



Chairman Gary St. Vil

# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

September 29, 2025

Ledge Light Health District  
Ms. Jennifer Muggeo  
Director of Health  
216 Broad Street  
New London, Connecticut 06339  
[jmuggeo@llhd.org](mailto:jmuggeo@llhd.org)

Dear Ms. Muggeo:

At its September 29, 2025 meeting the Ledyard Town Council approved to accept the Ledge Light Health District-Ledyard Prevention Coalition proposal in the amount of \$60,000 for the period of October 1, 2025 – September 30, 2026 for the use of the National Opioid Settlement Funding received by the Town of Ledyard.

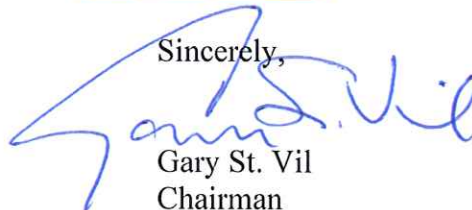
It should be noted that this obligation of funds does not guarantee future funding obligations to your organization. Also, we ask that the Ledyard Prevention Coalition provide quarterly reports to the Town Council regarding Program effectiveness from the start date of the Programs.

Please make arrangements with the Mayor's Office for the disbursement of the National Opioid Settlement Funding to your Organization.

The Town Council appreciates your time in preparing a proposal, for meeting with the Finance Committee to discuss the details of the proposal, and for the continuous and positive work that Ledge Light Heath District/Ledyard Prevention Coalition does in our community.

Should you have any questions regarding the Town Council's action, please do not hesitate to contact me at telephone (860) 980-0656 or email: [gsvil@ledyardct.org](mailto:gsvil@ledyardct.org).

Sincerely,



Gary St. Vil  
Chairman

Attachment

cc: Mayor Allyn, III  
Director of Finance  
Treasurer  
Social Services Coordinator  
Kerensa Mansfield, Ledyard Prevention Coalition Program Coordinator

LEDYARD PREVENTION COALITION  
OPIOID PREVENTION, RECOVERY, AND WELLNESS PROGRAM  
FOR THE TOWN OF LEDYARD, CT

Budget Proposal  
October 1, 2025 – September 30, 2026

**Staff Costs:**

| Position             | Name              | Salary/Fringe | Hours               | Cost        |
|----------------------|-------------------|---------------|---------------------|-------------|
| Project Coordination | Kerensa Mansfield | \$56.55/hour  | 16 hours x 52 weeks | \$47,050.00 |
| Peer Navigator       | Team Support      | \$35.00/hour  | 52 hours            | \$1,820.00  |
|                      |                   |               | Total               | \$48,870.00 |

Ms. Mansfield will serve as the Program Director and Coordinator for the Ledyard Prevention Coalition (LPC) providing program support and administrative oversight. She will be responsible for the successful coordination and implementation of all project activities related to the Opioid Prevention, Recovery and Wellness Program. Narcan/Wellness training sessions with Peer Navigator Support will be provided for local businesses, municipal offices, civic groups, and school faculty, staff, and students. Narcan will be distributed at these trainings. LLHD will collaborate with Alliance for Living to schedule the outreach van for community events LHD will support individuals receiving support services, including providing transportation when needed.

**Travel** : Travel costs for program activities and meetings.

| Travel       | Rate                               | Cost     |
|--------------|------------------------------------|----------|
| Local Travel | \$.70/miles x 50 miles x 12 months | \$420.00 |
|              | Total                              | \$420.00 |

**Supplies:** Supplies including office supplies, printing of flyers and handouts for general operation of project.

| Item            | Rate                             | Cost     |
|-----------------|----------------------------------|----------|
| Office Supplies | .40 FTE x \$50/month x 12 months | \$240.00 |
| Printing        | \$.08/copy x 2,000 copies        | \$160.00 |
|                 | Total                            | \$400.00 |

**Other Costs:**

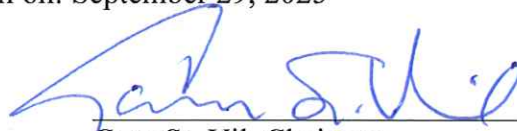
| Item                           | Rate                                                                              | Cost        |
|--------------------------------|-----------------------------------------------------------------------------------|-------------|
| Narcan Kits                    | \$33.00/kit x 120 kits                                                            | \$3,960.00  |
| Specialized Education/Training | Speaker fees and support for trainings for First Responders and Faith Communities | \$4,850.00  |
| Awareness Campaign             | Local Radio stations, PSAs, social media, and presentations.                      | \$1,500.00  |
|                                | Total                                                                             | \$10,310.00 |
|                                | Grand Total                                                                       | \$60,000.00 |

Narcan will be purchased for locations determined by community recommendations, LPC, and the Ledyard Police Department.

In coordination with community partners and neighboring communities, we will host trainings for First Responders and, separately, Faith Communities to increase their understanding of the overdose epidemic and how they can best support community members.

A community awareness campaign will be implemented utilizing local radio stations, presentations, and social media; LLHD website, Facebook, Instagram, etc.

Approved by the Ledyard Town Council on: September 29, 2025

  
Gary St. Vil, Chairman