



November 24, 2025

Town of Ledyard:

**Mr. Wayne Donaldson**

*Public Schools Director of Facilities*

**Mr. Matthew Bonin, CPA**

*Director of Finance*

**Mr. Joseph Gush**

*Chairman, PMBC*

4 Blonders Blvd

Ledyard, CT 06339

Re: Amendment to Owner's Representative Agreement for Town of Ledyard: **Juliet Long School**.

Dear Sirs:

On behalf of STV Construction Inc (STV), We want to thank you for working with us on the roof replacement and photovoltaic installation project, on the Gales Ferry School. As you are aware, STV's current agreement with the Town of Ledyard has expired. Due to construction equipment delays resulting to the failure of the contractor to complete the roof. In turn causing a further holdup of the closeout process and the submission requirements. These setbacks require an amendment to our agreement. We feel that a contract extension is required for STV to continue to support the Town of Ledyard with the requirements of our scope.

As of 11/14/25 STV has the following funding available on this contract:

Juliet Long = \$14,010.50 remaining in CO#2 Budget

Juliet Long = \$544.00 remaining in Audit Budget

Juliet Long = \$3,000.00 remaining in Post Construction Budget

STV does not request additional funding at this point and will continue to work in good faith to meet our obligation. STV respectfully requests:

- Acknowledgment of extended contract completion date of 6/1/2026

Your signature below acknowledges this change and approves the contract extension. Should you have any questions regarding our qualifications, please contact me directly at [mark.dupre@stvinc.com](mailto:mark.dupre@stvinc.com) or (860) 324-6666.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark DuPre", with a horizontal line extending to the right.

Mark DuPre' Sr. Assoc. AIA  
Vice President & Project Executive

\_\_\_\_\_  
Signature, Printed Name & Title

\_\_\_\_\_  
Date