrongful act". The term "wrongful act" shall mean any actual or alleged error, omission, misstatement, act of neglect, or breach of duty including misfeasance, malfeasance, or nonfeasance of you or an insured, including "employment related practices", while acting in his capacity as such in the performance of duties in connection with or for a School District.

Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.

## Liability-Auto-Property Exposure Appendix

Exposures	Description
<b>Drones (Unmanned Aircraft Systems)</b>	Drones are excluded for 1 <sup>st</sup> party property coverage and liability coverage, unless added on via endorsement, upon meeting underwriting guidelines.
<b>Emergency Service Vehicles</b>	Emergency service vehicles are unique due to their value and usually require a special valuation method. Please review the Agreed Amount endorsement on your policy for the list of your vehicles which are insured for an Agreed Amount, as well as the specified amount for which they are insured.
<b>Fine Arts</b>	It is important that you have formal written appraisals from professional appraisers for your valuable works of art so that losses will be adjusted based on appraised value. If you do not have such appraisals, a loss would be valued on actual cash value.
<b>Foreclosed Properties</b>	Foreclosed properties are excluded for 1 <sup>st</sup> party property coverage.
<b>Military Surplus Vehicles</b>	Many Towns have been receiving military surplus vehicles from the government. These vehicles may require a different valuation method than the standard automobile valuation (actual cash value). Please notify CIRMA if the Town obtains a military surplus vehicle so we can review the valuation method.
<b>Street Lights</b>	Town owned street lights that are situated outside the confines of the legal property lines of any lot in which a "member's" buildings, structures, parks, beaches, golf courses, other recreational, or similar open areas are located are excluded for 1 <sup>st</sup> party property damage. CIRMA can provide coverage via endorsement.
<b>Vacant Properties</b>	CIRMA automatically includes Property coverage for vacant buildings, and the Property Blanket Limit shown on the Declarations Pages applies. However, after that building is vacant for 180 days, the valuation changes from replacement cost to actual cash value (replacement cost less depreciation).
<b>Watercraft</b>	Watercraft are excluded for 1 <sup>st</sup> party property coverage and watercraft 50 feet or greater in length are excluded for liability coverage. CIRMA can add coverage back via endorsement.
<b>Docks</b>	Docks are excluded for 1 <sup>st</sup> party property coverage. CIRMA can add coverage back via endorsement.

*Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.*

## Additional Policies Appendix

Additional Policies CIRMA can place on a per member basis	Description
<b>Active Assailant Coverage</b>	Provides supplemental coverage for losses resulting from an attack by an active assailant on Members' location and the Town, Board of Education or Local Public Agency may not be negligent. These types of events can cause injuries and fatalities, emotional trauma, property damage and clean-up; with the potential desire to rebuild the structure. Active assailant coverage can close the costly gaps where traditional liability, property and workers compensation policies may not apply.
<b>Cyber Coverage</b>	Cyber events are becoming increasingly costly and disruptive as the criminals are malevolently advancing in an ever-changing technological environment. In parallel; Towns, Boards of Educations and Local Public Agencies are relying more and more on technology to hold their data and records, including citizens', students' and employees' private and identifiable information, and conduct their day-to-day operations. Cyber insurance policies provide 1st and 3rd party coverages ranging from data breach protection to forensic investigation to data recovery to notifying and providing credit monitoring to affected parties.
<b>Employee Dishonesty / Crime Coverage</b>	Employee theft is one of the largest vulnerabilities of commercial crime, but it is not the only crime related exposure that your organization faces. Forgery, alteration, non-employee robbery or theft of money or securities, money order fraud, computer fraud and funds transfer are all other crime connected risks your organization faces. Please note, various Town positions are required by statute (CT statute 7-99, 12-136 and 13a-9) to be bonded, and a crime policy can cover those positions as well.
<b>Fiduciary Liability</b>	Provides coverage for claims arising out of the actual or alleged breach of fiduciary duty, as well as errors and omissions when administering various employee benefit plans.
<b>Flood</b>	CIRMA automatically includes flood coverage, if property coverage is purchased, with a \$10,000,000 limit and \$50,000 deductible (a higher deductible applies if the property deductible is greater than \$50,000). However, the deductible for properties in a Zone A or V is \$500,000 as respects each non-residential building, \$500,000 as respects personal property in each non-residential building; \$250,000 as respects each residential building; \$100,000 as respects personal property in each residential building; and \$200,000 per occurrence as respects all other covered property. For eligible properties that are in Flood Zone A or V, CIRMA can quote a separate flood policy to provide coverage for flood losses that fall below the applicable CIRMA flood deductible.
<b>Public Official Bonds</b>	Covers losses arising out of the failure of the bonded individual to faithfully execute his or her fiduciary duties in handling the assets of a public entity. Various Town positions are required by statute (CT statute 7-99, 12-136 and 13a-9) to be bonded, and a crime policy can cover those positions as well.

*Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.*

Additional Policies CIRMA can place on a per member basis	Description
<p style="text-align: center;"><b>Underground Storage Tanks (USTs)</b></p>	<p>In the state of Connecticut there are regulations regarding the ownership and operation of an UST in which the owner must demonstrate financial responsibility. Please see the State of Connecticut DEEP website for more information.</p> <p>The link is <a href="http://www.ct.gov/deep/ust">http://www.ct.gov/deep/ust</a> if you scroll down to the bottom of the page and click on "UST Notification, Compliance and Release Prevention" you will be directed to a page with more complete information.</p> <p>Please note, Underground Storage Tanks (USTs) are excluded for pollution coverage under the master pollution policy that CIRMA provides to its members. However, CIRMA can quote a separate pollution liability policy for Underground Storage Tanks which meet certain age requirements, upon completion of an application.</p>

*Please note coverage is subject to the allegations of the claim and the terms and conditions of the policy at the time of loss. It is important to review the entire policy (or policies) to fully understand your limits, coverages, exclusions, and requirements. If there is any conflicts between this document and the Policy, the Policy shall govern in all cases.*

**Duhamel & Duhamel, LLC**  
PO Box 353  
Southbury, CT 06488  
Phone: (203) 792-2150, FAX:(203) 791-8066

Workfile ID: 2b54b283

For:  
**CT INTERLOCAL RISK MANAGEMENT**

**Estimate of Record**

**Owner: TOWN OF LEDYARD, unkn**

**Job Number: 23468321**

Written By: Pete Duhamel Jr, 2615741  
Adjuster: MARTIN, LEONARD

Insured: TOWN OF LEDYARD, unkn      Policy #:      Claim #: A30239-01  
Type of Loss:      Date of Loss: 8/21/2023 1:00 PM      Days to Repair: 0  
Point of Impact: 05 Right Rear

**Owner:** TOWN OF LEDYARD, unkn      **Inspection Location:** Other      **Repair Facility:** \*\*\*\*NO SHOP AT THIS TIME\*\*\*\*  
741 COL. LEDYARD HWY  
LEDYARD, CT 06339  
(860) 464-3222 Business

**VEHICLE**

2015 FORD Taurus SEL AWD 4D SED 6-3.5L Flex Fuel Sequential MPI white

VIN: 1FAHP2H86FG106706      Production Date: 6/2014      Interior Color:  
License: AB90912      Odometer: 197,782      Exterior Color: white  
State:      Condition:

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat  
Power Passenger Seat

**DECOR**

Dual Mirrors  
Tinted Glass

Console/Storage

Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Climate Control  
Remote Starter

Backup Camera

Parking Sensors

**RADIO**

AM Radio  
FM Radio  
Stereo  
Search/Seek  
CD Player  
Auxiliary Audio Connection  
Satellite Radio

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

**WHEELS**

Aluminum/Alloy Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
Stability Control



**Estimate of Record**

**Owner: TOWN OF LEDYARD, unkn**

**Job Number: 23468321**

2015 FORD Taurus SEL AWD 4D SED 6-3.5L Flex Fuel Sequential MPI white

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>EXHAUST SYSTEM</b>					
2	*	Repl Muffler & pipe w/ Pollice	DG1Z5230B	1	1,125.37 m	0.9	
3		<b>PILLARS, ROCKER &amp; FLOOR</b>					
4	*	Blnd RT Aperture panel				s	0.9
5		<b>REAR DOOR</b>					
6		R&I RT R&I door assy Note: door is pushed and has a gap				1.0	
7		Blnd RT Door shell					1.2
8		Repl RT Side molding	AG1Z542556AA	1	65.30	0.3	
9		R&I RT Belt w'strip				0.3	
10		R&I RT R&I outside handle				0.4	
11		R&I RT R&I trim panel				0.4	
12		<b>QUARTER PANEL</b>					
13	*	Rpr RT Quarter panel				7.0	2.2
14		Add for Clear Coat					0.9
15		Add for Lock Pillar					0.5
16		R&I RT Wheelhouse liner				0.4	
17		<b>TRUNK LID</b>					
18		Blnd Trunk lid all w/o spoiler					1.2
19		Repl Nameplate "TAURUS"	AG1Z5442528A	1	17.23	0.3	
20		Repl Nameplate "AWD"	5F9Z7442528EA	1	16.57	0.2	
21		<b>REAR LAMPS</b>					
22		R&I RT Tail lamp assy				0.4	
23		<b>REAR BUMPER</b>					
24		O/H rear bumper				2.3	
25	<>	Repl Bumper cover w/park sensor	DG1Z17K835GAPTM	1	722.50	Incl.	3.2
26		Overlap Major Non-Adj. Panel					-0.2
27		Add for Clear Coat					0.6
28		Repl Lower cover	DG1Z17F828AA	1	181.67	Incl.	
29	#	Rpr Pre scan				0.5 M	
30	#	Rpr Post Scan				0.5 M	
31	#	Subl Hazardous waste removal		1	3.00 T		
32	#	Repl Cover Car		1	5.00 T	0.2	
33	#	Repl Car Cover (primer)		1	5.00	0.2	
34	#	Repl Mask Jamb		1	5.00	0.5	
35	#	Repl Corrosion protection primer		1	8.00 T	0.3	
36	#	Repl Flex additive		1	12.00 T		
37	#	Rpr Setup & measure				2.0 F	
38	#	Frame repair		1		2.0 F	
<b>SUBTOTALS</b>					<b>2,166.64</b>	<b>20.1</b>	<b>10.5</b>

**Estimate of Record**

**Owner: TOWN OF LEDYARD, unkn**

**Job Number: 23468321**

2015 FORD Taurus SEL AWD 4D SED 6-3.5L Flex Fuel Sequential MPI white

**ESTIMATE TOTALS**

<b>Category</b>	<b>Basis</b>	<b>Rate</b>	<b>Cost \$</b>
Parts			2,138.64
Body Labor	15.1 hrs @	\$ 54.00 /hr	815.40
Paint Labor	10.5 hrs @	\$ 54.00 /hr	567.00
Mechanical Labor	1.0 hrs @	\$ 54.00 /hr	54.00
Frame Labor	4.0 hrs @	\$ 54.00 /hr	216.00
Paint Supplies	10.5 hrs @	\$ 32.00 /hr	336.00
Miscellaneous			28.00
<b>Subtotal</b>			<b>4,155.04</b>
<b>Total Cost of Repairs</b>			<b>4,155.04</b>
Deductible			0.00
<b>Total Adjustments</b>			<b>0.00</b>
<b>Net Cost of Repairs</b>			<b>4,155.04</b>

**MyPriceLink Estimate ID / Quote ID:**

1130307799557873664 / 129159572

For all supplements call 203-792-2150 or email [assignment@duhamels.com](mailto:assignment@duhamels.com) and reference supplement in the subject field.

This is not an authorization to pay or an admission of liability. Only the vehicle owner can authorize repairs.

\*\* No supplement without prior approval.

\*\* The appraiser's phone number is listed above if you'd like to discuss a pending supplement.

\*\* Please email pending supplements and photos to [assignment@duhamels.com](mailto:assignment@duhamels.com) and reference supplement in the subject field or you may fax pending supplements to 203-791-8066.

**NOTICE: YOU HAVE THE RIGHT TO CHOOSE THE LICENSED REPAIR SHOP WHERE THE DAMAGE TO YOUR MOTOR VEHICLE WILL BE REPAIRED.**

## Estimate of Record

Owner: TOWN OF LEDYARD, unkn

Job Number: 23468321

2015 FORD Taurus SEL AWD 4D SED 6-3.5L Flex Fuel Sequential MPI white

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2JN10, CCC Data Date 09/11/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



**CIRMA Reimbursable Deductible Invoice Monthly Statement**

Run By: Llewwood Langs

Report Run Date: Jul 6, 2023 10:03:22 AM

Policy Type: LAP Package

Date Valued At: Jun 1, 2023 To Jun 30, 2023

Invoice No:

**Town of Ledyard and Ledyard Board of Education - LAP**

Policy Year	Claim Number	Claimant Name	Policy Type	Member Name	Claimant Deductible	Billed to Date	Total RD (Monthly Activity)
2020/2021	A01862	JT, et al	LAP Package	Ledyard BOE	\$10,000.00	\$419.69	\$27.54
2020/2021 - Summary							\$27.54
2021/2022	A26054	[REDACTED]	LAP Package	Town of Ledyard	\$10,000.00	\$9,360.00	\$4,387.50
2021/2022 - Summary							\$4,387.50
2022/2023	A28738	[REDACTED]	LAP Package	Town of Ledyard	\$10,000.00	\$2,954.25	\$2,954.25
2022/2023 - Summary							\$2,954.25
Town of Ledyard and Ledyard Board of Education - LAP - Summary							\$7,369.29



**Reimbursable Deductible Invoice Monthly Statement**

Run By: Linwood Langs

Report Run Date: Aug 2, 2023 10:37:19 AM

Policy Type: LAP Package

Date Valued At: Jul 1, 2023 To Jul 31, 2023

Invoice No:

Town of Ledyard and Ledyard Board of Education - LAP

Policy Year	Claim Number	Claimant Name	Policy Type	Member Name	Claimant Deductible	Billed to Date	Total RD (Monthly Activity)
2021/2022	A26054	[REDACTED]	LAP Package	Town of Ledyard	\$10,000.00	\$10,000.00	\$640.00
2021/2022	Summary						\$640.00
Town of Ledyard and Ledyard Board of Education - LAP - Summary							\$640.00



**Reimbursable Deductible Invoice Monthly Statement**

Run By: Linwood Langs

Report Run Date: Sep 6, 2023 9:40:56 AM

Policy Type: LAP Package

Date Valued At: Aug 1, 2023 To Aug 31, 2023

Invoice No:

**Town of Ledyard and Ledyard Board of Education - LAP**

Policy Year	Claim Number	Claimant Name	Policy Type	Member Name	Claimant Deductible	Billed to Date	Total RD (Monthly Activity)
2020/2021	A01862	JT, et al, JT et al	LAP Package	Ledyard BOE	\$10,000.00	\$492.74	\$73.05
2020/2021	Summary						\$73.05
Town of Ledyard and Ledyard Board of Education - LAP - Summary							\$73.05



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2122

**Agenda Date:** 10/11/2023

**Agenda #:** 8.

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## ORDINANCE

### **Motion/Request:**

MOTION to extend Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties for one-year in accordance with provisions in Ordinance#100-018 (rev. 1) "*An Ordinance Providing Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties*".

### **Background:**

In 2018 the Town Council adopted Ordinance #100-018 "*An Ordinance Providing for Archery Hunting on Certain Town Owned Lands*".

The two properties that would be used for archery hunting were: (1) Clark Farm located on Route 117 on the north end of town; and (2) Founders Preserve (Paint Mill) Property located between Colonel Ledyard Highway and Pumpkin Hill Road on the south end of town (both properties were about 100 acres).

At a Special Town Meeting held on October 28, 2020 the townspeople approved to transfer the Founders Preserve (also formerly known as: Quakertown Preserve/Paint Mill) to Avalonia Land Conservancy. One of the terms for the land transfer was that Avalonia Land Conservancy would continue to allow archery hunting on the Founders Preserve property.

Because the Founders Preserve would no longer be town-owned property that on April 25, 2021 Ordinance #100-108 (rev. 1) and its accompanying Appendix was amended to include provisions for "*non-town owned properties/certain open space properties*".

This program was a Lottery System in which six people would win a lottery for each property to bow hunt.

This was an Administrative Action - In accordance with Section 4. "*Annual Expiration*" the Ordinance would expire annually at the end of the calendar year, unless a vote of the Town Council was taken to approve to extend it for one year.

### **Department Comment/Recommendation:**

(type text here)

### **Mayor Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2161

**Agenda Date:** 10/11/2023

**Agenda #:**

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## POLICY-PROCEDURE

### **Motion/Request:**

MOTION to set a Hybrid (In-Person & Video Conference) Public Hearing date on December 13, 2023 at 6:30 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, to discuss and receive comments regarding the Fiscal Year 2020 Community Development Block Grant program.

### **Background:**

**March 11, 2020:** The Town Council held a Public Hearing to receive comments and recommendations regarding the adoption of a Certified Resolution for the Small Cities Grant Program for the Kings Corner Manor, Senior Housing.

The State approved the Small Cities Program Grant in the amount of \$1,608,827.

As part of this Grant Program a second Public Hearing was required during the Construction Phase of the Project of the renovation/improvement work at the Kings Corner Manor, Senior Housing.

This request is to schedule the required second Public Hearing on November 8, 2023.

### **Department Comment/Recommendation:**

(type text here)

### **Mayor Comment/Recommendation:**

(type text here)

### **Body:**

(type text here)



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### **Project Summary**

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Purpose -The purpose of this project is to provide needed capital improvements to the existing affordable housing development located at Kings Corner Manor a 30-unit affordable housing development located at 60 Kings Highway, Gales Ferry CT. Activities include installing new heat pump systems for improved and efficient heating and air conditioning in each unit to reduce or eliminate the use of the current baseboard electric heat. The proposed scope of work also includes window & door replacement with energy star rated windows to increase energy efficiency and envelope improvements for the newer phase of the development. Additionally, included in the scope of work is ADA upgrades to the bathrooms (*conversions of tubs to roll-in showers*), which is a current need for the aging population.

Nature - The nature of this project is for the purposes of preservation of affordable housing units by providing the needed capital improvements and energy efficiency measures in order to sustain this development for the future.

Benefit - The Small Cities CDBG funding will directly benefit the low-income residents who reside in this development by providing the much-needed physical barrier improvements and capital improvements which will reduce their energy costs and improve their quality of life.

L/M Impact - 100% of the residents in this development are low and moderate-income residents. The project funding will impact all residences.

Relocation - Residents will not be relocated during these capital improvement activities.

Budget – The maximum grant available through the State Small Cities Community Development Block Grant Program (CDBG) is \$1,500,000. The final application could be less than this amount once plans, specifications and estimates are completed. There is not a Town match or contribution for request or required for this grant application, however the Housing Authority will be providing funds for various Architectural and Environmental reports.





Ned Lamont  
Governor

STATE OF CONNECTICUT  
DEPARTMENT OF HOUSING



Seila Mosquera-Bruno  
Commissioner

October 11, 2022

Fred B. Allyn, II  
Mayor  
Town of Ledyard  
Ledyard Town Hall  
74 Colonel Ledyard Highway  
Ledyard, CT 06339

Subject: **AWARD LETTER - Small Cities Grant #SC2007201A**  
**\$1,608,827.00 for Town of Ledyard/King's Corner Manor-Ledyard**

Dear Mayor Allyn:

**Congratulations!** Consistent with Governor Lamont's commitment to promote housing and economic opportunities for low and moderate-income residents throughout the state, the Town of Ledyard's application for Community Development Block Grant (CDBG) Small Cities funding has been approved. Grant funding is in the amount of **One Million Six Hundred Eight Thousand Eight Hundred Twenty Seven Dollars (\$1,608,827.00)** for a King's Corner Manor-Ledyard.

This letter serves to outline certain basic provisions and conditions of this funding award. **This letter is not a contract by the State of Connecticut.** The State shall not be bound until an Assistance Agreement (the "Contract") has been fully executed in accordance with all applicable local, state, and federal laws. Notwithstanding any other provisions of this letter, the Department of Housing (DOH) may elect to withdraw this award of funds if the municipality has made any material misrepresentation of the project data supporting this funding request in the application or in any supplemental materials or information it has furnished. DOH may also withdraw this award if the municipality abandons or terminates the project, or if it makes any change in the scope of the project or the project financing plan.

Enclosed please find the Contract and the other documents that must be executed to accept this grant. Please print, sign, date, and return one copy of all documents within thirty (30) days of the date of this letter:

1. Project Schedule (Revised/Updated) – **Appendix I**
2. Financing Plan & Budget - **Appendix II**
3. Local Assurances - **Appendix III**
4. Opinion of Counsel
5. Project Expenditures Account Agreement (for PEAA account)
6. Authorized Signatures Form
7. Applicant/Recipient Disclosure/Update Form
8. Updated Resolution that has not been rescinded or modified within 30 days of contract signing.
9. Direct Deposit (ACH) Accounts and Instructions (new grantees must submit this form to the Office of State Comptroller as noted on the bottom of the

Mayor Fred B. Allyn, II  
Ledyard/Grant#SC2007201A

form. Grantees with existing Small Cities ACH Accounts do not need a new account but must ensure that all funds are deposited into an award year specific PEAA Account from the ACH account.

The Project Schedule that was submitted with your application must be revised to reflect the currently anticipated start date and expenditure rate for this grant. The "budget period" on the Project Schedule and Financing Plan & Budget must be listed as 5/1/2021 to 4/30/2023.

As conditions of the grant award, please send the following documents to DOH:

1. Contract Documents Compliance Certification (All Projects)  
Complete and sign the certification form and label as Exhibit 4.5H
2. Architect's or Engineer's License (As Applicable)  
Label as Exhibit 4.5P6
3. Architect's or Engineer's Liability Insurance (As Applicable)  
Label as Exhibit 4.5P7
4. Submit the Pre-Construction Meeting Form that you use for your projects. Signature lines for owner, contractor, and town representative (project manager) must be included on the form. Label as Exhibit 4.7L
5. Provide a sample landlord-tenant agreement indicating the 5-year minimum Fair Market Rents (FMR) affordability period (for housing rehab programs) or sample Deed Restriction/Restrictive Covenant (for Public Housing Modernization projects)
6. Subrecipient Agreement between the Town/City and the subrecipient that will administer any portion of the proposed project, if applicable
7. Architectural & Technical Services (ATS) Review Notes – DOH will provide additional comments
8. Temporary Relocation Plan that recognizes COVID-19 and social distancing.
9. Firm commitment letter from Eversource for the leveraged funds.

Please return the above documents (excluding the ACH account form) and any questions or concerns about the award to:

**Lilia Kieltyka**  
**Department of Housing**  
lilia.kieltyka@ct.gov

Thank you for your participation in the Small Cities Program.

Yours in Housing & Community Development,



Seila Mosquera-Bruno  
Commissioner

cc: Kent Lewis, SC2007201A

Enclosures

Grant# SC2007201A

Small Cities CDBG  
Project Schedule

1. Applicant Name: Town of Ledyard      3. Program Year: 2020
2. Project Name: King's Corner Manor-Ledyard      4. Grant # (if awarded): SC2007201A

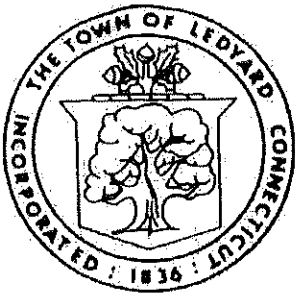
Activities	Total Budgeted Amount	Expenditures 1st Quarter		Expenditures 2nd Quarter		Expenditures 3rd Quarter		Expenditures 4th Quarter	
		Projected	% To Date	Projected	% To Date	Projected	% To Date	Projected	% To Date
Construction/Activity Costs	\$ 1,580,327	\$ -	0.00%	\$ 150,000	9.49%	\$ 350,000	31.64%	\$ 400,000	56.95%
Projected Soft Costs	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!
Administrative Costs	\$ 28,500	\$ -	0.00%	\$ 3,000	10.53%	\$ 6,000	31.58%	\$ 7,000	56.14%
Quarterly Total Costs	\$ -	\$ -		\$ -		\$ -		\$ -	
Cumulative Costs	\$1,608,827	\$0	0.00%	\$153,000	9.51%	\$509,000	31.64%	\$916,000	56.94%

Activities	Total Budgeted Amount	Expenditures 5th Quarter		Expenditures 6th Quarter		Expenditures 7th Quarter		Expenditures 8th Quarter		Available Balance
		Projected	% To Date	Projected	% To Date	Projected	% To Date	Projected	% To Date	
Construction/Activity Costs	\$ 350,000	\$ 1,250,000	79.10%	\$ 230,327	93.67%	\$ 1,580,327	100.00%	\$ -	100.00%	\$0
Projected Soft Costs	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$0
Administrative Costs	\$ 6,500	\$ 22,500	78.95%	\$ 4,000	92.98%	\$ 28,500	100.00%	\$ -	100.00%	\$0
Quarterly Total Costs	\$356,500	\$356,500		\$234,327		\$102,000		\$0		
Cumulative Costs	\$916,000	\$916,000	56.94%	\$1,506,827	93.66%	\$1,608,827	100.00%	\$1,608,827	100.00%	\$0

If approved, the schedule will become an Appendix to the Assistance Agreement. You will be monitored for compliance with these dates. Therefore, you must estimate the dates as wisely as possible.

Please provide projected dates of completion for the following. Be advised that these dates will be considered part of your project schedule.

- Project Design and Specifications Completed: February 15, 2022
- Construction Bid Opening Date: April 14, 2022
- Construction Start Date: December 1, 2022



**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Mary-Beth Hubbard  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-8455

*VIA USPS AND EMAIL: [rivera.miguel@ct.gov](mailto:rivera.miguel@ct.gov)*

October 26, 2020

Miguel Rivera, Manager  
Housing and Community Development  
State of Connecticut Department of Housing  
505 Hudson Street  
Hartford, CT 06106

**Re: Town of Ledyard 2020 Application Amendment  
Small Cities Community Development Block Grant (CDBG)**

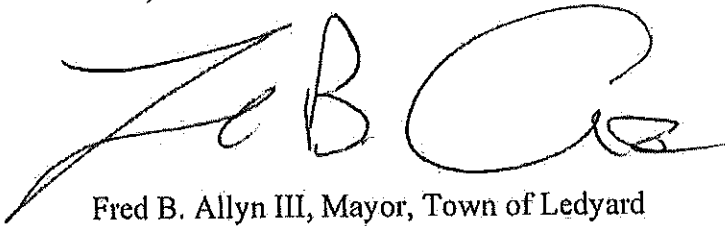
Dear Mr. Rivera:

On behalf of the Town of Ledyard and the Ledyard Housing Authority (LHA), I would like to thank you for your continuing support of the Town and the LHA. Our conference call with Department of Housing and Connecticut Housing Finance Authority on October 22, 2020 was very promising for the proposed Kings Corner Manor redevelopment project. We are currently working to prioritize and obtain design estimates for the additional needs for this development to make the property safer, accessible and sustainable for the current and future residents.

With that said, we would like to formally request an amendment to our current 2020 Small Cities Community Development Block Grant (CDBG) application. We are requesting to increase the amount of our CDBG request from \$1,432,886 to \$1,500,000. This increase in funding will go directly towards additional construction activities to provide energy efficient fans and lighting in the bathrooms as well as new accessible lever handle hardware for all interior doors. These upgrades will assist in providing a safer and more accessible unit for the residents as well as reducing operating costs.

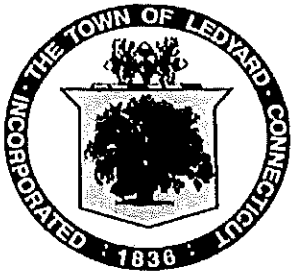
If you have any questions regarding this application addendum, please contact me at or our Housing Consultant Kent Lewis of The Housing Development Team, LLC at (203) 345-9021 or by e-mail at [Kent@HDTLLC.com](mailto:Kent@HDTLLC.com). Thank you for your consideration of this much needed additional funding. We look forward to working with you in the future.

Best,



Fred B. Allyn III, Mayor, Town of Ledyard

C: Kent Lewis, The Housing Development Team, LLC  
Colleen Lauer, Executive Director LHA  
Liz Burdick, Director of Land Use & Planning  
Debra Olson, CHFA



**TOWN OF LEDYARD  
CONNECTICUT  
TOWN COUNCIL**

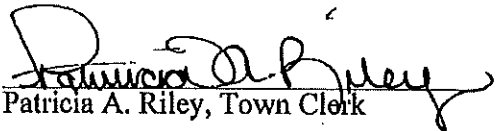
741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3230  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

Res: 003-2020/Mar 11  
Restated: 2021/Jun 9  
Restated: 2022/Nov 9

The below is a Resolution adopted by the Town of Ledyard at a meeting of its Town Council on March 11, 2020; that was restated by the Ledyard Town Council on June 9, 2021; which has not been rescinded or modified in any way whatsoever, with the exception of an increase in the grant amount from \$1,500,000 to \$1,608,827 (Modified Award Letter dated 10/11/2022). Below is restated the "Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing" adopted by the Town Council at its Meeting on November 9, 2022.

IN WITNESS WHEREOF: The undersigned has affixed his signature and corporate seal on this 21<sup>st</sup> day of November 2022.

  
Patricia A. Riley, Town Clerk

(Seal)

\*\*\*\*\*

**CERTIFIED RESOLUTION  
OF APPLICANT  
SMALL CITIES PROGRAM  
KINGS CORNER MANOR, SENIOR HOUSING**

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the Town of Ledyard make application to the State for \$1,608,827 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement, therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE LEDYARD TOWN COUNCIL:

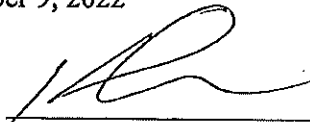
1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,

2. That the filing of an application by the Town of Ledyard in an amount not to exceed \$1,608,827 is hereby approved, and that the Mayor of the Town of Ledyard is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Ledyard.

Adopted by the Ledyard Town Council on March 11, 2020

Restated by the Ledyard Town Council on: June 9, 2021

Restated by the Ledyard Town Council on: November 9, 2022

  
\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

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History:

2022: In response to the Modified Award Letter dated October 11, 2022 the Town Council restated the *Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” to increase the grant amount from \$1,500,000 to \$1,608,827.

The Town Council adopted the *Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” on March 11, 2020. As part of the Grant Application Process the Resolution needed to be restated (June 9, 2021)

2021: The Town Council adopted the *Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” on March 11, 2020. As part of the Grant Application Process the Resolution needed to be restated (June 9, 2021).





**TOWN OF LEDYARD**  
CONNECTICUT  
TOWN COUNCIL

Chairman Linda C. Davis

MINUTES

LEDARD TOWN COUNCIL – REGULAR MEETING

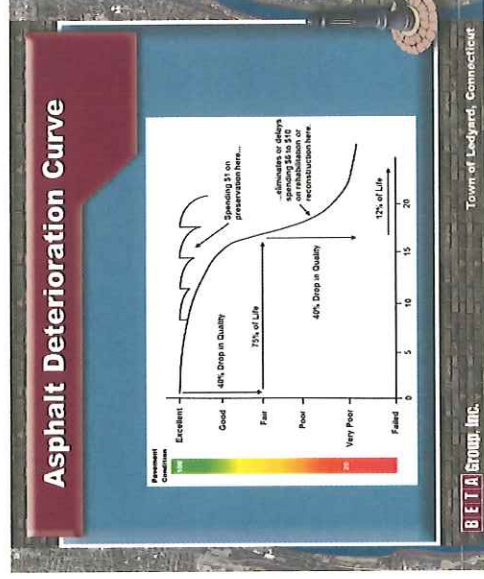
WEDNESDAY, FEBRUARY 26, 2020; 7:00 PM; COUNCIL CHAMBERS - ANNEX BUILDING

- I. CALL TO ORDER – Chairman Davis called the meeting to order at 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL – Present were Councilors Davis, Dombrowski, Marshall, Malone, McGrattan, Sabilia, Saums, Washington.
- IV. PRESENTATIONS

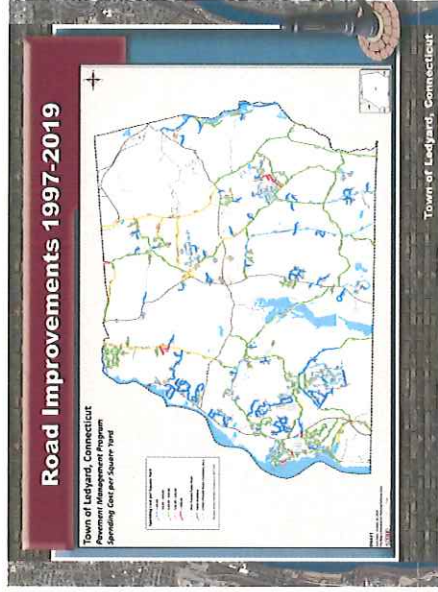
Pavement Management Update

Public Works Director/Town Engineer Steve Masalin stated he was present this evening to provide an update regarding the status of the road surface conditions in Ledyard. He stated this year the Town was scheduled for a Comprehensive Reinspection of its roads, which was conducted every three years. He provided some background noting in 2011 the Town bonded \$3.5 million to support a Municipal Pavement Management Plan that was developed with the Beta Group. He stated the initial Plan addressed about 42 miles of Ledyard's 110 miles of paved roads with treatments that included: (a) Crack Seal - 22.27 miles; (b) Cold in Place 1.23; (c) Surface Treatment - 1.72 miles; (d) Level & Overlay – 4.13 miles; (e) Mill & Overlay – 10.45 miles; (f) Reclamation 2.32. He stated as part of this process he worked with the Beta Group to develop three colored coded maps illustrating the roads and type of treatment that would be done during each year of the plan. Mr. Masalin went on to state that it has been about six years since the Town completed the road treatments using the funding that was bonded for this purpose, noting that tonight's Report would illustrate how the Town was protecting its investment.

Mr. Masalin presented a PowerPoint as follows:



Mr. Masalin noted the Asphalt Deterioration Curve, explaining that when they apply preservation techniques that they would keep the road rating higher for an extended period of time; explaining that without preservation treatments that the road rating would deteriorate to a fair or poor category, requiring structural reclamation methods. He stated by investing to preserve the roads earlier that they would save much more in costs later.

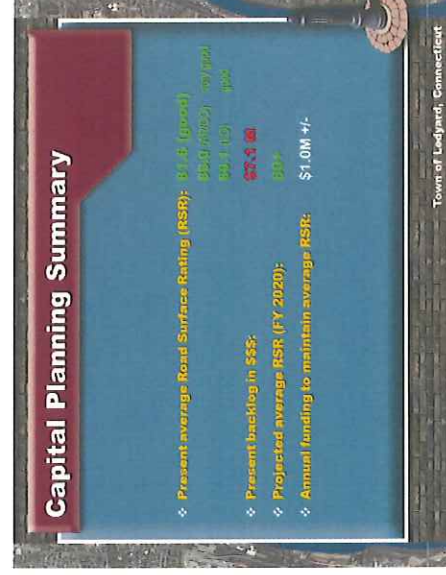
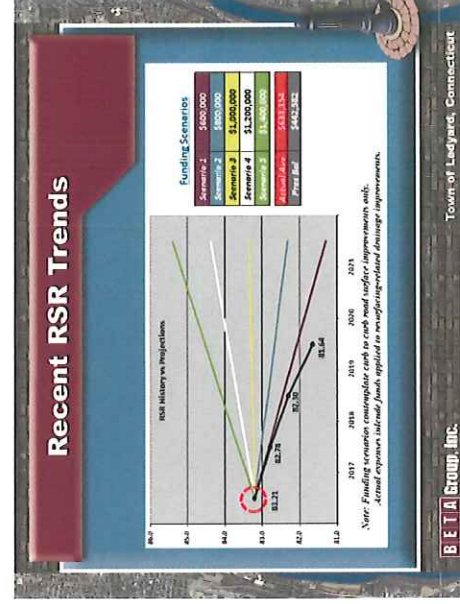


### Capital Improvement Program 2016-2019 Summary of Improvements

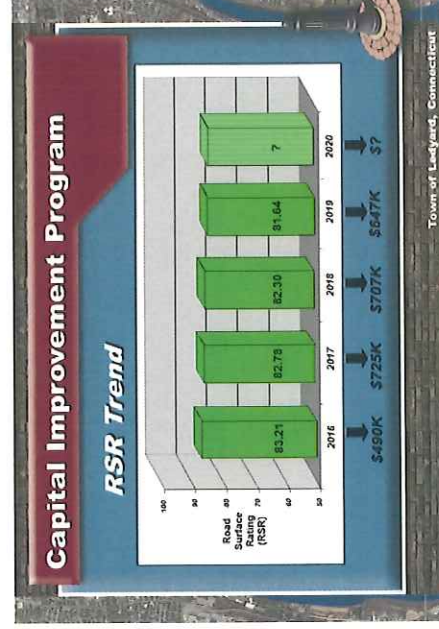
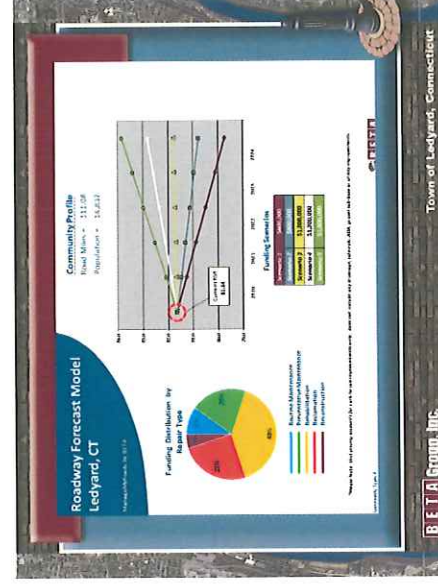
	Miles	Cost
Crack Sealing	65.25	\$949,422
Microsurfacing	11.67	\$673,220
Overlay	3.89	\$370,067
Level and Microsurface	1.27	\$192,205
Mill and Overlay	4.38	\$738,566
Reconstruction	0.50	\$183,749
Miscellaneous		\$63,436
<b>Combined Total</b>	<b>86.96</b>	<b>\$2,570,165</b>

Town of Ledyard, Connecticut

Mr. Masalin noted the color coded map above illustrated the history beginning in 1997 of the dollars spent per square miles on each road. He stated most roads were receiving some type of treatment on a rotating cycle. He stated that he was working with MIS Director Regina Brulotte to post some of the Beta Maps on the GIS System so that residents could find out information regarding their road. He noted that Crack Sealing was the least expensive cost measure, however, it was the most important treatment to expand the road lifespan. He stated the dollars spent on each of the road treatments in the Capital Improvement Program slide above showed that the Town was balancing its road maintenance.



Mr. Masalin noted the Town's Road Surface Rating (RSR) Trends stating in 2016 Ledyard's Average Road Rating peaked at 83+ which was after they completed spending the \$3.5 million of bond funding that was authorized in 2011. However, he stated since that time the Town has been allocating about \$633,000 annually and that its average Road Rating has declined to 81.6 explaining that an annual allocation in the amount of \$1 million was required to maintain its average 83+ Road Rating. He stated because the weather did not support their road maintenance/preservation plan last year that he had a balance of \$440,000 remaining in that account; and therefore, he would be able to get an earlier start on the road preservation work this year. He went on to state that his hope was that if they had been able to accomplish all the road preservation work that was scheduled last year that their average road rating would not have dropped as much between 2018 – 2019.





Councilor Washington questioned whether the Micro Surfacing treatments were failing in high turn areas or on straight away sections. Mr. Masalin stated where the Micro Surfacing treatment failed more quickly was in high moisture areas. He stated other areas where it failed that various things such as a plow contact may have been a related cause. Councilor Washington stated the Mastic Repair treatment was a great product.

Councilor Malone thanked Mr. Masalin for his efforts stating that they were doing a great job maintaining the roads. He noted an issue that was addressed on Ferry View Drive where the stream was causing flooding. Mr. Masalin explained in that area the corrugated pipe was failing and he explained that they found a process where they could line the pipe. Councilor Malone questioned when the town has an emergency or catastrophic failure due to flooding, frost or an accident, whether these conditions were calculated into the Road Rating and how were these repairs paid for. Mr. Maslin explained that because it would be an emergency repair that one of the options would be to pay for the repair from the road restoration funding or he could approach the Mayor and Town Council to see if they wanted to pay for the repair separately so that it would not impact the routine road work. He went on to state an emergency repair would not affect the road rating. He went on to state that the \$1 million funding budgeted for road restoration was for road surface work and that it did not include work such as drainage, catch basins, etc. He stated that he believed that Ledyard was stretching their dollars better; however, he would know more after this year's Road Inspection has been completed and the Mastic Repairs have been done.

Chairman Davis thanked Mr. Masalin for his informative Pavement Management Update Report this evening and for his quick response when she sends him questions that come up on Social Media.

- Board of Education Fiscal Year 2020/2021 Budget

Board of Education Chairman Anthony Favry stated this was his fourth year preparing an education budget for the town and that it was also Superintendent Hartling's fourth year since he joined Ledyard. Mr. Favry went on to state that he continues to appreciate the partnership with the Town Council and its Finance Committee with regard to the annual budget process, which included some joint meetings. He stated the Board of Education has drastically changed their budget approach and its preparation overall during the past four years. He reviewed the Board of Education's budget process noting that their focus has been to align the budget with their adopted *Strategic Plan* ensuring that they offer the same programs to their students and meet their enrollment needs.

Mr. Favry noted that Superintendent Hartling presented a proposed Fiscal Year 2020/2021 Budget to the Board of Education's Finance Committee, who held multiple meetings, before presenting a proposed budget to the full Board of Education. He stated on February 5, 2020 the Board of Education held a meeting that was open to the public and provided residents an opportunity to ask questions, provide comments and recommendations regarding the proposed education budget. However, he stated as in the past, the Board of Education unfortunately did not receive much involvement from the public. He stated all of the Board of Education's Budget documentation, including Frequently Asked Questions (FAQ) were posted on-line at [Ledyard.net](http://Ledyard.net). Mr. Favry stated the Board of Education adopted the Superintendent's proposed Fiscal Year 2020/2021 Budget with no alterations, noting that it fully aligned to the Board of Education's *Strategic Plan* and the broader needs of the District. Mr. Favry deferred to Superintendent Jason Hartling to present the proposed Fiscal Year 2020/2021 Education Budget.

Superintendent Jason Hartling stated the Board of Education's proposed 2020/2021 Budget was in the amount of \$33,189,420. This was an increase of \$640,851 or 1.97% above the current year's \$32,548,569 education budget. Mr. Hartling addressed the importance of Ledyard's *Strategic Plan*, which was to make sure every student reached their unlimited potential. He noted that there was a lot of work to be done and he thanked the Board of Education and the Town Council for their continued support.

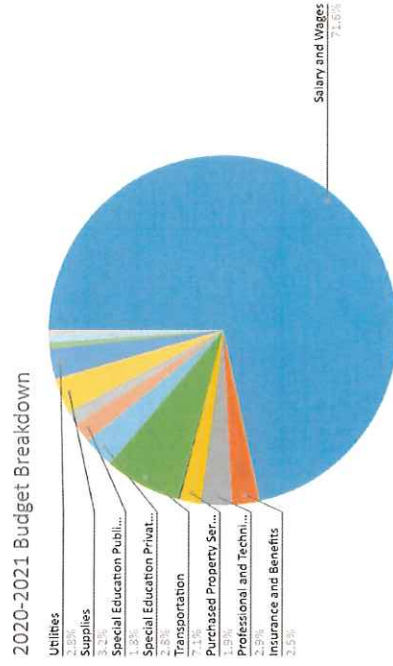
Mr. Hartling provided an overview of the Board of Education’s budget process as follows:

- October – Held initial meetings with each of the Schools’ Principals:
  - Developed a *Request List* for each Principal.
  - Followed up with a series of meetings with the Principals to prioritize expenses.
- Critical Needs, Strategic Plan, etc. This resulted in color coding the expenses:
  - Green – Include in the proposed budget.
  - Yellow – Not included in the proposed budget, but were under consideration.
  - Red – Not included in the proposed budget and were forwarded to the following years.
- December – Mr. Hartling and Director of Finance and Human Capital Rachel Moser reviewed the proposed budget again to look for savings. This involved conducting analysis to determine anticipated savings in areas such as:
  - Solar panels
  - New Copiers
  - Maintenance

Mr. Hartling presented a PowerPoint highlighting areas of the Fiscal Year 2020/2021 Education Budget.

Mr. Hartling reviewed the Budget Breakdown as follows:

- Salary & Wages 71%. Contractual Agreements increase costs were about \$500,000.
- Insurance & Benefits 2.5% - This does not include Healthcare Benefits for employees. The Board of Education’s Healthcare Insurance costs was on the General Government’s side of the ledger.

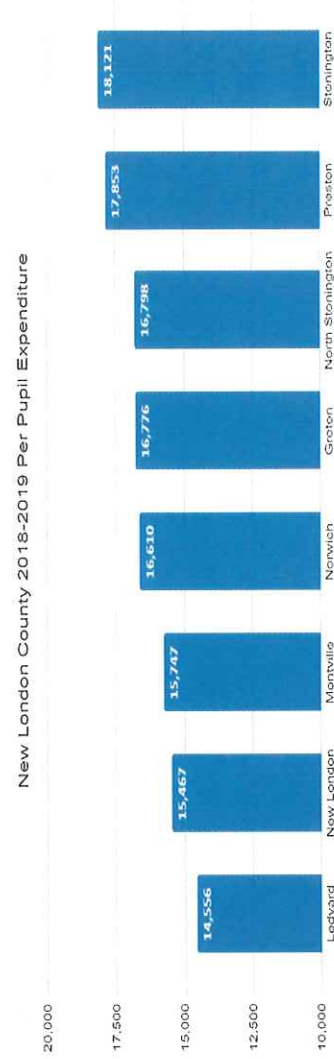


- Modest Electrical expense savings of \$40,000 for the solar panels on the Middle School and Gallup Hill School.

The increase in student enrollment over the past three years, mainly at the elementary level and within the special education population, has necessitated staffing adjustments.

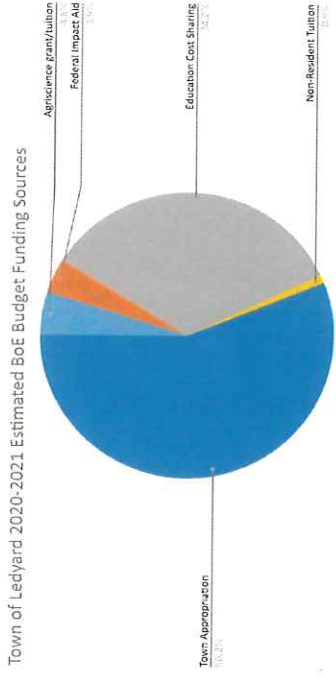
- In the last three years, increased Federal Impact Aid has added a total of \$2,045,091 in unbudgeted revenue to the town’s budget.

Ledyard’s Per Pupil Expenditure currently ranks 156 out of 166. Ledyard’s Per Pupil Ranking has declined from 118 in 2016. The lower the number the better the ranking. Ledyard’s Per Pupil Expenditure was inclusive of all spending such as healthcare insurance costs and *In-Kind* services provided by the General Government. In 2018-2019 school year Per Pupil Expenditure cost to educate Ledyard students was \$14,940. The state average Per Pupil Expenditure was \$18,791.



Mr. Hartling presented the Board of Education's Projected Funding Sources as follows:

- 56% Town Appropriation
- 34.2% Education Cost Sharing
- 3.9 % Impact Aid
- Agri-Science 4.8%
- 0.9% Non-Resident Tuition



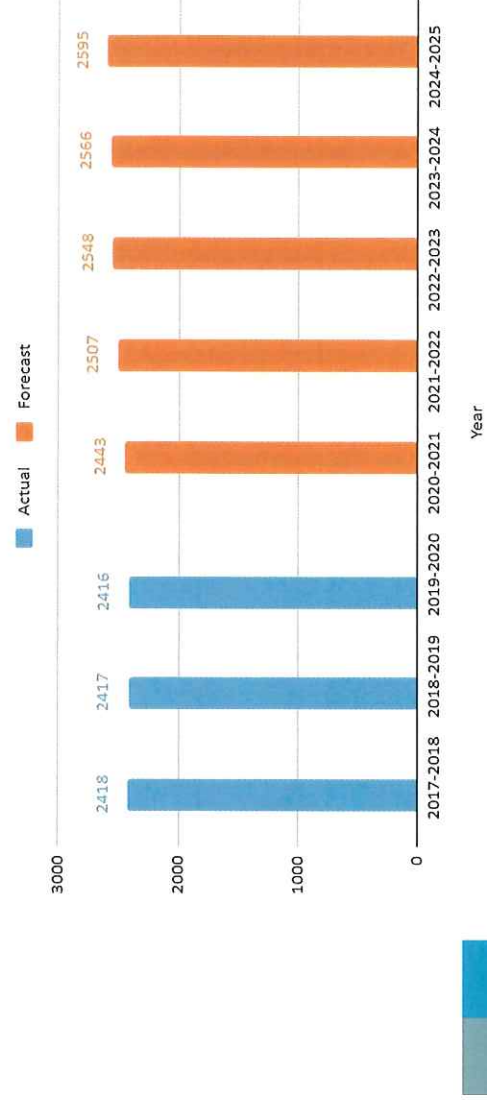
**State of Connecticut/Federal Revenues**

	Town's Budget 2017-18 (MUNIS)	Actual 2017-18	Town's Budget 2018-19 (MUNIS)	Actual 2018-19	Town's Budget 2019-20 (MUNIS)	Superintendent Proposed 2020-21
FPL 503	\$500,000	\$920,350	\$700,000	\$1,666,770	\$700,000	\$1,300,000
Agri-Science Operating	\$709,151	\$638,309	\$570,736	\$790,062	\$570,736	\$695,736
Education Cost Sharing	\$8,115,136	\$10,366,665	\$10,418,444	\$11,674,207	\$10,418,444	\$11,350,278
Total	\$9,324,289	\$11,945,324	\$11,669,180	\$14,131,039	\$11,669,180	\$13,346,014

**Tuition Based Revenue**

	Actual 2017-18	Actual 2018-19	Town's Budget 2019-20 (MUNIS)	Superintendent Proposed 2020-21
Non-Resident Tuition	\$100,789	\$169,951	\$199,615	\$221,000
Non-Resident Tuition(\$)	\$76,944	\$63,354	\$50,000	\$75,000
Agri-Science Tuition	961,393	\$878,120	\$989,335	\$910,000
Total	\$1,141,126	\$1,131,425	\$1,239,150	\$1,206,000

Mr. Hartling addressed Enrollment noting that the projections, which were based on birth rates, show that Ledyard's student enrollment will increase by 6% over the next five to six years as follows:



- Estimated 5 teachers will be retiring, and the Board would experience some savings because the five teachers would be replaced with teachers coming in at lower salary tiers.
- 4.5 positions have been added due to increasing needs and increasing enrollment as follows:

- 2 full-time math interventionists; one at Gales Ferry/Juliet Long School and one at Gallup Hill School.
- 1 full-time health teacher at the Middle School.
- 1 full-time Special Education Teacher in the Gales Ferry School High Needs Program.
- Part-time English Language Tutor to one full-time teacher, which would be shared and partially paid for by the Title I Grant. The number of students requiring English language support has increased from 7 – 30 students.

Mr. Hartling stated Gallup Hill School receives about \$270,000 from Federal Title I Funding to help support education programs in higher poverty schools. He explained Title I was based on the number of students at the poverty level and school readiness. Therefore, he stated that there would be a difference in funding at that schools explaining that staff was allocated based on the needs of the school and that things were done on an equitable distribution, not “*everyone gets the same*”. He stated that they would continue to monitor the schools’ needs.

Mr. Hartling went on to note that the District’s student body profile has continued to change noting that their free/reduced lunch has increased from 18% in 2016 to 30% this year. He stated for a small School District that Ledyard had a growing population of students who require additional support and he noted the following has been included in the upcoming year’s budget:

- Continuing Wilson Foundations Training (foundational literacy skills)
- 1 full-time Literacy Paraprofessional at Gales Ferry School
- 1 Paraprofessional adjustment in hours for High Needs/Social Emotional Programs.

Mr. Hartling stated although the Board of Education’s budget has increased each year, that Ledyard’s education funding stream has grown less than other municipalities in the State on a Per Pupil Expenditure rate because Ledyard’s enrollment numbers have increased. He noted as an example that last year the third-grade class increased by 24 new students, which necessitated the addition of one third-grade teacher. He explained that it was difficult to project class sizes and manage the enrollment with the fluctuating pieces.

Mr. Hartling concluded his presentation noting that the Board of Education’s proposed 2020/2021 Budget was in the amount of \$33,189,420. This was an increase of \$640,851 or 1.97% above the current year’s \$32,548,569 education budget.

The Town Council and Mr. Hartling discussed the following:

- Class Size – Mr. Hartling stated the Teachers’ Contract was the only place where class size was addressed. He stated that he would like to see their Kindergarten to Grade 2 at 21 students or lower if possible. He stated for Grades 3 – 5 between 23 – 25 students; however, during the past few years they have seen some class sizes spike to 29 students.
- Residency Verification Program – Mr. Hartling stated this program was to make sure the citizens of Ledyard were paying for citizens of Ledyard to attend Ledyard schools. He stated the Board of Education has been using a part-time Investigator to follow-up on cases that were brought to the Central Office’s attention. He stated during the past four years about 40 students have been removed from attending Ledyard’s Public Schools for falsification. He explained that there were some misnomers noting that some people think that because they own property in Ledyard and pay taxes that they can shuttle their children into town to attend Ledyard schools. However, he stated that the child has to sleep in Ledyard and be a resident of Ledyard to attend their schools. He stated that this was an on-going and challenging effort. He stated people want to do the best for their children and they want them to attend Ledyard’s schools. However, he stated that he has to abide by Board’s Policies and the expectations of the Town. He stated because they get to know the kids that it was a painful process to remove the kids from the District.

Chairman Davis thanked Mr. Favry and Mr. Hartling for presenting the Board of Education’s proposed Fiscal Year 2020/2021 Budget this evening. She stated that she looked forward to seeing them again as the Town moved through the Annual Budget Process.

V. RESIDENT & PROPERTY OWNERS (COMMENTS LIMITED TO THREE (3) MINUTES)

**Mr. Robert Burnett**, 61 Church Hill Road, Ledyard, addressed the “*Ordinance Regulating Short-Term Rentals in the Town of Ledyard*” that the Town Council would be acting on later this evening. He thanked the members of the Town Council for the substantial amount of time and energy they devoted to the subject of Short-Term Rentals and for considering all the pro’s and con’s in drafting the proposed Ordinance. He stated that he believed that the proposed Ordinance has done a great job to address the “Party House” problem and that he hoped in two-years from now that Ledyard would no longer have a “Party House” problem and that they would have moved forward to recognize the benefits of having Short-Term Rentals in town. He noted the Southeastern Connecticut Council of Governments (SCCOG) Whitepaper stated: “*that were benefits primarily economic in nature that could be obtained by communities*”. In addition, The Morton School of Business notes that “*Governments would derive substantial benefits for their economies and their communities.*” Mr. Burnett stated over the next two-years that Ledyard might decide that these economic benefits were not worth the trouble of the Short-Term Rentals for various reasons; or that Ledyard might want to promote and facilitate Short-Term Rentals as something that was economically beneficial for the town as a whole. He stated with Ledyard being centrally located in the Mystic Coast & Country Area that he believed there was a lot of potential. He questioned in two-years what would be the most efficient way for all parties to present their concerns and solutions to the Town Council regarding the Short-Term Rental process. He noted as an example should there be presentations or discussions with the Land Use/Planning/Public Works Committee or Administration Committee; or that perhaps this topic would warrant its own Short-Term Rental Commission, who could then make a presentation to the Town Council. He stated based on the proposed Ordinance, as written, that he was going to have to transfer the ownership of one of his two properties to his Daughter, and he noted the gift tax, conveyance tax, the accountant or lawyer fees would not benefit him or the town. Therefore, he stated that he hoped that maybe they could be *Grandfathered-in*.

**Mr. Steve Fagin**, 63R Long Pond Road, Ledyard, thanked the Town Council for the amount of time they spent addressing the proposed “*Ordinance Regulating Short-Term Rentals in the Town of Ledyard*” and he urged them to approve the Ordinance later this evening. He stated the proposed Ordinance was not perfect, but that it would satisfy some of the concerns that neighbors have had.

**Mr. Timothy Mullane**, 4 Buttercup Lane, Gales Ferry, stated he wished they had more time to look at the issue of Short-Term Rentals, noting that he found the proposed “*Ordinance Regulating Short-Term Rentals in the Town of Ledyard*” at 5:00 p.m. this afternoon when someone posted it on the internet. He questioned whether tonight’s meeting would decide if the proposed “*Ordinance Regulating Short-Term Rentals in the Town of Ledyard*” would be final. Chairman Davis stated that the Town Council would be voting on the proposed *Ordinance Regulating Short-Term Rentals in the Town of Ledyard*” later this evening. Mr. Mullane stated he lived across the street from a property on Bittersweet Drive and that he has seen Short-Term guests start to arrive around 1:00 p.m. on a Friday afternoon and that it builds up and was a party all weekend. He stated it was a 45 foot Ranch style house with three bedrooms but they advertise room for 20 people, with multiple beds in each room. He stated the property could park about 15 cars, however, the parking overflows onto Bittersweet Drive and up onto Buttercup Lane. The parking hinders emergency vehicles, and it puts children in harms way and that trash/litter was a problem and that this activity pulled down the value of the homes across from the property. He stated that he did not believe that much thought has gone into the drafting of the proposed Ordinance. Chairman Davis stated the Bittersweet Drive property that Mr. Mullane was expressing concerns about was talked about at length during the September 25, 2019 Public Hearing. Mayor Allyn stated because of the parking and excessive noise at that Bittersweet Drive property that it was being addressed thru action by the Police Department. He stated the proposed “*Ordinance Regulating Short-Term Rentals in the Town of Ledyard*” would address Mr. Mullane’s concerns regarding occupancy noting that only two adults were permitted per bedroom. Mr. Mullane addressed the septic systems, noting that the system could not be adequate with the amount of rental activity the house was having. Chairman Davis stated the



septic system would be addressed by Ledge Light Health District. She stated that the Building Official or Ledge Light Health District would know whether the septic system has been expanded. Mayor Allyn stated if the septic system failed that the onus to replace the septic system would be on the property owner. He stated if the house was not inhabitable because of the septic system that it would be shut down. Councilor Ingalls explained that the rental occupancy would be limited to two people per bedroom, age 12 and older. Therefore, she stated per the proposed Ordinance that it would not permit the owners of a three-bedroom house to rent it to 16 adults. She continued by noting Mr. Mullane's comment that the Town Council did not give the proposed Ordinance much thought and she questioned whether he had an opportunity to read the proposal. Mr. Mullane noted that he glanced at the proposed Ordinance this evening. Councilor Ingalls encouraged Mr. Mullane to read the proposed "Ordinance Regulating Short-Term Rentals in the Town of Ledyard" stating that the proposed document was written to prevent the issues that Mr. Mullane discussed this evening. Chairman Davis thanked Mr. Mullane for his comments, noting that they appreciated his opinion. She explained the difference between an Ordinance and the Town Charter was that an ordinance can be changed or rescinded in a month from now should they find that it was not working for the Town. Whereas it could be years before they could correct something in the Town Charter. She went on to state that this initiative was a two-year process which amassed a lot of background information along with hours of hours of public comments and many letters from residents that were considered in drafting the proposed Ordinance. She concluded by stating the proposed Ordinance would address a lot of Mr. Mullane's concerns.

Mr. Mullane noted an article headline that read "Air BNB Not Allowed in Ledyard" and he expressed concern that the Town was not living up to this article and that they were doing a poor job protecting the taxpayers. Councilor Dombrowski reviewed the news article that Mr. Mullane presented and he explained the Town's Land Use Staff and a legal opinion found that because of the way Air BNB's operated, that they would fall outside of the Zoning Regulation; ) and therefore, they could not get a Zoning Permit. He stated the article that was published in the newspaper stated just that. He went on to note that this was the same opinion that came out of the Southeastern Connecticut Council of Governments (SCCOG).

#### VI. COMMITTEE COMMISSION AND BOARD REPORTS - None.

#### VII. COMMENTS OF TOWN COUNCILORS

**Councilor McGrattan** reported that the Census Committee held an Informational Session at the Bill Library on February 19, 2020 at which thirteen people attended. She stated fifteen people submitted applications to be a Census Worker, and that there was still ten positions that need to be filled in Ledyard for anyone interested in a temporary job, noting that the jobs were paying \$23.00 per hour. She stated the Census Committee was planning a Census Day that would be held at the Library sometime in April. She stated every household would be receiving a letter from the Census Bureau around March 12, 2020.

**Councilor Saums** announced that Ledyard High School Senior Elizabeth Jantzi placed first in the Voice category at the Annual Musical Club of Hartford High School Performance Competition in voice performing the "he Piper" by John Duke and Mozart's "Das Veilchen". He stated that Ms. Jantzi also placed third in the piano competition performing Bach's "French Suite No. 2 in C Minor". He congratulated Ms. Jantzi noting that he had the privilege to see Lizzy perform at Saint Luke's stating that she was a stunning performer.

**Councilor Ingalls** stated that she wanted to address the political sign that posted in Ledyard a few weeks ago and was a topic of discussion at the Town Council's February 12, 2020 Meeting. She stated the following was her comments, noting that Chairman Davis would be sharing a Statement that was co-written and endorsed by the Town Council; however the following were her own additional thoughts about the political sign and the swastika.

"Mayor Fred has shared details about the display of a political sign, later tagged with a spray-painted swastika, the symbol of the Nazi party. For so many reasons, it's despicable. During the holocaust, Nazis targeted for extermination Gypsies, Poles, the mentally and physically disabled, homosexuals, Jehovah's Witnesses, and especially Jews. In our present political context, the swastika has been co-opted as an anti-Trump symbol, used to label the

US President a Nazi, tag Trump signs and vandalize the property of people hosting them. This current trend provides critical context to the recent episode in Ledyard. I personally suspect this particular act was not meant to be anti-Semitic. Given the context, it seems more likely this message was meant to be anti-Trump. To be perfectly clear, either way, it is unacceptable.

One person who initially expressed concern about the swastika later realized that in this case, it was probably anti-Trump. And this highlights the reason it's a really bad idea to let emotions get the best of us. How awful for our town's reputation to involve the news media, highlight the rotten behavior of a few bad actors, declare our town racist, and only then realize the leading narrative was wrong! Can we slow down at least long enough to gather evidence and context? I object to the accusation that anyone was trying to sweep the event under the rug. The point is that this episode was carried out by a couple of bad actors who DO NOT represent the character of our community. Why give them a public platform? Why should the lousy behavior of a couple of people smear our collective reputation?

If folks are genuinely concerned about hateful messaging, let's commit NOT to policing everyone else's speech, but our own. It feels good to scold and shake a self-righteous fist at others, but it's much more challenging to muster the humility and courage to look in the mirror.

Of course, there is 'hate' in Ledyard. It's here because you and I live here. Hate is part of the human condition and, yes, we should counter it. But hate isn't 'out there' somewhere vague. It's personal and it looks like something. Sometimes it's obvious, like spray painting a swastika. Sometimes it's less brazen like recklessly calling one's opponent a nasty name instead of presenting a cogent argument. It's in judging another's motives, accusing them of the worst, while excusing ourselves from the hassle of understanding their perspective. It's dripping from the condescending tone used to let that person know they are unworthy of courtesy or respect. It's the string of dehumanizing insults that many these days mistake for wit.

Of course, there is lots of love in Ledyard, too. It's here because you and I live here. Love is also part of the human condition and, yes, we should promote it. Love isn't 'out there' somewhere vague. It's personal and it looks like something. It looks like:

- the people who volunteer to coach our kids sports teams;
- the donors and volunteers who help feed our hungry neighbors and who make sure our kids have proper seasonal clothing, shoes and coats;
- the churches that joined forces to help neighbors in financial crisis;
- a little girl who presented cupcakes to leaders all over town just to spread some cheer;
- residents, young and old, who pick up trash and nip bottles by the thousands off the sides of our roads;
- the folks who donated and planted hundreds and hundreds of daffodil bulbs to beautify our town. They'll bloom in mere weeks – look for them.
- Love looks like the prayers prayed, meals made, and encouraging words offered to lift others.

This is the overwhelming character of our community. Maybe somebody should call the news.

Two quick shout-outs then I'll stop. First, thank you to Linda Davis for actively shutting down nastiness by disallowing vulgarity and insults on the Ledyard Community Forum. Few people actually stand up to it the way she does on a regular basis. Ironically, she is despised by some for this very reason. Second, thank you to Bill Saums for setting an example by going out to coffee with an ideological challenger. In his own words, "...*planned coffee next month with a new friend! A: We can argue publicly on FB, or B: sit down and really understand each other in person. I like B.*"

Our town has a better story to tell. I hope those who are concerned are sincerely concerned enough to pause in the mirror; then take an opponent out for coffee and re-humanize them eye to eye, heart to heart, voice to voice."

**Chairman Davis** stated that last week she sent an e-mail to the Town Council asking them for input for a public statement. She stated that she received comments from most of the Councilors and that she has worked them into a Statement. She stated that she believed that those who provided input would find their comments woven into the following Statement:

“The Ledyard Town Council strongly condemns the use of the swastika and any racist symbols as hateful actions. Regardless of their intent, these symbols are unacceptable to each of us. Additionally, we recognize an individual's protected right of free speech and decry the desecration of anyone's property or beliefs. The Ledyard Town Council stands together in denouncing any racist acts and encourages immediate reporting of such actions to the Ledyard Police. Advancing these actions on social media only serves to widely promote a hateful message and could also hinder proper investigation of these actions.

Understanding there is work to be done in every community, the Ledyard Town Council encourages all of its citizens to reflect on the lessons of history, and to engage in respectful dialog with each other, rather than rhetoric, anger, and further promulgation of such destructive and divisive acts which are an affront to all of us.”

VIII. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

MOTION to approve the following:

Public Hearing Minutes of February 12, 2020

Regular Meeting Minutes of February 12, 2020

Moved by Councilor Dombrowski, seconded by Councilor Marshall  
9 – 0 Approved and so declared

VOTE:

IX. COMMUNICATIONS

Chairman Davis stated a Communications List has been provided and can be found on iCompass portal and she noted the referrals listed.

Chairman Davis noted that she would forward an e-mail dated February 26, 2020 from the Tri-Town Trail Association to the Town Council Office; and she referred the communication to the Land Use/Planning/Public Works Committee.

**COMMUNICATIONS LISTING FOR FEBRUARY 26, 2020**

INCOMING CORRESPONDENCE

1. Mayor ltr dated 2/25/2020 to McHale re: Social Services Board Dissolved – Members Released
2. Mayor ltr dated 2/25/2020 to L. Allyn re: Social Services Board Dissolved – Members Released
3. Mayor ltr dated 2/25/2020 to Strout re: Social Services Board Dissolved – Members Released
4. Mayor ltr dated 2/25/2020 to Anderson re: Social Services Board Dissolved – Members Released
5. Mayor ltr dated 2/25/2020 to Dykes re: Social Services Board Dissolved – Members Released
6. Mayor ltr dated 2/25/2020 to Duzy re: Social Services Board Dissolved – Members Released
7. Mayor ltr dated 2/25/2020 to Hall re: Social Services Board Dissolved – Members Released
8. Board of Education ltr dated 2/14/2020 re: Proposed Facilities Projects – Juliet W. Long & Ledyard High School
9. DTC Appointment Application dated 2/21/2020 re: P. Hary to Farmers' Market Cmt
10. DTC Appointment Application dated 2/20/2020 re: Buhle to Ledyard Beautification Cmt
11. RTC Appointment Application dated 2/20/2020 re: Thorne to Farmers' Market Cmt
12. Cemetery Cmt & DTC ltr dated 2/20/2020 re: Endorse Reappointment of Cemetery Cmt Members

13. Mayor e-mail dated 2/24/2020 re: Ms. Gray withdrew Appointment Application – Senior Citizens Commission
14. Tri-Town Trail Association e-mail dated 2/26/2020 re: Application Process – Joe Brook Bridge – North & Trail Construction

OUT GOING CORRESPONDENCE

1. Admin Asst ltr to Mayor dated 2/13/2020 re: Action ltr. Town Council Meeting February 12, 2020
2. LTC ltr dated 2/13/2020 to Wadecki re: Reappointed to Pension Board
3. LTC ltr dated 2/13/2020 to Panosky re: Reappointed to Pension Board
4. LTC ltr dated 2/13/2020 to Duzy re: Reappointed to Housing Authority
5. LTC ltr dated 2/13/2020 to Duzy re: Corrected Waterhouse Housing Authority Term
6. LTC ltr dated 2/13/2020 to Juskiewicz re: Reappointed to Permanent Municipal Building Cmt (PMBC)
7. LTC ltr dated 2/13/2020 to Schneider re: Reappointed to Permanent Municipal Building Cmt (PMBC)
8. LTC ltr dated 2/13/2020 to Jones re: Reappointed to Water Pollution Control Authority (WPCA)
9. LTC ltr dated 2/13/2020 to Juber re: Reappointed to Water Pollution Control Authority (WPCA)
10. Admin Asst ltr dated 2/13/2020 to Land Use Director re: Road Widening Strips Vinegar Hill Road, Long Cove Road & Open Space 79 Vinegar Hill Road (102.25 acres)
11. Admin Asst ltr dated 2/13/2020 to Town Clerk re: Extend Ordinance extend Archery Hunting on Certain Town Owned Lands for one-year; in accordance with provisions in Ordinance #100-018 "*An Ordinance Providing Archery Hunting on Certain Town Owned Lands*".
12. Admin Asst ltr dated 2/13/2020 to Board of Ed re: Additional 2020 ASTE Grant Funding

NOTICE OF AGENDAS

1. Permanent Municipal Building Cmt Agenda 2/3/2020
2. Zoning Board of Appeals Agenda 2/19/2020 - Cancelled
3. Pension Board Agenda 2/18/2020
4. Senior Citizens Commission Agenda 2/22/2020
5. Historic District Commission Agenda 2/24/2020
6. Library Commission Agenda 2/24/2020
7. Water Pollution Control Authority Agenda 2/25/2020
8. Finance Cmt Agenda 2/19/2020 – Cancelled
9. Finance Cmt Sp. Agenda 2/26/2020
10. Town Council Sp. Agenda 2/26/2020
11. Town Council . Agenda 2/26/2020

MINUTES

1. Permanent Municipal Building Cmt Minutes 2/3/2020
2. Pension Board Minutes 1/21/2020
3. Senior Citizens Commission Minutes 1/22/2020
4. Historic District Commission Minutes 1/27/2020
5. Library Commission Minutes 12/16/2019
6. Water Pollution Control Authority Minutes 1/28/2020
7. Finance Cmt Minutes 2/5/2020; Sp. Joint Minutes 2/6/2020; Sp. Minutes 2/12/2020
8. Town Council Public Hearing Minutes 2/12/2020
9. Town Council Minutes 2/12/2020

## REFERRALS

### Administration Committee

1. DTC Appointment Application dated 2/21/2020 re: P. Hary to Farmers' Market Cmt
2. DTC Appointment Application dated 2/20/2020 re: Buhle to Ledyard Beautification Cmt
3. RTC Appointment Application dated 2/20/2020 re: Thorne to Farmers' Market Cmt
4. Cemetery Cmt & DTC ltr dated 2/20/2020 re: Endorse Reappointment of Cemetery Cmt Members
5. Mayor e-mail dated 2/24/2020re: Ms. Gray withdrew Appointment Application – Senior Citizens Commission
6. Tri-Town Trail Association e-mail dated 2/26/2020 re: Application Process – Joe Brook Bridge – North & Trail Construction

## X. COUNCIL SUB COMMITTEE, LIAISON REPORTS

### Administration Committee

Councilor Ingalls noted that the Administration Committee has a number of items on tonight's Agenda, including the proposed "*Ordinance Regulating Short-Term Rentals in the Town of Ledyard*".

### Finance Committee

Councilor Saums stated the Finance Committee held a Special Meeting at 6:00 p.m. earlier this evening, and he noted those action items were on tonight's Agenda. He announced the upcoming Fiscal Year 2020/2021 Budget Schedule as follows:

- March 5, 9, 12 Finance Committee Budget Work Session with Department Heads & Committees starting at 1:00 p.m.
- April 27, 2020 Public Hearing proposed Fiscal Year 2020/2021 Budget
- May 18, 2020 Annual Town Meeting – Fiscal Year 2020/2021 Budget
- May 19, 2020 Town-wide Referendum Fiscal Year 2020/2021 Budget

Councilor Saums stated all these meetings were open to the public and residents were encouraged to attend.

Councilor Malone stated the Budget Work Sessions were a good opportunity for residents to see how the annual budget process worked and to learn about how their tax dollars were being allocated. He stated that all the information regarding projected revenues and projected expenses would be available to the public during the work session meetings.

Chairman Davis stated that the Town Council recognizes that some members of the public cannot attend meetings during the day. However, she explained the reason the Budget Work Sessions were held during daytime hours was because the Finance Committee would be meeting with Town Employees.

### Land Use/Planning/Public Works Committee

Councilor Dombrowski stated the LUPPW Committee has not met since the last Town Council Meeting.

### Historic District Commission

Councilor Saums stated the Historic District Commission met on February 24, 2020 and discussed the following: (1) Donations continue to come in for the Historic District, and budget expenditures were on track at 69% Year to Date; (2) Up-Down Sawmill - Commissioner Jim Sweet Chairs the Up Down Sawmill Committee, and will be moving to Maine. Mr. Sweet would be sorely missed; (3) The Nathan Lester House Driveway – Nathan Lester House Committee was rethinking the Lester House driveway to relieve congestion and driver confusion. He stated the refiguration of the driveway would allow overflow parking to access the lower field. This would enable vehicles to enter and exit the

lower field at far end of the driveway exit, rather than in front of the house; (4) Nathan Lester House Hours – The hours were extended into October 2019, which brought more traffic to the property overall. Since 95% of the visits occur on weekends, and there were very few visits on Tuesdays and Thursdays, the house would no longer be open on weekdays for tours, but that folks could call ahead and make an appointment for a tour during the week. Going forward the Lester House would now be open into October to extend the season; (5) Woodshed Door - A new white oak door made by Chairman Vin Godino was hung on the woodshed at the Nathan Lester House.

#### Water Pollution Control Authority

Councillor Saums stated the WPCA met on February 25, 2020 and addressed the following:

(1) Waste Water Treatment Facility SCADA System - Xylem Controls continues to correspond with Fuss & O'Neill regarding payment for the work they did not complete on the Supervisory Control and Data Acquisition (SCADA), with the latest letter in the thread dated February 6, 2020; (2) Loftus Wellfield Abandonment - The WPCA received three bids to complete the abandonment of the Loftus Well Field, and voted to award the bid to the lowest bidder for \$7,100; (3) Fiscal Year 2020/2021 Budget - The WPCA continued reviewing water and sewer budgets; (4) Rate Increase - Groton Utilities has notified the WPCA that it has applied for a rate increase in October 2020 and 2021. Groton Utilities (GU) assured the WPCA that recent legal costs incurred by the power utility would not affect water costs, because the departments were separate. The WPCA would be submitting its Fiscal Year 2020/2021 Budget based on current water costs because the water rate increase from GU has not been set or approved. If approved, an increase in water charges would also affect the sewer rate, because it is set at a fraction of the water rate. GU would be asking for a 4-5% rate increase, which will translate to a 2% increase for Ledyard customers. Since the rate increase would not go into effect until October 2020, and if it's approved, the net difference in the current year budget for Ledyard would equal 0.5%. Because the WPCA would have to apply for its own rate increase, the WPCA voted to submit the water budget as is, for a total of \$895,575.70. The increase to the bottom line was about \$4,000, and there was time to adjust the final budget pending receipt of further information; (5) Ledyard Center Sewer Feasibility - The WPCA voted to request the Town Council approve a \$15,000 capital expenditure for a Ledyard Center Sewer Feasibility Study to update previous studies that were conducted by Weston & Sampson in 2006 and later studies by the Maguire Group to accommodate a new private development at 740 Colonel Ledyard Highway and 26 Iron Street.

#### Ledyard Beautification Committee

Chairman Davis stated last fall the Beautification Committee planted 3,000 daffodil bulbs that were expected to come up this Spring. However, she stated they were starting to peek out with the warmer winter they have experienced this year. She stated that she was planning to have a phot contest and that she may have to start the contest early.

#### Ledyard Farmers' Market Committee

Chairman Davis noted that the last Winter Market of the 2020 Season was held on Saturday February 22, 2020, noting that this year's Winter Market Season was well attended. She stated the Committee was wrapping up their Winter Market activities and were turning their attention and planning for the Summer Market. She stated the Committee was accepting Vendor Applications for the Summer Market and she noted that the food trucks were very interested in Ledyard's Farmers' Market, because the word was out that *Ledyard likes to eat a lot*. She stated that the Summer Market Opening Day has been scheduled for June 3, 2020.

## XI. MAYOR'S REPORT

Mayor Allyn, III, reported on the following: (1) Bottle Bill – Mayor Allyn stated Southeastern Connecticut Council of Governments (SCCOG) supported the Bottle Bill as part of their 2020 Legislative Agenda. He stated that he also supported the proposed Bottle Bill, to increase the bottle deposit/redemption from 0.05 cents to 0.10 cents. He stated it was time to change the bottle/can return refund deposits. He noted the State of Oregon increased their bottle returns in 2016 and that it increased the returns from 45% to over 80%. He stated that he hoped the State Legislature would approve the Bottle Bill this year noting that it would help clean-up their

streets; (2) Police Recruiting – Mayor Allyn stated when a police department sends a recruit to the Police Academy that there was a two-year protection clause on those recruits. He explained should a municipality decide to lure a recruit from another town that they would have to pay the town for the expenses incurred for the training, etc. He stated although being paid for the expenses that were spent training the recruit does not help the town from a staffing standpoint, that they would recover the funds to support sending another recruit to the Police Academy. However, he stated he did not know if the same process would apply if the State lured a recruit from a municipality; (3) Southeastern Connecticut Alliance Work Shop February 19, 2020 – Mayor Allyn stated Southeastern Connecticut Council of Governments (SCCOG) appointed him to the Alliance this week. He stated that he attended the Work Shop that was held at United Way in Gales Ferry noting that they discussed affordable housing and how various communities throughout the state address affordable housing options; (4) Tighe & Bond 2019 Municipal Water & Sewer Rate Study – Mayor Allyn stated that he has graphed each of the municipalities and that he would share the Report with the Town Council; (5) 2019 Grand List – Mayor Allyn noted Ledyard’s Grand List saw a slight increase of 0.47% or about \$81.5 million. The top ten taxpayers were: Eversource, Mashantucket Pequot Tribal Nation; Fox Run, Trinseo; Yankee Gas; CVS Pharmacy; Ocean State Job Lot; Ledyard Meadows (32 housing units); Stonegate Village; and U-Store It. He noted as a comparison that Ledyard’s top five taxpayers equaled about half of Stonington’s top five taxpayers. He stated if they added-up Ledyard’s top ten taxpayers on their Grand List that would equal 42% of Greenwich’s number one top taxpayer; (6) Town Green Project – Mayor Allyn stated that the underground conduits have been installed to carry electric power to the buildings at the Town Green and that topsoil has been delivered and was being spread. He explained that although there was electrical service at the Town Green that it was not weather proof and the electrical panels were outdoor and exposed; (7) Fiscal Year 2020/2021 Budget – Mayor Allyn stated the Board of Education’s Budget was delivered on Monday, February 24, 2020, in accordance with the Town Charter, and that he was on schedule to deliver the proposed Budget to the Town Clerk on Monday, March 2, 2020; (8) Economic Development Summit March 19, 2020 - 5:30 p.m. – 7:30 p.m. Mayor Allyn stated *Advanced CT* sent an invitation to the Town Council regarding the EDC Summit. He stated that *Advanced CT*, formerly known as Connecticut Economic Resource Center (CERC), would be looking to discuss Ledyard’s economic development vision and goals and how to achieve their vision. This information would be used to develop a Study, noting that Eversource would pay for the Study. He asked that Councilors RSVP to the Summit Invitation.

Questions to the Mayor – None.

XI. OLD BUSINESS – None.

XII. NEW BUSINESS

Administration Committee

1. MOTION to adopt a proposed "Ordinance Regulating Short-Term Rentals in the Town of Ledyard" as contained in the draft dated February 10, 2020.

**DRAFT:2/10/2020 Revisions based on final review & comments of Attorney Lloyd Langhammer and LLHD Dir. Steve Mansfield**

Ordinance # \_\_\_\_\_

ORDINANCE  
REGULATING SHORT-TERM RENTALS IN THE  
TOWN OF LEDYARD

Be it ordained by the Town Council of the Town of Ledyard:

Section 1. Purpose

It is the intent of this Ordinance to accommodate the desire of some property owners to rent their residential dwelling on a short-term basis and to establish appropriate requirements to mitigate the disruption that short-term owner-occupied and vacation rental dwellings may have on a neighborhood.

All types of Short-Term Rentals (“STR”) as defined in this Ordinance are required to be minor, low intensity and not generate a nuisance to any neighbor or cause any detrimental impact to the surrounding residential neighborhood.

This Ordinance is not intended to regulate the rental of residential property for the purpose of a primary residence, except as otherwise provided herein.

Section 2. Definitions.

For the purpose of this Ordinance, the following words and phrases shall have the meaning respectively ascribed to them:

Designated Short-Term Rental Enforcement Official (“Designated Official”): An employee appointed by the Mayor to enforce this Short-Term Rental Ordinance.

Dwelling Unit: As defined in this Ordinance is any single unit providing complete independent living facilities for one or more persons, including permanent provisions for living, cooking, sleeping, bathing and sanitary facilities for use as a residential living quarters by only one family.

Local Property Representative (“LPR”): Person designated by the property owner to act in his/her absence to manage the STR.

Non-Hosted Rental: A dwelling unit that is not the owner’s primary residence and is not occupied overnight by such owner during the non-hosted rental period. A non-hosted rental may be used as a STR for no more than 21 consecutive days with no consecutive rental agreements allowed with the same tenants.

Off-Street Parking Area: An area located on the STR property, under or outside of a building or structure, designed and used for the temporary parking of motor vehicles, including all-weather surfaced off-street parking spaces, garages, or private driveways.

Primary Residence Rental: A dwelling unit that is the owner’s primary place of residence.

Reasonable documentation, such as driver’s license, motor vehicle registration or voter registration shall be submitted with the STR application. A primary residence may be used as a STR for twenty-one (21) or fewer days with no consecutive rental agreements allowed with the same tenants.

Property Owner (“Owner”): All owners of the subject property and improvements thereon.

Short Term Rental (“STR”): The use of a dwelling unit, in whole or in part, for dwelling, sleeping or lodging by Short-Term Rental Guests (“Renters”) for compensation, either directly or indirectly, for twenty-one (21) or fewer days, with no consecutive rental agreements allowed with the same tenants.

Town: The Town of Ledyard.

Section 3. Permit Requirements for Short-Term Rental Property.

A. Permit. A Permit shall be required for the STR use of a dwelling unit. Any person operating a STR in the Town of Ledyard without an approved Permit shall be in violation of this Ordinance. No more than one STR permit shall be granted to any one individual or entity controlled by the same individual, regardless of number of properties owned in the Town of Ledyard. Once a permit is issued, it is not transferable to another person, entity or property.



B. Procedure. Permit application forms, instructions and permit fee information shall be available at the Ledyard Land Use Office and on the Town's website. Approved permits are valid for one year and permits shall be renewed annually.

C. Permit Application Requirements. An application for a permit for Short-Term Rental (STR) Property permit shall include:

1. Completed application form and supporting documentation as detailed on the STR application form.

2. Payment of the STR permit fee. Permit fees shall be established by the Town Council upon the recommendation of the Mayor; and may be amended from time to time. The permit fee shall be stated on the STR Permit application.

3. Insurance. The property owner shall maintain an up-to-date certificate of insurance documenting that the dwelling unit is insured as a STR. A copy of a certificate of insurance evidencing the property will be used as a STR shall be provided at the time the STR Permit Application is submitted and for its annual renewal.

4. Fire & Building. All STR property in the Town of Ledyard shall be required to have an annual inspection of smoke detectors and/or carbon monoxide detectors by the Fire Marshal. Inspection Fees shall *not* be included as part of the Permit Fee.

5. Health.

a. Private water supplies shall be tested for potability at the time of the application for a permit by a State of CT certified water testing lab. A current list of certified labs may be obtained from Ledge Light Health District or from the State of CT Department of Public Health (DPH) Certified Environmental Labs website. A record of the results of the required water tests required by this Ordinance shall be provided to the Town at the time an Application is submitted for a STR Permit.

b. Any of these fees associated with said inspections/testing are not included in the Application Fee.

6. Information Packet. A copy of the required STR Informational Packet in accordance with this Ordinance shall be submitted with the application or renewal per Section 4.2.

#### Section 4. Requirements, Conditions and Required Conduct for All Str Properties.

As defined in this Ordinance, STRs are permitted in a legal residential dwelling unit as defined by this ordinance with conditions necessary for the protection of public health, public safety, public convenience, and neighboring property values as follows:

1. Local Property Representative - STR property owners must designate a Local Property Representative (LPR) who shall be available 24-hours per day, seven days per week, for the purpose of:

- a. Responding within two hours to complaints regarding the condition, operation, or conduct of occupants of the short-term rental.
- b. Taking remedial action to resolve any such complaints.

The name, address, and telephone contact number of the Owner and the LPR shall be kept on file in the town. The failure to provide up to date contact information, failure to respond in a timely manner to complaints, and/or the occurrence of repeated complaints may result in revocation of the STR permit.

2. Informational Packet. An Informational Packet shall be provided to Renters and shall be posted conspicuously in the common area of the STR displaying the requirements of this Ordinance applicable to the STR use, including, but not limited to:
  - a. Information on maximum occupancy.
  - b. Applicable noise and use restrictions.
  - c. Location(s) of off-street parking.
  - d. Direction that trash shall not be stored within public view, except within proper containers for the purpose of collection, and provision of the trash collection schedule;
  - e. Contact information for the LPR.
  - f. Emergency information, including but not limited to, Ledyard Police Department address & directions from the property and phone numbers (emergency and non-emergency); Directions to nearest medical facilities such as hospitals & urgent care centers; Evacuation routes.
  - g. The Renter's responsibility not to trespass on private property or to create disturbances.
  - h. Notification that the Renter is responsible for complying with this Ordinance and that the renter may be cited by the town for violating any provisions of this Ordinance.
3. Occupancy. Maximum occupancy of the rental shall be two persons per provided bedroom. Children over the age of twelve (12) shall count toward occupancy. Unaccompanied minors shall not be permitted.
4. Restrictions on Use. A Short-Term Renter may not use a residential property for a purpose not incidental to its use for lodging or sleeping purposes. This restriction includes, but is not limited to, using the STR for a wedding, reception, bachelor or bachelorette party, banquet, concert, fundraiser, sponsored event, corporation party/retreat, or other special event. Such activities/events or any similar group activity are commercial activities/uses and are prohibited.
5. Parking. The STR Owner must list parking restrictions in their advertisement(s) for rent, limiting vehicles to available off-street spaces in accordance with this Ordinance. Renters shall be limited to one vehicle per bedroom and sufficient off-street parking, as defined by this Ordinance, shall be provided.
6. Noise and Nuisance. Disruptive noise shall be prohibited at all times. Quiet hours shall be observed between the hours of 9:00 p.m. and 8:00 am.
7. Appearance & Signage. No outdoor advertising signs marketing the STR, such as, but not limited to, "For Rent" or "Vacancy", allowed on the site. Signage, not to exceed two (2) square feet, is permitted to identify the owner name and street number of the dwelling. There shall be no exterior indication that the home is available for a STR.
8. Compliance with Town Ordinances. STRs shall comply with all Town Regulations and/or Ordinances.

9. Subletting. Subletting of a STR by a party who is not the owner of said property is prohibited.
10. Dwelling. STRs are permitted only within the principal residential dwelling unit. The use of any accessory structure for a STR is prohibited.
11. Inspection. STR Property is subject to inspection, with a minimum of twenty-four (24) hour notice, by the Designated Official to determine compliance with these requirements.

Section 5. Miscellaneous Provisions

1. Granting or Denial of Application. The application shall be granted unless:
  - a. The Application does not meet the conditions and requirements of this Ordinance.
  - b. The Applicant fails to demonstrate the ability of the dwelling to comply with applicable zoning, building, fire, health and department requirements and/or other applicable laws.
  - c. The Applicant is delinquent on property taxes (or any other municipal charges, including, but not limited to liens on the property) or the property has existing zoning, building, fire, health department or other violations at the property.
2. Suspension or Revocation Procedure. If the Designated Official has reasonable cause to believe that any of the requirements for STRs in accordance with this Ordinance have been violated, he/she may revoke or suspend the Short-Term Rental Permit.
3. False Statements. Any false statements or information provided in the Application are grounds for revocation and/or imposition of penalties in accordance with this Ordinance.
4. Penalties. Any person found in violation of the provisions of this Ordinance may have the STR Permit revoked and/or legal action may be commenced in order to bring the property into compliance.
5. Severability. If any provision of this Ordinance shall be held invalid by a court having competent jurisdiction, such invalidity shall not affect any of the other provisions of this Ordinance that can be given effect without the invalid provision and for this purpose the provisions of this Ordinance are hereby declared severable.
6. Effective Date. In accordance with the Town Charter this Ordinance shall become effective on the twenty-first (21) day after such publication following its final passage.
7. Expiration. This Ordinance shall cease to have effect after two (2) years from date of enactment, unless further legislative action is taken to extend this Ordinance.

Adopted by the Ledyard Town Council on: \_\_\_\_\_.

\_\_\_\_\_  
Linda C. Davis, Chairman

Approve / Disapprove on: \_\_\_\_\_

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Town Clerk

History: To address residents' desire to rent their residential homes on a short-term basis the Town Council adopted "*Ordinance Regulating Short-Term Rentals in the Town of Ledyard*" included requirements for parking, safety and health.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: Councilor Ingalls provided some background explaining that it was the desire of some property owners to rent their residential homes on a short-term basis. She stated in October, 2018 the Town Council and its Sub Committees began working with Land Use Director Liz Burdick, Attorney Langhammer and the Residents to draft the proposed "*Ordinance Regulating Short Term Rentals in the Town of Ledyard*".

Councilor Ingalls went on to state that the Town Council has worked to allow short-term rentals in Ledyard noting that there were communities everywhere banning short-term rentals. She stated after working thru the process to determine the best approach for Ledyard and drafting the proposed Ordinance that she could understand the reason communities were not allowing short-term rentals. She stated that the Town Council did not want to fundamentally prevent property owners from renting their residential homes on a short-term basis. However, they did want a mechanism to prevent the "Party House" situation and to prevent commercial entities from buying up residential properties and turning them into primarily commercial endeavors in residential zones. She stated that she believed that the "*Ordinance Regulating Short Term Rentals in the Town of Ledyard*" presented this evening accomplished that. She noted that Section 5. "Miscellaneous Provisions"; Subsection 7 "Expiration" stated: "*This Ordinance shall cease to have effect after two (2) years from date of enactment, unless further legislative action is taken to extend this Ordinance*". Therefore, she stated that she believed that it was time to approve the proposed Ordinance. She stated that she expected to learn something during the next two years and if they find the proposal does not work out as intended that the Ordinance would expire after two years, or they could amend it.

Councilor Malone noted the public comments this evening regarding the proposed "*Ordinance Regulating Short Term Rentals in the Town of Ledyard*". He stated that he has been contacted by at least 6 – 8 constituents noting that the biggest concern was the "Party House" situation. He stated that he would like assurance that if the Ordinance was approved that it would be enforced with legitimacy, noting that when the Police are called, that they respond, and issue a summons and not just ask the renters to quiet down. He stated these short-term rental properties were in residential neighborhoods, there were children in the area and property owners who would just like to enjoy their homes in peace and quiet. He stated that he was in-favor of the proposed Ordinance as presented.

Councilor Ingalls stated short-term rentals have been operating quietly and well for a long time. However, she stated like most legislation, they have to put in rules to address a couple of people who ruined it for everybody else.

Councilor Washington stated although they have put enough time into drafting the proposed "*Ordinance Regulating Short Term Rentals in the Town of Ledyard*" that he would agree that it was probably not a perfect document, but that it was a good document. He stated, as currently written, the Ordinance was a two-year document; and therefore, it provides the ability for people to conform to the process and to provide valuable input on what worked well and areas for improvements. He stated after two years the Town Council could revisit Ordinance and make adjustments to provide a better product, if they find the need to do so. He stated that he believed that the proposed Ordinance was a good product.

Councilor McGrattan thanked everyone who contributed to the drafting of the proposed “*Ordinance Regulating Short Term Rentals in the Town of Ledyard*”. She stated that the Ordinance would expire in two-years; therefore, she stated that she would like to see them approve it, get it out there, try it, and see what worked and what did not work. Then the Town Council could revisit the Ordinance at that time.

Councilor Saums stated no one likes laws and regulations, however, he stated every law and regulation that came up was because someone abused a privilege. He stated although the “Party House” received a lot of attention, that there were some other aspects as well. He noted one of those aspects was “*Why regulate me, I am not doing anything harmful or causing any problems?*” He stated for those people who have been renting their residential homes on a short-term basis and have not caused any issues that he understood their position. However, he stated that they also have to regulate for health and human safety. He explained that there were liabilities involved, such as someone who was not familiar with the home waking up in the middle of the night to a fire, noting that those people could lose their life in a fire in a house that was not protected. He stated that they also have to worry about pollution to streams, lakes and ponds and that they also have to be fair to other businesses in town. He stated they have hotels, bed and breakfasts and country inns that were all heavily regulated. He stated it was not fair for other commercial entities, in the same business, not to be regulated. He stated he was in-favor of the proposed Ordinance and that he was in-favor or regulating both hosted and non-hosted short-term rentals. He stated that he also agreed with the other Councilors’ comments that if the proposed Ordinance was not perfect that they have the opportunity to make it more perfect. He concluded his remarks by stating that they have to do something; and if they don’t then the Town would just have to make Short-Term Rentals illegal in Ledyard; however, he did not think that would be fair either.

Chairman Davis stated that it would be nice if they could all circle something in the proposed Ordinance that they did not like. However, she stated everyone would dislike something different; which was how they end up with the proposed “*Ordinance Regulating Short Term Rentals in the Town of Ledyard*” as presented this evening. She stated that Ledyard would continue to monitor the short-term rentals and she stated the enforcement was going to be key for this particular document.

VOTE:  
9 – 0 Approved and so declared

RESULT: ADOPTED 9 - 0

MOVER: Andra Ingalls, Town Councilor

SECONDER: Mary McGrattan, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

2. MOTION to appoint Mr. Glen Graebner (D) 42 Eagle Ridge Drive, Gales Ferry, as an Alternate Member to the Inland Wetlands and Water Courses Commission to complete a two (2) year term ending October 31, 2020 filling a vacancy left by Ms. Jantzi.

Moved by Councilor Ingalls, seconded by Councilor Marshall  
Discussion: Councilor Ingalls explained that Ledyard’s residents apply to volunteer to serve on a town committee to fill open positions. She stated although she may not know each of the applicants personally that these residents get endorsed by their respective political parties, noting that someone was vouching for them. She stated she was grateful to all the people who want to give something of their skill set and their time to the community.

VOTE:  
9 – 0 Approved and so declared

RESULT: ADOPTED 9 - 0

MOVER: Andra Ingalls, Town Councilor

SECONDER: John Marshall, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

3. MOTION to appoint Ms. Meredith Robinson (D) 4 Maid Marion, Drive Gales Ferry to the Parks and Recreation Commission for to complete a three (3) year term ending December 29, 2022 filling a vacancy left by Mr. Davies.

Moved by Councilor Ingalls, seconded by Councilor Marshall

Discussion: See above (Item #1).

VOTE: 9 – 0 Approved and so declared

RESULT: ADOPTED 9 - 0

MOVER: Andra Ingalls, Town Councilor

SECONDER: John Marshall, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

4. MOTION to appoint Ms. Cheryl Schulman (D) 61 Inchecliffe Drive, Gales Ferry to the Senior Citizens Commission for complete a two (2) year term ending December 9, 2021 filling a vacancy left by Mr. Holmes.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: Councilor Ingalls stated the Town Council had a rare occurrence in which that they received three Applications to fill two positions on the Senior Citizens Commission. Therefore, the Committee had to choose between the three Applications. She stated because one Applicant was already serving on a Commission that that Administration Committee decided to move forward two new volunteers, noting that there was no slight to Ms. Schulmann. However, she stated since Administration Committee's February 12, 2020 meeting that Ms. Gray withdrew her Application. Therefore, she stated that they were pleased that Ms. Schulmann was interested and willing to serve on more than one Committee.

VOTE: 9- 0 Approved and so declared

RESULT: ADOPTED 9 - 0

MOVER: Andra Ingalls, Town Councilor

SECONDER: Mary McGrattan, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

5. MOTION to appoint Ms. Paula Crocker, (U) 1500 Route 12, Gales Ferry, to the Senior Citizens Commission to complete a two (2) year term ending December 9, 2021 filling a vacancy left by Ms. Rodriguez.

Moved by Councilor Ingalls, seconded by Councilor Marshall

Discussion: Discussion: See above (Item #1).

Councilor Saums stated Ms. Rodriguez was present this evening and he thanked her for her service on the Senior Citizens Commission. He noted that Ms. Rodriguez was recently elected to the Board of Education; and therefore, she could not continue to serve on the Senior Citizens Commission.

VOTE: 9- 0 Approved and so declared

RESULT: ADOPTED 9 - 0

MOVER: Andra Ingalls, Town Councilor

SECONDER: John Marshall, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

6. MOTION to appoint Ms. Margaret Boyd (R) 257 Whalehead Road, Gales Ferry to the Housing Authority to complete a five (5) year term ending March 31, 2023 filling a vacancy left by Ms. Constatine.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: Chairman Davis stated that Ms. Boyd would serve as the Housing Authority's Recording Secretary. She noted that the Housing Authority was a five

member Board and that Chairman Charles Duzy insists that each member serves as an Officer. Therefore, the Authority was happy to have Ms. Boyd join them.  
9 – 0 Approved and so declared

VOTE:

RESULT: ADOPTED 9 - 0

MOVER: Andra Ingalls, Town Councilor  
SECONDER: Mary McGrattan, Town Councilor  
AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

7. MOTION to appoint Mr. William Thorne (R) 3 Adios Lane, Ledyard to the Farmers Market Committee to complete a three (3) Year term ending February 26, 2023. Moved by Councilor Ingalls, seconded by Councilor Marshall  
Discussion: Chairman Davis stated on October 9, 2029 that the Town Council updated the “*Resolution Establishing a Farmers’ Market Committee for the Town of Ledyard*” to increase their membership from seven members to nine members. She stated that she was pleased to see that the Town Council would be appointing two new members to the Committee. She stated with tonight’s appointments that the Farmers’ Market Committee would have one vacancy remaining.

Councilor Saums stated Mr. Thorne would be a great addition to the Farmers’ Market Committee.

9 – 0 Approved and so declared

VOTE:

RESULT: ADOPTED 9 - 0

MOVER: Andra Ingalls, Town Councilor  
SECONDER: John Marshall, Town Councilor  
AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

8. MOTION to appoint Mr. Peter Hary (D) 973 Shewville Road, Ledyard to the Farmers Market Committee to complete a three (3) Year term ending February 26, 2023.

Moved by Councilor Ingalls, seconded by Councilor Marshall  
Discussion: Chairman Davis noted that Mr. Hary’s wife Lauriann currently serves on the Committee and that Peter would like to help. She stated that Mr. Hary has a background in Marketing noting that he would be a great addition to the Farmers’ Market Committee.

9 – 0 Approved and so declared

VOTE:

RESULT: ADOPTED 9 - 0

MOVER: Andra Ingalls, Town Councilor  
SECONDER: John Marshall, Town Councilor  
AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

Chairman Davis noted all the new appointments this evening and she thanked all of them for volunteering to serve the town.

9. MOTION to set a Public Hearing date to be held on March 25, 2020 at 6:30 p.m. in the Council Chambers, Annex Building, 741 Colonel Ledyard Highway, to receive comments and recommendations regarding proposed Amendments to Ordinance #300-029 (formerly #34) “*An Ordinance Regarding Control of Alcoholic Beverages At Town of Ledyard Facilities*” as contained in the draft dated February 3, 2020.  
Moved by Councilor Ingalls, seconded Councilor Marshall

Discussion: Councilor Ingalls noted that in accordance with Chapter III, Section 5 “*Public Hearing on and Passage of Ordinances*” of the Town Charter that a public hearing was required to be held prior to the adoption of an Ordinance.  
9 – 0 Approved and so declared

VOTE:

RESULT: ADOPTED 9 - 0

MOVER: Andra Ingalls, Town Councilor

SECONDER: John Marshall, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

Finance Committee

10. MOTION to adopt a proposed *Fair Housing Resolution for the Town of Ledyard*, as contained in the draft dated February 10, 2020.

DRAFT: 2/10/2020

FAIR HOUSING RESOLUTION  
TOWN OF LEDYARD

WHEREAS, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, The Town of Ledyard is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, That the Town of Ledyard hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of Ledyard or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Ledyard and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Ledyard Town Council on \_\_\_\_\_ 2020.

\_\_\_\_\_  
Linda C. Davis, Chairman



Moved by Councilor Saums, seconded by Councilor Malone  
Discussion: Councilor Saums explained that to be eligible to apply for certain Grant Funds, the Town annually must adopt a "Fair Housing Resolution". He stated that this was an administrative action to state that the Town supported fair housing opportunities.

VOTE: 9 – 0 Approved and so declared

RESULT: ADOPTED 9 - 0

MOVER: Bill Saums, Town Councilor

SECONDER: Tom Malone, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

11. MOTION to approve one tax refund in the amount of \$3,480.06 that exceeds \$2,400.00 in accordance with tax collector departmental procedures.

Moved by Councilor Saums, seconded by Councilor Malone

Discussion: Councilor Saums stated in accordance with policies established for the Tax Collector's Department, refunds to taxpayer exceeding \$2,400 are required to be approved by the Town Council. He stated this refund was due because the taxpayer paid the second half of their real estate taxes twice.

9 – 0 Approved and so declared

VOTE:

RESULT: ADOPTED 9 - 0

MOVER: Bill Saums, Town Councilor

SECONDER: Tom Malone, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

Land Use/Planning/Public Works Committee

12. MOTION to adopt proposed Amendments to Ordinance #400-007 (formerly #146) "An Ordinance Regarding Waste Management and Recycling in the Town of Ledyard" as contained in the draft dated October 16, 2019.

DRAFT: 10/16/2019

Ordinance: #400-007(rev.-1)

AN ORDINANCE  
REGARDING WASTE MANAGEMENT AND RECYCLING  
IN THE TOWN OF LEDYARD

Be it ordained by the Town Council of the Town of Ledyard:

Section 1. Authority:

Section 22a-220 of the Connecticut General Statutes requires municipalities to provide a safe means of disposal for solid waste generated within its boundaries. Section 22a-241b requires a municipality to recycle any item designated by the Department of Environmental Protection as recyclable.

Section 2. Purpose:

The purpose of this ordinance is to promote waste reduction and recycling and to provide an environmentally safe means of waste disposal for the residents, commercial, and industrial establishments of the Town of Ledyard. The intent of this ordinance is to a) require separation of recyclable materials from solid waste by the generators of those materials, and b) regulate the collection and disposal of solid waste and recyclable materials generated in the Town of Ledyard.

*The Town of Ledyard has executed a Municipal Solid Waste Management Services Contract with Southeastern Connecticut Regional Resources Recovery Authority (SCRRRA), including an Amendment no. 5 to such Municipal Solid Waste Management Services Contract (collectively with such Amendment No.5, the MSA). The MSA defines the System (the SCRRRA System) to include the solid waste disposal and resource recovery facility located in Lisbon, Connecticut and operated by Wheelabrator Lisbon Inc. or its successors or assigns (the SCRRRA Facility) pursuant to a Solid Waste Disposal Agreement between SCRRRA and Wheelabrator Lisbon Inc. (the Wheelabrator Agreement), and designates the SCRRRA Facility as the “Facility” within the SCRRRA System. Pursuant to the MSA, the Town of Ledyard has agreed to deliver or cause to be delivered all Solid Waste (as defined in the MSA) generated within the corporate boundaries of the Town of Ledyard to the SCRRRA System as directed by SCRRRA for ultimate delivery to the SCRRRA Facility for disposal, subject to and in accordance with the Wheelabrator Agreement.*

Section 3. Definition:

- a. “Boxboard” - non-corrugated cardboard containers without wax or foil, including but not limited to cereal boxes.
- b. “Bulky Waste” - any construction, demolition, and land clearing debris.
- c. “Cardboard” - corrugated boxes and similar corrugated and Kraft paper materials which have a minimum of contamination by food and other material.
- d. “Clean wood” - used pallets, cable spools, and other manufactured products of unpainted or unfinished wood.
- e. “Drink boxes” - any plastic, paper, and/or aluminum layered beverage packing, including but not limited to, juice boxes and milk cartons.
- f. Eligible “residential properties” includes single family, two family, and three family homes, and condominiums.
- g. “Glass container” - any unbroken clear, green or brown glass bottle or jar of any size or shape used to package food or beverage products suitable for human or animal consumption. This category does not include windowpanes, colored glass or ceramics.
- h. “Hauler” - any commercial or private trucking company that transports solid waste and/or recyclable materials in the Town of Ledyard.
- i. “Hazardous wastes” - solid and liquid wastes in the following classifications:
  - (i) explosives
  - (ii) pathogenic or pathological wastes
  - (iii) radioactive wastes
  - (iv) cleaning fluids, acids, poisons or other chemical wastes which either create an immediate safety hazard to persons disposing of the waste or which by virtue of their chemistry and/or the method of disposal presents a threat to the quality of ground or surface waters
  - (v) hospital operating room wastes
- j. “Household Waste” – Solid waste produced within a residential home due to routine household activities. It includes non-recyclable and recyclable components. It may include occasional and minor home- project-related waste in nominal quantities.

- k. "Metal container" - any aluminum, bi-metal steel, tin-plated steel, or other metallic can, plate, tray, or foil of any size or shape used to package food or beverage products suitable for human or animal consumption.
- l. "Newspaper" - any used or discarded newsprint which has a minimum of contaminants by food and other material. The only gloss-printed paper stock in this category are the color-print inserts commonly found in Sunday or special editions.
- m. "Office paper" - any used or discarded high grade white paper, computer print-out, manila cardstock, photocopying paper which is suitable for recycling and has a minimum of contamination.
- n. "Plastics" - any plastic item designated by RIC code #1-7, usually identified as such by a stamped symbol of the respective number within a triangle.
- o. "Recyclables" - any items commonly regarded as wastes which are designated by this ordinance or by the Town Council to be presorted for separate handling and delivered to the scrap materials market.
- p. "RIC" - Resin Identification Code: an ASTM standardized system of identifying various plastics by type.
- q. "Scrap metal" - used or discarded items which consist predominantly of ferrous metals, aluminum, brass, copper, lead, chromium, tin, nickel, or alloys thereof, including but not~ limited to, white goods.
- r. "Scrap tires" - discarded rubber or synthetic rubber tires used by or manufactured for vehicles, including but not limited to, automobiles, trucks, buses, and trailers.
- s. "SCRRRA" - Southeastern Connecticut Regional Resource Recovery Authority.
- t. "Single Stream" - Single stream recycling whereby all eligible recyclables are commingled for collection and disposal.
- u. "Solid Waste" - unwanted and discarded solid materials, but does not include:
  - (i) liquid wastes including, but not limited to, semi-solid, liquid materials collected in a municipal sewage system or a septic system;
  - (ii) bulky wastes;
  - (iii) hazardous wastes; or
  - (iv) any other material which may not be lawfully disposed of in a sanitary landfill or a resource recovery facility.
- v. "Special wastes" - non-hazardous commercial and industrial wastes, which, by virtue of their properties and/or volume require special handling.
- w. "Storage battery" - batteries used in motor vehicles, airplanes, boats, recreational vehicles, tractors, and like applications, or other lead acid batteries.
- x. "Waste oil" - crank case oil that has been utilized in internal combustion engines.
- y. "White goods" - hot water heaters, refrigerators, stoves, washers, dryers, and air conditioners.

Section 4. Residential Solid Waste Disposal and Recycling:

#### A) CONTRACTURAL AUTHORITY

The Mayor is authorized to employ and/or negotiate and enter into contracts for the operation of the Transfer Station and with individual persons, corporations, or governmental agencies for the separation, recovery, collection, removal, storage, or disposition of solid waste and/or recyclables including specially designated materials.

#### B) GENERAL PROVISIONS

The curbside collection service is provided for eligible residential properties. Tax-paying properties are eligible according to the number of assessed dwelling units on the property. The service provides for collection of household waste and recyclables. Guidelines are established accordingly, and service is provided uniformly (i.e., the Town administers service equally according to eligible dwelling units, not according to tailored arrangements according to a private subscription service). Residents are to conform to the terms of the guidelines established for this service.

The Town of Ledyard may levy fines against any repeated violator of this ordinance as stated in Section 8.

#### C) USE OF TOWN TRANSFER STATION

Transfer Station fees shall be set by the Town Council. Fees for bulky waste will be determined at the transfer station according to the size of the load. Items accepted at the transfer station can be added or deleted by the Town Council. Residents can also contract services for these materials from a private entity.

#### D) CURBSIDE RECYCLABLES COLLECTIONS

Materials regarded as curbside recyclables are as follows: glass containers, metal containers plastic bottles/tubs/jugs identified by RIC #11-7, drink boxes, boxboard, cardboard, newspaper, magazines, white and color office paper, paperback books, phone books, open mail and greeting cards, paper egg cartons, loose metal jar lids and bottle caps, empty aerosol cans, and aluminum foil and pans. Items may be added or deleted by Town Council.

Residents shall commingle all recyclable items for single stream collection. Residents shall place designated recyclables in the Town-issued blue container by the curb on the designated collection date. Collection dates will be set by the Mayor of the Town of Ledyard.

The Town of Ledyard may levy fines against any repeated violator of this ordinance as stated in Section 8.

#### E) ILLEGAL DUMPING

No person shall dump any material upon any public property or public roadway in the Town or upon private property in the Town not owned by him whether from a vehicle or otherwise, except when such property is designated by the Town for dumping, and such person is authorized to use such property. No person shall dump any garbage, rubbish, or other refuse in any catch basin, fire hole, drain, river, or other waterway in the Town. The Town of Ledyard may require any person responsible for dumping to remove such material. In addition, the Town of Ledyard may levy fines against such person as stated in Section 8 of this ordinance.

#### F) HAZARDOUS SUBSTANCES

No person shall dispose of, within the Town of Ledyard, materials which are identified by the Department of Energy and Environmental Protection (DEEP) as hazardous materials.

Section 5. Commercial/Industrial Solid Waste Disposal and Recycling

Commercial/industrial enterprises shall contract with a private hauler of their choice for the collection and disposal of wastes and recyclables, providing the hauler is permitted to conduct business in the Town of Ledyard. All ~~Municipal~~ solid waste generated within the Town of Ledyard shall be *delivered or caused to be delivered to disposed-of-at* the SCRRRA System for so long as the MSA remains in effect, as directed by SCRRRA ~~waste-to-energy-facility-in-Preston~~. And for ultimate delivery to the SCRRRA Facility. To the extent any such solid waste is not acceptable for disposal at the SCRRRA Facility, such unacceptable solid waste shall be delivered or caused to be delivered to such other facility designated by SCRRRA. After the MSA is no longer in effect, the Town Council shall designate the facility for the delivery of solid waste generated in the Town of Ledyard. The person delivering solid waste to the SCRRRA Facility or other designated place shall pay any applicable disposal charge. All regulations of the Town of Ledyard and any direction or designation by the Mayor or Town Council about the disposal of waste generated in the Town of Ledyard shall be consistent with this Section 5

Commercial/industrial enterprises operating within the Town of Ledyard shall recycle glass containers, metal containers, cardboard, newspaper, office paper, waste oil, storage batteries, scrap metal, and leaves. Office paper, magazines, waste oil, storage batteries, scrap metal, bulky waste, tires, and leaves can be taken to the transfer station. Fees for disposal will be set by the Town Council. Bulky waste fees are determined by the size of the load.

The Town of Ledyard may levy fines against any repeated violator of this ordinance as stated in Section 8.

Section 6. Private Hauler Guidelines

Private haulers must hold a valid permit from the Mayor's Office prior to operation in the Town of Ledyard.

All solid waste generated within the Town of Ledyard ~~boundaries~~ shall be ~~disposed of-at-the-SCRRRA-waste-to-energy-facility-in-Preston~~ delivered or caused to be delivered for disposal as provided in Section 5.

Haulers shall provide recycling provisions for the customers they service in the Town. Haulers shall notify the Town of Ledyard of persons or enterprises responsible for discharging significant amounts of recyclables not separated from their solid waste.

Town-contracted residential solid waste haulers shall not mix solid waste from other towns and/or commercial/industrial solid waste with Town of Ledyard residential solid waste.

Permits issued to private haulers may be denied or revoked for violating this ordinance. In addition, fines may be levied against violators of this ordinance as stated in Section 8.

Section 7. Commercial Tipping Fee Backcharge

A) TERMS

Haulers shall be backcharged for tipping fees paid by the Town of Ledyard for delivery of commercial waste to the ~~Preston-waste-to-energy-plant~~ SCRRRA Facility.

B) FEES

The per ton rate shall be the current SCRRRA tipping fee for Member towns plus an administrative fee of \$4.

C) PAYMENTS

Payments are due by thirty (30) days of the date of the invoice.

D) PENALTIES

- 1) Upon written notice from the Director of Sanitation Services, haulers in arrears shall be denied access to the **SCRRRA Facility**. Access will not be restored until payment is received.
- 2) Haulers in arrears shall pay a penalty of one and one-half percent (1-1/2%), per month, on the unpaid balance, until paid.

Section 8. Penalties for Non-Compliance

Any resident violating Section 4 of this ordinance shall receive the following penalties:

First Offense - written warning

Subsequent Offenses – suspension of service and/or fine of not less than \$25.00 and not more than \$100.00.

Any commercial/industrial enterprise violating Section 5 of this ordinance shall receive the following penalties:

First Offense - written warning

Subsequent Offenses - fine of not less than \$50.00 and not more than \$500.00.

Any hauler violating Section 6 of this ordinance shall receive the following penalties:

First Offense - written warning

Subsequent offenses - fine of up to \$1,000.00.

The law enforcement agency of the Town of Ledyard and town officers, as designated by the Mayor, shall be charged with the enforcement of this ordinance. The Public Works Department shall maintain records of non-compliance.

Section 9. Repealing of Inconsistencies

All ordinances or parts of ordinances, resolutions, regulations, or other documents inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Ordinance #66 entitled “*Town of Ledyard Waste Management and Recycling Ordinance*” Adopted April 27, 1994; Amended and adopted on November 10, 2010 is hereby rescinded.

Ordinance #86 entitled “*An Ordinance Establishing Tipping Fees for Haulers of Commercial Waste in the Town of Ledyard*” adopted on October 23, 2002 is hereby rescinded.

Ordinance #144 entitled “*An Ordinance Amending a Town of Ledyard Waste Management and Recycling Ordinance*” adopted on December 14, 2016 is hereby rescinded.

Ordinance #146 entitled “An Ordinance Amending a Town of Ledyard Waste Management and Recycling Ordinance” adopted on: October 11, 2017 is hereby rescinded.

Section 10. Severability

This ordinance and the various parts, sentences, sections, clauses thereof, are hereby declared to be severable. If any part, sentence, sections, or clause is adjudged invalid, it is hereby provided that the remainder of this ordinance shall not be affected thereby.

Section 11. Effective Date

In accordance with the Town Character this ordinance shall become effective on the twenty-first (21<sup>st</sup>) day after such publication following its final passage.

Amended and Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Linda Davis, Chairman

Approved / Disapproved on: \_\_\_\_\_

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

Effective Date: \_\_\_\_\_  
\_\_\_\_\_  
Patricia A. Riley, Town Clerk

\*\*\*\*\*  
Revision: Ordinance #66 “Town of Ledyard Waste Management Ordinance” Adopted April 27, 1994; Ordinance #66 Amended and Adopted November 10, 2010. Ordinance # 86 “An Ordinance Establishing Tipping Fees for Haulers of Commercial Waste in the Town of Ledyard” Adopted October 23, 2002; Ordinance #144 “An ordinance Amending a Town of Ledyard Waste Management and Recycling Ordinance” Adopted December 12, 2016; Ordinance #146 “An ordinance Amending a Town of Ledyard Waste Management and Recycling Ordinance” Adopted October 11, 2017. Ordinance #400-007 “An Ordinance Regarding Waste Management and Recycling in the Town of Ledyard” Adopted September 25, 2019.

History:

The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance # 146 “An ordinance Amending a Town of Ledyard Waste Management and Recycling Ordinance” to Ordinance #400-007.

2010: Changed the word “Landfill” to “Transfer Station” throughout the document. Section 7. “Penalties for Non-Compliance”; paragraph 7 added the following language: “and town officers, as designated by the Mayor,... The Planning Department shall maintain records of non-compliance.”

2016 Combined Ordinance # 86 “An Ordinance Establishing Tipping Fees for Haulers of Commercial Waste in the Town of Ledyard” adopted on October 23, 2002 with Ordinance # Ordinance #144 entitled “An Ordinance Amending a Town of Ledyard Waste Management and Recycling Ordinance” adopted on December 14, 2016. Updated document to reflect changes in curbside collection process, other services and terminology (single stream collection, automated services, etc.). The following paragraphs were added to Section 3: “Definitions” (i) was added. The following language was removed “HDPE (2) bottles” - High Density Poly-Ethelene blow-molded containers with necks more narrow than bases. These materials will have a number two of the plastics coding system located on the bottom of the container enclosed in a triangle”. Added paragraph (m). “Plastics” – any plastic item designated by RIC code #I-7, usually identified as such by a tamped symbol of

*the respective number within a triangle*” Added paragraph “RIC” – “Resin Identification Code: an ASTM standardized system of identifying various plastics by type”. Added paragraph (s) “Single Stream” – *Single stream recycling whereby all eligible recyclables are commingled for collection and disposal.* Section 4: “Residential Solid Waste Disposal and Recycling” Added paragraph B “*The curbside collection service is provided for eligible residential properties. Tax-paying properties are eligible according to the number of assessed dwelling units on the property. The service provides for collection of household waste and recyclables. Guidelines are established accordingly, and service is provided uniformly (i.e., the Town administers service equally according to eligible dwelling units, not according to tailored arrangements according to a private subscription service). Residents are to conform to the terms of the guidelines established for this ordinance. The Town of Ledyard may levy fines against any repeated violator of this ordinance as stated in Section 8*”. Paragraph C “*Use of Town Transfer Station*” removed the following language: *Residents can obtain an annual transfer station permit from Town Hall or a daily permit directly from the transfer station for a fee to be set by the Town Council. No fees or permits are required for residents to dispose of leaves, waste oil, office paper, or magazines. A permit but no fee is required for a resident to dispose of furniture, storage batteries, and scrap metal. A permit and a fee are required for a resident to dispose of tires, white goods, and bulky waste.*” Paragraph D “*Curbside Recyclables Collections*” was updated as follows: Materials regarded as curbside recyclables are as follows: glass containers, metal containers,( Removed: HDPE) (Added) *plastic*) bottles (Added: *tubs/jugs identified by RIC #1-7,*) drink boxes, boxboard, cardboard, newspaper, magazines, (Added: *white and color office paper,*) (Added: *paperback books, phone books, open mail and greeting cards, paper egg cartons, loose metal jar lids and bottle caps, empty aerosol cans, and aluminum foil and pans*). Items may be added or deleted by Town Council. Residents shall (removed: separate recyclable materials into two categories for curbside collection. Glass containers, metal containers, HDPE bottles, and drink boxes are included in the container category. Newspapers, boxboard, cardboard, office paper and magazines are included in the paper category ) (Added: *commingle all recyclable items for single stream collection*). Residents shall place designated recyclables in (removed: “a clearly marked”) (Added: *“the Town-issued blue ”*) container by the curb on the designated collection date. Collection dates will be set by the Mayor of the Town of Ledyard. Section 5: Commercial/Industrial Solid Waste Disposal And Recycling - removed “*Commercial/industrial enterprises can obtain an annual permit from the Mayor’s Office or a daily permit directly from the transfer station for a fee set by*” -Replaced the following language “*A fee set by the Town Council will be charged for each white good and tire*” with “*Fees for disposal will be set by the Town Council*”. Added a New Section 7 “*Commercial Tipping Fee Backcharge*”. Section 8 “*Penalties for Non-Compliance*” added: “*suspension of service and/or*”. Replaced “*Planning*” with *Public Works*”. Updated Section 9:”*Repealing of Inconsistencies*”

2017: Updated to address the collection of waste at mobile home parks. Section 2 “*Definitions*” added paragraph “(f) *Eligible “residential properties” includes single family, two family, and three family homes, and condominiums located on residential property and taxed along with the dwellings; and re-lettered the remaining paragraphs accordingly.* January 12, 2018 the Town Council voted to delay the implementation of Ordinance #146 “*An ordinance Amending a Town of Ledyard Waste Management and Recycling Ordinance*” Adopted October 11, 2017 in response to issues raised by residents and mobile home park owners.

2019: Title – Removed “Amending” – Per Town Attorney not required. Restored mobile home parks to eligible status by removing the following language contained in Section 3: “*Definitions*”: (f) deleted: “*located on residential property and taxed along with the dwellings as defined in Appendix A.*”

2019 (rev.1): Southeastern Connecticut Regional Resource Recovery Authority (SCRRRA) signed a new ten (10) year Waste Disposal Contract with Wheelabrator and requested Ledyard update Ordinance #400-007 to be in compliance with the Agreement. The changes to the Ordinance are as follows:



Section 2: "Purpose" – Per SCRRRA the following language was added: "The Town of Ledyard has executed a Municipal Solid Waste Management Services Contract with Southeastern Connecticut Regional Resources Recovery Authority (SCRRRA), including an Amendment no. 5 to such Municipal Solid Waste Management Services Contract (collectively with such Amendment No.5, the MSA).The MSA defines the System (the SCRRRA System) to include the solid waste disposal and resource recovery facility located in Lisbon, Connecticut and operated by Wheelabrator Lisbon Inc. or its successors or assigns (the SCRRRA Facility) pursuant to a Solid Waste Disposal Agreement between SCRRRA and Wheelabrator Lisbon Inc. (the Wheelabrator Agreement), and designates the SCRRRA Facility as the "Facility" within the SCRRRA System. Pursuant to the MSA, the Town of Ledyard has agreed to deliver or cause to be delivered all Solid Waste (as defined in the MSA) generated within the corporate boundaries of the town of Ledyard to the SCRRRA System as directed by SCRRRA for ultimate delivery to the SCRRRA Facility for disposal, subject to and in accordance with the Wheelabrator Agreement"

Section 5 "Commercial/Industrial Solid Waste Disposal and Recycling" revised and added the following language: "All Municipal solid waste generated within the Town of Ledyard shall be delivered or caused to be delivered to disposed of at the SCRRRA System for so long as the MSA remains in effect, as directed by SCRRRA waste-to-energy facility in Preston. And for ultimate delivery to the SCRRRA Facility. To the extent any such solid waste is not acceptable for disposal a the SCRRRA Facility, such unacceptable solid waste shall be delivered or caused to be delivered to such other facility designated by SCRRRA. After the MSA is no longer in effect, the Town Council shall designate the facility for the deliver or solid waste generated in eh Town of Ledyard. The person delivering solid waste to the SCRRRA Facility or other designated place shall pay any applicable disposal charge. All regulations of the Town of Ledyard and any director or designation by the Mayor or Town Council about the disposal of waste generated in the Town of Ledyard shall be consistent with this Section 5."

Section 6 "Private Hauler Guidelines" revised the second paragraph as follows: "All solid waste generated within the Town of Ledyard boundaries shall be disposed of at the SCRRRA waste-to-energy facility in Preston delivered or cause to be delivered for disposal as provided in Section 5."

Section 7 "Commercial Tipping Fee Backcharge" paragraph (A) was revised as follows: "Haulers shall be back charged for tipping fees paid by the Town of Ledyard for delivery of commercial waste to the SCRRRA Facility. Preston waste-to-energy plant." Paragraph (D) first paragraph was deleted as follows: Upon written notice from the Director of Sanitation Services, haulers in arrears shall be denied access to the Preston Incinerator. Access will not be restored until payment is received.

Moved by Councilor Dombrowski, seconded by Councilor Washington Discussion: Councilor Dombrowski stated a Public Hearing was held on February 12, 2020 regarding the proposed Amendments to Ordinance #400-007 (formerly #146) "An Ordinance Regarding Waste Management and Recycling In the Town of Ledyard". He explained that Ledyard's waste disposal was through Southeastern Connecticut Regional Resource Recovery Authority (SCRRRA). He stated that SCRRRA discontinued their Agreement with the Preston Incinerator, and has entered into a ten (10) year Agreement Waste Disposal Contract with Wheelabrator, Lisbon, Inc (Amendment No. 5). Therefore, he stated to comply with the requirements of the Wheelabraotar Agreement that SCRRRA has requested Ledyard amend Ordinance #400-007 (formerly #146) "An Ordinance Regarding Waste Management and Recycling In the Town of Ledyard" to include language to satisfy their contractual obligation. He stated the additional language, as provided by SCRRRA Attorney Richard Barger, was intended to bring Ledyard's Ordinance into conformity with such contractual obligations.

Councilor Saums stated that Ledyard's recyclables would continue to go to Willimantic Waste noting that beginning in 2021 the Town would be paying \$70.00 per ton to dispose recyclables. He stated the Town was previously receiving payment of \$40.00 per ton for is recyclables, then it moved to a net zero, and now the Town would be paying more to dispose of its recyclables than they were paying in tipping fees. He stated the trash market was changing faster than they can adapt and that the Town was going to have to change the way they do business.

Chairman Davis stated because residents have a lot of questions regarding recycling that it would be helpful to have a whitepaper on recycling. Mayor Allyn stated Public Works Director/Town Engineer Steve Masalin could put together a whitepaper noting that he sits on the Southeastern Connecticut Recycling Resource Recovery Authority (SCRRRA) Board and was knowledgeable on the issues.  
9 - 0 Approved and so declared

VOTE:

RESULT: ADOPTED 9 - 0

MOVER: Kevin Dombrowski, Town Councilor

SECONDER: Michael Washington, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

13.

MOTION to adopt proposed Amendments to Ordinance #300-027 (formerly #152) “*An Ordinance Regulating Parking and Other Activities in Town Roads and Rights-of-Way and Providing Penalties for the Violation Thereof*” as contained in the draft dated November 18, 2019.

DRAFT 11/18/2019

Ordinance: #300-027 (*rev.-1*)

AN ORDINANCE  
REGULATING PARKING AND OTHER ACTIVITIES IN TOWN ROADS  
AND RIGHTS-OF-WAY AND PROVIDING PENALTIES  
FOR THE VIOLATION THEREOF

Be it ordained by the Town Council of the Town of Ledyard

Section 1. Purpose

It is hereby declared to be in the best interests of the public safety, convenience and welfare of the Town to regulate and place restrictions on the parking of vehicles and other activities in Town rights-of-way within the control and limits of said Town, in general and during periods of snow emergencies, so as to preserve proper material condition of roads and rights-of-way and to not impede the transportation and movement of food, fuel, medical care, fire, health, police protection and other vital facilities of the Town.

Section 2. Definitions

For the purpose of this Ordinance, the following definitions shall apply:

- a. The words "vehicle" shall be defined as in Connecticut Statutes Section 14-1(102).
- b. The words "parked vehicle" shall be defined as in Connecticut General Statutes Section 14-1(66).
- c. The word "street" shall mean any public highway, road or street in the Town of Ledyard.
- d. The words "snow emergency" is hereby defined to be a period of time as forecast by a contracted weather service or the United States Weather Bureau, during which period vehicular and/or pedestrian traffic is expected to be hazardous or congested due to the elements, and during which period the parking of vehicles could hinder, delay or obstruct the safe flow of such traffic and/or the proper cleaning, clearing and making safe of the public highways of the Town.

### Section 3. General Restrictions

- a. No person, firm or corporation shall place any fixed obstruction, or object or drain any water or other substance, within, under, upon or over any Town road or right of way without the written permission of the Director of Public Works.
- b. *In the case of clearing and handling leaves from and in proximity to private properties, no person, firm or corporation shall place or leave any leaves in the roadway or permanently place leaves on Town property. Residents who contract out leaf removal services at their property shall be liable also for violations of this provision of the party they hire.*
- c. In the case of removing snow from private driveways and properties, no person, firm or corporation shall move snow across or leave any snow in the roadway. Residents who contract out snow removal at their property shall be liable also for violations of this provision of the party they hire.
- d. The Director of Public Works may remove or alter any such obstruction or drain, and the expense incurred by the Director in such removal or alteration shall be paid by the person, firm or corporation placing such obstruction or drain; provided, however, at the discretion of the Director of Public Works, any fixed obstruction or drain made or placed without a permit, or in violation of provisions of a permit shall be removed or altered by the person, firm or corporation making or placing the same within thirty (30) days from the date when said Director sends by registered or certified mail, postage prepaid, a notice to such person firm or corporation ordering such removal or alteration.

### Section 4. Construction Regulations

- a. No person shall construct a new driveway or relocate an existing driveway leading from private property to a town street or conduct work (excepting lawn or grounds maintenance) in a town right-of-way (ROW) area, until a permit has been obtained from the Director of Public Works or his agent. Plans fully depicting the proposed driveway location and or work in town ROW area shall be submitted for review and approval prior to commencing work.
- b. In determining whether to issue a permit, the Director of Public Works shall give due consideration to the effect of the proposed approach upon public safety, sightline and drainage needs.
- c. For driveways, all paving, drainage pipes, culverts, headwalls, catch basins, or ditches deemed necessary by the Director of Public Works or his agent must be installed at the owner's expense. The construction shall meet the requirements of the Road Ordinance, unless varied with the written permission of the Director of Public Works. For other work in town ROW areas, construction shall be conducted in accordance with the approved plans. As applicable, work shall meet the specifications of the Road Ordinance.
- d. The work shall be completed before a Certificate of Occupancy (CO) and a Certificate of Use and Compliance (CC), when applicable, are issued. If extenuating circumstances prevail, as deemed by the Director of Public Works, that prevent completion of work by the time all other CO and/or CC conditions are met, and unless waived by the Director of Public Works, the applicant shall deposit with the Town Treasurer security in the form of cash, in such amount as may be required by the Director of Public Works sufficient to cover the satisfactory completion of all work, including work required to repair the town street or ROW area. The security shall not be less than \$1,000.

e. For work not involving a CO or CC, the applicant shall deposit with the Town Treasurer security in the form of cash, in such amount as may be required by the Director of Public Works sufficient to cover the satisfactory completion of all work, including work required to repair the town street or ROW area.

f. If work governed by this ordinance is not completed within twelve (12) months of approval, the Town may utilize all or any necessary portion of the posted security to effect satisfactory completion.

g. The holder of this permit shall be responsible for any damage done to the town street or ROW area in the completion of said work.

#### Section 5. Declaration of "Snow Emergency"

A "snow emergency" shall be declared by the Mayor or his/her designee, either before, during or after a fall of snow, sleet or freezing rain, when in his/her sound judgement and discretion the circumstances warrant determination of such an emergency in the interest of safety upon the public roads of the Town.

The Mayor's Office shall cause public announcements of such determination of snow emergency prior to the time of becoming effective, after which time a snow emergency shall be in effect. The Mayor or his/her designee shall determine when such emergency no longer exists and shall make public announcement of the same.

#### Section 6. Parking Restrictions

a. No vehicle shall be permitted to remain parked on any street within the Town between the hours of 1:00 a.m. through 6:00 a.m. daily, during the period of December 1<sup>st</sup> through March 31<sup>st</sup> of each winter.

b. It shall be unlawful at any time during the period of any snow emergency under provisions of this Ordinance for the owner of a vehicle or person in whose name it is registered, to allow, permit or suffer said vehicle to remain parked on any street in the Town of Ledyard.

c. No vehicle shall be permitted to be parked on any street for a period of more than ten (10) consecutive days. After such period, such vehicle will be considered a fixed obstruction according to Section 3 Paragraph (a).

#### Section 7. Owner

In any prosecution or proceeding hereunder, the registration plate displayed on the vehicle shall constitute prima facie evidence that the owner of such vehicle was the person who parked such vehicle at the place where such violation occurred.

#### Section 8. Towing

Whenever any motor vehicle shall be found parked on any Town road during a period when parking is prohibited as herein set forth, such vehicle may be removed or conveyed under the direction of the Town Police Department by means of towing the same.

Such removal shall be at the risk of the owner, and such owner is subject to the terms of the towing company in retrieving the vehicle.

#### Section 9. Penalties

a. Any person, firm or corporation violation any provisions of Sections 3 or 4 of this ordinance shall be fined not more than Two Hundred (\$200.00).

b. Any person found in violation of the provisions of Section 6 of this ordinance will be subject to the issuance of an infractions summons and be subject to a fine in accordance with the State of Connecticut Superior Court schedule.

Section 10. Severability.

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 11. Effective Date

In accordance with the Town Character this ordinance shall become effective on the twenty-first (21<sup>st</sup>) day after such publication following its final passage

Amended and Adopted by the Ledyard Town Council on:

\_\_\_\_\_  
Linda C. Davis, Chairman

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

Effective date:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

\*\*\*\*\*  
Revisions: Ordinance #38 “*Ordinance Prohibiting Parking on Town Roads During Winter Storms and Providing Penalties for the Violation Thereof*” adopted July 27, 1987; Ordinance #75 “*An Ordinance Amending An Ordinance Prohibiting The Placing of Obstructions or the Drainage of Water on Town Roads*” Adopted: June 9, 1999; Ordinance #100 “*An Ordinance Regulating Construction of Driveways to or Other Work Right-of-Way Areas of Any Street or Highway of the Town of Ledyard*” Adopted: February 8, 2006 .Ordinance #152 “*An Ordinance Regulating parking and Other Activities in town Roads and Rights-of-Way and Providing Penalties for the Violation Thereof*” Adopted August 8, 2018; Effective: September 4, 2018.

History:

The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance #152 “*An Ordinance Regulating Parking and Other Activities in town Roads and Rights-of-Way and Providing Penalties for the Violation Thereof*” to Ordinance #300-027.

1999: Ordinance #38 “*An Ordinance Prohibiting the Placing of obstructions or the Drainage of Water on Town Roads*”. Section 1 added “*including portable or permanent basketball hoops*”

2018: Combined Ordinances #38, #75 & #100 because the subject matter of the three Ordinances dealt with the similar issue of the town right-of-way. Most of the language of the three ordinances did not change. Section 6 “*Parking Restrictions*”; added paragraph (c) *No vehicle shall be permitted to be parked on any street for a period of more than ten (10) consecutive days. After such period, such vehicle will be considered a fixed obstruction according to Section 3 Paragraph (a).* Updated State Statute numbers throughout the document. Section 3 “*General Restrictions*” paragraph (a) removed the following language “*including portable or permanent basketball hoops*”.

2019: Removed Section 11 "Cancellation of Previous Ordinances" - Per Town Attorney a "Cancellation Section" was not needed. The "Revisions" and "History" paragraphs indicate that the previous ordinance has been updated and replaced. Added new Section 11 "Effective Date" to be consistent with Town Ordinance format. No substantive changes were made to the ordinance.

2019 (rev.1): Section 3. General Restrictions: Inserted a new paragraph (b) as follows: "*In the case of clearing and handling leaves from and in proximity to private properties, no person, firm or corporation shall place or leave any leaves in the roadway or permanently place leaves on Town property. Residents who contract out leaf removal services at their property shall be liable also for violations of this provision of the party they hire*" and re-lettered the remaining paragraphs accordingly.

Moved by Councilor Dombrowski, seconded by Councilor Washington  
Discussion: Councilor Dombrowski stated a Public Hearing was held on February 12, 2020 regarding the proposed Amendments to Ordinance #300-027 (formerly #152) "*An Ordinance Regulating Parking and Other Activities in Town Roads and Rights-of-Way and Providing Penalties for the Violation Thereof*". He explained that language was added to state that blowing or pushing leaves into the road was not permitted.

Chairman Davis stated Ordinance #300-027 addressed the issue of pushing snow out into the roads, however, it did not address blowing or pushing leaves out into the roads and into the catch basins, which was probably the biggest problem of them all. Therefore, she stated a new paragraph (b) was added into Section 3. General Restrictions: as follows: "*In the case of clearing and handling leaves from and in proximity to private properties, no person, firm or corporation shall place or leave any leaves in the roadway or permanently place leaves on Town property. Residents who contract out leaf removal services at their property shall be liable also for violations of this provision of the party they hire*". She stated that this was also an Ordinance that has to be enforced to be effective.

VOTE:

9 - 0 Approved and so declared

RESULT: ADOPTED 9 - 0

MOVER: Kevin Dombrowski, Town Councilor

SECONDER: Michael Washington, Town Councilor

AYES: Davis, Dombrowski, Ingalls, Malone, Marshall, McGrattan, Sabilia, Saums, Washington

General Items

14. Discuss Work Session Items as time permits.

Chairman Davis stated that assuming everyone will be present at the March 11, 2020 meeting that they would take the Town Council photo.

XIII. ADJOURNMENT

Councilor Dombrowski moved to adjourn, seconded by Councilor Sabilia.

VOTE: 9-0 Approved and so declared. The meeting adjourned at 8 58 p.m.



Transcribed by Roxanne M. Maher

Administrative Assistant to the Town Council

I, Linda C. Davis, Chairman of the Ledyard Town Council, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Regular Town Council Meeting held on February 26, 2020.



Linda C. Davis, Chairman



**TOWN OF LEDYARD**  
CONNECTICUT  
TOWN COUNCIL

Chairman Linda C. Davis

MINUTES  
PUBLIC HEARING  
LEDYARD TOWN COUNCIL  
COUNCIL CHAMBERS - ANNEX BUILDING

PUBLIC HEARING MINUTES 6:45 PM, MARCH 11, 2020

- I. CALL TO ORDER – Chairman Davis called to order the Public Hearing at 6:45 p.m. regarding a State of Connecticut 2020 Small Cities Community Development Block Grant Program (CDBG) Housing Urban Development/State (HUD) Application in the amount of up-to \$1.5 million – Kings Corner Manor Senior Housing, Gales Ferry.
- II. PLEDGE OF ALLEGIANCE
- III. PROCEDURE OF THE PUBLIC HEARING
- IV. CALL OF THE PUBLIC HEARING

The following call of the Public Hearing was read by Town Council Administrative Assistant Roxanne M. Maher:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town of Ledyard will conduct a public hearing by the Town Council on Wednesday, March 11, 2020 at 6:45 p.m. in the Council Chambers at Town Hall Annex located at 741 Colonel Ledyard Hwy, Ledyard, CT to discuss the Fiscal Year 2020 Community Development Block Grant program and to solicit citizen input.

Maximum award limits: \$1,500,000 for Public Housing Modernization (including predevelopment and construction); \$800,000 for a Housing Rehabilitation Program; \$1,000,000 for Infrastructure (e.g., streets and sidewalks); \$350,000 for Public Services (Youth Homelessness and Shelter Diversion programs in participation with CAN); and \$1,000,000 for Public Facilities (e.g., construction, reconstruction, rehabilitation or installation of public facilities and improvements and fire protection equipment).

Major activity categories are: Acquisition, Housing Rehabilitation, Public Housing Modernization, Community Facilities, Public Services, and Economic Development. Projects funded with CDBG allocations must carry out at least one of three National Objectives: benefit to low- and moderate-income persons, elimination of slums and blight, or meeting urgent community development needs.

The purpose of the public hearing is to obtain citizen's views on the Town's community development and housing needs and review and discuss specific project activities in the areas of housing, economic development or community facilities which could be part of the Town's Application for funding for the year 2020.

Also, the public hearing will be to give citizens an opportunity to make their comments known on the program and for approval of the Program Income Reuse Plan. If you are unable to attend the public hearing, you may direct written comments to Elizabeth Burdick, Director of Land Use & Planning at the Town of Ledyard, 741 Colonel Ledyard Hwy, Ledyard, CT 06339 or you may telephone 860-464-3215. In addition, information may be obtained at the above address between the hours of 8:00 a.m. and 5:00 p.m. Monday through Thursdays.

The Town Department of Land Use & Planning on behalf of the Town of Ledyard anticipates applying for the maximum grant amount of \$1,500,000 under the Public Housing Modernization. In addition, the Town will create a revolving loan fund with program income (principal and interest) generated from the grant for a housing rehabilitation loan program.

The Town of Ledyard promotes fair housing and makes all programs available to low- and moderate-income households regardless of race, creed, color, national origin, ancestry, sex, gender identity or expression, marital status, age, lawful source of income, familial status, learning disability or physical/mental disability, or sexual orientation.

All are encouraged to attend. The hearing is accessible to the handicapped. Any disabled persons requiring special assistance or non-English speaking persons should contact Mary-Beth Hubbard, ADA Coordinator at 860-464-3222 at least five days prior to the hearing.”

Equal Opportunity/Affirmative Action

For the Ledyard Town Council  
s/s Linda C. Davis  
Chairman

1<sup>st</sup> publication: Monday, February 24, 2020  
2<sup>nd</sup> publication: Monday, March 2, 2020

#### IV. PRESENTATION

Director of Land Use Elizabeth Burdick thanked the Town Council for the opportunity to present this 2020 Small Cities Community Development Block Grant Program (CDBG) Housing Urban Development/State (HUD) Application to benefit the residents who reside at the Kings Corner Manor Senior Housing Facility in Gales Ferry. She deferred to Consultant Kent Lewis of the Housing Development Team LLC, who was assisting the town with the preparation of this 2020 Grant Application.

Consultant Kent Lewis of the Housing Development Team LLC explained that the Grant Application process has begun for the 2020 State Small Cities Community Development Block Grant Program (CDBG). He stated his Group prepares Applications for Federal, State and Local Grant Programs to obtain funding for Affordable Housing initiatives. He stated tonight’s Public Hearing was to present to the public the Town’s interest in submitting a Small Cities Community Development Block Grant, explaining that the Grantee would be the Town of Ledyard and the Sub-Recipient of the Housing Urban Development/State (HUD) funding would be the Ledyard Housing Authority. He stated the Grant Funding was being requested for improvements to the affordable Kings Corner Manor, Senior and Disable Housing Facility in Gales Ferry. He explained that the maximum grant request was \$1.5 million; however, he stated until they have completed the environmental work that they would not know the actual dollar amount for their Application.

Mr. Lewis continued by stating that the goal of this 2020 State Small Cities Community Development Block Grant Application was to improve the Kings Corner Manor, noting that it was an older development, the heat was electric baseboard, the original windows and doors were not energy efficient and the tubs were a safety hazard for older and disabled people. He stated the scope of the improvement work would include the replacement of windows, outside doors and installing storm doors with energy star rated products. It would also include the installation of new heat pump systems for improved and efficient heating and air conditioning in each unit, the tubs would be removed and replaced with roll-in showers and grab bars, the toilets, sinks and flooring materials would also be replaced removing architectural barriers.

Mr. Lewis stated the objective was to make the housing units easier for the residents to live in as well as improve the energy consumption and efficiencies so that they could maintain the affordable rates. He stated this Grant Application would be submitted under the category to benefit low to moderate income family, stating the Kings Corner Manor Housing Facility was 100% low to moderate income.



Mr. Lewis went on to explain that although this improvement project would impact all residences that during the capital improvement activities the Residents would not need to be relocated and that they would schedule the work on an unit by unit basis, so that it would have the least amount of impact to the Residents. He stated all the work that would be scheduled for the housing units could be done with the people in their units. He explained the work would be coordinated so that they would have a generally working bathroom at the end of the day and that any finish-up work would be completed the next day. Therefore, he stated that they do not anticipate any displacement of Residents. He stated if there was any asbestos or lead present that the work could drag on for an extra day; therefore, they may need a floater unit. However, he stated for previous projects such as this one, that they have been able to complete the units in one day.

Mr. Lewis addressed the timing of the improvement work at the Kings Corner Manor and he stated the construction work should take between six to nine months to complete all 30 units, with the maximum time being a twelve-month construction period. He reviewed the Application schedule as follows:

- April - CDBG Grant Application was due to the State
- August/September funding was normally awarded
- Solicit Bids
- Enter into Contract
- March/April 2021 construction work would begin.

#### IV. PUBLIC COMMENTS

Mr. Nate Woody, 777 Long Cove Road, Ledyard, Planning & Zoning Commission Chairman, stated the CBDG Program was one of the Grant Programs the Planning & Zoning Commission noted in the Plan of Conservation & Development as a Program that they believed was accessible and reasonable to address projects such as the improvements at the Kings Corner Manor Senior/Disabled Housing Facility. He stated the proposed improvement projects presented this evening were well thought out noting that increasing the efficiency and upgrading the apartments would require a significant capital improvement. He stated that he applauded this effort and supported the CDBG Grant Application noting that the proposed improvements were needed so that these apartments could be usable in the future.

Mr. Bill Saums, 33 Pumpkin Hill Road, Gales Ferry, Town Councilor, noted the significant progress they have made in one year. He stated this improvement plan for the Kings Corner Manor was long overdue and well done. He thanked Land Use Director Elizabeth Burdick for her work.

Ms. Colleen Lauer, Director of Kings Corner Manor Senior Housing Facility in Gales Ferry, stated that Kings Corner Manor was Ledyard's low income elderly/disabled housing. She noted the housing facility opened in the late 1980's and has provided affordable housing to many tenants for more than 30 years. She stated unfortunately upgrades have not been completed unless something has failed, for example roofs, they were replaced in July of 2009. She stated the majority of their windows/doors and electric baseboard heaters were all original, noting that the electric bills were paid by the residents and can be more than \$200 a month for a 420-620 square foot apartment. She stated the bathtubs can also be a danger to seniors, and the walk-in showers would be very beneficial to them.

Ms. Lauer stated the small cities CDBG grant would help provide the necessary funds to make the upgrades these apartments desperately need. The efficiency improvements would also help the residents lower their extremely high electric bills and help keep these apartments affordable. She thanked the Town for applying for the funds that will help keep these units affordable and make the Kings Corner Manor apartments safer and more energy efficient.

Land Use Director Elizabeth Burdick read the following written communications that were received from tenants of the Kings Corner Manor Senior Housing Facility:

1. Ms. Rachel Gibbs ltr. dated 3/11/2020 re: Support Town's 2020 CDBG Grant Application in the amount of \$1.5 million for improvements to Kings Corner Senior Housing Facility
2. Ms. Sharie Fernandez ltr. dated 3/11/2020 re: Support Town's 2020 CDBG Grant Application in the amount of \$1.5 million for improvements to Kings Corner Senior Housing Facility
3. Ms. Dayna B. Waterhouse ltr. dated 3/11/2020 re: Support Town's 2020 CDBG Grant Application in the amount of \$1.5 million for improvements to Kings Corner Senior Housing Facility
4. Ms. Agnes Feagin ltr. dated 3/11/2020 re: Support Town's 2020 CDBG Grant Application in the amount of \$1.5 million for improvements to Kings Corner Senior Housing Facility


Chairman Davis noted that in addition for the needed improvements to the doors, windows, heating systems and bathrooms, that one of the letters mentioned the cracks in the sidewalks. Chairman Davis questioned whether this 2020 CDBG Grant would provide funding to repair the walkways?

Land Use Director Elizabeth Burdick stated during her visit to the Kings Corner Manor Facility she also noted the need for repairs to the sidewalks, and she commented that they needed to be addressed as well. However, she explained that this CDBG Grant was for structural improvements and not site improvements. She stated although they could ask for site improvements to be included in this Grant Application, that those improvements might not be funded through this program.

Chairman Davis stated on behalf of the Town Council that she would like to commend the Housing Authority for their hard work to seek funding to make the necessary improvements to the Kings Corner Manor Senior/Disabled Housing Facility.

#### V. ADJOURNMENT

Hearing no further public comment, Chairman Davis adjourned the public hearing at 6:53 p.m.

  
\_\_\_\_\_  
Transcribed by Roxanne M. Maher  
Administrative Assistant to the Town Council

I, Linda C. Davis, Chairman of the Ledyard Town Council, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Public Hearing held on March 11, 2020.

Attest: Linda C. Davis  
Linda C. Davis, Chairman



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-505

**Agenda Date:** 10/11/2023

**Agenda #:** 9.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Discuss Work Session Items as time permits.