

## 702 APPLICATION and CERTIFICATE for PAYMENT

To: Town of Ledyard - Accounts  
Payable  
741 Colonel Ledyard Highway  
  
From: INSALCO CORPORATION  
7 Capital Drive  
Wallingford, Connecticut 06492

Project: Ledyard Middle School - 1860  
Route 12, Gales Ferry,  
Connecticut 06335  
State Project #072-0090  
E/A/RR/RN  
PO: 20183381-00

Application No: 03  
App. Date: March 1, 2025  
Period to:  
Project No: 072-0090 E/A/RR/RN  
Contract Date:

Distribution to:  
☒ OWNER  
☐ CONSTRUCTION MGR.  
☒ ARCHITECT  
☐ CONTRACTOR  
☐ OTHER

Contract For: State Project #072-0090

Via Architect: SILVER PETRUCELLI + ASSOCIATES

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, 703, is attached.

1. ORIGINAL CONTRACT SUM	22,086.63
2. Net Change By Change Orders	24,008.60
3. CONTRACT SUM TO DATE	46,095.23
4. TOTAL COMPLETED AND STORED TO DATE	46,095.23
5. RETAINAGE:	
a. of Completed Work	0.00
b. of Stored Material	0.00
TOTAL RETAINAGE	0.00
6. TOTAL EARNED LESS RETAINAGE	46,095.23
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	22,086.63
8. CURRENT PAYMENT DUE	24,008.60
9. BALANCE TO FINISH, INCLUDING RETAINAGE	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	INV. 8583 & 8939 8,394.85	
	INV. 9213 12,000.18	
Total approval this Month	INV. 9041 3,613.57	
TOTALS	24,008.60	
NET CHANGES by Change Order	24,008.60	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: INSALCO CORPORATION  
By: SCOTT J KOWALSKI Date: March 1, 2025

State of: Connecticut County of: New Haven

Subscribed and sworn before me this 1st day of March, 2025

SCOTT J KOWALSKI personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: Amanda Lynn Collier My Commission expires: 11/30/2025

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$24,008.60

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: SILVER PETRUCELLI + ASSOCIATES

By: Silver Petrucelli + Associates Amanda Cleveland Date: 03/19/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

Document 702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application No: 03

App. Date: March 1, 2025

Period to:

Project No: 072-0090 E/A/RR/RN

Use Column I on Contracts where variable retainage for line items may apply.

A Item #	B Description of Work	C Schedule of Values	D Work Completed		F Materials Stored & Used Prior + Current	G Total Completed and Stored To Date		H Balance to Finish	I Retainage
			From Previous Application(s)	This Period			%		
1	A01L.1 Single Pedestal Desk Left	548.36	548.36			548.36	100.00	0.00	0.00
2	A01L.2 Rectangular Table 24	579.93	579.93			579.93	100.00	0.00	0.00
3	A01L.3 Wardrobe Unit	434.28	434.28			434.28	100.00	0.00	0.00
4	A01R.1 Pedestal Desk Pedestal Right	548.36	548.36			548.36	100.00	0.00	0.00
5	A01R.2 Rectangular Table 24	579.93	579.93			579.93	100.00	0.00	0.00
6	A01R.3 Wardrobe Unit	434.28	434.28			434.28	100.00	0.00	0.00
7	A02L Rectangular Surface	3,556.35	3,556.35			3,556.35	100.00	0.00	0.00
8	A02R Rectangular Surface	4,064.40	4,064.40			4,064.40	100.00	0.00	0.00
9	A03 Double Workstation	5,895.16	5,895.16			5,895.16	100.00	0.00	0.00
10	A04 Round Top 42"	908.26	908.26			908.26	100.00	0.00	0.00
11	A05 Rectangular Top 30"x60"	1,508.68	1,508.68			1,508.68	100.00	0.00	0.00
12	A06 Rectangular Top	3,028.64	3,028.64			3,028.64	100.00	0.00	0.00
13	Yamaha Digital Home Piano	5,988.68		5,988.68		5,988.68	100.00	0.00	0.00
14	DEMCO SF Flat Shelf Steel Shelving	2,081.95		2,081.95		2,081.95	100.00	0.00	0.00
15	9300 SERIES STORAGE CABINET	324.22		324.22		324.22	100.00	0.00	0.00
16	WC23 Forbo Cork Tack Boards	494.69		494.69		494.69	100.00	0.00	0.00
17	WC34 Forbo Cork Tack Boards	380.01		380.01		380.01	100.00	0.00	0.00
18	WC46 Forbo Cork Tack Boards	1,813.36		1,813.36		1,813.36	100.00	0.00	0.00
19	WC48 Forbo Cork Tack Boards	9,312.12		9,312.12		9,312.12	100.00	0.00	0.00
GRAND TOTAL:		46,095.23	22,086.63	24,008.60		46,095.23	100.00	0.00	0.00

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D & E From Previous Application(s) (If Any) E=Total Work Completed For This Application  
F=Materials Purchased & Stored for Project G=Total of All Work Completed & Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G

Document 702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application No: 03

App. Date: March 1, 2025

Period to:

Project No: 072-0090 E/A/RR/RN

Use Column I on Contracts where variable retainage for line items may apply.

A	B	C	D	E	F	G		H	I
Item #	Description of Work	Schedule of Values	Work Completed		Materials Stored & Used Prior + Current	Total Completed and Stored To Date	%	Balance to Finish	Retainage
			From Previous Application(s)	This Period					
20	YDP184R Yamaha Digital Home Piano	2,994.50		2,994.50		2,994.50	100.00	0.00	0.00
21	Piano Dolly	619.07		619.07		619.07	100.00	0.00	0.00

GRAND TOTAL:	46,095.23	22,086.63	24,008.60		46,095.23	100.00	0.00	0.00
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A=Line Item Number    B=Brief Item Description    C=Total Value of Item    D=Total of D & E From Previous Application(s) (If Any)    E=Total Work Completed For This Application  
 F=Materials Purchased & Stored for Project    G=Total of All Work Completed & Materials Stored for Project    H=Remaining Balance of Amount to Finish    I=Amount Withheld from G



**INSALCO**  
FURNISHINGS FOR ALL ENVIRONMENTS

*Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492  
Office: 203.269.1238  
Fax: 203.265.9378  
[www.insalco.com](http://www.insalco.com)*



To: Town of Ledyard - Accounts Payable  
741 Colonel Ledyard Highway  
From: INSALCO CORPORATION  
7 Capital Drive  
Wallingford, Connecticut 06492

Project: Ledyard Middle School - 1860  
Route 12, Gales Ferry,  
Connecticut 06335  
State Project #072-0090  
E/A/RR/RN  
PO: 20183381-00

Application No: 02

App. Date: November 3, 2020

Period to:

Project No: 072-0090 E/A/RR/RN

Contract Date:

Distribution to:

☒ OWNER  
☐ CONSTRUCTION MGR.  
☒ ARCHITECT  
☐ CONTRACTOR  
☐ OTHER

Contract For: State Project #072-0090

Via Architect: SILVER / PETRUCELLI +

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM	22,086.63
2. Net Change By Change Orders	24,008.60
3. CONTRACT SUM TO DATE	46,095.23
4. TOTAL COMPLETED AND STORED TO DATE	34,095.05
5. RETAINAGE:	
a. of Completed Work	0.00
b. of Stored Material	0.00
TOTAL RETAINAGE	0.00
6. TOTAL EARNED LESS RETAINAGE	34,095.05
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	
8. CURRENT PAYMENT DUE	34,095.05
9. BALANCE TO FINISH, INCLUDING RETAINAGE	12,000.18

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: INSALCO CORPORATION

By: SCOTT J. KOWALSKI Date: 11-3-20

State of: Connecticut

County of: New Haven

Subscribed and sworn before me this 3<sup>rd</sup> day of November

SCOTT J. KOWALSKI personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: *Lynne Collar* My Commission expires: 11/30/2025

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: SILVER / PETRUCELLI + ASSOCIATES

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	8,394.85	
Total approval this Month	12,000.18	
TOTALS	24,008.60	
NET CHANGES by Change Order	24,008.60	

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing  
Contractor's signed Certification is attached.

Application No: 02

App. Date: November 3, 2020

Use Column I on Contracts where variable retainage for line items may apply.

Period to:

Project No: 072-0090 E/A/RR/RN

A	B	C	D	E	F	G		H	I
Item #	Description of Work	Schedule of Values	Work Completed		Materials Stored & Used Prior + Current	Total Completed and Stored To Date	%	Balance to Finish	Retainage
			From Previous Application(s)	This Period					
1	A01L.1 Single Pedestal Desk Lef	548.36	548.36			548.36	100.00	0.00	0.00
2	A01L.2 Rectangular Table 24	579.93	579.93			579.93	100.00	0.00	0.00
3	A01L.3 Wardrobe Unit	434.28	434.28			434.28	100.00	0.00	0.00
4	A01R.1 Single Pedestal Desk Ped Right	548.36	548.36			548.36	100.00	0.00	0.00
5	A01R.2 Rectangular Table 24	579.93	579.93			579.93	100.00	0.00	0.00
6	A01R.3 Wardrobe Unit	434.28	434.28			434.28	100.00	0.00	0.00
7	A02L Rectangular Surface	3,556.35	3,556.35			3,556.35	100.00	0.00	0.00
8	A02R Rectangular Surface	4,064.40	4,064.40			4,064.40	100.00	0.00	0.00
9	A03 Double Workstation	5,895.16	5,895.16			5,895.16	100.00	0.00	0.00
10	A04 Round Top 42"	908.26	908.26			908.26	100.00	0.00	0.00
11	A05 Rectangle Top 30''' x 60	1,508.68	1,508.68			1,508.68	100.00	0.00	0.00
12	A06 Rectangular Top	3,028.64	3,028.64			3,028.64	100.00	0.00	0.00
13	Yamaha Digital Home Piano	5,988.68		5,988.68		5,988.68	100.00	0.00	0.00
14	DEMCO SF Flat Shelf Steel Shelving	2,081.95		2,081.95		2,081.95	100.00	0.00	0.00
15	9300 SERIES STORAGE CABINET	324.22		324.22		324.22	100.00	0.00	0.00
16	WC23 Forbo Cork Tack Boards	494.69					0.00	494.69	0.00
17	WC34 Forbo Cork Tack Boards	380.01					0.00	380.01	0.00
18	WC46 Forbo Cork Tack Boards	1,813.36					0.00	1,813.36	0.00
19	WC48 Forbo Cork Tack Boards	9,312.12					0.00	9,312.12	0.00
20	YDP184R Yamaha Digital Home Piano	2,994.50		2,994.50		2,994.50	100.00	0.00	0.00
21	Piano Dolly	619.07		619.07		619.07	100.00	0.00	0.00

GRAND TOTAL:	46,095.23	22,086.63	12,008.42		34,095.05	73.97	12,000.18	0.00
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A=Line Item Number      B=Brief Item Description      C=Total Value of Item      D=Total of D and E From Previous Application(s) (If Any)      E=Total Work Completed For This Application  
F=Materials Purchased and Stored for Project      G=Total of All Work Completed and Materials Stored for Project      H=Remaining Balance of Amount to Finish      I=Amount Withheld from G



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# DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)

## Office of School Construction Grants & Review (OSCG&R)

### NOTICE OF CHANGE ORDER

#### FORM SCG-042.CO

STATUTORY REF.: C.G.S. Sections 10-287(b), 10-287c-19(c)  
NOTE: Refer to FORM SCG-042.CO INST prior to completing

LOCAL EDUCATION AGENCY (LEA):  Ledyard	FACILITY NAME AND ADDRESS: Ledyard Middle School 1860 CT Route 12 Gales Ferry CT 06335	STATE PROJECT NUMBER:  072-0090 E/A/RR/RN
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State Change Order # 14

Contractor Change Order # 1

Original Construction Contract Sum \$ 22,086.63  
Net Cost of All Previous Change Orders \$ 0.00  
Cost of This Change Order \$ 8,394.85  
Revised Construction Contract Sum \$ 30,481.48

Provide reason for change and brief description of unforeseen circumstance. Change orders submitted without a written explanation of the reason for the change will be classified as ineligible. Identify the area(s) of the building or site that this change order is being submitted for. Refer to FORM SCG-3047 prior to certifying or signing this Notice of Change Order.

Add 2 digital pianos; Add adjustable shelves; Add 1 double door cabinet

#### CERTIFICATIONS:

I hereby certify that this change order work is within the scope of the approved project's Educational Specifications and is:

☒ FULLY ELIGIBLE, ☐ FULLY INELIGIBLE, ☐ PARTLY ELIGIBLE and INELIGIBLE

List all eligible and ineligible items and project costs and credits on page 2 of 2. List all project credits as eligible.

Superintendent of Schools Signature Date

I hereby certify that to the best of my knowledge, the work above conforms to all Life Safety, Health and Accessibility codes:

Silver Petrucelli & Associates  
Architect (Company name) Signature Date 8/6/2020

Insalco Corporation  
CM or Contractor (Company name) Signature Date 8/6/2020

I hereby certify that I have been informed of the above changes and have reviewed the associated costs increases or credits:

Local Finance Officer or Business Manager Signature Date



## FORM SCG-042 CO Notice of Change Order

State Project No. 072-0090 E/A/RR/RNProject Name: Ledyard Middle School

Item No.	ELIGIBLE ITEMS (List and Total)	AMOUNT
1.	Add 2 digital pianos	\$ 5,988.68
2.	Add adjustable shelves	\$ 2,081.95
3.	Add 1 double door cabinet	\$ 324.22
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
9.		\$
10.		\$
11.		\$
12.		\$
13.		\$
14.		\$
15.		\$
TOTAL:		\$ 8,394.85

Item No.	INELIGIBLE ITEMS (List and Total)	AMOUNT
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
9.		\$
10.		\$
11.		\$
12.		\$
13.		\$
14.		\$
15.		\$
TOTAL:		\$

The Sum of all eligible and ineligible items must equal the Cost of This Change Order indicated on page 1 of this form. ALL change order submissions MUST INCLUDE a completed FORM SCG-043.CO State Change Order Summary sheet. Change orders received without the certification checked and information below completed will be returned as rejected.

☐ I certify that FORM SCG-043.CO has been submitted for this change order Amanda Cleveland

203-230-9007 x241

Print name of person submitting this FORM SCG-042.CO

Phone number

- NOTES: 1.) ALL CHANGE ORDERS SUBMITTED FOR THIS CONSTRUCTION PROJECT MUST SEQUENTIAL, REGARDLESS OF PHASE  
 2.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM  
 3.) EMAIL COMPLETED FORM SCG-043.CO State Change Order Summary Sheet TO: DAS.scg.changeorder@ct.gov  
 4.) HAND DELIVER, OVERNIGHT DELIVER OR MAIL THIS COMPLETED FORM, FORM SCG-043.CO, ALL BACKUP MATERIALS, TO:  
 The Office of School Construction Grants & Review  
 450 Columbus Blvd., Suite 1503  
 Hartford, CT 06103

# **AIA** Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Renovations to Ledyard Middle School 1860 CT Route 12 Gales Ferry CT 06335 State Project #072-0090 E/A/RR/RN	<b>CONTRACT INFORMATION:</b> Contract For: 20183381-00 Date: May 10, 2018	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001 Date: September 19, 2019
<b>OWNER:</b> <i>(Name and address)</i> Town of Ledyard 741 Colonel Ledyard Highway Ledyard CT 06339	<b>ARCHITECT:</b> <i>(Name and address)</i> Silver Petrucelli & Associates, Inc. 3190 Whitney Avenue Hamden CT 06518	<b>CONTRACTOR:</b> <i>(Name and address)</i> Insalco Corporation 7 Capital Drive Wallingford, CT 06492

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Add two (2) Digital Pianos. See Contractor's Proposal dated September 5, 2019 attached. Add \$5,988.68

Add adjustable Shelves. See Contractor's Proposal dated September 5, 2019 attached. Add \$2,081.95

One (1) Double Door Cabinet. See Contractor's Proposal dated September 5, 2019 attached. Add \$324.22

Total Add \$8,394.85

The original Contract Sum was	\$ 22,086.63
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 22,086.63
The Contract Sum will be increased by this Change Order in the amount of	\$ 8,394.85
The new Contract Sum including this Change Order will be	\$ 30,481.48

The Contract Time will be unchanged by Zero (0) days.

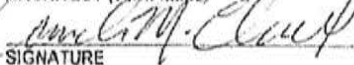
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Silver Petrucelli & Associates, Inc.

**ARCHITECT** *(Firm name)*

  
SIGNATURE

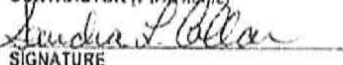
Amanda Cleveland, Principal Interior Designer

**PRINTED NAME AND TITLE**

9/19/19  
DATE

Insalco Corporation

**CONTRACTOR** *(Firm name)*

  
SIGNATURE

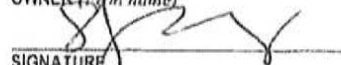
Sandra L. Collier

**PRINTED NAME AND TITLE**

9/19/19  
DATE

Town of Ledyard

**OWNER** *(Firm name)*

  
SIGNATURE

S. Daskalakis PRIME

**PRINTED NAME AND TITLE**

9/30/19  
DATE



**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.insalco.com**

Customer: Ledyard Public Schools  
 Sales Rep: Sandy Collar sandy-insalco@snet.net  
 203-269-1238 (phone) 203-265-9378 (fax)

**Proposal**  
**2019-12537**  
 9/23/2019

Propose To: Installation Location:  
 Ledyard Public Schools Ledyard Middle School  
 4 Blonders Boulevard 1860 Route 12  
 Ledyard, CT 06339 Gales Ferry, CT 06335

### Ledyard Middle Add on Shelving and Pianos

Customer PO:  
 Comments:  
 DELIVERED AND INSTALLED PRICING

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 1	Sweetwater Music Education - Furniture Sales	2	\$2,994.34	\$5,988.68
YDP184R	Yamaha Digital Home Piano Rosewood			
Line: 2	DEMCO, Inc. - Furniture Sales	5	\$416.39	\$2,081.95
P14638140	DEMCO SF Flat Shelf Steel Shelving 84"H x 12"D Color: ? Autumn Haze Black Eggshell Forest Gray Mist Gray Pebble White			
Line: 3	DEMCO, Inc. - Freight	1	\$0.00	\$0.00
Freight	Freight			
Line: 4	Global Furniture Group - Furniture Sales	1	\$324.22	\$324.22
9336-S72L	9300 SERIES STORAGE CABINET 18 x 36 x 72 One fixed and three adjustable shelves. Lock and leveling glides standard. * All shelves were tested to hold up to 70 - 75 lbs. evenly distributed. Metal Finish:			

Misc Items.....\$8,394.85

Printed On: 9/23/2019 4:08 pm



**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.insalco.com**

Customer: Ledyard Public Schools

Sales Rep: Sandy Collar sandy-insalco@snet.net  
203-269-1238 (phone) 203-265-9378 (fax)

**Proposal**

**2019-12537**

9/23/2019

**Item Grouping Summary:**

- Misc Items Totals: \$8,394.85

Subtotal.....\$8,394.85

Total Amount.....\$8,394.85

Thank you for your business! Please accept this proposal by signing below.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_



### Summary of Contracts

STATE PROJECT NO.:  
NAME OF SCHOOL:  
LOCAL EDUCATION AGENCY (LEA):  
CONSTRUCTION MANAGER:  
ARCHITECT:  
DATE:

E/A/RR/RN  
Ledyard Middle School  
Ledyard Middle School  
O&G Industries  
Silver Petrucelli & Associates, Inc.  
August 6, 2020

Bid Package	Contractor	Description of Contract Work	Original Contract Sum	Value of all Change Orders	Total Revised Contract Sum
1	Insalco Corporation	Trade 1	\$ 22,086.63	\$ 20,395.03	\$ 42,481.66
2	Contractor 2	Trade 2	\$ -	\$ -	\$ -
3	Contractor 3	Trade 3	\$ -	\$ -	\$ -
4	Contractor 4	Trade 4	\$ -	\$ -	\$ -
5	Contractor 5	Trade 5	\$ -	\$ -	\$ -
6	Contractor 6	Trade 6	\$ -	\$ -	\$ -
7	Contractor 7	Trade 7	\$ -	\$ -	\$ -
8	Contractor 8	Trade 8	\$ -	\$ -	\$ -
9	Contractor 9	Trade 9	\$ -	\$ -	\$ -
10	Contractor 10	Trade 10	\$ -	\$ -	\$ -
11	Contractor 11	Trade 11	\$ -	\$ -	\$ -
12	Contractor 12	Trade 12	\$ -	\$ -	\$ -
13	Contractor 13	Trade 13	\$ -	\$ -	\$ -
14	Contractor 14	Trade 14	\$ -	\$ -	\$ -
15	Contractor 15	Trade 15	\$ -	\$ -	\$ -
16	Contractor 16	Trade 16	\$ -	\$ -	\$ -
17	Contractor 17	Trade 17	\$ -	\$ -	\$ -
18	Contractor 18	Trade 18	\$ -	\$ -	\$ -
19	Contractor 19	Trade 19	\$ -	\$ -	\$ -
20	Contractor 20	Trade 20	\$ -	\$ -	\$ -
21	Contractor 21	Trade 21	\$ -	\$ -	\$ -
22	Contractor 22	Trade 22	\$ -	\$ -	\$ -
23	Contractor 23	Trade 23	\$ -	\$ -	\$ -
24	Contractor 24	Trade 24	\$ -	\$ -	\$ -
25	Contractor 25	Trade 25	\$ -	\$ -	\$ -
26	Contractor 26	Trade 26	\$ -	\$ -	\$ -
27	Contractor 27	Trade 27	\$ -	\$ -	\$ -
28	Contractor 28	Trade 28	\$ -	\$ -	\$ -
29	Contractor 29	Trade 29	\$ -	\$ -	\$ -
30	Contractor 30	Trade 30	\$ -	\$ -	\$ -
31	Contractor 31	Trade 31	\$ -	\$ -	\$ -
32	Contractor 32	Trade 32	\$ -	\$ -	\$ -
33	Contractor 33	Trade 33	\$ -	\$ -	\$ -
Original Construction Contract Sum			\$ 22,086.63		
Total Change Order Sum				\$ 20,395.03	
Revised Construction Contract Sum					\$ 42,481.66

Construction Manager Costs		Value of Contract	Change Orders	Total Revised Contract Amount
	General Conditions	\$ -		\$ -
	CM Fee	\$ -		\$ -
	CM Allowances	\$ -		\$ -
	CM Contingency	\$ -		\$ -
	Bond	\$ -		\$ -
	Insurances	\$ -		\$ -
	Other	\$ -		\$ -
	Insert additional rows above this line only			
	Total CM Cost	\$ -	\$ -	\$ -

	TOTAL CONSTRUCTION COST	\$ 22,086.63	\$ 20,395.03	\$ 42,481.66
--	-------------------------	--------------	--------------	--------------

# Summary of Template

STATE PROJECT NO.:  
NAME OF SCHOOL:  
LOCAL EDUCATION AGENCY (LEA):  
CONSTRUCTION MANAGER:  
ARCHITECT:  
DATE:

E/ARR/RN  
Ledyard Middle School  
Ledyard Middle School  
O&O Industries  
Silver Petrucci & Associates, Inc.  
August 6, 2020

B d Package	Sub-Contractor	Description of Contract Work / State Change Order No	Value of Contract / Change Order	CHANGES				Cost Eligibility as Submitted		Cost Eligibility per SC	
				Paid from CM Contingency	Paid from Owner Contingency	Paid from Allowance	Back-Charges	Eligible	Ineligible	Eligible	Ineligible
1	Insaico Corporation	Trade 1	22,086.63								
		CO 1	8,394.85					8,394.85			
		CO 2									
		CO 3									
		CO 4									
		CO 5									
		CO 6									
		CO 7									
		CO 8									
		CO 9									
		CO 10									
		CO 11									
		CO 12									
		CO 13									
		CO 14	12,000.18					12,000.18			
		CO 15									
		CO 16									
		CO 17									
		CO 18									
		CO 19									
		CO 20									
		CO 21									
		CO 22									
		CO 23									
		CO 24									
		Sub-Contractor Total:	42,481.66					20,395.03			

SC PROJECT NO.:  
NAME OF SCHOOL:  
SCHOOL DISTRICT:  
CONSTRUCTION MANAGER:  
ARCHITECT:  
DATE RECEIVED BY OSF:  
DATE REVISED:

E/A/RR/RN  
Ledyard Middle School  
Ledyard Middle School  
O&G Industries  
Silver Petrucci & Associates, Inc.

ENCLOSURE TO STATE CHANGE ORDER NO. :

14

Sub- Contr CO #	CO Description	Sub- Contractor CO Date	Sub- Contractor CO Amount	CHANGES				Cost Eligibility as Submitted		Cost Eligibility per SC		SC Comments
				Paid from CM Contingency	Paid from Owner Contingency	Paid for from Allowance	Back- Charges	Eligible	Ineligible	Eligible	Ineligible	
Insalco Corporation												
1	Add 2 digital panos	9/5/2019	5 988 68					5 988 68				
2	Add adjustable shelves	9/5/2019	2 081 95					2 081 95				
3	Add 1 double door cabinet	9/5/2019	324 22					324 22				
4												
5												
6												
7												
8												
9												
10												
Insert additional rows above this line only												
Sub-Contractor Total			8,394.85	0.00	0.00	0.00	0.00	8,394.85	0.00	0.00	0.00	



*Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492  
Office: 203.269.1238  
Fax: 203.265.9378  
[www.insalco.com](http://www.insalco.com)*





**INSALCO**  
FURNISHINGS FOR ALL ENVIRONMENTS

*Insalco Corporation*  
7 Capital Drive  
Wallingford, CT 06492  
Office: 203.269.1238  
Fax: 203.265.9378  
www.Insalco.com

Customer: Ledyard Public Schools  
Sales Rep: Sandy Collar

# Invoice

**8583**

Proposal: 2019-12537  
Invoice Date: 11/06/2019  
Due Date: 12/06/2019

**Customer:**

Ledyard Public Schools  
4 Blonders Boulevard  
Ledyard, CT 06339

**Installation Location:**

Ledyard Middle School  
1860 Route 12  
Gales Ferry, CT 06335

Attention: Jillian Tara

Ledyard Middle Add on Shelving and Pianos

**Comments:**

DELIVERED AND INSTALLED PRICING

Customer PO: 072-0090

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 1 YDP184R	Sweetwater Music Education - Furniture Sales Yamaha Digital Home Piano Rosewood  List Discount: 100%	2	\$2,994.34	\$5,988.68

**Please remit payment to:**

Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492

Subtotal.....\$5,988.68

Invoice Total.....\$5,988.68

Thank you for your business. Payment Terms: Net 30 Days After receipt of Invoice. As per CT Gen. Stat. 4a-60g. Insalco Corporation is a Certified Small Business Set-Aside Vendor In The State of Connecticut. As per Connecticut General Statutes 30 Day Payment Terms Apply.



**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.Insalco.com**

Customer: Ledyard Public Schools

Sales Rep: Sandy Collar sandy-insalco@snet.net  
203-269-1238 (phone) 203-265-9378 (fax)

**Proposal**

**2019-12537**

9/05/2019

*Middle School*

Propose To:

Ledyard Public Schools  
4 Blonders Boulevard  
Ledyard, CT 06339

Installation Location:

Gallup Hill Elementary School  
169 Gallup Hill Road  
Ledyard, CT 06339

Gallup Hill Add on Shelving and Pianos

Customer PO:

Comments:

*CAT 'M' PO.*

DELIVERED AND INSTALLED PRICING

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 1	Sweetwater Music Education - Furniture Sales	2	\$2,994.34	\$5,988.68
YDP184R	Yamaha Digital Home Piano Rosewood			
Line: 2	DEMCO, Inc. - Furniture Sales	5	\$416.39	\$2,081.95
P14638140	DEMCO SF Flat Shelf Steel Shelving 84"H x 12"D Color: ? Autumn Haze Black Eggshell Forest Gray Mist Gray Pebble White			
Line: 3	DEMCO, Inc. - Freight	1	\$0.00	\$0.00
Freight	Freight			
Line: 4	Global Furniture Group - Furniture Sales	1	\$324.22	\$324.22
9336-S72L	9300 SERIES STORAGE CABINET 18 x 36 x 72 One fixed and three adjustable shelves. Lock and leveling glides standard. * All shelves were tested to hold up to 70 - 75 lbs. evenly distributed. Metal Finish:			

Misc Items.....\$8,394.85

*CAT 'V' PD.*

Printed On: 9/05/2019 2:29 pm



**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.insalco.com**

Customer: Ledyard Public Schools

Sales Rep: Sandy Collar sandy-insalco@snet.net  
203-269-1238 (phone) 203-265-9378 (fax)

**Proposal**

**2019-12537**

9/05/2019

**Item Grouping Summary:**

- Misc Items Totals: \$8,394.85

Subtotal.....\$8,394.85

Total Amount.....\$8,394.85

Thank you for your business! Please accept this proposal by signing below.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_



**INSALCO**  
FURNISHINGS FOR ALL ENVIRONMENTS

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**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.insalco.com**

Customer: Ledyard Public Schools

Sales Rep: Sandy Collar

**Invoice**

**8939**

Proposal: 2019-12537  
 Invoice Date: 7/18/2020  
 Due Date: 8/17/2020

Customer:

Ledyard Public Schools  
 4 Blonders Boulevard  
 Ledyard, CT 06339

Installation Location:

Ledyard Middle School  
 1860 Route 12  
 Gales Ferry, CT 06335

Attention: Jillian Tara

Ledyard Middle Add on Shelving and Pianos

Comments:

DELIVERED AND INSTALLED PRICING

Customer PO: 072-0090

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 1 P14638140	DEMCO, Inc. - Furniture Sales DEMCO SF Flat Shelf Steel Shelving 84"H x 12"D Color: ? Autumn Haze Black Eggshell Forest Gray Mist Gray Pebble White  List Discount: 100%	5	\$0.00	\$416.39	\$2,081.95
Line: 2 Freight	DEMCO, Inc. - Freight Freight  List Discount: 100%	1	\$0.00	\$0.00	\$0.00
Line: 3 9336-S72L	Global Furniture Group - Furniture Sales 9300 SERIES STORAGE CABINET 18 x 36 x 72 One fixed and three adjustable shelves. Lock and leveling glides standard. * All shelves were tested to hold up to 70 - 75 lbs. evenly distributed. Metal Finish:  List Discount: 42%	1	\$559.00	\$324.22	\$324.22



**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.insalco.com**

Customer: Ledyard Public Schools

Sales Rep: Sandy Collar

# Invoice

8939

Proposal: 2019-12537

Invoice Date: 7/18/2020

Due Date: 8/17/2020

## Please remit payment to:

Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492

Subtotal.....\$2,406.17

Invoice Total.....\$2,406.17

Thank you for your business. Payment Terms: Net 30 Days. As per CT Gen. Stat. 4a-60g.  
Insalco Corporation is a Certified Small Business Set-Aside Vendor In The State of Connecticut. As per Connecticut  
General Statutes 30 Day Payment Terms Apply.



Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492  
Phone: (203) 269-1238  
Fax: (203) 265-9378  
www.insalco.com

Vendor: DEMCO, Inc.  
Sales Rep: Sandy Collar

## Delivery Ticket

Purchase Order: SLC-32649  
Customer PO: 072-0090  
Proposal: 2019-12537  
PO Date: 10/09/2019

Customer:

Ledyard Public Schools  
4 Blonders Boulevard  
Ledyard, CT 06339

Customer Contact:

Jillian Tara  
203.230.9007 x 253 (Phone)  
jtara@silverpetrucelli.com

Installation Location:

X Ledyard Middle School  
1860 Route 12  
Gales Ferry, CT 06335

Purchase Order Comments:

Ledyard Middle School

ADD ON SHELVING - PER CHANGE ORDER 001

Product/Item No	Item Description	Item Tagging	Qty	Qty Rcvd
DEMCO, Inc. Item No: P14638140 Receive Date: 12/09/2019	DEMCO SF Flat Shelf Steel Shelving 84"H x 12"D Color: ? Autumn Haze Black Eggshell Forest Gray Mist Gray Pebble White		5	
DEMCO, Inc. Item No: Freight Receive Date: 12/09/2019	Freight		1	

Received by:  Date: \_\_\_\_\_



Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492  
Phone: (203) 269-1238  
Fax: (203) 265-9378  
www.insalco.com

Vendor: Global Furniture Group  
Sales Rep: Sandy Collar

## Delivery Ticket

Purchase Order: SLC-32650  
Customer PO: 072-0090  
Proposal: 2019-12537  
PO Date: 10/09/2019

Customer:

Ledyard Public Schools  
4 Blonders Boulevard  
Ledyard, CT 06339

Customer Contact:

Jillian Tara  
203.230.9007 x 253 (Phone)  
jtara@silverpetrucelli.com

Installation Location:

Ledyard Middle School  
1860 Route 12  
Gales Ferry, CT 06335

Purchase Order Comments:

Ledyard Middle School

ADD ON S HEWING. PER CHANGE ORDER 001

Product/Item No	Item Description	Item Tagging	Qty	Qty Rcvd
Global Furniture Group Item No: 9336-S72L Receive Date: 11/22/2019	9300 SERIES STORAGE CABINET 18 x 36 x 72 One fixed and three adjustable shelves. Lock and leveling glides standard. * All shelves were tested to hold up to 70 - 75 lbs. evenly distributed. Metal Finish:		1	

Received by:

Date: \_\_\_\_\_





**INSALCO**  
FURNISHINGS FOR ALL ENVIRONMENTS

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[www.Insalco.com](http://www.Insalco.com)*



# DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)

## Office of School Construction Grants & Review (OSCG&R)

### NOTICE OF CHANGE ORDER

#### FORM SCG-042.CO

STATUTORY REF.: C.G.S. Sections 10-287(b), 10-287c-19(c)

NOTE: Refer to FORM SCG-042 CO INST prior to completing

LOCAL EDUCATION AGENCY (LEA):  Ledyard	FACILITY NAME AND ADDRESS: Ledyard Middle School 1860 CT Route 12 Gales Ferry CT 06335	STATE PROJECT NUMBER:  072-0090 E/A/RR/RN
--	---	---

State Change Order # 15

Contractor Change Order # 2

Original Construction Contract Sum \$ 22,086.63

Net Cost of All Previous Change Orders \$ 8,394.85

Cost of This Change Order \$ 12,000.18

Revised Construction Contract Sum \$ 42,481.66

Provide reason for change and brief description of unforeseen circumstance. Change orders submitted without a written explanation of the reason for the change will be classified as ineligible. Identify the area(s) of the building or site that this change order is being submitted for. Refer to FORM SCG-3047 prior to certifying or signing this Notice of Change Order.

Add tackboards to hallways

#### CERTIFICATIONS:

I hereby certify that this change order work is within the scope of the approved project's Educational Specifications and is:

☒ FULLY ELIGIBLE, ☐ FULLY INELIGIBLE, ☐ PARTLY ELIGIBLE and INELIGIBLE

List all eligible and ineligible items and project costs and credits on page 2 of 2. List all project credits as eligible.

Superintendent of Schools

Signature

Date

I hereby certify that to the best of my knowledge, the work above conforms to all Life Safety, Health and Accessibility codes:

Silver Petrucelli & Associates

Architect (Company name)

Signature

Date

Insalco Corporation

CM or Contractor (Company name)

Signature

Date

I hereby certify that I have been informed of the above changes and have reviewed the associated costs increases or credits:

Local Finance Officer or Business Manager

Signature

Date

State Project No. 072-0090 E/A/RR/RNProject Name: Ledyard Middle School

Item No.	ELIGIBLE ITEMS (List and Total)	AMOUNT
1.	Add tackboards to hallways	\$ 12,000.18
2.		\$
3.		\$
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
9.		\$
10.		\$
11.		\$
12.		\$
13.		\$
14.		\$
15.		\$
TOTAL:		\$ 12,000.18

Item No.	INELIGIBLE ITEMS (List and Total)	AMOUNT
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
9.		\$
10.		\$
11.		\$
12.		\$
13.		\$
14.		\$
15.		\$
TOTAL:		\$

The Sum of all eligible and ineligible items must equal the Cost of This Change Order indicated on page 1 of this form. ALL change order submissions MUST INCLUDE a completed FORM SCG-043.CO State Change Order Summary sheet. Change orders received without the certification checked and information below completed will be returned as rejected.

☐ I certify that FORM SCG-043.CO has been submitted for this change order Amanda Cleveland

203-230-9007 x241

Print name of person submitting this FORM SCG-042.CO

Phone number

- NOTES: 1.) ALL CHANGE ORDERS SUBMITTED FOR THIS CONSTRUCTION PROJECT MUST SEQUENTIAL, REGARDLESS OF PHASE  
 2.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM  
 3.) EMAIL COMPLETED FORM SCG-043.CO State Change Order Summary Sheet TO: [DAS.scg.changeorder@ct.gov](mailto:DAS.scg.changeorder@ct.gov)  
 4.) HAND DELIVER, OVERNIGHT DELIVER OR MAIL THIS COMPLETED FORM, FORM SCG-043.CO, ALL BACKUP MATERIALS, TO:  
 The Office of School Construction Grants & Review  
 450 Columbus Blvd., Suite 1503  
 Hartford, CT 06103

# **AIA** Document G701™ – 2017

## **Change Order**

<b>PROJECT:</b> (Name and address) Renovations to Ledyard Middle School 1860 CT Route 12 Gales Ferry CT 06335 State Project #072-0090 E/A/RR/RN	<b>CONTRACT INFORMATION:</b> Contract For: 20183381-00 Date: May 10, 2018	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 002 Date: November 19, 2019
<b>OWNER:</b> (Name and address) Town of Ledyard 741 Colonel Ledyard Highway Ledyard CT 06339 <i>LMS</i>	<b>ARCHITECT:</b> (Name and address) Silver Petrucci & Associates, Inc. 3190 Whitney Avenue Hamden CT 06518	<b>CONTRACTOR:</b> (Name and address) Insalco Corporation 7 Capital Drive Wallingford, CT 06492

### **THE CONTRACT IS CHANGED AS FOLLOWS:**

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Add Tackboards to Hallways. See Contractor's Proposal dated November 18, 2019 attached. Add \$12,000.18

The original Contract Sum was	\$ 22,086.63
The net change by previously authorized Change Orders	\$ 8,394.85
The Contract Sum prior to this Change Order was	\$ 30,481.48
The Contract Sum will be increased by this Change Order in the amount of	\$ 12,000.18
The new Contract Sum including this Change Order will be	\$ 42,481.66

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### **NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Silver Petrucci & Associates, Inc.

**ARCHITECT** (Firm name)

*Amanda M. Cleveland*

**SIGNATURE**

Amanda Cleveland, Principal Interior Designer

**PRINTED NAME AND TITLE**

*03/31/2020*

**DATE**

Insalco Corporation

**CONTRACTOR** (Firm name)

**SIGNATURE**

Scott J Kowalski, President

**PRINTED NAME AND TITLE**

*03/31/2020*

**DATE**

Town of Ledyard

**OWNER** (Firm name)

**SIGNATURE**

*STEVEN TUSKIEWICZ*

**PRINTED NAME AND TITLE**

*6/1/2020*

**DATE**



**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.insalco.com**

Customer: Ledyard Public Schools

Sales Rep: Sandy Collar sandy-insalco@snet.net  
 203-269-1238 (phone) 203-265-9378 (fax)

**Proposal**

**2019-12756**

11/18/2019

Propose To:

Installation Location:

Ledyard Public Schools  
 4 Blonders Boulevard  
 Ledyard, CT 06339

Ledyard Middle School  
 1860 Route 12  
 Gales Ferry, CT 06335

Attention: Amanda Cleveland  
 203-231-9007 x241 (phone)  
 acleveland@silverpetrucelli.com

### Ledyard Middle School Bulletin Boards

Customer PO:

Comments:

DELIVERED AND INSTALLED PRICING

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 1	WALKER PRODUCTS - Furniture Sales	7	\$70.67	\$494.69
WC23	Forbo Cork Tack Boards with Aluminum Trim 24 x 36 Forbo Cover 2182 Potato Skin			
Line: 2	WALKER PRODUCTS - Furniture Sales	3	\$126.67	\$380.01
WC34	Forbo Cork Tack Boards with Aluminum Trim 36 x 48 Forbo Cover 2182 Potato Skin			
Line: 3	WALKER PRODUCTS - Furniture Sales	8	\$226.67	\$1,813.36
WC46	Forbo Cork Tack Boards with Aluminum Trim 48 x 72 Forbo Cover 2182 Potato Skin			
Line: 4	WALKER PRODUCTS - Furniture Sales	36	\$258.67	\$9,312.12
WC48	Forbo Cork Tack Boards with Aluminum Trim 48 x 96 Forbo Cover 2182 Potato Skin			
Line: 5	WALKER PRODUCTS - Furniture Sales	2	\$0.00	\$0.00
Adhesive	Adhesive 4 gallon			
Line: 6	WALKER PRODUCTS - Furniture Sales	2	\$0.00	\$0.00
Adhesive	Adhesive 1 gallon			

Misc Items.....\$12,000.18

Printed On: 11/18/2019 3:34 pm





**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.Insalco.com**

Customer: Ledyard Public Schools

Sales Rep: Sandy Collar sandy-insalco@snet.net  
203-269-1238 (phone) 203-265-9378 (fax)

**Proposal**

**2019-12756**

11/18/2019

**Item Grouping Summary:**

- Misc Items Totals: \$12,000.18

Subtotal.....\$12,000.18

Total Amount.....\$12,000.18

Thank you for your business! Please accept this proposal by signing below.

Accepted by. \_\_\_\_\_ Date: \_\_\_\_\_

# Summary of Contracts

STATE PROJECT NO.:  
NAME OF SCHOOL:  
LOCAL EDUCATION AGENCY (LEA):  
CONSTRUCTION MANAGER:  
ARCHITECT:  
DATE:

E/ARR/RN  
Ledyard Middle School  
Ledyard Middle School  
O&G Industries  
Silver Petrucelli & Associates, Inc.  
August 6, 2020

Bid Package	Contractor	Description of Contract Work	Original Contract Sum	Value of all Change Orders	Total Revised Contract Sum
1	Insalco Corporation	Trade 1	\$ 22,086.63	\$ 20,395.03	\$ 42,481.66
2	Contractor 2	Trade 2	\$ -	\$ -	\$ -
3	Contractor 3	Trade 3	\$ -	\$ -	\$ -
4	Contractor 4	Trade 4	\$ -	\$ -	\$ -
5	Contractor 5	Trade 5	\$ -	\$ -	\$ -
6	Contractor 6	Trade 6	\$ -	\$ -	\$ -
7	Contractor 7	Trade 7	\$ -	\$ -	\$ -
8	Contractor 8	Trade 8	\$ -	\$ -	\$ -
9	Contractor 9	Trade 9	\$ -	\$ -	\$ -
10	Contractor 10	Trade 10	\$ -	\$ -	\$ -
11	Contractor 11	Trade 11	\$ -	\$ -	\$ -
12	Contractor 12	Trade 12	\$ -	\$ -	\$ -
13	Contractor 13	Trade 13	\$ -	\$ -	\$ -
14	Contractor 14	Trade 14	\$ -	\$ -	\$ -
15	Contractor 15	Trade 15	\$ -	\$ -	\$ -
16	Contractor 16	Trade 16	\$ -	\$ -	\$ -
17	Contractor 17	Trade 17	\$ -	\$ -	\$ -
18	Contractor 18	Trade 18	\$ -	\$ -	\$ -
19	Contractor 19	Trade 19	\$ -	\$ -	\$ -
20	Contractor 20	Trade 20	\$ -	\$ -	\$ -
21	Contractor 21	Trade 21	\$ -	\$ -	\$ -
22	Contractor 22	Trade 22	\$ -	\$ -	\$ -
23	Contractor 23	Trade 23	\$ -	\$ -	\$ -
24	Contractor 24	Trade 24	\$ -	\$ -	\$ -
25	Contractor 25	Trade 25	\$ -	\$ -	\$ -
26	Contractor 26	Trade 26	\$ -	\$ -	\$ -
27	Contractor 27	Trade 27	\$ -	\$ -	\$ -
28	Contractor 28	Trade 28	\$ -	\$ -	\$ -
29	Contractor 29	Trade 29	\$ -	\$ -	\$ -
30	Contractor 30	Trade 30	\$ -	\$ -	\$ -
31	Contractor 31	Trade 31	\$ -	\$ -	\$ -
32	Contractor 32	Trade 32	\$ -	\$ -	\$ -
33	Contractor 33	Trade 33	\$ -	\$ -	\$ -
Original Construction Contract Sum			\$ 22,086.63		
Total Change Order Sum				\$ 20,395.03	
Revised Construction Contract Sum					\$ 42,481.66

Construction Manager Costs	Value of Contract	Change Orders	Total Revised Contract Amount
General Conditions	\$ -		\$ -
CM Fee	\$ -		\$ -
CM Allowances	\$ -		\$ -
CM Contingency	\$ -		\$ -
Bond	\$ -		\$ -
Insurances	\$ -		\$ -
Other	\$ -		\$ -
Insert additional rows above this line only			
Total CM Cost	\$ -	\$ -	\$ -

TOTAL CONSTRUCTION COST	\$ 22,086.63	\$ 20,395.03	\$ 42,481.66
-------------------------	--------------	--------------	--------------

# Summary of Template

STATE PROJECT NO.: EJA/RR/RN  
NAME OF SCHOOL: Ledyard Middle School  
LOCAL EDUCATION AGENCY (LEA): Ledyard Middle School  
CONSTRUCTION MANAGER: O&G Industries  
ARCHITECT: Silver Petrucci & Associates, Inc.  
DATE: August 6, 2020

Bid Package	Sub-Contractor	Description of Contract Work / State Change Order No	Value of Contract / Change Order	CHANGES				Cost Eligibility as Submitted		Cost Eligibility per SC	
				Paid from CM Contingency	Paid from Owner Contingency	Paid from Allowance	Back-Charges	Eligible	Ineligible	Eligible	Ineligible
1	Insalco Corporation	Trade 1	22,088.63								
		CO 1									
		CO 2									
		CO 3									
		CO 4									
		CO 5									
		CO 6									
		CO 7									
		CO 8									
		CO 9									
		CO 10									
		CO 11									
		CO 12									
		CO 13									
		CO 14	8,394.85					8,394.85			
		CO 15	12,000.18					12,000.18			
		CO 16									
		CO 17									
		CO 18									
		CO 19									
		CO 20									
		CO 21									
		CO 22									
		CO 23									
		CO 24									
Sub-Contractor Total:			42,481.66					20,395.03			

SC PROJECT NO.:  
NAME OF SCHOOL:  
SCHOOL DISTRICT:  
CONSTRUCTION MANAGER:  
ARCHITECT:  
DATE RECEIVED BY OSF:  
DATE REVISED:

SC PROJECT NO.:  
NAME OF SCHOOL:  
SCHOOL DISTRICT:  
CONSTRUCTION MANAGER:  
ARCHITECT:  
DATE RECEIVED BY OSF:  
DATE REVISED:

E/ARR/RN  
Ledyard Middle School  
Ledyard Middle School  
O&G Industries  
Silver Petrucci & Associates, Inc

ENCLOSURE TO STATE CHANGE ORDER NO.:

15

Sub-Contr. CO #	CO Description	Sub-Contractor CO Date	Sub-Contractor CO Amount	CHANGES				Cost Eligibility as Submitted		Cost Eligibility per SC		SC Comments
				Paid from CM Contingency	Paid from Owner Contingency	Paid for from Allowance	Back-Charges	Eligible	Ineligible	Eligible	Ineligible	
Insaico Corporation												
1	add tackboards to hallways	11/18/2019	12,000.18					12,000.18				
2												
3												
4												
5												
6												
7												
8												
9												
10												
Insert additional rows above this line only												
Sub-Contractor Total			12,000.18	0.00	0.00	0.00	0.00	12,000.18	0.00	0.00	0.00	



**INSALCO**  
FURNISHINGS FOR ALL ENVIRONMENTS

*Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492  
Office: 203.269.1238  
Fax: 203.265.9378  
[www.insalco.com](http://www.insalco.com)*





**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.insalco.com**

Customer: Town of Ledyard  
 Sales Rep: Sandy Collar

**Invoice**

**9213**

Proposal: 2019-12756  
 Invoice Date: 12/31/2020  
 Due Date: 1/30/2021

**Customer:**

Town of Ledyard  
 Accounts Payable  
 741 Colonel Ledyard Highway  
 Ledyard, CT 06339

**Installation Location:**

Ledyard Middle School  
 1860 Route 12  
 Gales Ferry, CT 06335

Ledyard Middle School Bulletin Boards

**Comments:**

DELIVERED AND INSTALLED PRICING

Customer PO: Signed AIA

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 1 WC23	WALKER PRODUCTS - Furniture Sales Forbo Cork Tack Boards with Aluminum Trim 24 x 36 Forbo Cover 2182 Potato Skin	7	\$0.00	\$70.67	\$494.69
Line: 2 WC34	WALKER PRODUCTS - Furniture Sales Forbo Cork Tack Boards with Aluminum Trim 36 x 48 Forbo Cover 2182 Potato Skin	3	\$0.00	\$126.67	\$380.01
Line: 3 WC46	WALKER PRODUCTS - Furniture Sales Forbo Cork Tack Boards with Aluminum Trim 48 x 72 Forbo Cover 2182 Potato Skin	8	\$0.00	\$226.67	\$1,813.36
Line: 4 WC48	WALKER PRODUCTS - Furniture Sales Forbo Cork Tack Boards with Aluminum Trim 48 x 96 Forbo Cover 2182 Potato Skin	36	\$0.00	\$258.67	\$9,312.12
Line: 5 Adhesive	WALKER PRODUCTS - Furniture Sales Adhesive 4 gallon	2	\$0.00	\$0.00	\$0.00
Line: 6 Adhesive	WALKER PRODUCTS - Furniture Sales Adhesive 1 gallon	2	\$0.00	\$0.00	\$0.00



**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.insalco.com**

Customer: Town of Ledyard  
Sales Rep: Sandy Collar

# Invoice

9213

Proposal: 2019-12756  
Invoice Date: 12/31/2020  
Due Date: 1/30/2021

**Please remit payment to:**

Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492

Subtotal.....\$12,000.18  
Invoice Total.....\$12,000.18

Thank you for your business. Payment Terms: Net 30 Days. As per CT Gen. Stat. 4a-60g.  
Insalco Corporation is a Certified Small Business Set-Aside Vendor In The State of Connecticut. As per Connecticut  
General Statutes 30 Day Payment Terms Apply.



Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492  
Phone: (203) 269-1238  
Fax: (203) 265-9378  
www.insalco.com

Vendor: WALKER PRODUCTS

Sales Rep: Sandy Collar

## Delivery Ticket

Purchase Order: SLC-33389

Customer PO: Signed AIA

Proposal: 2019-12756

PO Date: 8/06/2020

Customer:

Town of Ledyard  
Accounts Payable  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Installation Location:

Ledyard Middle School  
1860 Route 12  
Gales Ferry, CT 06335

### Ledyard Middle School Bulletin Boards

Purchase Order Comments:

48 Hour Call B4 Delivery To (203) 269-1238 or Delivery Will Be Refused.

Ledyard Middle School  
Signed AIA

Product/Item No	Item Description	Item Tagging	Qty	Qty Rcvd
WALKER PRODUCTS Item No: WC23 Receive Date: 9/04/2020	Forbo Cork Tack Boards with Aluminum Trim 24 x 36 Forbo Cover 2182 Potato Skin		7	
WALKER PRODUCTS Item No: WC34 Receive Date: 9/04/2020	Forbo Cork Tack Boards with Aluminum Trim 36 x 48 Forbo Cover 2182 Potato Skin		3	
WALKER PRODUCTS Item No: WC46 Receive Date: 9/04/2020	Forbo Cork Tack Boards with Aluminum Trim 48 x 72 Forbo Cover 2182 Potato Skin		8	
WALKER PRODUCTS Item No: WC48 Receive Date: 9/04/2020	Forbo Cork Tack Boards with Aluminum Trim 48 x 96 Forbo Cover 2182 Potato Skin		36	
WALKER PRODUCTS Item No: Adhesive Receive Date: 9/04/2020	Adhesive 4 gallon		2	
WALKER PRODUCTS Item No: Adhesive Receive Date: 9/04/2020	Adhesive 1 gallon		2	

COMPLETE

12/30/20

Received by: \_\_\_\_\_ Date: \_\_\_\_\_



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**INSALCO**

FURNISHINGS FOR ALL ENVIRONMENTS

*Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492  
Office: 203.269.1238  
Fax: 203.265.9378  
[www.Insalco.com](http://www.Insalco.com)*





# DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)

## Office of School Construction Grants & Review (OSCG&R)

### NOTICE OF CHANGE ORDER

#### FORM SCG-042.CO

STATUTORY REF.: C.G.S. Sections 10-287(b), 10-287c-19(c)

NOTE: Refer to FORM SCG-042.CO INST prior to completing

LOCAL EDUCATION AGENCY (LEA)::  Ledyard	FACILITY NAME AND ADDRESS: Ledyard Middle School 1860 CT Route 12 Gales Ferry CT 06335	STATE PROJECT NUMBER:  072-0090 E/A/RR/RN
---	---	---

State Change Order # 16

Contractor Change Order # 3

Original Construction Contract Sum \$ 22,086.63  
Net Cost of All Previous Change Orders \$ 20,395.03  
\* Cost of This Change Order \$ 3,613.57  
Revised Construction Contract Sum \$ 46,095.23

Provide reason for change and brief description of unforeseen circumstance. Change orders submitted without a written explanation of the reason for the change will be classified as ineligible. Identify the area(s) of the building or site that this change order is being submitted for. Refer to FORM SCG-3047 prior to certifying or signing this Notice of Change Order.

Add 1 digital piano; Add 1 piano dolly

#### CERTIFICATIONS:

I hereby certify that this change order work is within the scope of the approved project's Educational Specifications and is:

☒ FULLY ELIGIBLE, ☐ FULLY INELIGIBLE, ☐ PARTLY ELIGIBLE and INELIGIBLE

List all eligible and ineligible items and project costs and credits on page 2 of 2. List all project credits as eligible.

\_\_\_\_\_  
Superintendent of Schools Signature Date

I hereby certify that to the best of my knowledge, the work above conforms to all Life Safety, Health and Accessibility codes:

Silver Petrucelli & Associates  
Architect (Company name) Signature Date 8/6/2020

Insalco Corporation  
CM or Contractor (Company name) Signature Date 8/6/2020

I hereby certify that I have been informed of the above changes and have reviewed the associated costs increases or credits:

\_\_\_\_\_  
Local Finance Officer or Business Manager Signature Date

## FORM SCG-042 CO Notice of Change Order

State Project No. 072-0090 E/A/RR/RNProject Name: Ledyard Middle School

Item No.	ELIGIBLE ITEMS (List and Total)	AMOUNT
1.	Add 1 digital piano	\$ 2,994.50
2.	Add 1 piano dolly	\$ 619.07
3.		\$
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
9.		\$
10.		\$
11.		\$
12.		\$
13.		\$
14.		\$
15.		\$
TOTAL:		\$ 3,613.57

Item No.	INELIGIBLE ITEMS (List and Total)	AMOUNT
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
9.		\$
10.		\$
11.		\$
12.		\$
13.		\$
14.		\$
15.		\$
TOTAL:		\$

The Sum of all eligible and ineligible items must equal the Cost of This Change Order indicated on page 1 of this form. ALL change order submissions MUST INCLUDE a completed FORM SCG-043.CO State Change Order Summary sheet. Change orders received without the certification checked and information below completed will be returned as rejected.

☐ I certify that FORM SCG-043.CO has been submitted for this change order Amanda Cleveland

203-230-9007 x241

Print name of person submitting this FORM SCG-042.CO

Phone number

- NOTES: 1.) ALL CHANGE ORDERS SUBMITTED FOR THIS CONSTRUCTION PROJECT MUST SEQUENTIAL, REGARDLESS OF PHASE  
 2.) ORIGINAL SIGNATURES ARE REQUIRED ON THIS FORM  
 3.) EMAIL COMPLETED FORM SCG-043.CO State Change Order Summary Sheet TO: DAS.scg.changeorder@ct.gov  
 4.) HAND DELIVER, OVERNIGHT DELIVER OR MAIL THIS COMPLETED FORM, FORM SCG-043.CO, ALL BACKUP MATERIALS, TO:  
 The Office of School Construction Grants & Review  
 450 Columbus Blvd., Suite 1503  
 Hartford, CT 06103

PAGE 2 OF 2



# AIA® Document G701™ – 2017

## Change Order **LMS**

**PROJECT:** (Name and address)  
Renovations to Ledyard Middle School  
1860 CT Route 12  
Gales Ferry CT 06335  
State Project #072-0090  
EJA/RR/RN

**CONTRACT INFORMATION:**  
Contract For: 20183381-00  
Date: May 10, 2018

**CHANGE ORDER INFORMATION:**  
Change Order Number: 003  
Date: November 19, 2019

**OWNER:** (Name and address)  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard CT 06339

**ARCHITECT:** (Name and address)  
Silver Petrucelli & Associates, Inc.  
3190 Whitney Avenue  
Hamden CT 06518

**CONTRACTOR:** (Name and address)  
Intelco Corporation  
7 Capital Drive  
Wallingford, CT 06492

### THE CONTRACT IS CHANGED AS FOLLOWS

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Add (1) Digital Piano. See Contractor's Proposal dated November 20, 2019 attached. Add \$2,994.50

Add (1) Piano Dolly. See Contractor's Proposal dated November 20, 2019 attached. Add \$619.07

Total Add \$3,613.57

The original Contract Sum was

\$ 22,086.63

The net change by previously authorized Change Orders

\$ 20,395.05

The Contract Sum prior to this Change Order was

\$ 42,481.66

The Contract Sum will be increased by this Change Order in the amount of

\$ 3,613.57

The new Contract Sum including this Change Order will be

\$ 46,095.23

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Silver Petrucelli & Associates, Inc.

**ARCHITECT** (Firm name)

*[Signature]*  
**SIGNATURE**

Amanda Cleveland, Principal Interior Designer

**PRINTED NAME AND TITLE**

12/4/19  
**DATE**

Intelco Corporation

**CONTRACTOR** (Firm name)

*[Signature]*  
**SIGNATURE**

Sandra L. Collier

**PRINTED NAME AND TITLE**

12/3/19  
**DATE**

Town of Ledyard

**OWNER** (Firm name)

*[Signature]*  
**SIGNATURE**

STEVEN J. KOWAL, CMR

**PRINTED NAME AND TITLE**

6/1/20  
**DATE**



**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.Insalco.com**

Customer: Ledyard Public Schools

Sales Rep: Sandy Collar sandy-insalco@snet.net  
203-269-1238 (phone) 203-265-9378 (fax)

**Proposal**  
**2019-12739**  
11/20/2019

Propose To: Installation Location:  
Ledyard Public Schools Ledyard Middle School  
4 Blonders Boulevard 1860 Route 12  
Ledyard, CT 06339 Gales Ferry, CT 06335

Attention: Amanda Cleveland  
203-231-9007 x241 (phone)  
acleveland@silverpetrucci.com

### Ledyard Middle School Piano

#### Customer PO:

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 1	Sweetwater Music Education - Furniture Sales	1	\$2,994.50	\$2,994.50
YDP184R	Yamaha Digital Home Piano Rosewood			
Line: 2	HandTrucks.com - Furniture Sales	1	\$619.07	\$619.07
Jansen-4004	Piano Dolly			
Misc Items.....				\$3,613.57

#### Item Grouping Summary:

- Misc Items Totals: \$3,613.57

*INSALCO CHANGE ORDER*

.....\$3,613.57

.....\$3,613.57

Thank you for your business! Please

*ADD (1) DIGITAL PIANO*  
*ADD (1) PIANO DOLLY*

Accepted by: \_\_\_\_\_

*+ 3,613.57*

*(they have a previous CO  
on this PO)  
original PO attached*

### Summary of Contracts

STATE PROJECT NO.:	E/A/RR/RN	
NAME OF SCHOOL:	Ledyard Middle School	
LOCAL EDUCATION AGENCY (LEA):	Ledyard Middle School	
CONSTRUCTION MANAGER:	O&G Industries	
ARCHITECT:	Silver Petrucelli & Associates, Inc.	
DATE:	August 6, 2020	

Bid Package	Contractor	Description of Contract Work	Original Contract Sum	Value of all Change Orders	Total Revised Contract Sum
1	Insalco Corporation	Trade 1	\$ 22,086.63	\$ 24,008.60	\$ 46,095.23
2	Contractor 2	Trade 2	\$ -	\$ -	\$ -
3	Contractor 3	Trade 3	\$ -	\$ -	\$ -
4	Contractor 4	Trade 4	\$ -	\$ -	\$ -
5	Contractor 5	Trade 5	\$ -	\$ -	\$ -
6	Contractor 6	Trade 6	\$ -	\$ -	\$ -
7	Contractor 7	Trade 7	\$ -	\$ -	\$ -
8	Contractor 8	Trade 8	\$ -	\$ -	\$ -
9	Contractor 9	Trade 9	\$ -	\$ -	\$ -
10	Contractor 10	Trade 10	\$ -	\$ -	\$ -
11	Contractor 11	Trade 11	\$ -	\$ -	\$ -
12	Contractor 12	Trade 12	\$ -	\$ -	\$ -
13	Contractor 13	Trade 13	\$ -	\$ -	\$ -
14	Contractor 14	Trade 14	\$ -	\$ -	\$ -
15	Contractor 15	Trade 15	\$ -	\$ -	\$ -
16	Contractor 16	Trade 16	\$ -	\$ -	\$ -
17	Contractor 17	Trade 17	\$ -	\$ -	\$ -
18	Contractor 18	Trade 18	\$ -	\$ -	\$ -
19	Contractor 19	Trade 19	\$ -	\$ -	\$ -
20	Contractor 20	Trade 20	\$ -	\$ -	\$ -
21	Contractor 21	Trade 21	\$ -	\$ -	\$ -
22	Contractor 22	Trade 22	\$ -	\$ -	\$ -
23	Contractor 23	Trade 23	\$ -	\$ -	\$ -
24	Contractor 24	Trade 24	\$ -	\$ -	\$ -
25	Contractor 25	Trade 25	\$ -	\$ -	\$ -
26	Contractor 26	Trade 26	\$ -	\$ -	\$ -
27	Contractor 27	Trade 27	\$ -	\$ -	\$ -
28	Contractor 28	Trade 28	\$ -	\$ -	\$ -
29	Contractor 29	Trade 29	\$ -	\$ -	\$ -
30	Contractor 30	Trade 30	\$ -	\$ -	\$ -
31	Contractor 31	Trade 31	\$ -	\$ -	\$ -
32	Contractor 32	Trade 32	\$ -	\$ -	\$ -
33	Contractor 33	Trade 33	\$ -	\$ -	\$ -
Original Construction Contract Sum			\$ 22,086.63		
Total Change Order Sum				\$ 24,008.60	
Revised Construction Contract Sum					\$ 46,095.23

Construction Manager Costs	Value of Contract	Change Orders	Total Revised Contract Amount
General Conditions	\$ -		\$ -
CM Fee	\$ -		\$ -
CM Allowances	\$ -		\$ -
CM Contingency	\$ -		\$ -
Bond	\$ -		\$ -
Insurances	\$ -		\$ -
Other	\$ -		\$ -
Insert additional rows above this line only			
Total CM Cost	\$ -	\$ -	\$ -

	TOTAL CONSTRUCTION COST	\$ 22,086.63	\$ 24,008.60	\$ 46,095.23
--	-------------------------	--------------	--------------	--------------

Summary of Template

STATE PROJECT NO.: E/A/RR/RN  
NAME OF SCHOOL: Ladyard Middle School  
LOCAL EDUCATION AGENCY (LEA): Ladyard Middle School  
CONSTRUCTION MANAGER: O&G Industries  
ARCHITECT: Silver Petrucelli & Associates, Inc.  
DATE: August 6, 2020

Bid Package	Sub-Contractor	Description of Contract Work / State Change Order No	Value of Contract / Change Order	CHANGES				Cost Eligibility as Submitted		Cost Eligibility per SC	
				Paid from CM Contingency	Paid from Owner Contingency	Paid from Allowance	Back Charges	Eligible	Ineligible	Eligible	Ineligible
1	Insalco Corporation	Trade 1	22,086.63								
		CO 1									
		CO 2									
		CO 3									
		CO 4									
		CO 5									
		CO 6									
		CO 7									
		CO 8									
		CO 9									
		CO 10									
		CO 11									
		CO 12									
		CO 13									
		CO 14	8,394.85					8,394.85			
		CO 15	12,000.18					12,000.18			
		CO 16	3,613.57					3,613.57			
		CO 17									
		CO 18									
		CO 19									
		CO 20									
		CO 21									
		CO 22									
		CO 23									
		CO 24									
Sub-Contractor Total:			46,096.23					24,008.60			

SC PROJECT NO.:  
NAME OF SCHOOL:  
SCHOOL DISTRICT:  
CONSTRUCTION MANAGER:  
ARCHITECT:  
DATE RECEIVED BY OSF:  
DATE REVISED:

E/ARR/RN  
Ledyard Middle School  
Ledyard Middle School  
O&G Industries  
Silver Petrucelli & Associates, Inc.

ENCLOSURE TO STATE CHANGE ORDER NO.:

16

Sub- Contr. CO #	CO Description	Sub- Contractor CO Date	Sub- Contractor CO Amount	CHANGES				Cost Eligibility as Submitted		Cost Eligibility per SC		SC Comments
				Paid from CM Contingency	Paid from Owner Contingency	Paid for from Allowance	Back- Charges	Eligible	Ineligible	Eligible	Ineligible	
Insaico Corporation												
1	Add 1 digital piano	11/20/2019	2,994.50					2,994.50				
2	Add 1 piano dolly	11/20/2019	619.07					619.07				
3												
4												
5												
6												
7												
8												
9												
10												
Insert additional rows above this line only												
Sub-Contractor Total:			3,613.57	0.00	0.00	0.00	0.00	3,613.57	0.00	0.00	0.00	



**INSALCO**  
FURNISHINGS FOR ALL ENVIRONMENTS

*Insalco Corporation*  
*7 Capital Drive*  
*Wallingford, CT 06492*  
*Office: 203.269.1238*  
*Fax: 203.265.9378*  
*[www.Insalco.com](http://www.Insalco.com)*





**Insalco Corporation**  
**7 Capital Drive**  
**Wallingford, CT 06492**  
**Phone: (203) 269-1238**  
**Fax: (203) 265-9378**  
**www.insalco.com**

Customer: Town of Ledyard  
 Sales Rep: Sandy Collar

**Invoice**

**9041**

Proposal: 2019-12739  
 Invoice Date: 9/14/2020  
 Due Date: 10/14/2020

**Customer:**

Town of Ledyard  
 Accounts Payable  
 741 Colonel Ledyard Highway  
 Ledyard, CT 06339

**Installation Location:**

Ledyard Middle School  
 1860 Route 12  
 Gales Ferry, CT 06335

Ledyard Middle School Piano

Item No.	Item Description	Qty	Item List	Item Sell	Ext Sell
Line: 1 YDP184R	Sweetwater Music Education - Furniture Sales Yamaha Digital Home Piano Rosewood	1	\$0.00	\$2,994.50	\$2,994.50
	List Discount: 100%				
Line: 2 Jansen-4004	HandTrucks.com - Furniture Sales Piano Dolly	1	\$0.00	\$619.07	\$619.07
	List Discount: 100%				

**Please remit payment to:**

Insalco Corporation  
 7 Capital Drive  
 Wallingford, CT 06492

Subtotal.....\$3,613.57  
 Invoice Total.....\$3,613.57 ✓

Thank you for your business. Payment Terms: Net 30 Days. As per CT Gen. Stat. 4a-60g.  
 Insalco Corporation is a Certified Small Business Set-Aside Vendor In The State of Connecticut. As per Connecticut  
 General Statutes 30 Day Payment Terms Apply.



*Insalco Corporation*  
7 Capital Drive  
Wallingford, CT 06492  
Phone: (203) 269-1238  
Fax: (203) 265-9378  
www.insalco.com

Vendor: Sweetwater Music

Sales Rep: Sandy Collar

## Delivery Ticket

Purchase Order: SLC-33372

Proposal: 2019-12739

PO Date: 8/03/2020

Customer:

Town of Ledyard  
Accounts Payable  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Installation Location:

Ledyard Middle School  
1860 Route 12  
Gales Ferry, CT 06335

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Ledyard Middle School Piano

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Purchase Order Comments:

Quote # 5778614

Ledyard Middle School  
Signed AIA

Product/Item No	Item Description	Item Tagging	Qty	Qty Rcvd
Sweetwater Music Education Item No: YDP184R Receive Date: 8/25/2020	Yamaha Digital Home Piano Rosewood		1	

Received by: \_\_\_\_\_

*Craig E. Sylvestre*

Date: \_\_\_\_\_

*9/11/2020*



Insalco Corporation  
7 Capital Drive  
Wallingford, CT 06492  
Phone: (203) 269-1238  
Fax: (203) 265-9378  
www.insalco.com

Vendor: HandTrucks.com

Sales Rep: Sandy Collar

## Delivery Ticket

Purchase Order: SLC-33373

Proposal: 2019-12739

PO Date: 8/03/2020

Customer:

Town of Ledyard  
Accounts Payable  
74 1 Colonel Ledyard Highway  
Ledyard, CT 06339

Installation Location:

Ledyard Middle School  
1860 Route 12  
Gales Ferry, CT 06335

Ledyard Middle School Piano

Purchase Order Comments:

Ledyard Middle School  
Signed AIA

Product/Item No	Item Description	Item Tagging	Qty	Qty Rcvd
HandTrucks.com Item No: Jansen-4004 Receive Date: 9/08/2020	Piano Dolly		1	

Received by:

*Craig D. Sykes*

Date:

*9/11/2020*