

Ledyard Public Libraries Confidentiality of Library Records

The Ledyard Public Libraries endorse ALA's Policy concerning Confidentiality of Personally Identifiable Information to protect the privacy of individuals.

Pursuant to Connecticut State Statute Section 11-25 (b), personally identifiable information contained in the circulation records of the Ledyard Libraries shall be confidential.

Names, addresses, telephone numbers of customers and information on materials borrowed or money owed are confidential. Library staff shall not provide information of a personal nature about any borrower except to the borrower himself or to the parent/guardian of a borrower who is a minor.

Connecticut State Statute, Title 11, Section 11-25 (b)
Reports by libraries, confidentiality of records.

“Notwithstanding the provisions of section 1-210, personally identifiable information contained in the circulation records of all public libraries shall be confidential.”

Library records shall not be made available to any agency of state, federal, or local government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to legislative investigative power.

The Ledyard Public Libraries may resist the issuance or enforcement of any such process, order, or subpoena until such time as a proper showing of good cause has been made in a court of competent jurisdiction.

Adopted by the Library Commission 04/16/2007