



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Ledyard Farmers Market Committee

### ~ AGENDA ~

Chairman  
Laurianne Hary

Regular Meeting

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Wednesday, May 3, 2023

5:30 PM

Town Hall Annex - Hybrid Format

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In-Person - Town Hall Annex Meeting Room

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://us06web.zoom.us/j/86184718099?pwd=TXM5d2NiUzZiakNNL1NGMIMrTEdLdz09>**

**Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 861 8471 8099; Passcode: 752584**

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. MEMBER COMMENTS
- VI. TREASURER REPORT

\* Year to Date Report - April 27, 2023

\* Purchase Orders Report - April 27, 2023

**Attachments:** [FMC-YTD REPORT-2023-04-27.pdf](#)  
[FMC-PURCHASE ORDER REPORT-2023-04-27.pdf](#)  
[FMC-YTD REPORT-2023-03-30.pdf](#)  
[FMC-PURCHASE ORDER REPORT-2023-03-30.pdf](#)  
[FMC-YTD REPORT-2023-02-22-A.pdf](#)  
[FMC-PURCHASE ORDER REPORT-2023-02-22.pdf](#)

- VII. MARKET MANAGER REPORTS
- VIII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Committee Minutes of April 5, 2023

**Attachments:** [FARMERS-MIN-2023-04-05.pdf](#)

- IX. OLD BUSINESS

1. Continued Preparations for the Farmers Market 2023 Summer Season.

- Trash Collection
- Website
- Gate by Library
- Coffee Vendor

2. Any other Old Business proper to come before the Committee

X. NEW BUSINESS

1. Any other New Business proper to come before the Committee

XI. NEXT MEETING

XII. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1114

**Agenda Date:** 6/7/2023

**Agenda #:**

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## REPORT

### **Staff/Committee Report:**

- Year to Date Report - April 27, 2023
- Purchase Orders Report - April 27, 2023

## YTD REPORT - FARMERS MARKET 2023

FOR 2023 12							
ACCOUNTS FOR: 2081020 DONATIONS/GRANTS REVENUES	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<b>48002 DONATIONS</b>							
<b>24201 FARMERS MARKET</b>							
0208-00-1010-00000-48002 -24201			DONATIONS				
	0.00	0.00	0.00	-1,647.00	0.00	1,647.00	100.0%
TOTAL DONATIONS	0.00	0.00	0.00	-1,647.00	0.00	1,647.00	100.0%
TOTAL DONATIONS/GRANTS REVENUES	0.00	0.00	0.00	-1,647.00	0.00	1,647.00	100.0%
TOTAL REVENUES	0.00	0.00	0.00	-1,647.00	0.00	1,647.00	

## YTD REPORT - FARMERS MARKET 2023

FOR 2023 12							
ACCOUNTS FOR: 20810201 DONATIONS/GRANTS EXPENSES	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<b>54201 FARMERS MARKET</b>							
<b>24201 FARMERS MARKET</b>							
0208-00-1020-00000-54201 -24201	41,546.64	0.00	FARMERS MARKET 41,546.64	7,076.65	2,188.35	32,281.64	22.3%
TOTAL FARMERS MARKET	41,546.64	0.00	41,546.64	7,076.65	2,188.35	32,281.64	22.3%
TOTAL DONATIONS/GRANTS EXPENSES	41,546.64	0.00	41,546.64	7,076.65	2,188.35	32,281.64	22.3%
TOTAL EXPENSES	41,546.64	0.00	41,546.64	7,076.65	2,188.35	32,281.64	

## YTD REPORT - FARMERS MARKET 2023

FOR 2023 12							
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
	GRAND TOTAL						
41,546.64	0.00	41,546.64	5,429.65	2,188.35	33,928.64	18.3%	

\*\* END OF REPORT - Generated by ROXANNE MAHER \*\*

# Town and Schools of Ledyard



## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION
20810201 DONATIONS/GRANTS EXPENSES					
0208-00-1020-00000-54201 -24201 FARMERS MARKET					
900260 THORNE WILLIAM	20230241	2023/01	309.54	309.54	Farmers Mrkt FY 22/23 W
901081 ALLYN JAMI	20230242	2023/01	252.33	252.33	Farmers Mrkt J. Allyn R
903136 BALL PAMELA	20230243	2023/01	500.00	500.00	Farmers Market -P. Ball
903822 BUTTERCUP DESIGNS	20233616	2023/10	240.00	240.00	Farmers Market Buttercu
904512 LAURIANN HARY	20230249	2023/01	500.00	500.00	Farmers Mrkt L. Hary Re
904512 LAURIANN HARY	20230297	2023/01	100.00	100.00	Stipend - Market Manage
	VENDOR TOTAL		600.00	600.00	
904608 CWPM LLC	20230707	2023/01	286.48	286.48	Farmers Mrkt FY 22/2023
	ACCOUNT TOTAL		2,188.35	2,188.35	
	20810201 ORG TOTAL		2,188.35	2,188.35	

## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION
0208 DONATIONS AND GRANTS		FUND TOTAL	2,188.35	2,188.35	



## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION
REPORT PO TOTAL			2,188.35		

\*\* END OF REPORT - Generated by ROXANNE MAHER \*\*

## SUMMARY OF FUNDS

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

FUNDS	DESCRIPTION	PO TOTAL	GRAND TOTAL
0208	DONATIONS AND GRANTS	2,188.35	2,188.35

\*\* END OF REPORT - Generated by ROXANNE MAHER \*\*

## YTD REPORT - FARMERS MARKET 2023

FOR 2023 12							
ACCOUNTS FOR: 2081020 DONATIONS/GRANTS REVENUES	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<b>48002 DONATIONS</b>							
<b>24201 FARMERS MARKET</b>							
0208-00-1010-00000-48002 -24201			DONATIONS				
	0.00	0.00	0.00	-1,647.00	0.00	1,647.00	100.0%
TOTAL DONATIONS	0.00	0.00	0.00	-1,647.00	0.00	1,647.00	100.0%
TOTAL DONATIONS/GRANTS REVENUES	0.00	0.00	0.00	-1,647.00	0.00	1,647.00	100.0%
TOTAL REVENUES	0.00	0.00	0.00	-1,647.00	0.00	1,647.00	

## YTD REPORT - FARMERS MARKET 2023

FOR 2023 12							
ACCOUNTS FOR: 20810201 DONATIONS/GRANTS EXPENSES	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<b>54201 FARMERS MARKET</b>							
<b>24201 FARMERS MARKET</b>							
0208-00-1020-00000-54201 -24201	41,546.64	0.00	FARMERS MARKET 41,546.64	7,076.65	1,948.35	32,521.64	21.7%
TOTAL FARMERS MARKET	41,546.64	0.00	41,546.64	7,076.65	1,948.35	32,521.64	21.7%
TOTAL DONATIONS/GRANTS EXPENSES	41,546.64	0.00	41,546.64	7,076.65	1,948.35	32,521.64	21.7%
TOTAL EXPENSES	41,546.64	0.00	41,546.64	7,076.65	1,948.35	32,521.64	

YTD REPORT - FARMERS MARKET 2023

FOR 2023 12							
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
41,546.64	0.00	41,546.64	5,429.65	1,948.35	34,168.64	17.8%	GRAND TOTAL

\*\* END OF REPORT - Generated by ROXANNE MAHER \*\*

## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION
20810201 DONATIONS/GRANTS EXPENSES					
0208-00-1020-00000-54201 -24201 FARMERS MARKET					
900260 THORNE WILLIAM	20230241	2023/01	309.54	309.54	Farmers Mrkt FY 22/23 W
901081 ALLYN JAMI	20230242	2023/01	252.33	252.33	Farmers Mrkt J. Allyn R
903136 BALL PAMELA	20230243	2023/01	500.00	500.00	Farmers Market -P. Ball
904512 LAURIANN HARY	20230249	2023/01	500.00	500.00	Farmers Mrkt L. Hary Re
904512 LAURIANN HARY	20230297	2023/01	100.00	100.00	Stipend - Market Manage
	VENDOR TOTAL		600.00	600.00	
904608 CWPM LLC	20230707	2023/01	286.48	286.48	Farmers Mrkt FY 22/2023
	ACCOUNT TOTAL		1,948.35	1,948.35	
	20810201 ORG TOTAL		1,948.35	1,948.35	

## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION
0208 DONATIONS AND GRANTS		FUND TOTAL	1,948.35	1,948.35	

## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION
REPORT PO TOTAL			1,948.35		

\*\* END OF REPORT - Generated by ROXANNE MAHER \*\*



## SUMMARY OF FUNDS

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

FUNDS	DESCRIPTION	PO TOTAL	GRAND TOTAL
0208	DONATIONS AND GRANTS	1,948.35	1,948.35

\*\* END OF REPORT - Generated by ROXANNE MAHER \*\*

## YTD REPORT - FARMERS MARKET 2023

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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48002 DONATIONS

24201 FARMERS MARKET

0208-00-1010-00000-48002 -24201		DONATIONS					
	0	0	0	-1,647.00	.00	1,647.00	100.0%
TOTAL DONATIONS	0	0	0	-1,647.00	.00	1,647.00	100.0%
TOTAL DONATIONS/GRANTS REVENUES	0	0	0	-1,647.00	.00	1,647.00	100.0%
TOTAL REVENUES	0	0	0	-1,647.00	.00	1,647.00	

## YTD REPORT - FARMERS MARKET 2023

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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54201 FARMERS MARKET

24201 FARMERS MARKET

0208-00-1020-00000-54201 -24201

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
FARMERS MARKET	0	41,547	41,547	7,076.65	1,948.35	32,521.64	21.7%
TOTAL FARMERS MARKET	0	41,547	41,547	7,076.65	1,948.35	32,521.64	21.7%
TOTAL DONATIONS/GRANTS EXPENSES	0	41,547	41,547	7,076.65	1,948.35	32,521.64	21.7%
TOTAL EXPENSES	0	41,547	41,547	7,076.65	1,948.35	32,521.64	

YTD REPORT - FARMERS MARKET 2023

FOR 2023 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	0	41,547	41,547	5,429.65	1,948.35	34,168.64	17.8%
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\*\* END OF REPORT - Generated by ROXANNE MAHER \*\*

# Town and Schools of Ledyard



## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION
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	ACCOUNT TOTAL		1,948.35	1,948.35	
	20810201 ORG TOTAL		1,948.35	1,948.35	

## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION
0208 DONATIONS AND GRANTS		FUND TOTAL	1,948.35	1,948.35	

## PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT	DESCRIPTION
REPORT PO TOTAL			1,948.35		

\*\* END OF REPORT - Generated by ROXANNE MAHER \*\*

## SUMMARY OF FUNDS

YEAR/PERIOD: 2023/12      Amounts Include Unposted AP Invoice Liquidations

FUNDS	DESCRIPTION	PO TOTAL	GRAND TOTAL
0208	DONATIONS AND GRANTS	1,948.35	1,948.35

\*\* END OF REPORT - Generated by ROXANNE MAHER \*\*





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1560

**Agenda Date:** 5/3/2023

**Agenda #:**

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## MINUTES

**Minutes:**

MOTION to approve the Farmers Market Committee Minutes of April 5, 2023



TOWN OF LEDYARD  
CONNECTICUT

LEDYARD FARMERS' MARKET COMMITTEE  
REGULAR MEETING

741 Colonel Ledyard Highway  
Ledyard, CT 06339

<http://www.ledyardct.org>

Roxanne M. Maher  
(860) 464-3203

Chairman Lauriann Hary

HYBRID FORMAT  
~ MINUTES~

Wednesday, April 5 2023

5:30 PM

Town Hall Annex Building

**DRAFT**

- I. CALL TO ORDER – The Meeting was called to order by Committee Chairman Lauriann Hary at 5:30 p.m.

Chairman Hary welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight’s meeting was available on the Agenda that was posted on the Town’s Website - Granicus-Legistar Meeting Portal.

- II. ROLL CALL –

Attendee Name	Title	Status	Location	Arrived	Departed
Pamela Ball	Recording Secretary/Treasurer	Present	In-Person	5:30 pm	6:15 pm
April Brunelle	Vice-Chairman	Present	In-Person	5:30 pm	6:15 pm
Ellin Grenger	Committee Member	Present	In-Person	5:30 pm	6:15 pm
Lauriann Hary	Chairman	Present	In-Person	5:30 pm	6:15 pm
Peter Hary	Committee Member	Present	In-Person	5:30 pm	6:15 pm
Sarah Martic	Committee Member	Present	In-Person	5:30 pm	6:15 pm
Bill Thorne	Committee Member	Present	Remote	5:30 pm	6:15 pm
Allison Troy	Committee Member	Absent			
Whit Irwin	Town Council Chairman – Liaison	Present	In-Person	5:30 pm	6:15 pm

- III. CITIZENS COMMENTS – None.

- IV. INFORMATIONAL ITEMS – None.

- V. MEMBER COMMENTS – None.

- VI. TREASURER REPORT

- Year to Date Report – March 30, 2023 - Balance: \$34,168.64

Treasurer Ms. Ball noted that the Year-to-Date Balance being reported in the Munis Financial System was \$34,168.64. However, she explained that it appears that the Committee’s \$15,611.73 year-end balance may have been carried over into the Munis System twice. She stated that she would be contacting the Finance Department to obtain clarification regarding the Committee’s current Year-to Date Balance.

Ms. Ball went on to report the following:

- Deposit of \$6,000.00 received from Vendor Applications Fees would be made.
- Total Operational Costs for the 2022 Market Season: \$7,000.00.
  
- Purchase Orders Report – March 30, 2023

It was noted that the following Committee Members needed to be reimbursed for miscellaneous expenses:

- PO#2023-0243- P. Ball for P.O. Box Rental
- PO#2023-0249 - L. Hary for Social Media Blue Host domain name.

VII. MARKET MANAGER REPORT – None.

VIII. APPROVAL OF MINUTES

MOTION to approve the Regular Meeting Minutes of March 1, 2023

Moved by Ms. L. Hary, seconded by Ms. Ball

VOTE: 7 – 0 Approved and so declared

IX. OLD BUSINESS

1. Continued preparations for the Famers’ Market 2023 Summer Season

• Trash Collection:

Ms. Ball reported that the trash cans cost \$150 for 6 cans from CWPM, LLC. She stated the total cost for the trash collection for 2022 was \$720.00; and that the cost would remain the same for the 2023 Market Season.

**RESULT: COMPLETED**

• Website –

With Heidi (Buttercup Designs) no longer maintaining the Ledyard Farmers’ Market Website, etc., Mr. P. Hary volunteered to be the Website Administrator and to also take on the Newsletter for 2023 Season.

**RESULT: CONTINUED**

**Next Meeting: 5/3/2023 5:30 p.m.**

- **Signage:**

Mr. P. Hary would confirm the “A” frame inserts; and take care of the 20- yard signs from Copy Cats.

**RESULT: CONTINUED**

**Next Meeting: 5/3/2023 5:30 p.m.**

- **Weekly Market Themes - Tracking**

Ms. Brunelle would take over the spreadsheets for the tracking and management of the vendors for Market’s previously approved weekly themes.

<i>June 2023</i>	<i>July, 2023</i>	<i>August 2023</i>	<i>September 2023</i>
✓ 7 <sup>th</sup> – “MEAT” You at the Market	✓ 5 <sup>th</sup> Red, White and Berry	✓ 2 <sup>nd</sup> Bubbles & Blooms	✓ 6 <sup>th</sup> Simply Sweet
✓ 14 <sup>th</sup> All American Artisans	✓ 12 <sup>th</sup> Backyard BBQ	✓ 9 <sup>th</sup> Farm Fresh	✓ 13 <sup>th</sup> Hometown Heroes
✓ 21 <sup>st</sup> Summer Solstice	✓ 19 <sup>th</sup> Christmas in July	✓ 16 <sup>th</sup> Beach Blanket Bingo	✓ 20 <sup>th</sup> “SEA” You Next Year
✓ 28 <sup>th</sup> CREAM of the Crop	✓ 26 <sup>th</sup> “Bee” Your Best	✓ 23 <sup>rd</sup> Bark’ N Brew	
		✓ 30 <sup>th</sup> Back to School	

**RESULT: COMPLETED**

- **Gate by Library**

Mr. Thorne would look into what needed to be done to address the gate by the Bill Library that was in desperate need of either repair or removal.

**RESULT: CONTINUED**

**Next Meeting: 5/3/2023 5:30 p.m.**

2. Any other Old Business proper to come before the Committee.- None.
- X. NEW BUSINESS
1. Any other New Business proper to come before the Committee.

- Coffee Vendor

It was noted that the Committee needed to find a new coffee vendor for the 2023 Summer Market Season.

**RESULT: CONTINUED**

**Next Meeting: 5/3/2023 5:30 p.m.**

XI. NEXT MEETING

Next Meeting date May 3, 2023.

The Committee noted that they may need to schedule an additional special meeting in May prior to the 2023 Summer Market Kick-Off scheduled for June 7, 2023 at the Lower Town Green.

XII. ADJOURNMENT

MOTION to adjourn meeting at 6:15 p.m.

Moved by Ms. L. Hary, seconded by Mr. P. Hary

VOTE: 7 - 0 Approved and so declared

Respectfully submitted,  
Lauriann Hary  
Committee Chairman



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-969

**Agenda Date:** 5/3/2023

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Continued Preparations for the Farmers Market 2023 Summer Season.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

**Meeting Action Detail:**

**Ledyard Farmers Market Meeting 04/05/2023:**

**File #:** [23-1457](#) Version: 2

**Type:** Farmers Market Committee

**Title:**

**Moved:** Seconded

**Action:** Recommend to Approve

**Minute Note:**



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1461

**Agenda Date:** 5/3/2023

**Agenda #:**

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

- Trash Collection

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

**Meeting Action Detail:**

**Ledyard Farmers Market Meeting 04/05/2023:**

**File #:** [23-1461](#) Version: 1

**Type:** Farmers Market Committee

**Title:** Trash Collection

Action: Discussed/Continued

**Minute Note:**

Ms. Ball reported that the trash cans cost \$150 for 6 cans from CWPM, LLC. She stated the total cost for the trash collection for 2022 was \$720.00; and that the cost would remain the same for the 2023 Market Season.

Action: Discussed/Continued



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1462

**Agenda Date:** 5/3/2023

**Agenda #:**

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

- Website

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

**Meeting Action Detail:**

**Ledyard Farmers Market Meeting 04/05/2023:**

**File #:** [23-1462](#) Version: 1

**Type:** Farmers Market Committee

**Title:** Website

Action: Continued

**Minute Note:**

With Heidi (Buttercup Designs) no longer maintaining the Ledyard Farmers' Market Website, etc., Mr. P. Hary volunteered to be the Website Administrator and to also take on the Newsletter for 2023 Season.





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 23-1466

**Agenda Date:** 5/3/2023

**Agenda #:**

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

- Gate by Library

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

**Meeting Action Detail:**

**Ledyard Farmers Market Meeting 04/05/2023:**

**File #:** [23-1466](#) Version: 1

**Type:** Farmers Market Committee

**Title:** Gate by Library

Action: Continued

**Minute Note:**

Mr. Thorne would look into what needed to be done to address the gate by the Bill Library that was in desperate need of either repair or removal.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 23-1565

**Agenda Date:** 5/3/2023

**Agenda #:**

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

- Coffee Vendor

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

**Meeting Action Detail:**

**Ledyard Farmers Market Meeting 04/5/2023:**

**File #:** [23-1565](#) Version: 1

**Type:** Farmers Market Committee

**Title:** Coffee Vendor

**Action:** Discussed

**Minute Note:**

It was noted that the Committee needed to find a new coffee vendor for the 2023 Summer Market Season.

**Action:** Discussed



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-535

**Agenda Date:** 5/3/2023

**Agenda #:** 2.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Farmers Market Cmt:**

Any other Old Business proper to come before the Committee

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



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