



Chairman
Joseph Gush

TOWN OF LEDYARD

Permanent Municipal Building Committee

Meeting Minutes - Draft Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Regular Meeting

Monday, August 4, 2025

5:30 PM

Town Hall Annex - Hybrid Format

****WORKING DRAFT****

REMOTE MEETING INFORMATION

Join Zoom Meeting

<https://us06web.zoom.us/j/84145731926?pwd=RL93VIEcF8blkaa5m2i1tX5KxOwElg.1>

Meeting ID: 841 4573 1926 Passcode: 033670 • +1 646 558 8656 US (New York)

I. CALL TO ORDER

Chairman Gush called the meeting to order at 5:30 p.m. at the Council Chambers, Town Hall Annex Building.

II. ROLL CALL

Present Committee Member Gary Schneider
 Committee Member Gerald Tyminski
 Chairperson Joseph Gush
 Committee Member George Hosey
 BOE Representative Kate DiPalma-Herb
Absent BOE Representative Jennifer Reguin

In addition, the following were present:

Mathew Bonin - Finance Director

Kristen Chapman - PMBC Support Staff

Wayne Donaldson - BOE Facilities Director

Mark Dupre - STV

Scott Mitchell - Friar Architecture

Vincent Salinas - STV

Charles Warrington - Colliers Project Leaders

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None

IV. APPROVAL OF MINUTES

1. MOTION to approve the PMBC Special Meeting/Executive Session Minutes of July 7, 2025 and the PMBC Regular Meeting Minutes of July 7, 2025.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Gary Schneider

AYE 4 Schneider Tyminski Gush Hosey

ABSENT 1 Reguin

NON-VOTING 1 DiPalma-Herb

V. UPDATE ON JULIET LONG, GALES FERRY AND BOE CENTRAL OFFICE PROJECTS

1. Update/Discussion on Roof Projects & Budget Documents
2. MOTION to recommend Mayor Fred B. Allyn III execute “Standard Fast Track and Study Process Generator Interconnection Agreement” and “Contingent Approval for INT-109249” between The Connecticut Light and Power Company d/b/a Eversource Energy for INT-109249 - Juliet Long School_Ledyard Board of Education.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

3. MOTION to approve Shipman & Goodwin LLP Inv #665973 dated 7.14.2025 in the amount of \$1,534.00 for Professional Services Rendered.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

4. MOTION to approve Shipman & Goodwin LLP Inv# 665974 dated 7.14.2025 in the amount of \$2,861.50 for Professional Services Rendered.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

5. MOTION to approve The Nutmeg Companies, Inc. Application for Payment dated 7.29.2025 in the amount of \$791,024.15 for Project 2503 Juliet W. Long Elementary School HVAC Replacement.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

****ADD ON****

6. MOTION to approve Friar Architecture Inc. Inv #2023-121A-08 dated 7.31.2025 in the amount of \$4,200.00 for Project 2023-121A Ledyard - Juliet Long HVAC.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

VI. STV & SILVER PETRUCELLI & ASSOCIATES UPDATE OF ROOF AND SOLAR PROJECTS

1. MOTION to approve STV Inv #90034678 dated 6.11.2025 in the amount of \$12,231.00 for Project 212247 Ledyard Schools Central Office.

RESULT: APPROVED AND SO DECLARED

MOVER: Gary Schneider

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

2. MOTION to approve STV Inv #90034680 dated 6.11.2025 in the amount of \$10,200.80 for Project 212247 Ledyard Schools Juliet Long School.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

3. MOTION to approve STV Inv# 90034678 dated 6.11.2025 in the amount of \$31,916.75 for Project 212247 Ledyard Schools Gales Ferry School.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

VII. JULIET LONG HVAC PROJECT UPDATES

1. JWL HVAC Project 2024 Updates
2. JWL HVAC Owner's Project Management Report - Colliers
3. MOTION to approve AIA Document G701-2017 Change Order Number 001 dated 7.23.2025 in the amount of (\$200,514.00) for Project 2023-121A Juliet W. Long School - HVAC.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

4. MOTION to approve Materials Testing, Inc. Proposal No. S-072516833 dated 7.30.2025 not to exceed \$2,500.00 for Ledyard Juliet Long HVAC Installation Project - DAS Sate Contract 19PSX0223.

RESULT: APPROVED AND SO DECLARED

MOVER: Gerald Tyminski

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Tyminski Gush Hosey DiPalma-Herb

ABSENT 1 Reguin

VIII. OLD BUSINESS

1. Discussion and possible action regarding furniture for the Gallup Hill School Building Project.
2. Any Old Business proper to come before the Committee

IX. NEW BUSINESS

1. Any New Business proper to come before the Committee

X. ADJOURNMENT

Mr. Tyminski moved the meeting be adjourned, seconded by Mr. Schneider.

The meeting adjourned at 6:43 p.m.

VOTE: 4-0 Approved and so declared

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.