

AN ORDINANCE CREATING A
PARKS AND RECREATION COMMISSION
FOR THE TOWN OF LEDYARD

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Be it ordained by the Town Council of the Town of Ledyard.

Section 1. Establishment of Commission

Pursuant to the authority contained in Section 7-148, General Statutes of Connecticut, there is hereby created a Parks and Recreation Commission for the Town of Ledyard.

Section 2. Purpose

The Parks and Recreation Commission shall have the following powers and purposes:

1. To plan and control the use of parks, playgrounds, swimming pools, gymnasiums, and equipment under the Jurisdiction of the Parks and Recreation Commission as authorized by the Town of Ledyard; in Appendix B "*List of Real Properties Owned or Leased by the Town of Ledyard*" of the "*Resolution Establishing Administrative Control of Town Owned or Town Leased Properties*".
2. To plan the development, improvement and expansion of parks land and recreation facilities of the Town.
3. To plan the acquisition, erection, installation, improvement, and replacement of park or recreation facilities and equipment.
4. To develop, establish, improve and coordinate recreation programs.
5. To engage such employees as shall be necessary to carry out said purposes within the budgetary limits of said Commission; and other contractors hired by the Town of Ledyard to maintain facilities under the Parks and Recreation administrative control and oversight.

Section 3. Membership

The Parks and Recreation Commission shall consist of nine (9) members who shall be electors of the Town of Ledyard and who shall hold no salaried municipal office.

Membership on any other Board, Commission or Committee of the Town of Ledyard shall not preclude membership on the Parks and Recreation Commission.

Appointment and removal of any member of the Parks and Recreation Commission shall be as provided for in Chapter IV, Section 9, of the Town Charter.

The members of the Parks and Recreation Commission shall be appointed for a three (3) year term by the Town Council. Members shall commence to serve their terms immediately upon appointment and shall serve until their successor has qualified or they have been reappointed or removed by the Town Council.

As each of the terms of the members shall expire, the Town Council shall appoint a successor for a term of three (3) years to fill each vacant position.

Any vacancy in the Commission other than by expiration of term shall be filled for the unexpired portion of the term by the Town Council.

The Commission shall elect a Chairman and Secretary annually from among its members. Regular meeting shall be held monthly. Special meetings may be called by a majority of the members of said Commission.

Any member of the Commission who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Commission and the vacancy shall be filled as hereinbefore provided, except that the Commission may vote to waive the requirements of the section in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements of this action.

It shall be the responsibility of the Chairman of the Commission to notify the Town Council when a member has not properly performed his/her duties.

Section 4 Responsibilities and Duties

The Commission shall annually prepare a budget containing its estimates of expenses and revenues to carry out its program and the purposes of this Ordinance, and submit the same to the Mayor for inclusion in the annual budget of the Town of Ledyard. When requested, and at least annually, the Parks and Recreation shall make reports to the Town Council.

Section 5. Severability

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 6. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Amended, Adopted and Renumbered by the Ledyard Town Council on: September 25, 2019

Linda C. Davis
Linda C. Davis, Chairman

Fred B. Allyn, III
Fred B. Allyn, III, Mayor

Patricia A. Riley
Patricia Riley, Town Clerk

Approved / Disapproved on: 9/26/19

Published on: October 2, 2019

Effective Date: October 23, 2019

Revisions: Ordinance #12 "Ordinance Creating a Parks and Recreation Commission for the Town of Ledyard" Adopted by Town Meeting December 11, 1967; Ordinance #12 "Ordinance Creating a Parks and Recreation Commission for the Town of Ledyard" Amended and Adopted December 22, 1972; Ordinance # 137 "An Ordinance Amending an Ordinance Creating A Parks and Recreation Commission for the Town of Ledyard" Adopted: October 22, 2014; Effective: December 5, 2014.

History:
The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: renumbered Ordinance #137 "An Ordinance Amending an Ordinance Creating A Parks and Recreation Commission for the Town of Ledyard" to Ordinance #100-014.

2019: Titled each section. Section 2 "Purpose" (5) replaced "supervise" with "engage such". Also replaced "assigned by the Mayor" with "as shall be necessary to carry out said purposes within the budgetary limits of said Commission. Section 3 "Membership" removed language to increase membership to nine members; and added language stating that Chairman will be responsible to inform Town Council when a member has not properly performed his/her duties. Added Section 5 "Severability" and Section 6 "Effective Date" to be consistent with Town Ordinance Format. Removed "Cancellation" Section - . Per Town Attorney a "Cancellation Section" was not needed. The "Revisions" and "History" paragraphs indicate that the previous ordinance has been updated and replaced.