



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Ledyard Farmers Market Committee

~ AGENDA ~

Regular Meeting

Wednesday, March 6, 2024

5:30 PM

Town Hall Annex - Hybrid Format

In-Person: Annex Meeting Room, Town Hall Annex Building

Remote Participation Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/84931005696?pwd=S4aelSus4Hm88PYXLaz0wHp1jv6yUg.1>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 849 3100 5696 ; Passcode: 829148

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. MEMBER COMMENTS
- VI. TREASURER'S REPORTS

Financial Reports Fiscal Year 2023/2024

- Year to Date Report - February 27, 2024
- Purchase Orders Report - February 27, 2024
- Open & Closed Purchase Order Report- February 27, 2024

Attachments: [Open & Closed PO-2024-02-27.xlsx](#)
[FM-PURCHASE ORDERS-FYE-2024-02-27.pdf](#)
[FM-YEAR-TO-DATE-REPORT-FYE-2024-02-27pdf.pdf](#)

- VII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Minutes of February 1, 2024.

Attachments: [FARMERS-MIN-2024-02-01-DRAFTpdf.pdf](#)

- VIII. MARKET MANAGER REPORT
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IXI. OLD BUSINESS

1. Update regarding the status of the proposed “An Ordinance Establishing a Farmers Market for the Town of Ledyard”
2. Update/status regarding access/update/management of the Farmers Market Website and email program.

X. NEW BUSINESS

1. MOTION to elect Market Manager.
2. Discussion regarding closing Purchase Orders that are no longer needed.
3. MOTION to open new Purchase Orders for the upcoming 2024 Summer Market.
4. Discussion regarding the selection and scheduling of Entertainment for the 2024 Farmers Market.
5. Discussion regarding the marking of the Pavilion.
6. MOTION to revise the Farmers’ Market Committee’s 2024 Meeting Schedule.

Attachments: [MEETING SCHEDULES 2024 -FARMERS- DRAFT-2023-10-22.pdf](#)

7. MOTION to enter into executive session to review Vendor Applications and Contracts relative to selections for the 2024 Summer Market.
8. MOTION to select returning Vendors for the 2024 Summer Market.
9. General discussion regarding other preparations for the 2024 Farmers’ Market.

XI. NEXT MEETING

Next Meeting date, Wednesday, April 3, 2024

XII. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.