



Chairman  
Ed Lynch

# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Water Pollution Control Authority

### ~ AGENDA ~

Regular Meeting

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Tuesday, September 23, 2025

6:30 PM

Council Chambers - Hybrid

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#### REMOTE MEETING INFORMATION

**Zoom Meeting link:**

<https://us06web.zoom.us/j/89285821836?pwd=6urJZjOpNA8WjOUa526gKZl28tbcxY.1>

**Meeting ID: 892 8582 1836**

**Passcode: 308049**

**One tap mobile**

**+13052241968,,89285821836#,,,,\*308049# US**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPOINTMENT OF ALTERNATES**

**IV. PLEDGE OF ALLEGIANCE**

**V. RESIDENTS & PROPERTY OWNERS COMMENTS**

**VI. REVIEW AND APPROVAL OF MINUTES**

1. Motion to APPROVE the Regular Meeting Minutes from August 26, 2025.

**Attachments:** [WPCA minutes 8-26-25](#)

**VII. COMMUNICATIONS AND CORRESPONDENCE**

1. Operations Report.

**Attachments:** [Ledyard water systems report 20250917](#)

2. Service Correspondence.

**Attachments:** [2026-2028 Water Rate Schedule](#)  
[2023 - 2025 Water Rate Schedule](#)

3. Aged Reports/Finance.

**Attachments:** [WPCA AGED A-R SUMMARY TREND MARCH 2025- AUGUST 2025](#)

4. Year to Date Water/Sewer Report.

**Attachments:** [Water YTD](#)  
[Sewer YTD](#)

5. PSR - Steve Banks.

**Attachments:** [September 2025 PSR](#)

## VIII. OLD BUSINESS

1. Stoddards Wharf Road Sewer Request.

**Attachments:** [15 Stoddards Wharf Road Sewer commitment JSavinECHO EmailReHoldridgePropDevelopment 15 Stoddards Wharf Road 100924 Stephen Banks Stoddard cmts](#)

2. SCWA/WPCA Exclusive Service Area Agreement – WUUC Meeting update.

3. Review and approve the request for CUSI software upgrade – continued.

**Attachments:** [CUSI Update](#)

4. Lead Survey Meeting Summary with Groton Utilities. Status of grant submittal.

5. Holmberg Pump Repair and Preventive Maintenance.

The approval of the repair to the Holmberg tank emergency fire pump and 5-year maintenance agreement.

**Attachments:** [Ordinance Proposal City of Groton Holmberg PM Invoice 2831L from Northeast Pumps](#)

6. Motion to APPROVE payment of Groton Utilities invoice #0028441, dated July 31, 2025, in the amount of \$4,539.68, for Ledyard Bike path support SVCS.

**Attachments:** [GU Inv 28441](#)

7. Any Other Old Business to Come Before the Commission.

## IX. NEW BUSINESS

1. Ordinance Update Proposal amend section 3 of ordinance ORD200-001 rev1.

**Attachments:** [ORD 200-001 \(rev.1\) Ordinance for Purchasing January 2022 \(1\) Ordinance Proposal](#)

2. 15 Stoddards Wharf Commitment Letter discussion.

3. Any Other New Business to Come Before the Commission.

Motion to APPROVE payment of Groton Utilities invoice #0028508, dated August 31, 2025, in the amount of \$832.24, for lead inventory.

**Attachments:** [GU Inv 28508](#)

**X. ADJOURNMENT**

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2497

**Agenda Date:** 9/23/2025

**Agenda #:** 1.

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## MINUTES

### **Minutes:**

Motion to APPROVE the Regular Meeting Minutes from August 26, 2025.



Chairman  
Ed Lynch

# TOWN OF LEDYARD

## Water Pollution Control Authority

### Meeting Minutes

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

#### Regular Meeting

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Tuesday, August 26, 2025

6:30 PM

Council Chambers - Hybrid

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#### I. CALL TO ORDER

The Regular Meeting was called to order by Chairman Lynch at 6:31 p.m.

#### II. ROLL CALL

**Present** Board Member Stanley Juber  
Alternate Member Jeremy Norris  
Board Member Monir Tewfik  
Board Member Sharon Wadecki  
Board Member Edmond Lynch  
**Excused** Board Member Terry Jones  
**Alternate** Alternate Member Tony Capon  
Alternate Member James A. Ball

Also in attendance;  
Mauricio Duarte, Groton Utilities General Foreman Water Operations.

#### III. APPOINTMENT OF ALTERNATES

Jeremy Norris was appointed as a voting member.

#### IV. PLEDGE OF ALLEGIANCE

#### V. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

#### VI. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting Minutes from July 22, 2025.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Juber Norris Tewfik Wadecki Lynch

**EXCUSED** 1 Jones

**VII. COMMUNICATIONS AND CORRESPONDENCE****1. Operations Report.**

Chairman Lynch said that leak detection activities were completed, awaiting comments from DPH.

**RESULT:** DISCUSSED

**2. Service Correspondence.**

Chairman Lynch said the only correspondence he has is regarding the Fox Run sewer credit. There was a comment that Fox Run may request even more forgiveness,, however GU responded that would be unlikely as the water was used.

**RESULT:** DISCUSSED

**3. Aged Reports/Finance.**

Nothing unusual reported.

**4. Year to Date Water/Sewer Report.**

Reports were not provided this month.

**5. PSR - Steve Banks.**

Chairman Lynch said there was a report of water bears and Bristol worms in the older sludge.

Chairman Lynch read a portion of the report:

"Flows are currently under 100,000 gallons per day. The groundwater table is negligible. This indicates further that inflow and infiltration add to our flows during high groundwater level periods. In-situ relining of the sewer collection system could save up to 50,000 gallons of capacity. The cost to complete the entire highlands collection system is around \$800,000".

Chairman Lynch asked if the Commissioners wanted to expand the sewer collection system, he added that he would like to have a study completed to see what areas are in the most need.

**RESULT:** DISCUSSED

**VIII. OLD BUSINESS****1. Weston & Sampson Presentation - Route 117 and Fairway/Colby Drive projects.**

Chairman Lynch handed the floor over to Patrick Bateman and Matthew Jermin from Weston & Samson.

The presentation started by stating that the purpose of the meeting was to give an update on the design progress on Phase 2, which is primarily Route 117, Fairway and Colby Drive. Mr. Jermin said that the cash flow is still being worked out since the developers are waiting for the

sewer to be installed and the Town is waiting for the developers to start paying for the sewer extension lines. Weston & Sampson shared design layout of phase 2a, which is the low-pressure sewer extension (Fairway and Colby Drive), noting that the extension does not go all the way to end of the cul-de-sac because that portion is part of Habitat of Humanity's project. W&S asked if there was an opportunity to put a water line in for a loop in this area, Chairman Lynch said that he is meeting with the DPH and WUUC for an official swap and then it will be the WPCA's service area at that point. Mr. Jermaine said that is good news. Phase 2b will include an easement in front of Ledyard Center. When discussing the Highlands Wastewater Treatment Facility Chairman Lynch shared Steve Banks, WPCA Supervisor's comment that if the rainwater and water table incursion is handled correctly 50,000 gallons of capacity could be saved but it would require a reline of the sewer collection system. Mr. Jermaine asked if everything would be relined or just the leaky areas. Chairman Lynch said he would have no problem with completing it in stages. Chairman Lynch added that this is not a hypothetical project, that the WPCA will commit, but need to figure out the approach first.

Project next steps:

- Borings to identify ledge
- CT DOT Plan Set review
- Incorporate Town Review Comments
- Obtain easement agreement(s) as needed
- Securing Project Funding for Construction
- Planning and Zoning Approval Supporting Utility Extension
- Reduce Springtime Infiltration and Inflow in Existing Sewer System

2. WPCA Handbook continued - Miscellaneous Charges Table updates.

Motion to APPROVE the WPCA Rules and Regulations Version 3.1, effective October 1, 2025.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Juber Norris Tewfik Wadecki Lynch

**EXCUSED** 1 Jones

3. Fox Run billing and leak discussion continued.

The sewer credit will be applied to Fox Run's account over time.

Motion to APPROVE a credit of \$38,475.65 to Fox Run for sewer overpayment.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Juber Norris Tewfik Wadecki Lynch

**EXCUSED** 1 Jones

4. SCWA/WPCA Exclusive Service Area Agreement - Fire Station Meter.

Chairman Lynch said that the members of WUUC were contacted and there will be a Zoom meeting on September 3, 2025, for review and possible vote on the proposed ESA modifications.

Chairman Lynch asked Mauricio Duarte, Groton Utilities General Foreman Water Operations about the meter on the Fire station. Mr. Duarte said it would cost approximately \$2,000 for a residential meter and \$20,000 for one hydrant meter. Mr. Duarte said the hydrant meter would not be worth the cost and he would not recommend it; he added that the only option would be to meter the inside of the fire station.

**RESULT:** DISCUSSED

5. Lead Survey Status update - the Lead Survey Grant documents will be sent to DPH this week.

Chairman Lynch reported that Matt Bonin, Finance Director submitted the grant survey documents.

6. Sweet Hill Acres.

Chairman Lynch said he does not have anything additional to report.

7. SCWA/Ledyard WPCA upcoming WUUC meeting.

Discussed earlier in meeting.

8. Ledyard Center Sewer Plans.

Discussed earlier in the meeting.

9. Groton Utilities Contract Renewal.

In progress.

10. Any Other Old Business to Come Before the Commission.

None.

## **IX. NEW BUSINESS**

1. Review and approve the request for CUSI software upgrade.

Chairman Lynch said that WPCA's billing provider, CUSI reported that the current version will reach its end of life in 2026 and a transition to their updated platform UB4 is necessary. The upgrade will have a one-time associated migration fee of \$15,000 and will cost \$500 more per year for the annual fee. Ms. Wadecki asked to get the cost of converting to Groton Utilities for billing vs. the cost of maintenance of CUSI to make an informed decision.

### **ACTION ITEM:**

Ask Tina Daniels, Groton Utilities Customer Service General Manager, for the cost of conversion to GU's billing system.

**RESULT:** DISCUSSED

2. Holmberg Pump maintenance request and quote.



Chairman Lynch explained that the proposed inspection is for preventive maintenance on the Holmberg pumps with an annual fee of \$1,442 for five years. Mr. Duarte said there are two Holmberg pumps as well as a backup one.

Motion to APPROVE a five-year inspection and maintenance contract with Cummins for five years for \$7,211.00 for all Holmberg fire pumps.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Juber Norris Tewfik Wadecki Lynch

**EXCUSED** 1 Jones

3. Motion to APPROVE payment of Groton Utilities invoice #0028440, dated July 31, 2025, in the amount of \$34.31, for lead inventory.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Juber Norris Tewfik Wadecki Lynch

**EXCUSED** 1 Jones

4. Motion to APPROVE payment of Groton Utilities invoice #0028441, dated July 31, 2025, in the amount of \$4,539.68, for Ledyard Bike path support SVCS.

Ms. Wadecki asked why the invoice was sent to the WPCA for payment. It was said that invoice should have been sent to Steve Masalin, Public Works Director. The Authority did not vote on payment of the invoice.

**RESULT:** DISCUSSED

**MOVER:** Edmond Lynch

5. Motion to APPROVE payment of Ti-Sales invoice #INV0187028, dated July 23, 2025, in the amount of \$1,016.96, for Neptune meter.

Chairman Lynch asked if the invoice was for just one meter. Mr. Duarte answered yes, for replacing a two-inch meter at Dow Chemical.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Juber Norris Tewfik Wadecki Lynch

**EXCUSED** 1 Jones

6. Any Other New Business to Come Before the Commission.

This invoice was sent to Chairman Lynch just prior to the meeting. Chairman Lynch said the invoice for the fite pump repair needs to be paid but the WPCA will be reimbursed with the

Holmberg escrow wheeling fee fund.

Motion to APPROVE payment of Northeast Pump invoice #2831L, dated August 10, 2025, in the amount of \$9,467 for Holmberg pump maintenance.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Juber Norris Tewfik Wadecki Lynch

**EXCUSED** 1 Jones

**X. ADJOURNMENT**

Motion to ADJOURN the Regular meeting at 8:15 p.m.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Edmond Lynch

**SECONDER:** Sharon Wadecki

**AYE** 5 Juber Norris Tewfik Wadecki Lynch

**EXCUSED** 1 Jones

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# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2494

**Agenda Date:** 9/23/2025

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

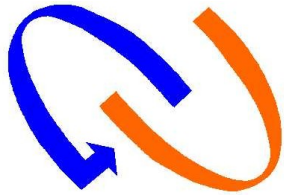
Operations Report.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



## GROTON UTILITIES

**Subject:** Ledyard Water Systems  
**Monthly Report: August/September 2025**

**To:** Ed Lynch, WPCA Chairman  
**cc:** Joseph Pratt, Manager Water/Wastewater Operations

**From:** Mauricio Duarte

**Date:** September 15, 2025

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Water Operations and Maintenance Monthly Report and Updates for 8/15 to 9/15/2025.

### Operations:

- Daily rounds of all systems
- Operation and maintenance
- Manage water storage tanks

### Laboratory:

- Distribution system sample testing per CTDPH schedule (microbiological & physical analyses). All results met CTDPH standards.
- Submitted results of monthly microbiological & physical analyses to CTDPH via CMDP (Compliance Monitoring Data Portal) as required.
- Completed data entry and e-mailed all required monthly forms to CTDPH.
- Blending of raw water sources at the Groton WTP continues to reduce total organic carbon, thereby reducing the THMs leaving the WTP, and helping to reduce THMs in the Ledyard Center and Gales Ferry systems.
- Routine flushing of specific hydrants and blow-offs continues to be conducted, assisting LWPCA to reduce water age in both the Ledyard Center and Gales Ferry systems, as part of our efforts to maintain the lowest THM levels possible in both systems. This flushing will continue through October, until reduced water temperatures decrease the production of THMs in both water systems.

- The results of Q3 testing for THMs/HAA5s for Ledyard Center have been received, and the Running Annual Average is in compliance, although the OEL calculation for Q3 requires that an OEL report will have to be prepared and submitted to DPH. Work on that report will commence in September.
- In accordance with the CTDPH schedule, THM/HAA5 samples in the Gales Ferry system were collected in August and submitted to our contract lab for analysis. (Both the Ledyard Center and Gales Ferry systems are currently in compliance with THM/HAA5 regulations).

### **Distribution:**

- **Meter and ERT Box Repair:**  
Routine monthly repairs were completed for various meters and ERT boxes. Trouble sheets were addressed for both the Ledyard and Gales Ferry service areas.
- **Leak Detection:**  
Leak detection activities were completed in Ledyard and Gales Ferry. The leak detection professional checked the Route 214 area; no leaks were found. In total three leaks were discovered across the system. This information will assist in guiding the next steps for system repair and continued maintenance.
- **Daily Operations:**  
Routine responsibilities continue, including "Call Before You Dig" mark-outs and scheduled inspections of tanks and pump stations.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2502

**Agenda Date:** 9/23/2025

**Agenda #:** 2.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Service Correspondence.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

GROTON UTILITIES  
295 Meridian Street  
Groton, Connecticut 06340

WATER RATE SCHEDULE FOR GROTON UTILITIES

BILLED ON AND AFTER January 1, 2026, October 1, 2026, October 1, 2027, October 1, 2028, respectively

AVAILABILITY: Year-Round Water Service for use in a single or multi-family dwelling, business, or industrial establishment. Temporary water service can be available providing all Rules and Regulations of this Department have been met.

1. MONTHLY RATE IS THE SUM OF THE SERVICE CHARGE AND THE CONSUMPTION CHARGE:

- a. The Monthly SERVICE CHARGE is based on meter size:

Service Charges				
Meter Size	January 1, 2026	October 1, 2026	October 1, 2027	October 1, 2028
5/8" or 3/4"	\$ 20.00	\$ 20.50	\$ 21.00	\$ 21.50
1"	\$ 30.00	\$ 35.00	\$ 42.00	\$ 46.00
1.5"	\$ 45.00	\$ 55.00	\$ 68.00	\$ 86.00
2"	\$ 86.00	\$ 105.00	\$ 130.00	\$ 160.00
3"	\$ 190.00	\$ 235.00	\$ 295.00	\$ 375.00
4"	\$ 280.00	\$ 360.00	\$ 445.00	\$ 520.00
6"	\$ 525.00	\$ 650.00	\$ 825.00	\$ 1,050.00
8"	\$ 950.00	\$ 1,200.00	\$ 1,525.00	\$ 1,900.00
10" or Larger	\$ 1,600.00	\$ 1,980.00	\$ 2,400.00	\$ 2,750.00

- b. The Monthly CONSUMPTION CHARGE is based on the number of Cubic Feet (CF) recorded on the meter during the billing month in accordance with this schedule:

Consumption Charge - Cubic Feet (CF) Per Month				
Consumption	January 1, 2026	October 1, 2026	October 1, 2027	October 1, 2028
First 10,000 CF	\$ 0.054500	\$ 0.058600	\$ 0.063000	\$ 0.067900
Additional CF	\$ 0.049500	\$ 0.055000	\$ 0.061100	\$ 0.067900

2. HYDRANT AND FIRE SPRINKLER SERVICE – ANNUAL CHARGES:

Hydrants & Fire Sprinkler Annual Service Fee				
Connection Size	January 1, 2026	October 1, 2026	October 1, 2027	October 1, 2028
Annual Hydrant	\$ 675.00	\$ 750.00	\$ 825.00	\$ 900.00
Fire Sprinkler 2"	\$ 87.00	\$ 96.00	\$ 102.00	\$ 111.00
Fire Sprinkler 3"	\$ 153.00	\$ 168.00	\$ 183.00	\$ 198.00
Fire Sprinkler 4"	\$ 261.00	\$ 279.00	\$ 297.00	\$ 318.00
Fire Sprinkler 6"	\$ 510.00	\$ 564.00	\$ 621.00	\$ 675.00
Fire Sprinkler 8"	\$ 891.00	\$ 1,002.00	\$ 1,116.00	\$ 1,227.00
Fire Sprinkler 10"	\$ 1,260.00	\$ 1,380.00	\$ 1,500.00	\$ 1,620.00

3. TERM OF SERVICE: Water Service is on an annual basis. Seasonal Service requires payment of Twelve (12) Monthly Service Charges plus any Consumption Charge incurred.

GROTON UTILITIES  
295 Meridian Street  
Groton, Connecticut 06340

WATER RATE SCHEDULE FOR GROTON UTILITIES

BILLED ON AND AFTER October 1, 2023, October 1, 2024, October 1, 2025 respectively

AVAILABILITY: Year-Round Water Service for use in a single or multi-family dwelling, business, or industrial establishment. Temporary water service can be available providing all Rules and Regulations of this Department have been met.

1. MONTHLY RATE IS THE SUM OF THE SERVICE CHARGE AND THE CONSUMPTION CHARGE:

- a. The Monthly SERVICE CHARGE is based on meter size:

Service Charges			
Meter Size	October 1, 2023	October 1, 2024	October 1, 2025
5/8" or 3/4"	\$ 19.00	\$ 19.25	\$ 19.50
1"	\$ 26.00	\$ 26.50	\$ 27.00
1.5"	\$ 35.00	\$ 36.00	\$ 37.00
2"	\$ 67.00	\$ 68.25	\$ 69.50
3"	\$ 148.00	\$ 150.00	\$ 152.00
4"	\$ 218.00	\$ 221.00	\$ 224.00
6"	\$ 385.00	\$ 410.00	\$ 425.00
8"	\$ 700.00	\$ 760.00	\$ 775.00
10" or Larger	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00

- b. The Monthly CONSUMPTION CHARGE is based on the number of Cubic Feet (CF) recorded on the meter during the billing month in accordance with this schedule:

Consumption Charge - Cubic Feet (CF) Per Month			
Consumption	October 1, 2023	October 1, 2024	October 1, 2025
First 10,000 CF	\$ 0.050300	\$ 0.051600	\$ 0.053000
Additional CF	\$ 0.041200	\$ 0.044100	\$ 0.046500

2. HYDRANT AND FIRE SPRINKLER ANNUAL CHARGES:

Fire Sprinkler Annual Service Fee			
Connection Size	October 1, 2023	October 1, 2024	October 1, 2025
Hydrants	\$ 588.00	\$ 594.00	\$ 600.00
2"	\$ 72.00	\$ 75.00	\$ 78.00
3"	\$ 126.00	\$ 132.00	\$ 138.00
4"	\$ 225.00	\$ 234.00	\$ 243.00
6"	\$ 420.00	\$ 438.00	\$ 456.00
8"	\$ 720.00	\$ 750.00	\$ 780.00
10"	\$ 1,020.00	\$ 1,080.00	\$ 1,140.00

3. TERM OF SERVICE: Water Service is on an annual basis. Seasonal Service requires payment of Twelve (12) Monthly Service Charges plus any Consumption Charge incurred.





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2493

**Agenda Date:** 9/23/2025

**Agenda #:** 3.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

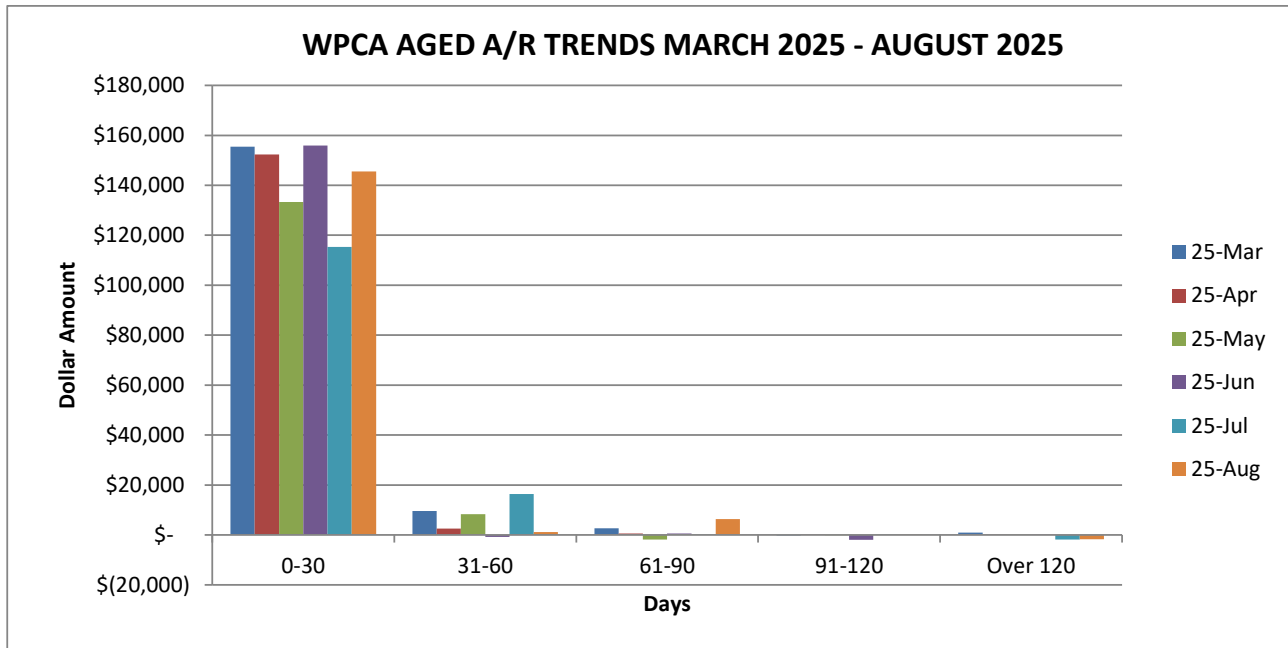
Aged Reports/Finance.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



MAR	MAR	MAR	MAR	MAR	
0-30	31-60	61-90	91-120	OVER 120	
\$ 155,425	\$ 9,579	\$ 2,681	\$ (224)	\$ 938	\$ 168,399

APR	APR	APR	APR	APR	
0-30	31-60	61-90	91-120	OVER 120	
\$ 152,283	\$ 2,505	\$ 534	\$ 176	\$ 140	\$ 155,638

MAY	MAY	MAY	MAY	MAY	
0-30	31-60	61-90	91-120	OVER 120	
\$ 133,341	\$ 8,284	\$ (1,870)	\$ (33)	\$ 121	\$ 139,843

JUNE	JUNE	JUNE	JUNE	JUNE	
0-30	31-60	61-90	91-120	OVER 120	
\$ 155,936	\$ (753)	\$ 590	\$ (1,907)	\$ 103	\$ 153,969

JULY	JULY	JULY	JULY	JULY	
0-30	31-60	61-90	91-120	OVER 120	
\$ 115,318	\$ 16,359	\$ 101	\$ 83	\$ (1,854)	\$ 130,006

AUG	AUG	AUG	AUG	AUG	
0-30	31-60	61-90	91-120	OVER 120	
\$ 145,493	\$ 1,207	\$ 6,296	\$ 114	\$ (1,764)	\$ 151,346

**Foot Notes:**

Cash Collected in the month of August 2025: \$144,660.38



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2495

**Agenda Date:** 9/23/2025

**Agenda #:** 4.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Year to Date Water/Sewer Report.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
5059001 OTHER-GEN - GRANTS/CONTR								
5059001 49002	TRANSERS IN:							
-321,250.00	0.00	-321,250.00	-72,024.59	0.00	-249,225.41	22.4%		
TOTAL OTHER-GEN - GRANTS/CONTR								
-321,250.00	0.00	-321,250.00	-72,024.59	0.00	-249,225.41	22.4%		
TOTAL REVENUES								
-321,250.00	0.00	-321,250.00	-72,024.59	0.00	-249,225.41			
50590991 CONTRIBUTION TO CNR								
50590991 59305	CONTRIBUTION TO CNR							
130,000.00	0.00	130,000.00	0.00	0.00	130,000.00	.0%		
TOTAL CONTRIBUTION TO CNR								
130,000.00	0.00	130,000.00	0.00	0.00	130,000.00	.0%		
TOTAL EXPENSES								
130,000.00	0.00	130,000.00	0.00	0.00	130,000.00			
50591603 SOURCE OF SUPPLY								
50591603 58100	DUES & FEES							
3,100.00	0.00	3,100.00	567.64	135.00	2,397.36	22.7%		
TOTAL SOURCE OF SUPPLY								
3,100.00	0.00	3,100.00	567.64	135.00	2,397.36	22.7%		
TOTAL EXPENSES								
3,100.00	0.00	3,100.00	567.64	135.00	2,397.36			
50591623 POWER PURCHASED								
50591623 56225	POWER PURCHASED							
10,000.00	0.00	10,000.00	539.06	9,460.94	0.00	100.0%		
TOTAL POWER PURCHASED								
10,000.00	0.00	10,000.00	539.06	9,460.94	0.00	100.0%		
TOTAL EXPENSES								
10,000.00	0.00	10,000.00	539.06	9,460.94	0.00			

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02							
50591626 GU OPERATION-EMERGENCY	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
50591626 GU OPERATION-EMERGENCY							
50591626 53720	9,000.00	GU OPERATING--EMERGENCY 0.00	9,000.00	0.00	9,000.00	0.00	100.0%
TOTAL GU OPERATION-EMERGENCY	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00	100.0%
TOTAL EXPENSES	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00	
50591627 GU OPERATING AGREEMENT ANNUAL							
50591627 53725	330,986.00	GU OPERATING AGREEMENT ANNUAL 0.00	330,986.00	27,582.17	272,417.83	30,986.00	90.6%
50591627 53726	105,319.85	GU CUSTOMER SERVICE 0.00	105,319.85	8,776.68	76,223.32	20,319.85	80.7%
TOTAL GU OPERATING AGREEMENT ANNUAL	436,305.85	0.00	436,305.85	36,358.85	348,641.15	51,305.85	88.2%
TOTAL EXPENSES	436,305.85	0.00	436,305.85	36,358.85	348,641.15	51,305.85	
50591663 METER/SYSTEMS EXPENSE							
50591663 54110	350,000.00	RTE 12 WATER PURCHASED USED 0.00	350,000.00	46,814.85	303,185.15	0.00	100.0%
50591663 54115	400,000.00	ROUTE 117 WATER PURCHASED USED 0.00	400,000.00	33,682.14	316,317.86	50,000.00	87.5%
50591663 54120	16,000.00	METER EQUIPMENT 0.00	16,000.00	0.00	5,000.00	11,000.00	31.3%
TOTAL METER/SYSTEMS EXPENSE	766,000.00	0.00	766,000.00	80,496.99	624,503.01	61,000.00	92.0%
TOTAL EXPENSES	766,000.00	0.00	766,000.00	80,496.99	624,503.01	61,000.00	
50591921 MISC							
50591921 54420	26,000.00	FINANCE DEPT SERVICES 0.00	26,000.00	0.00	0.00	26,000.00	.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
50591921 MISC								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
50591921 54506		FIRE HYDRANT MAINTENANCE						
	14,400.00	0.00	14,400.00	0.00	0.00	14,400.00	.0%	
50591921 58810		GEN OBLIGATION BOND PRINCIPAL						
	20,799.00	0.00	20,799.00	0.00	0.00	20,799.00	.0%	
50591921 58811		GEN OBLIGATION BOND INTEREST						
	2,829.00	0.00	2,829.00	0.00	0.00	2,829.00	.0%	
50591921 58820		CWF/DWSRF LOAN PRINCIPAL						
	260,920.00	0.00	260,920.00	0.00	0.00	260,920.00	.0%	
50591921 58821		CWF/DWSRF LOAN INTEREST						
	36,702.00	0.00	36,702.00	6,480.26	0.00	30,221.74	17.7%	
TOTAL MISC								
	361,650.00	0.00	361,650.00	6,480.26	0.00	355,169.74	1.8%	
TOTAL EXPENSES								
	361,650.00	0.00	361,650.00	6,480.26	0.00	355,169.74		
50591923 PROFESSIONAL FEES								
50591923 53600		ACCOUNTING SERVICES/AUDIT						
	9,738.00	0.00	9,738.00	0.00	8,500.00	1,238.00	87.3%	
TOTAL PROFESSIONAL FEES								
	9,738.00	0.00	9,738.00	0.00	8,500.00	1,238.00	87.3%	
TOTAL EXPENSES								
	9,738.00	0.00	9,738.00	0.00	8,500.00	1,238.00		
50591926 BENEFITS								
50591926 52300		RETIREMENT						
	4,261.50	0.00	4,261.50	0.00	0.00	4,261.50	.0%	
TOTAL BENEFITS								
	4,261.50	0.00	4,261.50	0.00	0.00	4,261.50	.0%	
TOTAL EXPENSES								
	4,261.50	0.00	4,261.50	0.00	0.00	4,261.50		
50591991 CONTINGENCY								
50591991 58910		CONTINGENCY						
	20,476.45	0.00	20,476.45	0.00	0.00	20,476.45	.0%	

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
50591991	CONTINGENCY							
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
50591991 58911	15,000.00	LEAK TEST 0.00	15,000.00	0.00	0.00	15,000.00	.0%	
	TOTAL CONTINGENCY							
	35,476.45	0.00	35,476.45	0.00	0.00	35,476.45	.0%	
	TOTAL EXPENSES							
	35,476.45	0.00	35,476.45	0.00	0.00	35,476.45		
5059801 WATER-CHARGE / SERVICE								
5059801 46045	-5,000.00	NEW METER CHARGE 0.00	-5,000.00	0.00	0.00	-5,000.00	.0%	
5059801 46046	-3,000.00	WATER MISC 0.00	-3,000.00	-300.00	0.00	-2,700.00	10.0%	
5059801 46048	-5,000.00	NEW CONNECTION REVENUE 0.00	-5,000.00	-970.00	0.00	-4,030.00	19.4%	
5059801 46049	-21,000.00	TRANSMISSION FEE MONTVILLE WAT 0.00	-21,000.00	-2,356.30	0.00	-18,643.70	11.2%	
5059801 46050	-1,395,881.80	WATER USAGE CHARGE 0.00	-1,395,881.80	-232,376.37	0.00	-1,163,505.43	16.6%	
5059801 46051	0.00	WATER LATE FEE 0.00	0.00	-335.20	0.00	335.20	100.0%	
5059801 46053	0.00	WATER ASSESSMENT 0.00	0.00	-1,065.29	0.00	1,065.29	100.0%	
5059801 46054	-14,400.00	HYDRANT MAINTENANCE 0.00	-14,400.00	0.00	0.00	-14,400.00	.0%	
TOTAL WATER-CHARGE / SERVICE								
	-1,444,281.80	0.00	-1,444,281.80	-237,403.16	0.00	-1,206,878.64	16.4%	
TOTAL REVENUES								
	-1,444,281.80	0.00	-1,444,281.80	-237,403.16	0.00	-1,206,878.64		
GRAND TOTAL								
	0.00	0.00	0.00	-184,984.95	1,000,240.10	-815,255.15	100.0%	

\*\* END OF REPORT - Generated by Ian Stammel \*\*

## YEAR-TO-DATE BUDGET REPORT

### REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	9	Y	N
Sequence 2	0	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:  
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2025/ 1

To Yr/Per: 2025/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2026/ 2

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria  
Field Name Field value

Fund 0505

TWN FUNCTION

DEPT / LOCAT

SDEP/BOEFUNC

Character Code

Org

Object

Project

Account type

Account status

Rollup code



# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5019001 OTHER-GEN - GRANTS/CONTR						
5019001 49002	TRANSERS IN:					
-100,670.00	0.00	-100,670.00	-87,578.19	0.00	-13,091.81	87.0%
TOTAL OTHER-GEN - GRANTS/CONTR						
-100,670.00	0.00	-100,670.00	-87,578.19	0.00	-13,091.81	87.0%
TOTAL REVENUES						
-100,670.00	0.00	-100,670.00	-87,578.19	0.00	-13,091.81	
50190603 SOURCE OF SUPPLY						
50190603 54225	SLUDGE HAULING					
17,300.00	0.00	17,300.00	1,755.14	13,244.86	2,300.00	86.7%
50190603 58100	DUES & FEES					
5,000.00	0.00	5,000.00	1,739.73	0.00	3,260.27	34.8%
TOTAL SOURCE OF SUPPLY						
22,300.00	0.00	22,300.00	3,494.87	13,244.86	5,560.27	75.1%
TOTAL EXPENSES						
22,300.00	0.00	22,300.00	3,494.87	13,244.86	5,560.27	
50190611 MAINTENANCE OF STRUCTURE						
50190611 54510	ELECTRICIAN					
3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	100.0%
TOTAL MAINTENANCE OF STRUCTURE						
3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	100.0%
TOTAL EXPENSES						
3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	
50190620 WAGES (SEWER)						
50190620 51305	OVERTIME/SEASONAL HELP					
17,500.00	0.00	17,500.00	3,098.50	0.00	14,401.50	17.7%

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
50190620 WAGES (SEWER)								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
50190620 51705		LONGEVITY						
	500.00	0.00	500.00	0.00	0.00	500.00	.0%	
TOTAL WAGES (SEWER)	18,000.00	0.00	18,000.00	3,098.50	0.00	14,901.50	17.2%	
TOTAL EXPENSES	18,000.00	0.00	18,000.00	3,098.50	0.00	14,901.50		
50190621 EMPLOYEE UNIFORMS								
50190621 52160		EMPLOYEE UNIFORMS						
	1,000.00	0.00	1,000.00	0.00	686.00	314.00	68.6%	
TOTAL EMPLOYEE UNIFORMS	1,000.00	0.00	1,000.00	0.00	686.00	314.00	68.6%	
TOTAL EXPENSES	1,000.00	0.00	1,000.00	0.00	686.00	314.00		
50190623 POWER PURCHASED								
50190623 56200		HEATING OIL/PROPANE						
	3,000.00	0.00	3,000.00	345.00	2,157.92	497.08	83.4%	
50190623 56220		ELECTRICITY						
	50,000.00	0.00	50,000.00	4,011.49	38,663.51	7,325.00	85.4%	
50190623 56261		GASOLINE/DESIEL						
	4,500.00	0.00	4,500.00	0.00	3,497.19	1,002.81	77.7%	
TOTAL POWER PURCHASED	57,500.00	0.00	57,500.00	4,356.49	44,318.62	8,824.89	84.7%	
TOTAL EXPENSES	57,500.00	0.00	57,500.00	4,356.49	44,318.62	8,824.89		
50190624 PUMPING SUPPLY & EXPENSE								
50190624 56914		PUMPING SUPPLY & EXPENSE						
	3,300.00	0.00	3,300.00	0.00	1,080.00	2,220.00	32.7%	
TOTAL PUMPING SUPPLY & EXPENSE	3,300.00	0.00	3,300.00	0.00	1,080.00	2,220.00	32.7%	
TOTAL EXPENSES	3,300.00	0.00	3,300.00	0.00	1,080.00	2,220.00		

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
50190641	CHEMICALS	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
50190641 CHEMICALS								
50190641 56912	CHEMICALS	23,000.00	0.00	23,000.00	4,871.47	17,028.53	1,100.00	95.2%
	TOTAL CHEMICALS	23,000.00	0.00	23,000.00	4,871.47	17,028.53	1,100.00	95.2%
	TOTAL EXPENSES	23,000.00	0.00	23,000.00	4,871.47	17,028.53	1,100.00	
50190643 TREATMENT EXPENSE								
50190643 56916	TREATMENT EXPENSE	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
	TOTAL TREATMENT EXPENSE	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
	TOTAL EXPENSES	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	
50190663 METER EXPENSE								
50190663 53710	METER CALIBRATION EXPENSE	950.00	0.00	950.00	0.00	0.00	950.00	.0%
	TOTAL METER EXPENSE	950.00	0.00	950.00	0.00	0.00	950.00	.0%
	TOTAL EXPENSES	950.00	0.00	950.00	0.00	0.00	950.00	
50190673 MAINTENANCE OF MAINS								
50190673 54515	MAINTENANCE OF MAINS	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	100.0%
	TOTAL MAINTENANCE OF MAINS	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	100.0%
	TOTAL EXPENSES	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02							
50190678	MAINTENANCE OF MISC. PLANT	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET % USED
50190678 MAINTENANCE OF MISC. PLANT							
50190678 54505	MAINTENANCE OF MISC. PLA	12,000.00	0.00	12,000.00	3,251.64	5,098.36	3,650.00 69.6%
50190678 56802	SAFETY EQUIPMENT	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00 .0%
50190678 56804	LAB EQUIPMENT	2,900.00	0.00	2,900.00	0.00	0.00	2,900.00 .0%
TOTAL MAINTENANCE OF MISC. PLANT		15,900.00	0.00	15,900.00	3,251.64	5,098.36	7,550.00 52.5%
TOTAL EXPENSES		15,900.00	0.00	15,900.00	3,251.64	5,098.36	7,550.00
50190920 PLANT OPERATIONS WAGES							
50190920 51610	SUPERVISORS	97,666.00	0.00	97,666.00	15,475.45	0.00	82,190.55 15.8%
50190920 51635	SHIFT OPERATOR	76,940.00	0.00	76,940.00	11,871.80	0.00	65,068.20 15.4%
50190920 51640	LAB TECHNICIAN	57,408.00	0.00	57,408.00	8,694.20	0.00	48,713.80 15.1%
TOTAL PLANT OPERATIONS WAGES		232,014.00	0.00	232,014.00	36,041.45	0.00	195,972.55 15.5%
TOTAL EXPENSES		232,014.00	0.00	232,014.00	36,041.45	0.00	195,972.55
50190921 MISC							
50190921 54150	LAKESIDE MAINTENANCE	3,000.00	0.00	3,000.00	500.00	0.00	2,500.00 16.7%
50190921 54420	FINANCE DEPT SERVICES	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00 .0%
50190921 56100	OPERATING EXPENSES	11,000.00	0.00	11,000.00	189.41	3,373.99	7,436.60 32.4%
50190921 58810	GEN OBLIGATION BOND PRINCIPAL	72,682.00	0.00	72,682.00	0.00	0.00	72,682.00 .0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
50190921 MISC								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
50190921 58811	27,988.00	GEN OBLIGATION BOND INTEREST 0.00	27,988.00	0.00	0.00	27,988.00	.0%	
50190921 58821	0.00	CWF/DWSRF LOAN INTEREST 0.00	0.00	1,216.68	0.00	-1,216.68	100.0%	
TOTAL MISC	121,670.00	0.00	121,670.00	1,906.09	3,373.99	116,389.92	4.3%	
	121,670.00	TOTAL EXPENSES 0.00	121,670.00	1,906.09	3,373.99	116,389.92		
50190923 PROFESSIONAL FEES								
50190923 53600	3,000.00	ACCOUNTING SERVICES/AUDIT 0.00	3,000.00	0.00	1,500.00	1,500.00	50.0%	
50190923 53705	8,200.00	LABORATORY TESTS 0.00	8,200.00	799.00	7,201.00	200.00	97.6%	
50190923 58110	1,500.00	TRAINING/MTGS/DUES/SUBSCRIP 0.00	1,500.00	0.00	890.00	610.00	59.3%	
TOTAL PROFESSIONAL FEES	12,700.00	0.00	12,700.00	799.00	9,591.00	2,310.00	81.8%	
	12,700.00	TOTAL EXPENSES 0.00	12,700.00	799.00	9,591.00	2,310.00		
50190926 BENEFITS								
50190926 52000	75,106.00	HEALTH CARE 0.00	75,106.00	0.00	0.00	75,106.00	.0%	
50190926 52300	21,243.00	RETIREMENT 0.00	21,243.00	0.00	0.00	21,243.00	.0%	
50190926 52500	17,768.00	SOCIAL SECURITY 0.00	17,768.00	0.00	0.00	17,768.00	.0%	
50190926 52900	8,979.00	WORKER'S COMP GEN GOV 0.00	8,979.00	0.00	0.00	8,979.00	.0%	
TOTAL BENEFITS	123,096.00	0.00	123,096.00	0.00	0.00	123,096.00	.0%	
	123,096.00	TOTAL EXPENSES 0.00	123,096.00	0.00	0.00	123,096.00		
50190933 TRANSPORTATION EXPENSE								
50190933 54305		VEHICLE MAINTENANCE						

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02								
50190933	TRANSPORTATION EXPENSE							
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
	2,000.00	0.00	2,000.00	84.48	1,115.52	800.00	60.0%	
TOTAL TRANSPORTATION EXPENSE	2,000.00	0.00	2,000.00	84.48	1,115.52	800.00	60.0%	
TOTAL EXPENSES	2,000.00	0.00	2,000.00	84.48	1,115.52	800.00		
50190990 CAPITAL								
50190990 57505	SEWER TIE IN							
	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	.0%	
TOTAL CAPITAL	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	.0%	
TOTAL EXPENSES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00		
50190991 CONTINGENCY								
50190991 58910	CONTINGENCY							
	10,000.00	0.00	10,000.00	0.00	1,000.00	9,000.00	10.0%	
50190991 59305	CONTRIBUTION TO CNR							
	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00	.0%	
TOTAL CONTINGENCY	30,000.00	0.00	30,000.00	0.00	1,000.00	29,000.00	3.3%	
TOTAL EXPENSES	30,000.00	0.00	30,000.00	0.00	1,000.00	29,000.00		
50191627 GU OPERATING AGREEMENT								
50191627 53726	GU CUSTOMER SERVICE							
	18,585.86	0.00	18,585.86	1,548.82	13,451.18	3,585.86	80.7%	
TOTAL GU OPERATING AGREEMENT	18,585.86	0.00	18,585.86	1,548.82	13,451.18	3,585.86	80.7%	
TOTAL EXPENSES	18,585.86	0.00	18,585.86	1,548.82	13,451.18	3,585.86		
5019701 SEWER-CHARGE / SERVICE								

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 02							
5019701 SEWER-CHARGE / SERVICE	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5019701 46020	SEWER USAGE CHARGES						
	-592,845.86	0.00	-592,845.86	-84,244.85	0.00	-508,601.01	14.2%
5019701 46021	SEWER LATE FEE						
	-500.00	0.00	-500.00	-179.97	0.00	-320.03	36.0%
TOTAL SEWER-CHARGE / SERVICE							
	-593,345.86	0.00	-593,345.86	-84,424.82	0.00	-508,921.04	14.2%
TOTAL REVENUES							
	-593,345.86	0.00	-593,345.86	-84,424.82	0.00	-508,921.04	
5019702 SEWER-GRANTS/CONTR							
5019702 42029	STATE GRANTS - SEWER						
	0.00	0.00	0.00	-479.00	0.00	479.00	100.0%
TOTAL SEWER-GRANTS/CONTR							
	0.00	0.00	0.00	-479.00	0.00	479.00	100.0%
TOTAL REVENUES							
	0.00	0.00	0.00	-479.00	0.00	479.00	
GRAND TOTAL							
	0.00	0.00	0.00	-113,029.20	115,988.06	-2,958.86	100.0%

\*\* END OF REPORT - Generated by Ian Stammel \*\*

## YEAR-TO-DATE BUDGET REPORT

### REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	9	Y	N
Sequence 2	0	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:  
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2025/ 1

To Yr/Per: 2025/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2026/ 2

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria  
Field Name Field value

Fund 0501

TWN FUNCTION

DEPT / LOCAT

SDEP/BOEFUNC

Character Code

Org

Object

Project

Account type

Account status

Rollup code





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2500

**Agenda Date:** 9/23/2025

**Agenda #:** 5.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

PSR - Steve Banks.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

**Town of Ledyard  
Highlands W.W.T.F.  
Plant Supervisor's Report  
Meeting September 23, 2025**

**The goal of the plant staff is to efficiently collect and treat the wastewater and to produce the best quality effluent possible while maintaining the equipment and protecting the Town's assets.**

- **Thickened solids bid was awarded to Skip's Wastewater Service. The Town Council approved the bid waiver.**
- **SBR Tank #1 taken down for maintenance. Skips assisting with solids removal.**
- **Plant is running on single basin until we complete SBR # 1 maintenance requirements.**
- **Flows are currently under 100,000 gallons per day. The groundwater table is negligible. This indicates further that inflow and infiltration add to our flows during high groundwater level periods. In-situ relining of the sewer collection system could save up to 50,000 gallons of capacity. The cost to complete the entire highlands collection system is around \$750,000. Discussions with developers regarding this work need to commence.**
- **Still waiting on DEEP for permit renewal.**
- **Smith & Loveless finally sent the module for the screen/compactor/ washer. Unit is back up and running well.**
- **Phone service at 82 Town Farm Road is not good. Justin(IT) has reached out to both Verizon and AT&T to resolve this issue as it is affecting our call out alarm system.**

**Respectfully submitted,**





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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<b>File #:</b> 25-2525	<b>Agenda Date:</b> 9/23/2025	<b>Agenda #:</b> 1.
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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**  
Stoddards Wharf Road Sewer Request.

**Background:**  
(type text here)

**Department Comment/Recommendation:**  
(type text here)

From: Andrew Woodstock <Andrew@echohomes.org>  
Sent: Wednesday, September 10, 2025 8:46 AM  
To: Fred Allyn, III <mayor@ledyardct.org>; Kristen Chapman  
<mayoral.asst@ledyardct.org>; Elizabeth Burdick <planner@ledyardct.org>  
Subject: Holdridge Property Sewer Commitment

We have been trying, without success to get a commitment letter from WPCA for the sewer installation at the Holdridge property since the meeting in which we were granted approval and a number of units to work with. This written statement is needed to proceed with planning and development of the property and without it the development cannot effectively move forward.

I am requesting a copy of the minutes or a letter confirming the Town commitment in order to proceed.

Thank you for your time and consideration,

Andrew R. Woodstock

Director of Real Estate Development

Eastern Connecticut Housing Opportunities.

Guys - we will be discussing this at our September meeting. Our intent is to publish a letter of intent for sewer capacity. if we use our actual data - 125 units x 90 gallons / day = about 11,250 gallons per day. However, I know the DPH has other numbers that would increase that number. Steve Banks does have a point - relining the existing sewer pipe would provide a real good safety number. The question is how do we finance this? by committed capacity? by gallon?  $12,500/50000 = 25\%$  of \$800,00 or by gallon  $750,000/50000 = \$15/\text{gallon}$ ?

Ed Lynch, WPCA

Mobile 646-732-9224

**From:** [Julie Savin](#)  
**To:** [Elizabeth Burdick](#)  
**Cc:** [Fred Allyn, III](#)  
**Subject:** RE: Holdridge Property - 15 Stoddards Wharf Road  
**Date:** Wednesday, October 9, 2024 10:38:08 AM

---

Based on very preliminary conceptual, I would say breakdown as follows:

5- 4 bedroom single family	=	(20 beds) (5 housing units)
5-3 bedroom single family	=	(15 beds) (5 housing units)
2 – 2 bedroom duplex	=	(16 beds) (4 Housing Units)
3-3 bedroom quads	=	(36 beds) (12 Housing Units)
2-20 unit apts – 2beds	=	(80 beds) (40 Housing Units)
1-30 unit apts	=	(30 beds) (30 Housing units)
1-10 unit -3 bed apt	=	(30 beds) (10 Housing Units)
12 rental spaces	=	24 bathrooms
Total		103 units (227 beds), 12 commercial spaces

---

**From:** Elizabeth Burdick <[planner@ledyardct.org](mailto:planner@ledyardct.org)>  
**Sent:** Wednesday, October 9, 2024 8:52 AM  
**To:** Julie Savin <[Julie@echohomes.org](mailto:Julie@echohomes.org)>  
**Cc:** Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>  
**Subject:** FW: Holdridge Property - 15 Stoddards Wharf Road

Good morning, Julie, Please see email below from WPCA Chair, Ed Lynch regarding a request to reserve capacity. Please advise further. Thanks!

Regards,  
*Liz Burdick*  
Director of Land Use & Planning  
Town of Ledyard  
741 Colonel Ledyard Highway, Ledyard, CT 06339  
Telephone: (860) 464-3215 ~ Email: [planner@ledyardct.org](mailto:planner@ledyardct.org)  
TOWN HALL HOURS: MON-THURS, 7:30AM – 4:45PM

---

**From:** Ed Home Email <[catalyst05@comcast.net](mailto:catalyst05@comcast.net)>  
**Sent:** Wednesday, October 9, 2024 8:36 AM  
**To:** Elizabeth Burdick <[planner@ledyardct.org](mailto:planner@ledyardct.org)>; Stephen Banks <[wpcasupervisor@ledyardct.org](mailto:wpcasupervisor@ledyardct.org)>  
**Cc:** Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; Steve Masalin <[pwd@ledyardct.org](mailto:pwd@ledyardct.org)>  
**Subject:** Re: Holdridge Property - 15 Stoddards Wharf Road

Hi Liz - Although the developer does not want a detailed engineering study before proceeding with a submittal, it would be helpful to know the number of bedrooms each

housing unit would have as we can apply a general rule based on the number of bedrooms. Also I will be meeting with Weston and Samson at the phase 3 presentation on Thursday to get a rough estimate.

Thanks!

Ed Lynch 646- 732- 9224

Sent via the Samsung Galaxy S23+ 5G, an AT&T 5G smartphone  
Get [Outlook for Android](#)

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**From:** Elizabeth Burdick <[planner@ledyardct.org](mailto:planner@ledyardct.org)>  
**Sent:** Tuesday, October 8, 2024 6:42:05 PM  
**To:** [catalyst05@comcast.net](mailto:catalyst05@comcast.net) <[catalyst05@comcast.net](mailto:catalyst05@comcast.net)>; Stephen Banks <[wpcasupervisor@ledyardct.org](mailto:wpcasupervisor@ledyardct.org)>  
**Cc:** Fred Allyn, III <[mayor@ledyardct.org](mailto:mayor@ledyardct.org)>; Steve Masalin <[pwd@ledyardct.org](mailto:pwd@ledyardct.org)>  
**Subject:** Holdridge Property - 15 Stoddards Wharf Road

10/8/24 Good afternoon, Ed & Steve, Julie Savin of Echo Homes is considering the development of the Holdridge property at 15 Stoddards Wharf Road (behind Town Hall, PD & Village Market), but needs to have a discussion with WPCA for a request capacity for about 125 homes before she moves forward with any engineering. Steve has already been included in preliminary talks with the Mayor and staff. What is the procedure to get a spot on the next WPCA agenda? Please let me know at your earliest convenience.  
Thanks!

Regards,  
*Liz Burdick*  
Director of Land Use & Planning  
Town of Ledyard  
741 Colonel Ledyard Highway, Ledyard, CT 06339  
Telephone: (860) 464-3215 ~ Email: [planner@ledyardct.org](mailto:planner@ledyardct.org)  
TOWN HALL HOURS: MON-THURS, 7:30AM – 4:45PM

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Stephen Banks

Elizabeth Burdick

water pollution control authority;Fred Allyn, III;Jermine, Matthew  
<jermine.matthew@wseinc.com>

The limiting factor in all of this proposed development is plant capacity. Can we engage with the developers regarding the rehabilitation of the sanitary collection system? The estimates to reline in place the existing collection system is around \$750,000.00. This work would allow around 50,000 to 60,000 gallons of additional capacity. Without this we have around 40,000 to 50,000 gallons total extra capacity. Projects will be first come first served until we reach 90% of our capacity. The pipe relining will take about three weeks to complete and would require a bidding process... Respectfully, Steve B. (Ledyard WPCA)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2503

**Agenda Date:** 9/23/2025

**Agenda #:** 2.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

SCWA/WPCA Exclusive Service Area Agreement - WUUC Meeting update.

**Background:**

From August 26, 2025 -

Chairman Lynch said that the members of WUUC were contacted and there will be a Zoom meeting on September 3, 2025, for review and possible vote on the proposed ESA modifications.

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2504

**Agenda Date:** 9/23/2025

**Agenda #:** 3.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Review and approve the request for CUSI software upgrade - continued.

**Background:**

From August 26, 2025:

Chairman Lynch said that WPCA's billing provider, CUSI reported that the current version will reach its end of life in 2026 and a transition to their updated platform UB4 is necessary. The upgrade will have a one-time associated migration fee of \$15,000 and will cost \$500 more per year for the annual fee. Ms. Wadecki asked to get the cost of converting to Groton Utilities for billing vs. the cost of maintenance of CUSI to make an informed decision.

**Department Comment/Recommendation:**

(type text here)

Ed,

I can get an updated SOW, but I know when I look at this a couple of years ago it was around \$400,000. Ledyard would need to be a stand-alone system just like we do with BLP. Would you like me to proceed?

Tina M Daniels

General Manager|Customer Service

860.446.4006 | [danielst@grotonutilities.com](mailto:danielst@grotonutilities.com)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2529

**Agenda Date:** 9/23/2025

**Agenda #:** 4.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Lead Survey Meeting Summary with Groton Utilities. Status of grant submittal.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2526

**Agenda Date:** 9/23/2025

**Agenda #:** 5.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Holmberg Pump Repair and Preventive Maintenance.

The approval of the repair to the Holmberg tank emergency fire pump and 5-year maintenance agreement.

**Background:**

**Department Comment/Recommendation:**

(type text here)

Operating a little time late on this discussion, but here are my thoughts:

I like the idea that Ed and the Mayor had regarding an amendment to the purchasing ordinance.

It's apparent to me that we all need to be smarter on the regional water agreement and that we need to get a copy for all to read. Roxanne can no doubt help us to locate one so we can see the actual language on funding. If Stan's memory is correct, there never was a need for the Council to set up a separate fund.

For the repair invoice, can GU bill us and then pay the contractor that did the fire pump repairs after we pay them?

I definitely oppose the idea of having to hire an administrative assistant. This issue is more financial than administrative and if we were getting our money's worth for the half labor year we're paying for, then we'd get more real time attention and not have to fix things after the fact.

Terry

Commissioners, et. al

Fred and I had a conversation on this and I want to make a proposal that might fix the issue of GU repairs, town ordinances, etc. It appears to be a duplication of effort if our operational contractor goes through their bid/vetting process for subcontractors to do utilities repair and then have the town go through the same process. We contract GU to do the operation of the water system and rely on them to provide quick repairs on the equipment that the town of Ledyard owns that provides shutdown free service to our customers. If we carefully set the criteria, then repairs to pumps, maintenance services, mandatory leak tests, etc. should be covered under GU practices in that we get the best bids and services that subcontractors can provide. I would propose that an update to our finance ordinance 200-001 rev 1 to add exemptions to bids that relate to emergency repairs and DPH required activity, etc. that go through our operational contractor - such as GU. We might want to reference the GU bid and vetting process so that certain controls are in place. If this is not acceptable, then the next contract we put out for bids for our operational contractor include such language that covers these maintenance items.

Of course, this does not solve our problem now so we will need to request a bid waiver from the council on the fire pump repair and the preventive maintenance of the pump systems - although I believe the entire quote maintenance quote falls below the \$7,500 limit and just needs to go through the proper PO process.

We will discuss this at our next meeting.

Ed Lynch, WPCA

Mobile 646-732-9224

Ed,

There are a few different issues being conflated here.

The "wheeling fee" was intended to compensate the WPCA for the general increase in wear-and-tear on our system as a result of moving additional water through our system. We can do whatever we want with that. As discussed at our meetings, it would be a good idea to put it in a capital reserve fund, although not necessarily limited to only the Holmberg tank. Given the relatively small amount of money, it might be easiest to just put it in a general capital reserve rather than have the Town Council set up another fund which will need to be tracked and managed.

In addition to the wheeling fee, because the tank serves users other than Ledyard (primarily Montville and the Mohegans), there is a separate escrow account for major maintenance expenses on the tank. If I recall correctly, the escrow fund is administered by a law firm hired by the Mohegan tribe. The details for getting reimbursed from the escrow fund are in the regional Agreement which governed the installation of the water line under the Thames River and the construction of the Holmberg tank.

The Town should have a copy of Agreement on file.

Thanks,

Stan

On Tue, Sep 9, 2025 at 11:29AM water pollution control authority <wpca.ledyard@ledyardct.org> wrote:

Guys - I have no clue on how to address this. It appears we need those who were involved originally on the wheeling fee contract to tell us what we have. It is also clear to us that NO preventative maintenance is being done on the Holmberg pump station and that no pass through billing from GU is acceptable. And Mathew is incorrect on the council representation as Bill always kept us straight on this.

And administrator - wow what will that cost us!!? Thoughts welcomed here!!

Ed Lynch, WPCA

Mobile 646-732-9224

From: Matthew Bonin <finance.director@ledyardct.org>

Sent: Tuesday, September 9, 2025 11:14 AM

To: water pollution control authority <wpca.ledyard@ledyardct.org>

Cc: Ian Stammel <asst.finance.director@ledyardct.org>; Duarte, Mauricio <duartem@grotonutilities.com>; Christina Hostetler <mayor.clerk@ledyardct.org>

Subject: RE: Holmberg Pump station Bill



Ed,

Your response did not address my concerns which are solely from a finance point of view. The town has a long-standing purchasing ordinance (attached) that is not being followed by the WPCA.

Having a Town Council liaison in attendance is not going to change the WPCA's need to follow that policy. Additionally, as I noted in my initial email, we can not pay the invoice from Northeast Pumps as it is made out to Groton Utilities, not the Town of Ledyard.

Below is a follow-up from Ian regarding the false belief that there is a Holmberg Tank capital fund. It has never been formally set-up and would require Council action.

"It has been said out loud to me that the intention of the transmission fee from Montville that is paid to the Ledyard WPCA is to cover expenses related to the Holmberg tank. Currently that revenue is booked in the operating budget. WPCA members have said that they would like these funds to be put aside for future use for Holmberg tank capital expenses. I have said that motions need to be made and recorded to request that the town council move the collected funds from the transmission fees revenue in the operating fund to the water capital fund and an appropriation in that same amount be made to a specific line in the water capital fund for Holmberg tank maintenance. I can make specific accounts to be reference in the motion to go to council."

It is my belief that the WPCA is in need of a paid administrator to oversee matters such as this, including oversight of the GU contract.

I am available to discuss and/or answer any questions you may have.

Thank you,

Matt

rom: water pollution control authority <wpca.ledyard@ledyardct.org>  
Sent: Wednesday, September 3, 2025 12:01 PM  
To: Matthew Bonin <finance.director@ledyardct.org>; ftjones@prodigy.net;  
swadecki@comcast.net; Stan Juber <stanjub@gmail.com>; Monir Tewfik  
<monirtewfik@gmail.com>; Duarte, Mauricio <duartem@grotonutilities.com>  
Cc: Ian Stammel <asst.finance.director@ledyardct.org>; Stephen Banks  
<wpca.supervisor@ledyardct.org>  
Subject: Re: Holmberg Pump station Bill

Mathew - Sorry for the late response as it has been a very hectic holiday. The agreement we have with the maintenance of the Holberg tank was made beyond my time so I need to include members that might understand the agreement we signed that generates a fund for tank maintenance that services Mohegan casino and Montville area. The pump system contains three pumps - two to boost water pressure to Aljen Heights and a fire pump that kicks in when a fire happens providing additional water and pressure as needed to fight the fire. Unfortunately, a fire did happen in Aljen Heights, and the fire pump eventually failed. The WPCA is financially responsible for the operation of Holmberg tank and pump system, and the GU service contract does not include pump replacement. The fire pump failed because of a terrible fire in Aljen Heights. We knew from previous meetings that we would have an expensive repair bill. What we did not know is that these pumps were not going through proper preventative maintenance procedures. I will have to defer to our commissioners Stan Juber and Sharon Wadecki as to how the regional Holmberg tank funding was setup as this arrangement was made before my time. At any rate the fire pump has been repaired, and GU has proposed a preventative maintenance program that should avoid an expensive repair in the future that the commissioners enthusiastically support. I believe Mo from GU has more to add and I think his number is 860-446-4033.

At any rate I do think we need to address the way these expenses should be communicated to finance BUT in the past and as I have said before when Bill Saums was our town council rep, we never had these problems as he would communicate these concerns to finance and the town council. Lately Naomi had been attending our meetings until she left the state. Hopefully with the new chair we will be assigned a new rep.

Ed Lynch, WPCA Chair

rom: Matthew Bonin <finance.director@ledyardct.org>  
Sent: Thursday, August 28, 2025 3:57 PM  
To: water pollution control authority <wpca.ledyard@ledyardct.org>  
Cc: Ian Stammel <asst.finance.director@ledyardct.org>  
Subject: FW: Holmberg Pump station Bill

Ed,

Christina forwarded this info to me after I read the WPCA action letter and had some questions.

I have mentioned this before - we have a purchasing policy in place and the way these items were handled is a direct violation of that policy. The policy applies town wide.

The invoice from Northeast Pumps is made out to Groton Utilities - we can't pay that.

Additionally, there is no Holmberg tank capital fund. Ian has addressed that numerous times before.

Please provide me phone contact for Mauricio at GU.

Matt



## **Planned Equipment Maintenance Proposal to THE CITY OF GROTON**



To the attention of: THE CITY OF GROTON

Cummins provides best in class products and related services worldwide with the highest quality in the industry. We service more than Cummins engines and generators, and we're pleased to offer you the following planned equipment maintenance proposal.

## **Cummins Available Planned Maintenance Services:**

Cummins offers the following services - based on your selected packages these may or may not be included:

**System Inspections:** Batteries, controls, fuel systems, cooling systems, intake and exhaust systems, controls and accessories, aftertreatment basic run testing included in all Inspection Services.

**Oil & Coolant Analysis:** Sampling, included in all Inspection + Services, provides an overall snapshot of the equipment condition.

**Planned Maintenance:** Clean filters and oil changes included in Full Service keeps your product ready to run.

**Load Bank Testing:** Prevents wet stacking in diesel engines. In all units load bank testing applies controlled load to the equipment to test for proper operation providing peace of mind.

**Transfer Switch & Switchgear:** Cummins takes care of your whole system.

**Cummins Branded Parts:** Maintenance always includes Cummins Genuine Parts where applicable.

**Warranty:** Best-in-Industry warranty is always included, with a variety of extended warranty options available on Cummins equipment.

**Digital Monitoring:** Cummins Acumen is a best in class remote monitoring solution for your products to ensure availability and minimize unexpected costs.

**Additional Available Services:** Winterization, oil extension programs, training and more can all be customized to your needs.

For additional information regarding Cummins available products and services, please contact your Sales Representative.

## **Pricing for Services:**

This 5 year proposal has been customized for your equipment and operations as described here:

<u>Customer Information:</u>	<u>Contact Information:</u>
THE CITY OF GROTON	Name: Paul Hyatt
295 MERIDIAN ST, GROTON, Connecticut, 06340-4012	Phone Number: 860-625-1563
Account Number: 206033	Cell:
	Email: hyattp@grotonutilities.com



The package Supported Bundle includes the below services for this equipment:

<b>Site Information:</b>  12 Orchards Lane Groton, Connecticut 06335 United States  <b>Access:</b> Standard  <b>Access Notes:</b>  <b>Service Branch:</b> Cummins Sales & Service - Rocky Hill CT 914 CROMWELL AVE ROCKY HILL, Connecticut 06067-3004 United States			<b>Equipment Information:</b>  <b>Manufacturer:</b> Cummins Model  <b>Model:</b> Cummins Model  <b>Engine Serial Number:</b> 73634194 <b>Genset Serial Number:</b> B140633149 <b>ATS Serial Number:</b>  <b>Quantity:</b> 1  <b>Install Date:</b>  <b>Warranty Expiration Date:</b>		
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Year 1	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Inspection		1	446.04	446.04
	Full Service		1	996.16	996.16
	Custom Travel	Custom	1	0.00	0.00
				<b>Year 1 Total:</b>	1,442.20

Year 2	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Inspection		1	446.04	446.04
	Full Service		1	996.16	996.16
	Custom Travel	Custom	1	0.00	0.00
				<b>Year 2 Total:</b>	1,442.20

Year 3	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Inspection		1	446.04	446.04
	Full Service		1	996.16	996.16
	Custom Travel	Custom	1	0.00	0.00
				<b>Year 3 Total:</b>	1,442.20

Year 4	Service Type	Frequency	Quantity	Unit Price	Extended Price
	Inspection		1	446.04	446.04
	Full Service		1	996.16	996.16
	Custom Travel	Custom	1	0.00	0.00
				<b>Year 4 Total:</b>	1,442.20

Year 5	Service Type	Frequency	Quantity	Unit Price	Extended Price



	Inspection		1	446.04	446.04
	Full Service		1	996.16	996.16
	Custom Travel	Custom	1	0.00	0.00
				<b>Year 5 Total:</b>	1,442.20

**Price of Services per Unit: USD 7,211.00**

**Total Price of Services: USD 7,211.00**

<b>Year 1 Total:</b>	USD 1,442.20
<b>Year 2 Total:</b>	USD 1,442.20
<b>Year 3 Total:</b>	USD 1,442.20
<b>Year 4 Total:</b>	USD 1,442.20
<b>Year 5 Total:</b>	USD 1,442.20
<b>Total Agreement - PreTax:</b>	USD 7,211.00

## Notes:

**Anything not specifically addressed above is not included.**

## Customer Responsibilities:

The Customer is responsible for operating the maintained equipment and shall perform all checks as described in the Operation and Maintenance Manual.

## Proposal Considerations:

1. All work is planned from Monday to Friday on normal Business working hours – 8:00am to 5:00pm. Additional and off-hours work and billable amounts not listed in the above scope of work shall be based on current calendar year rates.
2. All pricing above is stated excluding any and all taxes.
3. This quotation is open for acceptance for 60 days after which both price and service delivery period will be subject to confirmation prior to acceptance of proposal.
4. The pricing in this quotation will remain the same over the duration of the term.
5. This proposal is offered in U.S. Dollar.
6. Payment terms for this quote are Pay as you go.

This maintenance proposal is expressly conditioned upon acceptance of the <https://www.cummins.com/regional-terms-and-conditions/powercare> of Cummins' Maintenance Agreement.

I appreciate your interest in working with Cummins and I thank you for your business. If you need any further assistance or clarification, please do not hesitate to contact me.



**To accept this quotation as provided, please return a signed copy of this form or contact me for an electronically signable version.**

Sincerely,

Jay Evans  
Senior PEM Sales Executive - PG  
lb044@cummins.com  
www.cummins.com

**Please return signed agreement to: lb044@cummins.com**

Seller hereby agrees to sell to Buyer, and Buyer hereby agrees to buy from Seller. The foregoing product/ services upon the terms and condition set forth in the "Planned Equipment Maintenance Agreement Terms and Conditions" attached here to which are hereby incorporated here in reference.

**Customer Approval ( Quote ID Q-394922 )**

**Approval Cummins Sales & Service - Rocky Hill CT**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# Generator

## Planned Equipment Maintenance

### INSPECTION



INTERVALS AVAILABLE: WEEKLY, MONTHLY, QUARTERLY, SEMI-ANNUALLY OR ANNUALLY

#### BATTERIES AND BATTERY CHARGER

- Visually inspect battery terminal connections
- Verify electrolyte level, vent caps of all cells in the starting battery system
- Visually inspect wiring, connections and insulation
- Record battery charging functions
- Record battery information
- Record battery condition test

#### FUEL SYSTEM

- Visually inspect ignition system (Natural Gas and Propane Only)
- Record primary tank fuel level
- Inspect engine fuel system for leaks
- Visually inspect all engine fuel hoses, clamps, pipes, components and fittings
- Visually inspect rupture/ containment basin
- Inspect day tank and controls (if applicable)
- Optional - fuel sample for laboratory analysis\*

#### COOLING SYSTEM

- Record coolant level
- Visually inspect for coolant leaks
- Visually inspect drive belts condition
- Verify for proper coolant heater operation
- Record jacket water temperature
- Visually inspect fan, water pump, drives and pulleys
- Visually inspect all coolant hoses, clamps and connections
- Visually inspect radiator condition
- Visually inspect louver for damage
- Visually inspect fan hub and drive pulley for mechanical damage
- Record freeze point of antifreeze protection
- Record DCA level prior to changing coolant filter
- Optional - Coolant sample for laboratory analysis\*

#### LUBRICATION SYSTEM

- Visually inspect engine oil leaks
- Visually inspect engine oil lines and connections
- Record oil level
- Optional - Oil sample for laboratory analysis\*

#### GENSET CONTROLS AND ACCESSORIES

- Visually inspect all engine mounted wiring, senders and devices
- Visually inspect all control mounted components and wiring
- Verify all connecting plugs are tightened and in a good condition
- Visually inspect all accessory components and wiring
- Visually inspect and test lighting indicators

#### INTAKE AND EXHAUST SYSTEMS

- Visually inspect air filter and housing
- Visually inspect all engine piping and connections
- Record air cleaner restriction
- Visually inspect engine exhaust system for leaks
- Visually inspect rain cap
- Optional – Air filter replacement\*
- Optional - Clean crankcase breather or replace filters\*

#### GENERAL CONDITIONS

- Visually inspect governor linkage and oil level
- Visually inspect guards
- Visually inspect enclosure
- Visually inspect engine and generator mounts
- Verify emergency stop operation

#### TRANSFER SWITCH

- Visually inspect controls and time delay settings
- Verify function of exercise clock and record settings from controller
- Verify remote start control operation
- Record utility / source one voltage

#### AFTERTREATMENT (Upon request)

- Verify DEF level
- Record DPF restriction
- Visually inspect aftertreatment and controls

#### SWITCHGEAR (Upon Request)

- Inspection and Full Service quote available upon request.

## FULL SERVICE

INCLUDES INSPECTION

#### OPERATIONAL & FUNCTIONAL REVIEW OF GENERATOR CRITICAL COMPONENTS

- Inspect engine cooling fan & fan drives for excessive wear or shaft wobble
- Check all pulleys, belt tensioners, slack adjusters & idler pulleys for travel, wear & overall condition
- Inspect / lubricate drive bearings, gear or belt drives, and other shaft connecting hardware

#### LUBRICATION OIL & FILTRATION SERVICE

- Change engine oil
- Change oil, fuel and water filters
- Post lube services operations of genset (unloaded) at rated temperature

\* Additional Charge

Any additional repairs, parts, or service which are required will be brought to the attention of the owner. Repairs will only be made after proper authorization from the owner is given to Cummins. Any additional repairs, maintenance or service performed by Cummins or a Planned Equipment Maintenance Agreement holder will be at current Cummins labor rates.

Arc flash boundary and available incident energy shall be identified and marked on equipment being serviced or maintained.

INVOICE

Northeast Pumps  
30 Gando Dr  
New Haven, CT 06513

sales@nepv.com  
+1 (860) 739-2200  
northeastpumps.com



Groton City CT (Utilities)

Bill to  
Groton City - Utilities  
295 Meridian Street  
Groton, CT 06340

Invoice details

Purchase Order #: annual services PO

Invoice no.: 2831L

Terms: Net 30

Invoice date: 08/11/2025

Due date: 09/10/2025

#	Product or service	Description	Qty	Rate	Amount
1.	New Motor Sales	Holmberg PS:  New close coupled pump motor. 50hp 1800rpm frame 324JM WEG s/n 11122286981  Delivered to site.	1	\$5,947.00	\$5,947.00
2.	Field service	Holmberg PS:  NEP field service to remove and install Goulds model 3656 for motor eval. Motor tested fine, cleaned pump, and installed new seal.	1	\$3,520.00	\$3,520.00

Total

\$9,467.00

Ways to pay



View and pay





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2389

**Agenda Date:** 9/23/2025

**Agenda #:** 6.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Motion to APPROVE payment of Groton Utilities invoice #0028441, dated July 31, 2025, in the amount of \$4,539.68, for Ledyard Bike path support SVCS.

**Background:**

During the August 26, 2025, meeting Ms. Wadecki asked why the invoice was sent to the WPCA for payment. It was said that invoice should have been sent to Steve Masalin, Public Works Director. The Authority did not vote on payment of the invoice. Chairman Lynch signed the invoice for payment, and the invoice was submitted to Finance before it was known that the vote did not take place. When Ian Stammel, Assistant Finance Director, was asked if the invoice should still be submitted for payment without a vote, he said it should be submitted and the WPCA could be reimbursed if necessary. He asked for the vote to be placed back on the September agenda since the invoice is for hydrants, which is the responsibility of the WPCA.

**Department Comment/Recommendation:**

(type text here)



# GROTON UTILITIES

At Your Service

295 Meridian Street - Groton, Connecticut 06340  
Tel: 860-446-4025 Fax: 860-446-4075

Authorized to Pay

Signature

PO# 20260739 Date

DATE	INVOICE NO
7/31/2025	0028441

BILL TO
Ledyard, Town of 741 Colonel Ledyard Hwy Ledyard, CT 06339-1511

DUE DATE
8/30/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
WO Billing until 07/20/2025:						
0029466 - Materials	1.00	4,539.68	4,539.68	0.00	0.00	4,539.68
INVOICE TOTAL:			4,539.68	0.00	0.00	4,539.68

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (860) 446-4025

Customer Name: Ledyard, Town of  
Customer No: 000205  
Account No: 0015866 - WO 29466 Ledyard Bike Path Support

DUE DATE	INVOICE NO
8/30/2025	0028441

Please remit payment by the due date to:

City of Groton  
Groton Utilities 860-446-4025  
295 Meridian Street  
Groton, CT 06340-

Invoice Total: 4,539.68  
Discounts: 0.00  
Credit Applied: 0.00  
Ending Balance: 4,539.68

INVOICE BALANCE: \$4,539.68  
AMOUNT PAID: \_\_\_\_\_

Ledyard Bike Path Support SVCS							
until 07/20/2025							
WO Number	Materials	Activity	Units	Date	Description		
0029466	4,026.53	4,026.53	1.00	07/02/2025	05031046 - Hydrant 6(ft) - 5 1/4(in) MJ Yellow OL L/A A423		
0029466	513.15	513.15	1.00	07/02/2025	05031053 - Hydrant Fire Ext Mueller -6(in)		
Report Totals	4,539.68	4,539.68					



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2496

**Agenda Date:** 9/23/2025

**Agenda #:** 7.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any Other Old Business to Come Before the Commission.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2527

**Agenda Date:** 9/23/2025

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Ordinance Update Proposal amend section 3 of ordinance ORD200-001 rev1.

**Background:**

Proposed changes:

Section 3 Competitive Bidding Process:

“The following cost ranges determine the action needed in regard to competitive bidding for proposed expenditures on construction projects, equipment, supplies, and professional services, with the exception of legal services and **WPCA emergency repairs conducted by the WPCA operating subcontractor.**”

Section 5 Purchase Orders and Payments- “All purchases, except those made through the Direct Pay method, must have an open and approved purchase order in place prior to purchases being made or services being rendered. **For all emergency WPCA purchases, a standing purchase should be opened to handle such emergencies.**”

**Department Comment/Recommendation:**

(type text here)



AN ORDINANCE FOR PURCHASING

RECEIVED FOR RECORD  
2022 JAN 27 AM 11:00  
TOWN CLERK

Be it ordained by the Town Council of the Town of Ledyard:

Section 1: Authority

Pursuant to Chapter VI, Section 5C of the Charter of the Town of Ledyard, as amended, there is hereby established a Purchasing Ordinance of and for the Town of Ledyard.

Section 2: Purpose

The Town of Ledyard, as a local government entity, needs to ensure that the expenditure of public funds occurs in a manner that balances the desire for lowest cost to the Town with an expectation of quality products and services. The purpose of this ordinance is to provide guidance to be followed for procurement of goods and services to achieve the most effective and efficient procurement and disposition of the Town's assets.

All purchases by any official, department, authority, agency, board, commission, or committee of the Town of Ledyard, except those purchases whose approval is derived from the Board of Education, shall adhere to the procedures herein, to ensure that appropriate procurement and accounting procedures are followed in the expenditure of Town funds.

Section 3: Competitive Bidding Process

The following cost ranges determine the action needed in regard to competitive bidding for proposed expenditures on construction projects, equipment, supplies, and professional services, with the exception of legal services. The dollar amounts refer to a total amount, per vendor, per fiscal year:

Less than \$4,999	No bids required; no quotes required; assumes buyers will seek lowest available cost.
\$5,000 - \$14,999	Three (3) quotes required or a bid waiver from Town Council. Written record of quotes or Town Council bid waiver action to be attached to electronic purchase order.
\$15,000 +	At least three (3) proposals required through an open and advertised competitive bid process for construction projects, equipment, supplies, and professional services other than legal services.

Bid awards shall be determined by assessing the best interest of the Town in terms of the scope of work, qualified bidders' overall approach to the project or service, past performance, and cost. The bid shall be awarded to the lowest qualified bidder if it is in the best interest of the Town.

If fewer than three bids are received, a bid waiver approved by the Town Council shall be requested prior to award of the bid.

The Town may use other entities' bid awards that were arrived at through a competitive bid process in lieu of the Town's own competitive bidding process. The Town Council shall, by resolution each year, determine the list of entities whose bid awards are eligible for use by the Town of Ledyard.

#### Section 4: Grant Funding Application Process

All applications for new grant funding shall be considered and approved by the Town Council prior to applying with the grantor. The grant seeker will create a legislative file and attach a completed Grant Request Form and other pertinent information about the grant, the grantor, and project for which the grant funds will be used.

When using State and Federal grants, the Town shall conform to all State and Federal grant procurement and project requirements including, but not limited to, the Federal requirements as stated in 2 CFR 200.318 through 200.325. The grant seeker shall attest to having read and understood these requirements by signing to that effect on the Grant Request Form. The requestor shall include the federal requirements language in the competitive bidding documents.

Grant-funded project and financial files shall be retained until such time as grantor agency audits of the grant-funded project are completed, or per State retention guidelines, whichever is longer.

#### Section 5: Purchase Orders and Payments

All purchases, except those made through the Direct Pay method, must have an open and approved purchase order in place prior to purchases being made or services being rendered.

The Director of Finance shall be responsible for all purchase orders issued by the Town of Ledyard, and shall insure that each purchase and payment meet the following conditions:

- A. Purchase order requisitions shall be complete, accurate, and properly approved by a department head and the Director of Finance.
- B. The item to be purchased shall be assigned to an appropriate general ledger account number by the originator of the purchase order request. The account line shall contain sufficient funding to cover the proposed expenditure.
- C. If the purchase order is for items that have gone through the competitive bid process, the RFP number shall be included on the purchase order request. If fewer than three bids were received, the Town Council action to approve a bid waiver shall be attached to the purchase order.
- D. If the purchase order is for items that require obtaining quotes, copies of the quotes, or town council action of a bid waiver for fewer than three quotes, shall be attached to the purchase order request.
- E. Payments are made in conformance with this ordinance and with Town, State, and Federal laws.
- F. All payments made by bank check shall be signed by the Director of Finance and co-signed by the Treasurer.

#### Section 6: Direct Pay Purchases and Payments

Certain payments such as fire volunteer incentive pays, poll worker stipends, and taxpayer refunds for duplicate payments may be paid without the requirement of a purchase order.

The Director of Finance shall be responsible for all payments made through the Direct Pay method, and shall ensure that each purchase made by Direct Pay meets the following conditions:

- A. The use of direct pay requisition shall be prepared and signed by the requestor.
- B. Direct pay requisitions for groups of people shall list the vendor(s), general ledger account numbers to charge, and payment amounts, and must be complete, accurate, and properly approved by the originator and the Director of Finance.
- C. Direct pay requisitions for items or services shall be accompanied by an itemized bill showing the items or services purchased, and approval by the originator indicating receipt of same.

- D. The general ledger account number to which the payment is to be charged shall contain sufficient funds to cover the expenditure.
- E. Payments shall be made in conformance to this ordinance and to Town, State, and Federal laws.
- F. All payments made by bank check shall be signed by the Director of Finance and co-signed by the Treasurer.

Section 7. Penalties for Violation

In accordance with Chapter VII, Section 11H of the Town Charter, as revised, every purchase order or payment made in violation of the provisions of this Ordinance shall be deemed illegal and every official authorizing or making such payment or taking part therein and every person receiving such payment or any part thereof shall be jointly and severally liable to the Town of Ledyard for the full amount so paid or received.

If any officer or employee of the Town shall knowingly incur any obligation or shall authorize or make any expenditure in violation of the provisions of this Ordinance or take any part therein, such action shall be cause for his/her removal.

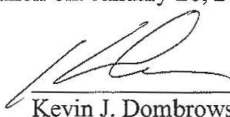
Section 8. Severability

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

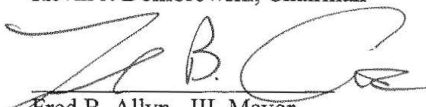
Section 9. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Amended and Adopted by the Ledyard Town Council on: January 26, 2022

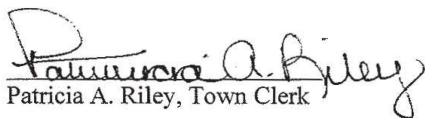
  
Kevin J. Dombrowski, Chairman

Approved ☒ Disapproved on: 1/27/2022

  
Fred B. Allyn, III, Mayor

Published on: February 2, 2022

Effective Date: February 23, 2022

  
Patricia A. Riley, Town Clerk

\*\*\*\*\*  
Revision: Ordinance #50 "An Ordinance for Purchasing" adopted May 8, 1974 and amended on August 27, 1975; April 24, 1991; January 26, 2005; May 9, 2007; and Ordinance #50-1 "An Ordinance Amending An Ordinance for Purchasing" adopted September 26, 2012; Ordinance #133 "An Ordinance Amending an Ordinance for Purchasing" Adopted March 12, 2014; Ordinance #133 An Ordinance Amending an Ordinance for Purchasing" was amended, renumbered to Ordinance #200-001 and Adopted on September 25, 2019.

History:

2022: Per the Town's Auditor's Ordinance #200-001 has been updated to include the federal guidelines that are required to be followed when spending federal grant money. On July 22, 2020



the federal grant guidelines were incorporated into the "*Town of Ledyard General Government Grant Application Policy and Process*".

2022: In addition, the Ordinance was totally rewritten to make the language more concise. The purchasing thresholds have not changed.

2019: The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance #133 "*An Ordinance Amending an Ordinance for Purchasing*" to Ordinance #200-001.

Operating a little time late on this discussion, but here are my thoughts:

I like the idea that Ed and the Mayor had regarding an amendment to the purchasing ordinance.

It's apparent to me that we all need to be smarter on the regional water agreement and that we need to get a copy for all to read. Roxanne can no doubt help us to locate one so we can see the actual language on funding. If Stan's memory is correct, there never was a need for the Council to set up a separate fund.

For the repair invoice, can GU bill us and then pay the contractor that did the fire pump repairs after we pay them?

I definitely oppose the idea of having to hire an administrative assistant. This issue is more financial than administrative and if we were getting our money's worth for the half labor year we're paying for, then we'd get more real time attention and not have to fix things after the fact.

Terry

Commissioners, et. al

Fred and I had a conversation on this and I want to make a proposal that might fix the issue of GU repairs, town ordinances, etc. It appears to be a duplication of effort if our operational contractor goes through their bid/vetting process for subcontractors to do utilities repair and then have the town go through the same process. We contract GU to do the operation of the water system and rely on them to provide quick repairs on the equipment that the town of Ledyard owns that provides shutdown free service to our customers. If we carefully set the criteria, then repairs to pumps, maintenance services, mandatory leak tests, etc. should be covered under GU practices in that we get the best bids and services that subcontractors can provide. I would propose that an update to our finance ordinance 200-001 rev 1 to add exemptions to bids that relate to emergency repairs and DPH required activity, etc. that go through our operational contractor - such as GU. We might want to reference the GU bid and vetting process so that certain controls are in place. If this is not acceptable, then the next contract we put out for bids for our operational contractor include such language that covers these maintenance items.

Of course, this does not solve our problem now so we will need to request a bid waiver from the council on the fire pump repair and the preventive maintenance of the pump systems - although I believe the entire quote maintenance quote falls below the \$7,500 limit and just needs to go through the proper PO process.

We will discuss this at our next meeting.

Ed Lynch, WPCA

Mobile 646-732-9224

Ed,

There are a few different issues being conflated here.

The "wheeling fee" was intended to compensate the WPCA for the general increase in wear-and-tear on our system as a result of moving additional water through our system. We can do whatever we want with that. As discussed at our meetings, it would be a good idea to put it in a capital reserve fund, although not necessarily limited to only the Holmberg tank. Given the relatively small amount of money, it might be easiest to just put it in a general capital reserve rather than have the Town Council set up another fund which will need to be tracked and managed.

In addition to the wheeling fee, because the tank serves users other than Ledyard (primarily Montville and the Mohegans), there is a separate escrow account for major maintenance expenses on the tank. If I recall correctly, the escrow fund is administered by a law firm hired by the Mohegan tribe. The details for getting reimbursed from the escrow fund are in the regional Agreement which governed the installation of the water line under the Thames River and the construction of the Holmberg tank.

The Town should have a copy of Agreement on file.

Thanks,

Stan

On Tue, Sep 9, 2025 at 11:29AM water pollution control authority <wpca.ledyard@ledyardct.org> wrote:

Guys - I have no clue on how to address this. It appears we need those who were involved originally on the wheeling fee contract to tell us what we have. It is also clear to us that NO preventative maintenance is being done on the Holmberg pump station and that no pass through billing from GU is acceptable. And Mathew is incorrect on the council representation as Bill always kept us straight on this.

And administrator - wow what will that cost us!!? Thoughts welcomed here!!

Ed Lynch, WPCA

Mobile 646-732-9224

From: Matthew Bonin <finance.director@ledyardct.org>

Sent: Tuesday, September 9, 2025 11:14 AM

To: water pollution control authority <wpca.ledyard@ledyardct.org>

Cc: Ian Stammel <asst.finance.director@ledyardct.org>; Duarte, Mauricio <duartem@grotonutilities.com>; Christina Hostetler <mayor.clerk@ledyardct.org>

Subject: RE: Holmberg Pump station Bill

Ed,

Your response did not address my concerns which are solely from a finance point of view. The town has a long-standing purchasing ordinance (attached) that is not being followed by the WPCA.

Having a Town Council liaison in attendance is not going to change the WPCA's need to follow that policy. Additionally, as I noted in my initial email, we can not pay the invoice from Northeast Pumps as it is made out to Groton Utilities, not the Town of Ledyard.

Below is a follow-up from Ian regarding the false belief that there is a Holmberg Tank capital fund. It has never been formally set-up and would require Council action.

"It has been said out loud to me that the intention of the transmission fee from Montville that is paid to the Ledyard WPCA is to cover expenses related to the Holmberg tank. Currently that revenue is booked in the operating budget. WPCA members have said that they would like these funds to be put aside for future use for Holmberg tank capital expenses. I have said that motions need to be made and recorded to request that the town council move the collected funds from the transmission fees revenue in the operating fund to the water capital fund and an appropriation in that same amount be made to a specific line in the water capital fund for Holmberg tank maintenance. I can make specific accounts to be reference in the motion to go to council."

It is my belief that the WPCA is in need of a paid administrator to oversee matters such as this, including oversight of the GU contract.

I am available to discuss and/or answer any questions you may have.

Thank you,

Matt

rom: water pollution control authority <wpca.ledyard@ledyardct.org>  
Sent: Wednesday, September 3, 2025 12:01 PM  
To: Matthew Bonin <finance.director@ledyardct.org>; ftjones@prodigy.net;  
swadecki@comcast.net; Stan Juber <stanjub@gmail.com>; Monir Tewfik  
<monirtewfik@gmail.com>; Duarte, Mauricio <duartem@grotonutilities.com>  
Cc: Ian Stammel <asst.finance.director@ledyardct.org>; Stephen Banks  
<wpca.supervisor@ledyardct.org>  
Subject: Re: Holmberg Pump station Bill

Mathew - Sorry for the late response as it has been a very hectic holiday. The agreement we have with the maintenance of the Holberg tank was made beyond my time so I need to include members that might understand the agreement we signed that generates a fund for tank maintenance that services Mohegan casino and Montville area. The pump system contains three pumps - two to boost water pressure to Aljen Heights and a fire pump that kicks in when a fire happens providing additional water and pressure as needed to fight the fire. Unfortunately, a fire did happen in Aljen Heights, and the fire pump eventually failed. The WPCA is financially responsible for the operation of Holmberg tank and pump system, and the GU service contract does not include pump replacement. The fire pump failed because of a terrible fire in Aljen Heights. We knew from previous meetings that we would have an expensive repair bill. What we did not know is that these pumps were not going through proper preventative maintenance procedures. I will have to defer to our commissioners Stan Juber and Sharon Wadecki as to how the regional Holmberg tank funding was setup as this arrangement was made before my time. At any rate the fire pump has been repaired, and GU has proposed a preventative maintenance program that should avoid an expensive repair in the future that the commissioners enthusiastically support. I believe Mo from GU has more to add and I think his number is 860-446-4033.

At any rate I do think we need to address the way these expenses should be communicated to finance BUT in the past and as I have said before when Bill Saums was our town council rep, we never had these problems as he would communicate these concerns to finance and the town council. Lately Naomi had been attending our meetings until she left the state. Hopefully with the new chair we will be assigned a new rep.

Ed Lynch, WPCA Chair

rom: Matthew Bonin <finance.director@ledyardct.org>  
Sent: Thursday, August 28, 2025 3:57 PM  
To: water pollution control authority <wpca.ledyard@ledyardct.org>  
Cc: Ian Stammel <asst.finance.director@ledyardct.org>  
Subject: FW: Holmberg Pump station Bill



Ed,

Christina forwarded this info to me after I read the WPCA action letter and had some questions.

I have mentioned this before - we have a purchasing policy in place and the way these items were handled is a direct violation of that policy. The policy applies town wide.

The invoice from Northeast Pumps is made out to Groton Utilities - we can't pay that.

Additionally, there is no Holmberg tank capital fund. Ian has addressed that numerous times before.

Please provide me phone contact for Mauricio at GU.

Matt



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2528

**Agenda Date:** 9/23/2025

**Agenda #:** 2.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

15 Stoddards Wharf Commitment Letter discussion.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2498

**Agenda Date:** 9/23/2025

**Agenda #:** 3.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any Other New Business to Come Before the Commission.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2534

**Agenda Date:** 9/23/2025

**Agenda #:**

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Motion to APPROVE payment of Groton Utilities invoice #0028508, dated August 31, 2025, in the amount of \$832.24, for lead inventory.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

Authorized to Pay



**GROTON UTILITIES**  
At Your Service

295 Meridian Street - Groton, Connecticut 06340  
Tel: 860-446-4025 Fax: 860-446-4075

Signature \_\_\_\_\_

PO# 20260739 Date \_\_\_\_\_

DATE	INVOICE NO
8/31/2025	0028508

<b>BILL TO</b>
Ledyard, Town of 741 Colonel Ledyard Hwy Ledyard, CT 06339-1511

DUE DATE
9/30/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						34.31
WO Billing until 08/17/2025:						
0029242 - Labor	1.00	832.24	832.24	0.00	0.00	832.24
<b>INVOICE TOTAL:</b>			<b>832.24</b>	<b>0.00</b>	<b>0.00</b>	<b>832.24</b>

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (860) 446-4025

Customer Name: Ledyard, Town of  
Customer No: 000205  
Account No: 0015817 - Ledyard LS/LR Inventory

DUE DATE	INVOICE NO
9/30/2025	0028508

Please remit payment by the due date to:

City of Groton  
Groton Utilities  
295 Meridian Street  
Groton, CT 06340-

Invoice Total: 832.24  
Discounts: 0.00  
Credit Applied: 0.00  
Ending Balance: 866.55

**INVOICE BALANCE: \$832.24**  
**AMOUNT PAID: \_\_\_\_\_**

Ledyard LS/LR Inventory					
Until 08/17/2025					
<b>WO Number</b>	<b>Labor</b>	<b>Activity</b>	<b>Units</b>	<b>Date</b>	<b>Description</b>
0029242	158.52	158.52	2.00	08/11/2025	Blacker, Katherine
0029242	79.26	79.26	1.00	08/12/2025	Blacker, Katherine
0029242	396.30	396.30	5.00	08/14/2025	Blacker, Katherine
0029242	138.71	138.71	1.75	08/15/2025	Blacker, Katherine
0029242	59.45	59.45	0.75	08/15/2025	Blacker, Katherine
<b>Report Totals</b>	<b>832.24</b>	<b>832.24</b>			