



Chairman
Charles Duzy

TOWN OF LEDYARD

Housing Authority Meeting Minutes - Final

60 Kings Highway
Kings Corner Manor
Gales Ferry, Connecticut 06335

Regular Meeting

Monday, December 5, 2022

7:00 PM

Kings Corner Manor

I. CALL TO ORDER

Meeting was called to order at 7:00 pm by Charles Duzy

II. ROLL CALL

Present Board Member Thomas Cassabria
Board Member Dayna Waterhouse
Board Member Paula Crocker
Chairman Charles Duzy
Late Board Member Hilary Evans

In addition the following were present:
Colleen Lauer - Executive Director
Mary McGrattan - Town Council Liaison
Frank Drury- Maintenance Supervisor
Tenants Present - Apartments 26, 16, 14, 4, 23, 24

III. OPENING AND CLOSING FLOOR TO TENANTS

Comments limited to three (3) minutes Total time allotted thirty (30) minutes
#24 - Will the contractors paint every room? Answered No, they will touch-up where needed.

IV. BOARD MEMBER COMMENTS

None

V. REPORTS

1. Motion to accept the Payments of Bills and Financial Report

RESULT: APPROVED AND SO DECLARED
MOVER: Thomas Cassabria
SECONDER: Charles Duzy

AYE 4 Cassabria Waterhouse Crocker Duzy

2. Reports of the Executive Director

- Activities will be posted on doors and in hallways
- American Girls did a clean up in November and will sing in December
- Fall Prevention presentation will present something every month
- Food drive collected 170 lbs of food and pumpkin pies for the community center
- Two turkeys were cooked for Thanksgiving with sides donated by McQuades
- Annual re certifications will be coming up soon
- More info for snow removal and moving of cars will be forthcoming

RESULT: DISCUSSED

3. Reports of the Chairman

None

RESULT: DISCUSSED

VI. APPROVAL OF MINUTES

1. MOTION to approve the Regular Meeting Minutes of October 2022

RESULT: APPROVED AND SO DECLARED

MOVER: Thomas Cassabria

SECONDER: Charles Duzy

AYE 4 Cassabria Waterhouse Crocker Duzy

VII. OLD BUSINESS

This was Approved and so declared.

1. CDBG Small Cities Grant

Small Cities Grant was closed on October 6, 2022

RESULT: COMPLETED

Any Old Business proper to come before the Committee

None

VIII. NEW BUSINESS

1. Suggestion Box

None

RESULT: CONTINUE

2. Motion to approve the Ledyard Housing Authority 2023 Meeting dates

RESULT: APPROVED AND SO DECLARED

MOVER: Paula Crocker

SECONDER: Charles Duzy

AYE 4 Cassabria Waterhouse Crocker Duzy

3. Renovation Updates

- Renovation updates, 2 years since grant and 2 years to complete but can give an extension
- 1st contract meeting was held on 12/1 specs must be approved prior to purchase
- Items must be on sight prior to beginning
- Doors were being ordered last week
- Showed examples of windows
- Showed pictures of front doors
- Showed pictures of stoves
- Construction slated to begin Mid February
- Pets will have arrangements made for them
- Review smoking policy to become smoke free in 2023
- Community Room will be closed some Thursdays for contractor meeting

RESULT: CONTINUE

4. Discussion and possible action regarding the smoking policy

Will discuss at the next meeting

RESULT: CONTINUE

Any New Business proper to come before the Committee

None

IX. TENANT REPRESENTATIVE COMMENTS

- Thank you to Colleen and Frank for making the holidays comfortable
- Nice dinner donated
- Thank you Linda for desserts

X. ADJOURNMENT

Mr.Duzy moved the meeting be adjourned, seconded by Mr. Cassabria

The meeting adjourned at 7:36 p.m.

VOTE: 4-0 Approved and so declared

Respectively Submitted,

Chairman Duzy
Ledyard Housing Authority

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.