



Ledyard Public Schools

Administrative Offices

July 8, 2025

Mrs. Naomi Rodriguez
Chairman
Ledyard Town Council
741 Colonel Ledyard Highway
Ledyard, CT 06339

Dear Chairman Rodriguez:

On behalf of the Ledyard Board of Education, I am writing to formally notify you that at our meeting this evening, the Board voted to request a bid waiver for the replacement of the Gales Ferry School chiller. The request is specific to utilizing Tradesmen of New England, the district's current HVAC service provider, for this project.

This bid waiver request is based on the urgent need to replace the failed chiller prior to the start of the school year and the unique cost and logistical advantages provided by this vendor:

- **Cost Savings:** The replacement chiller unit from this vendor is being offered at cost, saving approximately 20% compared to market pricing. Additionally, as part of ongoing contract negotiations, the vendor has agreed to credit the Town a minimum of \$30,000. This brings the total project cost well below the \$380,000 bonding authorization approved in this year's budget.
- **Timeline:** The selected unit can be delivered in two weeks, whereas the only other viable option has a delivery lead time of 19 weeks. With school starting in late August, this accelerated timeline is critical to ensure a safe and functional learning environment for students and staff.
- **Budget Compliance:** The funding for this project was approved as part of the current fiscal year's capital bonding allocation, and the proposed solution keeps us within the approved budget.

We appreciate your consideration of this time-sensitive request and respectfully ask for your support in approving the bid waiver to ensure we can proceed without delay.

Please feel free to reach out with any questions or if additional documentation is required.

Sincerely,

Anthony Favry
Chair, Ledyard Board of Education

cc: Jay Hartling, Superintendent of Schools
AF/jsh