
KELLY S. LAMB

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CONTROLLER

CORPORATE ACCOUNTING MANAGEMENT | FINANCIAL ANALYSIS | FINANCIAL REPORTING

Performance-driven senior accounting and finance leader leveraging 20+ years of solid experience managing effective financial systems, controls, procedures and process improvements. Creative problem solver in both strategic and tactical areas, and in implementing solutions to achieve business goals. Provides relevant and accurate financial information and analysis that supports business and financial decision-making to maximize value creation. Dynamic leader and team builder able to tackle business challenges in a positive manner with impeccable follow-through. **Core competencies:**

- Strategic Planning & Execution
- Healthcare Accounting
- Monthly/Year Close Management
- Controls, Policies & Procedures
- Financial Statement Analysis
- Financial Forecasts/Projections
- Accounting Systems Implementation
- GAAP Accounting
- Medicare/Medicaid Audits

CAREER HIGHLIGHTS

- 20+ years' professional accounting leadership experience, and expertise implementing US GAAP
- 10+ years Healthcare Accounting expertise; demonstrated success managing Medicare and Medicaid Audits for numerous state, including CT, MA, RI, VT, NH, NJ, MD, VA
- Experience working with Government Agencies, Board of Directors, Tribal council meetings
- Merger, startup and mature business environment experience; success establishing accounting departments from scratch, including new systems, chart of accounts, financial & analytical reports, and policy/procedures
- Exceptionally strong technical skills including enterprise level accounting systems as well as MS Excel skills (Pivot Tables, V look ups), Word, and PowerPoint software

PROFESSIONAL OVERVIEW

MARY WADE HOME

2022 - Present

Controller

In concert with the CFO, direct financial functions for the community that includes, Long term/Short term SNF, Residential Care Home, Assisted Living, Adult daycare, and over 55 Rentals.

- Lead and developed the finance team of seven accountants (financial accounting, AP,AR, Residential Trust, & PR) in the compilation, analysis and reporting of financial information..
- Co-ordinated with the finance team the month-end close processes to ensure all necessary adjustments and recurring journal entries are completed in a timely manner.
- Managed year-end and interim audit work papers with external auditors. Managed Medicaid audits and reimbursement analysis.
- Plan, implement and assist in the development of operating and capital budgets.
- Serve on various committees, which includes the Grant committee.. Keeps abreast of economic conditions/situation in the health care industry.

Select Achievements:

- Lead in the conversion of the Matrix Accounting software and Fixed Asset module from a manual template.
- Developed and updated policies and procedures.

STARLING PHYSICIANS HEALTHCARE LLC, ROCKY HILL, CT

2016 - 2022

Controller

Successfully provided accounting leadership, expertise and management for one of the largest physician groups in the state of CT.

- Lead and developed the finance team of eight accounting professionals (financial accounting, AP, Cash, & PR) in the compilation, analysis and reporting of financial information for Starling Physicians and to the 250+ individual physicians.

- Co-ordinated with the finance team the month-end close processes to ensure all necessary adjustments and recurring journal entries are completed in a timely manner.
- Handled special allocations per specialty department criteria basis and overhead allocations.
- Manage year-end audit work papers and closing entries with external auditors.
- Handled all Value Based payments and allocations to the physicians.

Select Achievements:

- Undertook leadership in merging of two distinct accounting teams from the 2016 merger of Grove Hill Medical Center and CT Multispecialty Group into one accounting department.
- Developed and created new policies and procedures as the company worked towards no longer being two companies but one.
- Helped co-ordinate the transition of one company's AP working under the Cash basis of paying to Accrual.
- Was instrumental in cleaning up the two balance sheets and creating Starlings new balance sheet.

REVERA HEALTH SYSTEMS, Middletown, CT

2013 - 2016

Controller

Provided accounting leadership for a leading provider of retirement living homes, retirement communities and dedicated long-term care services for seniors.

- Lead, develop, and train a high performing team of five accounting professionals (three accountants and two reimbursement accountants) in providing all reporting of financial information for Revera's management company as well as 30 SNFs, Management Co, Rehab and pharmacy affiliates.
- Manage the coordination and execution of month-end close processes to ensure all necessary adjustments and recurring journal entries are completed in a timely manner.
- Work with state auditors to support and facilitate Medicaid audits and reimbursement analyses for nine states (CT, NH, VT, RI, MA, NJ, MD, VA, WA).
- Manage year-end and interim audit work papers with external auditors.

Select Achievements:

- Undertook leadership of a transitioning accounting department; leveraged 10 years of Healthcare Accounting experience to shift the departmental focus.
- Track record of success: No Audit Entries or Audit findings. Accuracy of accounting demonstrated clean audit for consecutive years.
- Brought the Medicare Retro Account balances current, reduced the Balance Sheet account by over 96% (from \$2.6M in 2013 to \$100K in July 2015).
- Developed and implemented new Healthcare accounting processes that helped to produce cleaner annual cost reports.

PARADIGM HEALTHCARE DEVELOPMENT, East Hartford, CT

2009 - 2013

Controller

Directed all accounting functions (Payroll, Accounts Payable, Accounts Receivable and General Ledger) for a start-up comprised of a management company and seven nursing homes; oversaw accounting procedures and database management; implemented, monitored and enhanced internal controls.

- Managed month-end processes including all interfaces into the General Ledger system.
- Established and improved financial processes, procedures and controls. Led and trained a team of four accounting and finance professionals.
- Oversaw General Ledger account reconciliations and journal entries; led the preparation of all internal financial statements and provided detailed analysis to budget and PPD costs.
- Reviewed daily cash receipts, disbursements and cash flow sheets. Managed Cash Account reconciliations.
- Managed year-end and interim audit work papers with external auditors. Managed Medicaid audits and reimbursement analysis.
- Prepared annual Medicare and Medicaid cost reports for seven Nursing homes.

Selected Achievements:

- Saved the company \$100K per month in professional accounting fees otherwise mandated by Paradigm's financier by establishing and maintaining effective clinical and accounting systems.

- Created the chart of accounts most effective for cost reporting functions for Healthcare Accounting environments.
- Spearheaded system integration and conversion of AR/MDS (Matrix) and AP/GL (MDI) for all facilities at startup. Authored most accounting policies as well as month-end and year-end close processes.

LEGRAND-ORTRONICS INC., New London, CT

2008 - 2009

Senior Staff Accountant

Managed month and year-end closes; developed and communicated various standard and ad-hoc financial analyses and management reports. Maintained the integrity of the General Ledger.

- Managed all Patent, Trademark, Capital and Royalty calculations and analyses.
- Worked directly with tax authorities conducting State tax audits. Partnered with the corporate parent to support tax compliance, reporting and payroll analysis.
- Played a vital role in the organization's ISO 9001-2008 and 14001 certification efforts.
- Helped clean up the financial accounting system; supported the implementation of the Cognos reporting system.
- Served as the Treasurer of the organization's Charity Committee.

Selected Achievements:

- Cleaned up balance sheets that had not been properly reconciled in five years. Discovered that the balance sheet had previously been used to post patent and trademark activity without amortizing.
- Obtained expertise in trademark and patent processes to fully understand the legal accounting process. Partnered with the engineering department to establish new processes.
- Played a key role on the team accountable for ISO 9001-2008 recertification, which was later granted ISO 14001.
- Established a proper General Ledger structure to support the company's conversion to a stronger cost and financial reporting system.

HAVEN HEALTHCARE MANAGEMENT, Middletown, CT

2004 - 2008

Reimbursement Accountant

Prepared Medicare and Medicaid annual cost reports for 25 nursing homes.

- Partnered with administrators and accounting departments across 25 nursing homes to provided accounting expertise, analysis and support.
- Worked closely with the payroll to analyze yearly and quarterly payroll reconciliations.

Selected Achievements:

- Managed multiple state agency audits, across four states for three years with no audit adjustments.

ADDITIONAL ACCOUNTING CAREER EXPERIENCE

CYCLONE HOME SYSTEMS, INC.	Senior Accounting Manager
CLARFELD FINANCIAL ADVISORS, INC.	Accountant
LOUISIANA MACHINERY: CATERPILLAR	Accountant
PEQUOT PHARMACEUTICAL NETWORK-MASHANTUCKET PEQUOT TRIBE	Interim CFO; Finance Manager
FOXWOODS RESORT AND CASINO-MASHANTUCKET PEQUOT TRIBE	General Ledger Accountant

ACADEMIC CREDENTIALS

Bachelor of Science, Accounting
Associate of Science, Business

EASTERN CONNECTICUT STATE UNIVERSITY; WILLIMANTIC, CT
EASTERN CONNECTICUT STATE UNIVERSITY; WILLIMANTIC, CT

TECHNICAL EXPERTISE

Sage|Qlikview|JD Edwards | Point Click Care (PCC) | Great Plains | MDI/Matrix | Medicare software | MS Excel (Expert)