



# **TOWN OF LEDYARD**

# **CONNECTICUT**

## **Social Services Board**

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Chair  
Mikayla Bozym

### **~ AGENDA ~**

Regular Meeting

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**Tuesday, January 20, 2026**

**5:30 PM**

**Town Hall Annex - Hybrid Format**

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### **REMOTE MEETING INFORMATION**

#### **Join Zoom Meeting**

<https://ledyardct.zoom.us/j/89073446656?pwd=nlm8D2Km6pt0T8bamgnefDbIJXi30s.1>

**Meeting ID: 890 7344 6656 Passcode: 232869**

**One tap mobile +13092053325,,89073446656#,,,\*232869# US**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. RESIDENTS & PROPERTY OWNERS COMMENTS**

**IV. MEMBER COMMENTS**

**V. REPORTS**

1. Social Services Report

**Attachments:** [Social Services Report October - December 2025](#)

**VI. APPROVAL OF MINUTES**

1. MOTION to approve the Social Services Board Regular Meeting Minutes of October 21, 2025.

**Attachments:** [Social Services Board Draft Minutes 10.21.2025](#)

**VII. OLD BUSINESS**

1. Linda C. Davis Food Pantry Update

2. Holiday Programs 2025

**Attachments:** [Thanksgiving Meal - Registration Form 2025](#)

[Holiday Meal - Registration Form 2025](#)

[Adopt-A-Family Registration & Wish List 2025](#)

[CHAIN 2025](#)

3. Any Old Business proper to come before the Board.

**VIII. NEW BUSINESS**

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1. Ledyard Congregational Church Pancake Breakfast Fundraiser - April 4, 2026

**Attachments:** [2026 Pancake Breakfast Application and Information Form](#)

2. Any New Business proper to come before the Board.

**IX. ADJOURNMENT**

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-1807

**Agenda Date:** 1/20/2026

**Agenda #:** 1.

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## REPORT

**Staff/Committee Report:**  
Social Services Report



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 26-0089

Agenda Date: 1/20/2026

Agenda #: 1.

## MINUTES

### Minutes:

MOTION to approve the Social Services Board Regular Meeting Minutes of October 21, 2025.



# **TOWN OF LEDYARD**

## **Social Services Board**

### **Meeting Minutes - Draft Minutes**

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Chair  
Mikayla Bozym

#### **Regular Meeting**

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**Tuesday, October 21, 2025**

**5:30 PM**

**Town Hall Annex - Hybrid Format**

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#### **REMOTE MEETING INFORMATION**

##### **Join Zoom Meeting**

<https://us06web.zoom.us/j/89051704572?pwd=Oly3s2wyj0aSvBbvDyAJXuKorawwP3.1>  
Meeting ID: 890 5170 4572 Passcode: 408897 +13017158592,,89051704572#,,,\*408897#  
US

#### **I. CALL TO ORDER**

Chairman Bozym called the meeting to order at 5:31 p.m. at the Council Chambers, Town Hall Annex Building.

#### **II. ROLL CALL**

<b>Present</b>	Board Member Heather Shipley
	Board Member Maria Nott
	Board Member Mikayla E. Bozym
	Board Member Jacqueline Kapusta
	Board Member Stephanie Bacon
	Board Member Colleen Lauer
<b>Excused</b>	Board Member Tricia Marcek

In addition, the following were present:

Kristen Chapman - Social Services Coordinator

#### **III. RESIDENTS & PROPERTY OWNERS COMMENTS**

None

#### **IV. MEMBER COMMENTS**

None

#### **V. REPORTS**

##### **1. Social Services Report**

## **TOWN OF LEDYARD CONNECTICUT**

Report for Ledyard Social Services  
July - September 2025

**Food Pantry Statistics**

People	Households	Total Visits	
July	128	55	87
Aug	121	50	79
Sept	119	50	76
Oct	-	-	-
Nov	-	-	-
Dec	-	-	-
Jan	-	-	-
Feb	-	-	-
Mar	-	-	-
Apr	-	-	-
May	-	-	-
June	-	-	-
YTD		<b>242</b>	

**Referrals (July - September 2025)**

211 - 4  
Elder Protective Services - 1  
LICEAF - 5  
State Department of Social Services - 2  
TVCCA Energy - 5  
Veteran Representative - 1  
Other - 0

**Social Services Account Balances**

Linda C. Davis Food Pantry - \$107,511.19  
Parks & Rec Camp Scholarships - \$2,200.00  
Parks & Recreation Scholarships ARPA - \$4,180.00  
S.S. Miscellaneous Assistance - \$1020.59

**VI. APPROVAL OF MINUTES**

1. MOTION to approve the Social Services Board Regular Meeting Minutes of July 15, 2025.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Colleen Lauer

**SECONDER:** Maria Nott

**AYE** 6 Shipley Nott Bozym Kapusta Bacon Lauer

**EXCUSED** 1 Marcek

**VII. OLD BUSINESS**

**1. Linda C. Davis Food Pantry Update**

Ms. Chapman provided an update on food pantry operations. Ms. Chapman and Ms. Marcek attended a session at Three Rivers hosted by CT Foodshare. This was an opportunity for local pantries to come together and share comments, challenges and best practices.

Ms. Chapman informed the Board that the pantry is providing food to any household effected by the Government shut down. Those households do not need to not need to register but are required to answer two questions verbally to meet TEFAP (The Emergency Food Assistance Program) guidelines to confirm CT residency. Information has been shared via social media to inform residents that food is available to those in need due to the shutdown.

**2. "A Splash of Autumn" Fall Festival Fundraiser**

Ms. Chapman shared an update on the Fall Festival fundraiser for summer camp scholarships. It was a beautiful day for the event. The event kicked off with a color run that had around 30 runners and was the first run that Park & Rec has put on using the new multi-use pathway as a the route and it went very well. We are hoping for more runners next year. Ms. Chapman added there is a great photo from the start of the run that will be used next year for the Fall Events magazine cover to promote the event. Unfortunately, the food truck canceled at the last minute. Guests were informed that food options were available at Valentino's and Lucille's Cafe. Park & Rec will consider asking the Boy Scouts or Rotary to provide food next year. The event has 20 vendors and there was a nice flow of guests throughout the day, the vendors seems happy with the turnout. Approximately \$1000 was raised towards the scholarship fund account and it was very successful for a first annual event.

**3. Any Old Business proper to come before the Board.**

None

**VIII. NEW BUSINESS****1. Holiday Programs 2025**

Ms. Chapman provided an update on the holiday programs. Registration has opened and information is available on the Town's website. An email blast was sent to all current clients and information has been provided via social media. Ms. Chapman added that they have been provided with 28 turkeys through CT Foodshare along with potatoes, onions and squash. Turkey breasts have been ordered through Village Market. The Stuff-A-Cruiser dates are Saturday, November 22nd and Saturday, December 13th. Community members can purchase a bag of fixings at Village Market for \$20. The food pantry has gathered and/or purchased other items to add to the holiday meal bags. For the Christmas Holiday, guests are provided a \$20 gift card in addition to the fixings to purchase a protein of choice for their holiday.

Ms. Chapman discussed the Adopt-A-Family program stating that households provide a wish list with two wishes under \$25 along with some likes for each child. Gifts are also collected during the Gales Ferry and Ledyard Fire Companies Santa Runs and parents/guradians are welcome to shop for 4-5 additional gifts per child.

**2. Any New Business proper to come before the Board.**

TVCCA Energy Applications are open. Residents may book appointments in person with Social Services. Fuel deliveries being November 3, 2025.

#### **IX. ADJOURNMENT**

Ms. Shipley moved the meeting be adjourned, seconded by Ms. Bacon.

The meeting adjourned at 5:52 p.m.

VOTE: 6-0 Approved and so declared

Respectively Submitted,

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Chairman Bozym  
Social Services Board

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-1808

**Agenda Date:** 1/20/2026

**Agenda #:** 1.

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## AGENDA REQUEST GENERAL DISCUSSION ITEM

**Subject:**

Linda C. Davis Food Pantry Update

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2689

**Agenda Date:** 1/20/2026

**Agenda #:** 2.

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## AGENDA REQUEST GENERAL DISCUSSION ITEM

**Subject:**  
Holiday Programs 2025

**Background:**  
(type text here)

**Department Comment/Recommendation:**  
(type text here)



LSS # \_\_\_\_\_

## Ledyard Social Services 2025 Thanksgiving Holiday Meal Registration Form

**Please Return your Registration form by: Monday, November 10, 2025**

### **Thanksgiving Holiday Meal Pick Up**

**Tuesday, November 25, 2025**

**1:00 p.m. – 4:00 p.m.**

**Gales Ferry Fire Company**

**1772 Route 12, Gales Ferry, CT 06335**

**\*Please mark this date on your calendars! Holiday meals will not be held after 4:00 p.m.**

#### **Contact Information:**

**Name:** \_\_\_\_\_

**Household Size:** \_\_\_\_\_

Head of Household

**Phone:** \_\_\_\_\_

Home

Cell

Work

**Email:** \_\_\_\_\_

Guests will receive a Turkey or Turkey Breast based upon household size along with fixings for a Thanksgiving meal and a pie for dessert. **Please return your registration form by Monday, November 10, 2025.**

If you cannot pick-up your Thanksgiving meal, please plan to have someone pick up for you. Please let Social Services know the name of the person that will be picking up Thanksgiving meal. We do not have the capacity to store meals, and **Food Bags will not be held after 4:00 p.m.** Thank you for understanding!

Questions? Contact Kristen Chapman at 860-464-3222 or [mayoral.asst@ledyardct.org](mailto:mayoral.asst@ledyardct.org)

#### **RELEASE OF CONFIDENTIALITY:**

*I/We understand and agree that the Thanksgiving Program is possible through community members time and donations. I/We, hereby release the Town of Ledyard, its' agents, and volunteers from all liability regarding my participation in the Thanksgiving Program.*

\_\_\_\_\_  
Head of Household/Applicant's Signature

\_\_\_\_\_  
Date

Forms can be mailed Attn: Social Services, Town Hall, 741 Colonel Ledyard Hwy, Ledyard CT 06339; emailed to [mayoral.asst@ledyardct.org](mailto:mayoral.asst@ledyardct.org); or dropped off at Social Services located in the Mayor's Office.



**Ledyard Social Services**  
**2025 Holiday Meal Registration Form**

LSS # \_\_\_\_\_

**Please Return your Registration form by: Thursday, November 13, 2025**

**Holiday Fixings Basket Pick Up**

**Tuesday, December 16, 2025**

**1:00 p.m. – 4:00 p.m.**

**Gales Ferry Fire Company**

**1772 Route 12, Gales Ferry, CT 06335**

**\*Please mark this date on your calendars! Holiday meals will not be held after 4:00 p.m.**

**Contact Information:**

**Name:** \_\_\_\_\_

**Household Size:** \_\_\_\_\_

Head of Household

**Phone:** \_\_\_\_\_

Home

Cell

Work

**Email:** \_\_\_\_\_

A grocery store gift card will be provided for a holiday turkey or protein of choice. **Please return your registration form by Thursday, November 13, 2024.**

If you cannot pick-up your Holiday meal, please plan to have someone pick up for you. Please let Social Services know the name of the person that will be picking up your Holiday meal. We do not have the capacity to store meals, and **Food Bags will not be held after 4:00 p.m.** Thank you for understanding!

Questions? Contact Kristen Chapman at 860-464-3222 or [mayoral.asst@ledyardct.org](mailto:mayoral.asst@ledyardct.org)

**RELEASE OF CONFIDENTIALITY:**

*I/We understand and agree that the Holiday Programs are possible through community members time and donations. I/We, hereby release the Town of Ledyard, its' agents, and volunteers from all liability regarding my participation in the Holiday Program.*

\_\_\_\_\_  
Head of Household/Applicant's Signature

\_\_\_\_\_  
Date

Forms can be mailed Attn: Social Services, Town Hall, 741 Colonel Ledyard Hwy, Ledyard CT 06339; emailed to [mayoral.asst@ledyardct.org](mailto:mayoral.asst@ledyardct.org); or dropped off at Social Services located in the Mayor's Office.



**Ledyard Social Services**  
**2025 Adopt-A-Family Registration Form**

LSS # \_\_\_\_\_

**Please Return your Adopt-A-Family form by: Thursday, November 13, 2025**

\*Forms must be returned by the deadline to qualify and be matched with a Donor. Thank You!

**Adopt-A-Family - Gift Pick Up**

**Tuesday, December 16, 2025**

**1:00 p.m. – 4:00 p.m.**

**Gales Ferry Fire Company**

**1772 Route 12, Gales Ferry, CT 06335**

**\*Please mark this date on your calendars!**

**Contact Information:**

**Name:** \_\_\_\_\_

Head of Household

**Phone:** \_\_\_\_\_

Home

Cell

Work

**Email:** \_\_\_\_\_

If you cannot pick-up your Adopt-a-Family gifts, please plan to have someone pick them up for you. Please let Social Services know the name of the person that will be picking them up. We do not have the capacity to store gifts, and **gifts will not be held after 4:00pm**. Thank you for understanding! **Please return your form by Thursday, November 13, 2025.**

Questions? Contact Kristen Chapman at 860-464-3222 or [mayoral.asst@ledyardct.org](mailto:mayoral.asst@ledyardct.org)

**RELEASE OF CONFIDENTIALITY:**

*I/We understand and agree that the Holiday Programs are possible through community member's time and donations. I/ We hereby release the Town of Ledyard, its' agents and volunteers from all liability regarding my participation in the Holiday Programs, as members of the community will be assisting with the Adopt-a-Family Program.*

\_\_\_\_\_  
Head of Household/Applicant's Signature

\_\_\_\_\_  
Date

Forms can be mailed Attn: Social Services, Town Hall, 741 Colonel Ledyard Hwy, Ledyard CT 06339; emailed to [mayoral.asst@ledyardct.org](mailto:mayoral.asst@ledyardct.org); or dropped off at Social Services located in the Mayor's Office.

Family # \_\_\_\_\_

Adopted by \_\_\_\_\_

## Holiday Wish List

### Child Information:

Please provide the following information for **EACH CHILD under the age of 18**. Please **DO NOT INCLUDE NAMES**. Each wish should have a value of no more than \$25.00. We cannot guarantee that a child will receive both wishes. You will also have an opportunity to shop for additional gifts for each child during pickup on Tuesday, December 16<sup>th</sup> from 1:00pm to 4:00 p.m.

Age: \_\_\_\_\_ M/F

Clothing Sizes:

Pant: \_\_\_\_\_ Shirt: \_\_\_\_\_

Favorite Color: \_\_\_\_\_

Interests: \_\_\_\_\_  
\_\_\_\_\_

Wish #1: \_\_\_\_\_

Wish #2: \_\_\_\_\_

Age: \_\_\_\_\_ M/F

Clothing Sizes:

Pant: \_\_\_\_\_ Shirt: \_\_\_\_\_

Favorite Color: \_\_\_\_\_

Interests: \_\_\_\_\_  
\_\_\_\_\_

Wish #1: \_\_\_\_\_

Wish #2: \_\_\_\_\_

Age: \_\_\_\_\_ M/F

Clothing Sizes:

Pant: \_\_\_\_\_ Shirt: \_\_\_\_\_

Favorite Color: \_\_\_\_\_

Interests: \_\_\_\_\_  
\_\_\_\_\_

Wish #1: \_\_\_\_\_

Wish #2: \_\_\_\_\_

Age: \_\_\_\_\_ M/F

Clothing Sizes:

Pant: \_\_\_\_\_ Shirt: \_\_\_\_\_

Favorite Color: \_\_\_\_\_

Interests: \_\_\_\_\_  
\_\_\_\_\_

Wish #1: \_\_\_\_\_

Wish #2: \_\_\_\_\_



## HOLIDAY PET GIFT BAGS

**ID#**

We at Ledyard C.H.A.I.N. are preparing pet gift bags for the pets in our community whose owners need a little extra help during the holiday season. These gift bags will include food and treats according to what you have specified below.

***Note: This is a one-time distribution. If you are unable to attend this event, please make us aware when you call so other arrangements can be made.***

**Requirements to Sign Up:** You must reside in Ledyard or Gales Ferry and be registered with the Town of Ledyard Social Services Department.

**Deadline To Submit Info: November 21, 2025**

**Info Needed:**

1. Type of pet (Dog, Cat, Rabbit, Etc.)
2. Size of pet: XS/Small, Med/Large, or XL (Only needed if it is a dog)
3. How many of each type of pet?
4. Do they eat dry, canned, or both? (Only needed if it is a dog or cat)

**How to Submit Info: By Phone:** 860-287-3504

When you call you will be given a **LEDYARD C.H.A.I.N. ID#**. Please write this number in the space provided at the top of the page.

**Date/Time/Place Distributed:** Distribution will be in the Gales Ferry Fire Department Hall on November 25, 2025 from 1-4pm. When inside look for our table with the Ledyard C.H.A.I.N. banner.

**Pickup of Pet Gift Bags:** To pick up your pet gift bag you will need the ID# you were assigned when you called in your request. **IF YOU ARRIVE AT THE DISTRIBUTION WITHOUT YOUR ID# YOU WILL NOT RECEIVE A PET GIFT BAG. SAVE THIS FORM SO YOU WILL HAVE YOUR NUMBER!**

If you do not pick up your bag, you will have 24 hours to call us to arrange a time to pick it up.

**Restrictions:** Limit **4** pets per family. We are dependent on the donations we receive. For this reason, we cannot take requests for preferred brands. If your pet has an allergy, for example it cannot eat anything chicken, let us know and we will pick another flavor.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-1805

**Agenda Date:** 1/20/2026

**Agenda #:** 3.

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## AGENDA REQUEST GENERAL DISCUSSION ITEM

**Subject:**

Any Old Business proper to come before the Board.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0090

**Agenda Date:** 1/20/2026

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Ledyard Congregational Church Pancake Breakfast Fundraiser - April 4, 2026

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

**Ledyard Congregational Church United Church of Christ**  
**Pancake Breakfast**  
**Application and Information Form**

The Ledyard Congregational Church allows non-profit organizations to become the sponsoring organization at one of our monthly Pancake Breakfasts. In order to apply for consideration, please fill out this form and return it by email to: [chrisandmeri@gmavt.net](mailto:chrisandmeri@gmavt.net). You may also return it to the church if that is more convenient. Please note, organizations must assist with set-up, serving food, cleaning tables, and clean-up. Your application once received will be reviewed. We will contact you with our decision and requests for more information if needed. Thank you.

Name of Organization: \_\_\_\_\_

Contact Person - Name, Phone and E-mail: \_\_\_\_\_

Parent Organization (if any): \_\_\_\_\_

501C3: Yes No (If yes, a copy is required)

Other sources of income for your organization (fundraising, solicit donations, etc.) Please list all that apply: \_\_\_\_\_

\_\_\_\_\_

List of services your organization provides: \_\_\_\_\_

\_\_\_\_\_

Geographic area served: \_\_\_\_\_

Please describe ways in which profits from the breakfast will be used: \_\_\_\_\_

\_\_\_\_\_

Does your organization carry liability insurance? Yes No If yes, proof of insurance is needed.

Month Requested (~~cannot be guaranteed~~): We are holding April 4, 2026.

**Notes:**

- We encourage you to advertise your event. If information is submitted to Meredith Schuft ([chrisandmeri@gmavt.net](mailto:chrisandmeri@gmavt.net)) by the 15<sup>th</sup> of the month prior to your breakfast, we will include it in our Chatter newsletter. We will also include it in the weekly email blast sent out by the office and post it on Facebook. Please contact Meredith as soon as possible if you would like us to design a poster for your breakfast. Generic sandwich boards advertising the breakfast will be placed at each of the driveway entrances of the church a week prior to the event.
- We strongly suggest you come with information to share about your organization. A table will be provided for you to set up a display.
- The sale of any merchandise MUST be approved prior to the event.
- No raffles are allowed.
- Proceeds (donations) are counted in the presence of the representative of the organization at the end of the breakfast and then deposited into the church's bank account. After a fee of \$2.00 per meal served is deducted, a check with the balance will be sent to your organization within 6-8 weeks.
- For more information or with questions contact:

Meredith Schuft 802-363-3808 [chrisandmeri@gmavt.net](mailto:chrisandmeri@gmavt.net)

Jill Thorne 860-912-0924 [gbthorne@sbglobal.net](mailto:gbthorne@sbglobal.net)

Dolly Hayes 860-514-9303 [darlington.hayes@comcast.net](mailto:darlington.hayes@comcast.net)

10/23/2025



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-1804

**Agenda Date:** 1/20/2026

**Agenda #:** 2.

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## AGENDA REQUEST GENERAL DISCUSSION ITEM

**Subject:**

Any New Business proper to come before the Board.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)