



TOWN OF LEDYARD
CONNECTICUT

LEDYARD FARMERS' MARKET COMMITTEE
SPECIAL MEETING

741 Colonel Ledyard Highway
Ledyard, CT 06339

<http://www.ledyardct.org>

Roxanne M. Maher
(860) 464-3203

Chairman Pamela Ball

HYBRID FORMAT
~ MINUTES~

Wednesday, April 3, 2024

5:30 PM

Annex Meeting Room- Annex Building

I. CALL TO ORDER – The Meeting was called to order by Committee Chairman Pamela Ball at 5:30 p.m.

Chairman Ball welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight’s meeting was available on the Agenda that was posted on the Town’s Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL –

Attendee Name	Title	Status	Location	Arrived	Departed
Pamela Ball	Chairman Pro-tem/Treasurer	Present	In-Person	5:30 pm	6:09 pm
Ellin Grenger	Committee Member	Present	In-Person	5:30 pm	6:09 pm
Sarah Martic	Committee Member	Present	In-Person	5:30 pm	6:09 pm
Bill Thorne	Alternate Member	Absent			
Allison Troy	Acting Recording Secretary	Absent			
Ehtan Foltz	Committee Member	Absent			
Naomi Rodriguez	Town Council Chairman	Present	In-Person	5:30 pm	6:09 pm

III. MEMBER COMMENTS – None.

IV. TREASURER REPORT

Chairman Ball noted that the following Financial Reports were provided:

- Year to Date Report – March 26, 2024
- Purchase Orders Report – March 26, 2024
- Open-Closed Purchase Orders Report – March 26, 2024

Ms. Ball also noted the following revenues were received:

- \$1,875 Vendor Checks; with an additional \$1,000 expected to come in
- \$100 Garden Club Donation that would be used for the Kids Activities.

V. MARKET MANAGER REPORT – None.

VI. APPROVAL OF MINUTES

MOTION to approve the following:

- Regular Meeting Minutes of March 6, 2024
 - Special Meeting Minutes of March 20, 2024
- Moved by Ms. Martic, seconded by Ms. Grenger

VOTE: 3 – 0 Approved and so declared

VII. BUSINESS OF THE MEETING

1. General discussion regarding other preparations for the 2024 Farmers' Market.

The Committee noted the following:

- Need new road signs for the 2024 Summer Market. Ms. Ball noted that a Purchase Order has been opened to Copy Cats.

RESULT: CONTINUED

Next Meeting: 05/15/2024; 5:30 p.m.

2. Authorize New Purchase Orders for the 2024 Summer Market. – None

RESULT: NO ACTION

Next Meeting: 05/15/2024; 5:30 p.m.

3. Discussion and possible action to approve expenditures. – None.

RESULT: NO ACTION

Next Meeting: 05/15/2024; 5:30 p.m.

4. Marking of the Pavilion. None.

RESULT: NO ACTION

Next Meeting: 05/15/2024; 5:30 p.m.

5. MOTION to enter into executive session to review Vendor Applications and Contracts relative to selections for the 2024 Summer Market.

Moved by Ms. Ball, seconded by Ms. Grenger

The Executive Session to include all Farmers' Market Committee Members present and Town Council Chairman Rodriguez

VOTE: 3– 0 Approved and so declared

RESULT: 3 – 0 - APPROVED [UNANIMOUS]
MOVER: Pam Ball, Committee Chairman
SECONDER: Ellin Grenger, Committee Member
AYES: Ball, Grenger, Martic
ABSENT: Foltz, Troy

Entered into executive session at: 5:35 p.m.

Came out of executive session at: 6:02 p.m.

6. MOTION to accept the following Vendors for the 2024 Summer Market:

- ✓ Bee Love Creations
- ✓ Custom License Plates
- ✓ Home Prep Products
- ✓ Boy Scouts for Pinewood Derby
- ✓ Mushroom Vendor
- ✓ Yalla

Moved by Ms. Ball, seconded by Ms. Grenger

VOTE: 3– 0 Approved and so declared

RESULT: 3 – 0 - APPROVED [UNANIMOUS]
MOVER: Pam Ball, Committee Chairman
SECONDER: Ellin Grenger, Committee Member
AYES: Ball, Grenger, Martic
ABSENT: Foltz, Troy

VIII. NEXT MEETING

Next Meeting Date Wednesday May 15, 2024

XII. ADJOURNMENT

MOTION to adjourn meeting at 6:09 p.m.

Moved by Ms. Grenger, seconded by Ms. Ball

VOTE: 3 - 0 Approved and so declared

Respectfully submitted,

Pamela Ball
Committee Chairman

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