

PRICE PROPOSAL (RFP) for OWNER'S REPRESENTATIVE SERVICES for PRE-CONSTRUCTION, CONSTRUCTION and POST-CONSTRUCTION for SELECT CAPITAL PROJECTS

Firm name: STV Construction Inc

Address: 280 Trumbull Street, 14th Floor, Hartford, CT 06103

Phone number: (860) 882-5600 Email: Mark.Dupre@stvinc.com

Project	Fee	Notes
Central Office	\$42,720	Summer of 2023
Gales Ferry School	\$45,250	Summer of 2023
Juliet Long School	\$53,500	Summer of 2023
Total	\$141,470	

NOTE: Fees include all travel and other expenses not listed below.

Mileage reimbursement (no markup) included in the fees - \$1000/per project

List anticipated expenses _____ List percentage markup on
expenses (if any): _____ %

Printed name: Mark Dupre'

Title: VP/Project Executive

Authorized signature:  Date: 2/2/2023

February 2, 2023

Mr. Wayne Donaldson
Director of Facilities
Ledyard Public Schools
4 Blonders Boulevard
Ledyard, CT 06339

**Subject: Price Proposal to Provide Owner's Representative Services
for Select Capital Projects, RFQ/RFP Bid #23-1**

Dear Mr. Donaldson and Town of Ledyard Permanent Municipal Building Committee:

Enclosed for your consideration is our fee proposal for the Select Capital Projects at the Central Office, Gales Ferry School and Juliet Long School. In summary, we are proposing to provide the requested services for a lump cost of **\$63,301** for all three buildings. The fee proposal assumes that the Central Office roof replacement will be completed in the fall of 2023 with Gales Ferry School and Juliet Long School being completed in summer 2024.

Our construction representative will be on site two to three times a week for a few hours each time. Full-time on-site presence is not anticipated. Our proposal opines further on our approach to the project in addition to the RFQ/P.

We are providing our fee proposal by phase and are including the estimated hours per month by each team member as well. Our fees include attendance at all building committee meetings and City/BOE meetings as needed. It also includes attendance at all OSCG&R meetings.

We have broken out our pricing by phase that includes all three schools. Note, we can divide the cost by three for each facility. However, we'll be addressing all three buildings when meeting during design and bidding and visiting the Gales Ferry School and Juliet Long School at the same time in the summer of 2024.

- | | |
|--|-------------|
| • Architect Selection/Design Phase: | \$19,448.00 |
| • Bidding Phase: | \$3,536.00 |
| • Construction Phase (Central Office, Fall 2023): | \$11,900.00 |
| • Construction Phase (Gales Ferry and Juliet Long, Summer 2024): | \$28,417.00 |

Should the Central Office work be conducted concurrently with the Gales Ferry and Juliet Long Schools in the summer of 2024, our fee would be **\$59,136** with the following phase-by-phase breakdown.


- Architect Selection/Design Phase: \$19,448.00
- Bidding Phase: \$3,536.00
- Construction Phase (All work Summer 2024): \$36,152.00

Should additional work be requested, we would utilize the following rates for each our team members. Please note our rates would increase by 4% for 2024 work.

2023 Hourly Rates	
Category	Hourly Rate
Director	\$260
Senior Project Manager	\$208
Construction Representative	\$175
Financial & Analytical Support	\$145

In closing, Colliers is very excited about the opportunity to extend our services with the Town of Ledyard. I am personally committed to helping you meet your objectives. If you have questions or require additional information, you can contact me at (860) 235-5313 or charles.warrington@collierseng.com.

Sincerely,



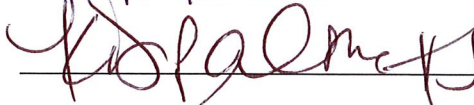
Charles E. Warrington, Jr., PE
Director, Project Management Services

Ledyard Roof Project Owner's Representative Evaluation Form.

Selection Criteria	Maximum points Possible	Coll	STV
1. Letter of Interest & Organization of Response: How complete and concise was the letter of interest and the RFQ Response? Was the RFQ well organized, with complete information responding to all submitted criteria?	10 Points	10	10
2. Experience and Qualifications: Provide a comprehensive package which highlights experience of key personnel who will staff the project. Previous experience as an Owner's Representative/Project Manager with similar projects. Experience with governmental agencies will also be evaluated	30 Points	30	30
3. Scope of Service: Candidate has affirmed the Owner's requirements and expectations for this project and demonstrates a clear understanding of the work required.	25 Points	20	23
4. Subjective Fit: How well does the candidate understand the scope of work and time frame? General approach, concepts of moving forward?	15 Points	12	14
5. References: Candidate has provided a comprehensive project list with contact information for projects completed or in progress. References reflect similar work.	20 Points	20	20
Total Points	100 Points	92	97

Printed Name Kate DiPalma-Herb

Date 2/13/2023

Signature 

Ledyard Roof Project Owner's Representative Evaluation Form.

Selection Criteria	Maximum points Possible	Coll	STV
1. Letter of Interest & Organization of Response: How complete and concise was the letter of interest and the RFQ Response? Was the RFQ well organized, with complete information responding to all submitted criteria?	10 Points	10	10
2. Experience and Qualifications: Provide a comprehensive package which highlights experience of key personnel who will staff the project. Previous experience as an Owner's Representative/Project Manager with similar projects. Experience with governmental agencies will also be evaluated	30 Points	26	28
3. Scope of Service: Candidate has affirmed the Owner's requirements and expectations for this project and demonstrates a clear understanding of the work required.	25 Points	24	23
4. Subjective Fit: How well does the candidate understand the scope of work and time frame? General approach, concepts of moving forward?	15 Points	14	13
5. References: Candidate has provided a comprehensive project list with contact information for projects completed or in progress. References reflect similar work.	20 Points	18	19
Total Points	100 Points	92	93

Printed Name STEPHEN A. MUNGEN

Date 2/13/23


Signature Step A. Mung

Ledyard Roof Project Owner's Representative Evaluation Form.

Selection Criteria	Maximum points Possible	Coll	STV
1. Letter of Interest & Organization of Response: How complete and concise was the letter of interest and the RFQ Response? Was the RFQ well organized, with complete information responding to all submitted criteria?	10 Points	9	9
2. Experience and Qualifications: Provide a comprehensive package which highlights experience of key personnel who will staff the project. Previous experience as an Owner's Representative/Project Manager with similar projects. Experience with governmental agencies will also be evaluated	30 Points	25	20
3. Scope of Service: Candidate has affirmed the Owner's requirements and expectations for this project and demonstrates a clear understanding of the work required.	25 Points	10 20	21
4. Subjective Fit: How well does the candidate understand the scope of work and time frame? General approach, concepts of moving forward?	15 Points	15	10
5. References: Candidate has provided a comprehensive project list with contact information for projects completed or in progress. References reflect similar work.	20 Points	15	20
Total Points	100 Points	84 79	80

Printed Name Joe Gush

Date 13 Feb 2023

Signature 

Ledyard Roof Project Owner's Representative Evaluation Form.

Selection Criteria	Maximum points Possible	Coll	STV
1. Letter of Interest & Organization of Response: How complete and concise was the letter of interest and the RFQ Response? Was the RFQ well organized, with complete information responding to all submitted criteria?	10 Points	9	8
2. Experience and Qualifications: Provide a comprehensive package which highlights experience of key personnel who will staff the project. Previous experience as an Owner's Representative/Project Manager with similar projects. Experience with governmental agencies will also be evaluated	30 Points	25	25
3. Scope of Service: Candidate has affirmed the Owner's requirements and expectations for this project and demonstrates a clear understanding of the work required.	25 Points	20	25
4. Subjective Fit: How well does the candidate understand the scope of work and time frame? General approach, concepts of moving forward?	15 Points	10	12
5. References: Candidate has provided a comprehensive project list with contact information for projects completed or in progress. References reflect similar work.	20 Points	18	15
Total Points	100 Points	82	85

Printed Name G. Hosey

Date 2/13/2023

Signature 

Ledyard Roof Project Owner's Representative Evaluation Form.

Selection Criteria	Maximum points Possible	Coll	STV
1. Letter of Interest & Organization of Response: How complete and concise was the letter of interest and the RFQ Response? Was the RFQ well organized, with complete information responding to all submitted criteria?	10 Points	7	10
2. Experience and Qualifications: Provide a comprehensive package which highlights experience of key personnel who will staff the project. Previous experience as an Owner's Representative/Project Manager with similar projects. Experience with governmental agencies will also be evaluated	30 Points	25	30
3. Scope of Service: Candidate has affirmed the Owner's requirements and expectations for this project and demonstrates a clear understanding of the work required.	25 Points	20	25
4. Subjective Fit: How well does the candidate understand the scope of work and time frame? General approach, concepts of moving forward?	15 Points	15	15
5. References: Candidate has provided a comprehensive project list with contact information for projects completed or in progress. References reflect similar work.	20 Points	20	20
Total Points	100 Points	97	100

Printed Name Jerzy Tyminski

Date 2/13/23

Signature Jerzy Tyminski

Ledyard Roof Project Owner's Representative Evaluation Form.

Selection Criteria	Maximum points Possible	Coll	STV
1. Letter of Interest & Organization of Response: How complete and concise was the letter of interest and the RFQ Response? Was the RFQ well organized, with complete information responding to all submitted criteria?	10 Points	10	10
2. Experience and Qualifications: Provide a comprehensive package which highlights experience of key personnel who will staff the project. Previous experience as an Owner's Representative/Project Manager with similar projects. Experience with governmental agencies will also be evaluated	30 Points	30	30
3. Scope of Service: Candidate has affirmed the Owner's requirements and expectations for this project and demonstrates a clear understanding of the work required.	25 Points	20	23
4. Subjective Fit: How well does the candidate understand the scope of work and time frame? General approach, concepts of moving forward?	15 Points	10	15
5. References: Candidate has provided a comprehensive project list with contact information for projects completed or in progress. References reflect similar work.	20 Points	20	20
Total Points	100 Points	95	98

Printed Name GARY J SCHWEIDEN

Date 2/13/23

Signature 