



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Ledyard Beautification Committee

### ~ AGENDA ~

Chairperson  
Kathrine Kohrs

Regular Meeting

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Tuesday, July 2, 2024

5:00 PM

Town Hall Annex - Hybrid Format

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#### REMOTE MEETING INFORMATION

**Zoom Meeting Link:**

<https://us06web.zoom.us/j/87513772209?pwd=jvsUoDmXmb63s2wZdZnKzWTF8Ma1yA.1>

**Meeting ID: 875 1377 2209**

**Passcode: 949747**

**One tap mobile**

**16465588656,,87513772209#,,,,\*949747# US (New York)**

**Dial by your location**

**+1 646 558 8656 US (New York)**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PUBLIC COMMENTS**

1. Public Comments.

**IV. REVIEW AND APPROVAL OF MINUTES**

1. Motion to APPROVE Regular Meeting Minutes from June 4, 2024, as written.

**Attachments:** [LBC minutes 6-4-24](#)

**V. FINANCIAL REPORTS**

1. Ledyard Beautification Committee Financial Reports.

**Attachments:** [LBC budget report 6-20-24](#)

[LBC budget report donation 6-20-24](#)

[LBC GL account detail 6-20-24](#)

**VI. OLD BUSINESS**

1. Future Projects Discussion.
2. Any Other Old Business to Come before the Committee.

**VII. NEW BUSINESS**

1. Any Other New Business to Come before the Committee.

**VIII. ADJOURNMENT**

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 24-0491

**Agenda Date:** 7/2/2024

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Public Comments.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 24-0532

**Agenda Date:** 7/2/2024

**Agenda #:** 1.

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## MINUTES

**Minutes:**

Motion to APPROVE Regular Meeting Minutes from June 4, 2024, as written.



# TOWN OF LEDYARD

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Ledyard Beautification Committee Meeting Minutes

### Regular Meeting

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Tuesday, June 4, 2024

5:00 PM

Town Hall Annex - Hybrid Format

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#### I. CALL TO ORDER

The Regular Meeting was called to order by Kathrine Kohrs at 5:03 p.m.

#### II. ROLL CALL

- Present**     Committee Member Carol Christiansen  
                   Committee Member Carol Ann Schneider  
                   Committee Member Jennifer Eastbourne  
                   Committee Member Kathrine Kohrs  
                   Committee Member Jennifer Bingham  
                   Committee Member Lauren Hawes
- Excused**     Committee Member Julie Brousseau  
                   Committee Member Sarah Martic

Jen Eastbourne was present via Zoom.

Also in attendance:  
Naomi Rodriguez, Town Council Chairperson.

#### III. PUBLIC COMMENTS

##### 1. Public Comments.

Councilor Rodriguez reported that the Town Council Administrative Assistant left papers with a suggestion that for the month of May the Committee could display banners with Veterans pictures and the dates they served in the military. The papers left for review showed large banners. The brackets the Committee owns are small, which means larger brackets would need to be purchased. Ms. Kohrs said the Committee previously talked about doing something similar for either Veterans Day or Memorial Day. Councilor Naomi Rodriguez suggested getting banners that would fit the brackets which the Committee already purchased. The Committee wondered if using the same size banners would be too small for the photos to be seen from the road. Also, one issue with banners is asking Public Works to put them up and to take them down. Another possibility is to use ground flags. Would the Committee ask families to sponsor their Veteran's flag as is done with graduate ground flags? Ms. Eastbourne said there may need to be a lottery to pick which Veterans to display since Ledyard is a large military town and there may be too many submissions for the space. Ms. Kohrs suggested that the Committee accepts only the first 50 submissions. It was suggested to ask local businesses to sponsor the flags. Ms.

Christiansen added that the Rotary Club is looking for grant submissions and maybe someone from the Committee could present the flag idea at one of their meetings. Ms. Christiansen said the meetings are on Thursdays at 7:00 a.m. and she would need to arrange for someone from the Committee to come in advance. Ms. Kohrs suggested holding a short ceremony for Veterans. Ms. Kohrs said she would write a summary for the Veteran's Day plan and asked how to distribute it. Ms. Eastbourne said she could send it to Christina Hostetler, Town Hall Assistant, and ask her to distribute it to the Committee.

Jessica Buhle, Town Councilor was present to discuss the clean up after the Regatta Day festival on June 8, 2024. She said that usually people are respectful and there will be plenty of garbage cans for use therefore there is not a huge need for a clean-up crew. She added that there is a wedding scheduled after the Regatta Day event where guests will start arriving at approximately 4:00 p.m. therefore one or two people to assist in the clean-up would be great. Ms. Kohrs will post a public message to ask for clean-up volunteers starting at 2:00 p.m.

#### IV. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE Regular Meeting Minutes from May 7, 2024, as written.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Jennifer Bingham

**SECONDER:** Carol Ann Schneider

**AYE** 5 Schneider Eastbourne Kohrs Bingham Hawes

**EXCUSED** 2 Brousseau Martic

**ABSTAIN** 1 Christiansen

#### V. FINANCIAL REPORTS

1. Ledyard Beautification Committee Financial Reports.

No changes since last month's reports.

#### VI. OLD BUSINESS

1. Nomination and election of a Chairperson, Vice-Chairperson and Secretary continued.

Katherine Kohrs was nominated for Chairperson, Carol Schneider as Vice Chairperson and Jennifer Bingham as Secretary.

Motion to APPROVE nominations of Katherine Kohrs for Chairperson, Carol Schneider as Vice Chairperson and Jennifer Bingham as Secretary.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Carol Christiansen

**SECONDER:** Lauren Hawes

**AYE** 6 Christiansen Schneider Eastbourne Kohrs Bingham Hawes

**EXCUSED**     2     Brousseau Martic

2. Future Projects Discussion.

Veterans Day - This was discussed under Public Comments.

Mural at Juliet W. Long - Ms. Eastbourne reached out to Mark, Westkott, Juliet W. Long School Principal to see if there was any attachments to the current mural or agreements not to change it, he said there was none and he would be open to having the mural changed. He added that there are other potential areas in the school for a mural. Ms. Eastbourne offered to arrange a group to start brainstorming ideas for the mural. Ms. Buhle suggested a mural that children could pose in front of such as wings. Ms. Kohrs said it would be good to get some input from the children, Ms. Eastbourne agreed and added that it would be a collaboration with several different people.

Rock Snake - Ms. Eastbourne emailed the rock snake idea to Stacey Burt, Assistant Librarian, Youth Services. She liked the idea and suggested tying it into the new walking bike path being put in near the library. The rock snake could be a "celebration" when the walking bike path is completed. The Committee would work with the library to have children come and paint the rocks. Once there is a date for the completion of the path the Committee can begin setting up the painting event. Naomi Rodriguez, Town Council Chairperson said a rough estimate for the completion is in November 2024. Ms. Kohrs said that the rock painting could be an indoor winter event. Possibly hold a contest to "name the snake".

Breakfast Fundraiser - July 6, 2024, at the Ledyard Congregational Church. Ms. Schneider suggested that someone speaks to the guests about what the Committee does and to also have a display table. Ms. Hawes said she has a program that she could use to design a flyer for the Committee. Ms. Eastbourne suggested having a table in the front with a yellow and/or green tablecloth, candies, a centerpiece that reads "Ledyard Beautification Committee", information flyers and something to hold the donations. Ms. Bingham said ordering is easier now for the servers since they use menu lists where the items ordered are circled instead of written.

Farmers Market - Ms. Kohrs asked what dates members would want to participate in the market. Possible projects ideas; planting flowers or vegetables, rock painting. Ms. Kohrs suggested painting solid color rocks to be assembled later into a mosaic such as a daffodil. Ms. Kohrs will research this idea more. Ms. Bingham will fill out the application to reserve dates for the Committee. The themes the Committee picked are "bee" (July 10) and "back-to-school" (September 4). For the bee theme it was suggested to paint bee rocks or just yellow and black rocks to be assembled later into a bee mosaic. During the back-to-school theme the Committee will ask for student/parent signups for either assisting with the school mural or volunteering with a school garden clean-up event. The markets start at 4:00 p.m. and setup would begin at 3:00 p.m.

**RESULT:**     DISCUSSED

3. Nip Bottle Tax Surcharge Discussion continued.

No comments.

4. Any Other Old Business to Come before the Committee.

None.

**VII. NEW BUSINESS**

1. Any Other New Business to Come before the Committee.

None.

**VIII. ADJOURNMENT**

Motion to ADJOURN the Regular Meeting at 5:46 p.m.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Jennifer Bingham

**SECONDER:** Carol Ann Schneider

**AYE** 6 Christiansen Schneider Eastbourne Kohrs Bingham Hawes

**EXCUSED** 2 Brousseau Martic

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# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1887

**Agenda Date:** 7/2/2024

**Agenda #:** 1.

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## REPORT

**Staff/Committee Report:**

Ledyard Beautification Committee Financial Reports.

## YEAR-TO-DATE BUDGET REPORT 6-20-24

FOR 2024 13							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0208 DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
<b>20810201 DONATIONS/GRANTS EXPENSES</b>							
20810201 53999 24200 BEAUT	1,474	500	1,974	65.00	185.00	1,724.07	12.7%
TOTAL DONATIONS/GRANTS EXPENSES	1,474	500	1,974	65.00	185.00	1,724.07	12.7%
TOTAL DONATIONS AND GRANTS	1,474	500	1,974	65.00	185.00	1,724.07	12.7%
TOTAL EXPENSES	1,474	500	1,974	65.00	185.00	1,724.07	

## YEAR-TO-DATE BUDGET REPORT 6-20-24

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	1,474	500	1,974	65.00	185.00	1,724.07	12.7%
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\*\* END OF REPORT - Generated by Christina Hostetler \*\*

## YEAR-TO-DATE BUDGET REPORT 6-20-24

FOR 2024 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES		BUDGET	USED
<b>2081020 DONATIONS/GRANTS REVENUES</b>									
2081020	48002 24200 DONATIONS	0	-100	-100	-699.00	.00		599.00	699.0%
	TOTAL DONATIONS/GRANTS REVENUES	0	-100	-100	-699.00	.00		599.00	699.0%
	TOTAL DONATIONS AND GRANTS	0	-100	-100	-699.00	.00		599.00	699.0%
	TOTAL REVENUES	0	-100	-100	-699.00	.00		599.00	

## YEAR-TO-DATE BUDGET REPORT 6-20-24

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	0	-100	-100	-699.00	.00	599.00	699.0%	

\*\* END OF REPORT - Generated by Christina Hostetler \*\*

## YEAR-TO-DATE BUDGET REPORT 6-20-24

FOR 2024 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
<b>20810201 DONATIONS/GRANTS EXPENSES</b>									
20810201	53999 24200 BEAUT	1,474	500	1,974	65.00	185.00	1,724.07	12.7%	
	TOTAL DONATIONS/GRANTS EXPENSES	1,474	500	1,974	65.00	185.00	1,724.07	12.7%	
	TOTAL DONATIONS AND GRANTS	1,474	500	1,974	65.00	185.00	1,724.07	12.7%	
	TOTAL EXPENSES	1,474	500	1,974	65.00	185.00	1,724.07		

## YEAR-TO-DATE BUDGET REPORT 6-20-24

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,474	500	1,974	65.00	185.00	1,724.07	12.7%

\*\* END OF REPORT - Generated by Christina Hostetler \*\*



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1828

**Agenda Date:** 7/2/2024

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Future Projects Discussion.

**Background:**

**Department Comment/Recommendation:**

(type text here)





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1883

**Agenda Date:** 7/2/2024

**Agenda #:** 2.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any Other Old Business to Come before the Committee.

**Background:**

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1885

**Agenda Date:** 7/2/2024

**Agenda #:** 1.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any Other New Business to Come before the Committee.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)