



TOWN OF LEDYARD

Administration Committee

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Chairman Gary St. Vil

Regular Meeting

Wednesday, October 8, 2025

5:30 PM

Town Hall Annex- Hybrid Format

In -Person; Council Chambers, Town Hall Annex Building

Remote Participation: Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/85067489276?pwd=jpldtiEtD0sNjvekIDbTYCJhaqZZoB.1>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 850 6748 9276; Passcode: 146919

I CALL TO ORDER

the Meeting was called to order by Councilor Buhle at 5:30 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Buhle welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL

Present: Kevin Dombrowski
Jessica Buhle
April Brunelle

In addition, the following were present:

Gary St. Vil Town Council Chairman
Eric Treaster Resident
Roxanne Maher Administrative Assistant

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

V. APPROVAL OF MINUTES

This was Approved and so declared.

MOTION to approve the Administration Committee Minutes of September 10, 2025

RESULT: APPROVED AND SO DECLARED

MOVER: April Brunelle

SECONDER: Kevin Dombrowski

VI. OLD BUSINESS

1. Any Old Business proper to come before the Committee.

None.

VII. NEW BUSINESS

1. MOTION to appoint Ms. Gillian Thorne (R) 3 Adios Lane, Ledyard, to the Library Commission to complete a two (2) year term ending November 7, 2027 filling a vacancy left by Ms. Candler.

Moved by Councilor Brunelle, seconded by Councilor Dombrowski

Discussion: Councilor Dombrowski noted Ms. Thorne's credentials, and he stated that she was very qualified and a good fit for the Library Commission.

VOTE: 3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: April Brunelle

SECONDER: Kevin Dombrowski

AYE: 3 Dombrowski, Buhle and Brunelle

2. MOTION to appoint the following members to the Sustainable CT Ad Hoc Committee for a two (2) year term ending December 15, 2027 in accordance with the structure provided in Res#004-20/25/Jan 25 "Town of Ledyard Resolution Supporting Their Continued Participation In The Sustainable CT Municipal Certification Program And Establishing A Sustainable CT Ad Hoc Committee:

- Mr. Michael Dreimiller (D) 37 Norman Drive, Gales Ferry (Economic Development Commission)
- Mr. Nathaniel Woody (U) 770 Long Cove Road, Gales Ferry (Planning & Zoning Commission)
- Ms. Beth Ribe (U) 129 Rose Hill Road, Ledyard (Community -at-Large)
- Councilor Carmen Garcia-Irizarry (D) 58 Eagle Ridge Drive, Gales Ferry Land Use/Planning/Public Works Committee Member

Moved by Councilor Brunelle, seconded by Councilor Buhle

Discussion: Councilor Buhle stated that she was happy to see the appointments to this Ad Hoc Committee noting that she looked forward to them getting started on the Sustainable CT Initiative. She stated that Ledyard was one of the few towns in Southeastern Connecticut that was not Sustainable CT Certified. She noted the Sustainable CT website provided the ability to filter categories such as “Reduce expenses and save money for the town”. She also noted that the town could choose goals that would make the town more affordable. She note that Resolution called for a representatives as noted above and that they would need one more member from the Community-at-Large.

VOTE: 3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: April Brunelle

SECONDER: Jessica Buhle

AYE: 3 Dombrowski, Buhle and Brunelle

- 3. MOTION to recommend the Town Council appoint Mr. Nathaniel Woody (U) 770 Long Cove Road, Gales Ferry as a Regular Member, to Planning & Zoning Commission for a three (3) term ending October 31, 2028 filling a vacancy left by Mr. Craig.

Moved by Councilor Dombrowski, seconded by Councilor Buhle

Discussion: In an email dated October 7, 2025 Planning & Zoning Commission Chairman Marty Wood requested that Mr. Woody be moved from an Alternate Member to a Regular Member on the Commission, noting that Mr. Criag was not interested in continuing to serve on the Commission when his term expired later this month.

VOTE: 3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Kevin Dombrowski

SECONDER: Jessica Buhle

AYE: 3 Dombrowski, Buhle and Brunelle

- 4. Any New Business proper to come before the Committee
None

IV ADJOURNMENT

Councilor Dombrowski moved the meeting be adjourned, seconded by Councilor Buhle.

VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 5:36 p.m.

Respectfully submitted,

Jessica Buhle
Committee Chairman

Administration Committee

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.