



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339

860 464-3203
Roxanne Maher
Administrative Assistant

Chairman Gary St. Vil

MINUTES
LAND USE/PLANNING/PUBLIC WORKS COMMITTEE –
REGULAR MEETING

Monday, April 6, 2026

6:00 PM

Annex Meeting Room, Town Hall Annex

DRAFT

- I. CALL TO ORDER – The meeting was called to order by Councilor Thompson at 6:01 p.m. at the Town Hall Annex Building.

Councilor Thompson welcomed all to the Hybrid Meeting noting for the Town Council Land Use/Planning/Public Works Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. ROLL CALL –

Table with 6 columns: Attendee Name, Title, Status, Location, Arrived, Departed. Rows include Jessica Buhle, Ty (Earl) Lamb, James Thompson, Burce Gartska, and Roxanne Maher.

- III. CITIZENS' PETITIONS – None.
IV. PRESENTATIONS/INFORMATIONAL ITEMS

Councilor Thompson noted Land Use Director/Town Planner Elizabeth Burdick’s March 18, 2026 letter reporting the Land Use Commission Members continued education.

- V. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

MOTION to approve the and Use/Planning/Public Works Minutes of March 2, 2026
Moved by Buhle seconded by Councilor Thompson

VOTE: 2 - 0 Approved and so declared

- IV. OLD BUSINESS

- 1. Process to designate the Spicer Homestead Ruins, within the Clark Farm property, as a Registered Historical Site. – No Update.

RESULT: NO ACTION Next Meeting: 5/4/2026 6:00 p.m.

2. MOTION to recommend the Town Council approve the proposed Clark Farm Lease as presented in the draft dated March 3, 2026.

In addition, authorize the Mayor to solicit Requests for Proposals (RFP) to lease the Clark Farm Property located 1025 Colonel Ledyard Highway (Route 117) for Agricultural purposes.

Moved by Councilor Buhle, seconded by Councilor Thompson

Discussion: Councilor Thompson noted Mayor Allyn's comments regarding the proposed Clark Farm Lease were attached to the Agenda for tonight's meeting. He asked whether the LUPPW Committee members have reviewed the Mayor's proposed edits and if anyone had questions.

Councilor Buhle noted that she reviewed the edits that the Mayor provided to the draft Lease and that she thought they were good additions.

Councilor Thompson proceed to review the process going forward as follows:

- Land Use/Planning/Public Works Committee would review the draft Lease and forward it to the Town Council for their review and approval; and would provide authorization for the Mayor to seek Requests for Proposals (RFP) to Lease the Clark Farm Property.
- The Mayor's Office would prepare and advertise/solicit Requests for Proposals (RFP) to Lease the Clark Farm Property for agricultural purposes.
- Proposals would be submitted/received; and the Mayor would make a recommendation to award of the Lease.
- The Land Use/Planning/Public Works Committee would review and forward a recommendation to the Town Council to approve the Lease and to set a Public Hearing; in accordance with CGS 07-163e.

VOTE:

2 - 0 Approved and so declared

RESULT: APPROVED TO RECOMMEND 2 – 0

MOVER: Jessica Buhle, Town Councilor

SECONDER: James Thompson, Town Councilor

AYES: Jessica Buhle, James Thompson

EXCUSED: Ty Lamb

3. Continued discussion regarding the establishment of a Long-Term Town-Wide Capital Plan for all of the town-owned facilities..

The LUPPW Committee noted that Councilor Lamb has taken the lead on this item, Therefore, they deferred their discussion to their May 4, 2026 meeting.

4. Any other Old Business proper to come before the Committee.- None.

V. NEW BUSINESS

1. MOTION to recommend the Town Council adopt a “*Fair Housing Resolution - Town of Ledyard*” as contained in the draft dated March 24, 2026.

DRAFT: 3/24/2026

Res : 004-2026/XXX XX

**FAIR HOUSING RESOLUTION
TOWN OF LEDYARD**

WHEREAS, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status, veteran status, or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, veteran status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, The Town of Ledyard is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, That the Town of Ledyard hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of Ledyard or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Ledyard and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT

Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Ledyard Town Council on April 22, 2026

Gary St. Vil, Chairman

I Patricia A. Riley, Town Clerk of the Town of Ledyard, do hereby certify that the above is a true and correct copy of a resolution duly adopted at a meeting of the Town Council held on _____, and that such resolution has not been modified, rescinded, or revoked, and is at present in full force and effect:

IN WITNESS WHEREOF: The undersigned has affixed his signature and corporate seal on this _____ day of _____ 2026.

(Town Seal)

Patricia A. Riley, Town Clerk

Moved by Councilor Buhle, seconded by Councilor Thompson

Discussion: Councilor Thompson noted the draft Resolution was attached to the Agenda on the Meeting Portal. He explained that April was Fair Housing Month and each municipality that was a current or former recipient of Small Cities CDBG (Community Development Block Grant) funding was required to re-adopt a "Fair Housing Resolution". He stated the Department of Housing (DOH) required that communities actively provide their commitment by taking specific actions related to Fair Housing within the municipality.

Councilor Thompson went on to explain for the Town to be eligible to apply for and receive certain Grant Funds to support fair housing that the town was required to annually adopt a "Fair Housing Resolution" to be in compliance with State Regulations.

Administrative Assistant Roxanne Maher noted that Land Use Director/Town Planner Elizabeth Burdick talked with Mr. Peter Testa, A&E Services Group, LLC., who was the Town's Consultant that Administers the Home Rehabilitation Revolving No Interest Loans for qualifying Ledyard residents. She noted that the draft "Fair Housing Resolution" included all the required language to allow the town to continue with this program and other housing programs.

VOTE: 2 - 0 Approved and so declared

RESULT: APPROVED TO RECOMMEND 2 – 0
MOVER: Jessica Buhle, Town Councilor
SECONDER: James Thompson, Town Councilor
AYES: Jessica Buhle, James Thompson
EXCUSED: Ty Lamb

2. Any other New Business proper to come before the Committee.

- Potential Blight Property

Councilor Thompson stated that Councilor Garcia-Irizarry alerted him to a potential blight issue on 2 Mill Cove Road. He noted that he took a ride by the property and as Councilor Garcia-Irizarry described there were boats on the property that appeared to be in various states of disrepair. He stated the LUPPW Committee would follow-up non the status of the property.

Administrative Assistant Roxanne Maher noted that Zoning Official Hanna Gienau was aware of the property.

RESULT: CONTINUED

Next Meeting: 5/4/2026 6:00 p.m.

IX. ADJOURNMENT-

VOTE: Councilor Buhle moved the meeting be adjourned, seconded by Councilor Thompson
2- 0 Approved and so declared, the meeting was adjourned at 6:11 p.m.

Respectfully submitted,

James Thompson
Committee Chairman
Land Use/Planning/Public Works Committee