



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Social Services Board

~ AGENDA ~

Chair
Mikayla Bozym

Regular Meeting

Tuesday, October 21, 2025

5:30 PM

Town Hall Annex - Hybrid Format

REMOTE MEETING INFORMATION

Join Zoom Meeting

<https://us06web.zoom.us/j/89051704572?pwd=Oly3s2wyj0aSvBbvDyAJXuKorawwP3.1>

Meeting ID: 890 5170 4572 Passcode: 408897 +13017158592,,89051704572#,,,*408897# US

I. CALL TO ORDER

II. ROLL CALL

III. RESIDENTS & PROPERTY OWNERS COMMENTS

IV. MEMBER COMMENTS

V. REPORTS

1. Social Services Report

Attachments: [Social Services Report July - October 2025](#)

[Social Services Report April - June 2025](#)

VI. APPROVAL OF MINUTES

1. MOTION to approve the Social Services Board Regular Meeting Minutes of July 15, 2025.

Attachments: [Social Services Board Regular Meeting 7.15.2025](#)

VII. OLD BUSINESS

1. Linda C. Davis Food Pantry Update

2. "A Splash of Autumn" Fall Festival Fundraiser

Attachments: [A Splash of Autumn Fall Festival \(5\)](#)

[5K Color Run](#)

3. Any Old Business proper to come before the Board.

VIII. NEW BUSINESS

1. Holiday Programs 2025

Attachments: [Thanksgiving Meal - Registration Form 2025](#)
[Holiday Meal - Registration Form 2025](#)
[Adopt-A-Family Registration & Wish List 2025](#)
[CHAIN 2025](#)

2. Any New Business proper to come before the Board.

IX. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1807

Agenda Date: 10/21/2025

Agenda #: 1.

REPORT

Staff/Committee Report:
Social Services Report

TOWN OF LEDYARD CONNECTICUT

Report for Ledyard Social Services

July - October 2025

Food Pantry Statistics

	Unduplicated People Served	Unduplicated Households Served	Total Visits
July	128	55	87
Aug	121	50	79
Sept	119	50	76
Oct	-	-	-
Nov	-	-	-
Dec	-	-	-
Jan	-	-	-
Feb	-	-	-
Mar	-	-	-
Apr	-	-	-
May	-	-	-
June	-	-	-
YTD			242

Referrals (July – September 2025)

211 – 4

Elder Protective Services - 1

LICEAF – 5

State Department of Social Services – 2

TVCCA Energy - 5

Veteran Representative – 1

Other - 0

Social Services Account Balances

Linda C. Davis Food Pantry – \$107,511.19

Parks & Rec Camp Scholarships - \$2,200.00

Parks & Recreation Scholarships ARPA - \$4,180.00

S.S. Miscellaneous Assistance – \$1020.59

TOWN OF LEDYARD CONNECTICUT

Report for Ledyard Social Services

April – June 2025

Food Pantry Statistics

	Unduplicated People Served	Unduplicated Households Served	Total Visits
July	122	57	94
Aug	122	50	90
Sept	131	56	84
Oct	152	62	106
Nov	150	62	92
Dec	126	53	72
Jan	165	64	105
Feb	126	51	75
Mar	130	54	92
Apr	117	51	81
May	156	63	95
June	112	48	69
YTD			1,055

Referrals (April – June 2025)

211 – 3

Elder Protective Services - 2

LICEAF – 2

State Department of Social Services – 3

TVCCA - 1

Veteran Representative – 1

Other - 0

Social Services Account Balances

Linda C. Davis Food Pantry – \$108,352.30

Parks & Rec Camp Scholarships - \$1531.00

Parks & Recreation Scholarships ARPA - \$4,180.00

S.S. Miscellaneous Assistance – \$1146.57



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2697

Agenda Date: 10/21/2025

Agenda #: 1.

MINUTES

Minutes:

MOTION to approve the Social Services Board Regular Meeting Minutes of July 15, 2025.



TOWN OF LEDYARD

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Social Services Board Meeting Minutes - Draft

Chair
Mikayla Bozym

Regular Meeting

Tuesday, July 15, 2025

5:30 PM

Town Hall Annex - Hybrid Format

REMOTE MEETING INFORMATION

Join Zoom Meeting

<https://us06web.zoom.us/j/85719852855?pwd=v1PxUCURFJMG6l41PmxNy8A2zfbrZq.1>
Meeting ID: 857 1985 2855 Passcode: 577903 • +1 646 558 8656 US (New York)

I. CALL TO ORDER

Chairman Bozym called the meeting to order at 5:30 p.m. at the Council Chambers, Town Hall Annex Building.

II. ROLL CALL

Present Board Member Mikayla E. Bozym
 Board Member Tricia Marcek
 Board Member Jacqueline Kapusta
 Board Member Stephanie Bacon
 Colleen Lauer
Excused Board Member Heather Shipley
 Board Member Maria Nott

In addition, the following were present:

Fred B. Allyn III, Mayor

Kristen Chapman, Executive Assistant to the Mayor/Social Services Coordinator

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None

IV. MEMBER COMMENTS

V. REPORTS

1. Social Services Report

TOWN OF LEDYARD CONNECTICUT

Report for Ledyard Social Services

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Referrals (April - June 2025)

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Elder Protective Services - 2

LICEAF - 2

State Department of Social Services - 3

TVCCA - 1

Veteran Representative - 1

Other - 0

Social Services Account Balances

Linda C. Davis Food Pantry - \$108,352.30

Parks & Rec Camp Scholarships - \$1531.00

Parks & Recreation Scholarships ARPA - \$4,180.00

S.S. Miscellaneous Assistance - \$1146.57

Discussion:

Ms. Chapman reviewed the report with the Board. She informed the Board that in terms of referrals, these numbers reflect residents that she is spending time with either in person or over the phone and directing those individuals to services the town does not provide. Ms. Chapman added she may receive many phone calls in a day but if she is just giving someone a phone number to call, that is not reflected in these referrals.

Ms. Kapusta inquired how much was collected at the Congregational Church breakfast. Ms. Chapman responded \$480.00, the event was successful and we were able to share information about the scholarship program and Social Services.

VI. APPROVAL OF MINUTES

1. MOTION to approve the Social Services Board Regular Meeting Minutes of May 22, 2025.

RESULT: APPROVED AND SO DECLARED

MOVER: Jacqueline Kapusta

SECONDER: Tricia Marcek

AYE 5 Bozym Marcek Kapusta Bacon Lauer

EXCUSED 2 Shipley Nott

VII. OLD BUSINESS

1. Linda C. Davis Food Pantry Update

Ms. Chapman stated the food pantry received an inspection from Gemma E. Morhan Food Center and passed with flying colors. Ms. Marcek provided an update on food sourcing through TEFAP (The Emergency Food Assistance Program). Ms. Marcek stated a large part of the TEFAP program has been cut resulting in a loss of 35 truckloads of food that would have gone to CT Foodshare to distribute to pantries. The LFPA (Local Food Purchase Assistance) was also eliminated which worked with farmers to grow and provide produce to pantries. On a positive note, the CT NAP (Connecticut Nutrition Assistance Program) will be funded at \$3million this year and \$6million next year. Ms. Marcek participated in a survey as to what types of foods we would like more of such as cheese, juice, and milk. Ms. Marcek added that the minimum order from CT Foodshare is 500 lbs and many weeks she is unable to order as there is not a large enough variety of foods to reach the 500 lbs. Ms. Marcek also recently participated in a tour with CT Foodshare of New London area pantries.

2. Parks & Recreation Summer Camp Scholarships

Ms. Chapman stated that applications are still open and any funds not utilized this year will be rolled over to next year.

3. Any Old Business proper to come before the Board.

None

VIII. NEW BUSINESS

1. "Pack it Back to School"- School Supply Drive

Ms. Chapman stated the school supply drive is open and thanked Board members for sharing the information on Facebook. Ms. Chapman provided flyers to the group. There will be a booth to collect supplies at the August 13th Farmer's Market and invited board members to stop by if available. On the town website, there is a link to an Amazon wish list for backpacks. Supplies can be brought to Town Hall or placed in the donation bin at the Food Pantry. Ms. Marcek inquired if people ask is it easier to purchase from the wish list or give a financial donation. Ms. Chapman responded the wish list is for the backpacks and all other supplies can be dropped off and it is nice when she doesn't have to run to Walmart or other places to get supplies. Last year the Farmer's Market was a great success.

Ms. Chapman shared the backpack distribution will take place on Monday, August 18th in the

Town Council Annex and children are able to come in and choose a backpack. Ms. Marcek inquired if the children are already registered. Ms. Chapman stated an email blast goes out to all current registered Social Services guests, but if someone is in need they can sign up and if someone is in need of a backpack they may be in need of other services.

2. Discussion and possible action - Ledyard Rotary Foundation Grant

Ms. Chapman stated this is something that we have applied to and received in the past. Ms. Chapman added that herself and Ms. Lauer are members of the Rotary, if Ms. Bozym would like to apply on behalf of the board, Ms. Chapman can provide the information. Ms. Lauer added that applications can be submitted now and the selection process takes place in June. Ms. Chapman and Ms. Bozym will work on the application and run the request through the Finance Committee and Town Council.

3. Any New Business proper to come before the Board.

Ms. Chapman stated that she is working with Parks & Recreation on an idea to create an annual event to raise funds for Summer Camp Scholarship. Ms. Chapman is meeting tomorrow to discuss a Fall Festival for October 11th that would include a 5K Color Run, Vendors etc... Ms. Chapman stated the ask for the Board would be volunteers the day of the event. The goal would be to create a fun, family friendly annual event in which all the proceeds go to scholarships.

IX. ADJOURNMENT

Ms. Kapusta moved the meeting be adjourned, seconded by Ms. Marcek

The meeting adjourned at 5:47 p.m.

VOTE: 5-0 Approved and so declared

Respectively Submitted,

Chairman Bozym
Social Services Board

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1808

Agenda Date: 10/21/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Linda C. Davis Food Pantry Update

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2690

Agenda Date: 10/21/2025

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

“A Splash of Autumn” Fall Festival Fundraiser

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



A FUNDRAISER FOR THE LEDYARD SOCIAL SERVICES SCHOLARSHIP PROGRAM

FOOD - GAMES - MUSIC - MORE

**11 OCT
2025**

10 AM - 2 PM

**LEDYARD TOWN GREEN
LEDYARD CT**
FREE ENTRY

COURTNEY@LEDYARDREC.ORG





**LEDYARD PARKS
AND RECREATION:
A SPLASH OF
AUTUMN**

**CHARITY
EVENT**



5K COLOR RUN

For \$30 put on your running shoes and get ready for a lively day at our Color Run! Enjoy a T-shirt, participate in the competition, and then stroll through our delightful fall festival!

**SATURDAY
OCT 11, 2025
10:00AM
LEDYARD GREEN**



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1805

Agenda Date: 7/15/2025

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any Old Business proper to come before the Board.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-2689

Agenda Date: 10/21/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Holiday Programs 2025

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



LSS # _____

Ledyard Social Services 2025 Thanksgiving Holiday Meal Registration Form

Please Return your Registration form by: Monday, November 10, 2025

Thanksgiving Holiday Meal Pick Up

Tuesday, November 25, 2025

1:00 p.m. – 4:00 p.m.

Gales Ferry Fire Company

1772 Route 12, Gales Ferry, CT 06335

***Please mark this date on your calendars! Holiday meals will not be held after 4:00 p.m.**

Contact Information:

Name: _____ **Household Size:** _____
Head of Household

Phone: _____
Home Cell Work

Email: _____

Guests will receive a Turkey or Turkey Breast based upon household size along with fixings for a Thanksgiving meal and a pie for dessert. **Please return your registration form by Monday, November 10, 2025.**

If you cannot pick-up your Thanksgiving meal, please plan to have someone pick up for you. Please let Social Services know the name of the person that will be picking up Thanksgiving meal. We do not have the capacity to store meals, and **Food Bags will not be held after 4:00 p.m.** Thank you for understanding!

Questions? Contact Kristen Chapman at 860-464-3222 or mayoral.asst@ledyardct.org

RELEASE OF CONFIDENTIALITY:

I/We understand and agree that the Thanksgiving Program is possible through community members time and donations. I/We, hereby release the Town of Ledyard, its' agents, and volunteers from all liability regarding my participation in the Thanksgiving Program.

Head of Household/Applicant's Signature

Date

Forms can be mailed Attn: Social Services, Town Hall, 741 Colonel Ledyard Hwy, Ledyard CT 06339; emailed to mayoral.asst@ledyardct.org ; or dropped off at Social Services located in the Mayor's Office.



LSS # _____

Ledyard Social Services 2025 Holiday Meal Registration Form

Please Return your Registration form by: Thursday, November 13, 2025

Holiday Fixings Basket Pick Up

Tuesday, December 16, 2025

1:00 p.m. – 4:00 p.m.

Gales Ferry Fire Company

1772 Route 12, Gales Ferry, CT 06335

***Please mark this date on your calendars! Holiday meals will not be held after 4:00 p.m.**

Contact Information:

Name: _____ **Household Size:** _____
Head of Household

Phone: _____
Home _____ Cell _____ Work _____

Email: _____

A grocery store gift card will be provided for a holiday turkey or protein of choice. **Please return your registration form by Thursday, November 13, 2024.**

If you cannot pick-up your Holiday meal, please plan to have someone pick up for you. Please let Social Services know the name of the person that will be picking up your Holiday meal. We do not have the capacity to store meals, and **Food Bags will not be held after 4:00 p.m.** Thank you for understanding!

Questions? Contact Kristen Chapman at 860-464-3222 or mayoral.asst@ledyardct.org

RELEASE OF CONFIDENTIALITY:

I/We understand and agree that the Holiday Programs are possible through community members time and donations. I/We, hereby release the Town of Ledyard, its' agents, and volunteers from all liability regarding my participation in the Holiday Program.

Head of Household/Applicant's Signature

Date

Forms can be mailed Attn: Social Services, Town Hall, 741 Colonel Ledyard Hwy, Ledyard CT 06339; emailed to mayoral.asst@ledyardct.org ; or dropped off at Social Services located in the Mayor's Office.



LSS # _____

Ledyard Social Services 2025 Adopt-A-Family Registration Form

Please Return your Adopt-A-Family form by: Thursday, November 13, 2025

*Forms must be returned by the deadline to qualify and be matched with a Donor. Thank You!

Adopt-A-Family - Gift Pick Up

Tuesday, December 16, 2025

1:00 p.m. – 4:00 p.m.

Gales Ferry Fire Company

1772 Route 12, Gales Ferry, CT 06335

***Please mark this date on your calendars!**

Contact Information:

Name:

Head of Household

Phone:

Home

Cell

Work

Email:

If you cannot pick-up your Adopt-a-Family gifts, please plan to have someone pick them up for you. Please let Social Services know the name of the person that will be picking them up. We do not have the capacity to store gifts, and **gifts will not be held after 4:00pm**. Thank you for understanding! **Please return your form by Thursday, November 13, 2025.**

Questions? Contact Kristen Chapman at 860-464-3222 or mayoral.asst@ledyardct.org

RELEASE OF CONFIDENTIALITY:

I/We understand and agree that the Holiday Programs are possible through community member's time and donations. I/ We hereby release the Town of Ledyard, its' agents and volunteers from all liability regarding my participation in the Holiday Programs, as members of the community will be assisting with the Adopt-a-Family Program.

Head of Household/Applicant's Signature

Date

Forms can be mailed Attn: Social Services, Town Hall, 741 Colonel Ledyard Hwy, Ledyard CT 06339; emailed to mayoral.asst@ledyardct.org ; or dropped off at Social Services located in the Mayor's Office.

Family # _____

Adopted by _____

Holiday Wish List

Child Information:

Please provide the following information for **EACH CHILD under the age of 18**. Please **DO NOT INCLUDE NAMES**. Each wish should have a value of no more than \$25.00. We cannot guarantee that a child will receive both wishes. You will also have an opportunity to shop for additional gifts for each child during pickup on Tuesday, December 16th from 1:00pm to 4:00 p.m.

Age: _____ M/F

Clothing Sizes:

Pant: _____ Shirt: _____

Favorite Color: _____

Interests: _____

Wish #1: _____

Wish #2: _____

Age: _____ M/F

Clothing Sizes:

Pant: _____ Shirt: _____

Favorite Color: _____

Interests: _____

Wish #1: _____

Wish #2: _____

Age: _____ M/F

Clothing Sizes:

Pant: _____ Shirt: _____

Favorite Color: _____

Interests: _____

Wish #1: _____

Wish #2: _____

Age: _____ M/F

Clothing Sizes:

Pant: _____ Shirt: _____

Favorite Color: _____

Interests: _____

Wish #1: _____

Wish #2: _____



HOLIDAY PET GIFT BAGS

ID# _____

We at Ledyard C.H.A.I.N. are preparing pet gift bags for the pets in our community whose owners need a little extra help during the holiday season. These gift bags will include food and treats according to what you have specified below.

Note: This is a one-time distribution. If you are unable to attend this event, please make us aware when you call so other arrangements can be made.

Requirements to Sign Up: You must reside in Ledyard or Gales Ferry and be registered with the Town of Ledyard Social Services Department.

Deadline To Submit Info: November 21, 2025

Info Needed:

1. Type of pet (Dog, Cat, Rabbit, Etc.)
2. Size of pet: XS/Small, Med/Large, or XL (Only needed if it is a dog)
3. How many of each type of pet?
4. Do they eat dry, canned, or both? (Only needed if it is a dog or cat)

How to Submit Info: By Phone: 860-287-3504

When you call you will be given a **LEDYARD C.H.A.I.N. ID#**. Please write this number in the space provided at the top of the page.

Date/Time/Place Distributed: Distribution will be in the Gales Ferry Fire Department Hall on November 25, 2025 from 1-4pm. When inside look for our table with the Ledyard C.H.A.I.N. banner.

Pickup of Pet Gift Bags: To pick up your pet gift bag you will need the ID# you were assigned when you called in your request. **IF YOU ARRIVE AT THE DISTRIBUTION WITHOUT YOUR ID# YOU WILL NOT RECEIVE A PET GIFT BAG. SAVE THIS FORM SO YOU WILL HAVE YOUR NUMBER!**

If you do not pick up your bag, you will have 24 hours to call us to arrange a time to pick it up.

Restrictions: Limit **4** pets per family. We are dependent on the donations we receive. For this reason, we cannot take requests for preferred brands. If your pet has an allergy, for example it cannot eat anything chicken, let us know and we will pick another flavor.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1804

Agenda Date: 7/15/2025

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any New Business proper to come before the Board.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)