



**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

October 17, 2024

*Via Electronic Mail and Certified Mail, Return Receipt Requested*

Bruce M. Raulaukaitis, President (brucer@theimperialco.com)  
The Imperial Company Restoration Contractor, Inc.  
261 Main Street  
Cromwell, CT 06416

Jim Kisner, Director, Surety Claims (jkisner@fcci-group.com)  
FCCI Insurance Company  
6300 University Parkway  
Sarasota, FL 34240

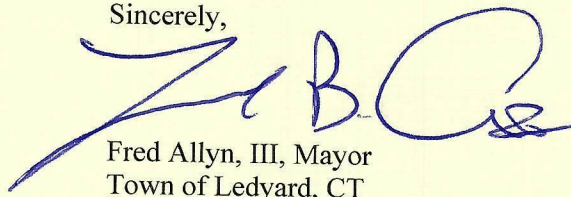
RE: Gales Ferry School Roof Replacement & Photovoltaic Project  
1858 Route CT 12, Ledyard, CT ("Project")  
FCCI Performance Bond No. 6602184

Gentlemen:

Pursuant to Section 3.1 of the above-referenced Performance Bond issued by FCCI Insurance Company ("Surety"), notice is hereby given that the Town of Ledyard, Connecticut ("Town"), as the Owner (either directly or by and through the Permanent Building Committee of the Town of Ledyard) of the above-referenced Project, is considering declaring a Contractor Default relating to the Construction Contract dated May 30, 2024 between the Town and the Contractor, The Imperial Company Restoration Contractor, Inc. Further pursuant to Section 3.1 of the Performance Bond, the Town, as Owner, is requesting a conference among the Owner, the Contractor and the Surety to discuss the Contractor's performance.

Please provide your availability for the purpose of scheduling the conference as soon as possible as time is of the essence.

Sincerely,



Fred Allyn, III, Mayor  
Town of Ledyard, CT