



TOWN OF LEDYARD

Administration Committee

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Chairman Kevin J.
Dombrowski

Special Meeting

Wednesday, July 27, 2022

5:30 PM

Council Chambers, Town Hall Annex-
Hybrid Format

REMOTE MEETING INFORMATION

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

[https://us06web.zoom.us/j/85767231187?](https://us06web.zoom.us/j/85767231187?pwd=RFUxVENFT21QNTFYyTI0TVNIam5hdz09)

[pwd=RFUxVENFT21QNTFYyTI0TVNIam5hdz09](https://us06web.zoom.us/j/85767231187?pwd=RFUxVENFT21QNTFYyTI0TVNIam5hdz09)

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 857 6723 1187 ; Passcode: 463268

In -Person - Council Chambers- Town Hall Annex

I CALL TO ORDER

the Meeting was called to order by Councilor Ingalls at 5:33 p.m. at the Town Hall Annex Building.- Council Chambers.

Councilor Ingalls welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL

Present: Councilor Andra Ingalls
Councilor Mary K. McGrattan
Councilor Whit Irwin

In addition, the following were present: Town Council Chairman Kevin Dombrowski, Councilor Rodriguez, Resident Mike Cherry, Resident Jessica Cobb and Administrative Assistant Roxanne Maher.

III. CITIZENS COMMENTS

Mr. Mike Cherry, 5 Whippoorwill Drive, Gales Ferry, stated he was present this evening to strongly endorse the appointment of Ms. Jessica Cobb to the Planning & Zoning Commission. He stated Ms. Cobb was a clear thinker, she takes the time to do the research work, and that she recently completed a degree that greatly supported Land Use in Ledyard.

IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

V. APPROVAL OF MINUTES

1. MOTION to approve the Administration Committee Regular Meeting Minutes of June 8, 2022.

Moved by Councilor McGrattan, seconded by Councilor Irwin

VOTE:0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

MOVER: Mary K. McGrattan

SECONDER: Whit Irwin

AYE: 3 Ingalls, McGrattan and Irwin

VII. BUSINESS OF THE MEETING

1. MOTION to appoint Mr. James Awrach (R) 1538 Route 12 Unite #30, Gales Ferry, to the Planning & Zoning Commission, as a Regular Member to complete a three (3) year term ending October 31, 2023 filling a vacancy left by Ms. Scanlon.

Moved by Councilor Irwin, seconded by Councilor McGrattan

Discussion: Councilor Ingalls noted that Ms. Scanlon resigned from the Planning & Zoning Commission effective July 20, 2022 because she was moving out of town.

Councilor Ingalls went on to note that Mr. Awrach has been serving on the Planning & Zoning Commission as an Alternate Member. She stated in an e-mail dated July 21, 2022 Planning & Zoning Commission Chairman Capon requested Mr. Awrach be moved from an Alternate Member to a Regular Member to fill Ms. Scanlon's vacancy; and she noted that Mr. Awrach was interested in serving as a Regular Member on the Commission. She stated this was a routine appointment/process, noting when vacancies occur that Commissions often recommended that an Alternate Member be moved to fill the Regular Member seat.

VOTE: 3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Whit Irwin

SECONDER: Mary K. McGrattan

AYE: 3 Ingalls, McGrattan and Irwin

- 2. MOTION to appoint Ms. Jessica Cobb (D) 7 Whipoorwill Drive, Gales Ferry, to the Planning & Zoning Commission, as an Alternate Member to complete a three (3) year term ending December 31, 2022 filling a vacancy left by Mr. Awrach.

Moved by Councilor McGrattan, seconded by Councilor Irwin
 Discussion: Councilor Ingalls noted Mr. Cherry’s comments earlier this evening (III Citizens Comments - please see above). She stated that she agreed with Mr. Cherry, noting that Ms. Cobb’s resume was attached to the Agenda packet on the Granicus-Legistar Meeting Portal. She stated Ms. Cobb had a robust background that would serve the Planning & Zoning Commission well.

VOTE: 3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Mary K. McGrattan

SECONDER: Whit Irwin

AYE: 3 Ingalls, McGrattan and Irwin

IV ADJOURNMENT

Councilor Ingalls moved the meeting be adjourned, seconded by Councilor Irwin

VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Andra Ingalls
 Chairman
 Administration Committee

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.

The Agenda and Approved Minutes will be on file in the Town Clerk's Office.