



# TOWN OF LEDYARD

## Administration Committee

### Meeting Minutes

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
<http://www.ledyardct.org>

Chairman Kevin J.  
Dombrowski

#### Special Meeting

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Wednesday, July 26, 2023

6:30 PM

Town Hall Annex- Hybrid Format

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In -Person: Council Chambers - Town Hall Annex Building

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://us06web.zoom.us/j/82296286414?pwd=TEtyc1hpa2VvOE84bnczY1RqVHVVGZz09>**

**Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 822 9628 6414; Passcode: 266315**

#### I CALL TO ORDER

the Meeting was called to order by Councilor Ingalls at 6:30 p.m.  
at the Council Chambers Town Hall Annex Building.

Councilor Ingalls welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

#### II. ROLL CALL

**Present:** Councilor Andra Ingalls  
Councilor Mary K. McGrattan  
Councilor Whit Irwin

In addition, the following were present:

Kevin Dombrowski, Town Council Chairman  
Naomi Rodriguez, Town Councilor  
Kelly Lamb, Resident  
Roxanne Maher, Administrative Assistant

#### III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

#### IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee Special Meeting Minutes of June 28, 2023.

Moved by Councilor Irwin, seconded by Councilor McGrattan  
VOTE: 3 - 0 Approved and so declared

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Whit Irwin

**SECONDER:** Mary K. McGrattan

**AYE:** 3 Ingalls, McGrattan and Irwin

VI. BUSINESS OF THE MEETING

1. MOTION to appoint Ms. Kelly Lamb (U) 93R Lambtown Road, Ledyard, as an Alternate Member to the Historic District Commission to complete a five (5) year term ending December 6, 2028, filling a vacancy left by Mr. Mayer.

Moved by Councilor McGrattan, seconded by Councilor Irwin  
Discussion: Councilor Ingalls stated Ms. Lamb had an interest in Ledyard's history, noting that her family has lived in Ledyard for many generations. She noted Ms. Lamb's resume was included in the Agenda packet on the meeting portal.

Councilor Ingalls thanked Ms. Lamb for attending tonight's meeting and for volunteering to serve the town. She explained that this appointment recommendation would be forwarded to the Town Council's August 23, 2023 meeting.

VOTE: 3- 0 Approved and so declared

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Mary K. McGrattan

**SECONDER:** Whit Irwin

**AYE:** 3 Ingalls, McGrattan and Irwin

VII. ADJOURNMENT

Councilor Ingalls moved the meeting be adjourned, seconded by Councilor Irwin  
VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 6:33 p.m.

Respectfully submitted,

Andra Ingalls  
Committee Chairman

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.