



Chairman  
Kenneth DiRico

# TOWN OF LEDYARD CONNECTICUT

## Parks & Recreation Commission

~ AGENDA ~

12 Van Tassel Drive  
Gales Ferry, Connecticut 06339

Regular Meeting

---

Tuesday, July 19, 2022

7:00 PM

Parks & Recreation/Senior Citizens  
Center

---

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. CITIZENS COMMENTS**

**IV. INFORMATIONAL ITEMS**

1. Caleb Maloney Resignation

**Attachments:** [Caleb Maloney Resignation](#)

**V. MEMBER COMMENTS**

**VI. REPORTS**

1. July 2022 Directors Report

**Attachments:** [July 2022 Directors Report](#)

**VII. APPROVAL OF MINUTES**

1. April 19th Minutes

**Attachments:** [Parks & Recreation Commission - Regular Meeting - 19 Apr 2022 - Minutes](#)

**VIII. OLD BUSINESS**

1. Boy Scout Skate Park Project Proposal
2. Boy Scout Bat House Project Proposal
3. Judge Crandall Scoreboard Update

**Attachments:** [Scoreboard](#)  
[7209 - Ledyard Youth Football Scoreboard - letter](#)

Any Old Business proper to come before the Committee

**XI. NEW BUSINESS**

Any New Business proper to come before the Committee

**X. ADJOURNMENT**

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 22-124

**Agenda Date:** 7/19/2022

**Agenda #:** 1.

---

AGENDA ITEM  
CORRESPONDENCE

**Subject:**

Caleb Maloney Resignation

**Correspondence List:**

**Scott Johnson**

---

**From:** Caleb Maloney <[REDACTED]>  
**Sent:** Sunday, May 8, 2022 4:16 PM  
**To:** Scott Johnson  
**Subject:** Parks and Rec commission resignation

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good afternoon Scott. It is with great regret that I must inform you that I will need to step back from the Parks and Rec Commission. I know my time has been very short lived. I had hoped to due my full duty to the board. My current job is going to make it impossible to continue to be an active member. I will be working second shift for the foreseeable future. As well as more weekend work. Please let me know anything that I need to do to properly resign. Thank you for all you do for Ledyard.

Caleb Maloney  
[REDACTED]



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 22-125

**Agenda Date:** 7/19/2022

**Agenda #:** 1.

---

## REPORT

**Staff/Committee Report:**  
July 2022 Directors Report



# LEDYARD PARKS AND RECREATION

---

*Scott Johnson Jr*  
*Director*

12 Van Tassell Drive Gales Ferry CT 06335  
(860) 464-9112

*Monika Verebelyi*  
*Assistant Director*



## *PARKS AND RECREATION COMMISSION* *Director's Report July 2022*

*Please note this update for your review.*

1. **Commission Meeting:**

The regular meeting of the Commission is scheduled for Tuesday, July 18th, 2022, at 7:00 PM, in the Ledyard Senior Center. Please contact the office immediately if you will not be able to attend.

2. **Fields:**

The fields have had weed control, grub control, and have been fertilized. Depta is coming in nicely and has had to be cut 2-3 times per week to maintain.

3. **Erickson Park:**

Dead trees and brush have been removed at Erickson Park clearing the view of the water. The new canopies have also been put up and stone added to the boat launch. Next Paul will be tilling the stone dust walking path and we will add additional stone dust as needed.

4. **Christy Hill:**

The parking lot lights, flood lights, and poles have all arrived. The bases are now ready and Eversource has installed the required service pole. Just waiting on the conduit needed to install everything.

5. **Tri Town Trail:**

6 dangerous trees that were hanging over the trail were cut down. The parking lot across from Preston Park has been opened back up.

6. **ARPA Funds:**

The list of ARPA projects went vote and P&R had several projects listed. The playscape for the Donahue property has been ordered.

7. **Office Assistant:**

Fran has left us, and we have hired a new office assistant to replace her.

8. **Community Relations Committee:**

The Community Relations Committee will be meeting this Wednesday, July 20th, at 6:30PM, in Christy Hill Park. The Committee wants to have a conversation with residents on ideas for improvements.

9. **Regatta Day:**

Our first ever Regatta Day was a huge success. We worked with the Economic Development commission, Gales Ferry District, Ledyard Rotary, Ledyard Lions, and the Yale/ Harvard Regatta committee to put on the event.

10. **Events:**

- **Youth Triathlon:** September 10<sup>th</sup>



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 22-123

**Agenda Date:** 7/19/2022

**Agenda #:** 1.

---

## MINUTES

### **Minutes:**

April 19<sup>th</sup> Minutes



**MINUTES**  
**Parks & Recreation Commission - Regular Meeting**  
**Meeting**  
**Tuesday, April 19, 2022 12 Van Tassel Drive, Gales Ferry**  
**7:00 PM**

**COMMISSION**  
**PRESENT:**

Lucrezia Finegan, Commission Member, Shaileen C. English, Commission Member, Barbara Leandri, Commission Member, Kenneth J. DiRico, Commission Member, Jessica Cobb, Commission Member, and Caleb Maloney, Commission Member

**COMMISSION ABSENT:**

Thomas Olsen, Commission Member, Loretta Kent, Commission Member, and Meredith Robinson, Commission Member

**STAFF PRESENT:**

Scott Johnson, Jr, Director and Gary Paul, Town Council Liasion

**REMOTE MEETING INFORMATION**

Join Zoom Meeting

<https://us02web.zoom.us/j/85656080430?pwd=TytVTUNGdEVYVmZJTW1iS1VUak1DQT09>

Meeting ID: 856 5608 0430

Passcode: 265032

Dial by your location

+1 646 876 9923 US (New York)

**CALL TO ORDER**

Meeting called to order by Ken DiRico at 7:05pm.

**ROLL CALL**

**CITIZENS COMMENTS**

**INFORMATIONAL ITEMS**

Review new town policy regarding remote meetings.

**REVIEW AND APPROVAL OF PRIOR MEETING**

Shaileen C. English made a motion to approve the minutes of the March 15th meeting. Barbara Leandri seconded the motion. Carried unanimously.

**DIRECTOR'S REPORT**

Regatta Day & Splash & Dash on 6/11: volunteers will be needed for setup and preparation.

Shaileen C. English made a motion to approve the Director's report. Commission Member Jessica Cobb seconded the motion. Carried unanimously.

## **FINANCIAL REPORTS**

### **OLD BUSINESS**

Discussion and possible motion to install a 2-5 year old playscape at the Donahue property.

Discussed plan and costs - approval of funds by Town Council pending.

Commission Member Caleb Maloney made a motion to approve the installation of the playscape presented. Shaileen C. English seconded the motion. Carried unanimously.

Review pavilion permit fees. Discuss the addition of the pole barn and new pavilion at Town Green.

Shaileen C. English made a motion to approve the Pavilion Permit as present. Lucrezia Finegan seconded the motion. Carried unanimously.

Tri-Town Trail Update: Grant funding pending. No new access approved since the last presentation. Trail head across from Preston Plains Park and the Red Barn are overgrown and poses a risk for invasive species. Eversource is planning to install a gravel parking lot this spring.

### **NEW BUSINESS**

Boy Scout Bat House Project

No representative appeared - table to a future meeting.

Rear entrance to Saw Mill has been busy with late night activity - brought forward for awareness. Christy Hill Park has had an increase in vandalism - new lights are being installed in the next few weeks and should help address the issue.

### **ADJOURNMENT**

Motion made to adjourn the meeting by Jessica Cobb, second by Shaileen English. Meeting adjourned at 7:47pm.

Respectfully submitted,

Chairperson Kenneth DiRico  
Parks & Recreation Commission



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 22-126

**Agenda Date:** 7/19/2022

**Agenda #:** 1.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Boy Scout Skate Park Project Proposal

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 22-127

**Agenda Date:** 7/19/2022

**Agenda #:** 2.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Boy Scout Bat House Project Proposal

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 22-128

**Agenda Date:** 7/19/2022

**Agenda #:** 3.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Judge Crandall Scoreboard Update

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

**PROOF INCLUDES:**

- **Model 3614 Football/Soccer LED Scoreboard**  
18'W x 8'H x 8"D  
Scoreboard Color: #141 Navy Blue  
Digit Color: Red  
Custom Striping Color: #99 Golden Yellow  
Custom Team Name Color: LEDYARD

- **Decorative Truss Arch**  
24'W x 3'H

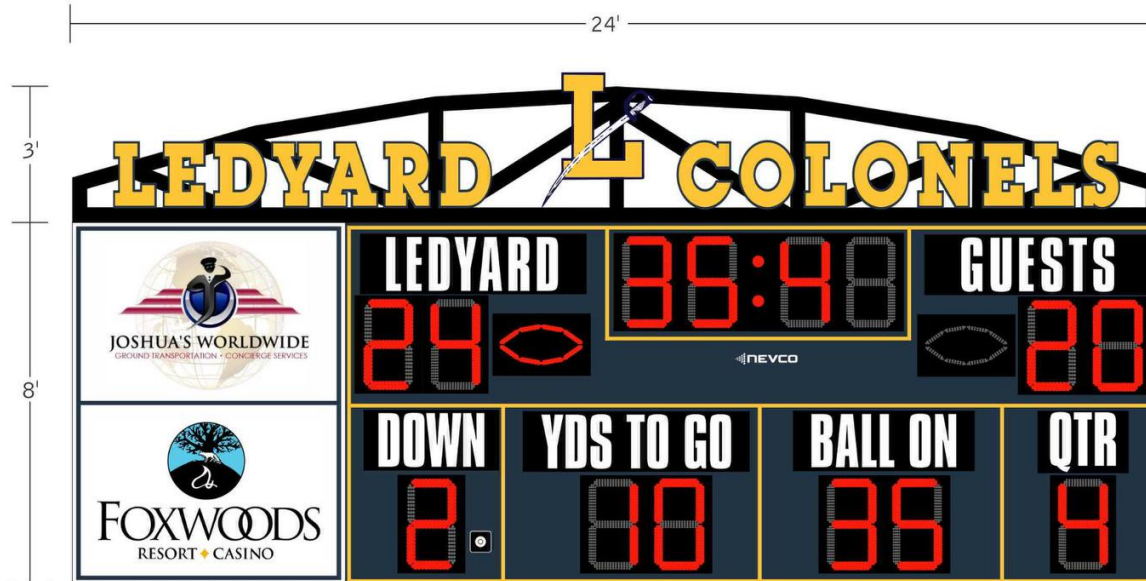
- **Decorative Truss Logo**  
3'W x 3'H

- **Decorative Truss Letters**  
(15) 18" Tall

- **Non-illuminated Sign**  
6'W x 8'H

\*Truss Letters/Logos may require additional support.

\*Sponsor sign ships blank – stripe tape only.



SIGNATURE OF APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

This rendering is for conceptual purposes only. It may not be to exact scale or specifications and should not be used for installation purposes. Every effort has been made to make it as accurate as possible. Beams and or pillars are for illustration only. Engineering specifications may require changes in the quantity, size and/or shape of beams and pillars to meet installation requirements. Nevco assumes no obligations or liability regarding the viability of applicability of existing structures. THIS DRAWING IS THE PROPERTY OF NEVCO INC. AND SHALL NOT BE REPRODUCED, COPIED, SHARED or DISTRIBUTED WITH ANYONE OTHER THAN THE INTENDED STAFF OR CLIENT OF THE PROPOSED PROJECT WITHOUT THE EXPRESSED PERMISSION OF NEVCO INC.



# CLA Engineers, Inc.

Civil • Structural • Survey • Geotechnical

317 MAIN STREET • NORWICH, CT 06360 • (860) 886-1966 • (860) 886-9165 FAX

May 17, 2022

Ledyard Youth Football, Attn. Tom Staigers  
Thomas.J.Staigers@pfizer.com

**Re: Structural Review of Scoreboard**  
**1888 CT-12, Gales Ferry, CT 06335**  
CLA Job# 7209

At your request our office has prepared this letter based on our review of the existing and proposed scoreboards at the above mentioned address. The primary purpose of our review was to determine whether the existing support structure could hold the proposed billboard. Based on the requirement that the existing structure be utilized, our office determined the change in loading condition and ascertained the required configuration with the new sign which would result in the same loading.

On 2022-05-13, our office visually reviewed the existing sign structure. The existing structure is a three post structure cantilevered column or “flag pole” system which we were informed was built around 1980. The posts and the mounting mechanisms attached to them are carbon steel and have undergone substantial degradation over the years. The foundations could not be reviewed.

The proposed signage is a larger area than the existing. The proposed signage has an area of 234.7 square feet, while the existing area is only 180.4 square feet. The existing signage is therefore only 76.86% of the proposed. The proposed signage is to be attached to all 3 support posts, while the existing is only attached to two of the support posts, but a shared footing is presumed below grade.

As stated, the foundation could not be reviewed or measured, so the overturning resistance could not be analytically determined, resulting in the need to presumptively apply a capacity. Our office determined the wind overturning moment exerted by the currently existing arrangement of signage and ascertained the elevation possible with the new signage to maintain the same loading. Based on our analysis and the presented design drawings, the bottom of the new sign must be situated no more than 48 3/8” above the existing grade. This results in a proposed centroid of the sign area at 8.97’, matching the overturning force of the existing arrangement, given the larger area of the proposed signage. The proposed sign must attach to all 3 posts in a manner to be determined by the manufacturer/owner.

The existing structure must be mechanically cleaned. During cleaning, the welded angle elements and any other hardware used for sign attachment must be removed, cleaned, and then re-welded/re-attached; and the structure must be re-finished. All areas of rust damage are to be treated with POR-15 Rust Preventative Paint (RPP) or an approved equal. Once the RPP is applied, the entire stair should be primed and painted at the owner’s discretion. Our office advises use of POR-15 Tie-Coat primer, which facilitates bond with the RPP. Our office advises that the primer and paint be of strongly

clashing colors (such as yellow or red primer with black paint) in order to facilitate visual identification of future problems with the paint early on in their development.

The interior of the existing posts must be mechanically cleaned, cleared of debris, and then filled with Portland cement/grout in order to protect from further degradation. The posts must be exposed below grade to the top of footing prior to repair / refinishing work. When grade is reinstalled, our office recommends that the posts be covered with lime-sand (3 parts sand to 1 part masons lime) for a minimum cover thickness of 3"; the lime-sand may be placed dry. This will help protect the post from corrosion below grade, while minimizing any hazard presented by the cementitious material.

**The structure can safely support the larger proposed sign.** The new sign must be at the elevations required herein, unless the area of signage is reduced or the support structure is reinforced. The repairs recommended herein are required to prevent failure due to continued corrosion.

If you have any questions, or require any additional information, please do not hesitate to call our office.

Sincerely,

**CLA Engineers, Inc.**



---

*Asa Bender, P.E.*

Geo-Structural Engineer