



TOWN OF LEDYARD

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Land Use/Planning/Public Works Committee

Meeting Minutes

Chairman Gary St. Vil

Organizational Meeting

Monday, December 8, 2025

5:30 PM

Town Hall Annex - Hybrid Format

In -Person: Council Chambers, Town Hall Annex Building

Remote Participation: Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://ledyardct.zoom.us/j/89071341043?pwd=cHqAar0y8jdLXhmyVNAX4Vq7ZI5b0C.1>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 890 7134 1043; Passcode: 285043

I CALL TO ORDER

The Land Use/Planning/Public Works Committee Organizational Meeting was called to order by Committee Chairman Thompson Paul at 5:45 p.m.

Councilor Thompson welcomed all to the Hybrid Meeting noting for the Town Council Land Use/Planning/Public Works Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL

Present: Jessica Buhle
Ty Lamb
James Thompson

III. BUSINESS OF THE MEETING

1. MOTION to set the Land Use/Planning/Public Works Committee's Regular Meeting schedule for the 2026 Calendar Year to be the first Monday of each month at 6:00 p.m. as follows:

January 5	February 2	March 2	April 6
May 4	June 12	July 6	August 3
September 14*	October 5	November 2	December 7
January 4, 2027			

^ Denotes meeting cancelled due to holiday

* Denotes regular meeting date scheduled is different from regular schedule

RESULT: APPROVED AND SO DECLARED

MOVER: Jessica Buhle

SECONDER: Ty Lamb

AYE: 3 Buhle, Lamb and Thompson

2. Review the outstanding action items contained in the memo dated November 12, 2025 as forwarded by Land Use/Planning/Public Works Committee of the Twenty-seventh Town Council.

The Land Use/Planning/Public Works Committee reviewed the Outstanding/Unfinished Business as noted below:

- (1) Process to designate the Spicer Ruins, within the Clark Farm property, as a Registered Historical Site.
- (2) Agricultural Commission List of Criteria for the Leasing of Town-Owned Land such as Clark Farm and former Norwich State Hospital Property to encourage the properties continue to be used for Agricultural purposes,
- (3) Progress of enforcing regulations to address blight issues.

It was noted that at the end of its term the Town Council and its Subcommittees have traditionally prepared a memo to forward outstanding items of business to the newly elected incoming Town Council.

In accordance with Roberts Rules of Order:

"After each annual meeting in such case, the board elects new officers and committees, the same as if the entire board had been re-elected.

All unfinished business falls to the ground when the new board is elected.

It is customary for the by-laws to require an annual report from the Board of Managers, which usually gives a brief account of its doings for the year with recommendations for the future."

Councilor Buhle noted that the Land Use/Planning/Public Works Committee would be discussing these items further at their Special Meeting scheduled for 6:00 this evening:

RESULT: DISCUSSED

IV. COMMENTS OF COMMITTEE MEMBERS

Councilor Lamb stated that he was excited to work with the members of the Land

Use/Planning/Public Works Committee. He suggested this Committee work with the Public Works Director/Town Engineer Steve Masalin and Director of Land Use/Town Planner Elizabeth to develop a Capital Improvement Plan for all Town Facilities. He noted as an example, the work the Board of Education's Facilities Committee has done to develop a Capital Plan for the school facilities.

Councilor Buhle stated that during the 2023-2025 Town Council term that she served on the LUPPW Committee for a short-time before being moved to the Administration Committee. Therefore, she stated that she was excited about coming back to the LUPPW Committee, noting that she proposed the Sustainable CT initiative and that she was eager to get to work on the Sustainable CT project.

Councilor Thompson stated he looked forward to serving with his fellow Councilors on the Land Use/Planning/Public Works Committee.

V. ADJOURNMENT

MOTION to adjourn at 5:50 p.m.

Moved by Councilor Buhle, seconded by Councilor Lamb.

VOTE: 3 - 0 Approved and so declared.

Respectfully submitted,

James Thompson
Committee Chairman
Land Use/Planning/Public Works Committee

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.