



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, Connecticut
06339

Meeting Minutes 2

Finance Committee

Wednesday, June 7, 2023

5:00 PM

Town Hall Annex Building - Hybrid Format

Regular Meeting

WORKING DRAFT

In -Person: Council Chambers, Town Hall Annex Building

Join Zoom Meeting from your Computer, Smart Phone, or Tablet:

<https://us06web.zoom.us/j/88421605212?pwd=UW5iZ29YVXVHd2w0OVZlY21lQmZuQT09>

Meeting ID: 884 2160 5212; Passcode: 551027

I. CALL TO ORDER

II. ROLL CALL

III. RESIDENTS & PROPERTY OWNERS COMMENTS

IV. PRESENTATIONS / INFORMATIONAL ITEMS

V. APPROVAL OF MINUTES

MOTION to approve the Finance Committee Minutes of May 17, 2023

VI. FINANCE DIRECTOR'S REPORT

VII. FINANCIAL REPORTS

VIII. OLD BUSINESS

1. Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

2. Discussion regarding potential uses for the funding received from the National Opioid Settlement Payments.

3. Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 "An Act Concerning Solid Waste Management" in accordance with "Resolution Regarding Revenues Received from Beverage Container Surcharges" adopted on June 8, 2022.

4. Any other Old Business proper to come before the Committee.

IX. NEW BUSINESS

1. MOTION to approve the following proposed project to be eligible for the Neighborhood Assistance Act (NAA) tax credits:
 - Habitat for Humanity of Eastern Connecticut to support a full rehabilitation of a single-family split-level home located at 42 Laurel Lane Drive, Gales Ferry, CT total cost \$182,803.07 with \$20,000 requested in accordance with Neighborhood Assistance Act (NAA) eligibility.

A motion was made by Councilor Ingalls, seconded by Councilor Ryan, that this Financial Business Request (FBR) be Recommended for Approval to the Town Council, due back on 6/14/2023. The motion carried by the following vote:

2. MOTION to set a Hybrid (In-Person & Video Conference) Public Hearing date for June 28, 2023 at 6:30 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, to receive comments and recommendations regarding the following proposed project to be eligible for Neighborhood Assistance Act (NAA) tax credits:
 - Habitat for Humanity of Eastern Connecticut to support a full rehabilitation of a single-family split-level home located at 42 Laurel Lane Drive, Gales Ferry, CT total cost \$182,803.07 with \$20,000 requested in accordance with Neighborhood Assistance Act (NAA) eligibility.

A motion was made by Councilor Ryan, seconded by Councilor Ingalls, that

this Financial Business Request (FBR) be Recommended for Approval to the Town Council, due back on 6/14/2023. The motion carried by the following vote:

- 3. MOTION to authorize a bid waiver for CWPM, LLC for Bid No. 2023-0 (Oversized Bulky Waste Removal) due to lack of three bids, in accordance with Ordinance #200-001 (rev 1) "An Ordinance for Purchasing".

A motion was made by Councilor Ingalls, seconded by Councilor Ryan, that this General Discussion be Recommended for Approval to the Town Council, due back on 6/14/2023. The motion carried by the following vote:

- 4. MOTION to transfer tax accounts in the amount of \$60,136.02 listed in the report dated May 31, 2023, to the "Suspense File".

In addition, authorize the transfer of non-refundable over payments in the amount of \$7,665.82 to the general fund listed in the report dated May 31, 2023.

A motion was made by Councilor Ryan, seconded by Councilor Ingalls, that this Financial Business Request (FBR) be Recommended for Approval to the Town Council, due back on 6/14/2023. The motion carried by the following vote:

- 5. MOTION to approve three tax refunds in the combined total amount of \$8,419.16 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.

David Carman & Heather Hanson	\$2,438.42
Joseph St. Germain Jr.	\$2,653.86
Patricia Mignault	\$3,326.88

A motion was made by Councilor Ingalls, seconded by Councilor Ryan, that this Tax Refund be Recommended for Approval to the Town Council, due back on 6/14/2023. The motion carried by the following vote:

- 6. MOTION to authorize the Parks, Recreation, & Senior Citizens Director to overspend Senior Center General Fund 10130501-51800 (Van Driver Wages) in the amount not to exceed \$3,500, to cover cost thru June 30, 2023.

This Financial Business Request (FBR) was Recommended for Approval to the Town Council due back on 6/14/2023

7. MOTION authorize the Parks, Recreation, & Senior Citizens Director to overspend Parks & Recreation General Fund 10160101-56220 (Electricity) in the amount not to exceed \$5,200; to cover utility costs thru June 30, 2023.

A motion was made by Councilor Ingalls, seconded by Councilor Ryan, that this Financial Business Request (FBR) be Recommended for Approval to the Town Council, due back on 6/14/2023. The motion carried by the following vote:

8. MOTION to appropriate and transfer \$201,239 from Account #10188210-59300 (Transferred Funds) to Account #2101402-49002 (CNR Transfers In);

In addition, appropriate \$201,239 to Account #21070101-58261 (BOE CNR Ag-Science);

And authorize the Board of Education to spend up to \$271,960 as outlined in the Board of Education Agricultural Science & Technology (ASTE) 2022/2023 request.

A motion was made by Councilor Ryan, seconded by Councilor Ingalls, that this Financial Business Request (FBR) be Recommended for Approval to the Town Council, due back on 6/14/2023. The motion carried by the following vote:

9. MOTION to approve Standing Bid Waivers as follows: Vendors included in the Town of Ledyard Standing Bid Waiver List for FY2024. Capital Region Purchasing Council Bids, State of Connecticut bids, other states' bids, and Federal Government, other states' bids, and Federal Government bids.

A motion was made by Councilor Ingalls, seconded by Councilor Ryan, that this Financial Business Request (FBR) be Recommended for Approval to the Town Council, due back on 6/14/2023. The motion carried by the following vote:

10. MOTION to set a Fiscal Year 2023/2024 a Real Estate and Personal Property Mil Rate of 34.56 and a Motor Vehicle Mil Rate of 32.46.

A motion was made by Councilor Ryan, seconded by Councilor Ingalls, that this Financial Business Request (FBR) be Recommended for Approval to the Town Council, due back on 6/14/2023. The motion carried by the following

vote:

11. Any other New Business proper to come before the Committee.

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town of Ledyard.