



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Finance Committee

~ AGENDA ~

Organizational Meeting

Wednesday, December 6, 2023

4:45 PM

Town Hall Annex Building - Hybrid
Format

In -Person: Council Chambers, Town Hall Annex Building

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/88293355593?pwd=cbf0HzGDkVlz3vWBqaT8JEwoIpqzKw.1>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 882 9335 5593; Passcode: 595092

I CALL TO ORDER

II. ROLL CALL

III. BUSINESS OF MEETING

MOTION to set the Finance Committee's Regular Meeting schedule for the 2024 Calendar Year.

Attachments: [MEETING SCHEDULE -2024-TOWN COUNCIL 2023-11-29-DRAFT.docx](#)

Review outstanding action items contained in the memo dated November 8, 2023 as forwarded by Finance Committee of the Twenty-sixth Town Council.

Attachments: [MEMO FINANCE CMT- TRANSITION ITEMS -2023-11-08 .docx](#)

IV ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2261

Agenda Date: 12/6/2023

Agenda #:

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

MOTION to set the Finance Committee's Regular Meeting schedule for the 2024 Calendar Year.

Background:

In accordance with General State Statutes of Connecticut Section-1-225 meeting schedules must be filed with the Town Clerk for the coming year no later January 31st.

Also the schedule must be a thirteen (13) month calendar; inclusive of January 2025.

Meeting schedules must be on-file in the Town Clerk's Office 30 days prior to the first Regular Meeting of the year; and therefore, it is recommended that meeting schedules be submitted as soon as possible.

The Finance Committee has historically met on the first and third Wednesday of each month at 5:00 p.m. Please see below schedule:

2024 CALENDAR MEETING SCHEDULE

Finance Committee (1st & 3rd Wednesday, Annex Building 5:00 p.m.)

January 3, 17	February 7, 21	March 6, 20	April 3, 17
May 1, 15	June 5, 19	July 3, 17	August 7, 21
September 4, 18	October 2, 16	November 6, 20	December 4, 18
January 1 [^] , 15, 2025			

- [^] Denotes meeting cancelled due to holiday
* Denotes regular meeting date scheduled is different from regular schedule



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Chairman Kevin J. Dombrowski

MEMORANDUM

TO: Administration Committee, Community Relations Committee, Finance Committee, Land Use/Planning/Public Works Committee, Town Council
FROM: Roxanne M. Maher, Administrative Assistant *Roxanne M. Maher*
DATE: November 29, 2023
SUBJECT: 2024 Calendar Meeting Dates

RE: General State Statutes of Connecticut Section-1-225

In accordance with the above Statute; it is time to file your meeting dates for the coming year.

You may want to note if your meeting falls on a Monday please check the calendar for the legal holidays, in which case you might want to cancel or change the meeting date. Also the schedule must be a thirteen (13) month calendar; inclusive of January 2025.

Please review the attached meeting schedule with your Committee for accuracy and changes. Please initial your schedule and return to me at the Town Council Office by December 21, 2023 so that I may be able to file your schedule with the Town Clerk in a timely fashion to comply with the January 31st requirement.

2024 CALENDAR MEETING SCHEDULE

Town Council (2nd & 4th Wednesday, Council Chambers 7:00 p.m.)

January 10, 24	February 14, 28	March 13, 27	April 10, 24
May 8, 22	June 12, 26	July 10, 24	August 14, 28
September 11, 25	October 9, 23	November 13, 27 [^]	December 11,
25 [^] January 8, 22, 2025			

Administration Committee (1st Wednesday, Annex Building 5:30 p.m.)

January 10	February 14	March 13	April 10
May 8	June 12	July 10	August 14
September 11	October 9	November 13	December 11
January 8, 2025			

Community Relations Committee (3rd Wednesday, Annex Building 6:30 p.m.)

January 17	February 21	March 20	April 17
May 15	June 19	July 17	August 21
September 18	October 16	November 20	December 18
January 15, 2025			

Finance Committee (1st & 3rd Wednesday, Annex Building 5:00 p.m.)

January 3, 17	February 7, 21	March 6, 20	April 3, 17
May 1, 15	June 5, 19	July 3, 17	August 7, 21
September 4, 18	October 2, 16	November 6, 20	December 4, 18
January 1 [^] , 15, 2025			

Land Use/Planning/Public Works Committee (1st Monday, Annex Building 6:00 p.m.)

January 8*	February 5	March 4	April 1
May 6	June 3	July 1	August 5
September 9*	October 7	November 4	December 2
January 6, 2025			

Flood/Erosion Control Board

This Board will meet on an as needed basis.

[^] Denotes meeting cancelled due to holiday

* Denotes regular meeting date scheduled is different from regular schedule



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2200

Agenda Date: 12/6/2023

Agenda #:

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Review outstanding action items contained in the memo dated November 8, 2023 as forwarded by Finance Committee of the Twenty-sixth Town Council.

Background:

In an effort to provide for a seamless transition, each of the Town Council's Sub Committees review their outstanding items of business and forwards a recommendation to the incoming members of the Town Council. (please see attached memo dated 11/8/2023)

- (1) Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.
- (2) Potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.
- (3) National Opioid Settlement Payments
 - ✓ Potential Uses of the Funds
 - ✓ Allocations of the Funds
 - ✓ Oversight-follow-up-communication with Organizations administering the funds.



Chairman Kevin J. Dombrowski

TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3230
council@ledyardct.org

MEMORANDUM

TO: Twenty- seventh Town Council
FROM: Finance Committee
DATE: November 8, 2023

SUBJECT: Outstanding Items of Business

In an effort to provide for a seamless transition, the Finance Committee of the Twenty-sixth Ledyard Town Council is forwarding the following outstanding items of business:

- (1) Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.
- (2) Potential uses of the revenue received from Public Act No.21-58 "*An Act Concerning Solid Waste Management*" in accordance with "*Resolution Regarding Revenues Received from Beverage Container Surcharges*" adopted on June 8, 2022.
- (3) National Opioid Settlement Payments
 - ✓ Potential Uses of the Funds
 - ✓ Allocations of the Funds
 - ✓ Oversight-follow-up-communication with Organizations administering the funds.

As these items continue to remain important outstanding/ongoing matters, the Finance Committee is hopeful that the information provided will aid in the follow- up and the completion of these issues.

Should you have any questions or require additional background information regarding these issues or any other subjects, please do not hesitate to contact myself or any other members of the Finance Committee:

Bill Saums (401) 225-5362
Andra Ingalls (860) 961-2414
Tim Ryan (860) 941-8257