

AN ORDINANCE
ESTABLISHING A SENIOR CITIZENS COMMISSION
IN THE TOWN OF LEDYARD

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Ledyard Senior Citizens Commission
LEDYARD TOWN CLERK

Be it ordained by the Town Council of the Town of Ledyard

Section 1. Authority

Pursuant to Chapter III, Section 4 of the Charter of the Town of Ledyard, there is hereby established
a Senior Citizens Commission.

Section 2. Purpose

The Commission shall act as the advocate and coordinator of services for Ledyard Senior Citizens.

Section 3. Membership/Organization

The Commission shall consist of nine (9) electors of the town interested in and committed to the consideration and problems of the aging appointed by the Town Council.

The Commission shall elect one of its members: Chairman, one as Vice-Chairman and one as Secretary;

Membership on any other Board, Commission or Committee of the Town of Ledyard shall not preclude membership on Senior Citizens Commission.

Members shall serve for a term of two (2) years and will be appointed by the Town Council. Members shall commence to serve their terms immediately upon appointment and shall serve until their successor has qualified or they have been reappointed or removed by the Town Council.

The Mayor, the Administrative Supervisor of the Ledyard Regional Visiting Nurse Agency, the Director of Social Services and Director of Parks & Recreation and the incumbent President of the Ledyard Senior Citizens Club shall be non-voting ex-officio members of the Commission.

Any vacancy in the Commission other than by expiration of term shall be filled for the unexpired portion of the term by the Town Council.

The Town Council may remove members for cause.

Any member of the Commission who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Commission. The vacancy shall be filled as herein before provided. Additionally, the commission may vote to waive the requirements of this section in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements of this action.

It shall be the responsibility of the Chairman of the Commission to notify the Town Council when a member has not properly performed his duties.

Section 4. Powers and Duties

The Senior Citizens Commission shall have the following powers and duties:

- a. to establish policies for the operation and use of the Senior Center;

- b. to plan, coordinate, develop and implement programs to meet the needs and to improve the conditions of the elderly of the Town of Ledyard, and shall provide coordination of such plans and programs among existing services;
- c. to review, analyze, and propose changes to improve conditions related to housing, nutrition, health, recreation, social services, transportation and other concerns of Ledyard's senior citizens;
- d. to engage such employees as shall be necessary to carry out said purposes within the budgetary limits of said Commission;
- e. to review, revise, approve or adopt a budget as submitted by staff and present such budget with appropriate statements and presentations of need to the Town Council.
- f. to seek federal, state, local and private funds for programs for the elderly;
- g. to assist in interpreting and developing policies and guidelines for such services and programs, and make recommendations from time to time to the Town Council who shall be responsible for securing and disbursing such funds.
- h. to maintain close liaison with other town departments on the impact of all federal, state, local, and private programs and regulations that affect Ledyard's senior citizens;
- i. the Commission shall serve to represent the senior citizens at town meetings, before the Town Council or before its committees, and if required before other organizations.
- j. to accept any bequest, gift or endowment to be used for a specific purpose or to be used by the Senior Commission to improve the Center or its programs.

Section 5. Employees

Employees shall be subject to the laws and regulations of the Town of Ledyard and the State of Connecticut relative to municipal employees and shall be entitled to the rights and privileges of the Town of Ledyard and the State of Connecticut relative to municipal employees.

Section 6. Annual Budget Proposal and Annual Report

The Commission shall annually prepare a budget proposal containing its estimate of expenses necessary to carry out its program and the purpose of this Ordinance, and submit the same to the Mayor for inclusion in the annual budget proposal for the Town of Ledyard.

The Commission shall submit an annual report to the Mayor with the annual budget proposal of programs(s) showing services, activities and work accomplished during the current year and those to be accomplished during the ensuing year.

Section 7. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Amended, Adopted and Renumbered by the Ledyard Town Council on: September 25, 2019

Approved / Disapproved on: 9/26/19

Published on: October 2, 2019

Effective Date: October 23, 2019

Linda C. Davis
Linda C. Davis, Chairman

Fred B. Allyn, III
Fred B. Allyn, III, Mayor

Patricia A. Riley
Patricia A. Riley, Town Clerk

Revisions: Ordinance #33 *“An Ordinance Establishing a Permanent Committee on Aging for the Town of Ledyard”* Adopted June 1976; Ordinance #58 *“An Ordinance Establishing a Permanent Committee for Senior Citizens”* Adopted October 14, 1992; Ordinance #58 *“An Ordinance Establishing a Permanent Commission for Senior Citizens for the Town of Ledyard,”* adopted on September 28, 2011 and overrode the Mayor’s disapproval/veto on October 12, 2011; Ordinance #147 *“An Ordinance Amending an Ordinance Establishing a Senior Citizens Commission for the Town of Ledyard”* Adopted December 13, 2017.

History: The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance 147 *“An Ordinance Establishing A Senior Citizens Commission In The Town Of Ledyard”* to Ordinance #100-016.

2017: Section 3 *“Membership/Organization”* Removed the six-member quorum requirement. Updated language regarding members attendance with regard to being considered resigned from the Commission.

2019: Section 3 *“Membership/Organization”* updated language regarding member attendance and removal to be consistent with Town Ordinance format. Section 4 *“Powers and Duties”* paragraph (j) Revised language from “to accept any bequest, gift or endowment upon the conditions connected with the same, provided such conditions shall not remove any portion of the Commission from the control of the center or programs or in any manner limit the free use of the center or programs, or in the opinion of the Commission fail to further the purpose of this Commission” to read as follows: *“ to be used for a specific purpose or to be used by the Senior Commission to improve the Center or its programs.*