



Chairman
Ed Lynch

TOWN OF LEDYARD

Water Pollution Control Authority

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Regular Meeting

Tuesday, August 26, 2025

6:30 PM

Council Chambers - Hybrid

I. CALL TO ORDER

The Regular Meeting was called to order by Chairman Lynch at 6:31 p.m.

II. ROLL CALL

Present Board Member Stanley Juber
Alternate Member Jeremy Norris
Board Member Monir Tewfik
Board Member Sharon Wadecki
Board Member Edmond Lynch
Excused Board Member Terry Jones
Alternate Alternate Member Tony Capon
Alternate Member James A. Ball

Also in attendance;
Mauricio Duarte, Groton Utilities General Foreman Water Operations.

III. APPOINTMENT OF ALTERNATES

Jeremy Norris was appointed as a voting member.

IV. PLEDGE OF ALLEGIANCE

V. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

VI. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting Minutes from July 22, 2025.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Juber Norris Tewfik Wadecki Lynch

EXCUSED 1 Jones

VII. COMMUNICATIONS AND CORRESPONDENCE**1. Operations Report.**

Chairman Lynch said that leak detection activities were completed, awaiting comments from DPH.

RESULT: DISCUSSED

2. Service Correspondence.

Chairman Lynch said the only correspondence he has is regarding the Fox Run sewer credit. There was a comment that Fox Run may request even more forgiveness,, however GU responded that would be unlikely as the water was used.

RESULT: DISCUSSED

3. Aged Reports/Finance.

Nothing unusual reported.

4. Year to Date Water/Sewer Report.

Reports were not provided this month.

5. PSR - Steve Banks.

Chairman Lynch said there was a report of water bears and Bristol worms in the older sludge.

Chairman Lynch read a portion of the report:

"Flows are currently under 100,000 gallons per day. The groundwater table is negligible. This indicates further that inflow and infiltration add to our flows during high groundwater level periods. In-situ relining of the sewer collection system could save up to 50,000 gallons of capacity. The cost to complete the entire highlands collection system is around \$800,000".

Chairman Lynch asked if the Commissioners wanted to expand the sewer collection system, he added that he would like to have a study completed to see what areas are in the most need.

RESULT: DISCUSSED

VIII. OLD BUSINESS**1. Weston & Sampson Presentation - Route 117 and Fairway/Colby Drive projects.**

Chairman Lynch handed the floor over to Patrick Bateman and Matthew Jermin from Weston & Samson.

The presentation started by stating that the purpose of the meeting was to give an update on the design progress on Phase 2, which is primarily Route 117, Fairway and Colby Drive. Mr. Jermin said that the cash flow is still being worked out since the developers are waiting for the

sewer to be installed and the Town is waiting for the developers to start paying for the sewer extension lines. Weston & Sampson shared design layout of phase 2a, which is the low-pressure sewer extension (Fairway and Colby Drive), noting that the extension does not go all the way to end of the cul-de-sac because that portion is part of Habitat of Humanity's project. W&S asked if there was an opportunity to put a water line in for a loop in this area, Chairman Lynch said that he is meeting with the DPH and WUUC for an official swap and then it will be the WPCA's service area at that point. Mr. Jermaine said that is good news. Phase 2b will include an easement in front of Ledyard Center. When discussing the Highlands Wastewater Treatment Facility Chairman Lynch shared Steve Banks, WPCA Supervisor's comment that if the rainwater and water table incursion is handled correctly 50,000 gallons of capacity could be saved but it would require a reline of the sewer collection system. Mr. Jermaine asked if everything would be relined or just the leaky areas. Chairman Lynch said he would have no problem with completing it in stages. Chairman Lynch added that this is not a hypothetical project, that the WPCA will commit, but need to figure out the approach first.

Project next steps:

- Borings to identify ledge
- CT DOT Plan Set review
- Incorporate Town Review Comments
- Obtain easement agreement(s) as needed
- Securing Project Funding for Construction
- Planning and Zoning Approval Supporting Utility Extension
- Reduce Springtime Infiltration and Inflow in Existing Sewer System

2. WPCA Handbook continued - Miscellaneous Charges Table updates.

Motion to APPROVE the WPCA Rules and Regulations Version 3.1, effective October 1, 2025.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Juber Norris Tewfik Wadecki Lynch

EXCUSED 1 Jones

3. Fox Run billing and leak discussion continued.

The sewer credit will be applied to Fox Run's account over time.

Motion to APPROVE a credit of \$38,475.65 to Fox Run for sewer overpayment.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Juber Norris Tewfik Wadecki Lynch

EXCUSED 1 Jones

4. SCWA/WPCA Exclusive Service Area Agreement - Fire Station Meter.

Chairman Lynch said that the members of WUUC were contacted and there will be a Zoom meeting on September 3, 2025, for review and possible vote on the proposed ESA modifications.

Chairman Lynch asked Mauricio Duarte, Groton Utilities General Foreman Water Operations about the meter on the Fire station. Mr. Duarte said it would cost approximately \$2,000 for a residential meter and \$20,000 for one hydrant meter. Mr. Duarte said the hydrant meter would not be worth the cost and he would not recommend it; he added that the only option would be to meter the inside of the fire station.

RESULT: DISCUSSED

5. Lead Survey Status update - the Lead Survey Grant documents will be sent to DPH this week.

Chairman Lynch reported that Matt Bonin, Finance Director submitted the grant survey documents.

6. Sweet Hill Acres.

Chairman Lynch said he does not have anything additional to report.

7. SCWA/Ledyard WPCA upcoming WUUC meeting.

Discussed earlier in meeting.

8. Ledyard Center Sewer Plans.

Discussed earlier in the meeting.

9. Groton Utilities Contract Renewal.

In progress.

10. Any Other Old Business to Come Before the Commission.

None.

IX. NEW BUSINESS

1. Review and approve the request for CUSI software upgrade.

Chairman Lynch said that WPCA's billing provider, CUSI reported that the current version will reach its end of life in 2026 and a transition to their updated platform UB4 is necessary. The upgrade will have a one-time associated migration fee of \$15,000 and will cost \$500 more per year for the annual fee. Ms. Wadecki asked to get the cost of converting to Groton Utilities for billing vs. the cost of maintenance of CUSI to make an informed decision.

ACTION ITEM:

Ask Tina Daniels, Groton Utilities Customer Service General Manager, for the cost of conversion to GU's billing system.

RESULT: DISCUSSED

2. Holmberg Pump maintenance request and quote.

Chairman Lynch explained that the proposed inspection is for preventive maintenance on the Holmberg pumps with an annual fee of \$1,442 for five years. Mr. Duarte said there are two Holmberg pumps as well as a backup one.

Motion to APPROVE a five-year inspection and maintenance contract with Cummins for five years for \$7,211.00 for all Holmberg fire pumps.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Juber Norris Tewfik Wadecki Lynch

EXCUSED 1 Jones

3. Motion to APPROVE payment of Groton Utilities invoice #0028440, dated July 31, 2025, in the amount of \$34.31, for lead inventory.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Juber Norris Tewfik Wadecki Lynch

EXCUSED 1 Jones

4. Motion to APPROVE payment of Groton Utilities invoice #0028441, dated July 31, 2025, in the amount of \$4,539.68, for Ledyard Bike path support SVCS.

Ms. Wadecki asked why the invoice was sent to the WPCA for payment. It was said that invoice should have been sent to Steve Masalin, Public Works Director. The Authority did not vote on payment of the invoice.

RESULT: DISCUSSED

MOVER: Edmond Lynch

5. Motion to APPROVE payment of Ti-Sales invoice #INV0187028, dated July 23, 2025, in the amount of \$1,016.96, for Neptune meter.

Chairman Lynch asked if the invoice was for just one meter. Mr. Duarte answered yes, for replacing a two-inch meter at Dow Chemical.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Juber Norris Tewfik Wadecki Lynch

EXCUSED 1 Jones

6. Any Other New Business to Come Before the Commission.

This invoice was sent to Chairman Lynch just prior to the meeting. Chairman Lynch said the invoice for the fire pump repair needs to be paid but the WPCA will be reimbursed with the

Holmberg escrow wheeling fee fund.

Motion to APPROVE payment of Northeast Pump invoice #2831L, dated August 10, 2025, in the amount of \$9,467 for Holmberg pump maintenance.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Juber Norris Tewfik Wadecki Lynch

EXCUSED 1 Jones

X. ADJOURNMENT

Motion to ADJOURN the Regular meeting at 8:15 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Edmond Lynch

SECONDER: Sharon Wadecki

AYE 5 Juber Norris Tewfik Wadecki Lynch

EXCUSED 1 Jones

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.