



Chairman  
Vincent Godino

# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Historic District Commission

### ~ AGENDA ~

Regular Meeting

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Monday, November 20, 2023

7:00 PM

Town Hall Annex -Hybrid Format

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#### REMOTE MEETING INFORMATION

**Meeting ID: 880 9650 4393**

**Passcode: 731935**

**Zoom Meeting link:**

**<https://us06web.zoom.us/j/88096504393?pwd=2n9MW8z584Gs2pyfUJu42ZMQa1sAnZ.1>**

**Dial by your location:**

**+1 646 558 8656 US (New York)**

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. APPOINTMENT OF ALTERNATES

#### IV. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting minutes from October 16, 2023, as written.

**Attachments:** [Historic minutes 10-16-23](#)

#### V. FISCAL REPORTS

1. Financial Reports.

**Attachments:** [Sawmill YTD donation account report 11-8-23](#)

[Capital account YTD 11-14-23](#)

[Hist YTD ARPA 11-8-23](#)

[Hist YTD general report 11-8-23](#)

[NLH YTD donation account report 11-8-23](#)

#### VI. CORRESPONDENCE

#### VII. COMMITTEE REPORTS

1. Sawmill Committee - Mr. Barnes.
2. Nathan Lester House - Ms. Dyson/Mr. Kelley.
3. Research/Preservation - Mr. Lamb.

4. Center School - Mr. Geer.
5. Social Media - Ms. Dyson.

**VIII. OLD BUSINESS**

1. Any Other Old Business to come before the Commission.

**IX. NEW BUSINESS**

1. Nathan Lester House event fee increase discussion and possible vote.
2. Motion to approve the Historic 2024 Calendar meeting dates as written.

**Attachments:** [Historic meeting schedule 2024](#)

3. Any Other New Business to come before the Commission.

**X. ADJOURNMENT**

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2243

**Agenda Date:** 11/20/2023

**Agenda #:** 1.

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## MINUTES

### **Minutes:**

Motion to APPROVE the Regular Meeting minutes from October 16, 2023, as written.



Donation accounts:

Lester House - Remaining = \$11,300.

Sawmill - Remaining = \$6,774.

## VI. CORRESPONDENCE

None.

## VII. COMMITTEE REPORTS

### 1. Sawmill Committee - Mr. Barnes.

- The fall season started last weekend (October 7th).

- The RFP for Tail race has been submitted. Mr. Barnes received a phone call because there was a stipulation that the Sawmill could be visited. The hope is to have three bids, bidding closes on 10/19. All work would most likely start next year (2024). Some work could possibly start this year, weather depending. The contract could be awarded, with work to start before the 2024 Spring season.

- Updated proposal was received from Beth Acly, Cirrus Engineer with a slightly reduced quote of \$4,500. It has been sent out for review. If approved, they would move forward. Ms. Acly is also working on a proposal for an ADA entrance.

- Details around another RFP for the lining of the Inlet pipe have been created. Mr. Ganong is pulling additional information together. The estimated cost could possibly be 30-40K.

- Additional work on the outside may need to occur on the corner of the building, it's not expected to be a large expense.

**RESULT:** DISCUSSED

### 2. Nathan Lester House - Ms. Dyson/Mr. Kelley.

-The Cider Day Event was held on October 7th. The event was successful, it included pumpkin decorating, cider press demonstrations, face painting several demos, an Archeological dig demonstration, a spinner inside the house, and a black smithing.

-Planning to talk to the Society about potentially doing demonstrations on some of the other items that are currently in the barn.

-The Yuletide event will be on December 3rd. The Committee will be partnering with the Historic Society. The Garden Club will be decorating the NLH in the style of the 1940's.

-Ornament Crafting event will be on Saturday November 18th.

- Attendance on the weekends has fallen (as expected this time of year). Need to decide to keep it open this late into the season. Can also consider other hours such as 1:00-4:00.

-Chairman Godino was able to attend the Historic Society meeting and received permission to repair the tray on the cider press.

**RESULT:** DISCUSSED

### 3. Research/Preservation - Mr. Lamb.

Written report.

-Working on signs for Shewville Road, Colonel Ledyard Highway, and Spicer Hill Road.

-Met with some of the Town Council about the appropriate POC to approach the fort and cemetery. The next step is to talk with the Mayor.

-Spicer Ruins - Met with the Land-Use Committee. The next step there is to provide a walking tour to the interested Town Councilors. Working on a date for this.

**RESULT:** DISCUSSED

- 4. Center School - Mr. Geer.

No updates.

- 5. Social Media - Ms. Dyson.

There have been posts on both Facebook and Instagram. Cross promotion with the District account and the Sawmill account has worked out great.

**RESULT:** DISCUSSED

**VIII. OLD BUSINESS**

- 1. Any Other Old Business to come before the Commission.

None.

**IX. NEW BUSINESS**

- 1. Any Other New Business to come before the Commission.

Ms. Billings reached out to Chairman Godino regarding the sign at the Ferry Landing which is starting to delaminate. Chairman Godino will reach out to Fast Signs to see if the sign can be repaired or if it needs to be replaced. If it needs to be replaced, could the District Commission pay for the new sign?

**RESULT:** DISCUSSED

**X. ADJOURNMENT**

The Regular Meeting was ADJOURNED at 7:50 p.m.

A motion was made by Commissioner Dyson, seconded by Alternate Member Geer, that this be Approved and so declared. The motion carried by the following vote:

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Melissa Dyson

**SECONDER:** Kenneth Geer

**AYE** 5 Barnes Dyson Kelley Godino Geer

**EXCUSED** 2 Lamb Lamb

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# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2023

**Agenda Date:** 11/20/2023

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Financial Reports.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

## YEAR-TO-DATE BUDGET REPORT 11-7-23

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
<b>20810201 DONATIONS/GRANTS EXPENSES</b>								
20810201	54202 24202 SAWMILL DO	6,774	650	7,424	.00	.00	7,424.00	.0%
	TOTAL DONATIONS/GRANTS EXPENSES	6,774	650	7,424	.00	.00	7,424.00	.0%
	TOTAL DONATIONS AND GRANTS	6,774	650	7,424	.00	.00	7,424.00	.0%
	TOTAL EXPENSES	6,774	650	7,424	.00	.00	7,424.00	

## YEAR-TO-DATE BUDGET REPORT 11-7-23

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	6,774	650	7,424	.00	.00	7,424.00	.0%
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\*\* END OF REPORT - Generated by Christina Hostetler \*\*

# Town and Schools of Ledyard



## YEAR-TO-DATE BUDGET REPORT 11-7-23

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0210	CAPITAL & NON RECURRING	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
<b>21010103 HISTORIC DISTRICTS</b>								
21010103	54500 BLDG MAINT	27,398	10,000	37,398	240.00	1,090.00	36,067.54	3.6%
21010103	54500 G0014 BLDG MAINT	157,311	0	157,311	.00	4,500.00	152,811.00	2.9%
	TOTAL HISTORIC DISTRICTS	184,709	10,000	194,709	240.00	5,590.00	188,878.54	3.0%
	TOTAL CAPITAL & NON RECURRING	184,709	10,000	194,709	240.00	5,590.00	188,878.54	3.0%
	TOTAL EXPENSES	184,709	10,000	194,709	240.00	5,590.00	188,878.54	

## YEAR-TO-DATE BUDGET REPORT 11-7-23

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	184,709	10,000	194,709	240.00	5,590.00	188,878.54	3.0%	

\*\* END OF REPORT - Generated by Christina Hostetler \*\*

## YEAR-TO-DATE BUDGET REPORT 11-7-23

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0210	CAPITAL & NON RECURRING	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
<b>21010103 HISTORIC DISTRICTS</b>								
21010103	54500 G0014 BLDG MAINT	157,311	0	157,311	.00	4,500.00	152,811.00	2.9%
	TOTAL HISTORIC DISTRICTS	157,311	0	157,311	.00	4,500.00	152,811.00	2.9%
	TOTAL CAPITAL & NON RECURRING	157,311	0	157,311	.00	4,500.00	152,811.00	2.9%
	TOTAL EXPENSES	157,311	0	157,311	.00	4,500.00	152,811.00	

## YEAR-TO-DATE BUDGET REPORT 11-7-23

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	157,311	0	157,311	.00	4,500.00	152,811.00	2.9%	

\*\* END OF REPORT - Generated by Christina Hostetler \*\*

## YEAR-TO-DATE BUDGET REPORT 11-7-23

FOR 2024 13								
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>10110103 HISTORIC DISTRICTS</b>								
10110103	52205 CONTR EXP	16,000	0	16,000	2,583.34	12,916.66	500.00	96.9%
10110103	54500 BLDG MAINT	6,625	0	6,625	950.00	.00	5,675.00	14.3%
10110103	54501 SML MAINT	3,800	0	3,800	.00	.00	3,800.00	.0%
10110103	56100 OPERATING	3,075	0	3,075	462.97	1,137.03	1,475.00	52.0%
10110103	56101 SML OPERAT	1,750	0	1,750	673.52	484.48	592.00	66.2%
10110103	58790 MISC EXP	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL HISTORIC DISTRICTS		32,750	0	32,750	4,669.83	14,538.17	13,542.00	58.7%
TOTAL GENERAL FUND		32,750	0	32,750	4,669.83	14,538.17	13,542.00	58.7%
TOTAL EXPENSES		32,750	0	32,750	4,669.83	14,538.17	13,542.00	

## YEAR-TO-DATE BUDGET REPORT 11-7-23

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	32,750	0	32,750	4,669.83	14,538.17	13,542.00	58.7%	

\*\* END OF REPORT - Generated by Christina Hostetler \*\*

## YEAR-TO-DATE BUDGET REPORT 11-7-23

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
<b>20810201 DONATIONS/GRANTS EXPENSES</b>								
20810201	54203 24203 LESTER DON	11,337	0	11,337	.00	.00	11,337.37	.0%
	TOTAL DONATIONS/GRANTS EXPENSES	11,337	0	11,337	.00	.00	11,337.37	.0%
	TOTAL DONATIONS AND GRANTS	11,337	0	11,337	.00	.00	11,337.37	.0%
	TOTAL EXPENSES	11,337	0	11,337	.00	.00	11,337.37	

## YEAR-TO-DATE BUDGET REPORT 11-7-23

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	11,337	0	11,337	.00	.00	11,337.37	.0%	

\*\* END OF REPORT - Generated by Christina Hostetler \*\*



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2024

**Agenda Date:** 11/20/2023

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Sawmill Committee - Mr. Barnes.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2025

**Agenda Date:** 11/20/2023

**Agenda #:** 2.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Nathan Lester House - Ms. Dyson/Mr. Kelley.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2030

**Agenda Date:** 11/20/2023

**Agenda #:** 3.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Research/Preservation - Mr. Lamb.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2026

**Agenda Date:** 11/20/2023

**Agenda #:** 4.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Center School - Mr. Geer.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2027

**Agenda Date:** 11/20/2023

**Agenda #:** 5.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Social Media - Ms. Dyson.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2028

**Agenda Date:** 11/20/2023

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any Other Old Business to come before the Commission.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2241

**Agenda Date:** 11/20/2023

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Nathan Lester House event fee increase discussion and possible vote.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2242

**Agenda Date:** 11/20/2023

**Agenda #:** 2.

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Motion to APPROVE the Historic 2024 Calendar meeting dates as written.



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3220  
FAX (860) 464-1126  
mayor.clerk@ledyardct.org

**TO:** Chairperson Historic Commission  
  
**FROM:** Christina Hostetler, Town Hall Assistant  
**DATE:** November 20, 2023  
**SUBJECT:** 2024 Calendar Meeting Dates

## 2024 CALENDAR MEETING SCHEDULE

<u>Historic District Commission</u> (Meet Monthly 3rd Monday; 7:00 p.m. Town Hall Annex Building)			
January 22*	February 26*	March 18	April 15
May 20	June 17	July 15	August 19
September 16	October 21	November 18	December 16
January 27, 2025*			

**NOTE:** ^ denotes meeting cancelled due to a holiday  
\* denotes meeting scheduled to another day due to holiday

Thank you,

Christina Hostetler



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2029

**Agenda Date:** 11/20/2023

**Agenda #:** 3.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any Other New Business to come before the Commission.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)