



Chairman
Mike Marelli

TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Conservation Commission

~ AGENDA ~

Regular Meeting

Tuesday, May 13, 2025

6:30 PM

Town Hall Annex - Hybrid Format

REMOTE MEETING INFORMATION

Zoom Meeting Link:

<https://us06web.zoom.us/j/85362235990?pwd=DCbDweFPwaj7sQLATjEgB5SOKpaBOx.1>

Meeting ID: 853 6223 5990

Passcode: 701713

Dial by your location

+1 646 558 8656 US (New York)

I. CALL TO ORDER

II. ROLL CALL

III. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE Regular Meeting Minutes from April 8, 2025, as written.

Attachments: [Conservation minutes 4-8-25 draft](#)

IV. CORRESPONDENCE

1. Correspondence.

V. PUBLIC COMMENTS

1. Public Comments.

VI. INFORMATIONAL ITEMS

1. Informational items.

VII. OLD BUSINESS

1. Property Walks.
2. Financial Reports.

Attachments: [White Hall GL account detail 5-6-25](#)
[Conservation general YTD 5-6-25](#)
[Trail Maintenance YTD 5-6-25](#)

3. Pollinator Pathways Project continued.
4. Field Clearing at White-Hall Property.
5. Recommendations to Burton Woods Management Plan Update.
6. Any Other Old Business to come before the Commission.

XIII. NEW BUSINESS

1. Any Other New Business to come before the Commission.

IX. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1881

Agenda Date: 5/13/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Motion to APPROVE Regular Meeting Minutes from April 8, 2025, as written.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

Conservation Commission

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Chairman
Mike Marelli

Regular Meeting

Tuesday, April 8, 2025

6:30 PM

Town Hall Annex - Hybrid Format

I. CALL TO ORDER

The Regular meeting was called to order by Chairman Marelli at 6:35 p.m.

II. ROLL CALL

Present Vice Chair James Harwood
Commissioner Betsy Graham
Commissioner Barbara Kil
Chairman Michael E. Marelli
Commissioner Dave Cohen
Commissioner Kathleen Edgecomb
Commissioner Roberta Levandoski

Also in attendance was William Barnes, Town Council Liaison.

III. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE Special Meeting Minutes from February 27, 2025, and Regular Meeting Minutes from March 11, 2025, as written.

RESULT: APPROVED AND SO DECLARED

MOVER: Michael E. Marelli

SECONDER: Kathleen Edgecomb

AYE 7 Harwood Graham Kil Marelli Cohen Edgecomb Levandoski

IV. CORRESPONDENCE

1. Correspondence.
Aquarion Environmental Champions Awards Packet.
New Estimate for Burton Woods Survey.
Eastern CT Conservation Distribution, 2024-2025, Winter Newsletter.

Aquarion Water Company is looking for nominations for its Environmental Champions Awards. Ms. Graham will reach out to a high school senior who is on the board of the Alliance for Mystic River Watershed and wants to study environmental issues in college. If she is agreeable, the Commission will nominate her and send a letter to the water company. The winner in the teen category will receive \$1,000.

There is a new estimate for Burton Woods Survey which will be discussed under Old Business.

Chairman Marelli received the Eastern Ct. Conservation Distribution, 2024-25 winter newsletter.

Ms. Edgecomb will write an update on the Commission's management plans for the Burton and White-Hall properties for submittal in the spring edition of the Town's Ledyard Events Magazine.

V. PUBLIC COMMENTS

1. Public Comments.

None.

VI. INFORMATIONAL ITEMS

1. Informational items.

The Agricultural Commission has invited all Land-Use Commissions to a joint meeting at 6:00 p.m. on April 15 at the Town Hall Annex. Chairman Marelli will represent the Conservation Commission, but any member is encouraged to attend.

VII. OLD BUSINESS

1. Property Walks.

Chairman Marelli and Mr. Cohen walked the White-Hall property. They noted that the parking lot needs some attention since briars are growing over into the parking area. Cohen also reported that the fence at the end of the yellow trail is broken and needs to be replaced. It was also noted that there were a lot of ticks along the trails.

Cohen also reported that there is trash around the parking lot of Glacier Park and briars need to be cut back so trash, cans, bottle food wrappers, can be cleaned out.

2. Financial Reports.

Mr. Harwood will attend the Finance Committee meeting at 5:00 p.m. on April 16 at the Town Hall Annex to request a transfer of unused funds from Fiscal Year 2023-24 to the Commission's Trail Maintenance Account. Betsy Graham, Finance Officer, will also attend.

3. Pollinator Pathways Project continued.

The Inland Waterways Committee and the Planning & Zoning Commission have approved plans for Lantern Hill Valley Park and the project now has to be put out to bid. Plants, now under the care of Ms. Graham, will not be in the ground until September.

4. Field Clearing at White-Hall Property.

A contractor finished clearing what he could. It is the first time in three years that the paths and lower field have been mowed. The contractor said he would be willing to keep working with the Commission in the future to maintain the trails and meadows.

5. New Estimate for Burton Woods Survey.

FW Foresters completed a survey of Burton Wood with recommendations on maintaining and improving the park. FW Foresters said they spent more time than anticipated on the project and is asking for \$2,463 instead of the informally agreed upon estimate of \$1,7000. The Commission agreed to pay an additional \$300 because on August 13, 2024, it was voted on to appropriate no more than \$2,000 for the survey and management plan. It was agreed that the finished product was thorough and will be helpful in future planning. "The work was excellent," Chairman Marelli commented.

Motion to APPROVE payment of \$2,000.00 to FW Foresters for survey of Burton Woods as previously allocated on August 13, 2024.

RESULT: APPROVED AND SO DECLARED

MOVER: Michael E. Marelli

SECONDER: Dave Cohen

AYE 7 Harwood Graham Kil Marelli Cohen Edgecomb Levandoski

6. Any Other Old Business to come before the Commission.

None.

VIII. NEW BUSINESS

1. Ledyard Beautification Committee Earth Day Booth.

Ms. Graham will set up a table with information about the Commission during the Ledyard Beautification Earth Day Celebration at the Senior Center on April 26 from 1:00 - 4:00 p.m.

2. Aquarion Environmental Champions Nominations.

3. Recommendations to Burton Woods Management Plan Update.

Chairman Marelli said he has started and wants to continue marking the boundaries at the park and possibly widen the trails. The management plan for Burton is being updated and will be discussed at the next meeting. The Commission will need to figure out what items can be completed by Commissioners and which ones will need professional contractors.

4. Any Other New Business to come before the Commission.

None.

IX. ADJOURNMENT

Motion to ADJOURN the Regular meeting at 8:06 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Michael E. Marelli

SECONDER: Roberta Levandoski

AYE 7 Harwood Graham Kil Marelli Cohen Edgecomb Levandoski

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TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1894

Agenda Date: 5/13/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Correspondence.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1884

Agenda Date: 5/13/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Public Comments.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1886

Agenda Date: 5/13/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Informational items.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1890

Agenda Date: 5/13/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Property Walks.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1887

Agenda Date: 5/13/2025

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Financial Reports.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

G/L ACCOUNT DETAIL

Org: 301 Object: 21266
WHITEHALL PARK TRUST 0301-00-0000-00000-21266 -

YEAR	PER	JOURNAL	EFF DATE	SRC TR	PO/REF2	REFERENCE	AMOUNT	POSTED
2025	10	241	04/14/2025	API 1	20253213	W 041425C	975.00	Y
2025	03	264	09/16/2024	API 1	20251941	W 091924T	225.00	Y
2025	00	3	07/01/2024	SOY 1		SOY BAL	-19,639.89	Y

Total Amount: -18,439.89

** END OF REPORT - Generated by Christina Hostetler **

Town and Schools of Ledyard

YEAR-TO-DATE BUDGET REPORT 5-6-25

FOR 2025 13								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
0101 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
10110213 CONSERVATION COMMISSION								
10110213 56100 OPERATING	1,150	0	1,150	.00	1,075.00	75.00	93.5%	
10110213 57300 NEW EQUIP	1,500	0	1,500	.00	.00	1,500.00	.0%	
10110213 58790 MISC EXP	925	0	925	.00	925.00	.00	100.0%	
TOTAL CONSERVATION COMMISSION	3,575	0	3,575	.00	2,000.00	1,575.00	55.9%	
TOTAL GENERAL FUND	3,575	0	3,575	.00	2,000.00	1,575.00	55.9%	
TOTAL EXPENSES	3,575	0	3,575	.00	2,000.00	1,575.00		

YEAR-TO-DATE BUDGET REPORT 5-6-25

FOR 2025 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	3,575	0	3,575	.00	2,000.00	1,575.00	55.9%	
** END OF REPORT - Generated by Christina Hostetler **								

YEAR-TO-DATE BUDGET REPORT 5-6-25

FOR 2025 13								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
0210 CAPITAL & NON RECURRING	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
21090305 MISCELLANEOUS CNR								
21090305 58922 TRAIL MNT	5,932	6,609	12,541	.00	.00	12,540.85	.0%	
TOTAL MISCELLANEOUS CNR	5,932	6,609	12,541	.00	.00	12,540.85	.0%	
TOTAL CAPITAL & NON RECURRING	5,932	6,609	12,541	.00	.00	12,540.85	.0%	
TOTAL EXPENSES	5,932	6,609	12,541	.00	.00	12,540.85		

YEAR-TO-DATE BUDGET REPORT 5-6-25

FOR 2025 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	5,932	6,609	12,541	.00	.00	12,540.85	.0%	
** END OF REPORT - Generated by Christina Hostetler **								



TOWN OF LEDYARD

741 Colonel Ledyard
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File #: 25-1885

Agenda Date: 5/13/2025

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Pollinator Pathways Project continued.

Background:

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1888

Agenda Date: 5/13/2025

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Field Clearing at White-Hall Property.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1893

Agenda Date: 5/13/2025

Agenda #: 5.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Recommendations to Burton Woods Management Plan Update.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1889

Agenda Date: 5/13/2025

Agenda #: 6.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any Other Old Business to come before the Commission.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1892

Agenda Date: 5/13/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any Other New Business to come before the Commission.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)