



TOWN OF LEDYARD

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Ad Hoc Committee to Develop A Process For Capital Improvement Building Projects

Meeting Minutes Regular Meeting

Thursday, August 13, 2026

4:30 PM

Town Hall Annex

WORKING DRAFT

I. CALL TO ORDER

Chairman Gush called the meeting to order at 4:32 p.m.

II. ROLL CALL

Present Chairman Joseph Gush
BOE Representative Brandon Graber
BOE Director of Facilities & Grounds Wayne Donaldson
Finance Director Matthew Bonin
Community-at-Large Representative Gary Schneider
Excused Public Works Director Steve Masalin
Town Councilor Ty Lamb

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

IV. MEMBER COMMENTS

None.

V. APPROVAL OF MINUTES

1. MOTION to approve the Ad Hoc Committee to Develop a Process for Capital Improvement Building regular meeting minutes of July 9, 2026.

RESULT: APPROVED AND SO DECLARED

MOVER: Wayne Donaldson

SECONDER: Gary Schneider

VI. BUSINESS OF THE MEETING

1. Review and discuss the draft procedure checklist.
2. Review and discuss the Resolution Establishing an Ad Hoc Committee to Develop a Process for Capital Improvement Building Projects for the Town of Ledyard.

3. Review and discuss the Building Blocks to Completion of a Project.
4. Review and discuss the Ordinance Establishing a Permanent Municipal Building Committee for the Town of Ledyard.
5. Review and discuss the Municipal Improvement Check List.

VII. OLD BUSINESS

1. Any Old Business proper to come before the Committee

VIII. NEW BUSINESS

1. Any New Business proper to come before the Committee

IX. ADJOURNMENT

Chairman Gush adjourned the meeting at 5:12 p.m.

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.