



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Town Council ~ AGENDA ~

Regular Meeting

Wednesday, December 13, 2023

7:00 PM

Town Hall Council Chambers

In-Person: Council Chambers Town Hall Annex

Remote: Information noted below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/85845565056?pwd=HBW1wACvvuCbguUPE6t7kV85xc6kvA.1>

Audio Only: Telephone: +1 646 558 8656; Meeting ID: 858 4556 5056; Passcode: 336618

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PRESENTATIONS
- V. RESIDENT & PROPERTY OWNERS (COMMENTS LIMITED TO THREE (3) MINUTES)
- VI. COMMITTEE COMMISSION AND BOARD REPORTS
- VII. COMMENTS OF TOWN COUNCILORS
- VIII. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the following:

- Town Council Regular Meeting Minutes of November 8, 2023
- Town Council Organizational Minutes of December 4, 2023

Attachments: [TC-MIN-2023-11-08.pdf](#)
[TC-MIN-2023-12-04-ORGANIZATIONAL.pdf](#)

- IX. COMMUNICATIONS

Communications List - December 13, 2023

Attachments: [C-LIST-2023-12-13.pdf](#)[Job Description-Youth Services-Parkinson-comments-2023-11-08.pdf](#)[Opioid Narcan Emergency Box-Ledyard Prevention](#)[Coalition-Sacconeemail-2023-11-15.pdf](#)[Resignation- j Baudro-Planning & Zoning Commission
email-2023-11-15.pdf](#)[Resignation- L Hary-Farmers Market Cmtemail-2023-11-15.pdf](#)[Resignation- P Hary-Farmers Market Cmtemail-2023-11-15.pdf](#)[Appoint Ltr- Murphy- Zoning Board of Appeals-2023-11-30.pdf](#)[Appoint Ltr- Proctor Zoning Board of Appeals-2023-11-30.pdf](#)[Appoint Ltr-Nogacek-Ledge Light Health District-2023-11-30.pdf](#)[Appoint Ltr-Rodolico- Zoning Board of Appeals-2023-11-30.pdf](#)[Diaz email-2-23-11-30- Brading Workshop-Black History Month
Suggestion.pdf](#)[Resignatio- Economic Development Commission \(EDC \)](#)[Buhle-email-2023-11-30.pdf](#)[Resignation - Conservation Commission Buhle-email-2023-11-30.pdf](#)[Resignation-St. Vil - Inland Wetland & Water Courses email
-2023-12-04.pdf](#)[Resignation-St. Vil - Plannin & Zoning email -2023-12-04.pdf](#)[DTC Statement-Hellekson email.-2023-12-11pdf.pdf](#)[ACTION LTR-TOWN COUNCIL MTG-2023-11-08.pdf](#)[APPOINT LTR-J-BAUDRO-PLANNING &
ZONING-2023-11-09.pdf](#)[APPOINT LTR-MIELLO-PLANNING & ZONING-2023-11-09.pdf](#)[Tranisiton Items-Finance Cmt to 27th Town Council Memo-2023-
-11-08.pdf](#)[ACTOIN LTR-TOWN COUNCIL -ORGANIZATIONAL
MTG-2023-12-05.pdf](#)[Agriculture Commission - Liaison-Dombrowski-2023-12-05.pdf](#)[Appoint Ltr-Town Council Adminstratiave](#)[Assistant-Maher-2023-12-05.pdf](#)[Appoint Ltr-Treasurer-2023-12-05.pdf](#)[Beautification Committee- Liaison-Ryan-2023-12-05.pdf](#)[Board of Education - Liaison-Garcia-Irizarry-2023-12-05.pdf](#)[Conservation Commission - Liaison-Paul-2023-12-05.pdf](#)[Economic Development Commission- Liaison-Buhle-2023-12-05.pdf](#)[Farmers Market Committee- Liaison-Rodriguez-2023-12-05.pdf](#)[Gales Ferry Fire Department- Liaison-Saccone-2023-12-05.pdf](#)[Historic District Commission- Liaison-Paul-2023-12-05.pdf](#)[Housing Authority - Liaison-Paul-2023-12-05.pdf](#)[Inland Wetlands Water Courses \(IWWC \) Commission- Liaison-St.
Vil-2023-12-05.pdf](#)[Ledyard Center Fire Department- Liaison-Sacconel-2023-12-05.pdf](#)[Library Commission - Liaison-Garcia-Irizarry-2023-12-05.pdf](#)

[Parks Recreation & Senior Citizens Commission- Liaison-Paul-2023-12-05.pdf](#)
[Permanent Municipal Building Committee \(PMBC \) - Liaison-Buhle-2023-12-05.pdf](#)
[Planning & Zoning Commission- Liaison-St. Vil-2023-12-05.pdf](#)
[Planning & Zoning Commission-Move Request Alternate Member Cobb to Regular Member-email-2023-12-05.pdf](#)
[Public Safety Commission- Liaison-Saccone-2023-12-05.pdf](#)
[Request Board of Education Members for Permanent Municipal Building Cmt \(PMBC \)- LTTC email 2023-12-05.pdf](#)
[Retirement Board- Liaison-Rodriguez-2023-12-05.pdf](#)
[Sewers in Ledyard-Holdridge-Juber- email-2023-12-04.pdf](#)
[Water Pollution Control Authority- Liaison-Dombrowski-2023-12-05.pdf](#)
[Youth & Social Services Board- Liaison-Brunelle-2023-12-05.pdf](#)
[Zoning Board Appeals- Liaison-Brunelle-2023-12-05.pdf](#)
[BUDGET PRELIMINARY SCHEDULE-FY2024-2025-MAYOR-BOARD OF EDUCATION-MEMO-2023-12-07.pdf](#)
[BUDGET WORK SESSIONS PRELIMINARY SCHEDULE-FY2024-2025-DEPARTMENT HEADS-MEMO-2023-12-07.pdf](#)

X. REFERALS

XI. COUNCIL SUB COMMITTEE, LIAISON REPORTS

1. Administration Committee
2. Community Relations Committee
3. Finance Committee
4. Land Use/Planning/Public Works Committee

5. Liaison Reports

XII. REPORT OF THE MAYOR:

XIII. OLD BUSINESS

XIV. NEW BUSINESS

Finance Committee

1. MOTION to appropriate \$12,707.59 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment- State Grant).

In addition, authorize the expenditure of up to \$12,707.59 for the purchase of various equipment (Computers, SMART Board, etc.) for the Emergency Operations Center.

Attachments: [Communication from DEMHS - allocation EOC - Equipment Quotes](#)

2. MOTION to authorize a bid waiver for Gerber Construction Inc. for Bid No. L071-0001 (Ledyard High School Multi-Use Pathway and Sidewalk Extension) due to lack of three bids, in accordance with Ordinance #200-001 (rev 1) "An Ordinance for Purchasing".

Attachments: [Bid Sheet #L071-0001 Ledyard High School Multi-Use Pathway and Sidewalk Ext.pdf](#)
[L071-0001-Letter to Award Ledyard Multi-Use Pathway Project.pdf](#)
[LOTICIP Grant bid results- Ledyard CT 11-20-23.pdf](#)

3. MOTION to extend the standing bid waiver for Police Vehicles to the purchase of general pool vehicles for the Town's fleet for various Departmental needs.

Attachments: [FY24 Standing Bid Waiver List.docx](#)

4. MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$4,650 as follows:
\$4,650 to the Public Works Heavy Equipment CNR Account #21040101-57311.
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5. MOTION to approve a Letter of Directive to the Mayor and Board of Education for the preparation of the Fiscal Year 2024/202 Budget, as contained in the draft dated November 8, 2023.

Attachments: [Budget letter of directive FY 24-25-draft-2023-11-08.docx](#)
[BUDGET PROCESS-CHARTER for 2024-2025-2023-11-14-.doc](#)

6. MOTION to approve the Town Council Department Fiscal Year 2024/2025 Budget in the amount of \$191,356.

Attachments: [Town Council Dept Budget-FY-24-25-Draft-2023-11-16.xlsx](#)
[001-2023-FEB-22- RES DEPT HEAD ADMINISTRATORS BENEFITS.pdf](#)

7. MOTION to approve the Town Council Department Fiscal Year 2024/2025 Capital Improvement Budget in the total amount of \$1,500.

Attachments: [TC-CIP FY 24-25-2023-11-16.docx](#)

General Business

8. MOTION to cancel the Town Council Regular Meeting of December 27, 2023 for the Holidays.

XV. ADJOURNMENT

DISCLAIMER:

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.