



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Town Council ~ AGENDA ~

Regular Meeting

Wednesday, December 13, 2023

7:00 PM

Town Hall Council Chambers

In-Person: Council Chambers Town Hall Annex

Remote: Information noted below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/85845565056?pwd=HBW1wACvvuCbguUPE6t7kV85xc6kvA.1>

Audio Only: Telephone: +1 646 558 8656; Meeting ID: 858 4556 5056; Passcode: 336618

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PRESENTATIONS
- V. RESIDENT & PROPERTY OWNERS (COMMENTS LIMITED TO THREE (3) MINUTES)
- VI. COMMITTEE COMMISSION AND BOARD REPORTS
- VII. COMMENTS OF TOWN COUNCILORS
- VIII. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the following:

- Town Council Regular Meeting Minutes of November 8, 2023
- Town Council Organizational Minutes of December 4, 2023

Attachments: [TC-MIN-2023-11-08.pdf](#)
[TC-MIN-2023-12-04-ORGANIZATIONAL.pdf](#)

- IX. COMMUNICATIONS

Communications List - December 13, 2023

Attachments: [C-LIST-2023-12-13.pdf](#)[Job Description-Youth Services-Parkinson-comments-2023-11-08.pdf](#)[Opioid Narcan Emergency Box-Ledyard Prevention](#)[Coalition-Sacconeemail-2023-11-15.pdf](#)[Resignation- j Baudro-Planning & Zoning Commission
email-2023-11-15.pdf](#)[Resignation- L Hary-Farmers Market Cmtemail-2023-11-15.pdf](#)[Resignation- P Hary-Farmers Market Cmtemail-2023-11-15.pdf](#)[Appoint Ltr- Murphy- Zoning Board of Appeals-2023-11-30.pdf](#)[Appoint Ltr- Proctor Zoning Board of Appeals-2023-11-30.pdf](#)[Appoint Ltr-Nogacek-Ledge Light Health District-2023-11-30.pdf](#)[Appoint Ltr-Rodolico- Zoning Board of Appeals-2023-11-30.pdf](#)[Diaz email-2-23-11-30- Brading Workshop-Black History Month
Suggestion.pdf](#)[Resignatio- Economic Development Commission \(EDC \)](#)[Buhle-email-2023-11-30.pdf](#)[Resignation - Conservation Commission Buhle-email-2023-11-30.pdf](#)[Resignation-St. Vil - Inland Wetland & Water Courses email
-2023-12-04.pdf](#)[Resignation-St. Vil - Plannin & Zoning email -2023-12-04.pdf](#)[DTC Statement-Hellekson email.-2023-12-11pdf.pdf](#)[ACTION LTR-TOWN COUNCIL MTG-2023-11-08.pdf](#)[APPOINT LTR-J-BAUDRO-PLANNING &
ZONING-2023-11-09.pdf](#)[APPOINT LTR-MIELLO-PLANNING & ZONING-2023-11-09.pdf](#)[Tranisiton Items-Finance Cmt to 27th Town Council Memo-2023-
-11-08.pdf](#)[ACTOIN LTR-TOWN COUNCIL -ORGANIZATIONAL
MTG-2023-12-05.pdf](#)[Agriculture Commission - Liaison-Dombrowski-2023-12-05.pdf](#)[Appoint Ltr-Town Council Adminstratiave](#)[Assistant-Maher-2023-12-05.pdf](#)[Appoint Ltr-Treasurer-2023-12-05.pdf](#)[Beautification Committee- Liaison-Ryan-2023-12-05.pdf](#)[Board of Education - Liaison-Garcia-Irizarry-2023-12-05.pdf](#)[Conservation Commission - Liaison-Paul-2023-12-05.pdf](#)[Economic Development Commission- Liaison-Buhle-2023-12-05.pdf](#)[Farmers Market Committee- Liaison-Rodriguez-2023-12-05.pdf](#)[Gales Ferry Fire Department- Liaison-Saccone-2023-12-05.pdf](#)[Historic District Commission- Liaison-Paul-2023-12-05.pdf](#)[Housing Authority - Liaison-Paul-2023-12-05.pdf](#)[Inland Wetlands Water Courses \(IWWC \) Commission- Liaison-St.
Vil-2023-12-05.pdf](#)[Ledyard Center Fire Department- Liaison-Sacconel-2023-12-05.pdf](#)[Library Commission - Liaison-Garcia-Irizarry-2023-12-05.pdf](#)

[Parks Recreation & Senior Citizens Commission- Liaison-Paul-2023-12-05.pdf](#)
[Permanent Municipal Building Committee \(PMBC \) - Liaison-Buhle-2023-12-05.pdf](#)
[Planning & Zoning Commission- Liaison-St. Vil-2023-12-05.pdf](#)
[Planning & Zoning Commission-Move Request Alternate Member Cobb to Regular Member-email-2023-12-05.pdf](#)
[Public Safety Commission- Liaison-Saccone-2023-12-05.pdf](#)
[Request Board of Education Members for Permanent Municipal Building Cmt \(PMBC \)- LTTC email 2023-12-05.pdf](#)
[Retirement Board- Liaison-Rodriguez-2023-12-05.pdf](#)
[Sewers in Ledyard-Holdridge-Juber- email-2023-12-04.pdf](#)
[Water Pollution Control Authority- Liaison-Dombrowski-2023-12-05.pdf](#)
[Youth & Social Services Board- Liaison-Brunelle-2023-12-05.pdf](#)
[Zoning Board Appeals- Liaison-Brunelle-2023-12-05.pdf](#)
[BUDGET PRELIMINARY SCHEDULE-FY2024-2025-MAYOR-BOARD OF EDUCATION-MEMO-2023-12-07.pdf](#)
[BUDGET WORK SESSIONS PRELIMINARY SCHEDULE-FY2024-2025-DEPARTMENT HEADS-MEMO-2023-12-07.pdf](#)

X. REFERALS

XI. COUNCIL SUB COMMITTEE, LIAISON REPORTS

1. Administration Committee
2. Community Relations Committee
3. Finance Committee
4. Land Use/Planning/Public Works Committee

5. Liaison Reports

XII.REPORT OF THE MAYOR:

XIII. OLD BUSINESS

XIV. NEW BUSINESS

Finance Committee

1. MOTION to appropriate \$12,707.59 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment- State Grant).

In addition, authorize the expenditure of up to \$12,707.59 for the purchase of various equipment (Computers, SMART Board, etc.) for the Emergency Operations Center.

Attachments: [Communication from DEMHS - allocation EOC - Equipment Quotes](#)

2. MOTION to authorize a bid waiver for Gerber Construction Inc. for Bid No. L071-0001 (Ledyard High School Multi-Use Pathway and Sidewalk Extension) due to lack of three bids, in accordance with Ordinance #200-001 (rev 1) "An Ordinance for Purchasing".

Attachments: [Bid Sheet #L071-0001 Ledyard High School Multi-Use Pathway and Sidewalk Ext.pdf](#)
[L071-0001-Letter to Award Ledyard Multi-Use Pathway Project.pdf](#)
[LOTICIP Grant bid results- Ledyard CT 11-20-23.pdf](#)

3. MOTION to extend the standing bid waiver for Police Vehicles to the purchase of general pool vehicles for the Town's fleet for various Departmental needs.

Attachments: [FY24 Standing Bid Waiver List.docx](#)

4. MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$4,650 as follows:
\$4,650 to the Public Works Heavy Equipment CNR Account #21040101-57311.
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5. MOTION to approve a Letter of Directive to the Mayor and Board of Education for the preparation of the Fiscal Year 2024/202 Budget, as contained in the draft dated November 8, 2023.

Attachments: [Budget letter of directive FY 24-25-draft-2023-11-08.docx](#)
[BUDGET PROCESS-CHARTER for 2024-2025-2023-11-14-.doc](#)

6. MOTION to approve the Town Council Department Fiscal Year 2024/2025 Budget in the amount of \$191,356.

Attachments: [Town Council Dept Budget-FY-24-25-Draft-2023-11-16.xlsx](#)
[001-2023-FEB-22- RES DEPT HEAD ADMINISTRATORS BENEFITS.pdf](#)

7. MOTION to approve the Town Council Department Fiscal Year 2024/2025 Capital Improvement Budget in the total amount of \$1,500.

Attachments: [TC-CIP FY 24-25-2023-11-16.docx](#)

General Business

8. MOTION to cancel the Town Council Regular Meeting of December 27, 2023 for the Holidays.

XV. ADJOURNMENT

DISCLAIMER:

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2321

Agenda Date: 12/27/2023

Agenda #:

MINUTES

Minutes:

MOTION to approve the following:

- Town Council Regular Meeting Minutes of November 8, 2023
- Town Council Organizational Minutes of December 4, 2023



TOWN OF LEDYARD

CONNECTICUT
TOWN COUNCIL

Chairman Kevin J. Dombrowski

MINUTES
LEDARD TOWN COUNCIL – REGULAR MEETING
WEDNESDAY, NOVEMBER 8, 2023; 7:00 PM
HYBRID FORMAT
VIDEO CONFERENCE VIA ZOOM

- I. CALL TO ORDER – Chairman Dombrowski called the meeting to order at 7:00 p.m. at the Council Chambers, Town Hall Annex Building.

Chairman Dombrowski welcomed all to the Hybrid Meeting. He stated for the members of the Town Council and the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL –

Attendee Name	Title	Status	Location
Kevin Dombrowski	Town Councilor	Present	In-Person
Andra Ingalls	Town Councilor	Present	In-Person
Whit Irwin	Town Councilor	Present	In-Person
John Marshall	Town Councilor	Present	In-Person
Mary McGrattan	Town Councilor	Present	In-Person
Gary Paul	Town Councilor	Present	In-Person
S. Naomi Rodriguez	Town Councilor	Present	In-Person
Timothy Ryan	Town Councilor	Present	In-Person
William Saums	Town Councilor	Present	In-Person

- IV. INFORMATIONAL ITEMS/PRESENTATIONS

Chairman Dombrowski stated after decades of community service three members of the Town Council chose not to seek reelection, noting that he along with Mayor Fred Allyn, III, and State Senator Cathy Osten would like to take this opportunity to recognize their dedication and contributions to the Ledyard.

Chairman Dombrowski presented Councilor Mary K. McGrattan with the following Proclamation:



Be it known that the
Town of Ledyard
Recognizes

A Lifetime of Community Service

MARY K. MCGRATTAN

For her more than Forty-five years of dedication to the Town of Ledyard

In serving as a volunteer on numerous Town Committees and Civic Organizations in her community, as a Member of the Ledyard Town Council for over two-decades; as Mayor serving two terms from 1983 – 1991; and in serving five terms as State Representative for the Forty-second District from 1991- 2001.

Ms. McGrattan as a wife, mother, and registered nurse also made time to serve her community; all while raising nine children together with her Husband Bob. She had a background in Faith Community Nursing and was a recipient of the Nightingale Award for her excellence in Nursing; and also served her community as a Certified Medicare Counselor.

During her time on the Town Council Ms. McGrattan served on the Administration Committee and Community Services Committee. Her attention to detail made her an excellent administrator in overseeing the drafting of Ordinances, Resolutions, Job Descriptions, Town Policies, and Procedures. She was progressive and instrumental in selecting the town's first cloud-based Meeting Portal in 2008, providing live stream video and on-line public access to the town's meeting agendas and minutes, ensuring residents had the opportunity to be an active participant in their local government.

Ms. McGrattan advocated for the for Ledyard's Youth, Elderly, Public Health, Safety, Nursing Services, Environment, and preserving its History serving as the Town Council Liaison to the Conservation Commission, Historic District Commission, Ledyard Housing Authority, Library Commission, Nursing Board, Senior Citizens Commission, the Youth and Social Services Board, as well as the Safe Teens Coalition. In addition, Ms. McGrattan baked every week to bring homemade goods for patrons of the Linda C. Davis Food Pantry.

Ms. McGrattan viewed Public Health, Safety, and Education as being essential to a viable and healthy community. She was a proponent of providing reliable potable water to Ledyard residents, supporting the many water projects that now serve 1,200 households. In addition, she worked responsibly at the State Level to see that Ledyard received Grant Funding significantly reducing the costs of major construction projects for the town's taxpayers, which included the construction of a new Gales Ferry Elementary School in 1999; the expansion of the Vo-Ag Wing in 2000; High School Critical Needs Improvements in 2001; the construction of the Emergency Services Building on Fairway Drive in 2002; and the construction of the Police Facility in 2013 to house the Town's Independent Police Department, which included improvements to the Town Hall Complex; the 2015 School Improvement/Consolidation Projects (Middle School and Gallup Hill School) providing up-to-date facilities addressing security and technology improvements.

Ms. McGrattan was a proponent of the Ledyard Volunteer Ambulance Service(LVES) that was established to ensure faster ambulance response for residents in need of emergency medical care, the acquisition of land in 1989 for the construction of the Kings Corner Manor Senior Citizens Housing Facility that was completed in 1991, the construction of the Administrative Office for the Board of education and the Parks and Recreation Department on Blonders Boulevard in 1989; she encouraged the town to join the Regional Ledge Light Health District; and she worked to see that Ledyard's Families and Youth had access to affordable counseling services and mental health support.

Most Importantly, Ms. McGrattan worked tirelessly with local, state, and federal officials on Indian issues setting precedence for our nation. She aimed to see that Ledyard received its fair share of local taxes and formula-based funding from sources such as the Pequot Fund.

Those of Us Who Witnessed her quiet, but steadfast approach will attest that **Mary K. McGrattan** has been motivated by the highest ideals of public service. The citizens of Ledyard have benefited and will remain grateful for her tireless years of service, commitment, integrity and perseverance during a period of growth and change; and are fortunate to have been and will continue to be served by her forethought and leadership qualities.

We Also Thank her husband Bob for graciously sharing Mary with all of us... for all these years!

Given this Eighth day of November, in the year 2023 at Ledyard, Connecticut.

Fred B. Allyn, III, Mayor

Kevin J. Dombrowski, Chairman
Ledyard Town Council

Senator Cathy Osten presented Councilor McGrattan with the following State of Connecticut General Assembly Citation that was introduced by herself, Representative Kevin Ryan, Representative Greg Howard and Representative Brian Leneau:

Be It Hereby Known to All: That the Connecticut General Assembly offers its sincerest congratulations to Mary McGrattan in recognition of your dedication service to the Town of Ledyard.

Your work on the Ledyard Town Council showed your deep commitment to public service and your drive to improve your community for all.

We thank you for all your hard work and we extend our Congratulations and Wish you the Best of Luck in the Future.

The entire membership extends its very best wished on this memorable occasion and expresses the hope for continued success.

Given this eight day of November , 2023 at the State Capitol in Hartford, Connecticut.

Martin Looney
Senate President

Speaker of the House
Mark Ritter

Secretary of the State
Stephanie Thomas

Mayor Fred Allyn, III presented Councilor Saums with the following Town of Proclamation:



Be it known that the
Town of Ledyard

Recognizes

WILLIAM D. SAUMS

For his more than twenty years of dedication to the Town of Ledyard

Ms. Saums was elected to the Town Council in 2007 where he continued to be elected by his neighbors serving eight consecutive terms.

During his time on the Town Council Mr. Saums served on the Finance Committee; and as the Chairman of the Finance Committee from 2015 to 2023. As a graduate of Cornell University with an MBA from Northeastern along with his business background Mr. Saums was an asset to the Finance Committee in budget preparations, where he worked as a conscientious steward of municipal funds in making fiscally responsible decisions for the betterment and welfare of his community; in representing the Town Council during bargaining negotiation with town employee unions; and in the assignment of projects and oversight for the use of \$4,327,000 Federal American Rescue Act Funding (ARPA) that Ledyard received to help aid public health and stimulate the economy after the COVID-19 Pandemic.

Mr. Saums also served on the Town Council's Land Use Planning & Public Works Committee, Information Technology Committee, Administration Committee, and Community Relations Committee where his background, knowledge, and experience from his time working at AT&T; and as the founder and president of Centech Solutions, a management consulting service to Fortune 100 companies worldwide, made him an invaluable contributor. His calm, pragmatic demeanor allowed him to mitigate challenging situations and find amiable resolutions.

Mr. Saums was an advocate and friend to Ledyard's emergency volunteer organizations and staff supporting the town's transition from the Resident State Trooper Program to creating an Independent Police Department; and in 2013 the construction of a new Police Headquarters Facility adjacent to the Town Hall on Colonel Ledyard Highway. During this time, he worked closely with the town's first responders to ensure they received the funding necessary to purchase essential radio and communication tools to migrate to the State's Emergency 911 System, enabling Ledyard to communicate with neighboring towns; as well as purchase critical equipment not only to rescue and save the lives and homes our residents; but to also protect the volunteers and staff who un-selflessly take risks every day responding to a variety of emergency calls.

Mr. Saums had a passion to preserve open space and maintain the rural character of his community; while encouraging responsible development serving on the Economic Development Commission and the Ledyard Town Center Committee, where he was instrumental in seeking grant funding for the planning, development and implementation of the streetscape design in Ledyard Center we enjoy today, which called for creating a town center comprised of important town buildings such as the Town Hall, Police Facility, Library and Church, with stonewalls, sidewalks, streetlights, destination retail, and improvements to the Town Green.

As Liaison to the Water Pollution Control Authority Mr. Saums recognized the importance to provide potable water to Ledyard residents, supporting the many water projects that now serves 1,200 households in his community. In addition, Mr. Saums was strong proponent to extend the Ledyard Center Sewer Line to support responsible economic development; working to see that some of the American Rescue Plan Act Funding be set-aside to aid in the construction of the public sewer system.

Education and Community Involvement was in the fabric of Mrs. Saums's character, he believed in providing the educational tools to enable Ledyard's children to excel today and well into the future, ensuring they had safe and modern school facilities. He supported the many School Asbestos Abatement Projects, Critical Maintenance and System Upgrade Projects, and the 2015 School Improvement-Consolidation Projects (Middle School and Gallup Hill School) closing the Ledyard Center School in 2019; and redistricting the students to facilities that included security and technology improvements. He also mentored at-risk adolescent youth in Norwich from 1998 – 2005; and was a member of Ledyard Education Advancement Foundation.

Mr. Saums supported and was proud of the many talents Ledyard Public Schools helped its students discover, from their strong Academic Curriculums, Regional Ag-Science Program, variety of Athletic Programs, to their Drama Program, and especially loved their Music Program. Every year Mr. Saums would generously buy tickets for the entire Town Council to attend and enjoy the High School Holiday Chorus Concert.

Also as a member of the Ledyard Congregational Church Mr. Saums played a significant role in moving the Food Pantry from the lower level of the Town Hall to the Congregational Church, where it became so successful that it quickly outgrew its location and was later moved to its new home, formerly known as the Red Barn at the Lower Town Green, and today is known as the Linda C. Davis Food Pantry.

Most Importantly, Mr. Saums actively worked to foster a relationship with the Mashantucket Pequot Tribal Nation (MPTN); was an active participant in working with attorneys on Indian issues setting precedence for our nation; as Ledyard aimed to address matters affecting his community; to protect Ledyard's tax rolls; and to see that Ledyard received its fair share from formula-based sources such as the Pequot Fund.

Those of Us Who Witnessed these things will attest that **William D. Saums** is motivated by the highest ideals of public service. The citizens of Ledyard have indeed benefited and will remain grateful for his years of service, commitment, integrity and perseverance during a period of growth and change; and are fortunate to have been and continue to be served by his impeccable qualities of leadership.

Given this Eight day of November, in the year 2023 at Ledyard, Connecticut.

Fred B. Allyn, III, Mayor

Kevin J. Dombrowski, Chairman

Mayor Allyn stated that was an honor to call and have Mr. Saums a friend.

Senator Cathy Osten stated that all of the States Citations were similar, but that they wanted to recognize the accomplishments of each of the Town Councilors this evening.

Senator Osten presented Councilor Saums with the following State of Connecticut General Assembly Citation that was introduced by herself, Representative Kevin Ryan, Representative Greg Howard and Representative Brian Leneau:

Be It Hereby Known to All: *That the Connecticut General Assembly offers its sincerest congratulations to Willaim Saums in recognition of your dedication service to the Town of Ledyard.*

Your work on the Ledyard Town Council showed your deep commitment to public service and your drive to improve your community for all.

We thank you for all your hard work and we extend our Congratulations and Wish you the Best of Luck in the Future.

The entire membership extends its very best wished on this memorable occasion and expresses the hope for continued success.

Given this eight day of November , 2023 at the State Capitol in Hartford, Connecticut.

Martin Looney
Senate President

Speaker of the House
Mark Ritter

Secretary of the State
Stephanie Thomas

Chairman Dombrowski presented Councilor Ingalls with the following Proclamation:



Be it known that the
Town of Ledyard
Recognizes

ANDRA INGALLS

For her many years of dedication to the Town of Ledyard and in
Serving as a Member of the Ledyard Town Council from 2016 to 2023

Mrs. Ingalls began her service in Ledyard's town government in 2013 when she was asked to join the Social Services Board, where her more than twenty-five years of experience working with children and families made her keenly aware of the types of programs and services that could help benefit families in her community; and how to implement them.

In 2015 Mrs. Ingalls was elected to the Board of Education where her education in Family Studies and her experience and talents of homeschooling her four children helped to foster a school environment where Ledyard's children would excel in academics, social, and emotional development.

With a Masters of Public Administration Mrs. Ingalls was appointed to fill a vacancy on the Town Council in 2017; where she was later elected by her community for three consecutive terms.

During her time on the Town Council Mrs. Ingalls served on the Administration Committee and as the Committee’s Chairman from 2019- 2023. Her attention to detail made her an excellent administrator in overseeing the drafting of Ordinances, Resolutions, Job Descriptions, Town Policies, Procedures, and the appointment of nearly 200 volunteers, ensuring that Ledyard had the most qualified and talented residents serving on its twenty-three Committees, Commissions and Boards, all working to make their community a great place to live.

In Addition, Mrs. Ingalls served on the Finance Committee; and the Community Relations Committee. Her education and background made her a conscientious steward of municipal funds in making fiscally responsible decisions for her community; as she would weigh each financial decision on how it would impact Ledyard residents and their household budgets. She was fair, intuitive, practical, and continuously worked to understand and appreciate what Ledyard’s residents, its volunteers, and employees experienced in their daily lives, always having the best interest of her community at the forefront of each and every one of her decisions.

Mrs. Ingalls was an advocate and friend to Ledyard’s emergency volunteer organizations and staff. With her fellow Finance Committee Members Mrs. Ingalls visited the Fire Departments to learn about their equipment, apparatus, and the technology they used in performing their job. In her unpretentious way she volunteered to participate in a demonstration putting on the 50-pound Jaws of Life equipment to experience what the town’s first responders do for their community. She stated it was an eye-opening experience, noting that she left with a new level of respect for what the town’s firefighters do, noting that the experience gave her an appreciation for the physical and mental toughness that was required of the town’s volunteers and career firefighters, in addition to the reality that each rescue was its own puzzle.

Mrs. Ingalls served as the Town Council’s Liaison to the Board of Education supporting their commitment to develop a comprehensive strategic plan that would include parent, staff, student, and community involvement, and to work to understand their collective aspirations, establish priorities for funding, improve engagement with residents, and create performance goals, making sure no-student is ever left behind.

In addition, as the Town Council’s Liaison to the Beautification Committee Mrs. Ingalls was committed to ensuring that Ledyard was a welcoming community. With the Public Act No.21-58 “An Act Concerning Solid Waste Management” pertaining to the revenues that Ledyard would be receiving from Beverage Container Surcharges the State implemented, she was instrumental in working to develop a Program that would keep Ledyard’s roads clean and would also provide a financial benefit to the community’s non-profit organizations, by mobilizing groups to adopt roads to clean-up roadside trash and remove nip bottles containing alcoholic spirits that were littering Ledyard’s roads, getting into catch basins, and flowing into the Thames River.

Those of Us Who Witnessed these things will attest that ***Andra Ingalls*** is motivated by the highest ideals of public service. The citizens of Ledyard have benefited and will remain grateful for her years of service, commitment, integrity and forethought during a period of growth and change; and are fortunate to have been and to continue to be served by her sound qualities of leadership.

Given this Eight day of November, in the year 2023 at Ledyard, Connecticut.

Fred B. Allyn, III, Mayor

Kevin J. Dombrowski, Chairman
Ledyard Town Council

Senator Cathy Osten presented Councilor Ingalls the following Proclamation:

Senator Cathy Osten presented Councilor Ingalls with the following State of Connecticut General Assembly Citation that was introduced by herself, Representative Kevin Ryan, Representative Greg Howard and Representative Brian Leneau:

Be It Hereby Known to All: *That the Connecticut General Assembly offers its sincerest congratulations to Mary McGrattan in recognition of your dedication service to the Town of Ledyard.*

Your work on the Ledyard Town Council showed your deep commitment to public service and your drive to improve your community for all.

We thank you for all your hard work and we extend our Congratulations and Wish you the Best of Luck in the Future.

The entire membership extends its very best wished on this memorable occasion and expresses the hope for continued success.

Given this eight day of November , 2023 at the State Capitol in Hartford, Connecticut.

Martin Looney
Senate President

Speaker of the House
Mark Ritter

Secretary of the State
Stephanie Thomas

Councilor Rodriguez presented both Councilor McGrattan and Councilor Ingalls a bouquet of flowers from the Twenty-sixth Town Council as a small token of their appreciation of their dedication, work and contributions to the town.

The Town Council thanked Senator Cathy Osten for attending their meeting this evening.

V. RESIDENTS AND PROPERTY OWNERS

Mr. Mike Cherry, 5 whippoorwill Drive, Gales Ferry, stated that he would like to add to the many accolades that were stated this evening in thanking the three members of the Town Council who chose not to seek reelection this year. He stated the town would be losing a combined 70+ years of experience, noting that the Councilors who were stepping down have personally served their community for 10 years, 20 years and 45+ years. He went on to state that he remembered Councilor Ingalls' in trepidation when she was asked to serve on the Board of Education, noting that her educational background in Families Studies and her homeschooling experience would be invaluable. He continued to note that twenty years ago he served on the Economic Development Commission with Councilor Saums. He went on to note Councilor McGrattan's over forty plus years of dedication and community service, as Mayor, Town Councilor and State Representative. He concluded by stating that he looked at all of them as friends and neighbors, noting they would all be missed. He thanked them for their service.

Mr. Tony Saccone, 29 Richard Road, Gales Ferry, Councilor Elect, stated in response to someone who asked him why he wanted to be on the Town Council; that he said that he wanted to serve his community. However, he stated those who serve their community never get thanked. He stated people who show up at Town Council Meetings generally have a complaint, an argument, a problem, or they want something, etc. Therefore, he stated that he believed it would be appropriate to add on to Mr. Cherry's comments, noting that he was present this evening as a taxpayer, and as the Gales Ferry Fire Chief, to thank all of them for their support of the Emergency Services, and for building this community into all the things it has done. He stated Councilor McGrattan started her community work back in the stone age, and he noted how far they have come. He stated as a Taxpayer he wanted to thank them very much.

Mrs. Eleanor Murray, 16 Chapman Lane, Gales Ferry, stated that she wanted to say "Good Evening" and "Thank you" to the Twenty-sixth Town Council for their introduction to the Ledyard Municipal process. She stated that she believed that the measure of a community was how they treat their elders and their children, noting that so far that these were the issues in the community that she had dedicated her time to. She stated as many of them know that she has come to the Town Council to plead the case for what she has found here in Ledyard, and what she has tried to do so far. She stated that she particularly wanted to say, as Dorothy said the movie *The Wizard of Oz*; that she was going to particularly miss Mr. Saums and Mr. Marshall because they had good humor, they maintained professionalism, they did not get angry even though they may have disagreed with some of the things that she said. She stated that they were professional and kind; and that she would miss them. She went on to state not that many of them were not, but that these two gentleman were particularly noteworthy. She concluded by stating that she wanted to thank them for the work they did.

IV. COMMITTEE COMMISSION AND BOARD REPORTS – None.

VI. COMMENTS OF TOWN COUNCILORS

Councilor Paul stated that he remembered walking into the Town Council two years ago and seeing his name displayed where he was to be seated. He stated that his first thought was, *okay at least I'm on the end in case I need to bolt quick*. He stated that he was a brand-new Town Councilor, a little unorthodox, inexperienced, very overwhelmed, and questioned what the hell he was doing here. He stated he grew up in Ledyard, skipped school here, got in trouble here, and eventually moved back home here to Ledyard and that he put some of his kids through Ledyard's schools, so he knew that he had to stick it out, stating that besides he

could hear former Town Council Chairman Linda Davis from up there (heaven), stating that he had to. He stated that he already knew his fellow R's from his Party Affiliation, and that he knew Councilor Dombrowski and Councilor Ingalls were experienced vets that he could rely on for help, which they did. He stated what he really loved about Councilor Ingalls' leadership was her compassion and sincerity. He stated that she always seemed to ask questions that showed just how important this town was to her and she knew how to be soft spoken when needed but also stand up and speak out when something needed to be said. He stated that he would truly miss Councilor Ingalls' insight, her leadership, and her ability to connect with people. He stated that he was thankful for the time he was able to serve with her.

Councilor Paul continued by noting that he knew Councilor McGrattan from his time serving on the Conservation Commission; and of course from having lived in Ledyard, and that he was not really sure what Councilor McGrattan has not done. He stated her matter-of fact-no nonsense approach showed him that she knew exactly what she was doing and that he knew when she said something to him it was "*YES MA'ME*" and he loved that. He stated that nothing seemed to bother Councilor McGrattan, which was evident by her high shoulder shrug with the head off to one side.

Councilor Paul went on to state after the first Town Council meeting he reached out to Councilor Saums, and they met over breakfast, noting at that time he knew Councilor Saums the least. He stated that he already had tremendous respect for Councilor Saums as he had attended Town Council meetings and was always in the audience at budget time to hear the budget proposals. He stated that somehow he knew if Councilor Saums said it was okay, then it was okay. He went on to state that serving with Councilor Saums on the Community Relations Committee allowed him to get to know Councilor Saums a lot better and he commented that he was jealous that he only got to serve one term with him. He stated Councilor Saums helped him to find his role here on this Town Council and on the Community Relations Committee; and that he enjoyed reaching out to the community with Councilor Saums. He stated that he loved watching Councilor Saums talk to people, always listening, taking his time, and always interested in the conversation. He stated that he knew Councilor Saums truly cared about this town whether it was financial, infrastructure, you name it and Councilor Saums worked to help champion it, and get it out to the community. He stated that Councilor Saums was an incredible example, noting that he would forever be grateful for Councilor Saums' insight and leadership and the impact he had on his own life in the short time that he got to serve with Councilor Saums. He stated not to take away from anyone here on the Town Council or anyone coming into the Town Council, but that he wanted to say that Ledyard would be losing three incredible people. Councilor Paul stated *Thank You* to all of them for looking out for his family during their many years of service, *Thank You* for their dedication, *Thank You* for sticking it out in the bad, and always putting the rest of the community first. He stated that they would have mighty big shoes to fill, but that he would continue to do his best to serve his community, stating that hopefully in the end making all of you proud, and leave his own legacy for the others to latch onto, the same way as he has done with them. He stated *Thank You*, and that he was truly blessed and grateful.

Councilor Ryan stated that he did not think that he could add to the comments that Councilor Paul said. However, he stated as his first term on the Town Council that he came into Ledyard having moved from another community and that the one thing that struck him about Ledyard was the way they go about their municipal business, noting that everyone had the same priority; which was the residents of Ledyard; and doing what was best for the town. He stated that even two-years later he was still awestruck that at every Town Council meeting there was a general consensus on how they do things, in the votes they take, and their stance on issues, noting that this was because they all have the same priority, which was the people of Ledyard. He stated he has never been in such an easy going and amiable environment in terms of municipal decision making. He stated that he was extremely grateful to have served with the Twenty-sixth Town Council. He stated he was assigned to the Finance Committee where he had two great mentors, Councilor Saums and Councilor Ingalls and that he was disappointed that they both chose not to seek reelection this year.

Councilor Ryan stated that he leaned on Councilor Saums as a mentor on the Finance Committee, noting that he learned a lot from him, and that he already talked to the Mayor about bringing him back as an *Unpaid Consultant*. He stated that he appreciated all the time Councilor Saums spent with him, all the questions he answered; and all the telephone calls he took from him, noting that Councilor Saums approached it in a patient manner.

Councilor Ryan went on to note the insightful questions that Councilor Ingalls asked provided balance to the Finance Committee, noting that she took an emotional and human approach, focusing on the historical narrative of the issues. He stated that he takes a numbers approach, but that Councilor Ingalls saw the story behind the numbers, which was extremely valuable to him in serving on the Finance Committee. He stated that he appreciated the time Councilor Ingalls spent with him on the Finance Committee.

Councilor Ryan stated although he did not spend much time with Councilor McGrattan on the Town Council's Subcommittees, but the experience that she brought to the table has been invaluable, as all of the examples they heard this evening and were mentioned in the Proclamation this evening recognizing her 45 years of community service to Ledyard.

Councilor Ryan concluded his remarks by wishing Councilor McGrattan luck on her next civic conquest noting that they all believe that she was not done yet. He noted that Councilor Ingalls was looking forward to spending more time with her Grandbabies, and that he wished her much happiness. He stated to Councilor Saums that he knew he would have fun in Maine. He also stated that he enjoyed working with Councilor Irwin and Councilor Marshall during the past two years and that he would look forward to talking and consulting with them going forward.

Councilor Rodriguez stated that serving on the Town Council for the first time can be a little scary. However, she stated the Twenty-sixth Town Council, as a group, worked well together, noting that they got along. She stated that it has been a pleasure and honor to serve with each of them. She noted that she has known Councilor McGrattan for many years working on the Democratic Town Committee, noting that Councilor McGrattan has been a faithful servant to the Town of Ledyard and that they cannot thank her enough for all that she has done. She stated over the past two years that she has gotten to know Councilor Ingalls better, noting that she was a very nice person, with a kind loving heart, who served her town very well. She stated when she joined the Town Council and saw Councilor Saums facilitate the Finance Committee meetings that she was very impressed, noting that he blew her away. She noted all the time and work he dedicated to the annual budget process each year and his commitment in developing the Projects List for use the American Rescue Plan Act Funding (ARPA) funding was amazing. She stated that she would miss all three of the Town Councilors who chose not to seek reelection and that she would also miss her friend Councilor Irwin and Councilor Marshall. She thanked them for their friendship and for the honor to serve with each of them.

Councilor Marshall noted that he provided his comments via an email for the Town Council's October 25, 2023 meeting.

Councilor Irwin stated that he also provided his comments at the Town Council's October 25, 2023 meeting.

Chairman Dombrowski stated that it has been a pleasure to work with Councilor McGrattan over the years noting that he learned a lot from her, and that he looked forward to seeing her at every meeting. He stated when he was in High School that his brother was attending UConn with Councilor McGrattan's son; and that he recalled his brother saying "*his friend's mother was Mary McGrattan and that she was the Mayor of Ledyard*". He stated that Councilor McGrattan would be sorely missed. He went on to state that it was also a pleasure to work with Councilor Ingalls over the years. He stated that he believed that he has served the most years with Councilor Saums, noting that they began serving together in 2007 on the Ledyard Town Center Committee, noting that Councilor Saums moved to the Town Council two years before he did. He stated that he has learned a lot from Councilor Saums over the years and that he hoped he would continue to learn from Councilor Saums' experience in the coming years. He stated that he considered them all friends and that he hoped that their friendships would continue.

Councilor Saums stated public service was not easy and serving on the Town Council was a lot of work. He stated sometime between 1991 – 2001 that while he was attending a Town Budget meeting, that at the suggestion of one of the residents he call Ledyard's State Representative because the State was shorting Ledyard and other Towns in their Education Funding. He stated while driving home at 10:30 p.m. he received a call from State

Representative Mary McGrattan, returning his call. He stated Councilor McGrattan and former Town Councilor Dave Holdridge have been his role model ever since, noting that they were the epitome of public service and commitment. He thanked Councilor McGrattan.

Councilor Saums went on to state that former Town Council Chairman Linda C. Davis had some really big shoes to fill; and he stated that Councilor Dombrowski has done a great job in filling those shoes. He stated that it has been his pleasure to work with him; and that he intended to continue to work with him and to continue their friendship.

Councilor Saums stated that over the years people have said that this Town Council has worked well together and he noted that it has for all of the years he has served on it. He stated the members listen to each other, noting that several years ago the Town Council sat at the dais with the Republicans on one side and the Democrats on the other side, until one visionary Town Council Chairman suggested that they be seated together Republicans and Democrats side by side. He stated this seating arrangement made it harder to tell whose-whose, but that they could never really tell, because they listened to each other and that was how they got work done. He stated no one gets anything done by themselves, noting that it takes a Team; and he stated that this has been his greatest pleasure.

Councilor Saums continued to state that it has been a pleasure working with Councilor Paul, noting that during the past two years that he has grown tremendously; and that he has changed this Town Council. He went on to state that Councilor Ryan's work on the Finance Committee' has been exemplary, and that he hoped the next Town Council would assign him to the Finance Committee. He stated Councilor Rodriguez never gives up and last night's election proved that. He stated that he loved working with Councilor Ingalls, noting that she was so thoughtful, so kind and deep in her thought process, noting that she amazed him. He stated Councilor Irwin's humor, bow ties, and whit has been a pleasure on this Town Council. He stated that he has considered Councilor Marshall a friend since the day he met him. He stated that he loved his humor and his reports on the horrible outcomes on the school projects reporting the issues from one week to the next with grace, stating it all as a matter of fact; and he appreciated that. He stated that he has known Mayor Allyn for a long time, noting that he and his wife Kathy watched him grow up stating he was a college student when they met him. He stated that he has been a wonderful Mayor, noting that he was great when he served on the Town Council as the Finance Committee Chairman, and he was great when he served on the Ledyard Town Center Committee. He stated before the Committee started he said just make sure you guys don't produce another report that would just sit on the shelf, and so they now have a new Town Center. He thanked Administrative Assistant Roxanne Maher for everything she had done for the Town Council, he stated she has been wonderful to each of them and that she keeps the Town Council together, noting her constant telephone calls, emails, questions, and reminders. He stated her organizational skills, and her work to transition to the online meeting portals so that they do not have to receive the three-inch packets in the mail, noting that she was amazing. Councilor Saums concluded by stating last that he wanted to thank his wife Kathy for putting up with him going to all the meetings.

Councilor McGrattan thanked everyone for all of their kinds words, noting that she has thoroughly enjoyed her time serving the Town of Ledyard.

Councilor Ingalls stated that she started in civic service by serving on the Social Services Board noting at that time Councilor McGrattan was the Town Council Liaison. She stated it has been a privilege to know Councilor McGrattan for her entire civic service, stating that it has been a pleasure to sit next to this historian for all these years. She humorously stated that she wasn't sure if Councilor McGrattan knew Colonel Ledyard. Councilor McGrattan humorously replied that she did not know Colonel Ledyard, even though Mr. Saccone stated that she has been around since the stone age. Councilor Ingalls stated that she admired Councilor McGrattan and has been thankful for her influence.

Councilor Ingalls continued by stating that it was bittersweet to be delivering her last Councilor Comments. She stated that some of you are aware that her family suffered a huge tragedy. She stated the months that followed brought other heavy life events and she simply could not get her head around serving for another term, noting it has been a very hard year. She stated this part was bitter; however, she stated this moment was also sweet, because she

leaves her season on the Town Council feeling enriched by the experience of serving our Town in this way and with each of the members of the Town Council. She stated she successfully ran in four elections, noting that it was humbling. She stated she joined the Town Council as an appointee from the Board of Education, when Mayor Allyn, III, was appointed from the Town Council to the position of Mayor. She stated Mayor Allyn, III, was a truly skilled and dedicated Municipal Executive; and it has been an honor to work with him. She stated that she has also had the privilege of sitting on this dais with some great people during the past two years. She recognized Councilor Paul, Councilor Ryan, Councilor Rodriguez, Councilor Saums, Councilor McGrattan, Councilor Irwin and Councilor Marshall stating that she appreciated each of them and the work they have brought to this Town Council. She stated it takes a diversity of skills and personalities, noting that her entire time on the Town Council has been amiable, noting the collegiality has allowed them to work together very well, even through the hard issues and hard conversations. She stated earlier in her time on the Town Council that she had the opportunity to work with former Town Councilor Steve Eichelberg, who was the person who nudged her to get involved in her community. She also noted former Councilors Lou Gabordi, Councilor Tom Malone, Councilor Tony Sabila, Councilor Michael Washington, and of course Mother Ledyard the irreplaceable Town Council Chairman Linda C. Davis, stating that each of them left a positive mark on her life. She stated the real MVP of the Town Council was their Administrative Assistant Roxanne Maher. She stated Ms. Maher was breathtakingly proficient at keeping them organized. She stated if she had any advice for the new incoming Town Council it would be First: To be a Team; and Second: To listen to their Administrative Assistant Ms. Maher. She stated although this evening was bittersweet that she feels enriched, and that she was grateful to have served her community.

VII. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

MOTION to approve the Regular Meeting Minutes of October 25, 2023

Moved by Councilor Marshall, seconded by Councilor Irwin

VOTE: 9 – 0 Approved and so declared

IX. COMMUNICATIONS

Chairman Dombrowski stated a Communications List has been provided on the meeting portal for tonight's meeting and he noted there were no referral listed.

X. COUNCIL SUB COMMITTEE, LIAISON REPORTS

Administration Committee

Councilor Ingalls stated although the Administration Committee met earlier this evening and has two items on tonight's agenda.

Community Relations Committee

Councilor Paul stated the Community Relations Committee has not met since the last Town Council meeting.

Finance Committee

Councilor Saums stated the Finance Committee met on November 1, 2023 and in addition to the items on tonight's agenda the Committee also discussed the following: (1) Fiscal Year Audit Ending June 30, 2023 – Councilor Saums stated Finance Director Matthew Bonin reported that the Audit work was going well. He stated the town side was nearly complete and the Board of Education had a few more things to finish up; (2) American Rescue Plan Act (ARPA) Funding Project List – Councilor Saums stated the Committee reviewed the most recent update regarding the status of the ARPA Projects List. He noted the number of projects completed had not changed since the last Report. However, he stated there were the following significant updates: (a) Ledyard Center Sewer Line Extension Project – The Bids came in under budget, so there could be excess funding left for other Phases of the Project. Councilor Saums explained in the event of that occurring it may be too late under the Federal ARPA Guidelines to reallocate funds and they would have to be returned to the US Treasury. Therefore, he stated that Mayor Allyn, III, has asked the Water Pollution Control Authority to consider implementing part of a Phase of the Project that has not been funded using ARPA Funding to date. Councilor Saums stated that the Finance Committee believed that this would be an excellent alternative to retuning the funds to the Federal Government; and agreed with the Mayor's approach; (b) LED Message Signs; (c) Electric Charing (EV) Stations; (d) Linda C. Davis Food Panty Vinyl Siding; (3) Public Act

No.21-58 “*An Act Concerning Solid Waste Management*” in accordance with “*Resolution Regarding Revenues Received from Beverage Container Surcharges*”- Councilor Saums stated the Finance Committee continued to discuss the Surcharge Revenues the Town has been and would continue to receive from the State and a plan to implement a Town-wide Clean-up Program working with the Ledyard Beautification Committee and Non-Profit Organizations. He stated to-date the Town had a balance in the Surcharge Beverage Account in the amount of \$48,000; (4) Transition Items to Incoming Town Council – Councilor Saums stated the Finance Committee agreed to forward a recommendation to the incoming Finance Committee to continue work on the following initiatives: (a) ARPA Funded Projects List; (2) Surcharge Revenues, uses and roadside clean-up program; and (3) Opioid Settlement Funding relative to the, Allocation of Funds; Potential Uses; and Oversight-follow-up-communication with Organizations administering the funds.

Councilor Saums continued by stating that he wanted to mentioned the work of the Committee to Review the Budget Process, noting that some members of the Committee were present this evening. He stated the Committee provided a number of good recommendations; however, he stated the one recommendation that stood out the most to him, because it had the potential to change the way the town used taxpayers funds, was to set aside more funding for capital improvement projects. He stated Finance Director Matthew Bonin, who previously worked for an Auditing Firm, and performed Ledyard’s Annual Audit prior to taking the position of the town’s Finance Director, commented several times to the Committee that in his experience that he has never seen a town set aside money the way that Ledyard does, so that they do not have to pay interest to borrow funds to purchase large capital items such as fire trucks and equipment or public works trucks and equipment, etc. He stated the town had a multi-year plan showing the lifecycle of these types of large purchases, and they set aside funding each year so that when the time comes to replace those vehicles the funding was available. Therefore, he stated the Committee to Review the Budget Process looked for ways to save more money without cutting the budget. He stated they looked at trash removal and recycling expenses and were only able to find a savings that was less than \$1 million. However, he stated the Committee also looked at what the town paid for Debt Service each year, noting that currently the town does bond (borrow) funding for Capital Improvement Projects such as School Projects and the construction of the new Police Facility. He stated the town currently spends about \$4 million a year on Debt Services (interest on the bonds and financing fees), noting that about \$1 million of that was for interest. He stated 1mil of the town’s budget formula equated to about \$1 million. He stated if the town had set the money aside for those large projects; and was not paying interest fees, their mil rate would be 1 mil less than it was today. He went on to state that Committee Member Minna DeGaetano, who was present this evening, conducted an analysis on two business cases, with the help of Committee Members Terry Jones and himself, regarding the following two scenarios: (1) *If the town set aside money each year (example to support a \$10 million Project), in advance of needing the money for the project, how much money would they have to set aside; and how would that impact the mil rate ”*; (2) *If the town bonded the funding to fully support the \$10 million project how would that impact the mil rate?* Councilor Saums stated the result of the two-business case analysis showed: (1) If the town set the funding aside in advance, that the entire \$10 million project, with receiving a 62% Grant Reimbursement from the State, would cost the taxpayers about \$1.5 million, and (2) If the town bonded (borrowed) the \$10 million, along with receiving a 62% Grant Reimbursement from the State; that it would cost the taxpayers \$4 million, because of the interest costs, noting that they used what they thought were reasonable assumptions in these scenarios. He went on to state that he believed that this data was a stunning breakthrough for the town because it could reduce the taxes by several mils, not by just 1 mil. He stated that it would take a lot of guts to take more money to set aside every year to save the town money down the road. He stated that setting aside more money right now would have a minimal impact on the mil rate, compared to savings down the road. He thanked Ms. DeGaetano and the members of the Committee to Review the Budget Process, stating that the work they did was awesome. Ms. DeGaetano stated it was a pleasure to work with Committee.

Land Use/Planning/Public Works Committee

Councilor Paul stated the LUPPW Committee met on November 6, 2023 and discussed the Spicer Ruins with Historic District Commission Member Earl (Ty) Lamb and Tri-Town Trail Association President Karen Parkinson. He stated that they would be working to research the process to designate the Spicer Ruins, which was within the Clark Farm property as a Historic Site on the State’s Registry.

Committee to Review Budget Process

Councilor Ryan stated the Committee’s Final Report was submitted on October 31, 2023. He stated the Committee did some great work, noting that Councilor Saums’ highlighted some of their accomplishments and recommendations during his Finance Committee Report (see above). He stated the Committee would present their Report at the Town Council’s

December 13, 2023 meeting; noting that the entire Report was available online. Councilor Ryan continued by personally thanking the Members of the Committee, noting that many of them were present in the audience this evening, specifically the residents who stepped forward to volunteer their time on this important assignment, Ms. Minna DeGaetano, Ms. Beth Ribe, and Mr. Earl (Ty) Lamb; and Terry Jones, who represented the Community-at-Large. He stated their participation had a huge impact on the Committee's work, stated that they provided a fresh perspective that was invaluable to the process. He noted the Elected Officials who also participated in this initiative included Board of Education Member Joanne Kelley, who was present this evening; Chairman Dombrowski, Councilor Saums, himself, along Board of Education Members Mike Brawner, who was not present this evening. He stated that he appreciated their guidance, noting that it was his first experience serving as the Chairman of a subcommittee, noting that it was a learning process. He also thanked Mayor Fred Allyn, III, and Superintendent of Schools Jason Hartling for their perspective and historical guidance.

XI. MAYOR'S REPORT

Mayor Allyn, III, congratulated everyone who ran for this year's Municipal Election, noting that it takes a lot of energy, time and dedication. He thanked everyone who participated, noting that it was critically important. He stated the Registrars of Voters were present this evening because there would be a Mandatory Recount on Monday, November 13, 2023, that would be held here in the Council Chambers starting at 10:00 a.m. He explained tonight everyone who was part of the Town Council race would receive a letter from the Registrars of Voters indicating the process. He stated 28.9% of Ledyard's registered voters came out this year, which was relatively high for a Municipal Election.

Mayor Allyn continued by reporting on the following: (1) Multi-Model Use Pathway Bid Opening and American Rescue Plan Act Funding (ARPA) - Mayor Allyn stated the Bids came in favorable. He stated the Consulting Engineering Firm, who was currently reviewing the Bids, expect to have their work completed by Monday, November 13, 2023, at which time the town could then negotiate an Agreement with the selected Bidder. He noted as Councilor Saums' mentioned during his Finance Committee Report earlier this evening (X. Subcommittee Reports) that if the town had American Rescue Plan Act (ARPA) Funding designated for a project and it does not stay with that project, as of December 21, 2024 that the town could not use those funds for anything else and the funds would have to be returned to the US Treasury. Therefore, Mayor Allyn explained because the Bids for the Multi-Model Use Pathway have come in favorable that he has talked with the Water Pollution Control Authority (WPCA) about looking to expand the Ledyard Center Sewer Line Extension Project where they can, in an effort to reallocate (obligate) and make use of those ARPA Funds before December 31, 2024. He explained that the WPCA would be looking at design, engineering and bid process to extend the sewer line part way up Fairway Drive which would bring the line halfway to the Ledyard Center Sewer Line Project and halfway down Colby Drive, which would bring the sewer line half the way to the Habitat for Humanity Project; (2) Sewer Line Upgrade from the High School to Pennywise Lane - American Rescue Plan Act Funding (ARPA) – Mayor Allyn stated the Water Pollution Control Authority (WPCA) would also look at design, engineering and bid process to upgrade the current 2.5 inch pipeline to the regular 5 inch main. He explained that once the Ledyard Center Sewer Line was established and connected that because the current sewer line was under size that they would have to alternate pumping to High School and then during the off hours they would have to pump from the High School to the Highlands. He stated by replacing the current 2.5 inch main to the regular 5 inch main that the system could run the entire time, and they would not have to worry about alternating the pumping. He stated this work would continue and that the new incoming Town Council would be seeing work from the WPCA to continue to advance these sewer line projects, noting that the time involved to meet the ARPA obligation of funding by December 31, 2024; (3) Officer of the Year Kyra Teixeira – Mayor Allyn stated he attended the Law Enforcement Night on November 3, 2023 that was held in Groton. He stated Ledyard Police Officer Kyra Teixeira was named Officer of the Year. He stated Officer Teixeira was in her second year here in Ledyard and has been doing an amazing job for the Town. He noted she was a two-sport Collegiate Athlete, and National Athlete of the Year, noting that she has put those athletic skills to use in the field; (4) 332 Colonel Ledyard Highway Property Transaction – Mayor Allyn stated at the September 27, 2023 Special Town Meeting the Townspeople approved to sell the residential house that the town acquired through a foreclosure to Mr. Leonard D. Sherman for \$280,000. He stated he executed the deed for 332 Colonel Ledyard Highway; and the final property transaction was scheduled for November 9, 2023. He stated thereafter he would be coming to the Finance Committee to appropriate funds from the sale of the property; (5) Ribbon Cutting - United Child & Family Services (UCFS) –

Mayor Allyn stated he attended the new UCFS Clinic at Ledyard High School on November 3, 2023. He stated it was a fantastic facility. He stated the High School UCFS Facility would have two clinicians available, noting that the Facility would be tremendously valuable for all of Ledyard's Schools. He stated the schools would work to get the kid to the High School UCFS Facility and to the Counselors as needed; (6) Connecticut Interlocal Risk Management Agency (CIRMA) Annual Policy Review – Mayor Allyn stated that the Town and Board of Education had its Annual Policy Review with their Insurance provider CIRMA. He stated CIRMA Insured about 162 of the 169 Municipalities in Connecticut. He stated they were working to put in place the Multi-Factor Authentication for all the computers in the Town, which was required for the town to obtain the Cyber Insurance coverage. He stated currently the Town had a limited cyber insurance policy; however, he explained as soon as the Multi-Factor Authentication was in place the Cyber Insurance Policy would move to the full coverage policy. He thanked MIS Director Justin Dube for keeping the process moving forward to roll-out the Multi-Factor Authentication; (7) Connecticut Council of Municipalities (CCM) Legislative Meeting – Mayor Allyn stated he attended the CCM Legislative Meeting which was in preparation for the State Legislative Session, which was scheduled to begin on February 7, 2024 to roll-out the Municipalities priorities. He stated CCM and COST (which was the conference for smaller towns) were working together to advance a Uniformed Agenda. Mayor Allyn stated that this was important because the upcoming year would be a short Session; (8) Town Hall Office Refiguration – Mayor Allyn stated that the Tax Collector's Office and the Tax Assessor's Office would be merged into one office space. He stated most often residents have to go from one office to the next, and he stated having them both in one office would provide residents one-stop. He stated the Tax Collector's Office and Tax Assessor's Office were pleased with the move. He went on to explain that the current Tax Assessors Office would partition into two offices and the Director of Human Resources and the Assistant Finance Director would move into those spaces. He stated work should begin the first week in December; (9) Library Services – Mayor Allyn stated Book Circulation was up by 12%; and Program Attendance was up by 27%. He stated Library Director Jennifer Smith was doing a great job and he noted that the residents were responding positively to the work that she was doing; (10) Career Firefighter Position – Mayor Allyn stated Mr. Scott Sapletta, who recently retired from the City of Norwich Fire Department, has been hired to fill the vacancy. He stated Mr. Sapletta has a lot of skills and technical abilities and that he believed that Mr. Sapletta would be a plus for the Ledyard Fire Department; (10) Firefighter Assistance Grant \$468,000 – Mayor Allyn stated Ledyard received the Firefighter Assistance Grant \$468,000 to purchase new radios that would communicate through the State Radio System. He stated the radios cost about \$4,000 each; and required the State to program the radios for the town. He stated it has taken the State eleven months to program the first batch of radios for the town, not because it takes that much time to program the radios, but because that was how much time it took the State to turn them around, noting that the new radios were rolling out far slower than they had hoped; (11) Fleet Vehicles – Mayor Allyn stated in years past the town was able to purchase surplus vehicles from the state at a very low cost to provide vehicles for town staff to conduct town business. He noted as an example the 4-wheel drive Jeep Cherokee that the Public Works Director was currently driving was purchased 12-years ago for \$1,250 with 22,000 miles on it. However, he stated that the State discontinued this program several years ago; and he explained that three of these vehicles that the town has been using for a long time, were now no longer safe to use on the road. He stated they were going to have to look to replace those three vehicles; (12) Town Clerk Vault - Heating and Air Conditioning HVAC – Mayor Allyn stated they were having a humidity problem in the Town Clerk's Vault which was not good for the storing of historic records and documents. However, he stated the HVAC System was now fully operational and the humidity level in the vault was in a perfect spot; (13) Stuff a Cruiser- Saturday-November 18, 2023 – Mayor Allyn stated the Stuff a Cruiser Program would be held on Saturday, November 18, 2023 from 10:00 a.m. – 2:00 p.m. at the Village Market. He stated they would love to have residents come out and help stuff a cruiser for the Holiday Programs.

Mayor Allyn concluded his report by thanking all of the members of the Town Council for their relationship and in working with him. He stated without that working relationship they could not have done all the great things they did for the town, noting that the decisions they made were always based on what was in the best interest for the Town of Ledyard; and he thanked for all for that.

Questions to the Mayor – None.

XII. OLD BUSINESS

1. MOTION to Remove from the Table act on the
MOTION to withdraw and remove from the Agenda the
MOTION to approve proposed updates to the Youth Services Coordinator Job Description as
presented in the draft dated October 11, 2023.
Moved by Councilor Ingalls, seconded by Councilor McGrattan
Discussion: Councilor Ingalls stated at the Town Council’s October 25, 2023 meeting the
proposed updates to the Youth Services job description were sent back to the Administration
Committee. She stated at the Administration Committee’s meeting that was held earlier this
evening that it was determined that although there were some reasons to make some short-
term changes; that the changes did not need to be in the job description. She stated the town
was not posting the job, explaining that the updates were brought up for housekeeping
purposes. Therefore, she stated the Administration Committee has reviewed the job
description and has recommended the job description until such a time it would make sense
to more fully address it.

VOTE: 9 - 0 Approved to Remove from the Agenda

RESULT: APPROVED 9 - 0
MOVER: Andra Ingalls, Town Councilor
SECONDER Mary McGrattan, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Ryan, Saums

XI. NEW BUSINESS

Administration Committee

1. MOTION to appoint Mr. Matthew Miello (R) 12 Cardinal Lane, Gales Ferry, to the Planning &
Zoning Commission as an Alternate Member to complete a three-year term ending October 31,
2026 filling a vacancy left by Mr. Baudro.
Moved by Councilor Ingalls, seconded by Councilor Irwin
Discussion: Councilor Ingalls stated that she always likes to see the reason a resident was
interested in serving on a particular Town Commission. She stated in reading Mr. Miello’s
Appointment Application that he noted because he had some planning and zoning challenges and
he decided that he would like to join the Commission. She noted that the RTC has endorsed Mr.
Miello’s appointment to the Planning & Zoning Commission.

Councilor Ingalls also noted that Mr. Baudro indicated that he would be stepping down from the
Planning & Zoning Commission at the end of his term, which was October 31, 2023. She
thanked Mr. Baudro for his many years of service to the town.

VOTE: 9 - 0 Approved and so declared

RESULT: APPROVED 9 - 0
MOVER: Andra Ingalls, Town Councilor
SECONDER Whit Irwin, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Ryan, Saums

2. MOTION to appoint Ms. Jacquelyn Baudro (R) 135 Whalehead Road, Gales Ferry, to the
Planning & Zoning Commission as an Alternate Member to complete a three-year term ending
December 31, 2025 filling a vacancy left by Mr. St. Vil.
Moved by Councilor Ingalls, seconded by Councilor McGrattan
Discussion: Councilor Ingalls stated Ms. Baudro has been an active member in the community,
and was looking to provide service to the town in different ways. She noted in reviewing Ms.
Baudro’s background that she would be a good fit for the Planning& Zoning Commission. She
noted that the RTC has endorsed Ms. Baudro’s appointment to the Planning & Zoning
Commission.

VOTE: 9 - 0 Approved and so declared

RESULT: APPROVED 9 - 0
MOVER: Andra Ingalls, Town Councilor
SECONDER Mary McGrattan, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Ryan, Saums

POST MEETING NOTE: 11/15/2023: In an email dated November 15, 2023 Ms. Baudro submitted her resignation, noting that serving on the Planning & Zoning Commission could be a Conflict of Interest with her employer.

Finance Committee

3. MOTION to authorize the Mayor to sign an Owner Architect Agreement for Roof Projects at the Gales Ferry School, Juliet Long School and Board of Education Central Offices, and PV with Silver Petrucelli & Associates of Hamden, Connecticut, in the amount of \$78,280; in accordance with Chapter III, Section 4 of the Town Charter.
Moved by Councilor Saums, seconded by Councilor Ryan
Discussion: Councilor Saums provided some background explaining at the February 22, 2022 Referendum the townspeople approved a “*Resolution Appropriating and Authorizing the Issuance of Bonds in the amount of \$6,725,000 for Various School Improvement Projects*”, that included the following: the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; the installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the Building Management Systems (BMS) at Gales Ferry School; and electrical, and Juliet W. Long HVAC System.

Councilor Saums went on to note that more recently, at the October 17, 2023 Referendum, the townspeople approved to increase the original appropriation by 1,825,000 bringing the total funding authorization to \$8,550,000 to provide funding to redesign of the HVAC system at the Juliet W. Long School to a full air conditioning system, noting that the system had been previously designed as a split system.

Councilor Saums continued by explaining that this Silver Petrucelli & Associates contract in the amount of \$78,280 did not include provisions for the Heating and Ventilation System (HVAC) for the Juliet W. Long School because the contract was in response to the original Bid for the Roof Projects. He stated subsequent to the October 17, 2023 Referendum, pertaining to the to redesign of the HVAC system at the Juliet W. Long School to a full air conditioning system, that the Board of Education submitted the Grant Application to the State for the HVAC System. He explained because the State would most likely not award the HVAC round of Grant Funding until January, 2024, that the Board of Education did not want to delay the work on the Roof Projects.

Councilor Saums stated during the Finance Committee’s November 1, 2023 meeting they asked Board of Education Director of Facilities & Grounds Mr. Wayne Donaldson if the town does not receive the Grant Funding for the Juliet W. Long redesigned HVAC System whether it would affect the architectural work for the roofs. He noted that Mr. Donaldson explained that they did have some concerns about the placement of the solar panels and the HVAC equipment, but they were trying to get a jump on the roof projects while they were waiting to hear whether the State awarded the Grant Funding for the Juliet W. Long School redesigned HVAC System. He stated the Architect Silver Petrucelli & Associates were aware of the possibility of having or not having the HVAC System. He stated the Finance Committee was comfortable with the approach and found that the Board of Education was being proactive and thinking ahead at the same time.

Councilor Ryan noted that Board of Education Director of Facilities & Grounds Mr. Wayne Donaldson stated that they would work together to make sure that the roof design would accommodate HVAC System.

VOTE: 9 - 0 Approved and so declared

RESULT: APPROVED 9 - 0
MOVER: Bill Saums, Town Councilor
SECONDER Tim Ryan, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Ryan, Saums

4. MOTION to authorize the Mayor to submit an American Library Association Application to obtain “Round II” of the - Libraries Transforming Communities: Accessible Small and Rural Communities Grant in the amount of \$20,000 to purchase a new circulation and reference desk for the Bill Library designed to meet ADA requirements and better serve individuals with disabilities.

Moved by Councilor Saums, seconded by Councilor Irwin

Discussion: Councilor Saums provided some background noting at the Town Council’s April 26, 2023 meeting they accepted and appropriated \$20,000 to Account #20250101-50000-G0015 (Library Grant Expense) that was received from Round I of *The American Library Association - Libraries Transforming Communities: Accessible Small and Rural Communities Grant Program* to purchase books, programming, and building improvements designed to serve individuals with disabilities. He went on to explain that tonight the Library was seeking authorization to apply for Round II of this Grant Program which was also designed to meet American with Disabilities Act (ADA) requirements and better serve individuals with disabilities.

Councilor Saums explained in Round II of the Grant Program that Ledyard would again be applying for \$20,000, noting that the Application Deadline was December 11, 2023. He stated the funds would be used for a one-time purchase for a new Circulation and Reference desk at the Bill Library noting that the current desk was original to the 1983 Library addition/renovation, and it was at the end of its useful life. He noted at the Finance Committee’s November 1, 2023 meeting Library Director Jennifer Smith, who was attending tonight’s meeting remotely, explained that the current desk was 39 inches high and was not ADA compliant and posed a challenge for anyone in a wheelchair or with other mobility limitations. He stated that Ms. Smith also pointed out that the height of the desk was daunting for a young child trying to check a book out; and that it was also a problem for those working behind the desk explaining that the space was tight and the maneuverability was limiting for staff. Councilor Saums went on to note that no local matching funds were required to apply for or receive the grant. He also explained if there were any funds remaining after the purchase of the circulation and reference desk that the Library could use those funds for other Library needs.

VOTE: 9 - 0 Approved and so declared

RESULT: APPROVED 9 - 0	
MOVER:	Bill Saums, Town Councilor
SECONDER	Whit Irwin, Town Councilor
AYES:	Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Ryan, Saums

5. MOTION to appropriate the American Rescue Plan Act (ARPA) Funding in the amount of \$29,827 to Account 20360101-57300-G0014 (New Equipment - Park & Rec – ARPA)

In addition, authorize the Parks, Recreation & Senior Citizens Center to expend the \$29,827 American Rescue Plan Act (ARPA) specifically designated for Senior Citizens Centers as outlined in their ARPA Senior Center Plan dated October 17, 2023.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated in addition to the Town receiving American Rescue lan Act (ARPA) Funding and the Board of Education receiving ARPA money that the Senior Citizens Centers were also receiving ARPA Funding to specifically be used for senior center activities.

Councilor Saums stated that Parks, Recreation & Senior Citizens Director Scott Johnson, Jr. attended the Finance Committee’s November 1, 2023 meeting and presented the following Spending Plan for the use of the \$29,827 American Rescue Plan Act (ARPA) Funding: Peloton Bike \$1,445; Rower \$700; Elliptical \$600; Dumbbell set and Bench \$1,200, Rubber Flooring \$810; Gym Contingency \$470; Chairs (88) for the Dining Room; \$5,409 Card Tables (5) \$190, 71” Table \$875; Room Divider \$8,524, Floor Carpet \$6,355 for the building. He stated that Mr. Johnson explained that once they reached the \$29,827 that they would stop spending. However, he stated if they had enough funding that they would also purchase the following items: Refrigerator \$800, Replacement Railing \$1,000. He stated that the Public Works Department would be doing some of the work (installation, etc.) to keep the costs down.

Councilor Saums stated that the room that was formerly used for ceramics was now only being used for storage and was an underutilized space, noting this was space/room that would be converted into the Gym to help the Senior Citizens Center capture the next phase of retirees. He stated the baby boomers who were starting to retire at a high rate and would be looking for

different services than their current Seniors. He stated the current residents that frequent the Senior Citizens Center were more sedentary and liked to play card games, bingo, etc. He stated the next generation of Seniors were going to be more active noting that they liked to hike, go to the gym, etc. He stated our country was currently on the verge of the largest retirement surge in US history and that they need to prepare for an increase in participation and attract them to visit the Senior Citizens Center.

Councilor Saums stated the Finance Committee discussed with Mr. Johnson the purchase, maintenance, and subscriptions for the equipment and other associated costs. He stated that Mr. Johnson explained that Parks & Recreation had a capital account that could be used for maintenance and repairs of the gym equipment. Councilor Saums stated that Mr. Johnson was being resourceful in looking to purchase the equipment, noting that Mr. Johnson explained that UConn continuously rotates/replaces their equipment, and that he has been able to get brand new commercial grade equipment that was still in the box from them. Councilor Saums stated that Finance Committee thought this was an excellent use of the ARPA Funds and good for everyone’s health.

Councilor Ryan stated that Mr. Johnson noted that they were considering implementing a nominal Membership Fee to use and help maintain the Gym. He stated the maintenance of the mechanical equipment such as treadmills would be accommodated within their Operational Budget.

VOTE: 9 - 0 Approved and so declared

RESULT: APPROVED 9 - 0	
MOVER:	Bill Saums, Town Councilor
SECONDER	Andra Ingalls, Town Councilor
AYES:	Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Ryan, Saums

6. MOTION to grant a Bid Waiver to Locust Grove Landscaping, of Ledyard, Connecticut, in the amount of \$27,000 to rebuild the retaining wall of the race and reset the steps to divert water away from the building at the Up-Down Sawmill due to the lack of receiving the required three (3) Bids in response to Bid #2023-09 (Sawmill Repairs); in accordance with Ordinance #200-001 (rev 1) “*An Ordinance for Purchasing*”.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums noted that the Historic District Commission had previously requested a Bid Waiver for this work at the Up-Down Sawmill. However, he stated at their August 16, 2023 meeting the Finance Committee withdrew the Commission’s request for a Bid Waiver to Locust Grove Landscaping based on a procedural technicality. He stated although three quotes were obtained, that because the cost of the Project exceeded the \$15,000 threshold, as provided in Ordinance #200-001 (rev 1), the town was required to solicit Proposals through an Advertised Bid Process.

Councilor Saums went on to state that since August, 2023, the Historic District Commission sought proposals through the Advertised Bid Process for the repairs to the Sawmill. However, he stated that only one Bid Proposal was received. Therefore, a Bid Waiver to Locust Grove Landscaping (Ken Geer) has been requested. He noted that Historic District Commission Chairman Vincent Godino was present this evening to answer questions. He stated that Mr. Geer does stunning work and that this bid was very low, noting the work that had to be done at the Historic Up-Down Sawmill was more a labor of love, than labor of dollars.

Councilor Ryan stated that he appreciated Historic District Commission Chairman Vincent Godino’s patients with the process; and he thanked him for his follow-thru, noting that it was an emerging project, but that they were getting the work done. Mr. Godino stated that he understood that process and that in the end they were getting the work done.

VOTE: 9 - 0 Approved and so declared

RESULT: APPROVED 8 - 0	
MOVER:	Bill Saums, Town Councilor
SECONDER	Andra Ingalls, Town Councilor
AYES:	Dombrowski, Ingalls, Irwin, McGrattan, Paul, Rodriguez, Ryan, Saums
EXCUSED:	Marshall

7. MOTION to appropriate \$4,200 from Undesignated/Unassigned Fund Balance to Account # 10110107-56100 Cemetery Committee Operating Expenses for the removal of four dead trees at the Newton Cemetery.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated that this request was similar to one that the Town Council previously addressed, noting that the Newton Cemetery was the beautiful cemetery located on Whalehead Road where they make a sharp bend toward the right heading toward Gales Ferry. He stated the Cemetery had four large dead Ash Trees that needed to be taken down. He stated although he thought that \$4,200 was a lot of money to take down four trees, that considering the site, and the specialized equipment that was required to get in between the gravestones, that this dollar amount was reasonable.

Councilor Saums went on to explain that the Cemetery Committee obtained a cost estimate from H&H Landscaping, here in Ledyard, who was a responsible Arborist and had the specialized equipment needed to do the job, noting that specialized equipment was called the Spider and was compact enough to get into the Historic Cemetery, which only had a four-foot gate to enter the property, and could maneuver between the gravestones, not to cause damage. He went on to note that H&H Landscaping leased the specialized equipment to other companies. He stated Cemetery Committee Member Mr. Vincent Godino attended the Finance Committee's November 1, 2023 meeting and was prepared to answer all of the Committee's questions.

Councilor Saums stated that he appreciated Mr. Godino and all of the volunteers who serve on town committees, as well as staff, who attend their meetings to provide information and answers.

VOTE: 9 - 0 Approved and so declared

RESULT: APPROVED 9 - 0

MOVER: Bill Saums, Town Councilor

SECONDER Andra Ingalls, Town Councilor

AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Ryan, Saums

8. MOTION to approve a tax refund in the amount of \$3,256.25 exceeding \$2,400.00 in accordance with tax collector departmental procedures.

- Barbara Arthur \$3,256.25

Moved by Councilor Saums, seconded by Councilor Ryan

Discussion: Councilor Saums stated in accordance with policies established for the Tax Collection Department, refunds to taxpayers exceeding \$2,400 need to be approved by the Town Council. He stated the paperwork was in order for the refund, noting that a double payment was made, explaining that both the property owner and the mortgage escrow company paid the taxes. He stated overpayments under \$2,400 were signed by the Mayor. He also noted in most cases that Tax Collector discovered the overpayment, who reports the overpayment to the taxpayer.

VOTE: 9 - 0 Approved and so declared

RESULT: APPROVED 9 - 0

MOVER: Bill Saums, Town Councilor

SECONDER Tim Ryan, Town Councilor

AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Ryan, Saums

General Discussion

9. MOTION to cancel the Town Council Regular Meeting of November 22, 2023 for the Thanksgiving Holiday.

Moved by Councilor Ryan, seconded by Councilor Marshall

Discussion: None.

VOTE: 7 - 2 Approved and so declared (Saums, Irwin, not in favor)

RESULT: APPROVED 7 - 2

MOVER: Tim Ryan, Town Councilor

SECONDER John Marshall, Town Councilor

AYES: Dombrowski, Ingalls, Marshall, McGrattan, Paul, Rodriguez, Ryan

NAYES: Irwin, Saums

10. Discuss Work Session Items as time permits. – None.

XV. ADJOURNMENT

VOTE: Councilor Marshall moved to adjourn, seconded by Councilor Paul
9- 0 Approved and so declared. The meeting adjourned at 8:25 p.m.

Transcribed by Roxanne M. Maher
Administrative Assistant to the Town Council

I, Kevin J. Dombrowski, Chairman of the Ledyard Town Council,
hereby certify that the above and foregoing is a true and
correct copy of the minutes of the Regular Town Council
Meeting held on November 8, 2023.

Kevin J. Dombrowski, Chairman



TOWN OF LEDYARD

CONNECTICUT
TOWN COUNCIL

Chairman S. Naomi Rodriguez

MINUTES

LEDYARD TOWN COUNCIL - ORGANIZATIONAL MEETING
MONDAY, DECEMBER 4, 2023, 7:00 PM; COUNCIL CHAMBERS - ANNEX BUILDING

- I. CALL TO ORDER BY DEPUTY MAYOR – Deputy Mayor Kevin J. Dombrowski called the Organizational Meeting of this Twenty-seventh Town Council to order at 7:00 p.m.

Deputy Mayor Dombrowski welcomed all to the Hybrid Meeting, noting that tonight's meeting format would provide for both in-person and remote participation via Video Conference. He noted that the remote meeting information for members of the Public to participate in this evening's meeting was available on the Agenda that was posted on the Town's Website – Granicus-Legistar Meeting Portal.

- II. PLEDGE OF ALLEGIANCE

- III. SWEARING IN OF THE TWENTY-SEVENTH TOWN COUNCIL BY TOWN CLERK PATRICIA RILEY

Town Clerk Patricia Riley administered the Oath of Office to the members of the Twenty-seventh Town Council.

Deputy Mayor Dombrowski congratulated the Town Council.

- IV. ELECTION OF A CHAIRPERSON

Deputy Mayor Dombrowski called for a nomination for Town Council Chairman.

MOTION to nominate Councilor S. Naomi Rodriguez for Chairman.
Moved by Councilor Saccone, seconded by Councilor Buhle

MOVER: Tony Saccone, Town Councilor
SECONDER: Jessica Buhle, Town Councilor

MOTION to close nominations
Moved by Councilor Saccone, seconded by Councilor Buhle
9 - 0 Approved and so declared

VOTE:

RESULT: ADOPTED 9 – 0
MOVER: Tony Saccone, Town Councilor
SECONDER: Jessica Buhle, Town Councilor
AYES: Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Paul, Rodriguez, Ryan, Saccone, St. Vil

Deputy Mayor Dombrowski called for the vote on the Chairman.
9 - 0 Approved and so declared

VOTE:

RESULT: ADOPTED 9 – 0
AYES: Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Paul, Rodriguez, Ryan, Saccone, St. Vil

RESULTS OF VOTE: Deputy Mayor Dombrowski announced that Councilor Rodriguez has been elected Chairman of the Twenty-seventh Town Council. He congratulated Chairman Rodriguez and turned the meeting over to her..

IV. ADOPTION OF THE RULES OF PROCEDURE

1. MOTION to adopt a Resolution Establishing the Rules of Procedure for the Twenty-seventh Town Council.

DRAFT: 11/8/2023

Res: 001-2023/Dec 04

**RESOLUTION
ESTABLISHING THE RULES OF PROCEDURE FOR THE
TWENTY-SEVENTH LEDYARD TOWN COUNCIL**

BE IT RESOLVED: that the Twenty -seventh Town Council of the Town of Ledyard adopts the following Rules of Procedure:

RULES OF PROCEDURE

1. Regular meetings of the Town Council will be held in the Ledyard Town Hall Annex, Council Chambers at 7:00 p.m. on the second and fourth Wednesday of each month.
2. Special meetings of the Town Council may be called by the Town Council Chairperson or upon written request to either the Town Council Chairperson or the Administrative Assistant by three (3) Town Council members.
3. The Town Council Chairperson may, with the consensus of six (6) Town Councilors, cancel any regularly scheduled meeting should the need arise.
4. All meetings of the Town Council for the transaction of business will be open to the public and the votes will be recorded as prescribed by Section 1-225 of the General Statutes of the State of Connecticut (CGS), as amended.
5. Six (6) Town Council members constitute a quorum, but no ordinance, resolution, or vote, except a vote to adjourn or to fix the time and place of the next meeting, will be adopted by less than five (5) affirmative votes.

Members of the Town Council may participate in a meeting remotely by means of electronic equipment in accordance with CGS Section 1-200; and strictly adhere to the rules set forth in the "*Town Council Policy Guidelines Remote Meeting Participation*"

6. In the absence of a quorum at a regular or special meeting of the Town Council, no business will be transacted, but the following actions may be taken and will be binding on the Town Council:
 - a. Fix the time at which to adjourn.
 - b. Recess to contact absent Town Council members.
 - c. Adjourn.
7. The Town Council Chairperson will preside at all meetings of the Town Council and at the stated hour and upon the appearance of a quorum, will call the Town Council to order. The Chairperson will also perform all the duties and accept all the responsibilities of a Councilperson.
8. It will be the duty of the Town Council Chairperson to preserve order, to conduct Town Council business in accordance with these rules, to recognize and grant the floor to members wishing to speak, and to declare all votes.
9. The Town Council Chairperson may speak on and will decide questions of parliamentary law and Town Council procedure, subject to appeal to the Town Council by a motion duly seconded. Such appeals to the Town Council will be entertained by the Town Council Chairperson and has precedence provided they are made at the time of the ruling by the Town Council Chairperson and no debate or business has intervened between the ruling and the motion to appeal.

10. The regular agenda will be ordered as follows:

Call to Order
Pledge of Allegiance
Roll Call
Residents' & Property Owners Petitions
Committees, Commissions & Boards Reports
Comments of Town Councilors
Review and Approval of Prior Meeting Minutes
Communications/Referrals
Sub-Committee/Liaison Reports
Report of the Mayor
Old Business
New Business
Adjournment

There will be a Consent Calendar and those items on the "*Consent Calendar*" will be listed under New Business with an *asterisk preceding its number. Any item(s) objected to by a Town Council member shall be removed from the Consent Calendar, but will then automatically be considered under New Business.

A short agenda will be optional as follows:

Call to Order
Pledge of Allegiance
Roll Call
Residents' & Property Owners Petitions
Committees, Commissions and Boards Reports
Communications/Referrals
New Business/Business of the Meeting
Adjournment

11. The Town Council Chairperson will cause to be prepared and have posted, the Town Council agenda not less than twenty-four hours prior to the regular Town Council meetings in accordance with CGS Section 1-225 (c). The agenda will also be electronically posted on the town's internet web site.
12. There will be the following standing committees of the Town Council:
- a. Administration Committee
 - b. Community Relations Committee
 - c. Finance Committee
 - d. Land Use/Planning/Public Works Committee

The Town Council may establish additional standing committees and may dissolve standing committees by a two-thirds vote.

Additionally, there will be the following standing liaison:

- a. Agricultural Commission
- b. Board of Education
- c. Conservation Commission
- d. Economic Development Commission
- e. Gales Ferry Fire Company
- f. Historic District Commission
- g. Inland Wetland/WaterCourses Commission
- h. Ledyard Fire Company
- i. Ledyard Beautification Committee
- j. Ledyard Farmers' Market Committee
- k. Ledyard Housing Authority
- l. Library Commission

- m. Parks, Recreation & Senior Citizens Commission
 - n. Permanent Municipal Building Committee
 - o. Planning & Zoning Commission
 - p. Public Safety Commission
 - q. Retirement Board
 - r. Youth & Social Services Board
 - s. Water Pollution Control Authority
 - t. Zoning Board of Appeals
12. The Town Council Chairperson will appoint members of the Standing and Ad-Hoc Committees of the Town Council and the Standing Liaison Assignments. The Town Council Chairperson will be a member ex-officio of all Town Council Committees. The Town Council Chairperson will appoint the Committee Chairpersons.
14. Each Town Council Committee will consider matters referred to it by the Town Council Chairperson or by a majority vote of the Town Council, and will report to the Town Council respecting such matters and submit resolutions or ordinances when necessary to carry out Committee recommendations. In order that business may be handled in an expeditious manner, the Town Council Chairperson may refer items to a Committee at any time.
- For any item referred to two or more Town Council Standing Committees that may result in a proposed ordinance, the Committees should resolve any differences before the proposed ordinance is recommended to the Town Council for the setting of a public hearing date.
15. Each Committee agenda will be prepared and posted not less than twenty-four hours prior to the regular meetings in accordance with CGS Section 1-225 (c).
- Each Committee Chairperson will ensure that written minutes are submitted and electronically distributed to all Town Council members using the town's internet website. Roberts's Rules of Order will govern minority reporting. Committee Chairpersons will provide written reports using the meeting portal and give a verbal synopsis or outline of the report during the Committee Reports of the Town Council meeting.
- Committees may conduct all of their in-person meetings in a Hybrid Format enabling both in-person and remote participation, providing the appropriate technology and equipment is available at the physical meeting location, in accordance with Policy #2022-03-23-01 "*Policy and Guidelines for Meeting Participation*".
16. All voting for the transaction of business and the setting or staying of rules of procedure will be by roll call taken alphabetically, but starting at a random name established by the Town Council's Administrative Assistant.
17. In the absence of the Town Council Chairperson, a Town Council Chairperson Pro-tem, will be appointed on a lottery basis and as Town Council Chairperson Pro-tem, will sign all ordinances or resolutions passed at the meeting over which they preside. They will also perform all other duties of the Town Council Chairperson at that meeting.
18. All ordinances and resolutions will be confined to one subject which will be clearly stated in the title.
19. All ordinances and resolutions will be presented to the Town Council in writing by the Town Council member introducing such items.
20. The Town Council may, by majority vote, limit remarks of all members to a specified length of time in debating a particular subject.
21. When an Executive Session is necessary, reasons for such a session and all persons who will be in attendance will be publicly stated and all other requirements of the Freedom of Information Act will be adhered to. A two-thirds vote of the Town Council members present will be necessary to go into Executive Session.
22. Members will confine their remarks in debate to the pending question and must avoid personalities or improper motives.

23. The Administrative Assistant will be the custodian of all papers, correspondence, magnetic/electronic media and records of the Town Council and will keep for public inspection a journal of its proceedings, including all roll call votes by the Town Council and such further details of the proceedings of the Town Council as may be approved by a majority vote.

In the event the Administrative Assistant is not present at the Town Council meeting when the Chairperson calls a meeting to order, the Town Council Chairperson will appoint an Administrative Assistant Pro-tem to keep the minutes of that meeting.

The Administrative Assistant will file the record (minutes of each meeting) with the Town Clerk. All meeting records will be authenticated by the signature of the Administrative Assistant and the Town Council Chairperson or the Town Council Chairperson Pro-tem and will be posted on the town’s internet meeting portal web site.

24. All requirements of the Charter of the Town of Ledyard with respect to the proceedings of the Town Council are to be strictly followed and no rules will ever be adopted by the Town Council which will be in conflict with the Charter.
25. The rules of the Town Council, excepting those specified in Chapter III, Section 3 of the Charter of the Town of Ledyard, may be altered, extended or repealed by an affirmative vote of five (5) members of the Town Council at any meeting of the Town Council, provided descriptive notice of the proposed changes will have been given in writing at a preceding regular meeting.
26. Any single rule may be suspended for the proceedings of any meeting of the Town Council upon an affirmative vote of seven (7) members present, the motion for suspension detailing the specific rule to be suspended and the reason for suspension.
27. The Town Council Chairperson or any Standing Committee Chairperson may be removed from their position of authority by an affirmative vote of at least six (6) other Town Council members. Such removal will in no way serve to restrict that person’s duty, authority or responsibility as a Town Council member.
28. Beyond the aforementioned rules of procedure and for all situations not specifically covered therein, the Rules of Procedure for the Town Council and its Standing Committees will be those stipulated in Roberts Rules of Order.

Adopted by the Ledyard Town Council on: _____

, Chairman

Moved by Councilor Dombrowski, seconded by Councilor Ryan
Discussion: None.

VOTE: 9 - 0 Approved and so declared

RESULT: APPROVED 9 - 0
MOVER: Kevin Dombrowski, Town Councilor
SECONDER: Tim Ryan, Town Councilor
AYES: Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Paul, Rodriguez, Ryan, Saccone, St. Vil

2. Conduct Lottery for Chairperson Pro-Tem

Chairman Rodriguez explained in the absence of the Town Council Chairman that members of the Town Council would each serve in the capacity of Chairman Pro-tem. She stated as part of their Organizational Meeting the Town Council conducts a Lottery for Chairperson Pro-tem to determine the order of rotation in which the assignment of duties would be delegated.

The results of the Chairman Pro-Tem Lottery were as follows:
2023-2025 Lottery for Chairperson Pro-Tem

- 1. Councilor Ryan
- 2. Councilor Buhle
- 3. Councilor Garcia-Irizarry
- 4. Councilor St. Vil
- 5. Councilor Dombrowski
- 6. Councilor Paul
- 7. Councilor Saccone
- 8. Councilor Brunelle

Chairman Rodriguez explained the order of the Chairman Pro-tem list will rotate successively. She stated in the absence of the Town Council Chairperson, the Town Council Chairperson Pro-tem, would sign all ordinances or resolutions passed at the meeting over which they preside; and that they would also perform all other duties of the Town Council Chairperson at that meeting.

RESULT: COMPLETED

V. APPOINTMENTS

- 1. MOTION to appoint Mr. Ian Stammel as the Town Treasurer.
Moved by Councilor Ryan, seconded by Councilor Dombrowski
Discussion: None.

VOTE: 9 - 0 Approved and so declared

RESULT: ADOPTED 9– 0
MOVER: Tim Ryan, Town Councilor
SECONDER: Kevin Dombrowski, Town Councilor
AYES: Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Paul, Rodriguez, Ryan, Saccone, St. Vil

- 2. MOTION to appoint Ms. Roxanne M. Maher as the Administrative Assistant to the Ledyard Town Council.
Moved by Councilor Buhle, seconded by Councilor Ryan
Discussion: None.

VOTE: 9 - 0 Approved and so declared

RESULT: ADOPTED 9 – 0
MOVER: Jessica Buhle, Town Councilor
SECONDER: Tim Ryan, Town Councilor
AYES: Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Paul, Rodriguez, Ryan, Saccone, St. Vil

- 3. MOTION to appoint the Twenty-seventh Town Council as the Flood/Erosion Control Board.
Moved by Councilor Dombrowski, seconded by Councilor Ryan
Discussion: None.

VOTE: 9 - 0 Approved and so declared

RESULT: ADOPTED 9 – 0
MOVER: Kevin Dombrowski, Town Councilor
SECONDER: Ryan, Town Councilor
AYES: Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Paul, Rodriguez, Ryan, Saccone, St. Vil

VI. APPOINTMENTS TO STANDING COMMITTEES AND LIAISON ASSIGNMENTS

1. Appointment of Standing Committees

Chairman Rodriguez announced the 2023 - 2025 Standing Committee Assignments as follows:

ADMINISTRATION COMMITTEE

Chairman Councilor Garcia-Irizarry
Councilor Dombrowski
Councilor Brunelle

COMMUNITY RELATIONS COMMITTEE

Chairman Councilor Brunelle
Councilor Paul
Councilor St. Vil

FINANCE COMMITTEE

Chairman Councilor Saccone
Councilor Buhle
Councilor Ryan

LAND USE/PLANNING/PUBLIC WORKS COMMITTEE

Chairman Councilor St. Vil
Councilor Buhle
Councilor Dombrowski

RESULT: COMPLETED

2. Assignment of Town Council Liaisons

TOWN COUNCIL LIAISON ASSIGNMENTS
2023-2025

Commission/Committee Board	Town Councilor
Agricultural Commission	Councilor Dombrowski
Beautification Committee	Councilor Ryan
Board of Education	Councilor Garcia-Irizarry
Conservation Commission	Councilor Paul
Economic Development Commission	Councilor Buhle
Gales Ferry Fire Company	Councilor Saccone
Historic District Commission	Councilor Ryan
Inland Wetland/WaterCourses Commission	Councilor St. Vil
Ledyard Farmers' Market Committee	Chairman Rodriguez
Ledyard Fire Company	Councilor Saccone
Ledyard Housing Authority	Councilor Paul

Library Commission	Councilor Garcia-Irizarry
Parks, Recreation & Senior Citizens Commission	Councilor Paul
Planning & Zoning Commission	Councilor St. Vil
Public Safety Commission	Councilor Saccone
Permanent Municipal Building Committee	Councilor Buhle
Retirement Board	Councilor Rodriguez
Youth & Social Services Board	Councilor Brunelle
Water Pollution Control Authority	Councilor Dombrowski
Zoning Board of Appeals	Councilor Brunelle

RESULT: COMPLETED

VII. COMMENTS

Comments of the Chairman

Chairman Rodriguez thanked everyone who voted on Election Day. She stated that she was humbled and honored to have the opportunity to serve all the residents of Ledyard. She stated their confidence and faith in her was truly humbling and that she promised to do her very best. She thanked the Twenty-seventh Town Council for their confidence in her to serve as their Chairman. She stated this Town Council brings new members from diverse backgrounds, which was a true representation of Ledyard. She stated their diverse backgrounds would only help to bring out the best of Ledyard. She welcomed the new Town Council members; and she welcomed back the continuing Town Council members. She stated that they have a fantastic Team and that she looked forward to all of them working together in a positive manner for their Town. Thank you.

Comments of the Members of Twenty-seventh Town Council

Councilor Paul thanked everyone for the opportunity to serve their community once again. He stated that he hoped that he would continue to serve the town well over the next two-years.

Councilor Brunelle stated that she was thankful for all of the residents who came out to vote in November; and for taking the time to talk to her to let her know what was important to them. She stated that she hoped that she would continue to hear more from the residents about what was important to them and about what they would like to see in town. She stated that she would do her best to stand-up for everyone in town and to work to make Ledyard a better place to live, noting that it was already a great town.

Councilor Ryan stated that he was humbled to have a second term serving on the Town Council. He stated the past two-years were truly a learning experience; and that he looked forward to serving the town and doing the best he possibly could to make sure their residents were served as best as possible. He stated as Chairman Rodriguez stated that he also looked forward to a Town Council that would work well together.

Councilor Saccone noted he and his wife moved to Ledyard thirty-four years ago, noting that it was recommended as one of the best towns in Southeastern Connecticut; and he commented that the recommendation held to be true. He stated after serving his country he thought about what else he could do, which led him to serving his town during the past twenty-three years as a member of the Gales Ferry Volunteer Fire Company. He went on to explain having an opportunity to serve on the Town Council would enable him to continue to serve his community in other ways. He stated that the Town Council was here

to serve their residents; and he thanked the community for voting and for their confidence in all of them.

Councilor Garcia-Irizarry stated that she has lived in Gales Ferry for sixteen years. She stated over the years that she was compelled to serve her community, noting that she previously served on different town commissions; and that she was looking forward to serving on the Town Council. She thanked everyone for voting and for their confidence in her. She stated that she would work to do her best to serve the town.

Councilor Dombrowski stated that he was once again humbled to be elected to serve on the Town Council, noting that this would be his seventh term. He stated that he looked forward to continuing to serve the town, and to working with all the members of the Town Council both new and past members. He welcomed everyone to the Town Council, and he stated that he would like to say to the new in-coming members of the Town Council that Administrative Assistant Roxanne Maher was the person that keeps the Town Council on task. He stated the Town Council serves the town, noting that they were the ones who vote and make the decisions for the town, but that Ms. Maher has their back ensuring they follow the processes provided in the Town Charter, State Statutes, Ordinances, Resolutions and other Policies. Thank you,

Councilor St. Vil thanked the voters of the Town of Ledyard for the tremendous opportunity to serve them on the Twenty-seventh Town Council. He stated that he takes this opportunity seriously and that he promised to do his best; he promised to carry back all the messages that they received over the past year while knocking on doors and talking to folks; and that he promised to work with his fellow Councilors to accomplish and do our very best for the Town of Ledyard. Thank you.

Councilor Buhle noted as everyone has said this evening, that she wanted to thank the voters for having confidence in her and in all of these wonderful people to serve our town. She stated that she was grateful that the US Navy brought her family to Ledyard nine-years ago; and that she was glad to make it their home, noting that Ledyard was a great place to be; and she was glad to be a part of it.

VIII. MEETING SCHEDULE

1. MOTION to approve the Town Council meeting schedule for the 2024 calendar year as follows:

Town Council (2nd & 4th Wednesday, Council Chambers 7:00 p.m.)			
January 10, 24	February 14, 28	March 13, 27	April 10, 24
May 8, 22	June 12, 26	July 10, 24	August 14, 28
September 11, 25	October 9, 23	November 13, 27^	December 11, 25^

^ Denotes meeting cancelled due to holiday

* Denotes regular meeting date scheduled is different from regular schedule

Moved by Councilor Dombrowski, seconded by Councilor Ryan

Discussion: Chairman Rodriguez noted the "*Rules of Procedure*" set the Town Council's regular meeting date for the second and fourth Wednesday of the month at 7:00 p.m. She stated the Town Council and its Sub Committees' meetings would be held in a Hybrid format (in-person and remote) in accordance with Policy #2022-03-0 "*Policy and Guidelines for Remote Meeting Participation*".

VOTE: 9– 0 Approved and so declared

RESULT: ADOPTED 9 – 0

MOVER: Kevin Dombrowski, Town Councilor

SECONDER: Tim Ryan, Town Councilor

AYES: Brunelle, Buhle, Garcia-Irizarry, Dombrowski, Paul, Rodriguez, Ryan, Saccone, St. Vil

IX. ADJOURNMENT

VOTE: Councilor Buhle, moved to adjourn, seconded by Councilor Dombrowski
9 - 0 Approved and so declared. The meeting was adjourned at 7:19 p.m.

Transcribed by Roxanne M. Maher
Administrative Assistant to the Town Council

I, S. Naomi Rodriguez, Chairman of the Ledyard Town Council,
hereby certify that the above and foregoing is a true and
correct copy of the minutes of the Town Council
Organizational Meeting held on December 4, 2023.

S. Naomi Rodriguez, Chairman



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2334

Agenda Date: 12/27/2023

Agenda #:

AGENDA ITEM
CORRESPONDENCE

Subject:

Communications List - December 13, 2023

Correspondence List:

COMMUNICATIONS LISTING FOR DECEMBER 13, 2023

INCOMING CORRESPONDENCE

1. Mrs. Parkinson ltr dated 11/8/2023 re: Youth Services Job Description
2. Ledyard Prevention Coalition/Gales Ferry Fire Chief email dated 11/15/2023 re: Location for Emergency Narcan Boxes
3. Ms. L. Hary email dated 11/15/2023 re: Resignation – Farmers Market Committee
4. Mr. Peter Hary email dated 11/15/2023 re: Resignation – Farmers Market Committee
5. Ms. J. Baudro email dated 11/15/2023 re: Resignation/decline Appointment to Planning & Zoning Commission – Potential Conflict with Employer
6. Ms. Buhle ltr dated 11/30/ 2023 re: Resignation Economic Development Commission
7. Ms. Buhle ltr dated 11/30/ 2023 re: Resignation Conservation Commission
8. WPCA ltr dated 11/30/2023 re: Action Ltr Mtg of November 21, 2023
9. Mayor ltr dated 12/4/2023 re: Reappointment – Nogacek Ledge Light Health District
10. Mayor ltr dated 12/4/2023 re: Reappointment – Murphy- Zoning Board of Appeals
11. Mayor ltr dated 12/4/2023 re: Reappointment – Proctor- Zoning Board of Appeals
12. Mayor ltr dated 12/4/2023 re: Reappointment – Rodolico- Zoning Board of Appeals
13. Ms. Diaz email dated 12/4/2023 re: Article regarding Braiding Work Shop – Community Relations Cmt- 2024 Black History Month
14. Mr. St. Vil ltr dated 12/4/2023 re: Resignation – Planning & Zoning Commission
15. Mr. St. Vil ltr dated 12/4/2023 re: Resignation – Inland Wetland & Water Courses Commission
16. DTC Hellekson email dated 12/11/2023 re: DTC Statement for Town Council Meeting 12/13/2023
17. DTC Appoint Application dated 12/11/2023 re: DeGaetano – Retirement Board

OUT GOING CORRESPONDENCE

1. Admin Asst ltr to Mayor dated 11/9/2023 re: Action ltr. Town Council Regular Meeting of November 8, 2023.
2. Admin Asst ltr to Mayor dated 12/5/2023 re: Action ltr. Town Council Organizational Meeting of December 4, 2023.
3. Finance Cmt Memo dated 11/8/2023 re: Transition/Outstanding Items to Twenty-seventh Town Council
4. LTC ltr to Senator Osten dated 11/13/2023 re: Thank you – State Citations to Councilors McGrattan, Saums, & Ingalls
5. LTC ltr to Miello dated 11/9/2023 re: Appointment to Planning & Zoning
6. LTC ltr to J. Baudro dated 11/9/2023 re: Appointment to Planning & Zoning
7. LTC ltr to Stammel dated 12/5/2023 re: Twenty-seventh Town Council Appointed Town Treasurer Ian Stammel
8. LTC ltr to Maher dated 12/5/2023 re: Twenty-seventh Town Council Appointed Town Administrative Assistant Roxanne Maher
9. Admin Asst ltr to Ledyard Agricultural Commission dated 12/5/2023 re: Town Council Liaison – Councilor Dombrowski
10. Admin Asst ltr to Ledyard Beautification Committee dated 12/5/2023 re: Town Council Liaison – Councilor Ryan
11. Admin Asst ltr to Board of Education dated 12/5/2023 re: Town Council Liaison – Councilor Garcia-Irizarry
12. Admin Asst ltr to Conservation Commission dated 12/5/2023 re: Town Council Liaison – Councilor Paul

13. Admin Asst ltr to Economic Development Commission dated 12/5/2023 re: Town Council Liaison – Councilor Buhle
14. Admin Asst ltr to Gales Ferry Fire Department dated 12/5/2023 re: Town Council Liaison – Councilor Saccone
15. Admin Asst ltr to Historic District Commission dated 12/5/2023 re: Town Council Liaison – Councilor Ryan
16. Admin Asst ltr to Inland Wetland and Water Courses Commission dated 12/5/2023 re: Town Council Liaison – Councilor St. Vil
17. Admin Asst ltr to Ledyard Farmers Market Committee dated 12/5/2023 re: Town Council Liaison – Chairman Rodriguez
18. Admin Asst ltr to Ledyard Beautification Committee dated 12/5/2023 re: Town Council Liaison – Councilor Ryan
19. Admin Asst ltr to Ledyard Fire Department dated 12/5/2023 re: Town Council Liaison – Councilor Saccone
20. Admin Asst ltr to Ledyard Housing Authority dated 12/5/2023 re: Town Council Liaison – Councilor Paul
21. Admin Asst ltr to Library Commission dated 12/5/2023 re: Town Council Liaison – Councilor Garcia-Irizarry
22. Admin Asst ltr to Parks, Recreation & Senior Citizens Commission dated 12/5/2023 re: Town Council Liaison – Councilor Paul
23. Admin Asst ltr to Planning & Zoning Commission dated 12/5/2023 re: Town Council Liaison – Councilor St. Vil
24. Admin Asst ltr to Public Safety Commission dated 12/5/2023 re: Town Council Liaison – Councilor Saccone
25. Admin Asst ltr to Permanent Municipal Building Committee dated 12/5/2023 re: Town Council Liaison – Councilor Buhle
26. Admin Asst ltr to Retirement Board dated 12/5/2023 re: Town Council Liaison – Councilor Buhle
27. Admin Asst ltr to Ledyard Youth & Social Services Board dated 12/5/2023 re: Town Council Liaison – Councilor Brunelle
28. Admin Asst ltr to Water Pollution Control Authority dated 12/5/2023 re: Town Council Liaison – Councilor Dombrowski
29. Admin Asst ltr to Zoning Board of Appeals dated 12/5/2023 re: Town Council Liaison – Councilor Brunelle
30. Finance Cmt memo to Mayor – Board of Education & All Departments dated 12/7/2023 re: Preliminary Budget Work Session Schedule – Fiscal Year 2024/2025 Budget

NOTICE OF AGENDAS

1. Retirement Board Agenda 11/21/2023
2. Parks, Recreation & Senior Citizens Agenda 11/21/2023
3. Agricultural Commission Agenda 11/21/2023
4. Water Pollution Control Authority Agenda 11/21/2023
5. Permanent Municipal Building Cmt Agenda 12/4/2023
6. Economic Development Commission Agenda 11/14/2023; 12/5/2023
7. Inland Wetland & Water Courses Commission Agenda 11/14/2023; 12/5/2023
8. Farmers Market Committee Agenda 12/6/2023
9. Youth & Social Services Agenda 12/7/2023
10. Public Safety Commission 12/11/2023 – Cancelled

11. Conservation Commission Agenda 11/15/2023; 12/12/2023
12. Library Commission Agenda 12/11/2023
13. Town Council Organizational Mtg Agenda 12/4/2023
14. Finance Cmt 11/15/2023- Cancelled
15. Community Relations Cmt 11/15/2023 - Cancelled
16. Finance Cmt Organizational Agenda 12/6/2023
17. Finance Cmt Agenda 12/6/2023
18. LUPPW Cmt 12/4/2023 – Cancelled
19. LUPPW Cmt Organizational Agenda 12/11/2023
20. LUPPW Cmt Sp. Agenda 12/11/2023
21. Admin Cmt Organizational Mtg Agenda 12/13/2023
22. Admin Cmt Agenda 12/13/2023
23. Public Hearing Agenda 12/13/2023
24. Town Council Sp. Agenda 12/13/2023
25. Town Council Agenda 12/13/2023

MINUTES

1. Retirement Board Minutes 10/17//2023
2. Parks, Recreation & Senior Citizens Minutes 11/21/2023
3. Agricultural Commission Minutes 10/17/2023
4. Water Pollution Control Authority Minutes 10/24/2023
5. Housing Authority Minutes 10/2/2023
6. Permanent Municipal Building Cmt Minutes 11/06/2023
7. Economic Development Commission Minutes 10/3/2023
8. Conservation Commission Minutes 10/10/2023
9. Inland Wetland & Water Courses Commission Minutes 10/3/2023
10. Farmers Market Committee Minutes 9/7/2023; 11/1/2023
11. LUPPW Cmt Minutes 11/06/2023
12. Finance Cmt Minutes 11/01/2023
13. Admin Cmt Minutes 11/08/2023
14. Town Council Minutes 11/8/2023
15. Town Council Organizational Minutes 12/4/2023

REFERRALS

Administration Committee

1. DTC Appoint Application dated 12/11/2023 re: DeGaetano – Retirement Board

Nov 8, 2023

TO: Administrative Committee/Town Council

From: Karen Parkinson, 55 Rose Hill Road. Ledyard

RE: Follow-up / Job Description proposed change Youth Service
Director/Coordinator

Thank you for the opportunity to provide additional comments to the discussion of changes to the above. I appreciate the Town Council's review and motion to send this matter back to the administrative committee for further discussion and recommendations.

1) There appears to be miscommunication and misinformation combined with misunderstanding of the scope of service and the required licensure. Without licensure, there is the red flag word called liability, which has not been mentioned.

Let me explain.....This position REQUIRES a Masters Degree. WHY? Because the position requires that "Appropriate candidates must also have a professional license in their professional field. In addition, candidate must have completed the Supervisor Education and Training required by their profession to provide supervision toward licensing of unlicensed staff and students."

To be eligible for this type license, one MUST have a Masters Degree followed by supervised practice and exams. So it is totally in error that you can change the wording to "preferred."

Without a "license" or working under "licensed supervision" there could be no direct counseling of youth or families, one of the major functions of the youth services. To provide these services without appropriate licensure, the red flag word LIABILITY would appear!

Licensure is there to protect the consumer.....licensed plumber. licensed electrician, licensed real estate agent, licensed nurse, licensed veterinarian. And licensed mental health practitioners

2) To clarify a comment by the Mayor about supervision "after hours". The current supervisor is available by phone in the evenings and even on her vacations for any

Local News

East Lyme one step closer to establishing Youth and Family Services Department



November 04, 2023 2:30 pm • Last Updated: November 04, 2023 6:52 pm

By **Elizabeth Regan**
Day Staff Writer

e.regan@theday.com

East Lyme — In a move described by many as long overdue, the Board of Selectmen is calling for the public to weigh in on the creation of a Youth and Family Services department.

Selectmen recently voted unanimously to set a public hearing on an ordinance to replace the current Youth Services Commission with a Youth, Family and Human Services Commission.

Finance Director Kevin Gervais estimated the cost in the upcoming budget would be \$179,955. New expenses include a department director and two part-time therapists in addition to an existing prevention coordinator position.

There's currently one part-time clinical therapist hired by youth services with federal pandemic-relief funds who is available to meet with individuals, couples and families. A social worker at the senior center is expected to be funded by pandemic-relief funds through most of the next budget year.

Based on the proposal drafted by several members of the town's Youth Services Coalition, the new department would grow over five years to include a case worker and an administrative assistant.

First Selectman Kevin Seery at the selectmen's meeting characterized the move as a matter of public safety in a town that has shown enough support over the past five years to grow its fledgling independent police force from four officers to 30.

He argued helping people find mental health support and financial assistance up front makes it less likely that police will have to get involved.

"Public safety is a big concern for all of us," he said. "This is definitely part of that public safety because you're being proactive versus reactive."

Selectman Bill Weber put it this way: "Prevention's worth a pound of cure, for sure."

Officials expect Sarah Firmin, the current full-time prevention coordinator working with youth to address mental health and substance use issues, will be promoted to director of the new department.

Firmin said expanding the focus on youth to include residents of all ages will open up grant opportunities not now available to the town. She pointed to a Strategic Prevention grant Free Communities grant with a \$175,000 ceiling.



It starts with We. How can We help you?

Thinking more for your business starts with We. Webster Bank offers comprehensive solutions and expertise tailored for your...

Roxanne Maher

From: Tony Saccone <tony.saccone@gffc.org>
Sent: Tuesday, November 14, 2023 7:46 PM
To: Roxanne Maher; Town Council Group; gstvil@alum.rpi.edu; jessicabuhle@gmail.com; nemmrac@netscape.net; april@aprilkneadsdough.com; Fred Allyn, III
Cc: Kristen Chapman
Subject: RE: Ledyard Prevention Coalition Input Needed Please - Opioid Prevention

Kerensa

We may be able to store one here at Gales Ferry Fire house, just with the coming months at 5 degrees or less it may not spray out,
that's if the intention is to store them outside like the picture depicts

Tony

From: Roxanne Maher <council@ledyardct.org>
Sent: Tuesday, November 14, 2023 12:47 PM
To: Town Council Group <TownCouncil@ledyardct.org>; gstvil@alum.rpi.edu; Tony Saccone <chief@gffc.org>; jessicabuhle@gmail.com; nemmrac@netscape.net; april@aprilkneadsdough.com; Fred Allyn, III <mayor@ledyardct.org>
Cc: Kristen Chapman <mayoral.asst@ledyardct.org>
Subject: FW: Ledyard Prevention Coalition Input Needed Please - Opioid Prevention

Roxanne M. Maher



*Administrative Assistant to
the Ledyard Town Council
(860) 464-3203
council@ledyardct.org*

Town Hall Hours:
Monday – Thursday 7:30 a.m. to 4:45 p.m.
CLOSED FRIDAYS

From: Kerensa Mansfield <kmansfield@llhd.org>
Sent: Tuesday, November 14, 2023 11:47 AM
To: Kerensa Mansfield <kmansfield@llhd.org>

Cc: Karl Jennings <kjennings@ledyard.net>; Naomi Rodriguez <NaomiR@ledyardct.org>

Subject: Input Needed Please

Good Morning LPC Members,

As part of Ledyard's Opioid Prevention, Recovery, and Wellness Program, we have money budgeted to purchase two Naloxone kits. The kits are to be available in the community which may be a high-risk area for overdoses. Please take a few minutes to think about 2 locations that could benefit from having the kits available and respond to me directly with your thoughts. Below is a picture of what the kits look like.

Thank you!

Kerensa



Kerensa Mansfield CHES, CPS
Senior Program Health Coordinator
Ledge Light Health District
216 Broad Street, New London, CT 06320
Phone # 860-448-4882 x 1309
Cell#: 860-460-6653
kmansfield@llhd.org



Roxanne Maher

From: Jackie Baudro <jbaudro@gmail.com>
Sent: Tuesday, November 14, 2023 10:53 PM
To: Roxanne Maher; tcapon@pitt.edu
Subject: Baudro-P&Z Withdrawal

[You don't often get email from jbaudro@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Hi Roxanne,

Jackie Baudro here (recently appointed alternate for P&Z)...thank you for your time, consideration and acceptance of my interest in serving on P&Z. Unfortunately, I have to rescind my acceptance and withdrawal my application.

After notifying my employer of involvement with P&Z, I was informed it is a conflict of interest and prohibited from serving on this type of commission.

I greatly appreciate the time and effort everyone put forth for my application. I would like to be as involved in the future of this community as possible and truly was looking forward to serving in this capacity.

Should the opportunity present itself in the future, and it is not a conflict of interest (of which I will be sure to check first!), I would like to apply and be considered again.

Thank you very much! I hope your upcoming holiday season is blessed.

Best,
Jackie

Roxanne Maher

From: Ledyard Market <ledyardfarmersmarket@gmail.com>
Sent: Wednesday, November 15, 2023 9:13 AM
To: Roxanne Maher
Cc: pamela Ball; Fred Allyn, III; william.thorne@sbcglobal.net
Subject: Ledyard Farmers Market Resignation

Good morning,

I am writing to formally resign from the Ledyard Farmers Market Committee, effective immediately. I will be helping to transition the market for the next season.

I thank you for the wonderful opportunity, and look forward to seeing how the market grows in the future.

Lauriann Hary
Market Manager
Ledyard Farmers Market

Roxanne Maher

From: Pete Hary <pete@quinnandhary.com>
Sent: Wednesday, November 15, 2023 11:06 AM
To: Roxanne Maher
Subject: Ledyard Farmers Market Resignation

Good morning Roxanne.

It has been an honor and a privilege to serve the Town of Ledyard in a small way by being a member of the Farmers Market Committee.

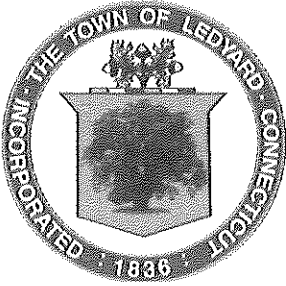
Please consider this correspondence my official resignation from the Committee. I wish the Farmers Market continued success, and my wife and I look forward to enjoying the market as attendees.

Respectfully,
Peter J. Hary, Jr.

--



Peter Hary, Vice-President/Creative Director
Quinn & Hary Marketing
P.O. Box 456, New London, CT 06320
860.444.0448 ext. 7 | c 860.705.0581



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

November 30, 2023

Richard Murphy
6 Ravenwood Row
Gales Ferry CT, 06335

Dear Mr. Murphy:

It is my pleasure to reappoint you as a regular member of the Zoning Board of Appeals, to complete a three-year term ending 12/6/2026.

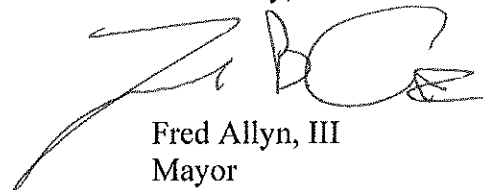
As you are aware, the Town's Meeting Portal (InSite) will aid you in preparation for the Zoning Board of Appeals meetings by providing materials and supporting documentation, daily and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Zoning Board of Appeals scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible. Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

I would like to take this opportunity to thank you for your continuing willingness to volunteer for this board and for helping to make the Town of Ledyard a better place to live.

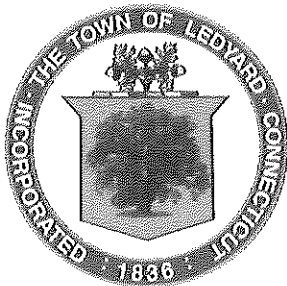
Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,



Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Zoning Board of Appeals



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

November 30, 2023

John Procter
35 Lake Street
Ledyard CT, 06339

Dear Mr. Procter:

It is my pleasure to reappoint you as a regular member of the Zoning Board of Appeals, to complete a three-year term ending 12/6/2026.

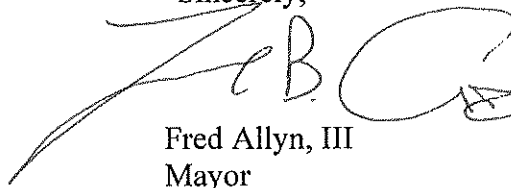
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I would like to take this opportunity to thank you for your continuing willingness to volunteer for this board and for helping to make the Town of Ledyard a better place to live.

Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,



Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Zoning Board of Appeals



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

November 30, 2023

Kenneth P. Nogacek
7 Pleasant View
Ledyard CT, 06339

Dear Mr. Nogacek:

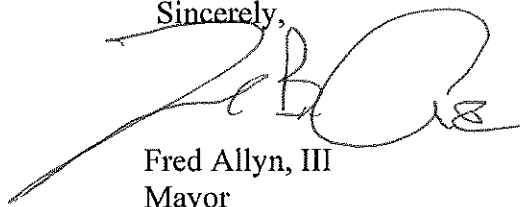
It is my pleasure to reappoint you as a regular member of the Ledge Light Health District, to complete a three-year term ending 12/1/2026.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible. Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

I would like to take this opportunity to thank you for your continuing willingness to volunteer for this board and for helping to make the Town of Ledyard a better place to live.

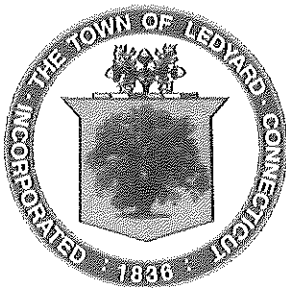
Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,



Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Ledge Light Health District



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

November 30, 2023

John Rodolico
40 Long Pond Road
Ledyard CT, 06339

Dear Mr. Rodolico:

It is my pleasure to appoint you as a regular member of the Zoning Board of Appeals, to complete a three-year term ending 12/4/2025 to fill a vacancy left by Mr. Charles Priebe.

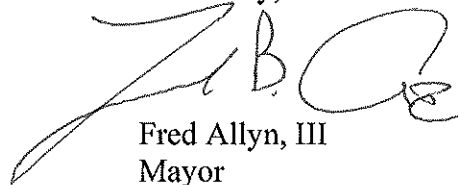
As you are aware, the Town's Meeting Portal (InSite) will aid you in preparation for the Zoning Board of Appeals meetings by providing materials and supporting documentation, daily and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Zoning Board of Appeals scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible. Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

I would like to take this opportunity to thank you for your willingness to volunteer for this board and for helping to make the Town of Ledyard a better place to live.

Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,



Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Zoning Board of Appeals

From: Nina Diaz <ninadiaz24@yahoo.com>
Sent: Thursday, November 30, 2023 1:14 PM
To: Roxanne Maher <council@ledyardct.org>
Cc: Roxanne Maher <council@ledyardct.org>; Naomi Rodriguez <NaomiR@ledyardct.org>
Subject: RE: Attachment for Naomi

Ty

[Sent from Yahoo Mail on Android](#)

On Thu, Nov 30, 2023 at 1:14 PM, Roxanne Maher
<council@ledyardct.org> wrote:

Thank you Nina:

I will be sure the Community Relations Cmt see's your message. Thank you Nina:

Roxanne

Roxanne M. Maher



Administrative Assistant to

the Ledyard Town Council

(860) 464-3203

council@ledyardct.org

Town Hall Hours:

Monday – Thursday 7:30 a.m. to 4:45 p.m.

CLOSED FRIDAYS

11:25



From: Nina Diaz <ninadiaz24@yahoo.com>

Sent: Thursday, November 30, 2023 11:29 AM

To: Town Council Group <TownCouncil@ledyardct.org>

Subject: Attachment for Naomi

Like

Comment

Share

I apologize, the last attachment failed. Here ya go!



BRAIDING WORKSHOP

Join us at the Dixwell Q House for a free braiding workshop for those ages 14-18. This class is designed for everyday individuals looking to learn or improve their hair braiding skills.

The class will include hands on training, adding hair discretely, learning how to do knotless braid and stitch braids, learning how to obtain neat parts, and learning how to attract clients!

The class will be taught by Akwasha Beyl

Feel free to bring your own products, however supplies will be provided!

WHEN:
December 16th,
1PM - 4PM

WHERE:
197 Dixwell Ave,
New Haven CT

Scan the QR code to sign up or sign up now with this link:
<https://sugeni.us/4May>
There are limited spots!

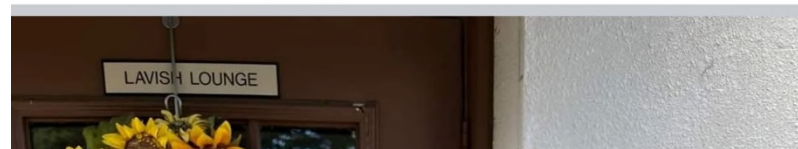
3

1 comment

Like

Comment

Share



Roxanne Maher

From: Roxanne Maher
Sent: Friday, December 01, 2023 7:01 AM
To: Naomi Rodriguez
Subject: Re: Resignation - Economic Development Commission

Good Morning Naomi:
Thank you for forwarding to me.

Roxanne
Sent from my iPhone

On Nov 30, 2023, at 11:52 PM, Naomi Rodriguez <NaomiR@ledyardct.org> wrote:

FYI
Naomi

From: Jessica Buhle <jessicabuhle@gmail.com>
Sent: Thursday, November 30, 2023 6:34 PM
To: John Vincent <johnvincent@bhhsne.com>; Patricia A. Riley <town.clerk@ledyardct.org>
Cc: Naomi Rodriguez <NaomiR@ledyardct.org>
Subject: Resignation - Economic Development Commission

[Some people who received this message don't often get email from jessicabuhle@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

To Whom It May Concern:

I am resigning from my position as a member on the Ledyard Economic Development Commission effective December 3, 2023.

It has been a pleasure serving on the Ledyard EDC and I am very grateful for the experience.

Thank you,

Jessica Buhle

Roxanne Maher

From: Roxanne Maher
Sent: Friday, December 01, 2023 7:00 AM
To: Naomi Rodriguez
Subject: Re: Resignation - Conservation Commission

Good Morning Naomi:
Thank you for forwarding.

Roxanne
Sent from my iPhone

On Nov 30, 2023, at 11:52 PM, Naomi Rodriguez <NaomiR@ledyardct.org> wrote:

FYI.

Naomi

From: Jessica Buhle <jessicabuhle@gmail.com>
Sent: Thursday, November 30, 2023 6:32 PM
To: Michael Marelli <memarelli@sbcglobal.net>; Patricia A. Riley <town.clerk@ledyardct.org>
Cc: Naomi Rodriguez <NaomiR@ledyardct.org>
Subject: Resignation - Conservation Commission

[Some people who received this message don't often get email from jessicabuhle@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

To Whom It May Concern:

I am resigning from my position as an alternate member on the Ledyard Conservation Commission effective December 3, 2023.

It has been a pleasure serving on the Ledyard Conservation Commission and I am very grateful for the experience.

Thank you,

Jessica Buhle

Roxanne Maher

From: gstvil@alum.rpi.edu
Sent: Monday, December 04, 2023 11:48 AM
To: justin.debrodt.ctr@navy.mil; justin.t.debrodt.ctr@us.navy.mil
Cc: Juliet Hodge; Makenna Perry; Roxanne Maher; Naomi Rodriguez
Subject: Inland Wetland and Water Courses Commission Resignation - Gary St. Vil

Mr. Justin DeBrodt ,

I am writing to formally announce my resignation as an alternate member on the Inland Wetland and Water Courses Commission, effective 12/4/23. It has been an incredible journey serving the commission and community, I would like to express my sincere gratitude for the trust and support I have received throughout my tenure. The opportunity to contribute to the growth and development of our town has been immensely rewarding.

Please feel free to contact me via email or phone (860-980-0656) should there be any questions or assistance needed.

Once again, thank you for the privilege to serve our community. I am confident that the Inland Wetland and Water Courses Commission will continue to make positive strides towards our shared vision.

Best regards,

Gary A. St. Vil

Roxanne Maher

From: gstvil@alum.rpi.edu
Sent: Monday, December 04, 2023 11:53 AM
To: tcapon@pitt.edu
Cc: Juliet Hodge; Makenna Perry; Roxanne Maher; Naomi Rodriguez
Subject: Planning & Zoning Commission Resignation- Gary St. Vil

Mr. Tony Capon ,

I am writing to formally announce my resignation as commissioner on the Planning & Zoning commission, effective 12/4/23. It has been an incredible journey serving the commission and community, I would like to express my sincere gratitude for the trust and support I have received throughout my tenure. The opportunity to contribute to the growth and development of our town has been immensely rewarding.

Please feel free to contact me via email or phone (860-980-0656) should there be any questions or assistance needed.

Once again, thank you for the privilege to serve our community. I am confident that the Planning & Zoning commission will continue to make positive strides towards our shared vision.

Best regards,

Gary A. St. Vil

Roxanne Maher

From: Wendy Hellekson <whellekson.dtc@gmail.com>
Sent: Monday, December 11, 2023 6:29 PM
To: Town Council Group
Subject: Correspondence from the Ledyard DTC
Attachments: Opening statement .docx

Some people who received this message don't often get email from whellekson.dtc@gmail.com. [Learn why this is important](#)

Everyone,

We have a statement that we would like to share for the next meeting. It is intended to be read aloud but we wanted to make sure a hard copy was submitted.

Thank You,

Wendy Hellekson
Acting Chair
Ledyard DTC.

"Good evening. (Name, address). And on behalf of the Democratic Town Committee, congratulations on your wins. We are especially pleased that this year's campaign was an example of the civility we should be able to expect from our local elected officials and candidates.

As Democrats campaigned, we heard many stories, complaints, and wishes from the voters. The greatest of which was that people did not hear about big decisions until after the fact and they were unclear on how to find out about these decisions ahead of time.

Democrats campaigned on a four-part platform: CARE - an acronym for Community, Advocacy, Representation, and Education. We chose to use these as our guiding lights for the wide variety of situations which public servants could encounter. The voters responded very positively to that message and now all of you have an opportunity to put these core principles into practice.

As you each begin your terms, I ask that you think about ways to reach out and engage your constituents. Find ways to show them what's going on, and how their investments - both their votes and property taxes - are paying off. Strive to have big decisions widely publicized and give people a chance to weigh in early so you know you have widespread community support for them. Especially if the decision is a hard one, it should not be a surprise to us after the fact. We know you cannot control everything, and cannot please everyone, but you can always listen and help residents be heard. We are all part of this community and communication between elected officials, Ledyard Residents and other stakeholders is paramount.

We also encourage you to find ways to improve the town's relations with the Mashantucket Pequot Tribal Nation, and ensure that if another hateful incident occurs in this town, that it will be resoundingly rejected. Rejected not just because of the statements you make about it, but because of the climate you build in this town to make it welcoming for all people.

We urge you to "CARE" for your constituents - it's a simple acronym, but it works well!

Again, our congratulations, thanks for your service, and best wishes to each of you. We look forward to a productive and successful term."



Chairman Kevin J. Dombrowski

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
council@ledyardct.org

November 9, 2023

Mayor Fred Allyn, III
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on November 8, 2023 the Town Council took the following actions

- Removed from the Table and voted to withdraw and remove from the agenda the MOTION to approve proposed updates to the Youth Services Coordinator as presented in the draft dated October 11, 2023
- Appointed Mr. Matthew Miello (R) 12 Cardinal Lane, Gales Ferry, to the Planning & Zoning Commission as an Alternate Member to complete a three-year term ending October 31, 2026 filling a vacancy left by Mr. Baudro.
- Appointed Ms. Jacquelyn Baudro (R) 135 Whalehead Road, Gales Ferry, to the Planning & Zoning Commission as an Alternate Member to complete a three-year term ending December 31, 2025 filling a vacancy left by Mr. St. Vil.
- Authorized the Mayor to sign a Owner Architect Agreement for Roof Projects at the Gales Ferry School, Juliet Long School and Board of Education Central Offices, and PV with Silver Petrucelli & Associates of Hamden, Connecticut, in the amount of \$78,280; in accordance with Chapter III, Section 4 of the Town Charter.
- Authorized the Mayor to submit an American Library Association Application to obtain "Round II" of the - *Libraries Transforming Communities: Accessible Small and Rural Communities Grant* in the amount of \$20,000 to purchase a new circulation desk for the Bill Library designed to meet ADA requirements and better serve individuals with disabilities.
- Appropriated the American Rescue Plan Act (ARPA) Funding in the amount of \$29,827 to Account 20360101-57300-G0014 (New Equipment - Park & Rec – ARPA)

In addition, authorized the Parks, Recreation & Senior Citizens Center to expend the \$29,827 American Rescue Plan Act (ARPA) specifically designated for Senior Citizens Centers as outlined in their ARPA Senior Center Plan dated October 17, 2023.

- Granted a Bid Waiver to Locust Grove Landscaping, of Ledyard, Connecticut, in the amount of \$27,000 to rebuild the retaining wall of the race and reset the steps to divert water away from the building at the Up-Down Sawmill due to the lack of receiving the required three (3) Bids in response to Bid #2023-09 (Sawmill Repairs); in accordance with Ordinance #200-001 (rev 1) "*An Ordinance for Purchasing*".
- Appropriated \$4,200 from Undesignated/Unassigned Fund Balance to Account # 10110107-56100 Cemetery Committee Operating Expenses for the removal of four dead trees at the Newton Cemetery.
- Approved a tax refund in the amount of \$3,256.25 exceeding \$2,400.00 in accordance with tax collector departmental procedures.
✓ Barbara Arthur \$3,256.25
- Cancelled the Town Council Regular Meeting of November 22, 2023 for the Thanksgiving Holiday.

Please feel free to contact Chairman Dombrowski should you have any questions regarding this meeting.

Respectfully submitted,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

cc: Director of Finance
Treasurer
Board of Education
Historic District Commission
Human Resources Director
Library Director
Nursing Administrator
Parks, Recreation & Senior Citizens Director
Permanent Municipal Building Committee



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
council@ledyardct.org

November 9, 2023

Ms. Jacquelyn Baudro
135 Whalehead Road
Gales Ferry, Connecticut 06335

Dear Ms. Baudro:

CONGRATULATIONS! The Town Council, at its meeting on November 8, 2023 appointed you as an Alternate Member of the Planning and Zoning Commission, to complete a three (3) year term ending December 31, 2025 to fill a vacancy left by Mr. St. Vil.

The Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski
Chairman

cc: Town Clerk
Planning and Zoning Commission



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
council@ledyardct.org

November 9, 2023

Mr. Matthew Miello
12 Cardinal Lane
Gales Ferry, Connecticut 06335

Dear Mr. Miello:

CONGRATULATIONS! The Town Council, at its meeting on November 8, 2023 appointed you as an Alternate Member of the Planning and Zoning Commission, to complete a three (3) year term ending October 31, 2026 to fill a vacancy left by Mr. Baudro.

The Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

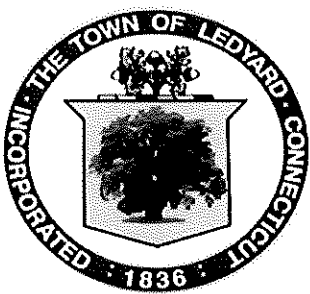
Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski
Chairman

cc: Town Clerk
Planning and Zoning Commission



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3230
council@ledyardct.org

MEMORANDUM

TO: Twenty- seventh Town Council
FROM: Finance Committee
DATE: November 8, 2023
SUBJECT: Outstanding Items of Business

In an effort to provide for a seamless transition, the Finance Committee of the Twenty-sixth Ledyard Town Council is forwarding the following outstanding items of business:

- (1) Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.
- (2) Potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.
- (3) National Opioid Settlement Payments
 - ✓ Potential Uses of the Funds
 - ✓ Allocations of the Funds
 - ✓ Oversight-follow-up-communication with Organizations administering the funds.

As these items continue to remain important outstanding/ongoing matters, the Finance Committee is hopeful that the information provided will aid in the follow- up and the completion of these issues.

Should you have any questions or require additional background information regarding these issues or any other subjects, please do not hesitate to contact myself or any other members of the Finance Committee:

Bill Saums (401) 225-5362
Andra Ingalls (860) 961-2414
Tim Ryan (860) 941-8257



Chairman S. Naomi Rodriguez

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
council@ledyardct.org

December 5, 2023

Mayor Fred Allyn, III
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Organizational Meeting held on December 4, 2023 the Twenty-seventh Town Council took the following actions:

- Elected Councilor Rodriguez as Chairman of the Twenty-seventh Town Council.
- Adopted the Rules of Procedure for the Twenty-seventh Town Council as contained in the draft dated November 8, 2023.
- Conducted a Lottery for Chairperson Pro-Tem.
- Appointed Mr. Ian Stammel as the Town Treasurer.
- Appointed Ms. Roxanne M. Maher as the Administrative Assistant to the Ledyard Town Council.
- Appointed the Twenty-seventh Town Council as the Flood/Erosion Control Board.
- Appointed 2023-2025 Standing Committees as follows:

ADMINISTRATION COMMITTEE

Chairman Councilor Garcia-Irizarry
Councilor Dombrowski
Councilor Brunelle

COMMUNITY RELATIONS COMMITTEE

Chairman Councilor Brunelle
Councilor Paul
Councilor St. Vil

FINANCE COMMITTEE

Chairman Councilor Saccone

Councilor Buhle

Councilor Ryan

LAND USE/PLANNING/PUBLIC WORKS COMMITTEE

Chairman Councilor St. Vil

Councilor Buhle

Councilor Dombrowski

- Made the following Town Council Liaison Assignments for 2023-2025 as follows:

Commission/Committee Board	Town Councilor
Agricultural Commission	Councilor Dombrowski
Beautification Committee	Councilor Ryan
Board of Education	Councilor Garcia-Irizarry
Conservation Commission	Councilor Paul
Economic Development Commission	Councilor Buhle
Gales Ferry Fire Company	Councilor Saccone
Historic District Commission	Councilor Ryan
Inland Wetland/WaterCourses Commission	Councilor St. Vil
Ledyard Farmers' Market Committee	Chairman Rodriguez
Ledyard Fire Company	Councilor Saccone
Ledyard Housing Authority	Councilor Paul
Library Commission	Councilor Garcia-Irizarry
Parks, Recreation & Senior Citizens Commission	Councilor Paul
Planning & Zoning Commission	Councilor St. Vil
Public Safety Commission	Councilor Saccone

Permanent Municipal Building Committee	Councilor Buhle
Retirement Board	Councilor Rodriguez
Youth & Social Services Board	Councilor Brunelle
Water Pollution Control Authority	Councilor Dombrowski
Zoning Board of Appeals	Councilor Brunelle

- Approved the Town Council meeting schedule for the 2024 calendar year to be the second and fourth Wednesday of each month at 7:00 p.m. as follows:

Town Council (2nd & 4th Wednesday, Council Chambers 7:00 p.m.)

January 10, 24	February 14, 28	March 13, 27	April 10, 24
May 8, 22	June 12, 26	July 10, 24	August 14, 28
September 11, 25	October 9, 23	November 13, 27^	December 11, 25^

^ Denotes meeting cancelled due to holiday

* Denotes regular meeting date scheduled is different from regular schedule

Please feel free to contact Chairman Rodriguez should you have any questions regarding this meeting.

Respectfully submitted,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

cc: Director of Finance
Treasurer
Executive Assistant



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

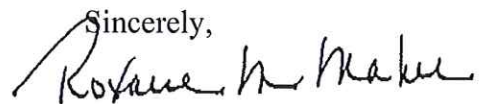
Mr. Bruce Garstka, Chairman
Agricultural Commission
10 Pleasant View
Ledyard, Connecticut 06339

Dear Mr. Garstka:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Kevin Dombrowski has been assigned as the liaison to the Agricultural Commission and may be reached at the following address:

Councilor Kevin J. Dombrowski
139 Meeting House Lane
Ledyard, Connecticut 06339
Telephone: (860) 383-6363
e-mail address: kjdom@ledyardct.org

Should you have any further questions feel free to contact Councilor Dombrowski, Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918; or myself at telephone (860) 464-3203.

Sincerely,


Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Town Hall Office Assistant



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

68

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

December 5, 2023

Ms. Roxanne M. Maher
20 Harvest Glen
East Lyme, Connecticut 06333

Dear Ms. Maher:

At its Organizational Meeting held on December 4, 2023, the Ledyard Town Council reappointed you as the Administrative Assistant to the Town Council.

Sincerely,

S. Naomi Rodriguez
Chairman

cc: Town Clerk
Human Resources



Chairman S. Naomi Rodriguez

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway

Ledyard, Connecticut 06339-1551

(860) 464-3203

council@ledyardct.org

69

December 5, 2023

Mr. Ian Stammel
18 Lynn Drive
Preston, Connecticut 06365

Dear Mr. Stammel:

At its Organizational Meeting held on December 4, 2023, the Ledyard Town Council reappointed you as the Town Treasurer.

Your appointment is in accordance with the Town Charter and the Connecticut Statutes.

Sincerely,

S. Naomi Rodriguez
Chairman

cc: Town Clerk
Human Resources



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

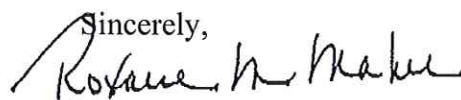
Ms. Jennifer Eastbourne, Chairman
Ledyard Beautification Committee
4 Glenwoods Court
Gales Ferry, Connecticut 06335

Dear Ms. Eastbourne:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Tim Ryan has been assigned as the liaison to the Ledyard Beautification Committee and may be reached at the following address:

Councilor Tim Ryan
62 Inchcliffe Drive
Gales Ferry, Connecticut 06335
Telephone: (860) 941-8257
e-mail address: tryan@ledyardct.org

Should you have any further questions feel free to contact Councilor Ryan; Town Council Chairman S. Naomi Rodriguez at telephone (860) 625-4089, or myself at telephone (860) 464-3203.

Sincerely,


Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Town Hall Assistant



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

Mr. Alex Rode, Chairman
Board of Education
8 Robinhood Drive
Gales Ferry, Connecticut 06335

Dear Mr. Rode:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Carmen Garcia-Irizarry has been assigned as the liaison to the Board of Education and may be reached at the following address:

Councilor Carmen Garcia-Irizarry
58 Eagle Ridge Drive
Gales Ferry, Connecticut 06335
Telephone: (860) 389-4644
e-mail address: cgiri@ledyardct.org

Should you have any further questions feel free to contact Councilor Garica-Irizarry, Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918; or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Board of Education Central Office



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

Mr. Michael Marelli, Chairman
Conservation Commission
4 Lee Brook Road
Ledyard, Connecticut 06335

Dear Mr. Marelli:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Gary Paul has been assigned as the liaison to the Conservation Commission and may be reached at the following address:

Councilor Gary Paul
49 Avery Hill Road Extension
Ledyard, Connecticut 06339
Telephone: (860) 237-1471
e-mail address: gpaul@ledyardct.org

Should you have any questions feel free to contact Councilor Paul; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Clerical Assistant

/rm



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

Mr. John Vincent, Chairman
Economic Development Commission
19 Friar Tuck Drive
Gales Ferry, Connecticut 06339

Dear Mr. Vincent

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Jessica Buhle has been assigned as the liaison to the Economic Development Commission and may be reached at the following address:

Councilor Jessica Buhle
65 Pheasant Run Drive
Gales Ferry, Connecticut 06335
Telephone: (708) 307-6572
e-mail address: jbuh@ledyardct.org

Should you have any further questions feel free to contact Councilor Buhle; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Land Use Director
Office Assistant II



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

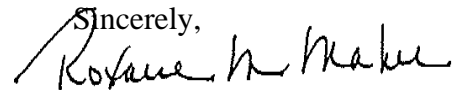
Ms. Pamela Ball, Chairman Pro-tem
Ledyard Farmers' Market Committee
674 Shewville Road
Ledyard, Connecticut 06339

Dear Ms. Ball:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Chairman S. Naomi Rodriguez has been assigned as the liaison to the Ledyard Farmers' Market and may be reached at the following address:

Chairman S. Naomi Rodriguez
6 St. Peters Court
Ledyard, Connecticut 06339
Telephone: (860) 910-9918
e-mail address: naomir@ledyardct.org

Should you have any further questions feel free to contact Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918; or myself at telephone (860) 464-3203.

Sincerely,


Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Administrative Assistant



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

Gales Ferry Fire Company #2
1772 CT Route 12
Gales Ferry, Connecticut 06335

Dear Members:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Tony Saccone has been assigned as the liaison to the Gales Ferry Fire Company #2 and may be reached at the following address:

Councilor Tony Saccone
29 Richard Road
Gales Ferry, Connecticut 06335
Telephone: (860) 625-6239
e-mail address: tsac@ledyardct.org

Should you have any further questions feel free to contact Councilor Saccone, Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918; or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

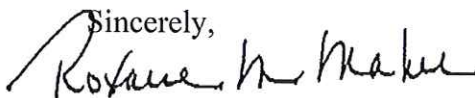
Mr. Vincent Godino, Chairman
Historic Distric Commission
1906 Center Groton Road
Ledyard, Connecticut 06339

Dear Mr. Godino:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Tim Ryan has been assigned as the liaison to the Historic Distric Commission and may be reached at the following address:

Councilor Tim Ryan
62 Inchcliffe Drive
Gales Ferry, Connecticut 06335
Telephone: (860) 941-8257
e-mail address: tryan@ledyardct.org

Should you have any further questions feel free to contact Councilor Ryan, Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918; or myself at telephone (860) 464-3203.

Sincerely,


Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Town Hall Assistant

/rm



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

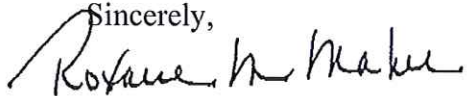
Mr. Charles Duzy, Chairman
Ledyard Housing Authority
4 Harvard Terrace
Gales Ferry, Connecticut 06335

Dear Mr. Duzy:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Gary Paul has been assigned as the liaison to the Ledyard Housing Authority and may be reached at the following address:

Councilor Gary Paul
49 Avery Hill Road Extension
Ledyard, Connecticut 06339
Telephone: (860) 237-1471
e-mail address: gpaul@ledyardct.org

Should you have any further questions feel free to contact Councilor Paul; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918; or myself at telephone (860) 464-3203.

Sincerely,


Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Ms. Colleen Lauer, Director



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

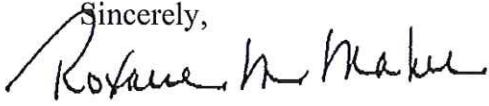
Mr. Justin DeBrodt, Chairman
Inland Wetland and WaterCourses Commission
5 Erins Way
Ledyard, Connecticut 06339

Dear Mr. DeBrodt:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Gary St. Vil has been assigned as the liaison to the Inland Wetland and WaterCourses Commission and may be reached at the following address:

Councilor Gary St. Vil
2 Thompson Street
Ledyard, Connecticut 06339
Telephone: (860) 980-0656
e-mail address: gsvil@ledyardct.org

Should you have any further questions feel free to contact Councilor St. Vil, Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918; or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Land Use Director
Office Assistant II



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

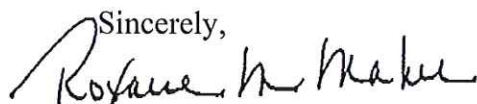
Mr. Jonathan Mann, Fire Chief
Ledyard Fire Company District #1
44 Terry Road
Gales Ferry, Connecticut 06335

Dear Mr. Mann:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Tony Saccone has been assigned as the liaison to the Ledyard Fire Company District #1 and may be reached at the following address:

Councilor Tony Saccone
29 Richard Road
Gales Ferry, Connecticut 06335
Telephone: (860) 625-6239
e-mail address: tsac@ledyardct.org

Should you have any further questions feel free to contact Councilor Saccone; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918; or myself at telephone (860) 464-3203.

Sincerely,


Roxanne M. Maher
Administrative Assistant to the
Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
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Chairman S. Naomi Rodriguez

December 5, 2023

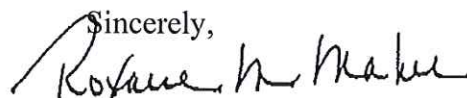
Ms. Rebecca Nash, Chairman
Library Commission
8 Osprey Drive
Gales Ferry, Connecticut 06335

Dear Ms. Nash:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Carmen Garcia-Irizarry has been assigned as the liaison to the Library Commission and may be reached at the following address:

Councilor Carmen Garcia-Irizarry
58 Eagle Ridge Drive
Gales Ferry, Connecticut 06335
Telephone: (860) 389-4644
e-mail address: cgiri@ledyardct.org

Should you have any further questions feel free to contact Councilor Garcia-Irizarry; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,


Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Library Director



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

Mr. Kenneth J. DiRico, Chairman
Parks, Recreation & Senior Citizens Commission
8 Melanie Lane
Gales Ferry, Connecticut 06335

Dear Mr. DiRico:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Gary Paul has been assigned as the liaison to the Parks, Recreation & Senior Citizens Commission and may be reached at the following address:

Councilor Gary Paul
49 Avery Hill Road Extension
Ledyard, Connecticut 06339
Telephone: (860) 237-1471
e-mail address: gpaul@ledyardct.org

Should you have any further questions feel free to contact Councilor Paul; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Parks & Recreation Director



Chairman S. Naomi Rodriguez

TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

82

December 5, 2023

Mr. Gary Schneider, Chairman
Permanent Municipal Building Committee
101 Inchcliffe Drive
Gales Ferry, Connecticut 06335

Dear Mr. Schneider:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Jessica Buhle has been assigned as the liaison to the Permanent Municipal Building Committee and may be reached at the following address:

Councilor Jessica Buhle
65 Pheasant Run Drive
Gales Ferry, Connecticut 06335
Telephone: (708) 307-6572
e-mail address: jbuh@ledyardct.org

Should you have any further questions feel free to contact Councilor Buhle; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Clerical Assistant

/rm



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

Mr. Tony Capon
Planning & Zoning Commission
37 Silas Dean Road
Ledyard, Connecticut 06339

Dear Mr. Capon:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Gary St. Vil has been assigned as the liaison to the Planning & Zoning Commission and may be reached at the following address:

Councilor Gary St. Vil
2 Thompson Street
Ledyard, Connecticut 06339
Telephone: (860) 980-0656
e-mail address: gsvil@ledyardct.org

Should you have any further questions feel free to contact Councilor St. Vil; Town Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Planning/Development Director
Zoning Enforcement Officer
Office Assistant II

Roxanne Maher

From: Naomi Rodriguez
Sent: Tuesday, December 05, 2023 1:32 PM
To: tcapon@pitt.edu
Cc: Roxanne Maher
Subject: Re: PZC Vacancy

Good Afternoon Chairman Capon,

Thank you for your recommendation, it will be forwarded to the Administration Committee for action.

Respectfully,

Naomi Rodriguez, Chairman
Ledyard Town Council

From: Capon, J Anthony <tcapon@pitt.edu>
Sent: Tuesday, December 5, 2023 1:15 PM
To: Naomi Rodriguez <NaomiR@ledyardct.org>
Cc: Roxanne Maher <council@ledyardct.org>
Subject: PZC Vacancy

Naomi,

I recommend that Jessica Cobb be appointed as a regular member of the Planning and Zoning Commission, filling the unexpired term of Gary St. Vil. Jessica is currently the senior alternate member of the commission. With this appointment the membership of the commission will be:

Chairman -- Tony Capon (D)
Vice Chairman -- Paul Whitescarver (R)
Secretary -- Marty Wood (D)
Regular Member -- Howard Craig (U)
Regular Member -- Jessica Cobb (D)
Alternate Member -- Matt Mielo (R)
Alternate Member -- VACANT
Alternate Member -- VACANT

Tony
Chairman, PZC



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

Mr. Jonathan Mann, Chairman
Public Safety Commission
Fairview Drive
Ledyard, Connecticut 06339

Dear Mr. Mann:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Tony Saccone has been assigned as the liaison to the Public Safety Commission and may be reached at the following address:

Councilor Tony Saccone
29 Richard Road
Gales Ferry, Connecticut 06335
Telephone: (860) 625-6239
e-mail address: tsac@ledyardct.org

Should you have any further questions feel free to contact Councilor Saccone; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

Roxanne Maher

From: Naomi Rodriguez
Sent: Tuesday, December 05, 2023 2:12 PM
To: arode@ledyard.net
Cc: Roxanne Maher; jhartling@ledyard.net
Subject: Members on the Permanent Municipal Building Committee
Attachments: ORD-#100-015-An Ordinance Establishing Permanent Municipal Building Committee for the Town of Leydard-2019-09-25-Highlighted.pdf

Good Afternoon Chairman Rode,

Congratulations on your election as Board of Education Chairman!

With Ms. DiPalma-Herb and Mr. Munger not seeing re-election to the Board of Education their term as Temporary Members on the Permanent Municipal Building Committee has come to an end.

In accordance with Ordinance #100-015 "An Ordinance Establishing A Permanent Municipal Building Committee for the Town of Ledyard" (Section 3)

"Temporary Members: For each municipal project, up to two (2) temporary members who are a member or representative of the Proposing Body shall be appointed by the Town Council. For Board of Education projects, at least one temporary member shall be a Board of Education member. Temporary members shall have the right to vote on the activities of the Permanent Municipal Building Committee only with respect to the particular project for which such members were appointed." (please see attached)

Please forward the names of two individuals that the Board of Education would like to represent their interest regarding the School Projects to the Town Council for consideration and appointment.

Should you have any questions, please do not hesitate to contact me at (860) 910-9918.

I look forward to working with you.

Respectfully,

*S. Naomi Rodriguez, Chairman
Ledyard Town Council*



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

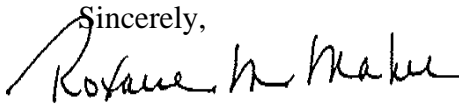
Mr. John Rodolico, Chairman
Retirement Board
40 Long Pond Road
Ledyard, Connecticut 06339

Dear Mr. Rodolico:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Town Council Chairman S. Naomi Rodriguez has been assigned as the liaison to the Retirement Board and may be reached at the following address:

Town Council Chairman S. Naomi Rodriguez
6 St. Peters Court
Ledyard, Connecticut 0633
Telephone: (860) 910-9918
e-mail address: naomir@ledyardct.org

Should you have any further questions feel free to contact Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Town Hall Office Assistant

Roxanne Maher

From: stanjub@juno.com
Sent: Tuesday, December 05, 2023 11:11 AM
To: Christina Hostetler
Cc: catalyst05@comcast.net; jeremyrnorris@gmail.com; jimaball@earthlink.net; Kevin J. Dombrowski; monirtewfik@gmail.com; swadecki@comcast.net; ftjones@prodigy.net; tcapon@pitt.edu; Fred Allyn, III; Roxanne Maher
Subject: Re: FW: Need for Sewers in Ledyard Center

It appears that Dave is misinformed about the position of the WPCA. A sewer line IS in the process of being extended to Ledyard Center, and the WPCA was the motivating force behind that.

Maybe he could be more specific about what he means by "extend the sewer line to all of Ledyard Center"? Is there a specific property or area that he has in mind? Does he want to expand the capacity of the treatment plant to handle any potential development?

Stan

----- Original Message -----

From: Christina Hostetler <mayor.clerk@ledyardct.org>
To: Ed Lynch <catalyst05@comcast.net>, Jeremy Norris <jeremyrnorris@gmail.com>, "Jim Ball " <jimaball@earthlink.net>, "Kevin J. Dombrowski" <KJDom@ledyardct.org>, Monir Tewfik <monirtewfik@gmail.com>, "swadecki@comcast.net" <swadecki@comcast.net>, Stan Juber <stanjub@juno.com>, "ftjones@prodigy.net" <ftjones@prodigy.net>, "tcapon@pitt.edu" <tcapon@pitt.edu>
Cc: "Fred Allyn, III" <mayor@ledyardct.org>, Roxanne Maher <council@ledyardct.org>
Subject: FW: Need for Sewers in Ledyard Center
Date: Tue, 5 Dec 2023 14:11:09 +0000

From: David Holdridge <daveholdridge@aol.com>
Sent: Monday, December 4, 2023 4:19 PM
To: Christina Hostetler <mayor.clerk@ledyardct.org>
Subject: Need for Sewers in Ledyard Center

Christina, Please forward this to WPCA members, also copy the Mayor and Town Council Liaison.

We heard that there has been some hesitation in the Ledyard WPCA about extending the sewer line to Ledyard Center. Of course, it has been a long term goal in our community to bring public sewers to Ledyard Center. That need has been verified and supported many times over several decades of our history.

All of the renditions of our Town Plan since the 1960's have stressed that Ledyard Center is an appropriate place for village development. A typical statement in our Plans advocates for "the development of a town center with a variety of commercial, governmental, and cultural establishments."

Each year, at budget time, townspeople ask why we can't bring in more businesses to augment our tax base. However, the theory of zoning and "Smart Growth" suggest that communities should designate certain areas where commercial development is encouraged. Ledyard Center is one of the few areas in our Town where business is encouraged.

There was a "Ledyard Town Center Committee" established by the Town Council in 2007. Associated with that Committee, there was a Sewer Feasibility Study done for Ledyard Center. It found that there were limitations to using on-site septic systems because of soil conditions. Also, private landowners have financed dozens of test holes and consistently discovered a high groundwater table in Ledyard Center. This information caused the Committee to report that severe limitations would exist until we could find a solution to the septic issue. In addition, it was pointed out that nearly half of Ledyard Center is within the reservoir watershed. The watershed fact alone confirms the need for public sewers.

Nevertheless, the Town Center Committee gathered many public comments in favor of the village concept. At about the same time, an Advisory Question was placed on the Town ballot asking "Should village development be encouraged in Ledyard Center? This would include denser residential and commercial buildings..." More than 60% of voters said yes to that question.

The ongoing view of Town political leaders has been that we would like to develop the village concept for Ledyard Center if and when we could find a way to fund a feasible solution to the sewer issue. That opportunity has now presented itself because of State and Federal grants. After all of this planning and waiting we need to stay the course and make sure that there will be plenty of capacity for all of Ledyard Center.

If we are realistic about promoting village development in Ledyard Center, we must extend the sewer line to all of Ledyard Center..

David Holdridge

daveholdridge@aol.com



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

Mr. Ed Lynch, Chairman
Water Pollution Control Authority
11 Red Brook Lane
Ledyard, Connecticut 06339

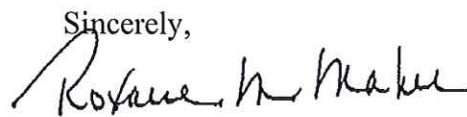
Dear Mr. Lynch:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor Kevin Dombrowski has been assigned as the liaison to the Water Pollution Control Authority and may be reached at the following address:

Councilor Kevin J. Dombrowski
139 Meeting House Lane
Ledyard, Connecticut 06339
Telephone: (860) 383-6363
e-mail address: kjdom@ledyardct.org

Should you have any further questions feel free to contact Councilor Dombrowski; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,


Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Town Hall Assistant



TOWN OF LEDYARD

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Chairman S. Naomi Rodriguez

December 5, 2023

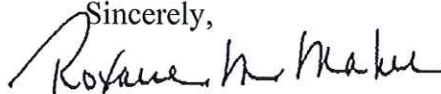
Ms. Mikayla E. Sleeter, Chairman
Ledyard Youth & Social Services Board
17 Ramblewood Drive
Gales Ferry, Connecticut 06335

Dear Ms. Sleeter:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor April Brunelle has been assigned as the liaison to the Youth & Social Services Board and may be reached at the following address:

Councilor April Brunelle
9 Highland Drive
Ledyard, Connecticut 06339
Telephone: (401) 316-7266
e-mail address: abru@ledayrdct.org

Should you have any further questions feel free to contact Councilor Brunelle; Town Council Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,


Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Social Services Coordinator



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

December 5, 2023

Mr. John Proctor, Chairman
Zoning Board of Appeals
35 Lake Street
Ledyard, Connecticut 06339

Dear Mr. Proctor:

The Twenty-seventh Ledyard Town Council held their Organizational Meeting on December 4, 2023 with liaison assignments made at that time. Councilor April Brunelle has been assigned as the liaison to the Zoning Board of Appeals and may be reached at the following address:

Councilor April Brunelle
9 Highland Drive
Ledyard, Connecticut 06339
Telephone: (401) 316-7266
e-mail address: abru@ledyardct.org

Should you have any further questions feel free to contact Councilor Brunelle; Town Chairman S. Naomi Rodriguez at telephone (860) 910-9918, or myself at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant to the
Town Council

cc: Zoning Enforcement Officer
Office Assistant II



Chairman S. Naomi Rodriguez

TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3023
council@ledyardct.org

MEMORANDUM

DATE: December 6, 2023

TO: All Town Councilors
Mayor Fred Allyn, III
Board of Education
Finance Director
Administrator of Emergency Services
Animal Control Officer
Building Department
Economic Development
Emergency Dispatch Center
Fire Marshall
Gales Ferry Fire Department
Historic District Commission

Land Use Department (Planning & Zoning)
Ledyard Fire Department
Library
Parks, Rec, & Senior Citizens Department
Police Department
Public Works Department
Registrar of Voters
Youth & Social Services Department
Town Clerk
Water Pollution Control Authority

Inland Wetland and WaterCourses

FROM: Tony Saccone, Finance Committee Chairman *Anthony E. Saccone, Sr.*

Re: **Preliminary Budget Work Session Schedule for Fiscal Year 2024/2025**

Attached please find the preliminary budget work session schedule for the Fiscal Year 2024/2025 Budget. As we have done in past years, the Finance Committee will hold work sessions during regular business hours. Budget work session time slots have been allocated appropriately to each department.

The Budget Work Sessions will be held in a hybrid format for Department Heads attending in-person in the Council Chambers, while providing access for other members of their departments and the public to attend remotely by video conference using the Zoom platform.

The Finance Committee does not intend to break between each work session. Therefore, once a department's work session has completed, we will immediately move to review the next department's budget as sequentially listed on the tentative schedule.

Please review your department's scheduled work session and your availability. Please ensure you are in attendance 10 – 15 minutes prior to your scheduled time to maximize efficiency of the departmental budget work session process. If you are not able to attend the budget work session at the designated time for your department, please contact the Town Council Office at (860) 464-3203 no later than February 19, 2024 to reschedule. A final schedule will be distributed on February 26, 2024.

Thank you for your cooperation.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March 2024						
					1	2
3	4 MAYOR'S BUDGET DUE LUPPW 6:00 CC	5	6 FINANCE 5:00 CC	7 BUDGET WORK SESSIONS 12:00 MAYOR 12:30 FINANCE 12:45 HUMAN RESOURCES 1:00 LAND USE 1:00 EDC 1:00 BUILDING 1:00 PLANNING//ZONING 1:00 IWWC 1:30 PUBLIC WORKS 1:45 CIP 2:00 BUDGET WORK	8	9
10	11 BUDGET WORK SESSIONS 2:00 FIRE MARSHALL 2:00 EMERG MGT 2:00 ADMIN OF EMERG SERV 2:15 GFFD 2:15 LCFD 2:30 ACO 2:30 DISPATCH 2:30 POLICE 3:00 WPCA 3:15 MIS DEPARTMENT 3:30 BUDGET WORK	12	13 ADMIN 5:30 CC TOWN COUNCIL 7:00 CC	14 BUDGET WORK SESSIONS 12:00 TOWN CLERK 12:10 REGISTRARS 12:15 HISTORIC 12:30 PARKS-REC- SENIORS 12:45 YOUTH & SOCIAL SERV 1:00 LIBRARY 1:45 BUDGET WORK	15	16
17	18	19	20 FINANCE 5:00 CC (Recommend FY 24/25 Budget to Town Council) COMM REL 6:30 CC	21	22	23
24	25	26	27 TOWN COUNCIL 7:00 CC APPROVE BUDGET FOR PUBLIC HEARING	28	29	30
31						

Sunday	Monday	Sunday	Wednesday	Thursday	Friday	Saturday
<i>April 2024</i>						
	1 LUPPW 6:00 CC	2	3 FINANCE 5:00 CC	4	5	6
7	8 SCHOOL VACATION	9 SCHOOL VACATION	10 ADMIN 5:30 CC TOWN COUNCIL 7:00 CC SCHOOL VACATION	11 SCHOOL VACATION	12 SCHOOL VACATION	13
14	15 PUBLIC HEARING Fiscal Year 2024/2025 Budget	16	17 FINANCE 5:00 CC COMM REL 6:30 CC	18	19	20
21	22	23	24 TOWN COUNCIL 7:00 CC (Finalize Budget for Annual Town Meeting)	25	26	27
28	29	30				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>May 2024</i>						
			1 FINANCE 5:00 CC	2	3	4
5	6 TOWN COUNCIL FILES FY 24/25 BUDGET WITH TOWN CLERK LUPPW 6:00 CC	7	8 ADMIN 5:30 CC TOWN COUNCIL 7:00 CC	9	10	11
12	13	14	15 FINANCE 5:00 CC COMM REL 6:30 CC	16	17	18
19	20 ANNUAL TOWN MTG FY 24/25 BUDGET 7:00 COUNCIL CHAMBERS	21 TOWN-WIDE REFERENDUM FY24/25 BUDGET ON VOTING MACHINES	22 SP FINANCE 5:00 CC (If Budget Fails-Review) TOWN COUNCIL 7:00 CC (If Budget Fails-Review)	23	24	25
26	27 MEMORIAL DAY	28	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 2024						
						1
2	3 LUPPW 6:00 CC	4	5 FINANCE 5:00 CC	6	7	8
9	10	11 SECOND TOWN-WIDE REFERENDUM ON MACHINES (If Required)	12 ADMIN 5:30 CC TOWN COUNCIL 7:00 CC SET MILL RATE (On or Before the 4 th Monday in June)	13	14	15
16	17	18	19 FINANCE 5:00 CC COMM REL 6:30 CC	20	21	22
23	24	25	26 TOWN COUNCIL 7:00 CC	27	28	29
30						



Chairman S. Naomi Rodriguez

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3023
council@ledyardct.org

66

MEMORANDUM

DATE: December 6, 2023

TO: All Town Councilors
Mayor Fred Allyn, III
Board of Education
Finance Director
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Water Pollution Control Authority

Inland Wetland and Water Courses

FROM: Tony Saccone, Finance Committee Chairman *Anthony Le Saccone Sr.*

Re: **Preliminary Budget Work Session Schedule for Fiscal Year 2024/2025**

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TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1861

Agenda Date: 12/13/2023

Agenda #: 1.

REPORT
ADMINISTRATION COMMITTEE

Fiscal Year 2023/2024 Report:
Administration Committee

Meeting Action Detail:

Town Council Meeting 07/26/2023

File #: [23-1861](#) Version: 1

Type: Report

Title: Administration Committee Report

Minute Note:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1862

Agenda Date: 12/13/2023

Agenda #: 2.

REPORT
COMMUNITY RELATIONS COMMITTEE

Fiscal Year 2023/2024 Report:
Community Relations Committee

Meeting Action Detail:

Town Council Meeting 07/26/2023

File #: [22-1862](#) Version: 11

Type: Report

Title: Community Relations Committee Report

Minute Note:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1863

Agenda Date: 12/13/2023

Agenda #: 3.

REPORT
FINANCE COMMITTEE

Fiscal Year 2023/2024 Report:
Finance Committee

Meeting Action Detail:

Town Council Meeting 07/29/2023:

File #: [23-1864](#) Version: 1
Type: Report
Title: Finance Committee Report
Minute Note:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1864

Agenda Date: 12/13/2023

Agenda #: 4.

REPORT
LAND USE/PLANNING/PUBLIC WORKS COMMITTEE

Fiscal Year 2023/2024 Report:

Land Use/Planning/Public Works Committee

Meeting Action Detail:

Town Council Meeting 07/26/2023:

File #: [23-1864](#) Version: 1

Type: Report

Title: Land Use/Planning/Public Works Committee Report

Minute Note:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1882

Agenda Date: 12/13/2023

Agenda #: XII.

REPORT

REPORT OF THE MAYOR: REPORT OF THE MAYOR

Mayor Report Fiscal Year 2023/2024:

Meeting Action Detail:

Town Council Meeting 07/26/2023:

File #: [23-1882](#) Version: 1
Type: Report

Title: Mayor's Report

Minute Note:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2287

Agenda Date: 12/13/2023

Agenda #: 1.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to appropriate \$12,707.59 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment-State Grant).

In addition, authorize the expenditure of up to \$12,707.59 for the purchase of various equipment (Computers, SMART Board, etc.) for the Emergency Operations Center.

Background:

See attached supporting documentation provided by James Mann, Emergency Management Director.

Department Comment/Recommendation:

Finance Director Comment/Recommendation:

This is a reimbursement-based grant. Funding will be requested once the equipment has been purchased.

Mayor Comment/Recommendation:

This is a routine grant that is pre-approved by DEMHS. The planned purchases are pre-vetted by DEMHS.



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY



July 3, 2023

The Honorable Fred Allyn III
Mayor
Town of Ledyard Town Hall
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mayor Allyn:

The Fiscal Year (FY) 2024 Nuclear Safety Emergency Program (NSEP) budget and agreement has been approved by the Secretary of the Office of Policy and Management (OPM). The items requested by the town of Ledyard for your FY 2024 NSEP budget were reviewed and determined to be eligible for funding. With the approval of the budget and agreement by OPM, the town of Ledyard is receiving the following allocations from the Division of Emergency Management and Homeland Security (DEMHS):

Allocation No.	Description	Amount
2024-12	EMD Exercises and Training	\$ 6,500.00
2024-13	Equipment for EOC	\$ 13,500.00
Total:		\$ 20,000.00

Please show the assigned allocation numbers on all documentation. These allocations will expire on June 30, 2024. Please follow the reimbursement procedures outlined in Advisory Bulletin 2024-1 (attached via email), including submission of audit quality documentation. All documentation for reimbursement of costs must be submitted by July 30th, 2024. Additionally, the Single Audit Act requires that all grants, federal or state must be itemized in your audit. As soon as available, a copy of your annual audit documenting Nuclear Safety Emergency Preparedness Fund expenditures must be provided to:

Ms. Kathleen M. Duffy, FAM 2
Department of Emergency Services and Public Protection, Fiscal Unit
1111 Country Club Road, Middletown, CT 06457

Should you need any further assistance in completing this process please feel free to contact Mike Caplet, Region 4 Coordinator at 860.301.8570 or at demhs.region4@ct.gov. Thank you again for your continued valuable work in support of the Nuclear Safety Emergency Program.

Sincerely,

Brenda M. Bergeron
Deputy Commissioner

cc:
James Mann Jr., Emergency Management Director
Mike Caplet, DEMHS Region 4 Coordinator
Jeanine O'Brien, DESPP Fiscal
NSEP File

1111 Country Club Road, Middletown, CT 06457
Phone: 860.685.8531 / Fax: 860.685.8902
An Affirmative Action/Equal Employment Opportunity Employer



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

JUSTIN DUBE,

Thank you for considering CDW•G for your technology needs. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CCS6B1	11/20/2023	EOC TV REPLACEMENT	4549300	\$6,675.98

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>SMART Board SBID-6465S-V3-P 6000S (V3) Pro Series - 65" LED-backlit LCD dis</u> Mfg. Part#: SBID-6465S-V3-P Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)	1	6792990	\$4,950.78	\$4,950.78
<u>SIIG 4K 60Hz HDMI over IP Matrix Receiver - video audio infrared serial ext</u> Mfg. Part#: CE-H27G11-S1 Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)	2	7382395	\$431.30	\$862.60
<u>SIIG 4K 60Hz HDMI over IP Matrix Transmitter - video audio infrared serial</u> Mfg. Part#: CE-H27F11-S1 Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)	2	7382391	\$431.30	\$862.60

SUBTOTAL	\$6,675.98
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$6,675.98

PURCHASER BILLING INFO	DELIVER TO
Billing Address: TOWN OF LEDYARD ACCOUNTS PAYABL 741 COLONEL LEDYARD HWY LEDYARD, CT 06339-1511 Phone: (860) 464-8740 Payment Terms:	Shipping Address: JUSTIN DUBE ATTN:JUSTIN DUBE TOWN OF LEDYARD 741 COLONEL LEDYARD HWY LEDYARD, CT 06339-1511 Phone: (860) 464-8740 Shipping Method: UPS Ground (2- 3 Day)
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

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QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CCQS5D	11/13/2023	EOC PC REPLACEMENT	4549300	\$2,671.80

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Antec VSK4000E-U3 - mid tower - ATX</u> Mfg. Part#: VSK4000E-U3_US Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)	4	6592119	\$50.88	\$203.52
<u>AMD Ryzen 5 5600G 3.9 GHz processor - Box</u> Mfg. Part#: 100-100000252BOX Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)	4	6840952	\$290.53	\$1,162.12
<u>MSI B550M PRO-VDH WIFI Desktop Motherboard - AMD B550 Chipset - Socket AM4</u> Mfg. Part#: B550MPVDHWIFI Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)	4	6153802	\$142.88	\$571.52
<u>Crucial - DDR4 - module - 8 GB - DIMM 288-pin - 3200 MHz PC4-25600 - unbu</u> Mfg. Part#: CT8G4DFRA32A Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)	8	6175606	\$20.15	\$161.20
<u>EVGA 500 GD - power supply - 500 Watt</u> Mfg. Part#: 100-GD-0500-V1 Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)	4	6854374	\$72.38	\$289.52
<u>Samsung 970 EVO Plus 500GB PCIe NVMe M.2 Solid State Drive</u> Mfg. Part#: MZ-V7S500B/AM UNSPSC: 43201830 Contract: SYNEX GSA SCHEDULE (SLED) (47QTCA19D00MM)	4	5411451	\$70.98	\$283.92

SUBTOTAL	\$2,671.80
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$2,671.80

PURCHASER BILLING INFO

DELIVER TO



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

JUSTIN DUBE,

Thank you for considering CDW•G for your technology needs. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CCQS12	11/13/2023	EOC FIREWALL REPLACEMENT	4549300	\$2,558.16

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
SonicWall TZ470 - Advanced Edition - security appliance	1	6340293	\$2,558.16	\$2,558.16
Mfg. Part#: 02-SSC-6799				
Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)				

SUBTOTAL	\$2,558.16
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$2,558.16

PURCHASER BILLING INFO	DELIVER TO
Billing Address: TOWN OF LEDYARD ACCOUNTS PAYABL 741 COLONEL LEDYARD HWY LEDYARD, CT 06339-1511 Phone: (860) 464-8740 Payment Terms:	Shipping Address: JUSTIN DUBE ATTN:JUSTIN DUBE TOWN OF LEDYARD 741 COLONEL LEDYARD HWY LEDYARD, CT 06339-1511 Phone: (860) 464-8740 Shipping Method: DROP SHIP-GROUND
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	



Sales Contact Info

Zach Kozlowski | (866) 291-3445 | zach.kozlowski@cdw.com

Need Help?



My Account



Support



Call 800.800.4239



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

KIRK LAURI,

Thank you for considering CDW•G for your technology needs. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CCQYTB	11/14/2023	FIRE DEPT PRINTER	4549300	\$801.65

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>HP Color LaserJet Pro MFP M283fdw - Multifunction Printer - Color</u> Mfg. Part#: 7KW75A#BGJ Contract: PEPPM 2022 Catalog Agreement (PEPPM2022)	1	5965080	\$412.91	\$412.91
<u>HP 206X Original High Yield Laser Toner Cartridge - Black - 1 Each</u> Mfg. Part#: W2110X Contract: Connecticut HP Inc NVP Computer Equipment (MNWNC-133 13PSX0280)	1	5968863	\$93.24	\$93.24
<u>HP 206X Original High Yield Laser Toner Cartridge - Magenta - 1 Each</u> Mfg. Part#: W2113X Contract: Connecticut HP Inc NVP Computer Equipment (MNWNC-133 13PSX0280)	1	5968869	\$98.50	\$98.50
<u>HP 206X Original High Yield Laser Toner Cartridge - Cyan - 1 Each</u> Mfg. Part#: W2111X Contract: Connecticut HP Inc NVP Computer Equipment (MNWNC-133 13PSX0280)	1	5968865	\$98.50	\$98.50
<u>HP 206X Original High Yield Laser Toner Cartridge - Yellow - 1 Each</u> Mfg. Part#: W2112X Contract: Connecticut HP Inc NVP Computer Equipment (MNWNC-133 13PSX0280)	1	5968867	\$98.50	\$98.50

SUBTOTAL	\$801.65
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$801.65

PURCHASER BILLING INFO

DELIVER TO



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2246

Agenda Date: 12/13/2023

Agenda #: 2.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to authorize a bid waiver for Gerber Construction Inc. for Bid No. L071-0001 (Ledyard High School Multi-Use Pathway and Sidewalk Extension) due to lack of three bids, in accordance with Ordinance #200-001 (rev 1) "*An Ordinance for Purchasing*".

Background:

The Town solicited bids for the LoTCIP program project for the Ledyard High School Multi-Use Pathway and Sidewalk Extension, which includes also force sewer main piping along most of the length of the pathway. The bid tabulation is attached. A bid waiver is required due to receiving only two bids.

Attached are also the recommendation letter from the Town's consultant, Weston & Sampson, and the letter from the Mayor to SCCOG likewise recommending award to Gerber Construction. These letters are necessary for the CT DOT to proceed with final approval and release of the project funding.

Department Comment/Recommendation:

I recommend approval of a bid waiver to Gerber Construction Inc. for Bid No. L071-0001.

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

Meeting Action Detail:

BID L071-0001

Ledyard High School Multi-Use Pathway and Sidewalk Extension

Thursday October 26, 2023 - 2:00PM

Attendees:		
Matthew Bonin, Director of Finance, Town of Ledyard		
Ian Stammel, Asst. Director of Finance, Town of Ledyard		
Katie Freeman, Fiscal Asst. II, Town of Ledyard		
Steve Masalin, Public Works Director, Town of Ledyard		
Jamie Lessre, Admin Asst., Gerber Construction Inc		
Charles Pike, Admin, B & W Pavings & Landscaping LLC		

Bidder Information		PARTICIPATING BID PROPOSAL	NON-PARTICIPATING BID PROPOSAL	COMBINED TOTAL BID PROPOSAL
Company:	Gerber Construction Inc	\$ 2,658,936.73	\$ 364,231.57	\$ 3,023,168.30
Address:	1 Nutmeg Dr			
	Ellington, Ct 06029			
Bidder Information		PARTICIPATING BID PROPOSAL	NON-PARTICIPATING BID PROPOSAL	COMBINED TOTAL BID PROPOSAL
Company:	B&W Paving & Landscaping LLC	\$ 3,300,790.00	\$ 518,015.00	\$ 3,818,805.00
Address:	308 Butlertown Rd			
	Oakdale, Ct 06370			
Bidder Information		PARTICIPATING BID PROPOSAL	NON-PARTICIPATING BID PROPOSAL	COMBINED TOTAL BID PROPOSAL
Company:		\$ -	\$ -	\$ -
Address:				

November 9, 2023

Steve Masalin
Director of Public Works
741 Colonel Ledyard Highway
Ledyard, CT 06339

Re: **Ledyard High School Multi-Use Pathway and Sidewalk Extension**

Dear Mr. Masalin,

Two (2) bids were received and opened on October 26, 2023 for the Ledyard High School Multi-Use Pathway and Sidewalk Extension. The two (2) bidders and their bids are as follows:

	Gerber Construction, Inc.. Ellington, CT	B&W Paving & Landscaping Oakdale, CT
Participating Amount	\$2,658,936.73	\$3,300,790.00
Non-Participating Amount	\$364,231.57	\$518,015.00
Total Amount	\$3,023,168.30	\$3,818,805.00

Attached are the following:

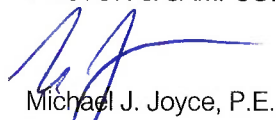
1. One copy of the "Bid Form for Unit Price Contracts", from the two (2) bidders.
2. A complete itemized tabulation of all the bids received.

We have met with Town staff to review the original bid submittal and project references for Gerber Construction, Inc. and have found them to be in order.

Accordingly, we recommend that the Town of Ledyard issue a letter of intent to award the contract in the amount of \$3,023,168.30 for the Participating and Non-Participating items to Gerber Construction, Inc. of Ellington, Connecticut.

Sincerely,

WESTON & SAMPSON ENGINEERS, INC.



Michael J. Joyce, P.E.
Team Leader

attachments

BID TABULATION
Ledyard High School Multi-Use Pathway and Sidewalk Extension
Bids Received on October 26, 2023 @ 2:00 pm

Item No.	Description	Unit	Estimated Quantity (Participating)	Estimated Quantity (Non-Participating)	WSE				B&W Paving & Landscaping Oakdale, Connecticut					Gerber Construction, Inc. Ellington, Connecticut				
					WSE Unit Prices	Participating Amount	Non- Participating Amount	Total Amount	Unit Price (Participating)	Unit Price (Non- Participating)	Participating Amount	Non- Participating Amount	Total Amount	Unit Price (Participating)	Unit Price (Non- Participating)	Participating Amount	Non- Participating Amount	Total Amount
0201001A	CLEARING AND GRUBBING	L.S.	1	0	\$41,423.00	\$41,423.00	\$0.00	\$41,423.00	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	\$55,896.76	\$0.00	\$55,896.76	\$0.00	\$55,896.76
0202000	EARTH EXCAVATION	C.Y.	2,410	0	\$27.70	\$66,757.00	\$0.00	\$66,757.00	\$40.00	\$0.00	\$96,400.00	\$0.00	\$96,400.00	\$22.29	\$0.00	\$53,718.90	\$0.00	\$53,718.90
0202100	ROCK EXCAVATION	C.Y.	70	580	\$28.80	\$2,016.00	\$16,704.00	\$18,720.00	\$250.00	\$200.00	\$17,500.00	\$116,000.00	\$133,500.00	\$86.55	\$102.85	\$6,058.50	\$59,653.00	\$65,711.50
0202452A	TEST PIT	EA.	2	16	\$1,000.00	\$2,000.00	\$16,000.00	\$18,000.00	\$1,000.00	\$1,000.00	\$2,000.00	\$16,000.00	\$18,000.00	\$1,619.40	\$1,088.03	\$3,238.80	\$17,408.48	\$20,647.28
0202513	REMOVAL OF CONCRETE SIDEWALK	S.Y.	40	0	\$17.35	\$694.00	\$0.00	\$694.00	\$10.00	\$0.00	\$400.00	\$0.00	\$400.00	\$24.23	\$0.00	\$969.20	\$0.00	\$969.20
0202529	CUT BITUMINOUS CONCRETE PAVEMENT	L.F.	3,300	0	\$4.65	\$15,345.00	\$0.00	\$15,345.00	\$5.00	\$0.00	\$16,500.00	\$0.00	\$16,500.00	\$3.00	\$0.00	\$9,900.00	\$0.00	\$9,900.00
0202531	REMOVAL OF BITUMINOUS CONCRETE	S.Y.	720	0	\$25.00	\$17,991.67	\$0.00	\$17,991.67	\$5.00	\$0.00	\$3,600.00	\$0.00	\$3,600.00	\$7.60	\$0.00	\$5,472.00	\$0.00	\$5,472.00
0207000	BORROW	C.Y.	0	667	\$20.00	\$0.00	\$13,340.00	\$13,340.00	\$0.00	\$45.00	\$0.00	\$30,015.00	\$30,015.00	\$0.00	\$38.75	\$0.00	\$25,846.25	\$25,846.25
0209001	FORMATION OF SUBGRADE	S.Y.	6,520	0	\$3.00	\$19,560.00	\$0.00	\$19,560.00	\$2.00	\$0.00	\$13,040.00	\$0.00	\$13,040.00	\$10.52	\$0.00	\$68,590.40	\$0.00	\$68,590.40
0212000	SUBBASE	C.Y.	280	0	\$42.35	\$11,858.00	\$0.00	\$11,858.00	\$50.00	\$0.00	\$14,000.00	\$0.00	\$14,000.00	\$38.75	\$0.00	\$10,850.00	\$0.00	\$10,850.00
0213100	GRANULAR FILL	C.Y.	3	0	\$60.00	\$180.00	\$0.00	\$180.00	\$50.00	\$0.00	\$150.00	\$0.00	\$150.00	\$625.00	\$0.00	\$1,875.00	\$0.00	\$1,875.00
0219001	SEDIMENTATION CONTROL SYSTEM	L.F.	3,200	0	\$6.75	\$21,600.00	\$0.00	\$21,600.00	\$6.00	\$0.00	\$19,200.00	\$0.00	\$19,200.00	\$5.03	\$0.00	\$16,096.00	\$0.00	\$16,096.00
0219011A	SEDIMENTATION CONTROL SYSTEM AT CATCH BASIN	EA.	21	0	\$148.00	\$3,108.00	\$0.00	\$3,108.00	\$200.00	\$0.00	\$4,200.00	\$0.00	\$4,200.00	\$100.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00
0286001.10	ROCK IN DRAINAGE TRENCH EXCAVATION 0'-10' DEEP	C.Y.	125	0	\$115.00	\$14,375.00	\$0.00	\$14,375.00	\$250.00	\$0.00	\$31,250.00	\$0.00	\$31,250.00	\$172.17	\$0.00	\$21,521.25	\$0.00	\$21,521.25
0286001.20	ROCK IN DRAINAGE TRENCH EXCAVATION 0'-20' DEEP	C.Y.	5	0	\$250.00	\$1,250.00	\$0.00	\$1,250.00	\$300.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$854.11	\$0.00	\$4,270.55	\$0.00	\$4,270.55
0304002	PROCESSED AGGREGATE BASE	C.Y.	1,200	0	\$45.00	\$54,000.00	\$0.00	\$54,000.00	\$50.00	\$0.00	\$60,000.00	\$0.00	\$60,000.00	\$59.06	\$0.00	\$70,872.00	\$0.00	\$70,872.00
0406171	HMA S0.5	TON	1,050	0	\$130.00	\$136,500.00	\$0.00	\$136,500.00	\$200.00	\$0.00	\$210,000.00	\$0.00	\$210,000.00	\$158.00	\$0.00	\$165,900.00	\$0.00	\$165,900.00
0406172	HMA S0.375	TON	840	0	\$120.00	\$100,800.00	\$0.00	\$100,800.00	\$210.00	\$0.00	\$176,400.00	\$0.00	\$176,400.00	\$179.00	\$0.00	\$150,360.00	\$0.00	\$150,360.00
0406236	MATERIAL FOR TACK COAT	GAL.	910	0	\$11.85	\$10,783.50	\$0.00	\$10,783.50	\$10.00	\$0.00	\$9,100.00	\$0.00	\$9,100.00	\$26.00	\$0.00	\$23,660.00	\$0.00	\$23,660.00
0406270	MILLING OF BITUMINOUS CONCRETE (0"-6")	S.Y.	1,850	0	\$11.50	\$21,275.00	\$0.00	\$21,275.00	\$5.00	\$0.00	\$9,250.00	\$0.00	\$9,250.00	\$16.08	\$0.00	\$29,748.00	\$0.00	\$29,748.00
0586001.10	TYPE 'C' CATCH BASIN - 0'-10' DEEP	EA.	6	0	\$4,500.00	\$27,000.00	\$0.00	\$27,000.00	\$4,500.00	\$0.00	\$27,000.00	\$0.00	\$27,000.00	\$2,883.55	\$0.00	\$17,301.30	\$0.00	\$17,301.30
0586005.10	TYPE 'C' CATCH BASIN DOUBLE GRATE TYPE 2 - 0' - 10' DEEP	EA.	1	0	\$6,600.00	\$6,600.00	\$0.00	\$6,600.00	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	\$4,615.10	\$0.00	\$4,615.10	\$0.00	\$4,615.10
0586013.10	OFFSET TYPE 'C' CATCH BASIN - 0'-10' DEEP	EA.	1	0	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	\$6,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	\$5,216.25	\$0.00	\$5,216.25	\$0.00	\$5,216.25
0586041.10	TYPE 'C-L' CATCH BASIN (4' SUMP) - 0'-10' DEEP	EA.	1	0	\$5,500.00	\$5,500.00	\$0.00	\$5,500.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	\$4,576.10	\$0.00	\$4,576.10	\$0.00	\$4,576.10
0586500.10	MANHOLE - 0' - 10' DEEP	EA.	1	0	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$4,495.25	\$0.00	\$4,495.25	\$0.00	\$4,495.25
0586500.20	MANHOLE - 0'-20' DEEP	EA.	1	0	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	\$13,965.60	\$0.00	\$13,965.60	\$0.00	\$13,965.60
0586620	RESET TYPE 'C-L' CATCH BASIN	EA.	1	0	\$1,300.00	\$1,300.00	\$0.00	\$1,300.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$2,024.25	\$0.00	\$2,024.25	\$0.00	\$2,024.25
0586651	RESET MANHOLE (STORM)	EA.	2	0	\$800.00	\$1,600.00	\$0.00	\$1,600.00	\$1,500.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$2,024.25	\$0.00	\$4,048.50	\$0.00	\$4,048.50
0586703	CONVERT CATCH BASIN TO MANHOLE	EA.	1	0	\$2,120.00	\$2,120.00	\$0.00	\$2,120.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$2,835.34	\$0.00	\$2,835.34	\$0.00	\$2,835.34
0586750	TYPE 'C' CATCH BASIN TOP	EA.	8	0	\$900.00	\$7,200.00	\$0.00	\$7,200.00	\$1,800.00	\$0.00	\$14,400.00	\$0.00	\$14,400.00	\$1,249.70	\$0.00	\$9,997.60	\$0.00	\$9,997.60
0586760	TYPE 'C-L' CATCH BASIN TOP	EA.	1	0	\$700.00	\$700.00	\$0.00	\$700.00	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	\$1,249.70	\$0.00	\$1,249.70	\$0.00	\$1,249.70
0586850.01A	HYDRODYNAMIC SEPARATOR (SITE NO. 1)	EA.	1	0	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$10,246.82	\$0.00	\$10,246.82	\$0.00	\$10,246.82
0601108A	CONCRETE STAIRS	L.S.	1	0	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$7,949.40	\$0.00	\$7,949.40	\$0.00	\$7,949.40
0601365A	CONCRETE PAD	C.Y.	0.25	0	\$2,500.00	\$625.00	\$0.00	\$625.00	\$5,000.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	\$8,787.40	\$0.00	\$2,196.85	\$0.00	\$2,196.85
0601651A	RETAINING WALL (SITE NO. 1)	L.S.	1	0	\$80,500.00	\$80,500.00	\$0.00	\$80,500.00	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$125,000.00	\$70,177.12	\$0.00	\$70,177.12	\$0.00	\$70,177.12
0601652A	RETAINING WALL (SITE NO. 2)	L.S.	1	0	\$15,100.00	\$15,100.00	\$0.00	\$15,100.00	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00	\$15,899.05	\$0.00	\$15,899.05	\$0.00	\$15,899.05
0601653A	RETAINING WALL (SITE NO. 3)	L.S.	1	0	\$12,500.00	\$12,500.00	\$0.00	\$12,500.00	\$32,000.00	\$0.00	\$32,000.00	\$0.00	\$32,000.00	\$15,104.05	\$0.00	\$15,104.05	\$0.00	\$15,104.05
0601654A	RETAINING WALL (SITE NO. 4)	L.S.	1	0	\$573,000.00	\$573,000.00	\$0.00	\$573,000.00	\$650,000.00	\$0.00	\$650,000.00	\$0.00	\$650,000.00	\$343,975.08	\$0.00	\$343,975.08	\$0.00	\$343,975.08
0686000.24	24" R.C. PIPE - 0' - 10' DEEP	L.F.	10	0	\$95.00	\$950.00	\$0.00	\$950.00	\$200.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$211.60	\$0.00	\$2,116.00	\$0.00	\$2,116.00
0686002.12	12" R.C. PIPE (CLASS V) - 0' - 10' DEEP	L.F.	250	0	\$60.00	\$15,000.00	\$0.00	\$15,000.00	\$150.00	\$0.00	\$37,500.00	\$0.00	\$37,500.00	\$49.62	\$0.00	\$12,405.00	\$0.00	\$12,405.00
0686002.15	15" R.C. PIPE (CLASS V) - 0' - 10' DEEP	L.F.	720	0	\$100.00	\$72,000.00	\$0.00	\$72,000.00	\$160.00	\$0.00	\$115,200.00	\$0.00	\$115,200.00	\$48.09	\$0.00	\$34,624.80	\$0.00	\$34,624.80
0686230.12A	12" HIGH DENSITY POLYETHYLENE PIPE - 0' - 10' DEEP	L.F.	525	0	\$75.00	\$39,375.00	\$0.00	\$39,375.00	\$120.00	\$0.00	\$63,000.00	\$0.00	\$63,000.00	\$46.51	\$0.00	\$24,417.75	\$0.00	\$24,417.75
0686230.15A	15" HIGH DENSITY POLYETHYLENE PIPE - 0' - 10' DEEP	L.F.	600	0	\$70.00	\$42,000.00	\$0.00	\$42,000.00	\$125.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	\$52.82	\$0.00	\$31,692.00	\$0.00	\$31,692.00
0686230.18A	18" HIGH DENSITY POLYETHYLENE PIPE - 0' - 10' DEEP	L.F.	40	0	\$100.00	\$4,000.00	\$0.00	\$4,000.00	\$135.00	\$0.00	\$5,400.00	\$0.00	\$5,400.00	\$87.28	\$0.00	\$3,491.20	\$0.00	\$3,491.20
0686231.18A	18" HIGH DENSITY POLYETHYLENE PIPE - 0' - 20' DEEP	L.F.	35	0	\$135.00	\$4,725.00	\$0.00	\$4,725.00	\$400.00	\$0.00	\$14,000.00	\$0.00	\$14,000.00	\$179.90	\$0.00	\$6,296.50	\$0.00	\$6,296.50
0686715.18A	18" HIGH DENSITY POLYETHYLENE PIPE END	EA.	2	0	\$500.00	\$1,000.00	\$0.00	\$1,000.00	\$950.00	\$0.00	\$1,900.00	\$0.00	\$1,900.00	\$1,138.67	\$0.00	\$2,277.34	\$0.00	\$2,277.34
0703011	INTERMEDIATE RIPRAP	C.Y.	8	0	\$90.00	\$720.00	\$0.00	\$720.00	\$100.00	\$0.00	\$800.00	\$0.00	\$800.00	\$304.93	\$0.00	\$2,439.44	\$0.00	\$2,439.44
0728030	NO.3 CRUSHED STONE	C.F.	135	0	\$5.00	\$675.00	\$0.00	\$675.00	\$4.00	\$0.00	\$540.00	\$0.00	\$540.00	\$18.06	\$0.00	\$2,438.10	\$0.00	\$2,438.10
0751710	4" UNDERDRAIN	L.F.	85	0	\$60.00	\$5,100.00	\$0.00	\$5,100.00	\$45.00	\$0.00	\$3,825.00	\$0.00	\$3,825.00	\$39.74	\$0.00	\$3,377.90	\$0.00	\$3,377.90
0811001	CONCRETE CURBING	L.F.	900	0	\$34.10	\$30,690.00	\$0.00	\$30,690.00	\$40.00	\$0.00	\$36,000.00	\$0.00	\$36,000.00	\$46.90	\$0.00	\$42,210.00	\$0.00	\$42,210.00
0815001	BITUMINOUS CONCRETE LIP CURBING	L.F.	4,300	0	\$4.50	\$19,350.00	\$0.00	\$19,350.00	\$10.00	\$0.00	\$43,000.00	\$0.00	\$43,000.00	\$7.50	\$0.00	\$32,250.00	\$0.00	\$32,250.00
0910300	METAL BEAM RAIL (R-B MASH)	L.F.	870	0	\$25.00	\$21,750.00	\$0.00	\$21,750.00	\$60.00	\$0.00	\$52,200.00	\$0.00	\$52,200.00	\$29.25	\$0.00	\$25,447.50	\$0.00	\$25,447.50
0910302	METAL BEAM RAIL (R-B MASH QUARTER POST SPACING)	L.F.	65	0	\$55.00	\$3,575.00	\$0.00	\$3,575.00	\$80.00	\$0.00	\$5,200.00	\$0.00	\$5,200.00	\$95.00	\$0.00	\$6,175.00	\$0.00	\$6,175.00
0911923	R-B END ANCHORAGE - TYPE I	EA.	\$4.00	0	\$1,500.00	\$6,000.00	\$0.00	\$6,000.00	\$4,000.00	\$0.00	\$16,000.00	\$0.00	\$16,000.00	\$2,500.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
0911924	R-B END ANCHORAGE-TYPE II	EA.	6	0	\$1,350.00	\$8,100.00	\$0.00	\$8,100.00	\$5,500.00	\$0.00	\$33,000.00	\$0.00	\$33,000.00	\$2,475.00	\$0.00	\$14,850.00	\$0.00	\$14,850.00
0913003	4' POLYVINYL CHLORIDE CHAIN LINK FENCE	L.F.																

**TOWN OF LEDYARD, CONNECTICUT
BID # L071-0001**

**LEDYARD HIGH SCHOOL MULTI-USE PATHWAY
AND SIDEWALK EXTENSION**

BID PROPOSAL FORM

Date 10/26/2023

PROPOSAL OF

Gerber Construction Inc.

Bidder's Name

1 Nutmeg Dr., Ellington, CT 06029

Bidder's Address

860-875-6684/ FAX N/A

Bidder's Phone and Fax Numbers



Signature

TO: TOWN OF LEDYARD, CONNECTICUT

1. Pursuant to, and in compliance with your invitation to bid for **LEDYARD HIGH SCHOOL MULTI-USE PATHWAY AND SIDEWALK EXTENSION**, (I/we) propose to furnish labor and materials, installed as required, for the above-named project, furnishing all necessary equipment, machinery, fuel, tools, labor and other means of construction, and all materials specified in the manner and at the time prescribed, according to the full scope of Project Plans and Technical Specifications, together with all addenda issued by the Town and received prior to the scheduled closing time for the receipt of bids, and in conformity with the requirements of the Town of Ledyard and any laws or departmental regulations of the State of Connecticut or of the United States which may affect the same, for and in consideration of bids stated in this proposal.

2. THIS BID IS DETERMINED AS FOLLOWS:

PROPOSAL ITEMS

NOTE: Bidder must bid on each item. All entries in the entire proposal must be made clearly and in ink; prices must be written in both words and figures. In case of discrepancy, the written unit price shall govern. (Bidders should insert extended item total obtained from quantities and unit prices).

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0201001A	1 L.S.	Clearing and Grubbing, per Lump Sum \$ <u>Fifty five thousand eight hundred ninety six</u> Dollars and <u>seventy six</u> Cents (\$ <u>55,896.76</u>)	\$ <u>55,896.76</u>
0202000	2410 C.Y.	Earth Excavation, per Cubic Yard \$ <u>Twenty two</u> Dollars and <u>twenty nine</u> Cents (\$ <u>22.29</u>)	\$ <u>53,718.50</u>
0202100	70 C.Y.	Rock Excavation, per Cubic Yard \$ <u>Eighty six</u> Dollars and <u>fifty five</u> Cents (\$ <u>86.55</u>)	\$ <u>6,058.50</u>
0202452A	2 Ea.	Test Pit, per Each \$ <u>one thousand six hundred nineteen</u> Dollars and <u>forty</u> Cents (\$ <u>1,619.40</u>)	\$ <u>3,238.80</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0202513	40 S.Y.	Removal of Concrete Sidewalk, per Square Yard \$ <u>Twenty four</u> Dollars and <u>twenty three</u> Cents (\$ <u>24.23</u>)	\$ <u>969.20</u>
0202529	3300 L.F.	Cut Bituminous Concrete, per Linear Foot \$ <u>Three</u> Dollars and <u>zero</u> Cents (\$ <u>3.00</u>)	\$ <u>9,900.00</u>
0202531	720 S.Y.	Removal of Bituminous Concrete, per Square Yard \$ <u>Seven</u> Dollars and <u>sixty</u> Cents (\$ <u>7.60</u>)	\$ <u>5,472.00</u>
0209001	6520 S.Y.	Formation of Subgrade, per Square Yard \$ <u>Ten</u> Dollars and <u>fifty two</u> Cents (\$ <u>10.52</u>)	\$ <u>68,590.40</u>
0212000	280 C.Y.	Subbase, per Cubic Yard \$ <u>thirty eight</u> Dollars and <u>seventy five</u> Cents (\$ <u>38.75</u>)	\$ <u>10,850.00</u>
0213100	3 C.Y.	Granular Fill, per Cubic Yard \$ <u>Six hundred twenty five</u> Dollars and <u>zero</u> Cents (\$ <u>625.00</u>)	\$ <u>1,875.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0219001	3200 L.F.	Sedimentation Control System, per Linear Feet \$ <u>Five</u> Dollars and <u>three</u> Cents (\$ <u>5.03</u>)	\$ <u>16,096.00</u>
0219011A	21 Ea.	Sedimentation Control System at Catch Basin, per Each \$ <u>One hundred</u> Dollars and <u>zero</u> Cents (\$ <u>100.00</u>)	\$ <u>2,100.00</u>
0286001.10	125 C.Y.	Rock in Drainage Trench Excavation 0'-10' Deep, per Cubic Yard \$ <u>One hundred seventy two</u> Dollars and <u>seventeen</u> Cents (\$ <u>172.17</u>)	\$ <u>21,521.25</u>
0286001.20	5 C.Y.	Rock in Drainage Trench Excavation 0'-20' Deep, per Cubic Yard \$ <u>Eight hundred fifty four</u> Dollars and <u>eleven</u> Cents (\$ <u>854.11</u>)	\$ <u>4,270.55</u>
0304002	1200 C.Y.	Processed Aggregate Base, per Cubic Yard \$ <u>Fifty nine</u> Dollars and <u>six</u> Cents (\$ <u>59.06</u>)	\$ <u>70,872.00</u>
0406171	1050 Ton	HMA S0.5, per Ton \$ <u>One hundred fifty eight</u> Dollars and <u>zero</u> Cents (\$ <u>158.00</u>)	\$ <u>165,900.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0406172	840 Ton	HMA S0.375, per Ton \$ <u>One hundred seventy nine</u> Dollars and <u>zero</u> Cents (\$ <u>179.00</u>)	\$ <u>150,360.00</u>
0406236	910 GAL.	Material for Tack Coat, per Gallon \$ <u>Twenty six</u> Dollars and <u>zero</u> Cents (\$ <u>26.00</u>)	\$ <u>23,660.00</u>
0406270	1850 S.Y.	Milling of Bituminous Concrete (0"-6"), per Square Yard \$ <u>Sixteen</u> Dollars and <u>eight</u> Cents (\$ <u>16.08</u>)	\$ <u>29,748.00</u>
0586001.10	6 EA.	Type 'C' Catch Basin - 0'-10' Deep, per Each \$ <u>Two thousand eight hundred eighty three</u> Dollars and <u>fifty five</u> Cents (\$ <u>2,883.55</u>)	\$ <u>17,301.30</u>
0586005.10	1 EA.	Type 'C' Catch Basin Double Grate Type 2 - 0'-10' Deep, per Each \$ <u>Four thousand six hundred fifteen</u> Dollars and <u>ten</u> Cents (\$ <u>4,615.10</u>)	\$ <u>4,615.10</u>
0586013.10	1 EA.	Offset Type 'C' Catch Basin - 0'-10' Deep, per Each \$ <u>Five thousand two hundred sixteen</u> Dollars and <u>twenty five</u> Cents (\$ <u>5,216.25</u>)	\$ <u>5,216.25</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0586041.10	1 EA.	Type 'C-L' Catch Basin (4' Sump) - 0'-10' Deep, per Each \$ <u>Four thousand five hundred seventy six</u> Dollars and <u>ten</u> Cents (\$ <u>4,576.10</u>)	\$ <u>4,576.10</u>
0586500.10	1 EA.	Manhole - 0'-10' Deep, per Each \$ <u>Four thousand four hundred ninety five</u> Dollars and <u>twenty five</u> Cents (\$ <u>4,495.25</u>)	\$ <u>4,495.25</u>
0586500.20	1 EA.	Manhole - 0'-20' Deep, per Each \$ <u>Thirteen thousand nine hundred sixty five</u> Dollars and <u>sixty</u> Cents (\$ <u>13,965.60</u>)	\$ <u>13,965.60</u>
0586620	1 EA.	Reset Type 'C-L' Catch Basin, per Each \$ <u>Two thousand twenty four</u> Dollars and <u>twenty five</u> Cents (\$ <u>2,024.25</u>)	\$ <u>2,024.25</u>
0586651	2 EA.	Reset Manhole (Storm), per Each \$ <u>Two thousand twenty four</u> Dollars and <u>twenty five</u> Cents (\$ <u>2,024.25</u>)	\$ <u>4,048.50</u>
0586703	1 EA.	Convert Catch Basin to Manhole, per Each \$ <u>Two thousand eight hundred thirty five</u> Dollars and <u>thirty four</u> Cents (\$ <u>2,835.34</u>)	\$ <u>2,835.34</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0586750	8 EA.	Type 'C' Catch Basin Top, per Each \$ <u>One thousand two hundred forty nine</u> Dollars and <u>seventy</u> Cents (\$ <u>1,249.70</u>)	9,997.60 \$ <u> </u>
0586760	1 EA.	Type 'C-L' Catch Basin Top, per Each \$ <u>One thousand two hundred forty nine</u> Dollars and <u>seventy</u> Cents (\$ <u>1,249.70</u>)	1,249.70 \$ <u> </u>
0586850.01A	1 EA.	Hydrodynamic Separator (Site No. 1), per Each \$ <u>Ten thousand two hundred forty six</u> Dollars and <u>eighty two</u> Cents (\$ <u>10,246.82</u>)	10,246.82 \$ <u> </u>
0601108A	1 L.S.	Concrete Stairs, per Lump Sum \$ <u>Seven thousand nine hundred forty nine</u> Dollars and <u>forty</u> Cents (\$ <u>7,949.40</u>)	7,949.40 \$ <u> </u>
0601365A	0.25 C.Y.	Concrete Pad, per Cubic Yard \$ <u>Eight thousand seven hundred eighty seven</u> Dollars and <u>forty</u> Cents (\$ <u>8,787.40</u>)	2,196.85 \$ <u> </u>
0601651A	1 L.S.	Retaining Wall (Site No. 1), per Lump Sum \$ <u>Seventy thousand one hundred seventy seven</u> Dollars and <u>twelve</u> Cents (\$ <u>70,177.12</u>)	70,177.12 \$ <u> </u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0601652A	1 L.S.	Retaining Wall (Site No. 2), per Lump Sum \$ <u>Fifteen thousand eight hundred ninety nine</u> Dollars and <u>five</u> Cents (\$ <u>15,899.05</u>)	\$ <u>15,899.05</u>
0601653A	1 L.S.	Retaining Wall (Site No. 3), per Lump Sum \$ <u>Fifteen thousand one hundred four</u> Dollars and <u>five</u> Cents (\$ <u>15,104.05</u>)	\$ <u>15,104.05</u>
0601654A	1 L.S.	Retaining Wall (Site No. 4), per Lump Sum \$ <u>three hundred forty three thousand nine</u> <u>hundred seventy five</u> Dollars and <u>eight</u> Cents (\$ <u>343,975.08</u>)	\$ <u>343,975.08</u>
0686000.24	10 L.F.	24" R.C. Pipe - 0'-10' Deep, per Linear Feet \$ <u>Two hundred eleven</u> Dollars and <u>sixty</u> Cents (\$ <u>211.60</u>)	\$ <u>2,116.00</u>
0686002.12	250 L.F.	12" R.C. Pipe (Class V) - 0'-10' Deep, per Linear Feet \$ <u>Forty nine</u> Dollars and <u>sixty two</u> Cents (\$ <u>49.62</u>)	\$ <u>12,405.00</u>
0686002.15	720 L.F.	15" R.C. Pipe (Class V) - 0'-10' Deep, per Linear Feet \$ <u>Forty eight</u> Dollars and <u>nine</u> Cents (\$ <u>48.09</u>)	\$ <u>34,624.80</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0686230.12A	525 L.F.	12" High Density Polyethylene Pipe – 0'-10' Deep, per Linear Feet \$ <u>Forty six</u> Dollars and <u>fifty one</u> Cents (\$ <u>46.51</u>)	\$ <u>24,417.75</u>
0686230.15A	600 L.F.	15" High Density Polyethylene Pipe – 0'-10' Deep, per Linear Feet \$ <u>Fifty two</u> Dollars and <u>eighty two</u> Cents (\$ <u>52.82</u>)	\$ <u>31,692.00</u>
0686230.18A	40 L.F.	18" High Density Polyethylene Pipe – 0'-10' Deep, per Linear Feet \$ <u>Eighty seven</u> Dollars and <u>twenty eight</u> Cents (\$ <u>87.28</u>)	\$ <u>3,491.20</u>
0686231.18A	35 L.F.	18" High Density Polyethylene Pipe – 0'-20' Deep, per Linear Feet \$ <u>One hundred seventy nine</u> Dollars and <u>ninety</u> Cents (\$ <u>179.90</u>)	\$ <u>6,296.50</u>
0686715.18A	2 EA.	18" High Density Polyethylene Pipe End, per Each \$ <u>One thousand one hundred thirty eight</u> Dollars and <u>sixty seven</u> Cents (\$ <u>1,138.67</u>)	\$ <u>2,277.34</u>
0703011	8 C.Y.	Intermediate Riprap, per Cubic Yard \$ <u>Three hundred four</u> Dollars and <u>Ninety three</u> Cents (\$ <u>304.93</u>)	\$ <u>2,439.44</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0728030	135 C.F.	No. 3 Crushed Stone, per Cubic Foot \$ <u>Eighteen</u> Dollars and <u>six</u> Cents (\$ <u>18.06</u>)	\$ <u>2,438.10</u>
0751710	85 L.F.	4" Underdrain, per Linear Feet \$ <u>Thirty nine</u> Dollars and <u>seventy four</u> Cents (\$ <u>39.74</u>)	\$ <u>3,377.90</u>
0811001	900 L.F.	Concrete Curbing, per Linear Feet \$ <u>Forty six</u> Dollars and <u>ninety</u> Cents (\$ <u>46.90</u>)	\$ <u>42,210.00</u>
0815001	4300 L.F.	Bituminous Concrete Lip Curbing, per Linear Feet \$ <u>Seven</u> Dollars and <u>fifty</u> Cents (\$ <u>7.50</u>)	\$ <u>32,250.00</u>
0910300	870 L.F.	Metal Beam Rail (R-B Mash), per Linear Feet \$ <u>Twenty nine</u> Dollars and <u>twenty five</u> Cents (\$ <u>29.25</u>)	\$ <u>25,447.50</u>
0910302	65 L.F.	Metal Beam Rail (R-B Mash Quarter Post Spacing), per Linear Feet \$ <u>Ninety five</u> Dollars and <u>zero</u> Cents (\$ <u>95.00</u>)	\$ <u>6,175.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0911923	4 EA.	R-B End Anchorage – Type I, per Each \$ <u>Two thousand five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>2,500.00</u>)	\$ <u>10,000.00</u>
0911924	6 EA.	R-B End Anchorage – Type II, per Each \$ <u>Two thousand four hundred seventy five</u> Dollars and <u>zero</u> Cents (\$ <u>2,475.00</u>)	\$ <u>14,850.00</u>
0913003	550 L.F.	4' Polyvinyl Chloride Chain Link Fence, per Linear Feet \$ <u>Forty five</u> Dollars and <u>fifty</u> Cents (\$ <u>45.50</u>)	\$ <u>25,025.00</u>
0921001	6000 S.F.	Concrete Sidewalk, per Square Feet \$ <u>Fourteen</u> Dollars and <u>twenty eight</u> Cents (\$ <u>14.28</u>)	\$ <u>85,680.00</u>
0921005	1850 S.F.	Concrete Sidewalk Ramp, per Square Feet \$ <u>Seventeen</u> Dollars and <u>ten</u> Cents (\$ <u>17.10</u>)	\$ <u>31,635.00</u>
0921039	24 EA.	Detectable Warning Strip, per Each \$ <u>Three hundred two</u> Dollars and <u>twenty three</u> Cents (\$ <u>302.23</u>)	\$ <u>7,253.52</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0922050A	980 S.F.	Decorative Crosswalk, per Square Feet \$ <u>Fifty</u> Dollars and <u>zero</u> Cents (\$ <u>50.00</u>)	\$ <u>49,000.00</u>
0922500	185 S.Y.	Bituminous Concrete Driveway (Commercial), per Square Yard \$ <u>One hundred twenty four</u> Dollars and <u>seventy two</u> Cents (\$ <u>124.72</u>)	\$ <u>23,073.20</u>
0922501	470 S.Y.	Bituminous Concrete Driveway, per Square Yard \$ <u>Eighty</u> Dollars and <u>eighty one</u> Cents (\$ <u>80.81</u>)	\$ <u>37,980.70</u>
0939001	120 HR.	Sweeping for Dust Control, per Hour \$ <u>zero</u> Dollars and <u>one</u> Cents (\$ <u>.01</u>)	\$ <u>1.20</u>
0942001	3 TON	Calcium Chloride for Dust Control, per Ton \$ <u>One thousand eight hundred nine</u> Dollars and <u>forty seven</u> Cents (\$ <u>1,809.47</u>)	\$ <u>5,428.41</u>
0943001	410 M. GAL.	Water for Dust Control, per M. GAL. \$ <u>Two</u> Dollars and <u>thirty four</u> Cents (\$ <u>2.34</u>)	\$ <u>959.40</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0944000	6000 S.Y.	Furnishing and Placing Topsoil, per Square Yard \$ <u>Ten</u> Dollars and <u>forty seven</u> Cents (\$ <u>10.47</u>)	\$ <u>62,820.00</u>
0945005A	1 LB.	Wildflower Establishment, per Pound \$ <u>Five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>5,000.00</u>)	\$ <u>5,000.00</u>
0947207A	10 EA.	Bicycle Stand, per Each \$ <u>Seven hundred eighty eight</u> Dollars and <u>sixty four</u> Cents (\$ <u>788.64</u>)	\$ <u>7,886.40</u>
0949003	1 L.S.	Furnishing, Planting and Mulching Trees, Shrubs, Vines and Ground Cover Plants, Per Lump Sum \$ <u>Ten thousand</u> Dollars and <u>zero</u> Cents (\$ <u>10,000.00</u>)	\$ <u>10,000.00</u>
0949110	1 L.S.	Rain Garden, per Lump Sum \$ <u>Fourteen thousand seven hundred sixty two</u> Dollars and <u>six</u> Cents (\$ <u>14,762.06</u>)	\$ <u>14,762.06</u>
0949356	3 EA.	Prunus Serrulata Kwanzan Cherry 2 1/2" – 3" CAL. B.B., per Each \$ <u>Two thousand five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>2,500.00</u>)	\$ <u>7,500.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0950005	6000 S.Y.	Turf Establishment, per Square Yard \$ <u>Two</u> Dollars and <u>twenty five</u> Cents (\$ <u>2.25</u>)	\$ <u>13,500.00</u>
0969062A	9 MO.	Construction Field Office-Medium, per Month \$ <u>Four thousand one hundred fifty five</u> Dollars and <u>sixty three</u> Cents (\$ <u>4,155.63</u>)	\$ <u>37,400.67</u>
0970006	30,000.00	Traffic Person (Municipal Police Officer), per EST. \$ <u>One</u> Dollars and <u>zero</u> Cents (\$ <u>1.00</u>)	\$ <u>30,000</u>
0970007	480 HR.	Traffic Person (Uniform Flagger), per Hour \$ <u>Sixty five</u> Dollars and <u>zero</u> Cents (\$ <u>65.00</u>)	\$ <u>31,200.00</u>
0971001A	1 L.S.	Maintenance and Protection of Traffic, per Lump Sum \$ <u>Twenty five thousand nine hundred seventy seven</u> Dollars and <u>sixty</u> Cents (\$ <u>25,977.60</u>)	\$ <u>25,977.60</u>
0975004	1 L.S.	Mobilization and Project Close Out, per Lump Sum \$ <u>Four hundred thirty three thousand</u> Dollars and <u>zero</u> Cents (\$ <u>433,000.00</u>)	\$ <u>433,000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0977001	30 EA.	Traffic Cone, per Each \$ <u>Fifty</u> Dollars and <u>zero</u> Cents (\$ <u>50.00</u>)	\$ <u>1,500.00</u>
0978002	20 EA.	Traffic Drum, per Each \$ <u>One hundred fifty</u> Dollars and <u>zero</u> Cents (\$ <u>150.00</u>)	\$ <u>3,000.00</u>
0980020	1 L.S.	Construction Surveying, per Lump Sum \$ <u>Thirty five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>35,000.00</u>)	\$ <u>35,000.00</u>
0992090A	4 EA.	Bench, per Each \$ <u>Four thousand one hundred seventy seven</u> Dollars and <u>twenty eight</u> Cents (\$ <u>4,177.28</u>)	\$ <u>16,709.12</u>
1004297A	6 EA.	Ornamental Light Bollard, per Each \$ <u>Eleven thousand four hundred thirty</u> Dollars and <u>zero</u> Cents (\$ <u>11,430.00</u>)	\$ <u>68,580.00</u>
1004303A	3 EA.	Roadway Luminaire – High Pressure Sodium (200 Watt), per Each \$ <u>Two thousand seven hundred forty</u> Dollars and <u>zero</u> Cents (\$ <u>2,740.00</u>)	\$ <u>8,220.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
1010905	6 EA.	Reset Concrete Handhole, per Each \$ <u>One thousand two hundred seventy four</u> Dollars and <u>fifty five</u> Cents (\$ <u>1,274.55</u>)	\$ <u>7,647.30</u>
1118012A	1 L.S.	Removal and/or Relocation of Traffic Signal Equipment, per Lump Sum \$ <u>Four thousand seven hundred</u> Dollars and <u>zero</u> Cents (\$ <u>4,700.00</u>)	\$ <u>4,700.00</u>
1206022A	1 L.S.	LOTICIP Project Sign, per Lump Sum \$ <u>One thousand eight hundred seventeen</u> Dollars and <u>twenty eight</u> Cents (\$ <u>1,817.28</u>)	\$ <u>1,817.28</u>
1206023A	1 L.S.	Removal and Relocation of Existing Signs, per Lump Sum \$ <u>Two thousand six hundred sixty one</u> Dollars and <u>fifty two</u> Cents (\$ <u>2,661.52</u>)	\$ <u>2,661.52</u>
1208931A	250 S.F.	Sign Face -Sheet Aluminum (Type IV Retro Reflective Sheeting), per Square Feet \$ <u>Sixty two</u> Dollars and <u>nineteen</u> Cents (\$ <u>62.19</u>)	\$ <u>15,547.50</u>
1208935	1 L.S.	Trail Head Sign, per Lump Sum \$ <u>Ten thousand</u> Dollars and <u>zero</u> Cents (\$ <u>10,000.00</u>)	\$ <u>10,000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
1210101	800 L.F.	4" White Epoxy Resin Pavement Markings, per Linear Feet \$ <u>Two</u> Dollars and <u>zero</u> Cents (\$ <u>2.00</u>)	\$ <u>1,600.00</u>
1210102	350 L.F.	4" Yellow Epoxy Resin Pavement Markings, per Linear Feet \$ <u>Two</u> Dollars and <u>zero</u> Cents (\$ <u>2.00</u>)	\$ <u>700.00</u>
1210105	1675 S.F.	Epoxy Resin Pavement Markings, Symbols and Legends, per Square Feet \$ <u>Six</u> Dollars and <u>zero</u> Cents (\$ <u>6.00</u>)	\$ <u>10,050.00</u>
1210106	100 L.F.	12" White Epoxy Resin Pavement Markings, per Linear Feet \$ <u>Two</u> Dollars and <u>zero</u> Cents (\$ <u>2.00</u>)	\$ <u>200.00</u>
1220027	300 S.F.	Construction Signs, per Square Feet \$ <u>Thirty one</u> Dollars and <u>eighty three</u> Cents (\$ <u>31.83</u>)	\$ <u>9,549.00</u>
1302061A	20 EA.	Adjust Gate Box (Water), per Each \$ <u>One hundred eighty four</u> Dollars and <u>ninety three</u> Cents (\$ <u>184.93</u>)	\$ <u>3,698.60</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
1303196A	5 EA.	Relocate Fire Hydrant, per Each	
		\$ <u>Three thousand eight hundred thirty eight</u> Dollars	
		and <u>eighty</u> Cents (\$ <u>3,838.80</u>)	\$ <u>19,194.00</u>

TOTAL AMOUNT OF BID:

Two million six hundred fifty eight thousand nine hundred thirty six DOLLARS

AND seventy three CENTS
 (\$ 2,658,936.73)

Amount in Figures

NON-PARTICIPATING PROPOSAL ITEMS
SANITARY SEWER

NOTE: Bidder must bid on each item. All entries in the entire proposal must be made clearly and in ink; prices must be written in both words and figures. In case of discrepancy, the written unit price shall govern. (Bidders should insert extended item total obtained from quantities and unit prices).

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0202100	580 C.Y.	Rock Excavation, per Cubic Yard \$ <u>One hundred two</u> Dollars and <u>eighty five</u> Cents (\$ <u>102.85</u>)	\$ <u>59,653.00</u>
0202452A	16 Ea.	Test Pit, per Each \$ <u>One thousand eighty eight</u> Dollars and <u>three</u> Cents (\$ <u>1,088.03</u>)	\$ <u>17,408.48</u>
0207000	667 C.Y.	Borrow, per Cubic Yard \$ <u>Thirty eight</u> Dollars and <u>seventy five</u> Cents (\$ <u>38.75</u>)	\$ <u>25,846.25</u>
1400140A	1400 L.F.	4" High Density Polyethylene Pipe and Fittings, per Linear Feet \$ <u>Thirty four</u> Dollars and <u>forty five</u> Cents (\$ <u>34.45</u>)	\$ <u>48,230.00</u>
1400150A	4400 L.F.	5" High Density Polyethylene Pipe and Fittings, per Linear Feet \$ <u>Thirty six</u> Dollars and <u>three</u> Cents (\$ <u>36.03</u>)	\$ <u>158,532.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
1403001A	8 EA.	Manhole (Sanitary Sewer), per Each	
		\$ <u>Six thousand eight hundred twenty</u>	
		Dollars	
		and <u>twenty three</u> Cents (\$ <u>6,820.23</u>)	\$ <u>54,561.84</u>

TOTAL AMOUNT OF NON-PARTICIPATING BID:

Three hundred sixty four thousand two hundred thirty one DOLLARS

AND fifty seven CENTS
 (\$ 364,231.57)

Amount in Figures

3. UNCERTAINTY OF QUANTITIES

- A. Apart from the uncertainties associated with the presence of unsuitable materials, the quantities, conditions, and details shown in the plans have been determined from inspection and provide adequate accuracy and detail for lump sum bids. The work under certain items may be materially greater or less than those given in the bid document in order to complete the contemplated project, but unless the quantities are appreciably different than represented in the plans and specifications, the lump sum prices will stand. If an appreciable material difference is encountered, it will have to be agreed to by the Town before an adjustment in Contract price is negotiated.
- B. The handling of any removal and replacement of unsuitable materials to meet the plan stipulations will be the subject of a separate agreement between the Town and Contractor.
- C. Under the Contract, the Town of Ledyard reserves the right to increase or decrease the scope of the work as shown in this bid.
- D. Only work actually performed and accepted will be paid for.

4. INSTRUCTIONS TO BIDDERS

- A. The Total Bid price of this proposal includes all work indicated on the Project Plans.
- B. Bids must be submitted in sealed envelopes addressed to Director of Finance, Ledyard Town Hall, 741 Colonel Ledyard Highway, Ledyard, Connecticut 06339, and are to be endorsed in the lower left-hand corner as follows:

“SEALED BID #L071-0001: LEDYARD HIGH SCHOOL MULTI-USE PATHWAY AND SIDEWALK EXTENSION”
- C. In submitting this Bid, Bidders agree to hold their bid open for 60 days after the actual bid opening date.
- D. Any bid once deposited with the Town of Ledyard may only be withdrawn by letter of request, signed by the depositing Bidder, and presented to the Director of Finance of the Town of Ledyard prior to the time of scheduled bid opening for the project.
- E. Bids shall be submitted only on the prepared forms furnished by the Town of Ledyard for this specific project. Any bid showing any omission, alteration in form, additions not called for, and any conditional bids, alternative bids or bids showing irregularities of any kind will be rejected. Any bid received after the scheduled closing time for bid receipt will be returned to the bidder unopened.
- F. Bidders shall complete and fill out all blanks in the attached Statement of Bidder's Qualifications.

5. CONTRACT AWARD

- A. For purpose of Award, consideration will be given only to proposals submitted by qualified and responsible bidders, as determined on the basis of successful completion of similar projects elsewhere.
- B. The contract will be awarded to the lowest responsible and qualified bidder whose bid is the lowest of those bidders possessing the skill, ability, and integrity necessary to perform the work in good faith.
- C. Within thirty (30) days after the opening of the bids, the Town will accept one of the bids or reject all bids. Notice of Award will be in writing and mailed to the address designated in the proposal. The notice shall contain appropriate instructions regarding all bonds and certificates of insurance that may be required.

6. CONNECTICUT SALES & USE TAX EXEMPTION

The Town of Ledyard is exempt from tax on material, supplies and labor per Conn. General Statutes, section 12-412(a). Connecticut sales or use taxes shall not be included as part of any bid.

7. CONTRACTOR'S INSURANCE REQUIRED

The Contractor must carry insurance under which the Town and State of Connecticut are named as assured, as follows:

- A. Worker's Compensation - as required by State statute.
- B. Commercial Liability as follows:
 - \$ 2,000,000 -- General Aggregate
 - \$ 2,000,000 -- Products Completed Operations Aggregate
 - \$ 1,000,000 -- Personal & Advertising Injury
 - \$ 1,000,000 -- Each Occurrence Bodily Injury & Property Damage
 - \$ 100,000 -- Fire Damage, Any One Fire
 - \$ 5,000 -- Medical Payments, Any One Person Including Explosion Collapse & Underground
- C. Automobile Liability: \$1,000,000 Combined Single Limit Bodily Injury & Property Damage.

Such insurance must be by insurance companies licensed to write such insurance in the State of Connecticut against the above risks and in the amounts indicated. All insurance must provide for a thirty (30) day notice to the Town of cancellation or restrictive amendment. Certificates of Insurance do not have to be submitted as part of the bid; however, they must be submitted to the Director of Public Works within ten (10) days after the Notification of Award. Failure to provide and to keep current the required insurance and certificates may be held to be a willful and substantial breach of this Contract.

8. INDEMNIFICATION

The Contractor shall at all times indemnify and save harmless the Town of Ledyard, Connecticut, and its respective officers, agents and employees on account of any and from any and all claims, damages, losses, judgments, workers' compensation payments, litigation expenses, and legal counsel fees arising out of injuries to persons (including death) or damage to property alleged to have been sustained by (a) officers, agents and employees of the Town of Ledyard or (b) the Contractor, his subcontractors or material men or (c) any other person, which injuries are alleged to have occurred on or near the work or to have been caused in whole or in part by the acts, omissions, or neglect of the Contractor or his subcontractor or material men, or by reason of his or their use of faulty, defective, or unsuitable materials, tools, or equipment of defective design in constructing or performing the work. The existence of insurance shall in no way limit the scope of this indemnification. The Contractor further undertakes to reimburse the Town of Ledyard for damage to property of the Town of Ledyard caused by the Contractor or his employees, agents, subcontractors, or material men, or by faulty, defective, or unsuitable material or equipment used by him or them.

9. MATERIALS & CONSTRUCTION STANDARDS

All materials and articles incorporated in the work are to be new and of the best grade of their respective kinds, per the Project Plans and specifications. All material and workmanship shall be subject to examination by the Public Works Director or his agent at any and all times during construction.

10. EQUAL OPPORTUNITY & AFFIRMATIVE ACTION

The Contractor and all Subcontractors agree to provide equal opportunities to all qualified persons solely on the basis of job-related skills, ability, and merit, and to take affirmative action to ensure that qualified applicants are employed and that employees are treated during their employment without regard to race, color, religion, gender, national origin, ancestry, age, physical disability, marital status, or mental retardation. Contractors and Subcontractors shall make good faith efforts to comply with all Federal and State laws, and with the Town of Ledyard policy, regarding equal opportunities in employment and affirmative action, pursuant to the Connecticut General Statutes, Section 46a-60, et. seq.

-- END OF SECTION --

STATEMENT OF BIDDER'S QUALIFICATIONS

Bidder 10/26/2023

To: Town of Ledyard

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. The Bidder may submit any additional information as desired (attach additional sheets if needed). The information requested herein is material and will be relied upon by the Owner in the award of this Contract.

1. Name of Bidder: Gerber Construction Inc.
2. Permanent main office address: 1 Nutmeg Dr., Ellington, CT 06029
3. When organized: June 14, 1988
4. If a corporation, where incorporated: State of Connecticut

5. How many years have you been engaged in contracting under your present firm or trade name?

38

6. List applicable contracting licenses with identification numbers issued by the authority having jurisdiction in the area of the Work:

Demo- 0693

sub- surface sewage installer 03215

P-7 208452

Major contractor MCO.0904285

7. Average annual billing for the last five (5) years: \$ 12,000,000
8. Total work in progress and under contract: \$
9. List and describe all uncompleted contracts on hand. Schedule list showing gross amount of each contract and the appropriate anticipated dates of completion:

see attached

STATEMENT OF BIDDER'S QUALIFICATIONS

10—Describe-general character of work-performed-by you-:

Excavation, sitework, road work, utility installation, storm drainage, sanitary/sewer

11. Have you ever failed to complete any work awarded to you? (Yes) ☒ (No). If yes, explain where and why:

12. Have you ever defaulted on a contract? ☐ (Yes) ☒ (No). If yes, explain where and why:

13. Are there any judgments, claims or suits pending or outstanding against you? (Yes) ☒ (No). If yes, describe:

14. Have you ever been denied the award of a Contract on which you submitted the low bid? ☐ (Yes) ☒ (No). If yes, explain where and why:

STATEMENT OF BIDDER'S QUALIFICATIONS

15. List all lawsuits your firm has filed due to construction contracts in the last five (5) years.

None

16. List all lawsuits that have been filed against your firm due to construction contracts in the last five (5) years:

None

17. List all of the contracts completed by you in the past five (5) years, stating approximate gross cost for each, the month and year completed, and project contacts with phone numbers:

see attached

18. List your major equipment available for this Contract:

see attached

19. List experience in work similar in importance to this Project:

see attached completed projects

STATEMENT OF BIDDER'S QUALIFICATIONS

20. List and provide background and experience of the principal members and supervisory personnel of your organization, including the officers:

see attached

21. List all subsidiary or affiliated companies in which the principals of your organization have any financial interest:

None

22. List bank references:

Westfield Bank, 977 Farmington Ave., West Hartford, CT 06107

23. List occupational safety and health violations in the last three (3) years:

None

STATEMENT OF BIDDER'S QUALIFICATIONS

The undersigned certifies that the Bidder is not disqualified from bidding municipal or state projects for occupational safety and health violations under Sec. 31-57b of the Connecticut State Statutes.

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Owner in verification of this Statement of Bidder's Qualifications and agrees, if determined to be the apparent lowest Bidder, to submit a current detailed financial statement, showing assets, liabilities, and net worth, and to furnish any other information in verification of this Statement of Bidder's Qualifications within five (5) working days of the Bid Opening date.

An apparent low Bidder who, upon request of the Owner, fails to submit a current detailed financial statement or to furnish any other information in verification of this Statement of Bidder's Qualifications, will be considered non-responsive to the Bid requirements, in which case the Owner will rescind the determination of the apparent low Bid, reject said Bid, and the Bid security accompanying the Bid shall become the property of the Owner.

Dated at Ellington this 26th day of Oct 20 23

Gerber Construction Inc.

(Name of Bidder)

By 

Title President

State of Connecticut

County of Tolland

Evan Gerber

being duly ~~sworn~~ ^{affirmed}, deposes and says that he is

president

of Gerber Construction Inc.

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and ~~sworn~~ ^{affirmed} before me this 26th day of October 20 23


(Notary Public) (SEAL)

My Commission expires: November 30, 2023

NON-COLLUSION AFFIDAVIT OF BIDDER

State of Connecticut }
County of Tolland } Ellington

Evan Gerber, being first duly ~~sworn~~ ^{affirmed},
deposes and says that:


(1) He is president
of Gerber Construction Inc., the Bidder that has submitted
the attached Bid;

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all
pertinent circumstances respecting such Bid;

(3) Such Bid is genuine and is not a collusive or sham Bid;


(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives,
employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or
agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in
connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in
connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or
collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in
the attached Bid or of any Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid
price of any Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any
advantage against the Town OF LEDYARD, Connecticut (Owner) or any person interested in the proposed
Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any
collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents,
representatives, owners, employees, or parties in interest, including this affiant.

(Signed) 
president
(Title)

~~sworn~~ ^{affirmed}
Subscribed and ~~sworn~~ to before me

this 26th Day of Oct, 2022


Caroline C. Ransom
Notary Public
(Title)

My Commission Expires November 30, 2023

Gerber Construction Inc.

List of Current Projects as of 9/30/2023

% complete

Project:

Putnam Repair Facility
Putnam, CT

65%
\$ 3,041,405.00

Burlington Construction Co Inc.

450 New Litchfield St
Torrington, CT 06790

Genaro Carrero 860-491-4044

Project:

New London High School
420 Jefferson St
New London, CT

85%
\$ 5,889,630.26

Newfield + Downes

200 Stanley St
New Britain, CT 06050

Brad Anderson 860-209-1805

Project:

Brookfield Elementary School at Huckleberry Hill
Brookfield, CT

74%
\$ 7,639,303.00

O&G Industries

112 Wall St
Torrington, CT 06790

Tim Chan 860-625-9230

Project:

CT State Pier
New London, CT

99%
809,500.00

Kiewit Infrastructure

470 Chestnut Ridge Rd
Woodcliff, NJ 07677

201-571-2500

Project:

East Hartford Parking Expansion
144 Roberts St.

73%
\$533,524.50

East Hartford

Greater Hartford Transit
One Union Place
Hartford, CT 06103

Project:

Anna Reynolds Elementary School	74%
Newington, CT 06111	3,422,000.00

Newfield Construction
223 Newfield Ave
Hartford, CT 06106

Project:

Bowers Elementary School	95%
Manchester, CT	2,540,000.00

O&G Industries
Torrington, CT

Project:

Osgood Park	96%
New Britain, CT	10,500,000.00

City of New Britain

New Britain, CT 06050

Project:

RT 185 over Tumbledown Brook	91%
Bloomfield, CT	1,193,727.00

State of CT DOT
Newington, CT

Project:

Roberts Rd. Neighborhood Improvements	65%
Manchester, CT	6,820,396.00

Town of Manchester
Manchester, CT

Project:

Wallingford Police Dept	44%
Wallingford, CT	2,900,000.00

Project:

UConn South Campus Infrastructure Ph 1
Storrs, CT

28%
15,085,000.00

Gerber Construction Inc.
1 Nutmeg Dr.
Ellington, CT 06029

Completed Projects:

Ocean Ave Learning Center
Norwich, CT
Completion Date: June 30, 2023
Scope of work: Sitework
Contact: Greg Pomerleau
Telephone: 860-626-3270
Project Cost: \$861,618

UConn STEM Research Center
Storrs, CT
Owner: UConn
Completion Date: October 31, 2022
Scope of Work: Traffic Control
Contact: Ryan Broadbin
Telephone: 203-410-7497
Project Cost: 936,943

UConn Supplemental Utility Plant
Storrs, Ct
Owner: UConn
Completion Date: October 31, 2022
Scope of Work: Sitework for tunnel
Contact: John Rizzo
Telephone: 617-356-2322
Project Cost: \$3,929,848

Harbor Park Boardwalk Improvements
Middletown, CT
Owner: City of Middletown
Completion Date: November 30, 2022
Scope of Work: Improvements to Boardwalk
Contact: Chris Holden
Telephone: 860-638-4857
Project Cost: \$1,329,848

Farmington High School Ph 1
Farmington, CT
Owner: Town of Farmington

Completion Date: Aug 31, 2022
Scope of Work: Site enabling
Contact: Nelson Reis
Telephone: 860-485-5587
Project Cost: \$1,185,108

RT 140 over Charter Brook
Ellington, Ct
Owner: State of CT DOT
Completion Date: October 27, 2021
Contact: Vicky
Telephone:
Project Cost: 2,433,092.12

UConn Athletic District
Storrs, CT
Owner: UConn
Scope: Sitework
Completion Date 5/29/2021
Contact: DOC
Kevin Burns
Telephone: 413-246-5959
Project Cost: \$11,918,769

Newington Municipal Center
Newington, CT
Owner: Town of Newington
Scope: sitework
Scheduled Completion: April 2021
Contact: Frank Tomcak
Downes Construction
Telephone: 860-681-9413
Project Cost: \$3,469,914

Dale Ave Drainage
Waterbury, CT
Owner: City of Waterbury
Scope: Drainage
Scheduled Completion: April 2021
Contact: Tom Crowe
Telephone: 203-574-6851
Project Cost: 145,551

North Stonington Elementary, Middle & High Schools
North Stonington, CT
Owner: Town of North Stonington

Scope: sitework
Architect:
Scheduled Completion: Oct 2020
Contact: Downes Construction
Anthony DiMauro
Telephone: 860-681-1933
Project Cost: \$3,592,817

Ellington- Stein Rd & High Ridge Rd
Ellington, CT
Owner: Town of Ellington
Scope: Road Reconstruction
Architect: Fuss & O'Neill
Scheduled Completion: September 2020
Contact: Tim Webb
Telephone: 860-870-3140
Project Cost: 671,885

UConn Fine Arts
820 Bolton Rd.
Storrs, CT 06238
Owner: UConn
Architect: H3
General Contractor: Whiting Turner
Scope: Sitework
Scheduled Completion: September 2020
Contact: Todd Werner
Telephone: 203-868-5220
Project Cost: 3,419,845

Weaver High School Phase IV
Owner: City of Hartford
Architect: S/L/A/M
General Contractor: Newfield + Downes
Scope: Sitework
Scheduled Completion: October 2020
Contact: Brian Ouellette
Telephone: 860-509-3046
Project cost: 4,286,000

Weaver High School Phase II
Owner: City of Hartford
Architect: S/L/A/M

General Contractor: Newfield + Downes
Scope: Sitework
Scheduled Completion: October 2019
Contact: Brian Ouellette
Telephone: 860-509-3046
Project cost: 7,590,784

Gallup Hill Elementary School
Owner: Town of Ledyard
Architect: Silver/Petrucci & Associates, Inc
General Contractor: O & G Industries
Scope: Sitework
Scheduled Completion: October 2019
Contact: Matt Belcher
Telephone: 860-307-0192
Project cost: 2,515,492

UConn Innovation Partnership Building
Owner: State of CT
Architect: Skidmore, Owing & Merrill LLP
General Contractor: Skanska USA
Scope: Sitework
Scheduled Completion: September 2018
Contact: Beau Burgess
Telephone: 860-625-2133
Project cost: \$5,489,358

Oakland Rd Apartments
Owner: Metro Construction
Architect: Associated Architects, LLC
Completion: July 2019
Contact: Ed Majewski
Telephone: 860-674-5643
Project: \$1,553,736

TPC River Highlands
Owner: TPC
Architect: GZA GeoEnvironmental Inc.
Completion: May 2019
Contact: Steve Blovisch
Telephone: 860-380-5520
Project: \$2,117,290

Aldi's Warehouse Expansion

Owner: Aldi's
Architect: AM King Group
Completion: November 2018
Contact: Carl Morse
Telephone: 765-352-1200
Project Cost: \$2,483,117

New Parking Lot 1 Bradley Airport
Owner: CAA
Architect: BL Companies
Completion: November 2017
Contact: James Luczak
Telephone: 860-254-5657
Project Cost: 1,713,158.29

*France St Culvert
Owner: Town of Rocky Hill
Architect: Cardinal Engineering
Completion: December 2017
Contact: Steve Sopelak
Telephone: 860-258-7672
Project Cost: \$616,812.20

Cheney Bennett 5th & 6th Grade Academy
Owner: Town of Manchester
Architect: Tai Soo Kim Partners, LLC
General Contractor: Downes Construction
Scope: Sitework
Scheduled Completion: Sept 2017
Contact: Joe DeSanti
Telephone: 860-229-3755
Project Cost: \$3,256,300

*Great Brook Culvert @ Cherry St
City of Waterbury
Architect: Tata & Howard Inc
Scheduled completion: September 2017
Contact: Robert Jahn
Telephone: 203-574-6851
Project Cost: \$303,698

*South Broad St Water Main Ext
Owner: Town of Wallingford

Architect: Town of Wallingford Public Works
Scheduled Completion: Sept 2017
Contact: Seth Lentz
Telephone: 203-949-2672
Project Cost: \$180,655

Asnuntuck Community College Mfg Tech
Owner: State of CT
Architect: Moser Pilon Nelson Architects LLC
General Contractor: Fusco Corp
Scope: Sitework
Scheduled Completion: June 2017
Contact: Richard Steiner
Telephone: 203-777-7451
Project Cost: \$1,303,810

UCONN Health Center Academic Building
Owner: State of CT
Architect: Centerbrook
General Contractor: Skanska USA
Scope: Sitework
Scheduled Completion: July 2017
Contact: Henry Cence
Telephone: 860-601-8901
Project cost: \$2,134,612

Charter Oak International Academy
Owner Town of West Hartford
Architect: Perkins Eastman
General Contractor: Fusco Corp
Contract Amount: 6,820,000
Scope: sitework
Scheduled completion: November 2016
Contact: Jeff Luzzi
Telephone: 203-603-5139

*Technology Park Dr.
Owner: Town of Putnam
Architect: CME Engineering
Contract Amount: \$900,000
Scope: Installation of new road
Completion Date: November 2015

Contact: Peter Parent
Telephone: 860-928-7848

YMCA Putnam
Owner: The YMCA of Metropolitan Hartford, Inc
Architect: Moser Pilon Nelson Architects
General Contractor: Bartlett Brainard Eacott, Inc.
Contract Amount: \$835,000
Scope: Sitework
Completion: September 2015
Contact: Steve Blovish
Telephone: 860-242-5565

Center St Apartments
Owner: CHR Capital Inc.
Architect: Paul B. Bailey
General Contractor: Newfield Construction Inc.
Contract Amount: \$513,400.00
Scope: Sitework
Scheduled Completion: July 2015
Contact: Al Howat
Telephone: 860-509-3033

Buley Library
Owner: State of Connecticut
Architect: Oak Park Architects
General Contractor: Skanska USA Building
Contract Amount: \$1,212,666
Scope: sitework
Scheduled completion: April 2015
Contact: Kate Westrin
Telephone: 203-509-3619

John F Kennedy Middle School
Owner: Town of Southington
Architect: Fletcher Thompson
General Contractor: Newfield Construction Inc.

Contract Amt: 2,900,528
Scope: sitework
Scheduled completion: June 2015
Contact: Michael Pane
Telephone: 860-953-1477

Achievement First Amistad High School
Owner: Elm City Preparatory School Inc
Architect: Fletcher Thompson
General Contractor: Fusco Corporation
Contract Amt: 2,910,352
Scope: sitework
Scheduled completion: December 2014
Contact: Richard Steiner
Telephone: (203) 777-7451

UConn- Beach Hall
Owner: State of Connecticut
Architect: Fletcher Thompson
General Contractor: Lupachino Salvatore
Contract Amount: \$13,000
Scope: sitework
Scheduled Completion: September 2014
Contact: John Salvatore
Telephone: 860-243-1751

*Foster Street Reconstruction
Owner: Town of S. Windsor
Contract Amount: 381,538.00
Scope: Road Reconstruction
Scheduled Completion: October 2014
Contact: Jeff Doolittle
Telephone: 860-644-2511

*Dart Hill Road Reconstruction
Owner: Town of S. Windsor
Contract Amount: 747,059.00
Scope: Road Reconstruction
Scheduled Completion: October 2014
Contact: Jeff Doolittle
Telephone: 860-644-2511

*Park Dr Culvert Replacement
Owner: Town of Berlin
Contract Amount: 420,665.00
Scope: Replace Culvert
Scheduled Completion: October 2014
Contact: James Horbal
Telephone: 860-828-7022

Sullivan Place Medical Building
Owner: Sullivan Place LLC
Architect: PDS Engineering
General Contractor: AMF Management
Contract Amount: \$ 475,000.00
Scope: sitework
Scheduled Completion: July 2014
Contact: Phil Tartinis
Telephone:

Hartford Northend Senior Center
Owner: City of Hartford
Architect: Fletcher Thompson
General Contractor: Lupachino Salvatore
Contract Amount: \$386,000
Scope: sitework
Scheduled Completion: June 2014
Contact: John Salvatore
Telephone: 860-243-1751

Journalism & Media Academy, Hartford, CT
Owner: City of Hartford
Architect: S/L/A/M Collaborative
General Contractor: Newfield Construction Inc.
Contract Amt: 2,249,200
Scope: sitework
Scheduled completion: August 2013
Contact: Brian Ouellette

Goodwin College Early Childhood Interdistrict Magnet School
Owner: Goodwin College
Architect:
General Contractor: Fusco Corporation
Contract Amt: 2,571,000
Scope: sitework

Scheduled completion: August 2013
Contact: Doug Shearer
Telephone: (203) 777-7451

*Reconstruction of Long Hill Rd and Pleasant Valley Rd.
Owner: Town of S. Windsor
Architect: Milone & MacBroom
Contract Amount: \$525,210.00
Scope: Drainage and road reconstruction
Scheduled completion: June 2013
Contact: Joe Perna
Telephone: (860) 644-2511

*Reconstruction of Strong Rd.
Owner: Town of S. Windsor
Contract Amount: \$786,272.10
Scope: Drainage and road reconstruction
Scheduled completion: August 2013
Contact: Jeff Doolittle
Telephone: (860) 644-2511

Gerber Construction Inc.
Supervisory Personnel

1. Evan Gerber
President/Owner
Chief Estimator

2. Ronald Gerber
Secretary/past president 37 years
Oversees financial aspects of the business
Holds Demo and P7 licence and subsurface sewage license.

3. Steven Gerber
Vice President for past 36 years
Project Management
Oversees field operations
Holds P-6 license
10 hr Osha safety training
30 hr Osha safety training

3. Benjamin Luginbuhl- Project Manager
Project Manager for Gerber Construction for 12 years
Project Manager for Alstrom 2 years
Project Manager for Whiting-Turner 2 years
10 hr Osha safety training
30 hr Osha safety training
Graduate of Central Community College of Construction Management

4. Mark Huri- Project Foreman
Project Foreman for Gerber Construction for 7 years
Project Foreman prior companies for 10 years
10 hr Osha safety training
30 Hr OSHA training
Confined Space training
Hazwoper training
CPR Training

5. Anthony Tyc
Project Foreman for Gerber Construction for 6 years
Foreman prior companies for 5 years
10 hr OSHA safety Training
30 Hr OSHA training
Confined Space training
Hazwoper training

**TOWN OF LEDYARD, CONNECTICUT
BID # L071-0001**

**LEDYARD HIGH SCHOOL MULTI-USE PATHWAY
AND SIDEWALK EXTENSION**

BID ADDENDUM ACKNOWLEDGEMENT FORM

Date 10/26/2023

By filling out the information below, the bidder acknowledges that they received the addendum to the bid and are aware of any changes that occurred as a result of the addendum. Please submit this form with your final proposal.

Gerber Construction Inc.

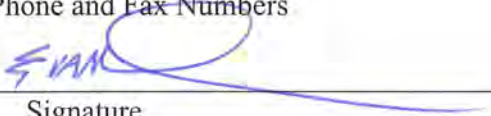
Bidder's Name

1 Nutmeg Dr., Ellington, CT 06029

Bidder's Address

860-875-6684/Fax N/A

Bidder's Phone and Fax Numbers


Signature

**COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES
CONTRACT COMPLIANCE REGULATIONS
NOTIFICATION TO BIDDERS**

The contractor who is selected to perform this State project must comply with CONN. GEN. STAT. §§ 4a- 60, 4a-60a, 4a-60g, and 46a-68b through 46a-68f, inclusive, as amended by June 2015 Special Session Public Act 15-5.

State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract for award to subcontractors holding current certification from the Connecticut Department of Administrative Services ("DAS") under the provisions of CONN. GEN. STAT. § 4a-60g. (25% of the work with DAS certified Small and Minority owned businesses and 25% of that work with DAS certified Minority, Women and/or Disabled owned businesses.) The contractor must demonstrate good faith effort to meet the 25% set-aside goals.

For municipal public works contracts and quasi-public agency projects, the contractor must file a written or electronic non-discrimination certification with the Commission on Human Rights and Opportunities. Forms can be found at:

<http://www.ct.gov/opm/cwp/view.asp?a=2982&q=390928&opmNav GID=1806>

According to Section 46a-68j-30(9) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to "aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials." "Minority business enterprise" is defined in Section 4a-60 of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: "(1) Who are active in daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Section 32-9n." "Minority" groups are defined in Section 32-9n of the Connecticut General Statutes as "(1) Black Americans . . . (2) Hispanic Americans . . . (3) persons who have origins in the Iberian Peninsula . . . (4) Women . . . (5) Asian Pacific Americans and Pacific Islanders; (6) American Indians . . ." An individual with a disability is also a minority business enterprise as provided by Section 4a-60g of the Connecticut General Statutes. The above definitions apply to the contract compliance requirements by virtue of Section 46a-68j-21(11) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder's qualifications under the contract compliance requirements:

- (a) the bidder's success in implementing an affirmative action plan;
 - (b) the bidder's success in developing an apprenticeship program complying with Sections 46a-68-1 to 46a-68-17 of the Administrative Regulations of Connecticut State Agencies, inclusive;
 - (c) the bidder's promise to develop and implement a successful affirmative action plan;
 - (d) the bidder's submission of employment statistics contained in the "Employment Information Form", indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
 - (e) the bidder's promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 46a-68j-30(10)(E) of the Contract Compliance Regulations.
-

INSTRUCTIONS AND OTHER INFORMATION

The following BIDDER CONTRACT COMPLIANCE MONITORING REPORT must be completed in full, signed, and submitted with the bid for this contract. The contract awarding agency and the Commission on Human Rights and Opportunities will use the information contained thereon to determine the bidders compliance to Sections 4a-60 and 4a-60a CONN. GEN. STAT., and Sections 46a-68j-23 of the Regulations of Connecticut State Agencies regarding equal employment opportunity, and the bidder's good faith efforts to include minority business enterprises as subcontractors and suppliers for the work of the contract.

1) Definition of Small Contractor

Section 4a-60g CONN. GEN. STAT. defines a small contractor as a company that has been doing business under the same management and control and has maintained its principal place of business in Connecticut for a one year period immediately prior to its application for certification under this section, had gross revenues not exceeding fifteen million dollars in the most recently completed fiscal year, and at least fifty-one percent of the ownership of which is held by a person or persons who are active in the daily affairs of the company, and have the power to direct the management and policies of the company, except that a nonprofit corporation shall be construed to be a small contractor if such nonprofit corporation meets the requirements of subparagraphs (A) and (B) of subdivision 4a-60g CONN. GEN. STAT.

2) Description of Job Categories (as used in Part IV Bidder Employment Information) (Page 2)

MANAGEMENT: Managers plan, organize, direct, and control the major functions of an organization through subordinates who are at the managerial or supervisory level. They make policy decisions and set objectives for the company or departments. They are not usually directly involved in production or providing services. Examples include top executives, public relations managers, managers of operations specialties (such as financial, human resources, or purchasing managers), and construction and engineering managers.

BUSINESS AND FINANCIAL OPERATIONS: These occupations include managers and professionals who work with the financial aspects of the business. These occupations include accountants and auditors, purchasing agents, management analysts, labor relations specialists, and budget, credit, and financial analysts.

MARKETING AND SALES: Occupations related to the act or process of buying and selling products and/or services such as sales engineer, retail sales workers and sales representatives including wholesale.

LEGAL OCCUPATIONS: In-House Counsel who is charged with providing legal advice and services in regards to legal issues that may arise during the course of standard business practices. This category also includes assistive legal occupations such as paralegals, legal assistants.

COMPUTER SPECIALISTS: Professionals responsible for the computer operations within a company are grouped in this category. Examples of job titles in this category include computer programmers, software engineers, database administrators, computer scientists, systems analysts, and computer support specialists

ARCHITECTURE AND ENGINEERING: Occupations related to architecture, surveying, engineering, and drafting are included in this category. Some of the job titles in this category include electrical and electronic engineers, surveyors, architects, drafters, mechanical engineers, materials engineers, mapping technicians, and civil engineers.

OFFICE AND ADMINISTRATIVE SUPPORT: All clerical-type work is included in this category. These jobs involve the preparing, transcribing, and preserving of written communications and records; collecting accounts; gathering and distributing information; operating office machines and electronic data processing equipment; and distributing mail. Job titles listed in this category include telephone operators, bill and account collectors, customer service representatives, dispatchers, secretaries and administrative assistants, computer operators and clerks (such as payroll, shipping, stock, mail and file).

BUILDING AND GROUNDS CLEANING AND MAINTENANCE: This category includes occupations involving landscaping, housekeeping, and janitorial services. Job titles found in this category include supervisors of landscaping or housekeeping, janitors, maids, grounds maintenance workers, and pest control workers.

CONSTRUCTION AND EXTRACTION: This category includes construction trades and related occupations. Job titles found in this category include boilermakers, masons (all types), carpenters, construction laborers, electricians, plumbers (and related trades), roofers, sheet metal workers, elevator installers, hazardous materials removal workers, paperhangers, and painters. Paving, surfacing, and tamping equipment operators; drywall and ceiling tile installers; and carpet, floor and tile installers and finishers are also included in this category. First line supervisors, foremen, and helpers in these trades are also grouped in this category.

INSTALLATION, MAINTENANCE AND REPAIR: Occupations involving the installation, maintenance, and repair of equipment are included in this group. Examples of job titles found here are heating, ac, and refrigeration mechanics and installers; telecommunication line installers and repairers; heavy vehicle and mobile equipment service technicians and mechanics; small engine mechanics; security and fire alarm systems installers; electric/electronic repair, industrial, utility and transportation equipment; millwrights; riggers; and manufactured building and mobile home installers. First line supervisors, foremen, and helpers for these jobs are also included in the category.

MATERIAL MOVING WORKERS: The job titles included in this group are Crane and tower operators; dredge, excavating, and lading machine operators; hoist and winch operators; industrial truck and tractor operators; cleaners of vehicles and equipment; laborers and freight, stock, and material movers, hand; machine feeders and offbearers; packers and packagers, hand; pumping station operators; refuse and recyclable material collectors; and miscellaneous material moving workers.

PRODUCTION WORKERS: The job titles included in this category are chemical production machine setters, operators and tenders; crushing/grinding workers; cutting workers; inspectors, testers sorters, samplers, weighers; precious stone/metal workers; painting workers; cementing/gluing machine operators and tenders; etchers/engravers; molders, shapers and casters except for metal and plastic; and production workers.

3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information) (Page 3)

<p><u>White</u> (not of Hispanic Origin)-All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.</p> <p><u>Black</u> (not of Hispanic Origin)-All persons having origins in any of the Black racial groups of Africa.</p> <p><u>Hispanic</u>- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.</p>	<p><u>Asian or Pacific Islander</u>- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.</p> <p><u>American Indian or Alaskan Native</u>- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.</p>
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BIDDER CONTRACT COMPLIANCE MONITORING REPORT

PART I – Bidder Information

<p>Company Name: Gerber Construction Inc. Street Address: 1 Nutmeg Dr. City & State: Ellington, CT 06029 Chief Executive: Evan Gerber</p>	<p>Bidder Federal Employer 06-1241012 Identification Number: Or Social Security Number:</p>
<p>Major Business Activity: (brief description)</p> <p style="text-align: center;">Excavation contractor</p>	<p>Bidder Identification (response optional/definitions on page 1)</p> <p>-Bidder is a small contractor? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> -Bidder is a minority business enterprise? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, check ownership category) Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian American <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Iberian Peninsula <input type="checkbox"/> Individual(s) with a Physical Disability <input type="checkbox"/> Female <input type="checkbox"/> -Bidder is certified as above by State of CT? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Bidder Parent Company: (If any)</p>	
<p>Other Locations in CT: (If any)</p>	

PART II - Bidder Nondiscrimination Policies and Procedures

<p>1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 & 4a-60a Conn. Gen. Stat.? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>3. Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>9. Does your company have a mandatory retirement age for all employees? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p>
<p>5. Do you notify the Ct. State Employment Service of all employment openings with your company? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/></p>
<p>6. Does your company have a collective bargaining agreement with workers? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> 6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> 6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of CT? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>12. Does your company have a written affirmative action Plan? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, please explain.</p> <p>13. Is there a person in your company who is responsible for equal employment opportunity? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, give name and phone number: Caroline Ransom 860-875-6684</p>

1. Will the work of this contract include subcontractors or suppliers? Yes ☒ No ☐

1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above? Yes ☒ No ☐

PART IV - Bidder Employment Information

Date: 10/16/2023

JOB CATEGORY *	OVERALL TOTALS	WHITE (not of Hispanic origin)		BLACK (not of Hispanic origin)		HISPANIC		ASIAN or PACIFIC ISLANDER		AMERICAN INDIAN or ALASKAN NATIVE	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Management	6	6									
Business & Financial Ops											
Marketing & Sales											
Legal Occupations											
Computer Specialists											
Architecture/Engineering											
Office & Admin Support	2		2								
Bldg/ Grounds Cleaning/Maintenance											
Construction & Extraction	38	30		4	1	2				1	
Installation , Maintenance & Repair											
Material Moving Workers	3	3									
Production Occupations											
TOTALS ABOVE	49	39	2	4	1	2				1	
Total One Year Ago	48	37	3	5		3				1	
FORMAL ON THE JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)											
Apprentices	6	5			1						
Trainees											


*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

PART V - Bidder Hiring and Recruitment Practices

(Page 5)

1. Which of the following recruitment sources are used by you? (Check yes or no, and report percent used)				2. Check (X) any of the below listed requirements that you use as a hiring qualification (X)		3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination
SOURCE	YES	NO	% of applicants provided by source			
State Employment Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	X	Work Experience	
Private Employment Agencies	<input type="checkbox"/>	<input checked="" type="checkbox"/>			Ability to Speak or Write English	
Schools and Colleges	<input type="checkbox"/>	<input checked="" type="checkbox"/>			Written Tests	
Newspaper Advertisement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1		High School Diploma	
Walk Ins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1		College Degree	
Present Employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	X	Union Membership	
Labor Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	95		Personal Recommendation	
Minority/Community Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1		Height or Weight	
Others (please identify)	<input type="checkbox"/>	<input type="checkbox"/>			Car Ownership	
	<input type="checkbox"/>	<input type="checkbox"/>			Arrest Record	
	<input type="checkbox"/>	<input type="checkbox"/>			Wage Garnishments	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

(Signature) 	(Title) office manager	(Date Signed) 10/26/2023	(Telephone) 860-875-6684
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STATE OF CONNECTICUT
Certificate of Compliance with
Connecticut General Statute Section 31 - 57b

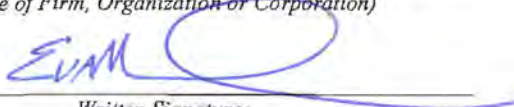
I hereby certify that all of the statements herein contained below have been examined by me, and to the best of my knowledge and belief are true and correct.

The Gerber Construction Inc. ~~HAS~~ / HAS NOT
Company Name (Cross out Non-applicable)

been cited for three (3) or more willful or serious or serious violations of any Occupational Safety and Health Act (OSHA) or of any standard, order or regulation promulgated pursuant to such act, during the three year period preceding the bid, provided such violations were cited in accordance with the provisions of any State Occupational Safety and Health Act of 1970, and not abated within the time fixed by the citation and such citation has not been set aside following appeal to the appropriate agency of court having jurisdiction or ~~HAS~~ / HAS NOT (Cross out Non-applicable) received one or more criminal convictions related to the injury or death of any employee in the three-year period preceding the bid.

The list of violations (if applicable) is attached.

Gerber Construction Inc.
(Name of Firm, Organization or Corporation)

Signed: 
Written Signature:

Evan Gerber
Name Typed: *(Corporation Seal)*

Title: President
(Title of Above Person, typed)

Dated: 10/26/2023

State of Connecticut)
 County of Tolland) ss: Ellington A.D., 20 23
)

Affirmed
 Sworn to and personally appeared before me for the above, Gerber Construction Inc.
(Name of Firm, Organization, Corporation)

Signer and Sealer of the foregoing instrument of and acknowledged the same to be the free act and deed of

Evan Gerber, and his/her free act and deed as
(Name of Person appearing in front of Notary or Clerk)

president
(Title of Person appearing in front of Notary or Clerk)

My Commission Expires:

November 30, 2023


(Notary Public) *(Seal)*

TOWN OF LEDYARD, CONNECTICUT
BID # L071-0001

**LEDYARD HIGH SCHOOL MULTI-USE PATHWAY
AND SIDEWALK EXTENSION**

BID PROPOSAL FORM

Date 10/26/23

PROPOSAL OF

B&W Paving & Landscaping LLC

Bidder's Name

305 Butlertown Road, Oakdale, CT 06370

Bidder's Address

860-572-9942/860-536-5833

Bidder's Phone and Fax Numbers

Signature

TO: TOWN OF LEDYARD, CONNECTICUT

1. Pursuant to, and in compliance with your invitation to bid for **LEDYARD HIGH SCHOOL MULTI-USE PATHWAY AND SIDEWALK EXTENSION**, (I/we) propose to furnish labor and materials, installed as required, for the above-named project, furnishing all necessary equipment, machinery, fuel, tools, labor and other means of construction, and all materials specified in the manner and at the time prescribed, according to the full scope of Project Plans and Technical Specifications, together with all addenda issued by the Town and received prior to the scheduled closing time for the receipt of bids, and in conformity with the requirements of the Town of Ledyard and any laws or departmental regulations of the State of Connecticut or of the United States which may affect the same, for and in consideration of bids stated in this proposal.

2. THIS BID IS DETERMINED AS FOLLOWS:

PROPOSAL ITEMS

NOTE: Bidder must bid on each item. All entries in the entire proposal must be made clearly and in ink; prices must be written in both words and figures. In case of discrepancy, the written unit price shall govern. (Bidders should insert extended item total obtained from quantities and unit prices).

Item No.	Estimated Quantity	Brief Description: Unit or Lump Sum Bid in Both Words and Figures	Total in
0201001A	1 L.S.	Clearing and Grubbing, per Lump Sum \$ <u>forty five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>45000.00</u>)	\$ <u>45000.00</u>
0202000	2410 C.Y.	Earth Excavation, per Cubic Yard \$ <u>forty</u> Dollars and <u>zero</u> Cents (\$ <u>40.00</u>)	\$ <u>96400.00</u>
0202100	70 C.Y.	Rock Excavation, per Cubic Yard \$ <u>two hundred fifty</u> Dollars and <u>zero</u> Cents (\$ <u>250.00</u>)	\$ <u>17500.00</u>
0202452A	2 Ea.	Test Pit, per Each \$ <u>one thousand</u> Dollars and <u>zero</u> Cents (\$ <u>1000.00</u>)	\$ <u>2000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0202513	40 S.Y.	Removal of Concrete Sidewalk, per Square Yard \$ <u>ten</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>10.00</u>)	\$ <u>400.00</u>
0202529	3300 L.F.	Cut Bituminous Concrete, per Linear Foot \$ <u>five</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>5.00</u>)	\$ <u>16500.00</u>
0202531	720 S.Y.	Removal of Bituminous Concrete, per Square Yard \$ <u>five</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>5.00</u>)	\$ <u>3600.00</u>
0209001	6520 S.Y.	Formation of Subgrade, per Square Yard \$ <u>two</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>2.00</u>)	\$ <u>13040.00</u>
0212000	280 C.Y.	Subbase, per Cubic Yard \$ <u>fifty</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>50.00</u>)	\$ <u>14000.00</u>
0213100	3 C.Y.	Granular Fill, per Cubic Yard \$ <u>fifty</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>50.00</u>)	\$ <u>150.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0219001	3200 L.F.	Sedimentation Control System, per Linear Feet \$ <u>six</u> Dollars and <u>zero</u> Cents (\$ <u>6.00</u>)	\$ <u>19200.00</u>
0219011A	21 Ea.	Sedimentation Control System at Catch Basin, per Each \$ <u>two hundred</u> Dollars and <u>zero</u> Cents (\$ <u>200.00</u>)	\$ <u>4200.00</u>
0286001.10	125 C.Y.	Rock in Drainage Trench Excavation 0'-10' Deep, per Cubic Yard \$ <u>two hundred fifty</u> Dollars and <u>zero</u> Cents (\$ <u>250.00</u>)	\$ <u>31250.00</u>
0286001.20	5 C.Y.	Rock in Drainage Trench Excavation 0'-20' Deep, per Cubic Yard \$ <u>three hundred</u> Dollars and <u>zero</u> Cents (\$ <u>300.00</u>)	\$ <u>1500.00</u>
0304002	1200 C.Y.	Processed Aggregate Base, per Cubic Yard \$ <u>fifty</u> Dollars and <u>zero</u> Cents (\$ <u>50.00</u>)	\$ <u>60000.00</u>
0406171	1050 Ton	HMA S0.5, per Ton \$ <u>two hundred</u> Dollars and <u>zero</u> Cents (\$ <u>200.00</u>)	\$ <u>210000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0406172	840 Ton	HMA S0.375, per Ton \$ <u>two hundred ten</u> Dollars and <u>zero</u> Cents (\$ <u>210.00</u>)	\$ <u>176400.00</u>
0406236	910 GAL.	Material for Tack Coat, per Gallon \$ <u>ten</u> Dollars and <u>zero</u> Cents (\$ <u>10.00</u>)	\$ <u>9100.00</u>
0406270	1850 S.Y.	Milling of Bituminous Concrete (0"-6"), per Square Yard \$ <u>five</u> Dollars and <u>zero</u> Cents (\$ <u>5.00</u>)	\$ <u>9250.00</u>
0586001.10	6 EA.	Type 'C' Catch Basin - 0'-10' Deep, per Each \$ <u>forty five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>4500.00</u>)	\$ <u>27000.00</u>
0586005.10	1 EA.	Type 'C' Catch Basin Double Grate Type 2 - 0'-10' Deep, per Each \$ <u>sixty five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>6500.00</u>)	\$ <u>6500.00</u>
0586013.10	1 EA.	Offset Type 'C' Catch Basin - 0'-10' Deep, per Each \$ <u>fifty five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>5500.00</u>)	\$ <u>5500.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0586041.10	1 EA.	Type 'C-L' Catch Basin (4' Sump) - 0'-10' Deep, per Each \$ <u>forty five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>4500.00</u>)	\$ <u>4500.00</u>
0586500.10	1 EA.	Manhole - 0'-10' Deep, per Each \$ <u>five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>5000.00</u>)	\$ <u>5000.00</u>
0586500.20	1 EA.	Manhole - 0'-20' Deep, per Each \$ <u>twelve thousand</u> Dollars and <u>zero</u> Cents (\$ <u>12000.00</u>)	\$ <u>12000.00</u>
0586620	1 EA.	Reset Type 'C-L' Catch Basin, per Each \$ <u>fifteen hundred</u> Dollars and <u>zero</u> Cents (\$ <u>1500.00</u>)	\$ <u>1500.00</u>
0586651	2 EA.	Reset Manhole (Storm), per Each \$ <u>fifteen hundred</u> Dollars and <u>zero</u> Cents (\$ <u>1500.00</u>)	\$ <u>3000.00</u>
0586703	1 EA.	Convert Catch Basin to Manhole, per Each \$ <u>twenty five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>2500.00</u>)	\$ <u>2500.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0586750	8 EA.	Type 'C' Catch Basin Top, per Each \$ <u>eighteen hundred</u> Dollars and <u>zero</u> Cents (\$ <u>1800.00</u>)	\$ <u>14400.00</u>
0586760	1 EA.	Type 'C-L' Catch Basin Top, per Each \$ <u>eighteen hundred</u> Dollars and <u>zero</u> Cents (\$ <u>1800.00</u>)	\$ <u>1800.00</u>
0586850.01A	1 EA.	Hydrodynamic Separator (Site No. 1), per Each \$ <u>twenty five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>25000.00</u>)	\$ <u>25000.00</u>
0601108A	1 L.S.	Concrete Stairs, per Lump Sum \$ <u>fifteen thousand</u> Dollars and <u>zero</u> Cents (\$ <u>15000.00</u>)	\$ <u>15000.00</u>
0601365A	0.25 C.Y.	Concrete Pad, per Cubic Yard \$ <u>five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>5000.00</u>)	\$ <u>1250.00</u>
0601651A	1 L.S.	Retaining Wall (Site No. 1), per Lump Sum \$ <u>one hundred twenty five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>125000.00</u>)	\$ <u>125000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0601652A	1 L.S.	Retaining Wall (Site No. 2), per Lump Sum \$ <u>thirty five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>35000.00</u>)	\$ <u>35000.00</u>
0601653A	1 L.S.	Retaining Wall (Site No. 3), per Lump Sum \$ <u>thirty two thousand</u> Dollars and <u>zero</u> Cents (\$ <u>32000.00</u>)	\$ <u>32000.00</u>
0601654A	1 L.S.	Retaining Wall (Site No. 4), per Lump Sum \$ <u>six hundred fifty thousand</u> Dollars and <u>zero</u> Cents (\$ <u>650000.00</u>)	\$ <u>650000.00</u>
0686000.24	10 L.F.	24" R.C. Pipe - 0'-10' Deep, per Linear Feet \$ <u>two hundred</u> Dollars and <u>zero</u> Cents (\$ <u>200.00</u>)	\$ <u>2000.00</u>
0686002.12	250 L.F.	12" R.C. Pipe (Class V) - 0'-10' Deep, per Linear Feet \$ <u>one hundred fifty</u> Dollars and <u>zero</u> Cents (\$ <u>150.00</u>)	\$ <u>37500.00</u>
0686002.15	720 L.F.	15" R.C. Pipe (Class V) - 0'-10' Deep, per Linear Feet \$ <u>one hundred sixty</u> Dollars and <u>zero</u> Cents (\$ <u>160.00</u>)	\$ <u>115200.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0686230.12A	525 L.F.	12" High Density Polyethylene Pipe – 0'-10' Deep, per Linear Feet \$ <u>one hundred twenty</u> Dollars and <u>zero</u> Cents (\$ <u>120.00</u>)	\$ <u>63000.00</u>
0686230.15A	600 L.F.	15" High Density Polyethylene Pipe – 0'-10' Deep, per Linear Feet \$ <u>one hundred twenty five</u> Dollars and <u>zero</u> Cents (\$ <u>125.00</u>)	\$ <u>75000.00</u>
0686230.18A	40 L.F.	18" High Density Polyethylene Pipe – 0'-10' Deep, per Linear Feet \$ <u>one hundred thirty five</u> Dollars and <u>zero</u> Cents (\$ <u>135.00</u>)	\$ <u>5400.00</u>
0686231.18A	35 L.F.	18" High Density Polyethylene Pipe – 0'-20' Deep, per Linear Feet \$ <u>four hundred</u> Dollars and <u>zero</u> Cents (\$ <u>400.00</u>)	\$ <u>14000.00</u>
0686715.18A	2 EA.	18" High Density Polyethylene Pipe End, per Each \$ <u>nine hundred fifty</u> Dollars and <u>zero</u> Cents (\$ <u>950.00</u>)	\$ <u>1900.00</u>
0703011	8 C.Y.	Intermediate Riprap, per Cubic Yard \$ <u>one hundred</u> Dollars and <u>zero</u> Cents (\$ <u>100.00</u>)	\$ <u>800.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0728030	135 C.F.	No. 3 Crushed Stone, per Cubic Foot \$ <u>four</u> Dollars and <u>zero</u> Cents (\$ <u>4.00</u>)	\$ <u>540.00</u>
0751710	85 L.F.	4" Underdrain, per Linear Feet \$ <u>forty five</u> Dollars and <u>zero</u> Cents (\$ <u>45.00</u>)	\$ <u>3825.00</u>
0811001	900 L.F.	Concrete Curbing, per Linear Feet \$ <u>forty</u> Dollars and <u>zero</u> Cents (\$ <u>40.00</u>)	\$ <u>36000.00</u>
0815001	4300 L.F.	Bituminous Concrete Lip Curbing, per Linear Feet \$ <u>ten</u> Dollars and <u>zero</u> Cents (\$ <u>10.00</u>)	\$ <u>43000.00</u>
0910300	870 L.F.	Metal Beam Rail (R-B Mash), per Linear Feet \$ <u>sixty</u> Dollars and <u>zero</u> Cents (\$ <u>60.00</u>)	\$ <u>52200.00</u>
0910302	65 L.F.	Metal Beam Rail (R-B Mash Quarter Post Spacing), per Linear Feet \$ <u>eighty</u> Dollars and <u>zero</u> Cents (\$ <u>80.00</u>)	\$ <u>5200.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0911923	4 EA.	R-B End Anchorage – Type I, per Each \$ <u>four thousand</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>4000.00</u>)	\$ <u>16000.00</u>
0911924	6 EA.	R-B End Anchorage – Type II, per Each \$ <u>fifty five hundred</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>5500.00</u>)	\$ <u>33000.00</u>
0913003	550 L.F.	4' Polyvinyl Chloride Chain Link Fence, per Linear Feet \$ <u>one hundred</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>100.00</u>)	\$ <u>55000.00</u>
0921001	6000 S.F.	Concrete Sidewalk, per Square Feet \$ <u>twenty five</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>25.00</u>)	\$ <u>150000.00</u>
0921005	1850 S.F.	Concrete Sidewalk Ramp, per Square Feet \$ <u>twenty eight</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>28.00</u>)	\$ <u>51800.00</u>
0921039	24 EA.	Detectable Warning Strip, per Each \$ <u>five hundred</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>500.00</u>)	\$ <u>12000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0922050A	980 S.F.	Decorative Crosswalk, per Square Feet \$ <u>sixty</u> Dollars and <u>zero</u> Cents (\$ <u>60.00</u>)	\$ <u>58800.00</u>
0922500	185 S.Y.	Bituminous Concrete Driveway (Commercial), per Square Yard \$ <u>one hundred twenty</u> Dollars and <u>zero</u> Cents (\$ <u>120.00</u>)	\$ <u>22200.00</u>
0922501	470 S.Y.	Bituminous Concrete Driveway, per Square Yard \$ <u>one hundred</u> Dollars and <u>zero</u> Cents (\$ <u>100.00</u>)	\$ <u>47000.00</u>
0939001	120 HR.	Sweeping for Dust Control, per Hour \$ <u>fifty</u> Dollars and <u>zero</u> Cents (\$ <u>50.00</u>)	\$ <u>6000.00</u>
0942001	3 TON	Calcium Chloride for Dust Control, per Ton \$ <u>five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>500.00</u>)	\$ <u>1500.00</u>
0943001	410 M. GAL.	Water for Dust Control, per M. GAL. \$ <u>ten</u> Dollars and <u>zero</u> Cents (\$ <u>10.00</u>)	\$ <u>4100.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0944000	6000 S.Y.	Furnishing and Placing Topsoil, per Square Yard \$ <u>twelve</u> Dollars and <u>zero</u> Cents (\$ <u>12.00</u>)	\$ <u>72000.00</u>
0945005A	1 LB.	Wildflower Establishment, per Pound \$ <u>eighty five</u> Dollars and <u>zero</u> Cents (\$ <u>85.00</u>)	\$ <u>85.00</u>
0947207A	10 EA.	Bicycle Stand, per Each \$ <u>fifteen hundred</u> Dollars and <u>zero</u> Cents (\$ <u>1500.00</u>)	\$ <u>15000.00</u>
0949003	1 L.S.	Furnishing, Planting and Mulching Trees, Shrubs, Vines and Ground Cover Plants, Per Lump Sum \$ <u>twenty five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>25000.00</u>)	\$ <u>25000.00</u>
0949110	1 L.S.	Rain Garden, per Lump Sum \$ <u>fifty five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>55000.00</u>)	\$ <u>55000.00</u>
0949356	3 EA.	Prunus Serrulata Kwanzan Cherry 2 1/2" – 3" CAL. B.B., per Each \$ <u>three thousand</u> Dollars and <u>zero</u> Cents (\$ <u>3000.00</u>)	\$ <u>9000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0950005	6000 S.Y.	Turf Establishment, per Square Yard \$ <u>three</u> Dollars and <u>zero</u> Cents (\$ <u>3.00</u>)	\$ <u>18000.00</u>
0969062A	9 MO.	Construction Field Office-Medium, per Month \$ <u>four thousand</u> Dollars and <u>zero</u> Cents (\$ <u>4000.00</u>)	\$ <u>36000.00</u>
0970006	30,000.00	Traffic Person (Municipal Police Officer), per EST. \$ <u>One</u> Dollars and <u>zero</u> Cents (\$ <u>1.00</u>)	\$ <u>30,000</u>
0970007	480 HR.	Traffic Person (Uniform Flagger), per Hour \$ <u>sixty</u> Dollars and <u>zero</u> Cents (\$ <u>60.00</u>)	\$ <u>28800.00</u>
0971001A	1 L.S.	Maintenance and Protection of Traffic, per Lump Sum \$ <u>one hundred five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>105000.00</u>)	\$ <u>105000.00</u>
0975004	1 L.S.	Mobilization and Project Close Out, per Lump Sum \$ <u>one hundred ten thousand</u> Dollars and <u>zero</u> Cents (\$ <u>110000.00</u>)	\$ <u>110000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0977001	30 EA.	Traffic Cone, per Each \$ <u>forty</u> Dollars and <u>zero</u> Cents (\$ <u>40.00</u>)	\$ <u>1200.00</u>
0978002	20 EA.	Traffic Drum, per Each \$ <u>seventy five</u> Dollars and <u>zero</u> Cents (\$ <u>75.00</u>)	\$ <u>1500.00</u>
0980020	1 L.S.	Construction Surveying, per Lump Sum \$ <u>thirty five thousand</u> Dollars and <u>zero</u> Cents (\$ <u>35000.00</u>)	\$ <u>35000.00</u>
0992090A	4 EA.	Bench, per Each \$ <u>three thousand</u> Dollars and <u>zero</u> Cents (\$ <u>3000.00</u>)	\$ <u>12000.00</u>
1004297A	6 EA.	Ornamental Light Bollard, per Each \$ <u>twenty five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>2500.00</u>)	\$ <u>15000.00</u>
1004303A	3 EA.	Roadway Luminaire – High Pressure Sodium (200 Watt), per Each \$ <u>twenty five hundred</u> Dollars and <u>zero</u> Cents (\$ <u>2500.00</u>)	\$ <u>7500.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
1010905	6 EA.	Reset Concrete Handhole, per Each \$ <u>one thousand</u> <u> </u> Dollars and <u>zero</u> Cents (\$ <u>1000.00</u>)	\$ <u>6000.00</u>
1118012A	1 L.S.	Removal and/or Relocation of Traffic Signal Equipment, per Lump Sum \$ <u>twenty five thousand</u> <u> </u> Dollars and <u>zero</u> Cents (\$ <u>25000.00</u>)	\$ <u>25000.00</u>
1206022A	1 L.S.	LOTICIP Project Sign, per Lump Sum \$ <u>three thousand</u> <u> </u> Dollars and <u>zero</u> Cents (\$ <u>3000.00</u>)	\$ <u>3000.00</u>
1206023A	1 L.S.	Removal and Relocation of Existing Signs, per Lump Sum \$ <u>five thousand</u> <u> </u> Dollars and <u>zero</u> Cents (\$ <u>5000.00</u>)	\$ <u>5000.00</u>
1208931A	250 S.F.	Sign Face -Sheet Aluminum (Type IV Retro Reflective Sheeting), per Square Feet \$ <u>one hundred</u> <u> </u> Dollars and <u>zero</u> Cents (\$ <u>100.00</u>)	\$ <u>25000.00</u>
1208935	1 L.S.	Trail Head Sign, per Lump Sum \$ <u>ten thousand</u> <u> </u> Dollars and <u>zero</u> Cents (\$ <u>10000.00</u>)	\$ <u>10000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
1210101	800 L.F.	4" White Epoxy Resin Pavement Markings, per Linear Feet \$ <u>zero</u> <u>Dollars</u> and <u>fifty</u> Cents (\$ <u>0.50</u>)	\$ <u>400.00</u>
1210102	350 L.F.	4" Yellow Epoxy Resin Pavement Markings, per Linear Feet \$ <u>zero</u> <u>Dollars</u> and <u>fifty</u> Cents (\$ <u>0.50</u>)	\$ <u>175.00</u>
1210105	1675 S.F.	Epoxy Resin Pavement Markings, Symbols and Legends, per Square Feet \$ <u>three</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>3.00</u>)	\$ <u>5025.00</u>
1210106	100 L.F.	12" White Epoxy Resin Pavement Markings, per Linear Feet \$ <u>two</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>2.00</u>)	\$ <u>200.00</u>
1220027	300 S.F.	Construction Signs, per Square Feet \$ <u>twenty five</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>25.00</u>)	\$ <u>7500.00</u>
1302061A	20 EA.	Adjust Gate Box (Water), per Each \$ <u>four hundred</u> <u>Dollars</u> and <u>zero</u> Cents (\$ <u>400.00</u>)	\$ <u>8000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
1303196A	5 EA.	Relocate Fire Hydrant, per Each	
		\$ <u>four thousand</u>	
		<u>Dollars</u>	
		and <u>zero</u> Cents (\$ <u>4000.00</u>)	\$ <u>20000.00</u>

TOTAL AMOUNT OF BID:

Three million three hundred thousand seven hundred ninety _____ **DOLLARS**

AND zero **CENTS**
 (\$ 3,300,790.00)

Amount in Figures

Addendum 10/16/23

NON-PARTICIPATING PROPOSAL ITEMS

SANITARY SEWER

NOTE: Bidder must bid on each item. All entries in the entire proposal must be made clearly and in ink; prices must be written in both words and figures. In case of discrepancy, the written unit price shall govern. (Bidders should insert extended item total obtained from quantities and unit prices).

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
0202100	580 C.Y.	Rock Excavation, per Cubic Yard \$ <u>two hundred</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>200.00</u>)	\$ <u>116000.00</u>
0202452A	16 Ea.	Test Pit, per Each \$ <u>one thousand</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>1000.00</u>)	\$ <u>16000.00</u>
0207000	667 C.Y.	Borrow, per Cubic Yard \$ <u>forty five</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>45.00</u>)	\$ <u>30015.00</u>
1400140A	1400 L.F.	4" High Density Polyethylene Pipe and Fittings, per Linear Feet \$ <u>fifty</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>50.00</u>)	\$ <u>70000.00</u>
1400150A	4400 L.F.	5" High Density Polyethylene Pipe and Fittings, per Linear Feet \$ <u>fifty five</u> _____ Dollars and <u>zero</u> _____ Cents (\$ <u>55.00</u>)	\$ <u>242000.00</u>

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Brief Description: Unit or Lump Sum Bid in Both Words and Figures</u>	<u>Total in</u>
1403001A	8 EA.	Manhole (Sanitary Sewer), per Each	
		\$ <u>fifty five hundred</u>	
		<u>Dollars</u>	
		and <u>zero</u> Cents (\$ <u>5500.00</u>)	\$ <u>44000.00</u>

TOTAL AMOUNT OF NON-PARTICIPATING BID:

Five hundred eighteen thousand fifteen **DOLLARS**

AND zero **CENTS**
(\$ 518,015.00 **)**

Amount in Figures

3. UNCERTAINTY OF QUANTITIES

- A. Apart from the uncertainties associated with the presence of unsuitable materials, the quantities, conditions, and details shown in the plans have been determined from inspection and provide adequate accuracy and detail for lump sum bids. The work under certain items may be materially greater or less than those given in the bid document in order to complete the contemplated project, but unless the quantities are appreciably different than represented in the plans and specifications, the lump sum prices will stand. If an appreciable material difference is encountered, it will have to be agreed to by the Town before an adjustment in Contract price is negotiated.
- B. The handling of any removal and replacement of unsuitable materials to meet the plan stipulations will be the subject of a separate agreement between the Town and Contractor.
- C. Under the Contract, the Town of Ledyard reserves the right to increase or decrease the scope of the work as shown in this bid.
- D. Only work actually performed and accepted will be paid for.

4. INSTRUCTIONS TO BIDDERS

- A. The Total Bid price of this proposal includes all work indicated on the Project Plans.
- B. Bids must be submitted in sealed envelopes addressed to Director of Finance, Ledyard Town Hall, 741 Colonel Ledyard Highway, Ledyard, Connecticut 06339, and are to be endorsed in the lower left-hand corner as follows:

“SEALED BID #L071-0001: LEDYARD HIGH SCHOOL MULTI-USE PATHWAY AND SIDEWALK EXTENSION”
- C. In submitting this Bid, Bidders agree to hold their bid open for 60 days after the actual bid opening date.
- D. Any bid once deposited with the Town of Ledyard may only be withdrawn by letter of request, signed by the depositing Bidder, and presented to the Director of Finance of the Town of Ledyard prior to the time of scheduled bid opening for the project.
- E. Bids shall be submitted only on the prepared forms furnished by the Town of Ledyard for this specific project. Any bid showing any omission, alteration in form, additions not called for, and any conditional bids, alternative bids or bids showing irregularities of any kind will be rejected. Any bid received after the scheduled closing time for bid receipt will be returned to the bidder unopened.
- F. Bidders shall complete and fill out all blanks in the attached Statement of Bidder's Qualifications.

5. CONTRACT AWARD

- A. For purpose of Award, consideration will be given only to proposals submitted by qualified and responsible bidders, as determined on the basis of successful completion of similar projects elsewhere.
- B. The contract will be awarded to the lowest responsible and qualified bidder whose bid is the lowest of those bidders possessing the skill, ability, and integrity necessary to perform the work in good faith.
- C. Within thirty (30) days after the opening of the bids, the Town will accept one of the bids or reject all bids. Notice of Award will be in writing and mailed to the address designated in the proposal. The notice shall contain appropriate instructions regarding all bonds and certificates of insurance that may be required.

6. CONNECTICUT SALES & USE TAX EXEMPTION

The Town of Ledyard is exempt from tax on material, supplies and labor per Conn. General Statutes, section 12-412(a). Connecticut sales or use taxes shall not be included as part of any bid.

7. CONTRACTOR'S INSURANCE REQUIRED

The Contractor must carry insurance under which the Town and State of Connecticut are named as assured, as follows:

- A. Worker's Compensation - as required by State statute.
- B. Commercial Liability as follows:
 - \$ 2,000,000 -- General Aggregate
 - \$ 2,000,000 -- Products Completed Operations Aggregate
 - \$ 1,000,000 -- Personal & Advertising Injury
 - \$ 1,000,000 -- Each Occurrence Bodily Injury & Property Damage
 - \$ 100,000 -- Fire Damage, Any One Fire
 - \$ 5,000 -- Medical Payments, Any One Person Including Explosion Collapse & Underground
- C. Automobile Liability: \$1,000,000 Combined Single Limit Bodily Injury & Property Damage.

Such insurance must be by insurance companies licensed to write such insurance in the State of Connecticut against the above risks and in the amounts indicated. All insurance must provide for a thirty (30) day notice to the Town of cancellation or restrictive amendment. Certificates of Insurance do not have to be submitted as part of the bid; however, they must be submitted to the Director of Public Works within ten (10) days after the Notification of Award. Failure to provide and to keep current the required insurance and certificates may be held to be a willful and substantial breach of this Contract.

8. INDEMNIFICATION

The Contractor shall at all times indemnify and save harmless the Town of Ledyard, Connecticut, and its respective officers, agents and employees on account of any and from any and all claims, damages, losses, judgments, workers' compensation payments, litigation expenses, and legal counsel fees arising out of injuries to persons (including death) or damage to property alleged to have been sustained by (a) officers, agents and employees of the Town of Ledyard or (b) the Contractor, his subcontractors or material men or (c) any other person, which injuries are alleged to have occurred on or near the work or to have been caused in whole or in part by the acts, omissions, or neglect of the Contractor or his subcontractor or material men, or by reason of his or their use of faulty, defective, or unsuitable materials, tools, or equipment of defective design in constructing or performing the work. The existence of insurance shall in no way limit the scope of this indemnification. The Contractor further undertakes to reimburse the Town of Ledyard for damage to property of the Town of Ledyard caused by the Contractor or his employees, agents, subcontractors, or material men, or by faulty, defective, or unsuitable material or equipment used by him or them.

9. MATERIALS & CONSTRUCTION STANDARDS

All materials and articles incorporated in the work are to be new and of the best grade of their respective kinds, per the Project Plans and specifications. All material and workmanship shall be subject to examination by the Public Works Director or his agent at any and all times during construction.

10. EQUAL OPPORTUNITY & AFFIRMATIVE ACTION

The Contractor and all Subcontractors agree to provide equal opportunities to all qualified persons solely on the basis of job-related skills, ability, and merit, and to take affirmative action to ensure that qualified applicants are employed and that employees are treated during their employment without regard to race, color, religion, gender, national origin, ancestry, age, physical disability, marital status, or mental retardation. Contractors and Subcontractors shall make good faith efforts to comply with all Federal and State laws, and with the Town of Ledyard policy, regarding equal opportunities in employment and affirmative action, pursuant to the Connecticut General Statutes, Section 46a-60, et. seq.

-- END OF SECTION --

STATEMENT OF BIDDER'S QUALIFICATIONS

Bidder B&W Paving & Landscaping LLC

To: Town of Ledyard

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. The Bidder may submit any additional information as desired (attach additional sheets if needed). The information requested herein is material and will be relied upon by the Owner in the award of this Contract.

1. Name of Bidder: B&W Paving & Landscaping LLC

2. Permanent main office address: 305 Butlertown Road, Oakdale CT 06370

3. When organized: 1/25/2001

4. If a corporation, where incorporated: _____

5. How many years have you been engaged in contracting under your present firm or trade name?

22

6. List applicable contracting licenses with identification numbers issued by the authority having jurisdiction in the area of the Work:

Attached

7. Average annual billing for the last five (5) years: \$ 37,000,000

8. Total work in progress and under contract: \$ 32,797,984

9. List and describe all uncompleted contracts on hand. Schedule list showing gross amount of each contract and the appropriate anticipated dates of completion:

Attached

STATEMENT OF BIDDER'S QUALIFICATIONS

10—Describe-general character of work-performed-by you-:

Sitework, Drainage, Sewer, Water, Concrete, Paving, Landscaping etc.

11. Have you ever failed to complete any work awarded to you? (Yes) ☒ (No). If yes, explain where and why:

12. Have you ever defaulted on a contract? ☐ (Yes) ☒ (No). If yes, explain where and why:

13. Are there any judgments, claims or suits pending or outstanding against you? (Yes) ☒ (No). If yes, describe:

14. Have you ever been denied the award of a Contract on which you submitted the low bid? ☐ (Yes) ☒ (No). If yes, explain where and why:

STATEMENT OF BIDDER'S QUALIFICATIONS

15. List all lawsuits your firm has filed due to construction contracts in the last five (5) years.

N/A

16. List all lawsuits that have been filed against your firm due to construction contracts in the last five (5) years:

N/A

17. List all of the contracts completed by you in the past five (5) years, stating approximate gross cost for each, the month and year completed, and project contacts with phone numbers:

Attached

18. List your major equipment available for this Contract:

Attached

19. List experience in work similar in importance to this Project:

Attached

STATEMENT OF BIDDER'S QUALIFICATIONS

20. List and provide background and experience of the principal members and supervisory personnel of your organization, including the officers:

Attached

21. List all subsidiary or affiliated companies in which the principals of your organization have any financial interest:

ILine, LLC

22. List bank references: Webster Bank, 200 Executive Blvd, Southington CT 06489

23. List occupational safety and health violations in the last three (3) years:

N/A

STATEMENT OF BIDDER'S QUALIFICATIONS

The undersigned certifies that the Bidder is not disqualified from bidding municipal or state projects for occupational safety and health violations under Sec. 31-57b of the Connecticut State Statutes.

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Owner in verification of this Statement of Bidder's Qualifications and agrees, if determined to be the apparent lowest Bidder, to submit a current detailed financial statement, showing assets, liabilities, and net worth, and to furnish any other information in verification of this Statement of Bidder's Qualifications within five (5) working days of the Bid Opening date.

An apparent low Bidder who, upon request of the Owner, fails to submit a current detailed financial statement or to furnish any other information in verification of this Statement of Bidder's Qualifications, will be considered non-responsive to the Bid requirements, in which case the Owner will rescind the determination of the apparent low Bid, reject said Bid, and the Bid security accompanying the Bid shall become the property of the Owner.

Dated at Oakdale this 26 day of October 2023

B&W Paving & Landscaping LLC

(Name of Bidder)

By James Wray

Title Member

State of Connecticut

County of New London

James Wray

being duly sworn, deposes and says that he is

Member

of B&W Paving & Landscaping LLC

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn before me this 26 day of October 2023

Elizabeth P. Mucha
(Notary Public)

(SEAL)

My Commission expires: _____

Elizabeth P Mucha
Notary Public, State of Connecticut
My Commission Expires May 31, 2027

NON-COLLUSION AFFIDAVIT OF BIDDER

State of CT }
County of NL } Oakdale

James Wray, being first duly sworn,
deposes and says that:


(1) He is Member
of B&W Paving & Landscaping LLC, the Bidder that has submitted
the attached Bid;

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all
pertinent circumstances respecting such Bid;

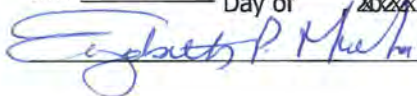
(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives,
employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or
agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in
connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in
connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or
collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in
the attached Bid or of any Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid
price of any Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any
advantage against the Town OF LEDYARD, Connecticut (Owner) or any person interested in the proposed
Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any
collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents,
representatives, owners, employees, or parties in interest, including this affiant.

(Signed)  James Wray
Member
(Title)

Subscribed and sworn to before me

this 26 ^{October 2023} Day of ~~2022~~


(Title)

Elizabeth P Mucha
Notary Public, State of Connecticut
My Commission Expires May 31, 2027

My Commission Expires _____



TOWN OF LEDYARD

Addendum # 1 Ledyard High School Multi-Use Pathway and Sidewalk Extension LOTICIP No. L071-0001 Town of Ledyard

October 16, 2023

THIS ADDENDUM FORMS PART OF THE BIDDING DOCUMENTS FOR LEDYARD HIGH SCHOOL MULTI-USE PATHWAY AND SIDEWALK EXTENSION, LOTICIP No. L071-0001, AND MODIFIES THE ORIGINAL BIDDING DOCUMENTS THAT ARE DATED SEPTEMBER 21, 2023.

PRE-BID QUESTIONS

Question 1: Will the low bid be based on only the participating items?

ANSWER: The chosen low bid will be based on the combined sum of the participating and non-participating pay items.

Question 2: Will there be a winter shutdown?

ANSWER: Page 33 of the project manual states the following:

A winter shutdown period for construction operations will be between December 1 and March 31 and those days shall not be counted in the days allotted for substantial and/or final completion. If the Owner approves, the Contractor may work during the winter shutdown period with no charge being made against the Contract Time.

Therefore, in coordination with the Town and the Engineer, the Contractor may work through the winter shutdown.

Question 3: Can AutoCAD files be provided prior to bid award?

ANSWER: AutoCAD files will be provided after the bid is awarded to the apparent low bidder.

Question 4: Will Encroachment Permits be necessary for this project?

ANSWER: Yes. Due to work occurring on Route 117, encroachment permits are necessary and will be the responsibility of the contractor to acquire. Please see instructions from DOT District II on page 98 of the project manual and attached below for your reference.

Note: Please make sure to submit the attached Addendum Acknowledgment Form with your Proposal.

End of Addendum #1

STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION

This is your Major Contractor registration certificate for your records. Such registration shall be shown to any properly interested person on request. Do not attempt to make any changes or alter this certificate in any way. This registration is not transferable. Questions regarding this registration can be emailed to the Occupational & Professional Licensing Division at dcp.occupationalprofessional@ct.gov.

In an effort to be more efficient and Go Green, the department asks that you keep your email information with our office current to receive correspondence. You can update your email address or print a duplicate certificate by logging into your account with your User ID and Password at www.elicense.ct.gov.

Mailing address:

B & W PAVING & LANDSCAPING LLC
305 BUTLERTOWN RD
OAKDALE, CT 06370-1831

Email on file to be used for receiving all notices from this office:

betty@bandwpaving.com

STATE OF CONNECTICUT ♦ DEPARTMENT OF CONSUMER PROTECTION

Be it known that

B & W PAVING & LANDSCAPING LLC

305 BUTLERTOWN RD
OAKDALE, CT 06370-1831

has satisfied the qualifications required by law and is hereby registered as a

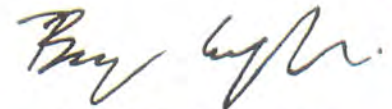
MAJOR CONTRACTOR

Registration #: MCO.0903256

Effective Date: 07/01/2023

Expiration Date: 06/30/2024

verify online at www.elicense.ct.gov



Bryan T. Cafferelli, Commissioner

Job #	Start or Contract Date	Date Completed or Estimated	Project/ GC / Description	Sub or Prime	Contract Amount	DOT Assoc Group	DAS Work Class List	Owner's Project No.	Location of Actual Work Performed Town, State	Owners/Contact Information
11810	6/19/2023	8/18/2023	Silvermine Elementary	P	\$1,744,000	SB, 16	7	4241 PO 02300958	Norwalk CT	City of Norwalk
			City of Norwalk							125 East Ave PO Box 5125 Norwalk, CT 06856-5125 Mary Wolpiuk PM 860-626-3556
			Site demo, Retaining wall, storm retention, drainage, grading, reclaiming, grading, lighting, sidewalks, curbpave, topsoil landscaping, pavement markings, signs							
11807	5/16/2023	9/13/2023	Roadway Improvements at the Library for the Blind	P	\$575,000	1,2,3,5B, 16,23	1,2,3,4,7	22DAS1013AA PO DASM1-0000020172 Proj BI-SS-119	Rocky Hill CT	State of Connecticut Dept of Administrative Svcs 450 Columbus Boulevard Hartford, CT 06103 Alison Kulas 860-713-5486
			State of CT - Dept of Administrative Svcs							
			Remove & Repace catch basins, storm line, HMA path. Reclaim, supplement base, grade, pave. Elec trench, bases, lighting. Geofabric swale, Rip Rap splash pad. Concrete pad, walk, curb, dumpster pad. Extruded concrete curb, striping, landscape							
11806	4/1/2023	9/28/2023	Shoreline Greenway Trail	P	\$1,227,780 20% complete	1,2,5B,16,17	4,5,7	Bld #22-15 DOT 43-129 FAP H074 (006)	East Haven CT	Town Of East Haven 250 Main st East Haven, CT 06512 Dawn Cummings 203-468-3274 Purchasing Jonathan Bodwell Town Engineer 203-468-3329 Ext 3
			Town of East Haven							
			Earth Ex, Subbase, Sediment Control, Processed base, Paving, drainage, catch basins, concrete curb, sidewalks, ramps, driveways, topsoil, turf, pavement markings, chain link fence							
11804	3/22/2023	9/13/2024	National Guard Readiness Center	S	\$2,458,739 19% complete	1,2,3,5B,23,25A	1,3,4,5,6,7	BI-Q-691 2210.004	Putnam CT	Morganti Group, Inc. 100 Reserve Rd Suite 210 Danbury, CT 06810
			Morganti Group, Inc.							
			Site & Utility demo, erosion control, Earth Ex, cut & Fill, Trench & Backfill, Paving, Granite curb, precast curb, drainage, sewer, H2O, Hydrants							
11788	1/20/2023	8/31/2023	Pfizer B100 Warehouse	S	\$540,978 69% complete	1,2,3,5,16,23,25A	1,3,4,5,6,7	E26471	Groton CT	AZ Corp 46 Norwich Westerly Rd North Stonington, CT 06359 Joe Manfredi 860-319-6272 860-455-3465
			AZ Corp.							
			clear, grub, utility demolition, Foundation, slab on grade, footing drain, underdrain, relocate hydrants, fire line, sewer force main, trench telecom, electrical, fire alarm, retaining walls, concrete curb, sidewalk, monolithic curb & sidewalk, bituminous walk, gravel walk, paving, striping							
11781	3/21/2023	7/21/2023	Rt 12 Sidewalk Improvement Project		\$1,578,930 45% complete	SB	4,5,7	L115-0002	Putnam CT	Town of Putnam 200 School St Putnam, CT 06260 Elaine Sistare
			Town of Putnam							
			Remove Granite Curb, install concrete sidewalk, ramps,							

[https://bwpavingandlandscaping-my.sharepoint.com/personal/betty_bandwpaving_com/Documents/Desktop/B&W Current and Completed - KP.xlsx](https://bwpavingandlandscaping-my.sharepoint.com/personal/betty_bandwpaving_com/Documents/Desktop/B&W%20Current%20and%20Completed%20-%20KP.xlsx)

Job #

	Start or Contract Date	Date Completed or Estimated	Project/ GC / Description	Sub or Prime	Contract Amount	DOT Assoc Group	DAS Work Class List	Owner's Project No.	Location of Actual Work Performed Town, State	Owners/Contact Information
			warning strip, fence, topsoil, turf							860-963-6800 x113
11765	11/28/2022	5/30/2023	Patricia, Dolly, and Coventry Lane Town of Beacon Falls Earth Ex, Form Subgrade, Sediment control, Drainage, catch basins, rip rap swale, reclaim, pave, curb, topsoil turf	P	\$889,175 100% Complete	1,2,6,16,23	4,6,7	ITB #22-2 Req #00000379 PO #22000376	Beacon Falls CT	Town of Beacon Falls 10 Maple Ave Beacon Falls, CT 06403 Robert Pruzinsky 203-490-4395
11774	4/28/2023	11/30/2023	Bulls Bridge Road Pavement Rehab Town of Kent Earth Ex, Subgrade, Reclaim, pave, guiderail, pavement markings, sedimentation control system, concrete driveway	P	\$770,763 30% complete	1,2,5C,16,18,23	7	RMMCP 067-0122 FAP 1067 (106)	Kent CT	Town of Kent Town Hall 41 Kent Green Boulevard Kent, CT 06757 Rick Osborne 860-488-4648
11707	7/1/2022	11/30/2023	Evergreen Walk BCI Milling, Grading, paving, stamped concrete, striping	S	\$668,990 78% complete	5B,16	7	2272281-03	South Windsor CT	BCI, Inc. 848 Marshall Phelps Rd Windsor, CT 06095 Robert Jacobs 860-688-8024 860-640-6939
11542	5/20/2021	6/20/2023	Maritime Center of Excellence Coast Guard Academy Excavation, drainage, sewer, sidewalk, curb, foundation drain, trench drain	S	\$1,029,844 100% Complete	1,2,3,23, 25A	1,3,4,5,6,7	C-7-9391 X79845-C003	New London CT	AZ Corp 46 Norwich Westerly Rd North Stonington, CT 06359 Dave Bible 860-916-1861 800-400-7420
11450	9/14/2020	9/15/2023	Merritt 7 Railroad Station Banton Construction Company Sitework and Paving, earth excavation, processed base, milling, underground detention system, catch basins, manholes, blasting, foundation drains, granite curb, concrete curb, bituminous curb, retaining walls, topsoil, trees, seed, etc.	S	\$4,949,695 80% complete	1,2,5B	4,5,6,7	302-0014	Norwalk, CT	State of CT - DOT 2800 Berlin Tpke, Newington, CT 06111 GC: Banton Construction Co. 339 Washington Ave, North Haven, CT 06473 Richard Concelmo (203) 234-2353
11620	4/1/2023	9/30/2023	16" H2o Main Crossing City of Groton Department of Utilities	P	\$1,415,450	2,5C	2,4,5,6,7	W20-Q-19	Groton, CT	Board of Utilities Commission City of Groton, CT

https://bwpavingandlandscaping-my.sharepoint.com/personal/betty_bandwpaving_com/Documents/Desktop/B&W Current and Completed - KP.xlsx

Job #

	Start or Contract Date	Date Completed or Estimated	Project/ GC / Description	Sub or Prime	Contract Amount	DOT Assoc Group	DAS Work Class List	Owner's Project No.	Location of Actual Work Performed Town, State	Owners/Contact Information
			16" ductile iron watermain, 12" ductile iron watermain, 24" watermain connection, excavation, backfill, paving, top soil, seed & hay		Not Started					Mike Webber 295 Meridian Street Groton, CT 06340 (860) 446-4127
11432	8/25/2020	10/31/2023	Groton Sub Base Submarine A School BQ 488	S	\$302,541 20% complete	1, 3, 5b,23	7	N40085-20-R-0034	Groton, CT	NAVFAC Mid Atlantic Acquisition Core 9324 Virginia Ave, Norfolk, VA 23511-3095 Rachel N. Honecker (757) 341-1975 The Nutmeg Companies, Inc. 1 Ohio Ave, Norwich, CT 06360 Evert Gawendo ((860) 823-1780
			Nutmeg Companies, Inc.							
			Site demo, erosion control, drainage, concrete, asphalt, top soil & sod							
11289	8/28/2019	10/1/2021	Reconstruction of Intersection of Coe & Hemingway Ave Town of East Haven Drainage, Traffic Signal, milling & reclaiming, curbing, turf establishment, concrete sidewalk, driveway apron, bituminous concrete driveway, concrete ramp	P	\$1,138,443 10% complete Re-Engineering Job on Hold	3, 5C, 6, 16,7A	7	B-13-05-09-0001	East Haven CT	Town of East Haven East Haven, CT Robert P. Pettinicchhi (860) 422-0394
11619	2/22/2022 Clock 4/1/2022	10/26/2023	Seaview Ave Corridor Improvements City of Bridgeport Dismantel WSA, Concrete repairs, Disposal Controlled Material, Sitework and Paving, earth excavation, processed base, catch basins, manholes, sidewalks, granite curb, concrete curb, bituminous curb, Retaining walls, Chain link fence, trees, vines, ground cover, topsoil, seed, etc.	P	\$12,326,911 42% complete	1,2,3,5B	1,2,4,5,6,7	15-371 PO 22007719-00 FED # H072 (003)	Bridgeport, CT	City of Bridgeport 45 Lyon Terrace Bridgeport, CT 06604 (203) 576-7211 Jon Urquidí City Engineer Jon.Urquid@CityofBridgeport.com Fax: 203-576-7154
11622	6/22/2022	1/10/2023	Strawberry Hill Ave City of Stamford Traffic Signals, cameras, electrical, Pedestrian Signals, Sidewalks, Reclaiming and Paving, earth excavation, processed base, catch basins, manholes, sidewalks, granite curb, concrete curb, bituminous curb, pavement markings	P	\$1,322,485 100% complete	1,2,3,5B	1,2,4,5,6,7	S-6831-1BPS	Stamford, CT	City of Stamford 888 Washington Blvd Stamford, CT 06901 (203) 977-4107 Erik Larson Joe Rimiller - BETA Group, Inc. jrimiller@BETA-Inc.com

B & W Paving and Landscaping, LLC

Job #	Start or Contract Date	Date Completed or Estimated	Project/ GC / Description	Sub or Prime	Contract Amount	DOT Assoc Group	DAS Work Class List	Owner's Project No.	Location of Actual Work Performed Town, State	Owners/Contact Information	Owner's Email Address
11539	8/1/2020	11/30/2022	Seymour Industrial Park	P	\$3,996,242	5c, 6, 16, 23	2,4,7	00 41-53-1	Seymour, CT	Town of Seymour 1 First St, Seymour, CT 06483 Deirdre Caruso Manager of Operations & Grants (203) 735-6028 dcaruso@seymourct.org	Brian Nestriak BN@bbsenry.com
			Town of Seymour								
			Reclaiming, grading and paving of various roads including new asphalt curbing, driveway aprons, catch basins and tops and associated miscellaneous work.								
11537	5/14/2021	6/15/2022	Plimpton & Hills	S	\$591,300	1, 5B	7	21-010	Manchester, CT	PDS Engineering & Construction Inc. 107 Old Windsor Rd., Bloomfield, CT 06002 Frank Borawski (860)242-8586	FrankB@PDsec.com
			PDS Engineering & Construction								
			Shework and Paving, concrete, slab floor, ramps, precast stair & rail, footings, sidewalk, 12" roof leader, paving, topsoil								
11613	10/25/2021	5/9/2022	Aquarion Watwer - Seymour	S	\$1,033,255	2, 5C, 16	6,7		Seymour, CT	Mizzy Construction Inc. 463 East Street, Plainville, CT 06062 Grant Gorczyca (860)793-2289	Grant Gorczyca Grant@mizzyconstruction.com
			Mizzy Construction								
			5" Full depth trench paving, milling, paving, crack fill, tack, curb								
11617	4/5/2022	11/30/2022	Poquonnock Rd Reconstruction	P	\$2,038,590	6	1,2,4,5,6,7	1058-0003	Groton, CT	City of Groton 295 Meridian Street Groton, CT 06340 (860) 446-4127 William Robarge 860-446-4126	robargew@cityofgroton-ct.gov
			City of Groton								
			Earth Ex, Concrete Pavement Removal, install drainage, gravel, paving, sidewalks, concrete curb, ramps, Traffic signals and loop detectors, epoxy striping, H2O boxes, remove & relocate signs, sewer manholes, seed & hay								
11600	5/1/2022	5/24/2023	Flood Control System Closure Structure Repair	P	\$1,213,320	1,2,3,5B	1,2,4,5,6,7	21-12	East Hartford, CT	Town of East Hartford Engineering Division Kazi Reza (860) 291-7382 740 Main Street EastHartford.CT.06108	KReza@easthartfordct.gov
			Town of East Hartford								
			Demolition, Concrete repairs, Sitework and Paving, earth excavation, processed base, catch basins, manholes, sidewalks, granite curb, concrete curb, bituminous curb, Aluminum stop logs, topsoil, seed, etc.								
11703	4/1/2022	10/24/2022	Church St, Woodstock Ave, Bridge St	P	\$1,840,182	1,2,3,5c,16,17,23	1,2,4,5,6,7	1115 0001	Putnam, CT	Town of Putnam 200 School St Putnam, CT 06260	
			Town of Putnam								

Job #

Start or Contract Date	Date Completed or Estimated	Project/ GC / Description	Sub or Prime	Contract Amount	DOT Assoc Group	DAS Work Class List	Owner's Project No.	Location of Actual Work Performed Town, State	Owners/Contact Information	Owner's Email Address
		Concrete Sidewalks Monolithic curb, ramps, Milling and Paving, earth excavation, processed base, catch basins, manholes, Chain Link Fence, pavement markings, landscaping							Elaine Sistare 860-963-6800 x113	elaine.sistare@outnamct.us
11700	5/3/2022	7/31/2024	P	\$1,200,000	16	7	20PSX0155	CT Statewide	Department of Administrative Services Procurement Division 450 Columbus Blvd Suite 1202 Hartford, CT 06103 860-713-5079	janet.delerao@ct.gov
		Epoxy Markings		100% complete						
		State of Connecticut								
		Line Striping State Roads								
11621	2/15/2022	11/18/2022	P	\$1,680,000	SC, 16	1,2,4,5,7	Bid 1751 PO #2201724	Milford CT	Milford Public Works 70 West River St Milford, CT 06460-3317 Fred Bialka 203-783-3225 203-783-3269	Steve Johnson stevejohnson@milfordct.gov
		Morningside Sea Wall Mitigation		100% complete						
		City of Milford								
		Deconstruct Granite wall, install Armour stone, concrete retaining walls, concrete walkway, Headwall, Timber guardrail, benches, lights, vegetation, boat ramp, Topsoil, seed								
11735	8/22/2022	11/4/2022	P	\$1,441,252	SC, 16, 17, 23	2,4,5,7	ENG21-0917	Thomaston CT	Town of Thomaston 158 Main St Thomaston, CT 06787 William Storti 860-616-6453	stortiw@wseinc.com
		Roadway Improvements		100% complete						
		Town of Thomaston								
		Milling, Recriming, Paving, Striping, catchbasins, drainage, sewer reconstruction, Earth Ex, Rock Ex, curb, topsoil, seed & hay								

B & W Paving and Landscaping, LLC

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11573	7/27/2021	8/24/2021	Hebron - Webster, Hickory, Walnut	P	\$468,000	1,2,6	2,6,7	RFP 2021-05	Hebron, CT	Town of Hebron 15 Gilead Street, Hebron, CT 06248 806-228-2871 Kevin Kelly	Kevin Kelly kkelly@hebronct.com
			Town of Hebron								
			Reclaim and pave, grade & curb, topsoil, seed & hay								
11571	7/6/2021	10/11/2021	Frito Lay South Lot	P	\$817,000	1,5B,16	7	353843	Dayville, CT	Richards Corporation 72 N. Harwinton Ave., Terryville, CT 06786 Jeffrey Levins (860)583-9229	Jeff Levins jefflevins@richardscorp.com
			Richards Corporation								
			grade, tack and pave, stripe								
11544	8/12/2020	12/31/2021 Extended	Town Of Washington	2021 2020 P	\$754,161 \$579,720	1,2,6	2,6,7	PO 5857	Washington , CT	Town of Washington 2 Bryan Plaza, Washington Depot, CT 06794 James Brinton First Selectman (860)868-2259	Kevin Smith ksmith@washingtonct.org 860-671-9699
			Town Of Washington								
			Reclaim existing asphalt pavement, install HMA, apply tack coat, install catch basins, driveway aprons and traffic control.								
11534	4/14/2021	11/30/2021	Village at Wethersfield Apts	S	\$505,650	5B, 5C	7		Wethersfield, CT	Mizzy Construction Inc. 463 East Street, Plainville, CT 06062 Grant Gorczyca (860)793-2289	Grant Gorczyca Grant@mizyconstruction.com
			Mizzy Construction								
			Paving and curbing, striping								
11524	4/15/2021	6/21/2021	Westford Highland Associates	P	\$494,466	5B	7		Meriden, CT	Westford Highland Associates 734 Hebron Ave, Glastonbury, CT 06033 John Avercrombie WHA Vice President (203)600-8436	John Abercombie abv337@cox.net
			Westford Highland Associates								
			Fine Grade and Pave, speed bumps, catch basins, curb								
11522	1/13/2021	5/26/2021	Amazon DCY1	S	\$677,284	5B	7	2170320	Windsor, CT	BCI 848 Marshall Phelps Rd., Windsor, CT 06095 Robert Jacobsen Division Manager (860)688-8024	Bill Sheriffs bsheriffs@thebutlerco.com
			BCI Company								
			Fine Grade and Pave, speed bumps								
11458	9/23/2020	9/3/2021	05114- Barkhamsted DOT							Richards Corporation	

Job #

	Start or Contract Date	Date Completed or Estimated	Project/ GC / Description	Sub or Prime	Contract Amount	DOT Assoc Group	DAS Work Class List	Owner's Project No.	Location of Actual Work Performed Town, State	Owners/Contact Information	Owner's Email Address
			Richards Corp.								
			Mill, reclaim, grade and pave	S	\$292,852 100% complete	SC,6	7	353128	Barkhamsted, CT	72 N. Harwinton Ave., Terryville, CT 06786 Jeffrey Levins (860)583-9229	Jeff Levins jefflevins@richardscorp.com
11386	3/5/2020	7/30/2020	Reconstruction of Various Roads Phase 2020.1 City of Torrington Reclaiming, grading and paving approximately 2.5 miles of various roads including new asphalt curbing, driveway aprons, catch basins and tops and associated miscellaneous work.	P	\$2,176,396 100% complete	SC,6	7	2020.1	Torrington CT	City of Torrington 140 Main Street, City Hall Torrington, CT Paul Kundzins, PE (860) 489-2234	Paul_kundzins@torringtonct.org
11381	2/5/2020	11/30/2021	Clinton Railroad Station Lawrence Brunoli, Inc. Milling, Grading & pavement	S	\$261,181 100% complete	SC	7	310-0059	Clinton CT	Lawrence Brunoli, Inc 11 Eastview Drive Farmington, CT 06034 Matt Maher (860)982-8934	mmaher@lbrunoli.com
11382	2/24/2020	7/30/2020	Peck Road Reconstruction Town of Torrington Installation or repair of catch basins and drainage facilities, pavement restoration and associated miscellaneous work	P	\$498,540 100% complete	SC, 6	7	PFR 027-020620RB	Torrington CT	Town of Torrington 140 Main Street, City Hall Torrington, CT Paul Kundzins, PE (860) 489-2234	Paul_kundzins@torringtonct.org
11378	2/1/2020	10/1/2020	Liberty Storage PDS Engineering & Construction Furnish and install DBI Catch Basin, Drainage HDPE pipe, Excavate for electrical and sewer lines, install sewer lines, install Ornamental fence and gate. Furnish and install concrete pads, sidewalks, driveway aprons and lawn hydroseed. Remove existing asphalt and fine grade and pave new asphalt.	S	\$330,000 100% complete	2, 3, 5, 23	7	SC-19-190-007	East Lyme CT	Town of East Lyme, CT PDS Engineering and Construction 107 Old Windsor Road, Bloomfield CT 06002 Paul Borowski (860) 242-8586	PaulB@PDSec.com
11375	1/22/2020	10/1/2020	Bradley Airline Waste Triturator Improvements Bentley Builders, LLC Remove existing / install New; Asphalt, soil and drainage pipe. including wateright catch basins and drainage. Excavate and clear all utilities, footings, foundations, bollards and site work items. Install high and low barricades	S	\$140,131 100% complete	2, 3, 5, 6,	7	SC-19-190-007	Windsor Locks CT	Connecticut Airport Authority Bentley Builders LLC North Kingstown RI Paul Tierney (401) 295-2022	Paul Tierney Ptierney@bentleybuilders.com
11354	12/5/2019	10/1/2020	Traffic Safety Improvements at Buckland Street Town of Manchester Excavate existing island. Remove existing Traffic Signal System, Mill Intersection, remove existing sidewalks and curbing. install Traffic Control system and electric panel. install loop detection system. install asphalt and concrete pavement, ramps and sidewalks. install catch basins and manholes.	P	\$1,037,922 100% complete	1,3,6,13,14,15,16,20	7	13 DOT 0168AA 0076-0221	Manchester CT	Town of Manchester 494 Main Street Manchester CT 06045 Mark Czerepuszko, P.E. 860-305-5702	Mark Czerepuszko, P.E. 860-305-5702 markcz@manchesterct.gov

Job #

Start or Contract Date	Date Completed or Estimated	Project/ GC / Description	Sub or Prime	Contract Amount	DOT Assoc Group	DAS Work Class List	Owner's Project No.	Location of Actual Work Performed Town, State	Owners/Contact Information	Owner's Email Address
		2020 grant funding - water rate increase signage and pavement markings								

https://bwpavingandlandscaping-my.sharepoint.com/personal/betty_bandwpaving_com/Documents/Desktop/B&W Current and Completed - KP.xlsx2021

Job #	Start or Contract Date	Date Completed or Estimated	Project/ GC / Description	Sub or Prime	Contract Amount	DOT Assoc Group	DAS Work Class List	Owner's Project No.	Location of Actual Work Performed Town, State	Owners/Contact Information	Owner's Email Address
11298	8/28/2019	5/31/2020	Coolidge Street & Taft Lane Utility Reconstruction	P	\$250,000	2, 3, 5, 6,	7	2019	Windsor Locks CT	Town of Windsor Locks 6 Stanton Road Windsor Locks, CT Matt Brown, PE, (860) 633-8770	Matt Brown, PE, (860) 633-8770 Mbrown@anchorengr.com
			Town of Windsor Locks								
			Excavate 0-12 feet. Replace Sewer pipe and structures, Backfill, Grade, Replace Curbing and Sidewalk, Bituminous Concrete Asphalt								
11407	5/26/2020	9/23/2021	Library Park Renovation Phase I Waterbury Development Corporation Site preparation & removal, earthwork and grading, site utilities new turf, sidewalks, pavers, precast retaining wall	P	\$2,138,400 100% complete	1,2,3,5B,17,23	7	6610	Waterbury, CT	City of Waterbury and Waterbury Development Corporation 83 Bank St, Waterbury, CT 06702 Mark Lombardo (203) 574-6793	MLombardo@Waterburyct.org
11404	7/6/2020	6/11/2021	Goshen Road, Lebanon	P	\$629,157	1,6,23	1,2,4,5	SPN 9070-0007	Lebanon, CT	Town of Lebanon 569 Exeter Rd., Lebanon, CT 06249 Denise Lord (860) 633-8770	DLord@AnchorEngr.com
			Town of Lebanon								
			Bridge repair, box culvert, wing walls, paving, coffer dam								
11210	2/1/2019	6/30/2020	Intersection Improvements Rt 37 at Stacey Road	P	\$4,468,795	1, 2, 3, 6, 7 13, 14, 15, 16 17, 18, 20, 23	1,2,4,5,6,7	0034-0305	Danbury CT	State of Connecticut Department of Transportation Newington CT 06111 (860) 594-2000 Kathy D'Amato	kathy.damato@ct.gov
			Department of Transportation								
			Install Traffic Safety Systems and Monitoring, Remove and Install Asphalt Pavement, Concrete sidewalks and handicap access sidewalks, Storm and Trench drainage, Install a catch basin, and Line Markings.								
11694	11/1/2021	11/26/2021	18 CraftsMAN Road Alterations	S	\$917,728	5,6	7		East Windsor CT	Crocker Building Company, Inc. 186 Stafford Street Springfield, MA (413) 737-7803 (413) 218-2292 cell Dave Mathes	dmathes@crockerbuildline.com
			Remove Traffic Island, Milling, Sweeping, Install Asphalt Pavement, Renting, compact, grade, pave, and Line Markings.								
11396	10/18/2021	11/4/2021	Rt 32 Waterford Gas Trench	S	\$1,071,818	5C, 16	7	Eversource	Rt 32 Waterford, CT	Peter S Turello, LLC PO Box 1270 New London, CT 06320 Sam Turello 860-625-0739 860-443-6475	samturello@snet.net
			Peter S. Turello, LLC								
			Mill 13,000 ft gas trench 6' wide by 9" deep. Mill curb to curb and pave								

Job #	Start or Contract Date	Date Completed or Estimated	Project/Contract Description	Sub or Prime	Contract Amount	DOT Associated Group No.'s	Owner's Project No.	Location of Actual Work Performed Town, State	Owners/Contact Information	Owner's Email Address
11086	9/1/2018	6/1/2020	Tolland Intersection Rt 74-195	P	\$2,222,446	1, 2, 5, 6, 7 13, 14, 15, 16 20, 23, 24	ConnDot 142-149	Tolland CT	Town of Tolland 21 Tolland Green Tolland Ct 06084 (860) 871-3694 Scott Lappen	slappen@tolland.org
			Town of Tolland Remove Existing Site, Clearing, Earth Excavation, Install HMA, Tack Coat, Process Gravel, Bituminous Concrete Pavement, Driveway, Sidewalks, Granite Curbing, Install Catch Basin, Water Box, Manhole, Landscape & Install Trees, Plants and Turf. Install Line Markings, Loop Detector, Metal Rail, Signage, Install Video Detection System, Install Traffic Control Signal System							
11211	2/9/2019	1/15/2020	New Roadway System - Bradley Airport	P	\$4,313,978	1, 2, 5, 6, 7 13, 14, 15, 16 20, 23, 24	CAA 2016-007	Windsor Locks CT	The Connecticut Airport Authority Windsor Locks, CT (860)-386-6000 Lewis Starr	lstarr@travelers.com
			The Connecticut Airport Authority Heavy Highway Construction, Traffic Safety Systems and Monitoring, Heavy Trench-Underground Construction, Heavy Drainage Construction							
11360	3/26/2020	11/6/2020	Waterbury Milling & Paving	P	\$2,207,750	3,5C,6	RFP 6466	Waterbury CT	City of Waterbury 235 Grand Street Waterbury, CT Paul M. Bellagamba, PE (203) 574-6851 x7182	pbellagamba@waterburyct.org
			City of Waterbury Milling, Paving and installing pedestrian ramps throughout various streets							
11249	5/31/2019	6/30/2020	Walker Hill Rd & Tollgate Rd Water Main	P	\$769,392	2, 6, 14, 23	GU-19-Q1	Groton CT	City of Groton Department of Utilities Groton CT (860) 446-4000 Bruce Kruszewski	kruszewski@grotonutilities.com
			City of Groton Trench Excavation and Removal of existing Water Main and connections. Install Butterfly Valves, Gate Valves, Ductile Iron 16"-12", Hydrants, Remove and install New Asphalt. Testing and flushing all water main connections.							
11274	7/9/2019	6/30/2020	Route 89 Safe Routes To School	P	\$493,060	1, 2, 3, 5, 6, 14, 16, 23	77-236	Mansfield CT	Town of Mansfield Public Works Department Mansfield, CT Tim Veillette, PE (860) 429-3331	VeilletteTJ@Mansfieldct.org
			Town of Mansfield Install Stone Masonry Walls, Driveway Aprons, Handicapped Walkways, Type C Catch Basins, Frames and Grates, Traffic Signs and Pavement Markings.							
11397	4/27/2020		Deerfield Road Rehabilitation	P	\$872,775	5C,6	L164-0005	Town of Windsor CT	Town of Windsor Deerfield Road Windsor, CT Adam Kessle, P.E. (860) 285-1868	akessler@townofwindsorct.com
			Town Of Windsor Milling and overlaying of Deerfield Road. Also includes new curbing, new sidewalk ramps, new sidewalk in select locations, new catch basin tops, replacement of two loop detectors, new pavement markings and restoration of disturbed areas.							

Start or Contract Date	Date Completed or Estimated	Project/Contract Description	Sub or Prime	Owner's Project No.	Contract Amount	% Completion	Location of Actual Work Performed Town, State	Owners/Contact Information
7/8/2019	9/30/2019	2019 Roadway Improvements	P	\$2,019	387,446	100%	East Hampton CT	Anchor Engineering Services, CM Town of East Hampton East Hampton, CT Matt Brown, PE, (860) 633-8770 Mbrown@anchorengr.com
		Anchor Engineering Services, CM						
		Milling of various roads, asphalt and concrete saw cutting, safety markings. Curbing, Catch Basins, Driveway Aprons, topsoil and seeding.						
5/31/2019	10/31/2019	Pavement Restoration 2019	P		938,363	100%	South Windsor CT	Town of South Windsor Department of Public Works South Windsor CT 06074 Joe Perna, PE (860) 644-2511 Joseph.perna@southwindsor.org
		Town of South Windsor						
		Remove and Install asphalt, curbing,driveways, catch basins, utility manholes, gate boxes and loop detectors. Install line markings and landscaping.						
2/2/2019	8/27/2019	ACES at Leeder Hill	P	244-0040 SP/PF/EA	2,274,535	100%	Hamden CT	Area Cooperative Educational Services 350 State Street New Haven CT 06473 Newfield Construction Inc, 860-953-1477 Josh Johnson; JoshJohnson@newfieldconstruction.com
		Area Cooperative Educational Services						
		Remove/Install Sanitary Sewer Pipes, Storm/Trench Drains, Concrete Sidewalks, Curbing, Monolithic Concrete Curb, Excavate for Site Lighting/Telephone/Electric, Install Bollards. Install Hardscape Benches, Bike Racks, Flag Poles, Remove, Resurface, Install Basketball court, hoops, and fencing. Install Landscaping materials, tree, grass, bushes. install line stripping and Site Signage.						
10/22/2018	11/1/2019	Eddy Glover Blvd Traffic Safety	P	88-191	994,083	100%	New Britain CT	City of New Britain 27 West Main Street New Britain CT 06051 Jason Outlaw: jason.outlaw@newbritainct.gov 860-612-5009
		City of New Britain						
		Clear and Excavate Existing Road Intersection. Install Drainage, Catch Basins and Manholes. Install concrete driveways and granite curbing. Install Safety Traffic Signal System and detection system. Install Concrete sidewalks and Handicap access. Install Line striping and signage						
10/1/2018	10/31/2019	Stove Pipe Water Main	P	CWF-(2016-003)	1,480,335	100%	Manchester CT	Town of Manchester General Service Manchester CT 06045 Mark Czerepuszko, P.E. markcz@manchesterct.gov
		Town of Manchester		17/18-77				
		Remove Existing Asphalt, Sidewalks, Driveway and Main. Install new 8" Ductile Iron Main line and Hydrant. Install new Asphalt, Sidewalks and Driveways		2016089				

Start or Contract Date	Date Completed or Estimated	Project/Contract Description	Sub or Prime	Owner's Project No.	Contract Amount	% Completion	Location of Actual Work Performed Town, State	Owners/Contact Information
8/1/2018	9/30/2019	Hartford Speed Bumps	P	DPW 17-09 PO 20184061-00	422,500	100%	Hartford CT	City of Hartford 550 Main Street room 100 Hartford CT 06103 Frank Dellaripa, P.E. frank.dellaripa@hartford.gov
		City of Hartford						
		Install Speed Humps with HMA						
6/14/2018	9/30/2019	Day Hill Road Reconstruction	P	L164-0004	1,657,320	100%	South Windsor CT	Town of South Windsor 1540 Sullivan Ave South Windsor CT 06074 Robert Grillo Robert.Grillo@southwindsor.org
		Town of South Windsor						
		Remove Existing Site, Clearing, Earth Excavation, Install HMA, Tack Coat, Process Gravel, Bituminous Concrete Pavement, Driveway, Sidewalks, Granite Curbing, Install Catch Basin, Water Box, Manhole, Landscape & Install Loam, Hydroseeding, Mulch, Install Line Markings, Loop Detector, Metal Rail, Signage						
4/1/2018	9/30/2019	Barks & Recreation at Camp White	P	C18-057	226,085	100%	Ludlow MA	Town of Ludlow 488 Chapin Street Ludlow MA Doug Stefancik, Town Planner dstefancik@ludlow.ma.us
		Town of Ludlow						
		Tree Removal, Install Loam, Fine Grade, Fertilize and Seed, Install Concrete Walkways, Benches and Wooden Fence with Gate						
09/01/18	09/30/19	Ocean Avenue Reconstruction reclamation City of New London Remove/reinstall drainage, catch basins, driveway aprons, curbing, fine grade & pave	P	L094-0001	1,804,999	100%	New London, CT	City of New London 13 Masonic Street New London, CT 06320, Kyle Hauber, khauber@claengineers.com
9/24/2018	5/31/2019	Public Works Facility Landscaping; Planting of trees, shrubs, herbaceous plants and ground cover. Install loam, seeding and sodding.	S	16043B-01	115,484	100%	Waterbury CT	KBE 30 Batterson Park Rd Farmington CT 06032 Terry Terragna tterragna@kbebuilding.com
5/15/2018	2/20/2019	Fishers Island Ordnance Building Demo Concrete Foundation	P	17044	553,000	100%	Fishers Island NY	Fishers Island NY 1420 Gloaming Fishers Island NY Ralph Carbone ralph.carbone@ctcomp.com
5/7/2018	2/6/2019	Airport Pump Station #192 Installation of manholes, sewer pipess, grinder pumps, meters, cast in place pipe.	P	20130459.A90	942,711	100%	Windsor Locks CT	Connecticut Airport Bradley International Windsor Locks CT 06096 Laurie Sirois lsirois@ctairports.org
09/01/15	05/15/19	Construction of Charter Oak Greenway Shared Use Path (DOT #76-217): excavation, F/I pedestrian bridge, culverts, drainage, concrete driveway, landscaping	P	0076-0217	4,005,490	100%	Manchester, CT	State of CT DOT District I 1107 Cromwell Avenue Rocky Hill, CT 06067 Kathy D'Amato: kathy.damato@ct.gov

Start or Contract Date	Date Completed or Estimated	Project/Contract Description	Sub or Prime	Owner's Project No.	Contract Amount	% Completion	Location of Actual Work Performed Town, State	Owners/Contact Information
07/01/17	01/11/19	Uconn NW Science Quad Phase 1A (Project #015896): selective demolition, site prep, excavation & backfill, HVAC/plumbing distribution, water/sewer installation, drainage, grading & paving	S	W-T Job Number: 015896.004 Uconn Project 902115	6,948,288	100%	Storrs, CT	Whiting-Turner Contracting Co. 195 Church Street, 10th Floor New Haven, CT 06510 Luis Diego Maurial, Proj. Eng. Diego.maurial@whiting-turner.com
6/1/2018	3/31/2019	Town Wide Sewer and Storm Drains Sanitary Sewer Replacement, connection pipes and main valve replacement, Install Catch Basins, pumps and connections, Remove & Replace Bituminous Concrete Pavement and Curbs. Install new Landscaping, Soil, Turf	P	PO 20181022-00	829,426	100%	Trumbull CT	Town of Trumbull 5866 Main Street Trumbull CT 06611 Frank Smeriglio, P.E. fsmeriglio@trumbull-ct.gov
6/6/2018	6/30/2019	Central Street Parking Lot Excavation and removal of existing sidewalks, curbs, ramps. Install Sidewalks and Granite Curbs. Install Wheelchair Ramps. Install traffic control and pedestrian safety systems. Install brick and granite pavers on concrete base. Reclaim existing pavement and fine grade, fill, compact area for parking. Install asphalt parking lot, install line markings, reset all traffic signs and restore all landscape areas with loam and seeding. Install timber guardrail, fencing, gate and concrete car stops. Install segmental 220 linear feet retaining wall. Install Parking lot Lighting system, conduit, wiring and control panel. Install drainage pipes, catch basins and manholes with concrete frames.	P	FY 17-6	795,021	100%	Southbridge MA	Town of Southbridge 41 Elm Street Southbridge MA 01550 Rose Cournoyer, coordinator, 508-764-5402 rcournoyer@southbridgemass.org

Start or Contract Date	Date Completed or Estimated	Project/Contract Description	Sub or Prime	Owner's Project No.	Contract Amount	% Completion	Location of Actual Work Performed Town, State	Owners/Contact Information
7/1/2018	12/31/2018	Plainville High School Remove Excavate Area, Trench Excavation, Remove existing Concrete Pavement and Asphalt Pavement. Remove Existing Athletic Area Pavement. Install New Bituminous Concrete Pavement, Asphalt Pavement and Athletic Area Pavement. Install New Concrete Walkways, Curbing and Turf.	S	2006400-3616	\$1,373,812	100%	Plainville CT	Town of Plainville C/O O & G Construction Management 112 Wall Street, Torrington CT 06790 Mark Sedensky, PM MarkSedensky@ogind.com
11/1/2018	12/31/2018	Hartford Regional Development Authority Remove existing Asphalt and curbing. Install new Base and fine grade. Install Asphalt, curbing and Line striping	P	19-0030	\$564,629	100%	Hartford CT	City of Hartford 550 Main Street Hartford CT Eric Levis; CRDA 860-527-0100 elevis@crdact.net
6/7/2018	12/13/2018	Trumbull Pump Station Utilities: Replace pump and control panel	P	N/A	\$365,000	100%	Trumbull CT	Town of Trumbull 6276 Park Avenue Trumbull CT 06611 Fred Micha 203-452-5050 Email: fmicha@trumbull-ct.gov
4/17/2018	12/11/2018	James Devlin Driveway/Sidewalk Resurfacing of driveways, parking areas, and sidewalks in James Devlin Sr. Housing	P	Job # 1711	\$259,215	100%	Wethersfield CT	Wethersfield Housing 60 Lancaster Road Wethersfield CT 06109 Kate Forcier, Exc Dir kforcier@wethersfieldha.org
6/1/2018	11/30/2018	Miller Road Sewer Extension Install 8" SDR Sanitary Sewer Main, Sewer Line, Manhole, Pavement, Concrete driveway, topsoil	P	13914A	\$283,664	100%	South Windsor CT	Town of South Windsor 1540 Sullivan Ave South Windsor CT 06074 Robert Grillo Robert.Grillo@southwindsor.org
10/19/2017	11/30/2018	Milford Waste Treatment Plant Replacement of sewer treatment plant aeration line.	P	16-044-10	\$497,110	100%	Milford CT	City of Milford 70 West River St Milford CT 06460 Mark Davis, P.E. westcottandmaples@snet.net
5/15/2018	11/21/2018	UConn Hlth Lot M Resurfacing of Uconn Health Parking Lot M, including removal of light pole bases, moving of blue phone, grading and paving.	P	Project No. 17-603.03	\$194,057	100%	Farmington CT	UConn Health Center 263 Farmington Farmington CT 06032 Rich Allen Facilities allen@uchc.edu
6/1/2018	11/15/2018	Northwest Drive Reconstruction Install roadway signage, remove and install bituminous concrete pavement, concrete ramps and driveways, install catch basin and manhole frame, adjust water and gas valve box, install resin pavement markings, restore landscaping	P	2018-01E, LOTCIP 109-102	\$755,502	100%	Plainville CT	Town of Plainville One Central Square Plainville CT 06062 John Bossi, Dir Bossi@plainville-ct.gov
8/6/2018	11/13/2018	Macy's Pavement Rehabilitation Remove existing Asphalt and curbing. Install new Base and fine grade. Install Asphalt, curbing and Line striping	P	7302018	\$1,025,924	100%	Cheshire CT	AMEC Construction LLC 145 Main Street, Norwalk CT 06851 Mike Kuen Mkuen@amecllc.com 203-642-3530
6/1/2018	10/31/2018	Tolland Turnpike Pavement Remove Existing Site, Clearing, Earth Excavation, Install HMA, Tack Coat, Process Gravel, Bituminous Concrete Pavement, Driveway, Sidewalks, Granite Curbing, Install Catch Basin, Water Box, Manhole, Landscape & Install Loam, Hydroseeding, Mulch, Install Line Markings, Loop Detector, Metal Rail, Signage, Install Video Detection System	P	2016073 LOTCIP L076-0003	\$658,396	100%	Manchester CT	Town of Manchester General Service Manchester CT 06045 Mark Czerepuszko, P.E. markcz@manchestertc.gov

Start or Contract Date	Date Completed or Estimated	Project/Contract Description	Sub or Prime	Owner's Project No.	Contract Amount	% Completion	Location of Actual Work Performed Town, State	Owners/Contact Information
10/23/2017	9/27/2018	BCI Glastonbury Mews Fine grading, Tack-Coat, Paving	S	Job # 16-7075-1	\$231,600	100%	Glastonbury CT	BCI, Inc. 848 Marshall Phelps Rd Windsor CT 06095 Marianne Bober mbober@thebutlerco.com
4/23/2018	8/8/2018	Westover Fire Station Bay Extension Building Foundation, Sewer, Drainage, Hydrant, Asphalt	S	W912QR17C0026	\$263,250	100%	Chicopee MA	Westover Air Reserve Base 57 Patriot Ave Chicopee MA 01022 SonJay Soni ssoni@benakainc.com
4/4/2018	7/31/2018	Coventry Walkway Replacement Replace & Install Sidewalks, Driveway Aprons, Asphalt, Topsoil	P	SC1703201	\$246,767	100%	Coventry CT	Coventry Housing Authority Orchard Hill Estates Coventry CT 06238 Laura Stone Email: lstone@coventryct.org
11/28/2017	7/31/2018	YMCA, Waterbury Parking lot reconstruction, including lighting, precast curbing, reclaiming, grading and paving.	P	6166	\$238,278	100%	Waterbury CT	YMCA, Greater Waterbury 136 West Main St Waterbury CT 06702 Paula Labonte, Dev Dir plabonte@waterburymca.org
09/05/2017	7/31/2018	Mt View; Pat Kidney Park Fine grading and paving of track, D-Areas, sidewalks, parking lots at Pat Kidney Park.	S	2708-13	\$396,757	100%	Middletown CT	Mountain View Landscapes 67 Old James St Chicopee MA 01020 Ed Dwyer edd@mountainviewinc.com
07/24/17	06/30/18	Edgerton Street Reconstruction: earth/rock excavation, drainage, sewer replacement, sidewalks & curbing, fine grade & pave, railings/retaining walls, driveway aprons, lawn restoration	P	2014126	\$907,437	100%	Manchester, CT	Town of Manchester 41 Center Street, PO Box 191 Manchester, CT 06045 Mark Czerepuszko, Town Engineer markcz@manchesterct.gov
07/28/17	06/30/18	Long Hill Road, North Main & Main Street Watermain installations and pavement resurfacing (Contract #34)	P	Public Bid No. 16-189 Contract 34	\$952,570	100%	Wallingford, CT	Town of Wallingford 45 South Main Street Wallingford, CT 06492 Seth Lentz, Engineer seth.lentz@wallingfordct.gov
10/22/16	06/30/18	Fishers Island Club: clearing/grubbing, excavation; F/I sewer/water lines, drainage systems, temporary access roads; pave/grade	S	16204-002	\$1,207,253	100%	Fishers Island, NY	C.E. Floyd Co., Inc. 101 Centerpoint Drive Middletown, CT 06457 S Clark, sclark@cefloyd.com
06/01/14	06/11/18	Hartford Intermodal Triangle Bushnell Park North: curbing/catch basins; drainage; paving; traffic signal installation; landscaping	P	FTA-CT-79-002	\$11,110,153	100%	Hartford, CT	City of Hartford 550 Main Street, Room 100 Hartford, CT 06103 Jason Smith, jsmith@beta-inc.com
07/17/17	05/31/18	Woodbury Road & Rt 144 Watermain Project: excavation, water main installation, water service connection, pavement resurfacing, curbing	P	ER21-2016-011	\$584,725	100%	Washington, CT	Aquarion Water Co. 600 Lindley Street Bridgeport, CT 06606 Kevin Lott, PM, llott@aquarionwater.com
10/05/15	04/30/18	Water Main Replacement Project (WPCA #2013-002): remove/replace 34,000 LF of existing water main, service connections, hydrants; repave, remove/replace existing curbing; landscaping; traffic control	P	Project # 4545	\$8,330,543	100%	Putnam, CT	BETA Group, Inc. 6 Blackstone Valley Place, Suite 101 Lincoln, RI 02865 Paul Smith, P.E. psmith@beta-inc.com
12/01/2017	02/06/2018	PDS; Quonset Repurposed Lowes Installation of new loading dock and truck ramp.	S	N/A	\$313,733	100%	North Kingstown RI	PDS Engineering & Construction 107 Old Windsor Road Bloomfield CT 06002 Dianne Gillespie

Start or Contract Date	Date Completed or Estimated	Project/Contract Description	Sub or Prime	Owner's Project No.	Contract Amount	% Completion	Location of Actual Work Performed Town, State	Owners/Contact Information
								Dgillespie@pdsec.com

Start or Contract Date	Date Completed or Estimated	Project/Contract Description	Sub or Prime	Owner's Project No.	Contract Amount	% Completion	Location of Actual Work Performed Town, State	Owners/Contact Information
10/24/2016	12/28/2017	Munchausen & Bartholomew Installation of sewer manholes and piping.	P	Contract # 2C17-009 P.O. Number 21700648-00	\$239,763	100%	Bristol CT	City of Bristol 111 North Main Bristol CT 06010 Ray Rogozinski raymondrogozinski@bristolct.gov
10/12/2017	12/6/2017	Waterbury Milling and Paving Milling and paving of various streets. Install concrete curbing, pedestrian ramps and manhole extensions, Install loop detectors and line markings	P	5963	\$1,718,719	100%	Waterbury CT	City of Waterbury 235 Grand Street Waterbury CT 06702 Paul Bellagamba, P.E. pbellagamba@waterburyct.org
10/17/16	11/21/17	UConn New Engineering & Science Bldg Phase II (#901376): original landscaping for new construction including: metal edging & pavers, soil prep & grading, turf sod, tree grates, install trees, ornamental shrubs/grasses, perennials, decorative gravel, mulching, install crushed stone paths	S	901376	\$1,043,151	100%	Storrs, CT	Fusco Corporation 555 Long Wharf Drive, Ste 14 New Haven, CT 06511 Chris Kaufman, Sr. Project Mgr ckaufman@fusco.com
07/24/2017	10/05/2017	N Stonington Waterline Ext Installation of water line and services.	P	Job No 17-325.1	\$226,480	100%	North Stonington CT	Town of North Stonington 40 Main Street North Stonington CT 06359 Robin Roohr Rroohr@northstoningtonct.gov
05/08/17	09/28/17	Pavement Restoration 2017: roadway milling, curb removal, pavement patching, installing/adjusting & replacing catch basins/basin tops, utility manholes/gate boxes, curbing, pavement shimming, new pavement, pavement markings, paving driveway entrances, lawn restoration	P	N/A	\$996,930	100%	South Windsor, CT	Town of South Windsor 1540 Sullivan Avenue South Windsor, CT 06074 Jeffrey Doolittle, P.E. jeffreydoolittle@southwindsor.org
04/28/2017	07/19/2017	Waterbury Crosby Wilby Chase Demolition & Inst of Tennis Courts, Removal of existing drives/parking lots and sidewalks. Milling, Paving of drives/parking lots and Ins of new sidewalks	P	2016-051F	\$1,146,521	100%	Waterbury CT	City of Waterbury 235 Grand Street Waterbury CT 06702 Paul Bellagamba, P.E. pbellagamba@waterburyct.org
06/23/2017	07/08/2017	Naugatuck Cross & Western Sch Reclaim, Pave, Install Markings, Remove Existing walks and Stairs. Install HMA Ramp	P	KBA# 16058.00 16059	\$439,698	100%	Naugatuck CT	Borough of Naugatuck Board of Education Naugatuck CT 06770 Michael Lynch mike.lynch@naugatuck.k12.ct.us
03/27/17	06/23/17	UConn Health Center Outpatient Pavilion ADA Parking (#11-042): construct (4) ADA handicap parking spaces, including asphalt work, concrete flatwork, granite curbing and general site work	P	16-603.02	\$40,922	100%	Farmington, CT	Paul Hudkins UConn Health Center 263 Farmington Ave Farmington, CT 06030 hudkins@uchc.edu
04/03/17	06/21/2017	Contract 2C17-085: Sidewalk, curbing and asphalt surface replacement at Bristol Schools	P	2C17-085	\$382,350	100%	Bristol, CT	City of Bristol 111 North Main Street Bristol, CT 06010 Raymond Rogozinski, Asst City Engineer, raymondrogozinski@bristolct.gov

Start or Contract Date	Date Completed or Estimated	Project/Contract Description	Sub or Prime	Owner's Project No.	Contract Amount	% Completion	Location of Actual Work Performed Town, State	Owners/Contact Information
05/25/2017	06/10/2017	BCI; Town Center West 2017 Fine Grade and Pave. Install 2" Binder	S	N/A	\$277,500	100%	Rocky Hill CT	BCI, Inc. 848 Marshall Phelps Rd Windsor CT 06095 Robert Jacobsen rjacobsen@thebutlerco.com
11/09/2016	06/09/2017	Route 156 Bike Way/S View Impr Installation of drainage, granite curbing, sidewalks, site furnishings, milling and paving.	P	104-172	\$677,939	100%	Old Lyme CT	Town of Old Lyme 52 Lyme Street Old Lyme CT 06371 Bonnie Reemsnyder breemsnyder@oldlyme-ct.gov
05/01/2017	05/15/2017	Linden Shores Association Resurfacing of driveways and parking lots.	P	N/A	\$252,008	100%	Branford CT	Linden Shores Association 50 Linden Shore Branford CT 06405 Office 203-488-5582
04/08/17	05/12/17	Manchester High School Parking Lot Reconstruction (#2015092): remove existing pavement, form subgrade, pave, reset catch basin tops, pavement markings. Change orders added McKee St (1700 SY) & Iling Middle School (2600 SY)	P	2015092	\$275,990	100%	Manchester, CT	Town of Manchester 41 Center Street, PO Box 191 Manchester, CT 06045 Mark Czerepuszko, Town Engineer markcz@manchesterct.gov
04/08/2017	5/10/2017	Manchester Schools Installation of drainage, repaving, and striping of parking lots at Manchester High School, Iling Middle School, and Fire Department.	P	2015092	\$271,012	100%	Manchester CT	Town of Manchester General Service Manchester CT 06045 Mark Czerepuszko, P.E. markcz@manchesterct.gov
6/27/2016	5/3/2017	Hebron Center Parking/Ped Impr Installation of drainage, parking areas, hydroseeding and landscaping.	P	NJJA# 1092-0001	\$308,683	100%	Hebron CT	Town of Hebron Town Manager Hebron CT 06410 Town Manager 860-228-5971

				Oct-18	
PO#	YEAR	MAKE	MODEL	DESCRIPTION	VIN
010	2010	FORD	EXPEDITION	SPORT UTILITY	1FMJU2A57-AEA00768
012	2016	FORD	F-350	DUALY C/C UTILITY BODY	1FD8X3HT2-GEC94038
016	2012	CHEVY	SILVERADO	X-TRA CAB, SHORT BOX	1GC2KYE88-CZ130253
017	2011	FORD	F-350	X-TRA CAB, SHORT BOX	1FT8W3BTO-BEB35575
018	2017	FORD	F-350	X-TRA CAB,UTILITY BODY,CC	1FD7X3FT7-HEC72004
019	2006	FORD	F-350	FLAT BED	1FTWF31P4-6EA66892
035	2015	CHEVY	SILVERADO	X-TRA CAB,SHORT BOX	1GC4K0C82-FF529422
046	2004	FORD	F-550	MASON DUMP	1FDAF57P9-4EC60243
052	2004	FORD	F-350	SERVICE BODY	1FDSX35P6-4ED99139
053	2012	FORD	F-550	MASON DUMP	1FDUF5HT5-CEB33271
057	2013	FORD	EXPLORER SPORT	SPORT UTILITY	1FM5K8GT8-DGB95918
059	2006	FORD	F-350	MASON DUMP	1FTWF33P1-6EA16559
063	2005	FORD	RANGER	CAB + HALF	1FTYR14U9-5PA83888
067	2003	CHEVY	S-10	REG CAB	1GCCS14H5-38131508
069	2013	FORD	F-350	X-TRA CAB,UTILITY BODY,CC	1FD8X3HTO-DEB16558
072	2007	FORD	F-350	CREW CAB/SHORT BED	1FTSW31R5-8EB52456
075	2013	FORD	F-150	SHORT BOX	1FTFW1ET9DFC08558
078	2017	FORD	F-350	X-TRA CAB,C.C, SERVICE BODY	1FD8X3HT2-HEE67719
079	2004	FORD	F-450	MASON DUMP	1FDXF47P0-4ED48179
080	2004	FORD	F-350	MASON DUMP	1FDWF37P2-4EC32472
082	2012	FORD	F-250	LONG BOX	1FTBF2B65-CEB51508
083	2010	FORD	F-350	FLATBED DUALY,C.C.	1FDWF3HY2-AEBZ0404
084	2010	MERC	GRAND MARQUIS	CAR	2MEBM7FVX-AX632403
086	2007	FORD	F-350	DUALY, UTILITY BODY	1FDWF37P6-7EA79602
087	2011	FORD	F-450	CREW CAB RACK BODY DUMP	1FDUF4HTX-BEC76144
089	2012	FORD	F-350	DUALY, UTILITY BODY	1FDRF3HT7-CEB25621
090	2011	FORD	F-350	X-TRA CAB, DUALY	1FT8X3DT5-BEA41332
091	2005	FORD	F-650	6 WHEEL DUMP	3FRWF65T7-5V204097
092	2015	FORD	F-350	XTRA CAB, UTILITY ,C.C.	1FD8X3HT-3FED10178
093	2016	FORD	F-350	XTRA CAB, UTILITY,C.C.	1FD8X3HT3-GEB62602
095	2003	FORD	F-350	X-TRA CAB	1FTSX31S5-3EB63501
096	2005	FORD	F-350	CREW, RACK BODY,DUMP	1FDWW37P9-5ED37205

B & W PAVING PICK UPS					
PO#	YEAR	MAKE	MODEL	DESCRIPTION	VIN
100	2011	FORD	F-350	REG CAB,MASON DUMP	1FDRF3H69-BEA43141
101	2005	STERLING	ACTERRA	6 WHEEL DUMP	2FZACFCT7-5AN68247
103	2006	FORD	F-350	STAKE BODY	1FDWF37P3-6ED55877
106	2010	FORD	F-650	HOOKBED	3FRNF6FH2-AV268175
110	2008	FORD	F-350	CREW,STAKE BODY,DUMP	1FDWW37Y1-8EE48280
111	2006	FORD	F-350	REG, UTILITY BODY	1FTWX31596EC46896
112	2001	ISUZU	NPR	BOX TRUCK W/LIFT GATE	JALB4B14317012340
113	2018	CHEVY	SILVERADO	CREW CAB SHORT BED	1GC4K1EY7JF239835
114	2014	LINCOLN	MKX	SUV	2LMDJ8JK6EBL03593
115	2018	CHEVY	3500 HD		1GB5K2CY0JZ310110
116	2018	CHEVY	3500 HD	CREW CAB SHORT BED	1GC4KYCY6JF243774
117	2018	CHEVY	3500 HD	CREW, C.C.,UTILITY BODY	1GB4K2CY8JF269691
118	2018	CHEVY	3500 HD	CREW,C.C. UTILITY BODY	1GB5K2CY9JZ309974
119	2016	FORD	EXPLORER	SUV	1FM5K8D88GGA54707
120	2016	FORD	F-250	X-TRA CAB	1FT7X2B6XGEB71441
121	2019	CHEVY	1500 CK15043	CREW CAB SHORT BED	1GUCUYDED5KZ169863
123	2016	FORD	F 350	DUALY LARIAT	1FT8W3DT8GED34801
124	2019	CHEVY	2500	CREW CAB	1GC1KTEY5KF191901
125	2010	FORD	F250	CREW CAB	1FTSW2BR7AEA03531
126	2016	FORD	F350	CREW CAB	1FT8W3BT5GEB71432
130	2013	FORD	F550		1FDUF5HTXCED19890
131	2019	FORD	F350	CREW CAB DUALY	1FT8W3DT2KEG84014
132	2020	FORD	F-250	XLT CREW CAB short bed	1FT7W2BT4LEE24935
133	2021	FORD	F-350	CREW CAB	1FT8W3BN8MEC72154
134	2022	FORD	F-350	SUPERCAB	1FD8X3FT6NEC69496
135	2022	FORD	F-350	CREW CAB	1FT8W3BT6NEC69494
136	2022	FORD	F-350	CREW CAB	1FD8W3HT4NEC69495
137	2022	FORD	F-350	SUPERCAB CHASSIS-utility	1FD8X3HT1NEC69497
138	2022	FORD	F-350	CREW CAB	1FT8W3BT9NED01578
139	2022	FORD	F-350	SUPERCAB	1FD8X3HTXNEC97735
140	2022	FORD	F-350	CREW CAB DUALY	1FT8W3DT4NED01579
141	2022	FORD	F-550	SERVICE TRUCK	1FD0X5HT2NED18019
151	2022	FORD	F-150	CREW CAB	1FTFW1E83NFB07822
152	2022	FORD	EXPEDITION	SUV	1FMJU1RT3NEA01595
153	2005	FORD	F-350	CREW CAB	1FTWX31P46EA12215
154	2005	FORD	RANGER	TRUCK	1FTZR45E95PA19010
AR 16	2008	FORD	F-550	HOOKBED	1FDAF57R3-8EB97082
AR 18	2008	FORD	F 350	X-TRA UTILITY BODY,C.C	1FDWX37RX8ED98534
AR 19	2006	FORD	F 350	X-TRA UTILITY BODY	1FTWX31PX6EA70796
AR 20	2017	FORD	EXPLORER	SPORT UTILITY	1FM5K8GT5-HGA53144
AR 23	2003	FORD	F-350	C/C 2-WHEEL DRIVE	1FDWF36P2-3EC66539
AR 24	1991	FORD	F-450	MASON DUMP	1FDXF47PX-4ED66771
AR 26	2008	FORD	F-750	CHIP DUMP BODY	3FRNF75CX-8V058302
AR 28	2003	INTL	4200	BUCKET TRUCK	1HTMPAFP2-3H595580
AR 37	2013	FORD	F-350	X-TRA, UTILITY BODY	1FD8X3HT6-DEB05399
AR 38	2011	FORD	F-350		1FTRF3B60BEA95867
AR 47	2011	CHEVY	K3500	CREW CAB FLATBED	1GC4K1C88BF222840
AR 50	2019	CHEVY	5500 HD	CAB CHASSIS	1HTKJPVK8KH811917
AR 53	2020	FORD	Edge	SUV	2FMPK4AP8LBA01388
AR 54	2020	FORD	F-350	CAB CHASSIS utility	1FD8X3FN5LEE55299
AR 56	2021	JEEP	GRAND CHEROKEE	SUV	1C4RJFLG8MC700272

CLASS 8				
TRUCKS				
PO#	YEAR	MAKE	MODEL	VIN #
22	2019	KENWORTH	T880	1XKZP4TX9KJ309258
23	2019	KENWORTH	T880	1XKZP4TXOKJ309259
041	1997	KENWORTH	W900B	1XKWDB9X4VJ-739677
050	1996	VOLVO		4U5DCFPF3UR-733815
054	2007	FREIGHTLINER	M2-106	1FVACWCS87H-X71561
061	2006	MACK	CV-713	1M2AG11C26M-039023
066	1988	INTERNATIONAL	S1900 1954	1HTLDTVN3JH-604817
068	1994	INTERNATIONAL	4900	1HTSDAAN85H-646777
070	2001	PETERBILT	379	1XP5DB0X01N-564317
071	2020	KENWORTH	T880	1NKZX4TX6LJ308628
077	2020	KENWORTH	T880	1NKZL4TX1LJ312971
085	2020	KENWORTH	T880	1NKZX4TX8LJ308629
127	2020	KENWORTH	T880	1NKZX4TX9LJ432800
128	2020	KENWORTH	T880	1NKZX4TX2LJ432802
129	2020	KENWORTH	T880	1NKZX4TXOMJ443525
142	2023	KENWORTH	T880	1NKZX4TX3PJ162050
143	2023	KENWORTH	T880	1NKZX4TX5PJ162051
144	2023	KENWORTH	T880	1NKZX4TX7PJ162052
145	2023	KENWORTH	T880	1NKZX4TX9PJ162053
146	2023	KENWORTH	T880	1NKZX4TX0PJ162054
147	2023	KENWORTH	T880	1NKZX4TX2PJ162055
148	2023	KENWORTH	T880	1NKZX4TX4PJ162056
149	2023	KENWORTH	T880	1NKZX4TX6PJ162057
150	2023	KENWORTH	T880	1NKZX4TX0PJ162058
AR-41	2005	INTERNATIONAL	7400	1HTWHAAR15J163430
AR-57	2004	PETERBILT	379	1XP5DBOX84N834284
AR-58	2007	INTERNATIONAL	7300	1HTWAAAN07J552810
CLASS 8				
TRAILERS				
PO#	YEAR	MAKE	MODEL	VIN #
505	1999	CPS	474	4Z4515225XP002150
508	1989	EAGER BEAVER	40-GSL	112SC0439KT031496
535	2008	KAUFMAN	HP20TN	5VGFB312X8L002032
599	2016	EAGER BEAVER	55-GSL/PT	112SE5525GL080876
600	2012	EAGER BEAVER	EAGER	112SE2462CL077480
600-2	2012	EAGER BEAVER	#600 FLIP AXLE	112KAP059CL077434
658	2004	landoll trailer	930A	1LH930VH441A13316
682	2018	KAUFMAN	FAP-22.5K-35D	5VGAP352XJL006269
683	2018	KAUFMAN	FAP-22.5K-35D	5VGAP352XJL006262
726	1998	WABASH	HIBOY	1JJF482W3WL441635
756	2022	KAUFMAN	FAP-22.5K-35D	5VGAP3524NL005320
757	2022	KAUFMAN	FAP-22.5K-35D	5VGAP3523NL005339

CLASS 5				
PO#	YEAR	MAKE	MODEL	DESCRIPTION
503	2007	CARMATE	CM820EGL	ENCLOSED TRAILER **TYG**
504	2010	CARMATE	CM820EGL	ENCLOSED TRAILER
509	2006	HAULMARK		ENCLOSED TRAILER (RACE-CAR)
513	1998	HOME MADE		HOMEMADE WATER TRAILER
517	2003	HUDSON	DHD14	TILT TRAILER
537	2012	BRAVO	ST8524TA3	ENCLOSED TRAILER *TYG 550
544	2018	CARRY	UTILITY	CORE DRILL TRAILER
556	1997	FINN	T-120GN II	HYDROSEED TRAILER
564	2012	BRI-MAR	DT612LP LE-10	LEAF/DUMP TRAILER
576	2011	CARMATE	CM820EGL	ENCLOSED TRAILER
578	2011	KAUFMAN	FDDT-7K-22D	SMALL EQPT TRAILER
579	2011	KAUFMAN	FDDT-7K-22D	SMALL EQPT TRAILER
580	2010	BIG TEX	14-LX	SMALL DUMP TRAILER
587	1999	AVENGER		GREEN UTILITY TRAILER
603	2013	CARMATE	CM822EGL	ENCLOSED TRAILER
610	2009	BIG TEX	10LP-12BK7SIR	LEAF/DUMP TRAILER
615	2010	DOWN2EARTH		LANDSCAPE TRAILER
630	2015	CARMATE	CM822EGL	ENCLOSED TRAILER
639	2015	CARMATE	CM822EGL	ENCLOSED TRAILER
644	2006	TOWMASTER	TG-12DD	GOOSENECK EQPT TRAILER
645	2015	KAUFMAN	FDDT-7K-22D	SMALL EQPT TRAILER
646	2015	KAUFMAN	FDDT-7K-22D	SMALL EQPT TRAILER
652	2011	MAGNUM	ML T5060	LIGHT TOWER
653	2016	KAUFMAN	TILT	SMALL EQUIPMENT TRAILER
654	2016	KAUFMAN	TILT	SMALL EQUIPMENT TRAILER
656	2008	CROSS	6HD820D0	PIPE TRAILER
666	2017	MULTI-QUIP	WTE5C	WATER TRAILER
667	2017	MULTI-QUIP	WTE5C	WATER TRAILER
668	2017	MULTI-QUIP	WTE 5C	WATER TRAILER
671	2012	BRAVO	ST8524TA3	ENCLOSED TYG TRAILER #554
673	2013	MAGNUM	MLT3060K	LIGHT TOWER TRAILER
674	2013	MAGNUM	MLT3060M	LIGHT TOWER TRAILER
675	2013	MAGNUM	MLT3060M	LIGHT TOWER TRAILER
676	2010	UNITED EXPRESS	ULT-8.520TA50-S	ENCLOSED TYG TRAILER #549
678	2012	BRAVO	ST8520TA	TRAILER
680	2008	CARMATE	M7188CC	ENCLOSED TRAILER LINE STRIPER
681	2006	HAULIN TRAILERS	HAFC8518TA3	ENCLOSED TYG TRAILER #502
691	2007	CONTRAIL	C10	OPEN TRAILER
692	2005	AMERICAN HAULER	NH612SA	ENCLOSED TYG 534
693	2005	AMERICAN HAUL	N612SA	ENCLOSED TRAILER
694	2005	PACE	SL714TA2	ENCLOSED H2O PARTS
708	2019	CAR MATE	CM824EGL	ENCLOSED TRAILER
723	2010	TEREX		LIGHT PLANT TRAILER
724	2011	ATLAS	COPCO XAS2185JD7TBV	AIR COMPRESSOR TRAILER
727	2020	Crafco	Super Shot 125D	Crack Fill Trailer
729	2016	MULTI-QUIP	WTE5C	WATER TRAILER
730	2017	MULTI-QUIP	WTS	WATER TRAILER
773	1998	ANDERSON	TE162	TRAILER
AR 01	2008	LEEBOY	250T	TACK TRAILER
AR 30	2005	CONTRAIL	C10	OPEN TRAILER
AR 31	2005	VERMEER	BC-1400	CHIPPER
AR 33	1999	VERMEER	BC-1800a	CHIPPER
AR 39	2003	STAR	UTI	SMALL DUMP TRAILER

<u>PO#</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>S/N</u>	<u>DESCRIPTION</u>	<u>BUCKET STYLE</u>
530	2008	JOHN DEERE	544 J	DW544JZ616375	JIB S/N DAV1978 92FM0004	HYDRAULIC JRB
531	1992	JOHN DEERE	624 E	DW624EB526221		
533	1996	JOHN DEERE	544 G	DW544GB557565		MANUAL JRB
540	1996	JOHN DEERE	544 G	DW544GB555909		MANUAL JRB
543	1999	JOHN DEERE	544 H	DW544HX572644	T06068T818772	HYDRAULIC JRB
545	1998	JOHN DEERE	544 H	DW544HX568061		
550	2007	JOHN DEERE	410 G	T0410GX899595	PIN #6509 BACK HOE	HYDRAULIC JRB
559	1999	JOHN DEERE	544 H	DW544HX571830		
560	1994	JOHN DEERE	544 G	DW544GD540769	SE5069T513865	HYDRAULIC JRB
568	1993	JOHN DEERE	544 G	DW544GB539996	T06059T403043	REGULAR PIN
571	1993	JOHN DEERE	544 G	DW544GB543753		
575	2008	JOHN DEERE	244 J	LU244JX720537		
592	1992	JOHN DEERE	624 EH	DW624EH536621	T06068T356928	HYDRAULIC JRB
593	1995	JOHN DEERE	624 G	DW624GD554128	T06068T568319	REGULAR PIN
594	2002	JOHN DEERE	544 H	DW554HX583865	T06068T906937	
614	2007	JOHN DEERE	624 G	DW624GD545209		REGULAR PIN
620	1995	JOHN DEERE	544 G	DW544GB539107		
621	2008	JOHN DEERE	524 K	DW524KH622007		HYDRAULIC JRB
624	1996	JOHN DEERE	544 G	DW544GB555119		REGULAR PIN
626	2001	JOHN DEERE	544 H	DW544HX580859		AB19391
641	2006	VOLVO	L40B-TP	1921732		MANUAL JRB
642	2003	VOLVO	BL-70	BL70010043	BACK HOE	
661	2009	JOHN DEERE	410 JTC	TO410TJ177477	67248A	HYDRAULIC JRB
695	1995	JOHN DEERE	644E	DW644ED528874	67249A	AB12573
707	2001	JOHN DEERE	644H	DW644HX580252	LOADER	
711	2003	JOHN DEERE	624H	DW624HX588076	WHEEL LOADER	
728	1997	JOHN DEERE	544G	DW544GB559989	LOADER	REGULAR PIN
772	2020	JOHN DEERE	244L	1LU244LXPZB055400	LOADER	

<u>PO#</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>
512	2004	NEW HOLLAND	LS185.B SKIDSTEER
514	2011	CATERPILLAR	226B SKIDSTEER
542	2008	NEW HOLLAND	L180 SKIDSTEER
563	2006	NEW HOLLAND	L180 SKIDSTEER
584	2008	NEW HOLLAND	C-190 TRACK SKIDSTEER
606	2012	NEW HOLLAND	L225 SKIDSTEER
609	2012	NEW HOLLAND	L223 SKIDSTEER
611	2009	BOBCAT	S70 SKIDSTEER
617	2007	BOBCAT	463 SKIDSTEER
636	2013	NEW HOLLAND	L223 SKIDSTEER
638	2014	NEW HOLLAND	L225 SKIDSTEER
651	2010	BOBCAT	S70 SKIDSTEER
672	2003	CATERPILLAR	236
686	2017	NEW HOLLAND	L228
688	2018	NEW HOLLAND	L228
689	2018	NEW HOLLAND	L228
712	2019	KUBOTA	SVL75-2HWC TRACK SKIDSTEER
721	2020	NEW HOLLAND	L 228 SKIDSTEER
731	2015	BOBCAT	S70 SKIDSTEER
742	2021	NEW HOLLAND	L328 SKIDSTEER
743	2018	NEW HOLLAND	L228 SKIDSTEER
AR 27	2003	BOBCAT	A-300
AR 46	2006	BOBCAT	T-300
<u>ATTACHMENTS</u>			
<u>PO#</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>
554	2010	MCMILLEN	EARTH AUGER X1475 W/12" & 8" BITS
566	2010	JOHN DEERE	HH50 HAMMER

PO#	YEAR	MAKE	MODEL
502	2014	JOHN DEERE	135 G
510	2014	JOHN DEERE	135 G
511	2007	HITACHI	ZX-225 USLC
524	1999	JOHN DEERE	160 LC
532	2009	JOHN DEERE	50 D MINI
539	2013	HITACHI	ZX-350 LC-5N
546	2010	BOBCAT	E-60
565	2006	HITACHI	180W ZAXIS
583	2004	VOLVO	EW-180 B
591	2006	HITACHI	ZX-350LC-3
596	2016	JOHN DEERE	50 G
601	2012	HITACHI	ZX-135US-3
602	2012	JOHN DEERE	50 D
607	2010	JOHN DEERE	50 D
613	2006	JOHN DEERE	50 D MINI
632	2012	HITACHI	ZX-210 LC-5N
655	2007	BOBCAT	435 AG
663	2007	VOLVO	EC360 CL
664	2013	JOHN DEERE	225D
665	2014	HITACHI	ZX60 USB-5N
679	2016	HITACHI	ZX50 U5N
684	2016	JOHN DEERE	50 G
685	2018	JOHN DEERE	345 G
687	2018	HITACHI	ZX50-U5
701	2019	HITACHI	345US LC-6
703	2018	JOHN DEERE	245GLC
722	2015	HITACHI	ZX130LCN
738	2020	HITACHI	ZX50U-5N
741	2020	ZAXIS	ZX60-5
750	2022	JOHN DEERE	245GLC
751	2022	JOHN DEERE	345G LC
759	2022	JOHN DEERE	60G
760	2022	JOHN DEERE	60G
EXCAVATOR ATTACHMENTS			
PO#	YEAR	MAKE	MODEL
547	2004	TRAMAC	1200
548	2009	TRAMAC	900
566	2010	JOHN DEERE	HH50
581	2005	TRAMAC	V45
	2015	ALLIED HO-PAK	1000 B
		RAM PAC	RP-30-2
		TRAMAC	TR14-B
		TRAMAC	TR14
	2011	TRAMAC	TR21

<u>PO#</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>
500	2014	VOLVO	DD110 B
506	2001	DYNAPAC	CC102 ROLLER
507	2001	DYNAPAC	CC102 ROLLER
518	2005	INGERSOLL RAND	SD-70D ROLLER
521	2007	INGERSOLL RAND	DD-22 ROLLER
522	2008	INGERSOLL RAND	DD-34HF ROLLER
523	2008	INGERSOLL RAND	SD-77DX ROLLER
558	2008	HAMM	HD-10C ROLLER
618	2006	INGERSOLL RAND	SD-77-DX ROLLER
622	2008	VOLVO	DD90HF ROLLER
625	2013	VOLVO	DD38HF ROLLER
648	2015	VOLVO	DD25B ROLLER
649	2015	VOLVO	DD25B ROLLER
690	2014	VOLVO	DD38HF ROLLER
698	2015	HAMM	HD-12 VV
717	2015	VOLVO	DD 140B
718	2012	VOLVO	SD100D
732	2020	VOLVO	DD110-B
740	2016	VOLVO	SD115B
753	2022	VOLVO	DD35B
754	2022	VOLVO	DD35B
<u>PO#</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>
527	2004	JOHN DEERE	650J XLT DOZER
595	2008	JOHN DEERE	700J BULLDOZER
706	2001	JOHN DEERE	700H
AR 06	2007	LEEBOY	685B GRADER
AR 12	1985	CAT	120G MOTOR GRADER
AR 55	2012	LEEBOY	685C ROAD GRADER

PAVERS				
PO#	YEAR	MAKE	MODEL	DESCRIPTION
588	2007	BLAW KNOX	PF-5510	
713	2017	VOLVO	PF7110B	PAVER
715	2020	LEEBOY	8520 B	PAVER
716	2020	LEEBOY	8520 B	PAVER
739	2019	LEEBOY	5300	TRENCH PAVER
752	2018	VOLVO	P4410B	PAVER
761	2022	LEEBOY	8520	PAVER
762	2022	LEEBOY	8520	PAVER
MILLERS & RECLAIMERS				
PO#	YEAR	MAKE	MODEL	DESCRIPTION
AR 09	2000	WIRTGEN	W500	TRIMMER
AR 10	2010	WIRTGEN	W210	MILLING MACHINE
AR 11	1996	ROADTEC	SB1500	SHUTTLE BUGGY
AR 14	2008	WIRTGEN	W2500	RECLAIMER
AR 29	2012	WIRTGEN	W-50	TRIMMER
AR 43	2014	WIRTGEN	W210i	MILLING MACHINE
AR 49	1999	ROADTEC	SB1500	SHUTTLE BUGGY
AR 51	2019	WIRTGEN	W120i	MILLING MACHINE
AR 59	2008	WEILER	E1250	TRANSFER MACHINE
AR 60	2007	ROADTEC	SB1500D	TRANSFER MACHINE

HAUL TRUCKS				
PO#	YEAR	MAKE	MODEL	DESCRIPTION
528	2005	JOHN DEERE	300-D	OFFROAD HAUL TRUCK
529	2005	JOHN DEERE	300-D	OFFROAD HAUL TRUCK
CRUSHERS & SCREENERS				
PO#	YEAR	MAKE	MODEL	DESCRIPTION
549	2008	VIBROTECH	SCM-75B	SCREENER
597	2006	PEGSON	XA-400	JAW CRUSHER (105,500 lbs)
709	2000	CEC	SCREEN-IT	5X12 SCREENER
719	2019	KLEEMAN	KT80	STACKER
720	2018	KLEEMAN	MS132	SCREENER
FORKLIFT				
PO#	YEAR	MAKE	MODEL	DESCRIPTION
520		WORLD LIFT	FG25 ZH	LIFT AT OFFICE
650	1998	LULL	644B-42 HIGHLANDER	
660	1998	CAT	GP-25	LIFT AT SHOP
662		NISSAN	CPF02A25V	LIFT AT PAVER SHOP
758		CAT	TC60DS	FORK LIFT
PO#	YEAR	MAKE	MODEL	DESCRIPTION
572	2007	HOLDER	9.88	SIDEWALK MACHINE
573	1998	TRACKLESS	MT5T	SIDEWALK MACHINE
582	1996	HOLDER	414	(SKIDDER) WEST HAVEN TRAIN
627	1999	TRACKLESS	MT5T	SIDEWALK MACHINE
628	1999	TRACKLESS	MT5T	SIDEWALK MACHINE
633	2001	TRACKLESS	MT5T	SIDEWALK MACHINE
634	2014	TRACKLESS	RMT5T	SIDEWALK MACHINE
637	1998	TRACKLESS	MT5T	SIDEWALK MACHINE
696	2017	HONDA	TRX420FM1H	4 WHEELER
697	2016	HONDA	PIONEER 700	SIDE BY SIDE
733	2020	VENTRAC	2100C	SIDEWALK MACHINE
734	2020	VENTRAC	2100C	SIDEWALK MACHINE
735	2020	VENTRAC	2100C	SIDEWALK MACHINE
736	2020	VENTRAC	2100C	SIDEWALK MACHINE
744	2020	BOSS	SNR24001	SIDEWALK MACHINE
745	2021	VENTRAC	2100C	SSV KAWASAKI SIDEWALK MACHINE
746	2021	VENTRAC	2100C	SSV KAWASAKI SIDEWALK MACHINE
747	2021	VENTRAC	2100C	SSV KAWASAKI SIDEWALK MACHINE
748	2021	VENTRAC	2100C	SSV KAWASAKI SIDEWALK MACHINE
749	2021	VENTRAC	2100C	SSV KAWASAKI SIDEWALK MACHINE
763	2022	VENTRAC	2100 SSV	SSV STAND ON SIDEWALK MACHINE
764	2022	VENTRAC	2100 SSV	SSV STAND ON SIDEWALK MACHINE
765	2022	VENTRAC	2100 SSV	SSV STAND ON SIDEWALK MACHINE
766	2022	VENTRAC	2100 SSV	SSV STAND ON SIDEWALK MACHINE
767	2022	VENTRAC	2100 SSV	SSV STAND ON SIDEWALK MACHINE
768	2022	VENTRAC	NT, 2120M	SSV 23 HP SIDEWALK MACHINE
769	2022	VENTRAC	NT, 2120M	SSV 23 HP SIDEWALK MACHINE
770	2022	VENTRAC	NT, 2120M	SSV 23 HP SIDEWALK MACHINE
771	2022	VENTRAC	2100 SSV	SSV STAND ON SIDEWALK MACHINE
SWEEPERS				
PO#	YEAR	MAKE	MODEL	DESCRIPTION
AR 13	2000	FREIGHTLINER	FL-70	ELGIN BROOM BEAR SWEEPER FL42H
AR 44	1997	MOBIL-ATHEY	M-9D TOPGUN	MOBIL SWEEPER
AR 45	2009	JOHNSTON	STREET SWEEPER	
AR 52	1994	MOBIL-ATHEY		SWEEPER
MISC.				
AR 40	2014	BANDIT		STUMP GRINDER
AR 42	2018	MRL	MM30E	LINE STRIPING MACHINE



B&W Paving & Landscaping, LLC, 305 Butlertown Road, Oakdale CT 06370
Phone: 860-572-9942, Fax: 860-536-5833

AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER

B&W PAVING & LANDSCAPING, LLC

KEY PERSONNEL

James Wray – Owner, CDL Class A, OSHA 10 Certified, Experience in Construction & Paving since 1989. Member - International Operating Union Engineers, Paving Operator Training, Financial Decision Maker, RI Hoisting License, Operator, Paving Crew Manager, EEO Officer; NETTCP Inspector

Keith Chapman – Project supervisor, OSHA 10 Certified, CDL Class A, Brake Inspector, RI Hoisting License. With company since 2001, Equipment operator and project supervisor. P7 license.

Kevin Gasper – Supervisor, OSHA10 Certified, Operator, Supervisor of paving crew, With company since 2006. NETTCP Inspector

Andrew Dunkle – Supervisor, OSHA10 Certified, Operator, Supervisor of paving crew, With company since 2005. NETTCP Inspector

Thomas Conley – Site Supervisor, OSHA 10 Certified, CDL Class A, Operator, over 25 Years Heavy Equipment Experience

Michael Eldredge—Site Supervisor, OSHA 10 Certified, Operator, Over 30 Years Heavy Equipment Experience

Wm. Spencer Palmieri—Site Supervisor, OSHA 30 Certified, Operator, Over 15 Years Heavy Equipment Experience, Safety Officer, OSHA Trainer

Additionally: Multiple site supervisors with collective construction experience of 90 years.

JAMES WRAY

83 Burdick Lane, Griswold, CT 06351

Phone: 860-235-2846

SUMMARY

- Financial Decision Maker
- Skilled at planning work projects, coordinating and overseeing completion with attention to deadlines, detail and overall quality
- Overall management of all staff
- EEO Officer
- Safety, Health & Compliance Officer
- Maintenance Manager of Equipment/Vehicles
- Estimator
- Paving/Landscaping/Hardscape/Site Preparation/Concrete/Utility Installation
- Owner of B&W Paving & Landscaping, LLC
- 25 years of Heavy highway Construction Experience, Landscaping experience, Site preparation experience and snow removal management experience.
- Demolition Contractor

TRANSFERABLE SKILLS

- Strong Leadership Abilities
- Cooperative, Assertive, Reliable, Responsible Individual

EXPERIENCE AND EXTENSIVE KNOWLEDGE IN THE FOLLOWING AREAS

- OSHA 10 Certification
- CDL Class A
- RI Hoisting License
- NETTCP Certified
- International Operating Union Engineers Member
- Paver Operating Training
- Estimating
- MA Hoisting & Excavator License
- Heavy Equipment Operator
 - Pay Loader
 - Skid Steer
 - Back Hoe
 - Excavators
 - Bucket Loaders

- Landscaping Equipment
- Rollers
- Grader
- Pavers

WORK HISTORY

Present – 1996 B&W Paving & Landscaping, LLC, Mystic, CT, Member

1989 - 1997 Electric Boat, Groton, CT Out-side Machinist

EDUCATION

Wichita Kansas

REFERENCES

Quality references are available upon request

KEN GOLDEN

82 Weaver Rd., Manchester, CT 06042 | 860-786-8722 | kgolden@bandwpaving.com

SUMMARY

Construction professional experienced in all phases of heavy/highway construction.

COMPUTER SKILLS

Languages

- English and Spanish.

Software

- Microsoft Word, Excel, PowerPoint, Outlook and Access.
- Primavera P4.

EXPERIENCE

September 2015- Present Project Manager, *B&W Paving and Landscaping*

- Management of projects up to \$15 million in value.

June 2001-October 2015 Project Manager, *Pondview Construction*

- Moved from laborer in year one to project manager in year six, with time spent as laborer, supper, carpenter, form erector, laborer and foreman in between.
- Estimated State, Federal and Municipal jobs ranging from \$200,000 to \$6,000,000.
- Project list includes: \$1.7 Million bridge in Manchester, CT; \$750K bridge in Mansfield, CT; \$2.2 Million bridge in Glastonbury, CT; \$5.6 Million bridge in Chester, CT; \$350K patio in Groton, CT; \$300K Hammer/Discus Field in Storrs, CT.

EDUCATION

2001-2005 A.S., Construction Management, Central Connecticut State University

OSHA 10 Certified, HAZWOPER 40 Certified

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

B & W Paving & Landscaping, LLC
305 Butlertown Road
Oakdale, CT 06370

SURETY:

(Name, legal status and principal place of business)

United States Fire Insurance Company
305 Madison Avenue
Morristown, NJ 07960
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339

BOND AMOUNT: 5% Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

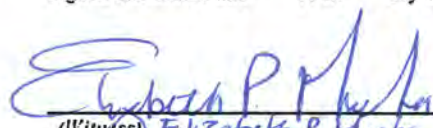
Ledyard High School Multi-Use Pathway and Sidewalk Extension; L071-0001

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.


When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 17th day of October, 2023.

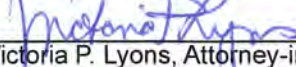

(Witness) Elizabeth P. Michalski


(Witness) Robyn Salley

B & W Paving & Landscaping, LLC
(Principal) (Seal)

By: 
(Title) James Wray, member

United States Fire Insurance Company
(Surety) (Seal)

By: 
(Title) Victoria P. Lyons, Attorney-in-Fact



**POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY**

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Victoria P. Lyons

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office.

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

Surety Bond No.: Bid Bond
Principal: B & W Paving & Landscaping, LLC
Obligee: Town of Ledyard

This Power of Attorney revokes all previous Powers of Attorney issued on behalf of the Attorneys-In-Fact named above and expires on March 25th, 2024.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;

(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 25th day of March, 2019.



UNITED STATES FIRE INSURANCE COMPANY

Anthony R. Slimowicz, Executive Vice President

State of New Jersey }
County of Morris }

On this 25th day of March 2019, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.

SONIA SCALA
NOTARY PUBLIC STATE OF NEW JERSEY
NO. 2163686

Sonia Scala

(Notary Public)

MY COMMISSION EXPIRES 3/25/2024

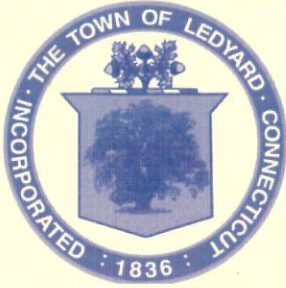
I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 17th day of October, 2023.



UNITED STATES FIRE INSURANCE COMPANY

Al Wright, Senior Vice President



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

November 20, 2023

Southeastern Connecticut Council of Governments
Katherine Rattan, AICP
Senior Transportation Planner
5 Connecticut Avenue
Norwich, CT 06360

Re: Bid # L071-0001 Ledyard High School Multi-Use Pathway and Sidewalk Extension

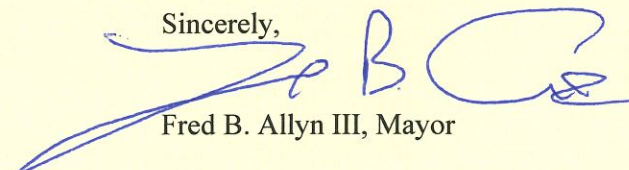
Dear Ms. Rattan,

On October 26, 2023, The Town of Ledyard received two (2) bids for Bid # L071-0001 – Ledyard Highschool Multi-Use Pathway and Sidewalk Extension. The two (2) bidders and their bids are as follows:

	Gerber Construction, Inc.. Ellington, CT	B&W Paving & Landscaping Oakdale, CT
Participating Amount	\$2,658,936.73	\$3,300,790.00
Non-Participating Amount	\$364,231.57	\$518,015.00
Total Amount	\$3,023,168.30	\$3,818,805.00

The Town of Ledyard recommends award of the project for Bid # L071-0001 to Gerber Construction, Inc. Ellington, CT in the amount of \$3,023,168.30. The award of the project to Gerber Constructions, Inc. shall be based upon eligible items only +10% incidentals +10% contingency. Should you have any questions, please contact me at 860-464-3222.

Sincerely,


Fred B. Allyn III, Mayor

Cc: Steve Masalin, Public Works Director
Mayor@ledyardct.org

www.ledyardct.org



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2247

Agenda Date: 12/13/2023

Agenda #: 3.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to extend the standing bid waiver for Police Vehicles to the purchase of general pool vehicles for the Town's fleet for various Departmental needs.

Background:

The Town had previously been able to purchase used State vehicles directly from the assets retired to surplus. This allowed for consistently favorable pricing, which never exceeded the \$5,000 bid limit. Several years ago, the State changed their approach to a third-party auction process with no separate opportunity for towns to independently purchase vehicles and equipment like before.

This has dramatically increased the cost of suitable used vehicles beyond \$5,000 and otherwise complicated the process. Purchasing used vehicles is not suitably managed through the standard bidding process, and flexibility is also needed to make spontaneous decisions when suitable opportunities arise.

The Town had been able to keep abreast of the pool fleet needs easily with low-cost purchases every year. When this ended, we have been stretching the life of the pool vehicle fleet, including frequent reassignment among departments to meet needs as best as possible.

We have arrived at the point where only three of the six (minimum) needed pool vehicles are roadworthy, and these are at the end of useful life. In order to bring the fleet up to our needed inventory, we will have to purchase vehicles that exceed the \$5,000 bid limit.

The Police Department has a standing bid waiver for the purchase of vehicles to meet their fleet needs. The FY24 Standing Bid Waiver list is attached.

Department Comment/Recommendation:

A specific standing bid waiver provision will be sought for this next budget cycle. In the meantime, I recommend piggy-backing on the standing bid waiver assigned to the Police Department for purchasing vehicles, including used ones, to meet their needs.

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

I support this request and plan to seek alternatives for pool vehicles in the near future as high mileage and mechanical or frame failures now pose safety hazards to those that use the cars. The days of sub \$5,000 used

cars are well behind us.

**Town of
Ledyard FY
24
Standing Bid Waiver List**

Department	Vendor	Description	Reason	On List in Prior Year	Contract Term Date
Town Clerk	New Vision and Adkins Printing	Land Record Indexing	The Town has a contract with both vendors for these state mandated services.	Yes	N/A
MIS	Gemni Software	Computer Software Support	Assessor, Tax Collector software – current provider.	Yes	06/30/25
MIS	Tyler Technologies	Financial Software Support	Annual support, upgrades, and hosting fee for Munis software; sole provider of existing software.	Yes	N/A
MIS	Granicus	Meeting management and web streaming platform	Under contract for the next two years	No	06/30/25
Public Works	CLA Engineers	Consulting Engineers	MS4 program requirements per RFQ selection in FY05 and subsequent TC bid waiver.	Yes	N/A
Public Works	Twin Cedars, Inc.; Freightliner of Hartford; and RJ's Diesel Repair, Inc	Truck/Heavy Equipment Service	These companies are specialized in heavy equipment repairs and familiar with the town's equipment	Yes	N/A
Public Works	Morton Salt, Inc	Treated Salt	Proprietary Ice-B-Gone blend used exclusively by the Town.	Yes	N/A
Public Works	BETA Group, Inc.	Consulting Engineer	Annual Pavement Management support and	No	N/A

			periodic comprehensive road inspection survey and reporting. Selected in 2010 to provide these services and has been authorized through formal bid waivers since.		
Public Works	Frost Solutions	Road Surface Monitoring Stations	Permanently-installed proprietary road surface and weather monitoring stations for winter operations. Originally less than \$5,000 per year but now above.	No	N/A
Human Resources	Isolved Inc. (Timeforce)	Time & Attendance Software for payroll	General government time and attendance system. Selected after RFQ process. Need to continue with this system for consistency and efficiency.	Yes	N/A
Human Resources	InTime Services Inc.	Time & Attendance Software for payroll	Police and Dispatch time and attendance system. Designed for unique police scheduling requirements. Need to continue for consistency and efficiency.	Yes	N/A
Libraries	Libraries Online, Inc. (LION)	Regional Computer Network	Automated network at Library. Unique vendor used by many of the state's municipal libraries.	Yes	N/A
Debt Service	Munistat	Financial Services Advisor	Financial advisor for all bond and BAN issuances.	Yes	N/A

			Holds Town's debt records and history. Need to continue with them for consistency and institutional record keeping.		
Parks & Recreation	Hinding Tennis LLC	Crack Repairs for Tennis and basketball courts	Installed our tennis/basketball courts and holds the patent for the RiteWay Crack Repair System specifically designed for the membrane of those courts, ensuring we do not void warranty.	Yes	N/A
Administrator of Emergency Services	Yale New Haven Healthcare	Firefighter physicals	Only area provider capable of supporting appointment based physicals	No	N/A
Ledyard Fire Company and Gales Ferry Fire Company	Firematic Supply Company Inc.	Hurst Extrication Tools & Morning Pride Turnout Gear	Sole authorized vendor and repair shop for Hurst jaws of life and for PPE for both fire companies.	Yes	N/A
Ledyard Fire Company and Gales Ferry Fire Company	MES - Shipman's Fire Equipment Co.	Scott Airpak Breathing Apparatus	Sole authorized vendor.	Yes	N/A
Ledyard Fire Company and Gales Ferry Fire Company	Bulldog Fire Apparatus Inc.	Fire Apparatus Repair and Maintenance	Specialized in fire apparatus repairs and familiar with the town's equipment. Long standing history of quality work. Close proximity (Bozrah, CT) helpful when towing is required.	Yes	N/A

Ledyard Fire Company and Gales Ferry Fire Company	ESO Solutions Inc.	Record Keeping and Reporting Software	Specialized software for fire and emergency services. Utilized for incident tracking, record keeping and required state reporting.	Yes	N/A
Police	MHQ Municipal Vehicles, Putnam Ford, Whaling City Ford or dealership with lowest price	Police Cruisers	Providers of police cruisers.	Yes	N/A
Police	CentralSquare (Tritech Software Systems)	CAD System	Sole provider for existing CAD system.	Yes	N/A
Police	Communications Plus	Police Base Station & Radio Service and Installation	Sole provider of base station radios.	Yes	N/A
Police	Motorola Solutions (Watchguard Video)	In-Car Video System and Body Worn Cameras	For purchase and maintenance of system. State approved and priority vendor for maintenance of the system.	Yes	N/A



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2249

Agenda Date: 12/13/2023

Agenda #: 4.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$4,650 as follows:

\$4,650 to the Public Works Heavy Equipment CNR Account #21040101-57311.

Background:

The Town realized \$4,650 from the sale of its old drive-on truck lift at the Public Works Highway Garage.

The Town has previously appropriated such revenues to the respective capital reserve fund to supplement/offset direct budgetary appropriations in meeting lifecycle replacement costs and other needs.

Department Comment/Recommendation:

Inasmuch as this action is consistent with previous appropriations of GovDeals revenues, I recommend appropriation of these funds according to the specifics of the motion

Finance Director Comment/Recommendation:

Recommend appropriation be contingent upon formal receipt of funds from GovDeals. As of November 27th, 2023, funds had not yet been received by the Treasurer.

Mayor Comment/Recommendation:

Another robust bidding process on GovDeals that yielded a strong return on a 30 year old investment.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2277

Agenda Date: 12/13/2023

Agenda #: 5.

AGENDA ITEM
CORRESPONDENCE

Subject:

MOTION to approve a Letter of Directive to the Mayor and Board of Education for the preparation of the Fiscal Year 2024/202 Budget, as contained in the draft dated November 8, 2023.

Background:

To begin the Annual Budget Process the Town Council issues a “*Budget Letter of Directive*” to the Mayor and Board of Education, which outlines the preparation process provided in the Town Charter and also provides some direction relative to budget increases for the coming year.

**BUDGET PREPARATION
SUGGESTED SCHEDULE/GUIDE
AND
ANNUAL TOWN BUDGET PROCESS
(Suggested Schedule Guide)**

Reference: Town Charter Chapter VII - Pages (s) 28 - 31

October/November (Election Year-Dec) Town Council prepares and submits letter of Directive for Fiscal Year Budget to Mayor and Board of Education.

December Town Council prepares and approves Town Council Department budget to submit to Mayor's Office.

Per Town Charter

(1/16/2024)

3rd Monday in January All Departments submit preliminary budget to Mayor's Office
(Monday 1/15/2024 is Martin Luther King Day Holiday).

Per Town Charter

(2/26/2024)

4th Monday in February the Board of Education shall file budget estimates to Mayor's Office.

Per Town Charter

(3/4/2024)

1st Monday in March the Mayor submits budget to Town Council and files with Town Clerk's Office.

March

Finance Committee conducts Departmental Budget Work Sessions. Departments review and submits budget materials to Town Council.

(3/27/2024)

Town Council finalizes budget.

(This Date is NOT dictated by Charter)

(4/08/2024)

Town Council files proposed budget with Town Clerk's Office for Public Hearing.

(This Date is NOT dictated by Charter)

Per Town Charter Last Monday in April

(4/15/2024)

On OR Before the last Monday in April the Town Council conducts one or more Public Hearings on the proposed budget at the Council Chambers

4/24/2024

Town Council Votes to Finalize Budget

(This Date is NOT dictated by Charter)

Per Town Charter

(5/6/2024)

1st Monday of May the Town Council files proposed budget with Town Clerk's Office for Annual Town Meeting

Per Town Charter

(5/20/2024)

3rd Monday in May Annual Town Meeting on the proposed budget to adjourn to a vote on the voting machine the following day (Tuesday).

Per Town Charter

(Tuesday 5/21/2024)

Vote on Budget on voting machine

Per Town Charter

Should the Referendum does not approve the budget; the budget will be referred back to the Council, the Town Council should reconsider the budget and present it for a second vote on the voting machines three weeks following the previous referendum.

In the event the second referendum does not approve a budget, the Town Council shall adopt a final budget by the fourth Monday in June. Should both the referenda and the Town Council fail to adopt a final budget by the fourth Monday in June, the budget that was presented at the second referendum shall be deemed to have been adopted.

Per Town Charter

6/24/2023

On or before the **Fourth Monday in June**, the Town Council shall fix the tax rate in mils.

** The budget must be presented as a Resolution



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
FAX (860) 464-1485
council@ledyardct.org

DRAFT

December XX, 2023

Mayor Fred B. Allyn, III
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Chairman Alex Rode
Ledyard Board of Education
4 Blonder Boulevard
Ledyard, Connecticut 06339

Dear Mayor Allyn:

Dear Chairman Rode:

Pursuant to Chapter VII, Section 3 of the Ledyard Town Charter, the Ledyard Town Council has approved the standard format for the Fiscal Year 2024/2025 budget submittal.

As we work to prepare our budgets for the coming year, we must continue to remain mindful of the inflationary economic challenges impacting interest rates, staples, heating fuel, and gasoline impacting the cost of living for our residents, as well as the town in working to provide necessary services to our community.

While the Committee to Review the Budget Process found that Ledyard has been a good custodian of its taxpayers' funds, and year over year, the Town has continued to reduce expenses including our workforce, as technology improvements have enabled efficiencies. We are once again asking that we work to continue to approach the preparation of our Fiscal Year 2024/2025 budget with the objective of minimizing expenses wherever we can find an opportunity and ensure that every tax dollar is spent as wisely as possible.

As in years past funding from the State for the upcoming year will continue to remain uncertain, especially as the 54 Member State Legislative Taxation Issues Subcommittee has been working to prepare a White Paper to submit to the February 7, 2024 Legislative Session for consideration regarding the taxation of commercial businesses operating at the Foxwoods and the Mohegan Sun Casinos. Therefore, we encourage you to look for reductions where possible in areas such as contractual expenses through renegotiation, and corresponding decreases in operating budgets where contractual increases do exist. Any increase in specific line items in the budget, should be explained/justified; or new expenditures should be offset with corresponding reductions in other line items. An increase in revenue for any services provided should also be considered.

In addition,

- FY2024/2025 state revenue figures are unknown at this time but are expected to remain stable compared to FY2024.
- We do not anticipate an increase in Educational Cost Sharing over FY24.
- The existing bond anticipation note for the completed school projects is up for renewal in May of 2024. In addition, also in May of 2024, we expect to borrow additional funds for new roofs and HVAC and other building improvements for several Board of Education buildings, which will further increase future bonding costs.
- Healthcare costs are expected to increase as they do every year; initial estimates are expected at some point in December.. Per the agreement the town entered into last year, the increase for FY 24/25 cannot exceed 9.9%.
- Tipping fees for municipal solid waste are increasing every year by at least 4 percent.
- The Town continues to receive favorable returns on our invested cash.

As identified in Section 5 of the Town Charter, your budget submission must include plans for dealing with any reductions in State funding that might occur after the General Government and Board of Education budget are approved at referendum. Plans will include reduction in services, use of Town surplus or an increase in the tax levy. Such contingency plans shall be available at the time of the referendum. The charter requires that the Board of Education shall include any steps taken to address changing enrollment as part of the budget submission. The Board of Education is required to continue to provide its own Capital Improvement Plan showing the proposed source of revenue for each expenditure.

The budget format should include all items specified in Section 1 and Section 3 of Chapter VII of the Ledyard Town Charter (see attached).

The Capital Improvement Plan (CIP) should attempt to maintain the normal funding levels for long-term capital expenditures and regular capitalized item maintenance. All items should be reviewed and prioritized with regard to potential savings or increases in efficiency or services. Extending the in-service times of vehicles and equipment should be considered when justifiable. Additional reserve funds for large cost maintenance items such as roof replacements or parking lot maintenance should be identified and analyzed to determine the appropriate amount of annual funding. We recommend the Board of Education and General Government review their respective list of major maintenance items (e.g., building repairs, boiler replacement/repair, parking lot repaving) and present a long-term plan (projected out 5 – 7 years) for funding sufficient capital in the CIP to support replacement or repair/upgrade, as applicable.

While the long-term debt for Ledyard remains relatively low, the current and potential future bonded construction projects have resulted in a significant increase to the mill rate over the past few years, peaking in FY 23. Given the mill rate increases for the three largest capital projects the Town of Ledyard has ever undertaken, we recommend the General Government and Board of Education continue to look at required staffing and reduce staffing levels where possible while

maintaining the quality of town services and education to our children. We need to be mindful of the taxpayer in every financial decision that is made to ensure we are providing the quality services our residents expect and in the most cost-effective manner under the present circumstances.

In accordance with the Town Charter, if during the budget year the State does not meet the revenue anticipated by the budget that has been already passed, the Town Council may re-open the budget and put a revised budget to the voters. If the budget does not pass at referendum, the Town Council is required by the charter to reduce the current budget to eliminate the shortfall.

The Ledyard Town Charter requires that the Board of Education submit their proposed budget, in the format prescribed above, to the Mayor by February 26, 2024 (fourth Monday in February); and the Mayor submit a proposed budget to the Town Council on or before March 4, 2024 (the first Monday of March). It is anticipated that budget work sessions will be held during regular business hours. Your consent is respectfully requested for Town Hall staff to attend work sessions/meetings with the Town Council and its subcommittees as we make every effort to develop workable plans that can be implemented on July 1, 2024. If the members of the Town Council can be of any assistance to you or your staff in preparing your proposed budget, please feel free to call on us.

Sincerely,

S. Naomi Rodriguez, Chairman
Ledyard Town Council

cc: Finance Director
Business Manager

Budget Submittal Data & Format (As outlined in the Town Charter)

The budget format should include all items specified in Section 1 and Section 3 of Chapter VII of the Ledyard Town Charter. All figures for audited years must balance to the audited financial statements.

The budget should be provided electronically in Microsoft Excel and Adobe Portable Document Format (PDF) as specified in the sections below. PDF documents should be original documents printed to or saved in PDF, *not* scanned copies of printed documents.

1.0 Budget Message (Executive Summary)

Section I shall provide the Budget Message and should be as required by Section 3 of Chapter VII of the Ledyard Town Charter. The budget message must outline the financial policy of the Town government and describing the important features of the budget plan indicating any major changes from the current year in financial policies, regionalization efforts, expenditures, and revenues together with the reasons for such changes, and containing a clear general summary of its contents. Please make all efforts to have this executive summary read to a maximum of two (2) pages and in such a format that the general public (taxpayers) can read and comprehend.

Please provide the budget message in PDF Format.

2.0 Grand List

Section II shall provide historical, current, and projected Grand List figures for fiscal years 2019/2020 through 2024/2025.

Please provide the Grand List in Microsoft Excel format.

3.0 Revenue and Expense Summary

Section III shall provide historical, current, and budget year Revenue and Expense Summary figures for fiscal years 2019/2020 through 2024/2025. All figures must balance to the data provided in the Revenue and Expense details sections of the budget. All figures for audited years must balance to the audited financial statements.

Historical data shall include budgeted, amended and actual revenue and expense summaries. Budgeted figures shall be the amounts included in the fiscal year's approved budget. Amended expense figures shall include the budgeted figures plus or any carry over from the previous year which was applied to the spending plan. Actual figures shall provide actual fiscal year revenue and expense figures.

Current fiscal year data shall include budgeted, amended, received or expended as of December 31, 2023. Separately the Mayor's recommendations for the amounts to be appropriated should be included for the fiscal year 2024/2025 for all line items (other than Board of Education line items).

Amended budget figures shall be the sum of the adopted budget figures plus any transfers and additional appropriations as of December 31, 2023.

Fiscal Years 2019/2020 through 2023/2024 shall be presented in an Excel Spreadsheet using the Munis Financial System.

4.0 Revenue Detail

Section IV shall provide historical, current, and budget year Revenue Detail figures for fiscal years 2019/2020 through 2024/2025. All figures for audited years must balance to the audited financial statements.

Historical data shall include budgeted, amended and actual revenue detail. Budgeted figures shall be the amounts included in the fiscal years approved budget. Amended revenue figures should equal budgeted. Actual figures shall provide actual fiscal year revenue and expense figures.

Current fiscal year data shall include budgeted, amended, and received as of December 31, 2023, Department projected, and Mayor/Superintendent projected for fiscal year 2023/2024. Budgeted figures shall be the amounts included in the fiscal years approved budget. Amended revenue figures should equal budgeted. Revenue shall be those monies received as of December 31, 2023.

Budget year data Revenue Detail figures shall include both the department and Mayor's/Superintendent's projected revenue.

Fiscal Years 2019/2020 through 2024/2025 shall be presented in an Excel Spreadsheet.

5.0 Revenue Narratives

Section V shall provide a narrative description for each revenue line item shown in Section IV stating the source of the estimated revenue figure (i.e. Estimate, State Data, etc.), the date of the revenue estimate (i.e. state publication date, date of estimate, etc.), and a revenue narrative providing the person or persons responsible for the estimate and any other relevant information.

Revenue Narratives shall be provided.

6.0 Expense Detail

Section VI shall provide historical, current, and budget year Expense Detail figures for Fiscal Years 2019/2020 through 2024/2025. All figures for audited years must balance to the audited financial statements.

Historical data shall include amended and actual expense detail. Amended budget figures shall be the amounts included in the fiscal year's approved budget plus transfers and additional appropriations. Actual figures shall provide actual fiscal year expense figures.

Current fiscal year data shall include budgeted, amended, received, or expended as of December 31, 2023.

Budget year data expense detail figures shall include both the department and Mayor's/Superintendent's requested expenses.

Fiscal Years 2019/2020 through 2024/2025 shall be presented in an Excel Spreadsheet.

7.0 Expense Narratives

Section VII shall provide a brief narrative description for each expense line item shown in Section IV stating the source of the estimated expense figure and an expense narrative providing the person or persons responsible for the estimate and any other relevant information.

Expense Narratives shall be provided.

8.0 Salaries

Section VIII shall provide current and budget year salary detail figures for Fiscal Years 2023/2024 and 2024/2025 using the salary spreadsheet provided by the finance department.

A line shall exist for each employee and shall be identified by an Employee ID which means the same account number may exist for several line items. If an employee is shared between departments then there should be an entry for each department.

This information shall be derived from Munis Financial System.

9.0 Health Insurance

Section IX shall provide details on employee health insurance and payments made in lieu of health insurance. A line shall exist for each employee and shall be identified by an Employee ID.

The union the employee belongs to shall be identified as well as the benefit description None, Single, Single + 1, or Family.

Any and all payments made to retired employees shall also be detailed in this section.

Please provide the Health Insurance information in Microsoft Excel format. Please provide any additional health insurance backup data in PDF Format.

10.0 Capital and Non-Recurring Detail

Section X shall contain a program of proposed capital and road projects in accordance with Chapter VII of the Town Charter. This program should be accompanied by plans or layouts, costs and details associated with the proposal. In addition, the road proposal should be in such a format defining each project, its separate costs, and the planned schedule of accomplishment. Allocations from funds such as LoCIP should be specifically identified so that the total funds required for tax levy can be clearly determined.

Please provide the Capital and Non-Recurring detail in Excel Spreadsheet.

Please provide all Capital and Non-Recurring backup data in PDF or Excel format. Photos should also be included in the pdf file if available.

11.0 Local Capital Improvement Program (LoCIP) and Other Grant Funding for Capital Projects

Please provide LoCIP and any other grant funding received in FY 2022/2023, the current year and the FY 2024/2025 year in Excel format. Please provide any additional LoCIP backup data in PDF Format.

12.0 Capital Reserve Funds

Section XII shall provide an accounting of all capital reserve funds including:

1. Balance as of December 31, 2023.
2. Revenue from grants and contributions from the general fund for FY 2022/2024.
3. Departments' requested funding for FY 2024/2025.
4. Mayor's projected funding for FY 2024/2025.
5. Board of Education's Projected funding for FY 2024/2025
5. Departments actual and five-year projected payments or expenses for FY 2020/2021 through FY 2025/2026.
6. Mayor's actual and five-year projected payments or expenses for FY 2020/2021 through FY 2025/2026.
7. Board of Education's actual and five-year projected payments or expenses for FY 2020/2021 through FY 2025/2026.

Please submit the Reserve Funds in an Excel Spreadsheet. Please provide any additional Reserve Funds backup data in PDF Format.

13.0 Long Term Capital Improvement Plan

In accordance with the Charter, Section XIII each department or agency shall submit a Six Year Projected Budget for capital improvements that includes the current fiscal year and the next five years. In addition to the current year, please provide: (1) analysis of town expenditures for capital and operating expenses for the previous five years; and (2) estimates of revenues and expenditures for capital and operating expenses for the subsequent five years.

Please provide Long Term Capital Improvement Plan data in PDF Format.

14.0 Long Term Debt Service

Section XIV shall provide an accounting of all long term debt service including:

1. Issue Date
2. Years Financed
3. Maturity Date
4. Interest Rate
5. Balance as of June 30, 2023
6. Projected Balance as of June 30, 2024
7. Monthly Principal and Interest
8. Other Monthly costs if any
9. Principal due at Maturity
10. Interest due at Maturity
11. Other due at Maturity

Please provide the Long Term Debt Service in an Excel Spreadsheet. Please provide any additional Long Term Debt Service backup data in PDF Format.

16.0 Library Budget – Fund 0202

Section XVI shall provide the data required in Section 3 through Section 9 for Fund 0202.

Data shall be provided in an Excel format with PDF documents as required.

17.0 Other Liabilities

Section XVII shall provide details on all other town liabilities such as sick time, comp time, state grant reimbursements owed, etc. as of June 30, 2023.

Data shall be shall provided in an Excel Spreadsheet.

18.0 Fund Balances

Section XVIII shall provide all fund balances, current, projected and encumbered. All projected revenue and encumbered expenses shall be detailed.

**BUDGET PREPARATION
SUGGESTED SCHEDULE/GUIDE
AND
ANNUAL TOWN BUDGET PROCESS
(Suggested Schedule Guide)**

Reference: Town Charter Chapter VII - Pages (s) 28 – 31

October/November (Election Year-Dec) Town Council prepares and submits letter of Directive for Fiscal Year Budget to Mayor and Board of Education.

December Town Council prepares and approves Town Council Department budget to submit to Mayor's Office.

Per Town Charter

(1/16/2024)

3rd Monday in January All Departments submit preliminary budget to Mayor's Office (Monday 11/15/2024 is Martin Luther King Day Holiday).

Per Town Charter

(2/26/2024)

4th Monday in February the Board of Education shall file budget estimates to Mayor's Office.

Per Town Charter

(3/4/2024)

1st Monday in March the Mayor submits budget to Town Council and files with Town Clerk's Office.

March

Finance Committee conducts Departmental Budget Work Sessions. Departments review and submits budget materials to Town Council.

(3/27/2024)

Town Council finalizes budget.

(This Date is NOT dictated by Charter)

(4/08/2024)

Town Council files proposed budget with Town Clerk's Office for Public Hearing.

(This Date is NOT dictated by Charter)

Per Town Charter Last Monday in April

(4/15/2024)

On OR Before the last Monday in April the Town Council conducts one or more Public Hearings on the proposed budget at the Council Chambers

4/24/2024

Town Council Votes to Finalize Budget

(This Date is NOT dictated by Charter)

Per Town Charter

(5/6/2024)

1st Monday of May the Town Council files proposed budget with Town Clerk's Office for Annual Town Meeting

Per Town Charter

(5/20/2024)

3rd Monday in May Annual Town Meeting on the proposed budget to adjourn to a vote on the voting machine the following day (Tuesday).

Per Town Charter

(Tuesday 5/21/2024)

Vote on Budget on voting machine

Per Town Charter

Should the Referendum does not approve the budget; the budget will be referred back to the Council, the Town Council should reconsider the budget and present it for a second vote on the voting machines three weeks following the previous referendum.

In the event the second referendum does not approve a budget, the Town Council shall adopt a final budget by the fourth Monday in June. Should both the referenda and the Town Council fail to adopt a final budget by the fourth Monday in June, the budget that was presented at the second referendum shall be deemed to have been adopted.

Per Town Charter

6/24/2023

On or before the **Fourth Monday in June**, the Town Council shall fix the tax rate in mils.

** The budget must be presented as a Resolution



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2288

Agenda Date: 12/13/2023

Agenda #: 6.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve the Town Council Department Fiscal Year 2024/2025 Budget in the amount of \$191,356.

Background:

As part of the Fiscal Year Budget Preparation process the Town Council is required to approve a Town Council Department Budget to be included in the Mayor's proposed budget (please see attached excel spreadsheet).

The Town Council's Department Budget would come back to the Finance Committee / Town Council as part of the Annual budget deliberation preparation process.

The proposed Fiscal Year 2024/2025 Town Council Department Budget is presented in the amount of \$191,356; an Increase of \$1,815 over the current year's budget due to increase in Auditor's Fee..

The Town Council Department proposed Fiscal Year 2024/2025 includes salaries for employees, funds for the annual audit along with legal fees and other operating expenses. There were no major changes to the expenses.

The Salary Lines are listed at the current year's salary, the Mayor's Office will update in accordance with the "*Resolution Establishing Administrator/Department Head Benefits*" "*Employees shall be paid at the rate as designated by the Mayor or contractually negotiated. Increases in wages shall be effective on the first day of July; and continuing until June 30, 2025, wage increases may not be less than the percentage of the highest union contracted increase for that fiscal year.*"

For clarification, the Town Council budget does not include funding for the members of the Town Council, they do not receive a stipend or compensation for serving the community.

The Town solicited Requests for Proposals (RFP #2022-09) for Auditing Services for fiscal years ending June 30, 2022 and June 30, 2023; which also included two one-year extensions options.

The Audit for the Fiscal Year Ending June 30, 2024 will be the first one-year extension. Please see attached email dated 11/30/2023 from CliftonLawsonAllen LLP.

Department Comment/Recommendation:

To approve the Town Council Department proposed Fiscal Year 2024/2025 as presented. The proposed budget was reasonable, there were no major changes to the expenses.

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

DRAFT 11/16/2023 1 - TOWN COUNCIL															
The Ledyard Town Council to ensure the Town's quality of life and to balance the financial and operations structure of the Town. to ensure the Town's quality of life and to balance the financial and operations structure of the Town.serves as the legislative & financial body of the community pursuant to the Town Charter for the residents and taxpayers of the Town of Ledyard. Also, to ensure the Town's quality of life and to balance the financial and operations structure of the Town.															
Fund	Dept	Obj		Funct		Line Item Title	Line Item Description	Status	2019/2020	2020/2021	2022/2023	Current Budget Fiscal Year 2023/2024	Expenditures 2023/2024 11/16/2023	Department Proposed 2024/2025	
	1	10	1010	10101	5160	51600	TREASURER	Current Salary listed as a Place Holder to be adjusted during the Budget Preparation Process per Finance Director	M	\$60,908	\$17,500	\$18,296	\$18,430	\$6,412	\$18,430
		10	1010	10101	5160	51602	ADMINISTRATIVE ASST.	Current Salary listed as a Place Holder to be adjusted during the Budget Preparation Process per Finance Director.	EB	\$59,981	\$62,417	\$65,860	\$68,166	\$23,757	\$68,166
	101	10	1010	1010	5166	53600	AUDITOR'S FEE	.The Town solicited Requests for Proposals (RFP #2022-09) for Auditing Services for fiscal years ending June 30, 2022 and June 30, 2023, which also included two one-year extensions options. Year 1 Option FYE 2023 General Gov. \$38,200 INCREASE:\$1,815 See attached email 11/30/2023 from Auditor	M	\$28,200	\$28,905	\$35,500	\$36,385	\$8,200	\$38,200
	101	10	1010	10101	53600	53610	SPECIALLY APPROVED COUNSEL	Legal Fees for continuing Tribal and Indian law issues and tax recovery. (No Increase.)	EB	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$50,000
	101	10	1010	1010	53600	56100	OPERATING EXPENSES	OPERATING EXPENSES \$2,560 Provides for the following:	EB	\$3,485	\$3,485	\$2,560	\$2,560	\$0	\$2,560
								1) General Miscel. Office Supplies \$1,818 for things such as: Archival Paper, Binders, DVD's, Name Plates, Frame TC Photo, Folders, etc. (No Increase)							
								2) MILEAGE - \$0 Treasurer not traveling to make bank deposits.							
								3) BUDGET PRINTING - \$225.00 Provides \$Supplies to print the annual budget. (No Increase)	M						
								4) TV PRODUCTION - With OWL A Camera Person is no longer required.	EB						
								5) DUES - \$0 - Treasurer Membership in the Connecticut Government Finance Officers Association being paid out of Finance Department.	EB						
								6) CONFERENCES \$0 Treasurer does not plan to attend CT GFOA quarterly meetings.	EB						
								7) EQUIPMENT MAINT \$425.00 Funds to repair various office equipment. (No Increase)	EB						
								8) VOLUNTEER APPRECIATION \$1.00 - Funding for volunteer appreciation recognition. (No Increase)							
	101	10	1010	10101	56100	58190	MISCELLANEOUS EXPENSES (FKA CONTINGENCY)	Funds for un-anticipated but necessary Town expenditures. Appropriation can be reduced by funds available to carry-over. (No Increase)	EB	\$15,600	\$15,600	\$15,600	\$14,000	\$0	\$14,000
										\$218,174	\$177,907	\$187,816	\$189,541	38,369.00	\$191,356
							TOTAL DEPT	Budget Change: increase \$1,815 or 0.95%							

RESOLUTION ESTABLISHING
ADMINISTRATOR/DEPARTMENT HEAD BENEFITS

WHEREAS, The Town Council recognizes the need to compensate its Administrators/Department Heads in a fair and equitable manner;

NOW, THEREFORE BE IT RESOLVED, That the Town Council reaffirms the practices, policies, plans and benefits set forth in the Town of Ledyard Employee Handbook which applies to all Employees, including Administrators/Department Heads and provides further that if the terms of this Resolution differ from the terms of the Town of Ledyard Employee Handbook, the provisions and terms of this Resolution shall apply exclusively.

For the purpose of this Resolution, the Town Council Chairperson shall be the immediate supervisor of the Administrative Assistant to the Town Council; the Chairperson of the Town Council Finance Committee shall be the immediate supervisor for the Town Treasurer; the Director of Finance shall be the immediate supervisor for the Assistant Director of Finance; the Mayor shall be the immediate supervisor for all other Administrators/Department Heads.

All benefits are computed based on a 40-hour work week. Benefits for employees working less than 40 hours will be pro-rated based on a 40-hour work week.

As of the date of this revision there are 17 non-union positions covered by the Administrator /Department Head Resolution:

1. Town Clerk
2. Director of Finance
3. Assistant Director of Finance/Treasurer
4. Director of Administrative Services/Mayoral Assistant
5. Director of Human Resources
6. Administrator of Emergency Services
7. Director of Civil Preparedness and Emergency Management
8. Library Director
9. Public Health Nursing Administrative Supervisor
10. Director of Parks and Recreation
11. Public Works Director/Town Engineer
12. Director of Planning and Development
13. Administrative Assistant to the Town Council
14. WPCA Wastewater Operations Supervisor
15. Mayor *
16. Chief of Police **
17. Police Captain **

* Elected position. Applicable sections of this Resolution are limited to insurance, pension, and workers compensation.

** Appointed/Contracted Position. Applicable sections of this Resolution are limited to those not specifically covered in the contract.

Note: At times some of the positions listed above may be unfilled, combined, or contracted. Appropriate adjustments to benefits will be made in these circumstances.

LEAVES AND ABSENCES

All leaves and absences are based on a 40 hour work week. Leave and absences for employees working less than 40 hours will be pro-rated based on a 40 hour work week.

VACATION

See Personnel Handbook

SPECIAL LEAVE

Special Holiday leave shall be granted on the days, or portions thereof, listed below:

- a. December 24, whenever it occurs on a Monday;
- b. December 24, after having worked one-half of their normal daily work schedule, whenever it occurs on a Tuesday, Wednesday, or Thursday;
- c. December 26, whenever it occurs on a Friday;
- d. December 31, whenever it occurs on a Monday;
- e. December 31, after having worked one-half of their normal daily work schedule, whenever it occurs on a Tuesday, Wednesday, or Thursday;
- f. January 2, whenever it occurs on a Friday.

The above Holiday leave may be adjusted based on Town Hall schedules; e.g. if union contracts are negotiated to allow the Town Hall to be open on any of these days compensatory time-off may be granted.

The Administrators/Department Heads whose duties and responsibilities require them to work during periods of special leave shall be eligible for equivalent amounts of compensatory time off.

LEAVE OF ABSENCE WITHOUT PAY

All requests for a Leave of Absence Without Pay must be made in writing and approved in advance by the Mayor. If the leave is for more than five (5) days in any one month, the Administrator/Department Head shall not earn sick or vacation leave for that month. The Administrator/Department Head shall not be paid for any holiday or special leave day which may occur during the Leave of Absence Without Pay. In order to qualify to be paid for a holiday or a special leave day, an Administrator/Department Head who has been on a Leave of Absence Without Pay must have worked the last work day directly preceding said holiday or special leave day.

SICK LEAVE TERMINATION

Upon termination of service from the Town of Ledyard, all unused sick leave up to a maximum of fifty (50) days will be paid to the Administrator/Department Head in a lump sum payment, provided the individual has been an Employee of the Town for a minimum of ten (10) years, and said Administrator/Department Head is not terminated for cause.

Employees hired on or after July 1, 2014 with a minimum of ten (10) consecutive years of service will upon termination be paid for a maximum of twenty (20) days.

PERSONAL LEAVE

Each Administrator/Department Head shall be entitled to three (3) personal leave days annually without loss of pay, provided such Administrator/Department Head notifies the Supervisor at least twenty-four (24) hours in advance, except in the case of a personal emergency. Personal days may be used in conjunction with a holiday or vacation provided a two (2) week written notice is supplied to the Supervisor and provided approval is granted by the Supervisor. During an Employee's first fiscal year, he or she shall be eligible for one (1) personal day for every four (4) months worked.

COMPENSATORY TIME

Administrator/Department Heads may, with the advanced approval of the Supervisor or Mayor, be provided compensation in the form of compensatory time at the rate of one hour of compensatory time for each hour worked in excess of the maximum work week of each employee. Salaried exempt employees shall be eligible for compensatory time off for work

performed which is beyond the normal scope of duties. All compensatory time must be taken within three months, unless otherwise approved by immediate supervisor. Compensatory time which is not taken within three months of accrual will be forfeited.

INSURANCE

The Town shall continue to provide eligible Employees and their dependents substantially similar group health and dental insurance coverage and benefits as exist in the Town's conventional insurance plan. The Town reserves the right to change or provide alternate insurance carriers, health maintenance organizations, or benefit levels or to self-insure as it deems appropriate for any form or portion of insurance coverage, so long as the new coverage and benefits are substantially similar to the conventional insurance. The Town will not be responsible for changes unilaterally imposed by an insurance provider so long as the Town uses its best efforts to minimize changes by incumbent insurance providers from one plan year to another.

- a. Each Employee shall be responsible for fifty percent (50%) of the cost of the dental plan for spouse or family coverage, and the applicable Employee contribution rate, as set forth below, for the Employee's dental coverage.
- b. The Town will purchase for each Employee at no cost to Employee, life insurance which in the event of death of the Employee while employed by the Town, will provide a benefit of \$50,000 or a sum equivalent to the Employee's base salary, whichever is less.
- c. Effective with the adoption of this Resolution, each employee shall be responsible for the percentage of the applicable conventional premium rate determined by the insurance carrier or administrator for all health and dental benefits as outlined in Paragraph d below.
- d. Effective July 1, 2010 and each July 1 following, the co-insurance and co-pay contributions shall be the same as the lowest negotiated Town Hall labor contracts effective on that date.
- e. Employees may elect to waive all group insurance benefits, and in lieu thereof, be remunerated in the amount of twenty-five percent (25%) of the actual premium saved.
- f. Employees are required to notify Human Resources of significant changes to circumstances affecting insurance, including but not limited to births, death of dependents, marriage, adoptions, divorce, or change in eligibility of dependents.

PENSION

Employees hired prior to July 1, 2009 may be eligible to participate in the town's Defined Benefit Pension Plan. Details of this plan are provided in the Defined Benefit Summary Plan Description which will be provided to all eligible employees.

Employees hired on or after July 1, 2009 may be eligible to participate in the town's Defined Contribution Pension Plan. Details of this plan are provided in the Defined Contribution Summary Plan Description which will be provided to all eligible employees.

Effective July 1, 2022 employees eligible for the Defined Contribution Plan will be automatically enrolled at date of hire at a contribution rate of ten percent (10%) of base salary. The Town will match the employee's contribution effective six months after the date of hire.

WORKERS' COMPENSATION

If an Employee is injured in the performance of his or her duties or is otherwise qualified for benefits under the Workers' Compensation Act, the net after tax difference between his or her regular base pay and Workers' Compensation shall be paid by the Employer for a period not to exceed six (6) months or until maximum recovery is attained (whichever is first.)

Until a determination is made as to the eligibility for Workers' Compensation payments, absences shall be charged, at the Employee's option, to accumulated sick leave and/or vacation time, provided eligibility requirements are met. The Employee's time will be credited when compensation becomes effective.

Notwithstanding the above, if the Town, in its sole discretion, advances pay before an eligibility determination is made, and the Employee is thereafter found ineligible or the Employee's eligibility is terminated for any reason, the deficiency shall be charged at the Employee's option to accumulated sick leave and/or accumulated vacation leave. However, if an Employee has not accumulated sufficient sick and/or annual leave to cover the period of absence, the Employee shall be considered on leave with pay and shall be required to repay the Town for any salary advanced while on leave with pay in the following manner:

- a. Sick Leave
- b. Vacation
- c. Personal Leave
- d. Incentives
- e. Wages
- f. Welfare Benefits

WAGES AND COMPENSATION

Employees shall be paid at the rate as designated by the Mayor or contractually negotiated. Increases in wages shall be effective on the first day of July; and continuing until June 30, 2025, wage increases may not be less than the percentage of the highest union contracted increase for that fiscal year.

Employees required to be available via cell phone outside of regular work hours who are not issued a Town cell phone, shall receive a monthly stipend for usage of their personal cell phone at a rate equivalent to the highest stipend paid to any of the Town's bargaining units.

With the implementation of this Resolution, retroactive reimbursement for wages and personal cell phones shall be paid to employees who were on staff as of July 1, 2022.

EDUCATION AND TRAINING

The Administrator/Department Head shall be reimbursed for travel expenses, meals, lodging, registration fees and other appropriate expenses as may be required when attending professional meetings, training and/or conducting Town business, provided prior approval to attend such meeting and incur such expenses is obtained from the immediate supervisor.

Any Administrator/Department Head who successfully completes an education or vocational course approved, in advance, by the immediate supervisor shall be reimbursed the cost of such courses up to a maximum of fifty percent (50%) not to exceed One Thousand Dollars (\$1,000) per year. Courses eligible for reimbursement must be at an accredited college or university and directly relate to the Administrator/Department Head's professional development. Employees who receive tuition reimbursement shall remain in the employment of the Town for one year following completion of the course or shall be required to reimburse the tuition.

LONGEVITY

In return for good and faithful service to the Town, each Administrator/Department Head shall receive the following longevity payments:

- | | | |
|----|---|----------|
| a. | Ten years, but less than fifteen years | \$350.00 |
| b. | Fifteen years, but less than twenty years | \$450.00 |
| c. | Twenty or more years | \$550.00 |

Payment shall be paid in one lump sum annually on the pay date nearest the Administrator/Department Head's anniversary date of employment.

Employees hired after July 1, 2014 shall not be eligible for Longevity payments.

TRIENNIAL REVIEW

The terms of this Resolution shall be reviewed every three (3) years from its adoption date by the Administrator/Department Heads and Town Council.

Adopted by the Ledyard Town Council on: February 22, 2023


Kevin J. Dombrowski, Chairman

Revisions: March 10, 1989; July 13, 1998; September 26, 1990; January 27, 1993; October 8, 2003; May 28, 2014; January 13, 2016.

History:

2023: Updated the titles of the following positions:

Librarian to Library Director; Assistant Finance Director to include Treasurer; Police Lieutenant to Police Capitan.

Insurance Section paragraph (c): Removed/replaced the following language

~~Effective with the adoption of this Resolution, each Employee shall be responsible for ten percent (10%) of the applicable conventional premium rate (COBRA rate) determined by the insurance carrier or administrator for all health and dental insurance benefits, excluding life insurance. An Employee with individual coverage shall have deducted from his/her monthly wages ten percent (10%) of the monthly conventional premium rate (COBRA rate) for individual coverage. An Employee and spouse or an Employee and eligible dependent, (two person coverage classification), shall have deducted from his/her monthly wages ten percent (10%) of the monthly conventional premium rate (COBRA rate) for such two person coverage. An Employee with family coverage shall have deducted from his/her monthly wages ten percent (10%) of the monthly conventional premium rate (COBRA rate) for family coverage.~~

(New Language): Effective with the adoption of this Resolution, each employee shall be responsible for the percentage of the applicable conventional premium rate determined by the insurance carrier or administrator for all health and dental benefits as outlined in Paragraph d below.

Pension Section: Removed/replaced the following language:

~~Effective July 1, 2014 employees eligible for the Defined Contribution Plan will be auto-enrolled at an employee contribution rate of 3% of base salary effective the first day of the first full quarter of the fiscal year after the hire date. Unless the employee directs the town otherwise, the employee minimum contribution rate will increase by 1% on July 1st each year until an employee contribution rate of 15% is achieved. Employees have the right to opt out of or modify the auto-enrollment by notifying Human Resources within 90 days after the actions are effective. The Town will match the employee's contributions up to a rate equal to the highest rate negotiated by Town Hall labor contracts currently in effect on July 1st of each fiscal year.~~

(New language) Effective July 1, 2022 employees eligible for the Defined Contribution Plan will be automatically enrolled at date of hire at a contribution rate of ten percent (10%) of base salary. The Town will match the employee’s contribution effective six months after the date of hire.

Added New Section : “Wages and Compensation”.

Longevity Section: Updated longevity payments as follows:

a.	Ten years, but less than fifteen years	\$250.00 \$350.00
b.	Fifteen years, but less than twenty years	\$350.00 \$450.00
c.	Twenty or more years	\$450.00 \$550.00

(New Section): Triennial Review: The terms of this Resolution shall be reviewed and acknowledged every three (3) years from its adoption date by the Administrator/Department Heads and Town Council; and shall remain in place until further action is agreed upon by both parties.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2289

Agenda Date: 12/13/2023

Agenda #: 7.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve the Town Council Department Fiscal Year 2024/2025 Capital Improvement Budget in the total amount of \$1,500.

Background:

As part of the Fiscal Year Budget Preparation process the Town Council is required to approve a Capital Plan for Town Council Department.

The proposed Capital Plan was in the amount of \$1,500

This Capital Fund is used to purchase equipment to provide members of the Town Council a laptop to conduct town business and access the cloud-based meeting portal.

With the addition of five new Councilors the purchase of additional laptops may be needed, as this technology was needed to participate in their elected role relative to town business. As in years past some Councilors may decide to use their own personal computer devices.

Also, laptop computers are issued and older laptops are replaced on an as-needed basis/rotation. There is no specific schedule.

The quote below provides for three laptops at a cost \$1,275.13 each:

HP EliteBook 865 G10 Notebook \$1,275.13

- Windows 10 Pro 64
- AMD Ryzen 5 Pro Processor
- 8GB Memory; 256 GB SSD Storage
- 16" Diagonal FHD Display





\$1,500.00 is being submitted/requested for the New Equipment/Laptop Replacement Initiative in Fiscal Year 2024/2025 CIP Budget.

11/30/2023 New Balance:

\$3,058.42

[< Back to shopping](#)

YOUR CART

SHARE CART PRINT CART		QTY	TOTAL
	HP EliteBook 865 16 inch G10 Notebook PC Wolf Pro Security Edition	3	\$9,534.00 \$3,597.00
	8F840UA#ABA		
	Return policy		 Earn 1X HP Rewards Points
	Estimated delivery date: December 04 - December 07		
		Sub-total	\$3,597.00
Don't miss out! Your purchase is eligible for HP Rewards Points*.		Use a promo code	+

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

**Town Council
Capital Improvement Plan
Fiscal Year 2024/2025**

(1) Project Description: Laptop Replacement Sinking Fund/Town Council \$1,500

As technology and the use of portable computer devices have become essential for the town's day to day operations and necessary to conduct business.

The Town Council is submitting a request for funding in the Town Council's New Equipment/Laptop Computer Replacement CNR Sinking Fund as they have in previous years.

This fund is used to provide members of the Town Council a laptop to conduct town business and purchase equipment to support/access the cloud-based meeting portal.

The attached quote in the amount of \$1,249.00 provides:

The quote below provides for three laptops at a cost \$1,275.13 each:

HP EliteBook 865 G10 Notebook \$1,275.13

- Windows 10 Pro 64
- AMD Ryzen 5 Pro Processor
- 8GB Memory; 256 GB SSD Storage
- 16" Diagonal FHD Display

\$1,500.00 is being submitted/requested for the New Equipment/Laptop Replacement Initiative in Fiscal Year 2024/2025 CIP Budget.

Planning/Background Context:

The Town Council began planning for improvements for their technological needs in the 2006/2007 Fiscal Year budget by allocating \$2,000 per year for the replacement of the laptop computers for Councilors, over the years this funding allocation has been reduced to \$1,500 annually.

In 2011/2012 the Town Council transitioned to paperless meetings and being completely electronic with the use of laptop computers and a cloud-based meeting portal. This has reduced operating costs involving paper, copying, postage and other related office supplies.

\$1,500 is being submitted/requested for Fiscal Year 2024/2025

Initiative in Fiscal Year 2024/2025 CIP Budget.

11/30/2023 New Balance: \$3,058.42

Schedule: Laptop Replacement Sinking Fund/Town Council

With the addition of five new Councilors the purchase of additional laptops may be needed, as this technology was needed to participate in their elected role relative to town business. As in years past some Councilors may decide to use their own personal computer devices.

Laptop computers are issued and older laptops are replaced on an as-needed basis/rotation. There is no specific schedule.

Purchase of equipment to support access/participation to cloud-based meeting portal.

Coordination: New Equipment/Laptop Replacement Sinking Fund/Town Council

This sinking fund project does not coordinate with other projects.

Account

Fund	0210	CNR	Acct	0210-10-1010-10101-57300 -	
Org	21010101	TOWN COUN	Acct name	NEW EQUIPMENT	Account Notes
Object	57300	NEW EQUIP	Type	Expense	Status Active
Project			Rollup		
			Sub-Rollup		
			<input type="checkbox"/> MultiYr Fund		

4 Year Comparison	Current Year	History	4 Year Graph	History Graph
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Yr/Per 2024/05	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2022	Fiscal Year 2025
Original Budget	6,883.83	.00	2,080.00	.00
Transfers In	.00	6,883.83	5,762.99	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	6,883.83	6,883.83	7,842.99	.00
Actual (Memo)	.00	.00	959.16	.00
Encumbrances	3,825.41	.00	.00	.00
Requisitions	.00			.00
Available	3,058.42	6,883.83	6,883.83	.00
Percent used	55.57	.00	12.23	.00



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2329

Agenda Date: 12/27/2023

Agenda #: 8.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

MOTION to cancel the Town Council Regular Meeting of December 27, 2023 for the Holidays.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)