



Chairman
Ed Lynch

TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Water Pollution Control Authority

~ AGENDA ~

Regular Meeting

Tuesday, September 26, 2023

7:00 PM

Council Chambers - Hybrid

REMOTE MEETING INFORMATION

Meeting ID: 818 0951 0976

Passcode: 791072

Zoom Meeting link:

<https://us06web.zoom.us/j/81809510976?pwd=LMgooZoIOIkonKJyaC7rV6ucl7rQfD.1>

Dial by your location:

+1 646 558 8656 US (New York)

I. CALL TO ORDER

II. ROLL CALL

III. APPOINTMENT OF ALTERNATES

IV. PLEDGE OF ALLEGIANCE

V. RESIDENTS & PROPERTY OWNERS COMMENTS

VI. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE Regular Meeting Minutes from August 22, 2023, as written.

Attachments: [WPCA minutes 8-22-23](#)

VII. COMMUNICATION AND CORRESPONDENCE

1. Operations Report.

Attachments: [8 - Ledyard Water Systems Monthly Report - August 2023](#)

2. Service Correspondence.

3. Aged Reports/Finance.

Attachments: [WPCA AGED A-R SUMMARY TREND MARCH 2023- AUGUST 2023](#)

4. Year to Date Water/Sewer Report.

Attachments: [Water YTD](#)
[Sewer YTD](#)

5. PSR - Steve Banks.

Attachments: [September 2023 PSR](#)

VIII. OLD BUSINESS

1. Inspection of the Holmberg Tank quote.

Discussion and possible vote to approve and award a contract to one of the companies who submitted a quote for inspection of the Holmberg tank.

Attachments: [Estimate 1274 from Shoreline Diving Services Inc](#)
[Mass Tank estimate](#)
[Corrtech estimate](#)

2. Any Other Old Business to come before the Authority.

IX. NEW BUSINESS

1. Motion to APPROVE payment of Groton Utilities invoice #23594, dated August 31, 2023, in the amount of \$2,301.55, for labor through August 20,2023.

Attachments: [GU #23594 9-30-23](#)

2. Motion to APPROVE payment of Groton Utilities invoice #23551, dated July 31, 2023, in the amount of \$1,832.48, for services through July 23,2023.

Attachments: [GU #23551 7-31-23](#)

3. Weston and Samson - discussion and possible vote on their involvement in the bid process and construction supervision, depending on which contractor is selected on the sewer line in the multi- use trail.

Attachments: [2023-09-26 AMENDMENT NO 2 Bidding Services](#)

4. Any Other New Business to come before the Authority.

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2058

Agenda Date: 9/26/2023

Agenda #: 1.

MINUTES

Minutes:

Motion to APPROVE Regular Meeting Minutes from August 22, 2023, as written.



TOWN OF LEDYARD

Water Pollution Control Authority

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Chairman
Ed Lynch

Regular Meeting

Tuesday, August 22, 2023

7:00 PM

Council Chambers - Hybrid

I. CALL TO ORDER

Chairman Lynch called the meeting to order at 7:03 p.m.

II. ROLL CALL

Present Board Member Monir Tewfik
Board Member Terry Jones
Board Member Stanley Juber
Board Member Edmond Lynch
Alternate Member James A. Ball
Alternate Member Jeremy Norris

Excused Board Member Sharon Wadecki
Alternate Member Tony Capon

Jim Ball was present via Zoom.

Also in attendance:

Bill Saums, Town Councilor

Mauricio Duarte, GU General Foreman Water Operations

III. APPOINTMENT OF ALTERNATES

Jeremy Norris was appointed as a voting member.

IV. PLEDGE OF ALLEGIANCE

V. RESIDENTS & PROPERTY OWNERS COMMENTS

None present.

VI. APPROVAL OF MINUTES

1. Motion to ACCEPT Regular Meeting Minutes from July 25, 2023, as written.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Stanley Juber

- AYE** 6 Tewfik Jones Juber Lynch Ball Norris
- EXCUSED** 2 Wadecki Capon

VII. COMMUNICATIONS AND CORRESPONDENCE

1. Operations Report.

Groton Utilities reported routine flushing of specific hydrants and blow-offs to lower water age in both the Ledyard Center and Gales Ferry systems, in efforts to maintain the lowest THM levels possible in both systems. In addition, GU is blending raw water sources to lower THMs leaving the water treatment plant. Initially GU planned to blend both Smith Lake and Production Well #3 water into the Poquonnock Reservoir intake, but GU was only able to use Smith Lake water, due to higher than usual caustic demand to achieve pH target in the finished water. PW#3 would have increased pH demand even further, which would have been unsustainable.

Chairman Lynch said there were very few shut offs. Mr. Duarte added that there have been new service connections.

Two meter vaults were pumped.

RESULT: DISCUSSED

2. Service Correspondence.

None.

3. Aged Reports/Finance.

No comments.

4. Year to Date Water/Sewer Report.

No comments.

5. PSR - Steve Banks.

Steve Banks, WPCA Supervisor reported that the plant is still waiting on the motor starter from Smith & Loveless for pump # 2 on new pump station. Installation will begin once the unit is received. No delivery date yet. In the meantime, a lot of stress is being put on the remaining pump.

RESULT: DISCUSSED

VIII. OLD BUSINESS

1. Ledyard Center Trail and Sewer Line Project status proceeding to a spring construction start continued.

Nothing to report. Still waiting on the DOT.

RESULT: DISCUSSED

2. Cost of Service quote review and discussion.

Chairman Lynch reported that the Finance Committee granted a bid waiver to Utility Financial Solutions, LLC (UFS) 185 Sunset Meadow Court, Michigan, in the amount of \$13,000.00 to conduct a Water Services Study regarding Financial Projection, Cost of Services and Rate Design. He added that technically a waiver wasn't needed since the total cost is under \$15,000.00. There was some debate on whether it is considered a bid or a quote. A vote to approve the waiver is on the Town Council's agenda for August 23, 2023. Chairman Lynch said although a vote from the Finance Committee and/or the Town Council isn't required as a courtesy the WPCA should make the Town Council aware of standalone bids or quotes.

The WPCA would use the Capital account to fund the study.

Chairman Lynch stated because the Cost-of-Service Study would require a significant time commitment from the Town's Finance Department it was decided to push the Study into September as to avoid impact to the Town's Annual audit work.

RESULT: DISCUSSED

3. Rules and Regulation review and possible changes continued.

Mr. Jones suggested a couple of editorial corrections:

Item #2 - change to: "and the leak is outside the sewer system, such as an outside faucet, then the Commissioners may waive the sewer cost".

Item #4, a - change to add: "(if requested by the customer)" after "meter has been checked".

Mr. Duarte commented that usually when a customer has a high bill the first thing they do is request a meter check.

Chairman Lynch asked the Authority where the policy should be placed. The Authority decided that it should be in the handbook. Tina Daniels, GU Customer Service General Manager volunteered to incorporate the changes into the handbook.

The WPCA Commissioners voted to approve the new incorporate revision 01A, including Mr. Jones suggestions.

Motion to APPROVE the WPCA Relief Policy including revision 01A.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Stanley Juber

AYE 6 Tewfik Jones Juber Lynch Ball Norris

EXCUSED 2 Wadecki Capon

4. Inspection of the Holmberg Tank quote.

Discussion and possible vote to approve and award a contract to one of the companies who submitted a quote for inspection of the Holmberg tank.

Chairman Lynch asked if any additional quotes for the Holmberg tank were received. Mr. Duarte said he has received one and is expecting a second one within a day.

RESULT: DISCUSSED

5. Any Other Old Business to come before the Authority.

None.

IX. NEW BUSINESS

1. Motion to ACCEPT Utility Financial Solutions’ proposal to provide water cost of service for Ledyard WPCA on behalf of Groton Utilities at a cost of \$13,000.00.

*Tabled from the August 22, 2023, meeting.

RESULT: TABLED

2. Any Other New Business to come before the Authority.

None.

X. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 7:46 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Stanley Juber

AYE 6 Tewfik Jones Juber Lynch Ball Norris

EXCUSED 2 Wadecki Capon

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TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1536

Agenda Date: 9/26/2023

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

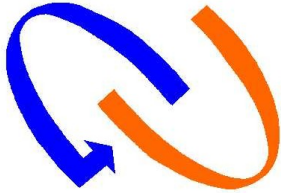
Operations Report.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



GROTON UTILITIES

**Subject: Ledyard Water Systems
Monthly Report: August 2023**

To: Ed Lynch, WPCA Chairman
Cc: Mark Biron, GM Operations
Joseph Pratt, Manager Water & Wastewater

From: Mauricio Duarte

Date: September 20, 2023

Water Operations and Maintenance Monthly Report and Updates for August 2023.

Operations:

- Daily rounds of all systems
- Operation and maintenance
- Manage water storage tanks

Laboratory:

- Distribution system sample testing per CTDPH schedule (microbiological & physical analyses). All results met CTDPH standards.
- Submitted results of monthly microbiological & physical analyses to CTDPH via CMDP (Compliance Monitoring Data Portal) as required.
- Completed data entry and e-mailed all required monthly forms to CTDPH.
- Blending of raw water sources at the Groton WTP continues to reduce total organic carbon, thereby reducing the THMs leaving the WTP, and helping to reduce THMs in the Ledyard Center and Gales Ferry systems. Due to improving raw water conditions, we have been able to blend both Smith Lake and Production Well #3 into Poquonnock Reservoir, to good effect.
- Routine twice-a-week flushing of specific hydrants and blow-offs continues to be conducted to lower water age in both the Ledyard Center and Gales Ferry systems, as part of our efforts to maintain the lowest THM levels possible in both systems.

This flushing will continue through October, until reduced water temperatures decrease the production of THMs in both water systems.

- The results of Q3 testing for THMs/HAA5s for Ledyard Center have been received, and the Running Annual Average is in compliance. The OEL calculation was above 80 ppb, which will require us to submit an OEL report, which we intend to submit in September.
- In accordance with the CTDPH schedule, THM/HAA5 samples in the Gales Ferry system were collected and submitted to our contract lab for analysis. (Both the Ledyard Center and Gales Ferry systems are in Compliance with THM/HAA5 regulations).

Distribution:

- Daily call before you dig.
- Hydrant maintenance.
- Contractor completed painting of the Ledyard Center tank.
- Daily routine tank check-ups.
- Obtained quotes for Inspecting the Holmberg Tank.
- Responded to the State with the 2021 and 2022 Cross Connection Reports.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1680

Agenda Date: 9/26/2023

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Service Correspondence.

Discuss existing liens with Groton Utilities (car wash at Village Market).

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1681

Agenda Date: 9/26/2023

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

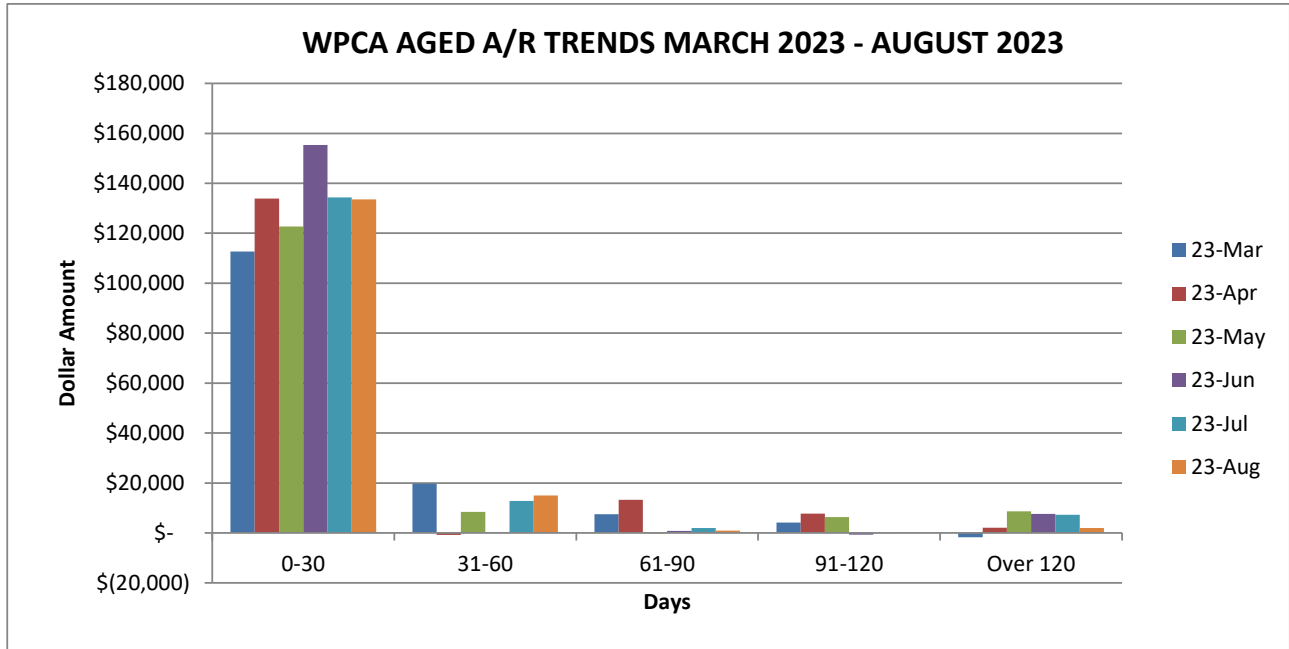
Aged Reports/Finance.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



MAR	MAR	MAR	MAR	MAR	
0-30	31-60	61-90	91-120	OVER 120	
\$ 112,673	\$ 19,744	\$ 7,490	\$ 4,153	\$ (1,758)	\$ 142,302

APR	APR	APR	APR	APR	
0-30	31-60	61-90	91-120	OVER 120	
\$ 133,836	\$ (832)	\$ 13,287	\$ 7,692	\$ 2,071	\$ 156,055

MAY	MAY	MAY	MAY	MAY	
0-30	31-60	61-90	91-120	OVER 120	
\$ 122,754	\$ 8,431	\$ (171)	\$ 6,326	\$ 8,634	\$ 145,973

JUNE	JUNE	JUNE	JUNE	JUNE	
0-30	31-60	61-90	91-120	OVER 120	
\$ 155,351	\$ (109)	\$ 857	\$ (693)	\$ 7,656	\$ 163,061

JULY	JULY	JULY	JULY	JULY	
0-30	31-60	61-90	91-120	OVER 120	
\$ 134,350	\$ 12,789	\$ 1,965	\$ (48)	\$ 7,218	\$ 156,274

AUG	AUG	AUG	AUG	AUG	
0-30	31-60	61-90	91-120	OVER 120	
\$ 133,559	\$ 15,040	\$ 915	\$ 254	\$ 1,923	\$ 151,691

Foot Notes:

Cash Collected in the month of August 2023: \$144,649.04



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1682

Agenda Date: 9/26/2023

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Year to Date Water/Sewer Report.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
5019503 SEWER								
5019503 48001 INT DEPOS	0	0	0	.00	.00	.00	.0%	
TOTAL SEWER	0	0	0	.00	.00	.00	.0%	
5059001 OTHER-GEN - GRANTS/CONTR								
5059001 47009 MISC	0	0	0	.00	.00	.00	.0%	
5059001 48010 BOND PRO	0	0	0	.00	.00	.00	.0%	
5059001 49002 TRANS IN	-388,678	0	-388,678	.00	.00	-388,678.27	.0%	
TOTAL OTHER-GEN - GRANTS/CONTR	-388,678	0	-388,678	.00	.00	-388,678.27	.0%	
TOTAL REVENUES	-388,678	0	-388,678	.00	.00	-388,678.27		
50590991 CONTRIBUTION TO CNR								
50590991 59305 CONT CNR	130,000	0	130,000	.00	.00	130,000.00	.0%	
TOTAL CONTRIBUTION TO CNR	130,000	0	130,000	.00	.00	130,000.00	.0%	
TOTAL EXPENSES	130,000	0	130,000	.00	.00	130,000.00		
50591201 RTE 117 PUMP STATION								
50591201 54105 RTE 117 PU	0	0	0	.00	.00	.00	.0%	
50591201 54106 RT117 INTE	0	0	0	.00	.00	.00	.0%	
TOTAL RTE 117 PUMP STATION	0	0	0	.00	.00	.00	.0%	
50591603 SOURCE OF SUPPLY								
50591603 58100 DUES FEES	3,100	0	3,100	470.00	.00	2,630.00	15.2%	
TOTAL SOURCE OF SUPPLY	3,100	0	3,100	470.00	.00	2,630.00	15.2%	
TOTAL EXPENSES	3,100	0	3,100	470.00	.00	2,630.00		

Town and Schools of Ledyard



YEAR-TO-DATE BUDGET REPORT

FOR 2024 02								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
50591620 WAGES (WATER)								
50591620 WAGES (WATER)								
50591620 51615 ASST SAL	0	0	0	.00	.00	.00	.0%	
50591620 51705 LONGEVITY	0	0	0	.00	.00	.00	.0%	
50591620 51800 PT SAL	0	0	0	.00	.00	.00	.0%	
TOTAL WAGES (WATER)	0	0	0	.00	.00	.00	.0%	
50591623 POWER PURCHASED								
50591623 56225 POWER PURC	10,000	0	10,000	534.88	9,465.12	.00	100.0%	
TOTAL POWER PURCHASED	10,000	0	10,000	534.88	9,465.12	.00	100.0%	
TOTAL EXPENSES	10,000	0	10,000	534.88	9,465.12	.00		
50591626 GU OPERATION-EMERGENCY								
50591626 53720 GU OP EMER	9,000	0	9,000	3,897.00	.00	5,103.00	43.3%	
TOTAL GU OPERATION-EMERGENCY	9,000	0	9,000	3,897.00	.00	5,103.00	43.3%	
TOTAL EXPENSES	9,000	0	9,000	3,897.00	.00	5,103.00		
50591627 GU OPERATING AGREEMENT ANNUAL								
50591627 53725 GU OPS ANN	298,120	0	298,120	24,843.33	273,276.67	.00	100.0%	
50591627 53726 GU CUST SE	96,632	0	96,632	8,053.54	77,946.46	10,632.18	89.0%	
50591627 53727 GU STRT UP	0	0	0	.00	.00	.00	.0%	
50591627 53728 GU MISC	0	0	0	.00	.00	.00	.0%	
50591627 53729 MNT AGREEM	0	0	0	.00	.00	.00	.0%	
TOTAL GU OPERATING AGREEMENT ANNUAL	394,752	0	394,752	32,896.87	351,223.13	10,632.18	97.3%	
TOTAL EXPENSES	394,752	0	394,752	32,896.87	351,223.13	10,632.18		
50591641 CHEMICALS								
50591641 56912 CHEMICALS	0	0	0	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
50591641 CHEMICALS								
TOTAL CHEMICALS	0	0	0	.00	.00	.00	.0%	
50591663 METER/SYSTEMS EXPENSE								
50591663 54110 RTE 12 MET	257,576	0	257,576	28,282.56	221,717.44	7,576.05	97.1%	
50591663 54115 RTE 117 WT	252,515	0	252,515	30,647.96	221,852.04	14.51	100.0%	
50591663 54120 METERS	16,000	0	16,000	.00	10,000.00	6,000.00	62.5%	
50591663 54130 LEAK DETEC	0	0	0	.00	.00	.00	.0%	
50591663 54135 MASTER PLA	0	0	0	.00	.00	.00	.0%	
TOTAL METER/SYSTEMS EXPENSE	526,091	0	526,091	58,930.52	453,569.48	13,590.56	97.4%	
TOTAL EXPENSES	526,091	0	526,091	58,930.52	453,569.48	13,590.56		
50591678 MISC. PLANT MAINTENANCE								
50591678 54505 MNT MISC P	0	0	0	.00	.00	.00	.0%	
TOTAL MISC. PLANT MAINTENANCE	0	0	0	.00	.00	.00	.0%	
50591903 CUSTOMER RECORDS EXPENSE								
50591903 56918 CUST RECOR	0	0	0	.00	.00	.00	.0%	
TOTAL CUSTOMER RECORDS EXPENSE	0	0	0	.00	.00	.00	.0%	
50591921 MISC								
50591921 53601 INT EXP	0	0	0	.00	.00	.00	.0%	
50591921 53610 LEGAL SERV	0	0	0	.00	.00	.00	.0%	
50591921 53612 DEBT ISSU	0	0	0	.00	.00	.00	.0%	
50591921 54150 LAKESIDE	0	0	0	.00	.00	.00	.0%	
50591921 54400 RENTALS	0	0	0	.00	.00	.00	.0%	
50591921 54420 FIN SERV	26,000	0	26,000	.00	.00	26,000.00	.0%	
50591921 54506 FIRE HYDRA	5,000	0	5,000	.00	.00	5,000.00	.0%	
50591921 55405 POSTAGE	0	0	0	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
			APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL
50591921 MISC									
50591921	56100	OPER EXP	0	0	0	.00	.00	.00	.0%
50591921	56105	OFFICE REN	0	0	0	.00	.00	.00	.0%
50591921	58810	GOBONDR	85,275	0	85,275	.00	.00	85,274.54	.0%
50591921	58811	GOBONDINT	5,782	0	5,782	.00	.00	5,782.03	.0%
50591921	58820	CWF PRIN	250,644	0	250,644	.00	.00	250,643.62	.0%
50591921	58821	CWF INT	46,978	0	46,978	4,106.63	.00	42,871.45	8.7%
50591921	58822	LOAN PMT	12,500	0	12,500	.00	.00	12,500.00	.0%
50591921	59300	TRANS FDS	0	0	0	.00	.00	.00	.0%
50591921	59400	GAIN/LOSS	0	0	0	.00	.00	.00	.0%
TOTAL MISC			432,178	0	432,178	4,106.63	.00	428,071.64	1.0%
TOTAL EXPENSES			432,178	0	432,178	4,106.63	.00	428,071.64	
50591923 PROFESSIONAL FEES									
50591923	53300	PROF SERV	0	0	0	.00	.00	.00	.0%
50591923	53600	ACCTG SERV	9,738	0	9,738	.00	.00	9,738.00	.0%
50591923	58110	TMDS	0	0	0	.00	.00	.00	.0%
TOTAL PROFESSIONAL FEES			9,738	0	9,738	.00	.00	9,738.00	.0%
TOTAL EXPENSES			9,738	0	9,738	.00	.00	9,738.00	
50591926 BENEFITS									
50591926	52000	HLTHCARE	0	0	0	.00	.00	.00	.0%
50591926	52300	RETIREMENT	3,865	0	3,865	.00	.00	3,865.31	.0%
50591926	52500	SOCSEC	0	0	0	.00	.00	.00	.0%
50591926	52605	UNEMP COMP	0	0	0	.00	.00	.00	.0%
50591926	52900	GG WORKCOM	0	0	0	.00	.00	.00	.0%
TOTAL BENEFITS			3,865	0	3,865	.00	.00	3,865.31	.0%
TOTAL EXPENSES			3,865	0	3,865	.00	.00	3,865.31	
50591991 CONTINGENCY									
50591991	58910	CONTINGENC	0	0	0	.00	.00	.00	.0%
50591991	59500	DEP EXP	0	0	0	.00	.00	.00	.0%
TOTAL CONTINGENCY			0	0	0	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50591999 MISC REFUNDS							
50591999 58505 MISC REFUN	0	0	0	.00	.00	.00	.0%
50591999 59000 WRITEOFF	0	0	0	.00	.00	.00	.0%
TOTAL MISC REFUNDS	0	0	0	.00	.00	.00	.0%
5059501 WATER							
5059501 48001 INT DEPOS	0	0	0	.00	.00	.00	.0%
TOTAL WATER	0	0	0	.00	.00	.00	.0%
5059801 WATER-CHARGE / SERVICE							
5059801 46002 TIE INS	0	0	0	.00	.00	.00	.0%
5059801 46044 REV NON CU	0	0	0	.00	.00	.00	.0%
5059801 46045 NEW METER	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
5059801 46046 WATER MISC	-3,000	0	-3,000	-707.49	.00	-2,292.51	23.6%
5059801 46047 WATER LIEN	0	0	0	.00	.00	.00	.0%
5059801 46048 TIE IN	-5,000	0	-5,000	-120.00	.00	-4,880.00	2.4%
5059801 46049 TRANS FEE	-21,000	0	-21,000	.00	.00	-21,000.00	.0%
5059801 46050 WATER USE	-1,081,646	0	-1,081,646	-197,344.15	.00	-884,301.90	18.2%
5059801 46051 WATER LATE	0	0	0	-210.91	.00	210.91	100.0%
5059801 46052 WATER SHUT	0	0	0	.00	.00	.00	.0%
5059801 46053 WATER ASSE	0	0	0	.00	.00	.00	.0%
5059801 46054 HYDRANT	-14,400	0	-14,400	.00	.00	-14,400.00	.0%
5059801 48001 INT DEPOS	0	0	0	.00	.00	.00	.0%
TOTAL WATER-CHARGE / SERVICE	-1,130,046	0	-1,130,046	-198,382.55	.00	-931,663.50	17.6%
TOTAL REVENUES	-1,130,046	0	-1,130,046	-198,382.55	.00	-931,663.50	
5059803 ALJEN HTS WATER MAIN EXTENSION							
5059803 48001 INT DEPOS	0	0	0	.00	.00	.00	.0%
TOTAL ALJEN HTS WATER MAIN EXTENSION	0	0	0	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50598031 ALJEN HTS WATER MAIN EXTENSION							
50598031 53301 CONSTR	0	0	0	.00	.00	.00	.0%
TOTAL ALJEN HTS WATER MAIN EXTENSION	0	0	0	.00	.00	.00	.0%
GRAND TOTAL	0	0	0	-97,546.65	814,257.73	-716,711.08	100.0%

** END OF REPORT - Generated by Ian Stammel **

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	9	Y	N
Sequence 2	0	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: S

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: N

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/ 1

To Yr/Per: 2022/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2024/ 2

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name	Field Value
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Fund	0505
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TWN FUNCTION

DEPT / LOCAT

SDEP/BOEFUNC

Character Code

Org

Object

Project

Account type

Account status

Rollup Code

Town and Schools of Ledyard



YEAR-TO-DATE BUDGET REPORT

FOR 2024 02							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5019001 OTHER-GEN - GRANTS/CONTR							
5019001 47009 MISC	0	0	0	.00	.00	.00	.0%
5019001 48011 PREMIUM	0	0	0	.00	.00	.00	.0%
5019001 49002 TRANS IN	-153,485	0	-153,485	.00	.00	-153,484.98	.0%
TOTAL OTHER-GEN - GRANTS/CONTR	-153,485	0	-153,485	.00	.00	-153,484.98	.0%
TOTAL REVENUES	-153,485	0	-153,485	.00	.00	-153,484.98	
50190603 SOURCE OF SUPPLY							
50190603 54225 SLUDGE HAU	17,300	0	17,300	797.62	14,202.38	2,300.00	86.7%
50190603 58100 DUES FEES	3,100	0	3,100	1,722.50	27.50	1,350.00	56.5%
TOTAL SOURCE OF SUPPLY	20,400	0	20,400	2,520.12	14,229.88	3,650.00	82.1%
TOTAL EXPENSES	20,400	0	20,400	2,520.12	14,229.88	3,650.00	
50190611 MAINTENANCE OF STRUCTURE							
50190611 54510 ELECTRICIA	3,000	0	3,000	44.69	955.31	2,000.00	33.3%
TOTAL MAINTENANCE OF STRUCTURE	3,000	0	3,000	44.69	955.31	2,000.00	33.3%
TOTAL EXPENSES	3,000	0	3,000	44.69	955.31	2,000.00	
50190620 WAGES (SEWER)							
50190620 51130 OT	0	0	0	.00	.00	.00	.0%
50190620 51305 OT/SEASON	15,000	0	15,000	2,165.53	.00	12,834.47	14.4%
50190620 51600 DH SAL	0	0	0	.00	.00	.00	.0%
50190620 51615 ASST SAL	0	0	0	.00	.00	.00	.0%
50190620 51620 PW SAL	0	0	0	.00	.00	.00	.0%
50190620 51705 LONGEVITY	500	0	500	.00	.00	500.00	.0%
50190620 51800 PT SAL	0	0	0	.00	.00	.00	.0%
50190620 51905 UNION STLM	0	0	0	.00	.00	.00	.0%
50190620 56225 POWER PURC	0	0	0	.00	.00	.00	.0%
TOTAL WAGES (SEWER)	15,500	0	15,500	2,165.53	.00	13,334.47	14.0%
TOTAL EXPENSES	15,500	0	15,500	2,165.53	.00	13,334.47	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02							
50190621 EMPLOYEE UNIFORMS	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50190621 EMPLOYEE UNIFORMS							
50190621 52160 EE UNIFORM	1,000	0	1,000	.00	300.00	700.00	30.0%
TOTAL EMPLOYEE UNIFORMS	1,000	0	1,000	.00	300.00	700.00	30.0%
TOTAL EXPENSES	1,000	0	1,000	.00	300.00	700.00	
50190623 POWER PURCHASED							
50190623 56200 HEAT	3,000	0	3,000	.00	.00	3,000.00	.0%
50190623 56220 ELECTRICIT	50,000	0	50,000	6,166.21	23,833.79	20,000.00	60.0%
50190623 56225 POWER PURC	0	0	0	.00	.00	.00	.0%
50190623 56261 GAS/DESIEL	4,500	0	4,500	1,050.72	1,949.28	1,500.00	66.7%
TOTAL POWER PURCHASED	57,500	0	57,500	7,216.93	25,783.07	24,500.00	57.4%
TOTAL EXPENSES	57,500	0	57,500	7,216.93	25,783.07	24,500.00	
50190624 PUMPING SUPPLY & EXPENSE							
50190624 56914 PUMP SUPP	3,300	0	3,300	.00	2,000.00	1,300.00	60.6%
TOTAL PUMPING SUPPLY & EXPENSE	3,300	0	3,300	.00	2,000.00	1,300.00	60.6%
TOTAL EXPENSES	3,300	0	3,300	.00	2,000.00	1,300.00	
50190641 CHEMICALS							
50190641 56912 CHEMICALS	23,000	0	23,000	3,624.91	15,442.09	3,933.00	82.9%
TOTAL CHEMICALS	23,000	0	23,000	3,624.91	15,442.09	3,933.00	82.9%
TOTAL EXPENSES	23,000	0	23,000	3,624.91	15,442.09	3,933.00	
50190643 TREATMENT EXPENSE							
50190643 56916 TRTMT EXP	7,500	0	7,500	2,547.50	4,352.50	600.00	92.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
50190643 TREATMENT EXPENSE								
TOTAL TREATMENT EXPENSE	7,500	0	7,500	2,547.50	4,352.50	600.00	92.0%	
TOTAL EXPENSES	7,500	0	7,500	2,547.50	4,352.50	600.00		
50190663 METER EXPENSE								
50190663 53710 MTR CALIBR	750	0	750	.00	.00	750.00	.0%	
TOTAL METER EXPENSE	750	0	750	.00	.00	750.00	.0%	
TOTAL EXPENSES	750	0	750	.00	.00	750.00		
50190673 MAINTENANCE OF MAINS								
50190673 54515 MNT MAINS	3,000	0	3,000	.00	.00	3,000.00	.0%	
TOTAL MAINTENANCE OF MAINS	3,000	0	3,000	.00	.00	3,000.00	.0%	
TOTAL EXPENSES	3,000	0	3,000	.00	.00	3,000.00		
50190678 MAINTENANCE OF MISC. PLANT								
50190678 54505 MNT MISC P	12,000	0	12,000	3,336.96	4,495.09	4,167.95	65.3%	
50190678 56802 SFTY EQUIP	1,000	0	1,000	.00	250.00	750.00	25.0%	
50190678 56804 LAB EQP	2,900	0	2,900	.00	.00	2,900.00	.0%	
TOTAL MAINTENANCE OF MISC. PLANT	15,900	0	15,900	3,336.96	4,745.09	7,817.95	50.8%	
TOTAL EXPENSES	15,900	0	15,900	3,336.96	4,745.09	7,817.95		
50190903 CUSTOMER RECORDS EXPENSE								
50190903 56918 SOFTWARE	0	0	0	.00	.00	.00	.0%	
TOTAL CUSTOMER RECORDS EXPENSE	0	0	0	.00	.00	.00	.0%	
50190920 PLANT OPERATIONS WAGES								
50190920 51610 SPVR SAL	91,609	0	91,609	11,072.19	.00	80,536.83	12.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02								
50190920 PLANT OPERATIONS WAGES	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
50190920 51635 SHIFT OPER	75,046	0	75,046	9,144.20	.00	65,902.20	12.2%	
50190920 51640 LAB TECH	52,021	0	52,021	6,037.40	.00	45,983.40	11.6%	
50190920 52880 COMP ABS	0	0	0	.00	.00	.00	.0%	
TOTAL PLANT OPERATIONS WAGES	218,676	0	218,676	26,253.79	.00	192,422.43	12.0%	
TOTAL EXPENSES	218,676	0	218,676	26,253.79	.00	192,422.43		
50190921 MISC								
50190921 53601 INT EXP	0	0	0	.00	.00	.00	.0%	
50190921 53612 DEBT ISSU	0	0	0	.00	.00	.00	.0%	
50190921 54150 LAKESIDE	2,500	0	2,500	.00	.00	2,500.00	.0%	
50190921 54400 RENTALS	0	0	0	.00	.00	.00	.0%	
50190921 54420 FIN SERV	14,000	0	14,000	.00	.00	14,000.00	.0%	
50190921 54600 ALARM SYST	0	0	0	.00	.00	.00	.0%	
50190921 55330 TELEPHONE	0	0	0	.00	.00	.00	.0%	
50190921 55405 POSTAGE	0	0	0	.00	.00	.00	.0%	
50190921 55410 ADVERT	0	0	0	.00	.00	.00	.0%	
50190921 55800 TRAVEL	0	0	0	.00	.00	.00	.0%	
50190921 56100 OPER EXP	11,000	0	11,000	343.39	6,406.61	4,250.00	61.4%	
50190921 56120 OFFICE SUP	0	0	0	.00	.00	.00	.0%	
50190921 58810 GOBONDPR	117,388	0	117,388	.00	.00	117,388.24	.0%	
50190921 58811 GOBONDINT	36,097	0	36,097	1,506.73	.00	34,590.01	4.2%	
50190921 58820 CWF PRIN	0	0	0	.00	.00	.00	.0%	
50190921 58821 CWF INT	0	0	0	.00	.00	.00	.0%	
50190921 59300 TRANS FDS	0	0	0	.00	.00	.00	.0%	
50190921 59500 DEP EXP	0	0	0	.00	.00	.00	.0%	
TOTAL MISC	180,985	0	180,985	1,850.12	6,406.61	172,728.25	4.6%	
TOTAL EXPENSES	180,985	0	180,985	1,850.12	6,406.61	172,728.25		
50190923 PROFESSIONAL FEES								
50190923 53600 ACCTG SERV	3,000	0	3,000	.00	.00	3,000.00	.0%	
50190923 53610 LEGAL SERV	0	0	0	.00	.00	.00	.0%	
50190923 53630 ARCH ENG	0	0	0	.00	.00	.00	.0%	
50190923 53705 LAB TESTS	7,000	0	7,000	674.00	4,326.00	2,000.00	71.4%	
50190923 58110 TMDS	1,500	0	1,500	.00	1,290.00	210.00	86.0%	
TOTAL PROFESSIONAL FEES	11,500	0	11,500	674.00	5,616.00	5,210.00	54.7%	
TOTAL EXPENSES	11,500	0	11,500	674.00	5,616.00	5,210.00		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

50190926 BENEFITS	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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50190926 BENEFITS

50190926 52000 HLTHCARE	50,565	0	50,565	.00	.00	50,564.54	.0%
50190926 52300 RETIREMENT	19,902	0	19,902	.00	.00	19,901.98	.0%
50190926 52500 SOCSEC	16,746	0	16,746	.00	.00	16,746.22	.0%
50190926 52605 UNEMP COMP	0	0	0	.00	.00	.00	.0%
50190926 52900 GG WORKCOM	8,463	0	8,463	.00	.00	8,462.77	.0%
TOTAL BENEFITS	95,676	0	95,676	.00	.00	95,675.51	.0%
TOTAL EXPENSES	95,676	0	95,676	.00	.00	95,675.51	

50190930 MISC. GENERAL OFFICE EXPENSE

50190930 56120 OFFICE SUP	0	0	0	.00	.00	.00	.0%
TOTAL MISC. GENERAL OFFICE EXPENSE	0	0	0	.00	.00	.00	.0%

50190933 TRANSPORTATION EXPENSE

50190933 54305 CAR MNTNC	1,900	0	1,900	.00	1,200.00	700.00	63.2%
TOTAL TRANSPORTATION EXPENSE	1,900	0	1,900	.00	1,200.00	700.00	63.2%
TOTAL EXPENSES	1,900	0	1,900	.00	1,200.00	700.00	

50190990 CAPITAL

50190990 57500 CAPITAL	0	0	0	.00	.00	.00	.0%
50190990 57505 SEWER TIE	1,000	0	1,000	.00	.00	1,000.00	.0%
50190990 57510 VEHICLE	0	0	0	.00	.00	.00	.0%
50190990 59400 GAIN/LOSS	0	0	0	.00	.00	.00	.0%
TOTAL CAPITAL	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL EXPENSES	1,000	0	1,000	.00	.00	1,000.00	

50190991 CONTINGENCY

50190991 58910 CONTINGENC	10,710	0	10,710	3,453.43	346.57	6,910.00	35.5%
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YEAR-TO-DATE BUDGET REPORT

FOR 2024 02								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
50190991 CONTINGENCY								
50190991 59305 CONT CNR	20,000	0	20,000	.00	.00	20,000.00	.0%	
TOTAL CONTINGENCY	30,710	0	30,710	3,453.43	346.57	26,910.00	12.4%	
TOTAL EXPENSES	30,710	0	30,710	3,453.43	346.57	26,910.00		
50190999 FEES/FINES								
50190999 58115 FEES/FINES	0	0	0	.00	.00	.00	.0%	
TOTAL FEES/FINES	0	0	0	.00	.00	.00	.0%	
50191627 GU OPERATING AGREEMENT								
50191627 53726 GU CUST SE	15,731	0	15,731	1,311.04	12,688.96	1,730.80	89.0%	
50191627 53727 GU STRT UP	0	0	0	.00	.00	.00	.0%	
50191627 53728 GU MISC	0	0	0	.00	.00	.00	.0%	
50191627 53729 MNT AGREEM	0	0	0	.00	.00	.00	.0%	
TOTAL GU OPERATING AGREEMENT	15,731	0	15,731	1,311.04	12,688.96	1,730.80	89.0%	
TOTAL EXPENSES	15,731	0	15,731	1,311.04	12,688.96	1,730.80		
50191999 MISC REFUNDS								
50191999 58505 MISC REFUN	0	0	0	.00	.00	.00	.0%	
TOTAL MISC REFUNDS	0	0	0	.00	.00	.00	.0%	
5019501 SEWER								
5019501 48001 INT DEPOS	0	0	0	.00	.00	.00	.0%	
TOTAL SEWER	0	0	0	.00	.00	.00	.0%	
5019701 SEWER-CHARGE / SERVICE								
5019701 46020 SEWERUSE	-553,043	0	-553,043	-86,823.08	.00	-466,219.45	15.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02								
5019701	SEWER-CHARGE / SERVICE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5019701	46021 SEWER LATE	-500	0	-500	-54.83	.00	-445.17	11.0%
5019701	46022 SEW ASSESS	0	0	0	.00	.00	.00	.0%
5019701	46023 SEWER LIEN	0	0	0	.00	.00	.00	.0%
5019701	46024 SEWER MISC	0	0	0	.00	.00	.00	.0%
5019701	46044 REV NON CU	0	0	0	.00	.00	.00	.0%
5019701	48001 INT DEPOS	0	0	0	.00	.00	.00	.0%
	TOTAL SEWER-CHARGE / SERVICE	-553,543	0	-553,543	-86,877.91	.00	-466,664.62	15.7%
	TOTAL REVENUES	-553,543	0	-553,543	-86,877.91	.00	-466,664.62	
5019702 SEWER-GRANTS/CONTR								
5019702	42029 STATE GRAN	0	0	0	-134.00	.00	134.00	100.0%
5019702	48010 BOND PRO	0	0	0	.00	.00	.00	.0%
	TOTAL SEWER-GRANTS/CONTR	0	0	0	-134.00	.00	134.00	100.0%
	TOTAL REVENUES	0	0	0	-134.00	.00	134.00	
	GRAND TOTAL	0	0	0	-32,012.89	94,066.08	-62,053.19	100.0%

** END OF REPORT - Generated by Ian Stammel **

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	9	Y	N
Sequence 2	0	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: S

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: N

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/ 1

To Yr/Per: 2022/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2024/ 2

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name	Field Value
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Fund	0501
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TWN FUNCTION

DEPT / LOCAT

SDEP/BOEFUNC

Character Code

Org

Object

Project

Account type

Account status

Rollup Code



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1838

Agenda Date: 9/26/2023

Agenda #: 5.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

PSR - Steve Banks.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1998

Agenda Date: 9/26/2023

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Inspection of the Holmberg Tank quote.

Discussion and possible vote to approve and award a contract to one of the companies who submitted a quote for inspection of the Holmberg tank.

Background:

From the August 22, 2023, meeting:

Chairman Lynch asked if any additional quotes for the Holmberg tank were received. Mr. Duarte said he has received one and is expecting a second one within a day.

Department Comment/Recommendation:

(type text here)

Shoreline Diving Services, Inc
P.O. Box 600
Coventry, CT 06238 US
shorelinedivingct@gmail.com
shorelinedivingservices-ct.com

Estimate



ADDRESS
CITY OF GROTON DEPT OF UTILITIES 295 MERIDEN ST GROTON, CT 06340

SHIP TO
CITY OF GROTON WATER DIVISION HOLMBERG TANK

ESTIMATE #	DATE	
1274	08/16/2023	

ACTIVITY	QTY	RATE	AMOUNT
DIVE TEAM 3 man dive team to inspect HOLMBERG TANK	1	2,960.00	2,960.00
CAMERA HD VIDEO	1	100.00	100.00
TOTAL			\$3,060.00

Accepted By

Accepted Date



INSPECTION & SERVICES
API 653, 510, 570: NACE CP4, CIP2: STI SP-001

August 22, 2023

Mo Duarte
General Foreman Water Operations
Groton Utilites

RE: ROV Inspection
(1) 1.25 Million Gallon Potable Water UST

Location: Galesferry, CT

Dear Mr. Duarte:

Mass Tank Inspection Service respectfully proposes to inspect the above referenced tank. The inspection shall satisfy all the line items of the enclosed scope of work for the lump sum consideration of \$2,750 (two thousand seven hundred and fifty dollars). A certificate of insurance for \$5,000,000 in General Liability, and a certificate of professional insurance for \$1,000,000 will be issued before the services are rendered.

Inspection Scope of Work

1. Review previous inspection reports and as built plans to assess previous condition of the tank.
2. The inspection will be conducted referencing MA DEP CH. 8 Drinking Water Storage and best engineering practices.
3. Visual examination of accessible tank external surfaces.
4. Utilize Remote Operated Vehicle (ROV) equipment to inspect interior tank for debris, sediment, equipment, and coating.
5. Provide final report inclusive of pictures, recommended inspection intervals and comments on integrity.

I look forward to speaking with you further regarding this project. Feel free to call me with any questions.

Sincerely,

Jason Caisse



April 18, 2023

Mauricio Duarte
Groton Utilities
295 Meridian Street
Groton, CT 06340

**Re: Washout Fairway Drive Tank
ROV Inspection of Gales Ferry
Groton, Connecticut
CorrTech Proposal No. 16377**

Dear Mauricio:

CorrTech, Inc. is pleased to provide this proposal for washout, spot coating, and ROV inspection the following structures;

Fairway Drive Hydropillar

The focus of this portion of the project is to remove the sediment deposits in the lower section of the interior water cavity and repair the large coating delaminations in the interior of the water cavity. It is the tank owner's responsibility to have the tank opened and emptied and ready for cleaning when the CorrTech crew arrives on-site.

PROJECT SCOPE

Tank Cleaning

It will be the tank owner's responsibility to open the tank hatch, empty the tank as low as possible down to the sediment ring. CorrTech will pressure wash the bowl and loser riser sections. CorrTech will then remove the sediment deposits that have accumulated on the floor. All waste material will be deposited on site within 100-ft of the tank location.

Water Cavity Spot Coating Repairs

CorrTech will repair areas of corrosion below the high-water line on the interior shell, bowl, and riser with an NSF-61 approved epoxy. CorrTech will power tool clean the areas of active corrosion larger than one square inch and apply the epoxy coating system in accordance with SSPC-SP11 Power tool cleaning and the manufacturers data sheet for application.

For the areas of topcoat delamination where the primer remains intact CorrTech will sand the areas of topcoat delamination larger than one square inch below the high-water line on the interior shell, bowl, and riser. CorrTech will feather back the coating system until areas of loose coating are removed and will spot coat with an NSF-61 approved epoxy.

This project is based on the assumption of no more than 500 sq ft of spot coating. If, during the cleaning process it is determined that there are more than 500 sq ft of spot coating required CorrTech will consult with the tank owner to determine the course of action.

After work is completed CorrTech will disinfect the water cavity in accordance with AWWA C652 method II.

Report

Upon completion of the washout and spot coating CorrTech will provide a brief field report detailing the work and will include before and after pictures.

Our price includes one electronic (PDF) copy of the report with digital photos.

Gales Ferry Tank

The main focus of this project is to evaluate the condition of the tanks and provide specific recommendations that will allow the owner to maximize the serviceable life and provide information for possible modifications and rehabilitation to improve operational effectiveness or replacement.

PROJECT SCOPE

Comprehensive Tank Evaluations by ROV (Remotely Operated Vehicle)

CorrTech proposes a thorough inspection of the tank(s) in accordance with AWWA D101-53 (R1986) "Inspecting and Repairing Steel Water Tanks, Standpipes, Reservoirs and Elevated Tanks for Water Storage" Part A, NFPA, EPA and OSHA standards as applicable. This inspection would be conducted by a two-man crew consisting of a NACE Trained Coatings Inspector and a qualified assistant. The interior underwater evaluations will be conducted using a Remote Operated Vehicle, (ROV), named "TankRover". This specially designed underwater vehicle completely replaces the need for diving or taking tanks off line.

TankRover provides high quality video inspection of 100% of all internal surfaces, including the roof, through closed circuit TV. The video from the underwater camera is directly viewed on the ground by the inspector/operator.

A TankRover evaluation requires no preparation by the client as the tank can be left completely on line during the inspection. Strict disinfecting procedures in accordance with AWWA C652-02 Section 4.4, for the ROV and umbilical cable will be implemented on site by the inspection team. We would also supply the necessary inspection and safety equipment required for the external inspections.

All observations would be recorded by means of high quality digital photographs and video recording (USB) and written field notes.

CorrTech will perform the inspection, sampling and testing to gather the required information. Each structure will be evaluated by the coatings and corrosion control team using non-destructive testing methods. The actual analysis and sampling/testing scheme to be followed for the specific tank will be determined in the field. The inspections will satisfy OSHA Requirements

The following methods are available for use in assessing the condition of each tank. CorrTech will employ destructive test methods, such as the cross-cut tape test, only when necessary and with the express permission of the tank owner.

1. Dry film thickness measurements of the exterior coating.
2. ASTM D3359 adhesion test methods A and B on the exterior coatings.
3. Visual examination from available ladders and scaffolding.
4. Upon request of client CorrTech will collect interior and exterior coating samples sufficient for laboratory testing; Samples would tested for total lead and chromium using the atomic absorption method, a separate fee will be charged.
5. Condition of paint on the interior and exterior including; approximate percent of rusting, type of paint failure and locations of concentrated paint failure.
6. Metal loss due to corrosion such as pitting, layered corrosion or physical damage. Special attention is paid to joints, seams, rivets and roof members.
7. Cathodic protection systems are inspected to assess the number of anode strings, presence or absence of reference cells and operation of a rectifier.
8. Foundation pads or ring walls are inspected for cracking and other deterioration. The floor plate flange and grouting are inspected as well.
9. Elevated tanks are inspected for signs of instability or shifting by observing the tower posts, tension rods and riser pipe.
10. All fasteners such as cotter pins, anchor bolts and turnbuckles are inspected for corrosion or failure.
11. Safety appurtenances such as ladders, anti-climb devices, anti-fall devices, painter's rails and balconies are inspected. their condition and OSHA compliance noted.
12. Adhesion would be measured on the exterior paint systems to determine if the system can be top coated, and how long it may last. This information is useful because it tells us whether we can recommend top coating instead of total removal.
13. Sanitary and security items such as lights, bug screens, hatches and padlocks will also be included in our written observations.

Report

Upon completion of the inspection, the data would be reviewed by our corrosion team for the preparation of the report and recommendations. The team would evaluate the results and determine if the tank is adequately protected against future corrosion and meets today's OSHA safety and sanitary standards. Any deficiencies would be discussed in the report with appropriate recommendations accompanied by estimates of cost. The report would be reviewed by a NACE

Certified Coating Inspector for completeness and quality. The final report will contain color photographs from both interior and exterior surfaces. Our price includes one electronic (PDF) inspection report by email per tank and one (1) USB of each internal inspection.

FEE SCHEDULE

Based on the project requirements the following fee schedule is presented:

Washout of Fairway Dr. Tank with Report	\$13,622.00 Lump Sum
Coating Repairs to Fairway Dr. Interior Water Cavity	\$16,146.75 Lump Sum
ROV inspection of Gales Ferry Tank	\$2,576.00 Lump Sum
(1) Condition Assessment Report	\$760.00 Lump Sum
Project Total	\$33,104.75
Standby Rate	\$385.00/Hr
Cancelation Fee	\$2,000.00

This fee schedule assumes all work will be done at the Fairway Drive Tank in one period.

Qualifications and Limitations

The proposal is based on the following conditions and assumptions:

Prior to CorrTech arrival on-site, the tanks will be opened and drained of water, to the sediment level.

All waste material will be deposited on site within 100-ft of the tank location.

1. Scheduling work will be subject to personnel and equipment availability.
2. Project pricing is valid for 60 days.
3. Scope to be performed during regular work hours Monday-Friday allowing for scheduling and coordination.
4. Prior to CorrTech arrival on-site, the tank will be opened and drained of water, to the sediment level for the Fairway Dr tank.
5. All waste material will be deposited on site within 100-ft of the tank location.
6. CorrTech assumes that the hatch locations are accessible as communicated by the tank owner or owner’s representative. A minimum hatch size of 18 x 16 inches inside diameter

is required in order to perform safe confined space entry.

7. The owner is required to replace the hatch and gasket, refill, and test the tank for its return to service.
8. 110 Power and water supply are available on site.
9. Delays outside of CorrTech's control would be billed at a standby rate of \$385.00 per hour.
10. Covid 19 impact may require scheduling flexibility. The health and safety of CorrTech's staff and customers is of prime importance, all CorrTech personnel follow and conform to our Covid-19 safety policies and protocols. Due to that, there is the possibility that some adjustments and alterations to planned travel and work schedules may occur that are beyond the control of CorrTech.
11. Applicable sales taxes will be charged on materials and services which are purchased as part of this proposal. If you are an exempt organization or reseller, a valid tax exemption or resale certificate must be presented to CorrTech prior to the material order in order to avoid this charge.
12. Tank inspections can only be conducted on tanks with roof access hatches that are a minimum 22-inches in diameter, the hatch opening must be unobstructed by piping, ladders or other interior structures. Bolted roof hatches must be opened and replaced by tank owner Where the owner has represented that the hatch is 22-inches and it is found to be smaller, CorrTech reserves the right to charge the cancellation fee quoted.
13. If a tank has no roof ladder, railing or secure anchor point to attach to then a direct inspection of the entire roof and roof vent screen cannot be completed. The inspectors will utilize a zoom digital camera to document conditions from the tank shell ladder.
14. This proposal is based on the presumption that the shell and roof ladder of the tank are in sound condition and are safe for climbing the tank. Cancellation fee will apply if CorrTech mobilizes inspection crew to the site and are unable to safely climb the tank.
15. Shell ladder must be within 24-ft of the ground. If CorrTech crew arrives on site and shell access ladder is more than 24-ft off the ground, delay costs of \$300/hour or stated cancellation fee will be charged.
16. It is the responsibility of the tank owner to insure that the roof hatch lock is operable with key provided by owner. If the roof hatch lock is not operable, CorrTech will cut and remove the lock and charge the owner an additional \$350 fee. It is the responsibility of the Owner to have a replacement lock available during the time of the inspection. CorrTech would not re-climb the tank to install the replacement lock.
17. It is recommended that the tank water level be as high as the overflow level in order for best ROV inspection coverage of underwater surfaces and ceiling condition. Water level at the time of inspection is the responsibility of tank owner. CorrTech will utilize digital camera from roof hatch location to document above water surface conditions. CorrTech's fees remain the same as quoted regardless of water level at time of inspection.

This proposal is valid for sixty (60) days from the date set forth above. CorrTech payment terms are upon receipt of invoice.

CorrTech's attached Standard Terms and Conditions will apply to this project. By providing your duly authorized signature below, you agree that the parties relationship, and the services to be provided, under this proposal shall be subject solely to CorrTech's Standard Terms and Conditions, and that any terms and conditions on your purchase order or other form that may vary from, conflict with, or purport to add to or modify, CorrTech's Standard Terms and Conditions shall not apply, even though such form may state otherwise. CorrTech hereby objects in advance to all such competing terms and conditions.

Please review the attached Standard Terms and Conditions carefully, and let us know if you have any questions about them. If the scope of services, terms and conditions, and fee described herein is acceptable, then please indicate your acceptance by signing below and returning one original to our office.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ben Palmer', written in a cursive style.

Ben Palmer
Project Manager

CONTRACT AUTHORIZATION

I, the undersigned, hereby represent that I am authorized to sign this proposal on behalf of Groton Utilities and that my signature constitutes a binding acceptance of this proposal No. 16377, inclusive of the standard terms and conditions, as a valid and enforceable agreement between CorrTech, Inc. and Groton Utilities.

Date:	By: Authorized Representative
Print Name:	

FOR ACCOUNTING PURPOSES, PLEASE COMPLETE THE INFORMATION BELOW:

PO# Assigned (if any)	Billing Contact Name
Address:	2 nd Line or PO Box
City:	State/ Zip:
Phone:	E-Mail

Any Special Billing instructions should be listed below:

STANDARD TERMS AND CONDITIONS

1. CorrTech, Inc.
 - a) CorrTech, Inc. ("CorrTech") agrees to provide Client with the services set forth in the proposal pursuant to the terms and conditions ("Terms and Conditions") set forth herein. Together, the proposal and the Terms and Conditions shall constitute the complete agreement between CorrTech and the Client ("Agreement") for the services described in the proposal. If there is a conflict between the proposal and these Terms and Conditions, these Terms and Conditions shall control.
 - b) Client shall designate in writing a person to acts as its Authorized Representative with respect to this Agreement.
 - c) Client shall provide all information and criteria as to Client's requirements, objectives, and expectations for CorrTech's services including all numerical criteria that are to be met and all standards for development, design, or construction.
2. Billing and Payment
 - a) Client agrees to pay CorrTech in accordance with the rates, charges, and/or amount set forth in the attached proposal. Invoices for CorrTech's services will be submitted either periodically or upon completion of such services, at the election of CorrTech. All such invoices shall be due and payable upon receipt unless both parties agree in writing to different terms.
 - b) In the event payment is not timely made, the overdue balance shall bear interest at 1.5 percent per month or the maximum lawful allowable rate, whichever is higher.
 - c) Client's failure to pay any invoice due to CorrTech within agreed upon terms will constitute a breach of this Agreement. Without waiving any other claim or right against Client, CorrTech may elect to terminate its performance of services upon failure by Client to pay amounts owed CorrTech when due by providing Client with ten (10) days written notice of CorrTech's intent to terminate. In the event of a termination by CorrTech, Client shall pay CorrTech for all services performed as of the date of termination, as well as all reasonable costs incurred as a result of such termination, including, but not limited to, interest, lost profits, and reasonable legal fees. The waiver by CorrTech of any of its rights under this Agreement in any one or more instance shall not constitute a waiver of any other rights hereunder or of such rights on any future occasion.

3. Right of Entry

- a) Client hereby grants to CorrTech and its agents, staff, consultants, and contractors or subcontractors permission and the right to enter upon the subject worksite for the purpose of performing all acts, studies, and research in accordance with the proposal ("Right of Entry"). Should Client not own the site, Client warrants and represents by acceptance of the proposal that it has authority and permission of site owner and any site occupant to grant CorrTech this Right of Entry.
- b) Client represents and acknowledges that it is now and shall remain in control of the site at all times. CorrTech shall have no responsibility or liability for any aspect or condition of the site, now existing or hereafter arising or discovered. CorrTech does not, by this Agreement, assume any responsibilities or liability with respect to the site.

4. Site Disturbance Resulting from Work

- a) Client hereby recognizes that the use of equipment necessary to perform CorrTech's services may affect, alter, or damage the terrain, vegetation, buildings, structures, and equipment in, at, or upon the site. CorrTech shall not be liable to Client for such effect, alteration, or damage. CorrTech will take reasonable precautions to limit such effects, alterations and damage.
- b) Client shall provide CorrTech with all previous studies, plans, or other documents pertaining to the work in Client's possession or reasonably obtainable by Client, in support of CorrTech's services. CorrTech will use reasonable care, to locate subsurface structures in the vicinity of CorrTech's subsurface explorations. Client recognizes that it is impossible for CorrTech to assure the sufficiency of such information. Accordingly, Client waives any claim against CorrTech, and agrees to defend, indemnify and hold CorrTech harmless from any claim or liability for injury or loss allegedly arising from errors, omissions, or inaccuracies in documents or other information provided to CorrTech from Client, or from CorrTech's reasonable reliance on such documents or information.

5. Standard of Care

CorrTech shall perform its services in a professional manner consistent with the standard of care applicable to similar services in the jurisdiction where the project is located ("Standard of Care"). Client agrees that CorrTech is providing no warranty or guarantee, either expressed or implied, in connection with its services, unless expressly contained in these Terms and Conditions.

6. Insurance

CorrTech represents and warrants that its staff is protected by Worker's Public Liability and Property Damage insurance policies. Client agrees that CorrTech will not be liable or responsible to Client for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

7. Construction Observation Services

- a) Client agrees that any and all construction services related to CorrTech's services will be performed by a contractor retained by Client ("Contractor"), and that CorrTech shall have no responsibility or obligation for the performance of Contractor.
- b) The purpose of CorrTech's site visits will be to enable CorrTech to better carry out the duties and responsibilities specifically assigned to CorrTech in this Agreement. CorrTech shall not, during such visits, or at any time, or as a result of CorrTech's observations of Contractor's work, supervise, direct, or have control over Contractor's work, nor shall CorrTech have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's furnishing and performing its work, including, but not limited to, those under the Occupational Safety and Health Act of 1970. Accordingly, CorrTech neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.
- c) It shall be Client's responsibility to notify the appropriate federal, state, or local public authorities or agencies, as required by law or otherwise of any condition that could in any way constitute a danger or threat to public health, safety, or the environment, arising out of, or in any way related to work performed in accordance with CorrTech's services.

8. Documents

All logs, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by CorrTech shall constitute CorrTech's instruments of service, and shall remain the property of CorrTech. CorrTech will retain all pertinent records relating to the services performed for a period of five (5) years following submission, during which period, the records will be made available to Client at CorrTech's office at all reasonable times. Copies will be prepared by CorrTech for Client for reasonable cost of reproduction.

9. Governing Law and Severability

- a) This Agreement shall be governed by the laws of the State or jurisdiction in which the CorrTech office that issued the proposal is located, excluding any rule or principle that would refer to and apply the substantive law of another State or jurisdiction.
- b) Each provision of this Agreement is severable and distinct from and independent of every other provision hereof. If one provision is declared void or unenforceable, the remaining provisions shall remain in effect. The terms contained in Section 9 shall survive the termination or expiration of this Agreement.

10. Indemnification

To the fullest extent allowed by law, Client shall indemnify and hold CorrTech, its affiliates, directors, officers, employees and agents harmless from and against all claims, losses, damages, liabilities, costs, attorney fees and expenses sustained or incurred, directly or indirectly, to the extent arising out of or relating to this Agreement, including, but not limited to, the negligent acts, errors, omissions, the treatment, storage, disposal or transportation of toxic or hazardous waste or contaminating substance, violation of any federal, state, or local statute, regulation, or ordinance relating to hazardous waste and environmental contamination by Client, its affiliates, directors, officers, employees, contractors and agents in the performance of professional Services by Engineer and its Sub-consultants.

11. Confidentiality

As a result of the performance of CorrTech's services, CorrTech may have access to information and materials of a highly sensitive nature belonging to Client, including confidential information. CorrTech agrees that CorrTech shall not, without Client's prior written consent, disclose, make commercial or other use of, or give or sell to any person, firm, or corporation, any confidential information received directly or indirectly from Client or acquired or developed in the course of the performance of this Agreement unless: (1) required to do so pursuant to applicable law; or (2) it is rightfully in the possession of CorrTech from a source other than Client prior to the time of disclosure of the information to CorrTech under this Agreement; or (3) it was in the public domain prior to the time of the CorrTech's receipt; or (4) it was independently developed by CorrTech prior to the time of receipt.

12. Claims and Disputes

- a) Any and all claims, disputes or other matter in question arising out of or related to the services provided by CorrTech shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution. Unless the parties mutually agree otherwise, mediation shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. The

parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in a place mutually agreed upon.

- b) If the parties do not resolve a dispute through mediation, the dispute shall be subject to [arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement] [or] [litigation in a court of appropriate jurisdiction in the state or jurisdiction in which the CorrTech office that issued the proposal is located.

13. Limitation of Liability

- a) CorrTech and Client waive consequential damages for claims, disputes or other matters in question arising out of or relating to CorrTech's services.
- b) To the fullest extent permitted by law, the total liability of CorrTech, its officers, directors, employees, agents, and contractors to Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to CorrTech's services, the project or this Agreement shall not exceed the total compensation received from CorrTech under this Agreement.

14. Delays

In the event that CorrTech's services are interrupted due to causes beyond its control, CorrTech shall be compensated by Client for the labor, equipment and other costs CorrTech incurs in order to maintain his or her workforce for Client's benefit during the interruption. Notwithstanding the foregoing, CorrTech shall not hold Client responsible for damages or delays caused by acts of God or other circumstances beyond Client's control, and which could not reasonably be anticipated or prevented.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1839

Agenda Date: 9/26/2023

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any Other Old Business to come before the Authority.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2056

Agenda Date: 9/26/2023

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Motion to APPROVE payment of Groton Utilities invoice #23594, dated August 31, 2023, in the amount of \$2,301.55, for labor through August 20,2023.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Authorized to Pay



GROTON UTILITIES
At Your Service

295 Meridian Street - Groton, Connecticut 06340
Tel: 860-446-4025 Fax: 860-446-4075

Signature _____

PO# 20241743

Date _____

DATE	INVOICE NO
8/31/2023	0023594

BILL TO
Ledyard, Town of 741 Colonel Ledyard Hwy Ledyard, CT 06339-1511

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						1,267.14
WO Billing until 08/20/2023:						
0029242 - Labor	1.00	2,301.55	2,301.55	0.00	0.00	2,301.55
INVOICE TOTAL:			2,301.55	0.00	0.00	2,301.55

DUE DATE
9/30/2023

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at

Customer Name: Ledyard, Town of
Customer No: 000205
Account No: 0015817 - Ledyard LS/LR Inventory

DUE DATE	INVOICE NO
9/30/2023	0023594

Please remit payment by the due date to:

City of Groton
Groton Utilities 860-446-4025
295 Meridian Street
Groton, CT 06340-

Invoice Total: 2,301.55
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 3,568.69

INVOICE BALANCE: \$2,301.55
AMOUNT PAID: _____

Ledyard LS/LR Inventory						
WO Audit Report						
until 08/20/2024						
WO Number	Labor	Activity	Units	Date	Description	Notes
0029242	155.16	155.16	3.00	07/28/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.00	07/24/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	174.56	174.56	2.25	07/27/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	51.72	51.72	1.00	07/24/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.00	07/26/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	258.60	258.60	5.00	08/03/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	51.72	51.72	1.00	07/31/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.00	08/02/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	103.44	103.44	2.00	08/10/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	310.32	310.32	4.00	08/09/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.00	08/08/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.00	08/07/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	103.44	103.44	2.00	08/11/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.50	08/07/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	232.74	232.74	3.00	08/12/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.00	08/17/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.00	08/16/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.00	08/14/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	77.58	77.58	1.00	08/18/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	25.86	25.86	0.50	08/17/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
0029242	58.19	58.19	0.75	08/15/2023	Blacker, Katherine	LEDYARD LSL INVENTORY
Report Totals	2,301.55	2,301.55				



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2057

Agenda Date: 9/26/2023

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Motion to APPROVE payment of Groton Utilities invoice #23551, dated July 31, 2023, in the amount of \$1,832.48, for services through July 23,2023.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



GROTON UTILITIES
At Your Service

295 Meridian Street - Groton, Connecticut 06340
Tel: 860-446-4025 Fax: 860-446-4075

Signature _____

PO# 20241743

Date _____

DATE	INVOICE NO
7/31/2023	0023551

BILL TO
Ledyard, Town of 741 Colonel Ledyard Hwy Ledyard, CT 06339-1511

DUE DATE
8/30/2023

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						235.00
WO Billing until 07/23/2023:						
0028992 - Services	1.00	1,832.48	1,832.48	0.00	0.00	1,832.48
INVOICE TOTAL:			1,832.48	0.00	0.00	1,832.48

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at

Customer Name: Ledyard, Town of
Customer No: 000205
Account No: 0015791 - 28992 Ledyard Emergencies FY2023 - FY2025

DUE DATE	INVOICE NO
8/30/2023	0023551

Please remit payment by the due date to:

City of Groton
Groton Utilities 860-446-4025
295 Meridian Street
Groton, CT 06340-

Invoice Total: 1,832.48
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 2,067.48

INVOICE BALANCE: \$1,832.48
AMOUNT PAID: _____

Ledyard LS/LR Inventory							
WO Audit Report							
Until 07/23/23							
WO Number	Labor	Activity	Units	Date	Description	Time Sheet Notes	
0029242	310.32	310.32	4.00	07/08/2023	Blacker, Katherine	LEDYARD LSL INVENTORY	
0029242	336.18	336.18	6.50	07/03/2023	Blacker, Katherine	LEDYARD LSL INVENTORY	
0029242	25.86	25.86	0.50	07/05/2023	Blacker, Katherine	LEDYARD LSL INVENTORY	
0029242	155.16	155.16	3.00	07/14/2023	Blacker, Katherine	LEDYARD LSL INVENTORY	
0029242	25.86	25.86	0.50	07/12/2023	Blacker, Katherine	LEDYARD LSL INVENTORY	
0029242	103.44	103.44	2.00	07/13/2023	Blacker, Katherine	LEDYARD LSL INVENTORY	
0029242	310.32	310.32	4.00	07/15/2023	Blacker, Katherine	LEDYARD LSL INVENTORY	
Report Totals	1,267.14	1,267.14					



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2103

Agenda Date: 9/26/2023

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Weston and Samson - discussion and possible vote on their involvement in the bid process and construction supervision, depending on which contractor is selected on the sewer line in the multi- use trail.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

AMENDMENT NO. 2
TO
AGREEMENT FOR ENGINEERING SERVICES
BY AND BETWEEN

TOWN OF LEDYARD, CONNECTICUT
AND
WESTON & SAMPSON ENGINEERS, INC.
FOR

LEDYARD CENTER SEWER (BID #2021-03)

The AGREEMENT for Ledyard Center Sewer (Bid #2021-03) made on the April 22, 2021 by and between the Town of Ledyard, Connecticut acting through its Mayor, hereinafter called the OWNER, and Weston & Sampson Engineers, Inc., with offices at 712 Brook Street, Suite 103, Rocky Hill, Connecticut, hereinafter called the ENGINEER is hereby amended in accordance with the provisions of said AGREEMENT.

The engineering services in this task amendment generally consist of the design of a low-pressure sewer extension from the high school to the Ledyard Town Center, as requested by the OWNER.

The Town has been funding this sewer extension work using federal ARPA money.

This amendment is issued to incorporate the following changes:

ARTICLE 2 - SERVICES OF THE ENGINEER is hereby amended as follows:

Immediately following Article 2.10, add the following new subsections to the contract:

2.10 BID ENGINEERING SERVICES

The ENGINEER shall provide bidding services for the low pressure sewer extension to the Ledyard Village Center. The length of the bidding is presumed to be 30 days plus additional time necessary for the Town to execute a contract with the lowest responsive bidder.

- A. Assist the WPCF in advertising for bids.
- B. Prepare for and attend one pre-bid conference.
- C. Issue one (1) addendum as necessary to clarify, modify, or change the Bid Documents.
- D. Attend bid opening (if needed) for the construction contract.
- E. Review bids and prepare bid tabulation.
- F. Review the qualifications of the apparent low bidder(s) as to the acceptability of subcontractors, suppliers and other persons and entities proposed by Contractor for those portions of the work as to which such acceptability compliance with contract requirements.
- G. Report on the results of the reviews and issue a recommendation to the WPCF.

ARTICLE 4 - TIME OF PROJECT is hereby amended as follows:

Append Article 4.1 to add the following:

The ENGINEER agrees to start the work of Task 2.10 within 14 calendar days of authorization, and complete the work within 90 calendar days thereafter.

ARTICLE 5 - PAYMENTS TO THE ENGINEER is hereby amended as follows:

A. Replace Table 5.1 with the following new Table 5.1:

TASK	DESCRIPTION	FEE TYPE	FEE
2.01	High School Presser Sewer Capacity	Lump Sum	\$6,700
2.02	Ledyard Town Center Planning Report	Lump Sum	\$21,000
2.03	Multi-Use Walking Path Design Change	Lump Sum	\$6,800
2.04	Geotechnical Rock Investigation	Lump Sum	\$37,100
2.05	Supplemental Survey at High School	Lump Sum	\$10,600
2.06	Investigate Route for Phase 2 Sewer	Lump Sum	\$8,800
2.07	Retaining Wall Design for Sewer Alignment	Lump Sum	\$48,300
2.08	Coordination for Property Rights	Lump Sum	\$4,400
2.09	Coordination with Utilities	Lump Sum	\$3,700
2.10	Bid Engineering Services	Lump Sum	\$12,000
		TOTAL FEE:	\$ 159,400

AMENDMENT NO. 2
TO
AGREEMENT FOR ENGINEERING SERVICES
BY AND BETWEEN

TOWN OF LEDYARD, CONNECTICUT
AND
WESTON & SAMPSON ENGINEERS, INC.
FOR

LEDYARD CENTER SEWER (BID #2021-03)

IN WITNESS WHEREOF, the parties hereto have executed this AMENDMENT NO. 2
this 22th day of September, 2023.

ACCEPTED FOR:

TOWN OF LEDYARD, CT

WESTON & SAMPSON ENGINEERS, INC.

By:

By:

Signature

Signature

Printed Name

Christopher B. Wester, P.E. – Vice President
Printed Name

Date

September 26, 2023
Date



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-1840

Agenda Date: 9/26/2023

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any Other New Business to come before the Authority.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)