



TOWN OF LEDYARD

Administration Committee

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Special Meeting

Wednesday, August 6, 2025

6:00 PM

Town Hall Annex- Hybrid Format

WORKING DRAFT

In -Person: Council Chambers, Town Hall Annex Building

Remote Participation Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/84725361090?pwd=3DQLaPcztWfOHlv8nQNmCQCNIxwO9.1>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 847 2536 1090; Passcode: 750730

I CALL TO ORDER

the Meeting was called to order by Councilor Buhle at 5:30 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Buhle welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL

Present: Kevin Dombrowski
Jessica Buhle
April Brunelle

In addition the following were present:

Councilor Garcia-Irizarry
Mayor Fred Allyn, III
Mr. Milton (Dave) Schroeder, Jr.
Mr. Edwin Murray
Ms. Eleanor Murray

Ms. Deborah Edwards
Administrative Assistant Roxanne Maher

III. RESIDENTS & PROPERTY OWNERS COMMENTS

Mr. M. Dave Schroeder, Jr., 290 Whalehead Road, Ledyard, commented on the proposed Ordinance Establishing a Code of Ethics and Ethics Commission and the Attorney's recommendations..

Mr. Edwin Murray, 26 Devonshire Drive, Gales Ferry, commented on the proposed Ordinance Establishing a Code of Ethics and Ethics Commission and the Attorney's recommendations..

Ms. Deborah Edwards, 30 Bluff Road-West, Gales Ferry, commented on the proposed Ordinance Establishing a Code of Ethics and Ethics Commission and the Attorney's recommendations..

IV. PRESENTATIONS / INFORMATIONAL ITEMS

V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee Minutes of July 9, 2025

Moved by Councilor Dombrowski, seconded by Councilor Brunelle

VOTE: 3 - 0 Approved and so declared

MOVER: Kevin Dombrowski

SECONDER: April Brunelle

VI. OLD BUSINESS

1. Discussion and possible action to create an Ethics Commission for the Town of Ledyard.

Councilor Buhle thanked the residents for their comments regarding the proposed Ordinance Establishing a Code of Ethics and Ethics Commission and the Attorney's recommendations. She noted the Administration Committee would not be acting on the proposed Ordinance this evening. She asked the Committee to review the Attorney's comments in preparation for a Special Administration Committee that would be scheduled to only work on the draft Ordinance.

VII. NEW BUSINESS

1. MOTION to reappoint the following members the Agricultural Commission for a three (3) year term ending September 24, 2028:

- Ms. Allyson Angelini (U) 193 Iron Street, Ledyard (Regular Member)
- Ms. Katie Yuhas (U) 34 Meetinghouse Lane, Gales, Ferry (Regular Member)

- Mr. Steve Martic (R) 59R-2 Long Pond South, Ledyard (Alternate Member)

Moved by Councilor Brunelle, seconded by Councilor Dombrowski

VOTE: 3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: April Brunelle

SECONDER: Kevin Dombrowski

AYE: 3 Dombrowski, Buhle and Brunelle

2. MOTION to appoint Ms. Jennifer Bingham (D) 826 West Drive, Gales Ferry, as an Alternate Member to the Board of Assessment Appeals to complete a four (4) year term ending August 26, 2028 to fill a vacancy left by Mr. Nelson.

Moved by Councilor Dombrowski, seconded by Councilor Brunelle

VOTE: 3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Kevin Dombrowski

SECONDER: April Brunelle

AYE: 3 Dombrowski, Buhle and Brunelle

3. MOTION to appoint Mr. Greg Lockhart (D) 30 Tanger Lane, Gales Ferry, to the Planning & Zoning Commission, as an Alternate Member to complete a three (3) year term ending December 31, 2025 to fill a vacancy left by Mr. Harwood.

Moved by Councilor Brunelle, seconded by Councilor Dombrowski

VOTE: 3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: April Brunelle

SECONDER: Kevin Dombrowski

AYE: 3 Dombrowski, Buhle and Brunelle

IV ADJOURNMENT

MOTION to adjourn at 6:20 p.m.

Moved by Councilor Dombrowski, seconded by Councilor Brunelle

VOTE: 3- 0 Approved and so declared

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.