

## **TOWN OF LEDYARD**

## CONNECTICUT TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway Ledyard, CT 06339 (860) 464-3203 towncouncil@ledyardct.org

December 12, 2024

Ms. Beth Ribe 129 Rose Hill Road Ledyard, Connecticut 06339

Dear Ms. Ribe:

CONGRATULATIONS! The Town Council, at its meeting on December 11, 2024 appointed you as a Regular Member of the Planning and Zoning Commission, to complete a three (3) year term ending October 31, 2026 filling a vacancy left by Ms. Cobb.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <a href="https://www.ledyardct.org/">https://www.ledyardct.org/</a> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez

5. Naoni Rodrigue

Chairman

cc: Town Clerk

Planning and Zoning Commission