



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Town Council ~ AGENDA ~

Chairman S. Naomi
Rodriguez

Sp. Town Council Mtg

Thursday, April 17, 2025

6:30 PM

Town Hall Council Chambers

In-Person: Council Chambers Town Hall Annex

Remote: Information noted below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/85334590030?pwd=mijGO8MmdfrDLLhUYp8Mc5bVp8Bqk0.1>

by Audio only: Telephone: +1 646 558 8656; Meeting ID: 853 3459 0030; Passcode: 933770

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

XIV. BUSINESS OF THE MEETING

1. MOTION to authorize the resubmission of the 2025 COPS Law Enforcement Technology and Equipment Grant Application in the amount of up-to \$240,000 through the 2026 Congressionally Directed Spending initiative, to replace the Ledyard Dispatch Emergency Communications CAD/RMS System.

Attachments: [2026 Congressionally Directed Grant Program-COPS Grant \\$240,000-email2025-04-16 Congressional Directed Spending-COPS Grant-2024-04-03.pdf Grant](#)

XV. ADJOURNMENT

DISCLAIMER:

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0321

Agenda Date: 4/17/2025

Agenda #: 1.

GRANT REQUEST

Type Motion/Request here and complete the Grant Request Form Below:

MOTION to authorize the resubmission of the 2025 *COPS Law Enforcement Technology and Equipment Grant* Application in the amount of up-to \$240,000 through the 2026 Congressionally Directed Spending initiative, to replace the Ledyard Dispatch Emergency Communications CAD/RMS System.

Background:

April 10, 2024 Town Council Meeting: The Town Council approved to submit the 2025 Grant Application *COPS Law Enforcement Technology and Equipment Grant* Application in the amount of up-to \$240,000 the 2025 Congressionally Directed Spending initiative, to replace the Ledyard Dispatch Emergency Communications CAD/RMS System.

On April 14, 2025 members of the Town Council were notified that the Application Period for Fiscal Year 2025/2026 Congressionally Directed Spending Program for Community Projects would close on April 20, 2025. This request would authorize Ledyard's 2025 *COPS Law Enforcement Technology and Equipment Grant* Application in the amount of up-to \$240,000 be resubmitted ,000 through the 2026 Congressionally Directed Spending initiative, to replace the Ledyard Dispatch Emergency Communications CAD/RMS System. (please see notes below).

The 2026 Grant Application Deadline is April 20, 2025 (please see attached email 4/14/2025)

In March, 2025 Senator Richard Blumenthal's Office provided an update regarding the Continuing Resolution that Congress was passed, however, it did not fund the Congressionally Directed Spending Program for Community Projects that had been submitted for the current fiscal year (fy 24/25).

Senator Blumenthal's Office explained that should Ledyard choose to resubmit their request in 2026 for the COPS Technology Grant in the amount of \$240,000 for the replacement of the Dispatch Base Station Radio, which was a computer aided dispatch system that would enable the Police Department to integrate with the Fire Departments and with other partner towns, that Ledyard's Application would have top priority at the top of the list.

Ledyard is a Multi-Town Emergency Communications Dispatch Service providing 911- Support to both Ledyard and Preston.

The Computer Aided Dispatch and Records Management Systems provide public safety agencies with the ability to create and maintain digital records of all department activities and also provide modules for report writing, evidence and property management, prisoner processing and monitory, and crime reporting to state and federal agencies.

The Emergency Communications Dispatch/Police Department CAD/RMS System, administered by Central Square Technologies, is antiquated, outdated, and the company is sunsetting the product in the next two-years. Therefore,

the Department needs to invest in an updated CAD.RMS System.

Although the Town Council has included a two-year funding plan as follows: 2025 \$45,000; 2026 \$89,500 to support the replacement of the CAD/RMS System the Town is seeking financial assistance to minimize the impact on its taxpayers by submitting an Application for a *COPS Law Enforcement Technology and Equipment Grant* in the amount of up-to \$240,000 through the Congressionally Directed Spending initiative.

This Grant Program does not require a local funding match.

The Grant Application Deadline is April 14, 2024

Department Comments/Recommendation:

(Type text here)

Finance Director Comments/Recommendation:

(Type text here)

Mayor Comments/Recommendation:

(Type text here)

Please Complete the Grant Request Form Below:

TOWN OF LEDYARD
GENERAL GOVERNMENT
GRANT APPLICATION POLICY AND PROCESS

The Ledyard Town Council will approve all grant applications submitted by the Town to any governmental agency or private foundation on behalf of the Town; and any items that are offered to the Town by any entity, and items taken in forfeiture by the Town. Every department, commission, or board acting on behalf of the Town of Ledyard when seeking grants or responding to an offer to the Town of grant funds or items must follow this policy and process.

Grants, for these purposes include:

1. Grants that require a Town match -- whether the match is a dollar figure, an in-kind contribution, or a combination thereof
2. Grants that are 100% funded
3. Items or services that are offered ("gifted") to the Town such as land, equipment, buildings, or vehicles
4. Items that are taken by forfeiture and intended to be retained by the Town
5. Items granted to a fire company's 501(c)3 organization but expected to be maintained and/or insured by Town operating dollars

When applying for any grant, the grant seeker will create a legislative file and attach a completed GRANT REQUEST FORM and any pertinent information about the grant and grantor. The legislative file will be set up to go the Town Council using the Finance Committee workflow.

When applying for Federal funding, the grant seeker must include acknowledgement in the GRANT REQUEST FORM that they have read and understand the Federal Government procurement standards for federal funding in 2 CFR 200.318 through 200.325 (See Attachment 1).

Amended and Approved by the Town Council: on: July 22, 2020

Linda C Davis

Linda C. Davis, Chairman

Revisions: “General Government Grant Application Policy and Process” Adopted: May 8, 2018.

History: Paragraph 5 added the following: “*When applying for Federal funding, the grant seeker must include acknowledgement in the GRANT REQUEST FORM that they have read and understand the Federal Government procurement standards for federal funding in 2 CFR 200.318 through 200.325 (See Attachment 1).*”

Below the Form added: *FOR FEDERAL GRANTS: “I confirm that I have read and understand the federal general procurement standards in 2 CFR § 200.318 through 200.325”*

Added to the Policy Attachment 1 “*Code of Federal Regulations: 2 CFR*” to Policy.

GRANT REQUEST FORM

Requestor John Rich, Police Chief

Date April 4, 2024

Dept/Commission/Board

Police Department/Emergency Communications Dispatch

Name of Grant *COPS Law Enforcement Technology and Equipment Grant*

Type of Grant (State of CT, Federal, Private Foundation, Individual - if combination, explain)

Federal Grant through US Senator Richard Blumenthal & US Senator Chris Murphy’s Offices

Reason for Applying for this Grant

Ledyard is a Multi-Town Emergency Communications Dispatch Service providing 911- Support to both Ledyard and Preston

The Emergency Communications Dispatch/Police Department CAD/RMS System, administered by Central Square Technologies, is antiquated, outdated, and the company is sunsetting the product in the next two-years. Therefore, the Department is looking to invest in an updated CAD/RMS System.

Amount of Town Match -0-

Source of Town Match N/A

In-Kind Match - Explain

N/a

FOR FEDERAL GRANTS: I confirm that I have read and understand the federal general procurement standards in 2 CFR § 200.318 through 200.325 (Appendix 1)

Signed Name

Printed Name

Date

ATTACHMENT 1

Code of Federal Regulations: 2 CFR

§200.318 General procurement standards.

(a) The non-Federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, provided that the procurements conform to applicable Federal law and the standards identified in this part.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

(c)(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with

a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also §200.213 Suspension and debarment.

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The non-Federal entity may use a time and materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to a non-Federal entity is the sum of:

(i) The actual cost of materials; and

(ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having

proper jurisdiction.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014; 80 FR 43309, July 22, 2015]

§200.319 Competition.

(a) All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

(1) Placing unreasonable requirements on firms in order for them to qualify to do business;

(2) Requiring unnecessary experience and excessive bonding;

(3) Noncompetitive pricing practices between firms or between affiliated companies;

(4) Noncompetitive contracts to consultants that are on retainer contracts;

(5) Organizational conflicts of interest;

(6) Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and

(7) Any arbitrary action in the procurement process.

(b) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(c) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(d) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are

used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]

§200.320 Methods of procurement to be followed.

The non-Federal entity must use one of the following methods of procurement.

(a) Procurement by micro-purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (§200.67 Micro-purchase). To the extent practicable, the non-Federal entity must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.

(b) Procurement by small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.

(c) Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(1) of this section apply.

(1) In order for sealed bidding to be feasible, the following conditions should be present:

- (i) A complete, adequate, and realistic specification or purchase description is available;
- (ii) Two or more responsible bidders are willing and able to compete effectively for the business; and
- (iii) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(2) If sealed bids are used, the following requirements apply:

(i) Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(ii) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(iii) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(iv) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(v) Any or all bids may be rejected if there is a sound documented reason.

(d) Procurement by competitive proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

(1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(2) Proposals must be solicited from an adequate number of qualified sources;

(3) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;

(4) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and

(5) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

(e) [Reserved]

(f) Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

(1) The item is available only from a single source;

(2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;

(3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or

(4) After solicitation of a number of sources, competition is determined inadequate.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014; 80 FR 54409, Sept. 10, 2015]

§200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

§200.322 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]

§200.323 Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under Subpart E-Cost Principles of this part. The non-Federal entity may reference its own cost principles

that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§200.324 Federal awarding agency or pass-through entity review.

(a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

(b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

(1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;

(2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;

(3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;

(4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or

(5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third party contracts are awarded on a regular basis;

(2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§200.325 Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

§200.326 Contract provisions.

The non-Federal entity's contracts must contain the applicable provisions described in Appendix II to Part 200-Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

Roxanne Maher

From: Naomi Rodriguez
Sent: Wednesday, April 16, 2025 11:35 AM
To: Roxanne Maher
Subject: Fw: Update on FY26 Community Project Funding process

From: McGrath, Julia <Julia.McGrath@mail.house.gov>
Sent: Monday, April 14, 2025 5:40 PM
To: Naomi Rodriguez <NaomiR@ledyardct.org>
Subject: FW: Update on FY26 Community Project Funding process

Hi Naomi! I hope you are well.

We are planning to resubmit our FY25 CPF requests for FY26 and would like to move forward with the Ledyard – I just need confirmation from the Town that you are on board. I am sure the Chief is a busy man, so I wanted to put this on your radar as well.

Thanks!



Julia McGrath
Grants and Special Projects Coordinator
Congressman Joe Courtney (CT-2)
55 Main Street Suite 250 | Norwich, CT
06360
P: 860-886-0139 | F: 860-886-2974



From: CT02CommunityProjects <CT02CommunityProjects@mail.house.gov>
Sent: Thursday, April 3, 2025 4:30 PM
To: CT02CommunityProjects <CT02CommunityProjects@mail.house.gov>
Cc: Grant, Ayanti <Ayanti.Grant@mail.house.gov>; Costigan, Maria <Maria.Costigan@mail.house.gov>; Fogarasi, Beata <Beata.Fogarasi@mail.house.gov>; McGrath, Julia <Julia.McGrath@mail.house.gov>
Subject: Update on FY26 Community Project Funding process
Importance: High

Dear Community Partners,

As you know, last month your project request for FY25 Community Project Funding was eliminated from H.R. 1968, *Full-Year Continuing Appropriations and Extensions Act, 2025*. At that time, it was uncertain whether Members of Congress would have the opportunity to request project funding during the FY26 appropriations process. However, Appropriations Chairman Cole has now announced the beginning of the FY26 cycle and confirmed that Members will be able to request Community Project Funding: [Cole Releases FY26 Programmatic, Language, and Community Project Funding Guidance](#).

We remain committed to supporting your project and would very much like to move forward with resubmitting it. Chairman Cole has not yet released subcommittee guidance but has communicated that FY25 projects previously-approved by the Appropriations Committee will be eligible this year again.

That being said, please let us know if you have any concerns with the resubmission of your project. Additionally, please let us know the following information:

Has your project budget changed?

Has the project scope or details changed?

Are you currently able to supply matching funds?

Has the project moved forward without the requested FY25 funding?

Have you secured other sources of funding for the project, or do you anticipate doing so?

Please have these responses back to us by close of business on Friday, April 11th. If you decide to move forward with the resubmission, we will discuss with you updating your letters of support.

If you have any questions, please send them our way!



Julia McGrath

Grants and Special Projects Coordinator

Congressman Joe Courtney (CT-2)

55 Main Street Suite 250 | Norwich, CT

06360

P: 860-886-0139 | F: 860-886-2974



CONGRESSIONALLY DIRECTED SPENDING

Office of U.S. Senator Richard Blumenthal

Office of U.S. Senator Chris Murphy

RULES AND REQUIREMENTS

- Generally speaking, this is funding requested for a specific project in a specific location.
- **No Member Financial Interest:** Members cannot make requests to further their financial interest (or that of their immediate family), must certify in writing that there is no such interest and make that certification public.
- **Request in Writing:** Members must make CDS requests in writing and include their name, the name and location of the intended recipient, and the purpose of the spending item.
- **Ban on For-Profits:** for-profit entities do not qualify for CDS funding;
- **Notice:** Require senators to post their CDS item requests online, as well as their financial certification disclosures attesting that they do not have any financial interest in any of the items requested
- **Audits:** The Committee will require the Government Accountability Office to audit a sample of enacted CDS items and report its findings to Congress.
- It is also referred to as Community Project Funding (CPF), Earmarks

PROCEDURE

- All entities interested in CDS funding must submit an application.
- On the Senate side, all applications are filed jointly. You will submit 1 application that will go to both Senators Blumenthal and Murphy. Both offices jointly submit the same projects for consideration in order to enhance the number of projects accepted by Committee.
- The House of Representatives has its own procedures. You are welcome to apply through your Representative as well, but that is a separate process. We recommend reaching out to the relevant office for details.
- Senators Blumenthal and Murphy endeavor to submit as many eligible applications to the Senate Appropriations Committee as possible. Once we submit to committee, it is up to them which projects to fund.
- CDS is a long process – you must first apply through our offices, then we must submit your project to committee, which selects projects for their bills. Once a bill passes out of committee, it still needs to be voted on and passed by the full Senate. Then, the Senate and House bills must be reconciled. All told, it will be at least a year before you receive your award, if you are selected.
- To see examples of projects we have submitted in the past, see our websites:
 - Senator Blumenthal: Blumenthal.senate.gov/services/federal-funding
 - Senator Murphy: murphy.senate.gov/services/appropriations

TYPICAL TIMELINE

- Continued Uncertainty for FY2024
- Process for FY2025 and Tentative Deadlines
- What happens after we submit an application?
- What happens when the appropriations bill is signed into law?
- When can I start expending funds?

WILL MY PROJECT HAVE A MATCHING REQUIREMENT?

- Some (but not all) CDS accounts have a matching requirement.
- For example, USDA – Rural Development, Distance Learning, Telemedicine, and Broadband Program Grants has a flat, 15% matching requirement for all projects.
- Prior to applying, it is important to determine if your project requires a match, and whether or not you are able to meet the matching requirement.

DEPARTMENT OF JUSTICE

- CDS requests may be submitted within the DOJ's Byrne Discretionary Program and the COPS Law Enforcement Program.
 - **DOJ Byrne Discretionary:** Provides additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice systems. This funding cannot be used for land acquisition or construction. Should refrain from specifying brand names for equipment to ensure fair and open competition.
 - **DOJ COPS Law Enforcement Technology:** Funds the development of technologies and automated systems to assist law enforcement agencies in investigating, responding to, and preventing crime. Recipients shall include state, local, tribal, and territorial governments and their public agencies (for example, police and/or sheriff's departments). Should refrain from specifying brand names for equipment to ensure fair and open competition. Should consider the full range of potential legal, constitutional, and civil liberties and privacy implications associated with generating, acquiring, or using technology or data.

DEPARTMENT OF COMMERCE - NATIONAL OCEANIC AND ATMOSPHERIC
ADMINISTRATION:

- *NOAA Operations, Research, and Facilities— Special Projects*: This account funds projects related to fisheries, marine mammals, ocean, climate, weather, and atmospheric research and programs. This account cannot be used to fund construction projects.

DEPARTMENT OF JUSTICE:

- *Byrne Discretionary*: This account helps states, localities, and tribal law enforcement efforts prevent crime, improve the criminal justice system, and provide victims' services. Applicants can submit requests to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice systems.
- Awarded grants will be subject to the requirements of 2 CFR Part 200 and the DOJ Grants Financial Guide. Allowable costs are those costs consistent with the principles set out in the 2 CFR Part 200, Subpart E, and those permitted by the grant program's authorizing legislation. To qualify for Federal awards, costs must be reasonable, allocable, and necessary to the project, and they must also comply with the funding statute and agency requirements. This funding cannot be used for land acquisition or construction.
- *COPS Law Enforcement Technology and Equipment*: This account provides funding the development of technologies and automated systems to assist law enforcement agencies in investigating, responding to, and preventing crime. Eligible recipients are states, localities, tribes, and territorial governments and their public agencies (for example, police and/or sheriff's departments). Allowable activities are limited to the statutorily allowable purpose areas under the COPS Office statute, including the procurement of equipment, technology, or support systems, and the development of new technologies to assist recipient entities in reorienting the emphasis of their activities from reacting to crime to preventing crime. Even though this line funds equipment, please do not specify brand names of equipment you are considering purchasing to ensure fair and open competition.
- Awarded grants will be subject to the requirements of 2 CFR Part 200 and the DOJ Grants Financial Guide, and the applicable Award Owner's Manual. Applicants are cautioned against requests for vehicles and vessels that carry with them a high maintenance cost at the conclusion of the CDS request.

Applicants should consider the full range of potential implications of their request for legal, constitutional, and civil liberties and privacy. In addition, if applicants are looking to purchase unmanned aircraft systems, please review the federal guidance around safe



CT FY25 CDS Application for Commerce, Justice, & NASA (CAD/RMS

Dispatch)

Name & Contact Info

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Mailing Address

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Gales Ferry CT 06335

Permanent Address

65 Pheasant Run Dr
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** indicates a required field.*

Section 1. Funding Request

1. Name of Proposal *

Please name your project using the following convention: "[NAME OF ORGANIZATION] for [USE OF FUNDS]". For example, "Town of Stratford for Renovations to Senior Housing Facility"; "New Haven Food Pantry for Staffing Needs"; or "Stamford Hospital for HVAC Upgrades"

No answer.

2. Submitting Organization (the legal entity that would receive the grant) *

No answer.

3. Location in Connecticut *

No answer.

4. Congressionally Directed Spending Funding Request (in dollars) *

No answer.

5. Total Cost of Project (in dollars) *

No answer.

6. If you cannot receive the entire award, is there an amount of funding that would still enable you to move forward with your project? If so, please provide that minimum amount below (in dollars). *

No answer.

7. Please provide a five sentence description of how you will use federal funds. *

No answer.

8. Priority Ranking of Proposal *

NOTE: if you are only submitting one request, please enter 1.

No answer.

9. Was this request submitted to another member of the Connecticut Delegation? *

No answer.

9.1 Please select the member:

No answer.

10. Is your organization a for profit entity? *

NOTE: for-profits are not eligible for congressionally directed spending

No answer.

11. Please provide your organization's Employer Identification Number (EIN). *

No answer.

Section 2. Contact Information

NOTE: if awarded funds, the primary point of contact listed must be able to act as the organization's liaison with the federal agency administering your award. The individual listed should have responsibilities for overseeing and executing grants.

1. Name of Organization *

No answer.

2. Primary Point of Contact Name *

No answer.

3. Primary Point of Contact Title *

No answer.

4. Address Line One *

No answer.

5. Address Line Two *

No answer.

6. City *

No answer.

7. State *

No answer.

8. Zip *

No answer.

9. Primary Point of Contact Phone Number *

No answer.

10. Primary Point of Contact Email *

No answer.

Head of Organization/Department/Agency

11. Name *

No answer.

12. Title *

No answer.

13.Address Line One *

No answer.

14.Address Line Two

No answer.

15.City *

No answer.

16.State *

No answer.

17.Zip *

No answer.

18.Head of Organization/Department/Agency Phone Number *

No answer.

19.Head of Organization/Department/Agency Email *

No answer.

Section 3. Project Details and Need

- 1. Please identify which account your project fits within. NOTE: there are additional questions that you must complete specific to your account in the following section. ***

Community Oriented Policing Services (COPS) Law Enforcement Technology

- 2. Problem/Issue Statement ***

Using up to 250 words, please describe the problem or issue that you are trying to address through this request. If possible, describe how the problem could not be addressed without this federal funding.

No answer.

- 3. Description of Proposal for Use of Federal Funds ***

Using up to 250 words, please describe the services, products, research, or work that will be provided through this funding. Please use non-technical language where possible.

No answer.

- 4. Description of Impact to Connecticut ***

Briefly describe how your project will benefit Connecticut. If possible, include metrics such as jobs created, jobs maintained, areas protected, etc.

No answer.

- 5. Supporting and/or Partnering Organizations or Entities ***

Please list any organizations that support this project. NOTE: for projects submitted under the Byrne Discretionary and COPS Law Enforcement Technology Accounts, please specify any community-based organizations that support this project.

No answer.

6. Budget Breakdown *

Please include a specific breakdown of how the requested funding will be used (provide specific amounts for salaries, materials, equipment, etc. to the best of your ability). Please make sure to confirm that everything listed is an allowable expense under the selected account.

No answer.

7. Timeline *

Please include an anticipated timeline for project progress and, if relevant, completion date for the project or program.

No answer.

8. Does your project have a website? If so, please provide:

No answer.

Section 4. Additional Questions for Department of Commerce, NASA, and NOAA

NOTE: if you selected NIST STRS, NIST Construction of Research Facilities, NOAA ORF, or NASA SSMS in Section 2, please complete the required additional questions in the below section. Failure to complete the required additional questions may result in problems processing your application.

-
1. If you selected National Institute of Standards and Technology (NIST) Scientific and Technical Research Services (STRS) External Projects, your project must address standards-related research and technology development.

NOTE: projects that require construction are not eligible. Does your project meet these requirements?

No answer.

2. If you selected NIST Construction of Research Facilities, your project must be for construction projects for non-federal research facilities at research institutions and colleges and universities. Does your project meet these requirements?

No answer.

3. If you selected National Oceanic and Atmospheric Administration (NOAA) Operations, Research, and Facilities (ORF) Special Projects, your project must address fisheries, marine mammals, ocean, climate, weather, or atmospheric research and programs.

NOTE: projects that require construction are not eligible. Does your project meet these requirements?

No answer.

4. If you selected National Aeronautics and Space Administration (NASA) Security and Mission Support (SSMS), your project must focus on science education, research, and technology related to NASA's mission. Does your project meet these requirements?

NOTE: projects that require construction, medical research, or that are located in NASA-owned visitor's centers or state's designated Space Grant Consortium are not eligible.

No answer.

Section 5. Additional Questions for Department of Justice

NOTE: if you selected Department of Justice in Section 2, there are additional questions you need to complete in this section. Providing detailed justifications for these questions is vital to our application review process.

1. If you selected State and Local Law Enforcement, Byrne Discretionary, funding can be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice systems.
Please describe the focus of your project.

No answer.

2. If you selected State and Local Law Enforcement Assistance, Byrne Discretionary, funding cannot be used for land acquisition or construction. Does your project require land acquisition or construction?

No answer.

3. If you selected State and Local Law Enforcement Assistance, Byrne Discretionary, awarded grants will be subject to the requirements of Subpart E of 2 CFR Part 200 and the DOJ Grants Financial Guide. Allowable costs are those costs consistent with the principles set out Subpart E of 2 CFR Part 200 and those permitted by the grant program's authorizing legislation. Please describe how your project will comply with these requirements.

No answer.

4. If you selected COPS Law Enforcement Technology, funding can be used for projects to develop and purchase technologies and automated systems to assist law enforcement agencies in investigating, responding to, and preventing crime.
NOTE: COPS funding cannot be use for labor or planning costs. Please describe the focus of your project.

No answer.

5. If you selected COPS Law Enforcement Technology, you must be a state, local, tribal, or territorial governments and their public agencies, e.g., police and/or sheriff's departments. Are you an eligible recipient?

No answer.

6. If you selected COPS Law Enforcement Technology, project activities are limited to the statutorily allowable purpose areas under the COPS Office Statute (34 U.S. Code § 10381). This includes the procurement of equipment, technology, or support systems, and the development of new technologies to assist recipient entities in reorienting the emphasis of their activities from reacting to crime to preventing crime. Please describe how your project will meet the COPS Office Statute.

No answer.

7. If you selected COPS Law Enforcement Technology, does your project include a request for vehicles or vessels that carry with them a high maintenance cost at the conclusion of the grant?

No answer.

8. If you selected COPS Law Enforcement Technology, any project that involves generating, acquiring, or using technology or data recipients should consider the full range of potential legal, constitutional, and civil liberties and privacy implications.
For example, agencies who purchase unmanned aircraft systems must be aware of the Federal requirements and best practices for their effective and safe operation that is respectful of civil liberties and maximize the safety of citizens. Other technologies often carry similar privacy concerns to unmanned aircraft systems. How will you address these concerns? Providing a detailed justification to this question is vital to our application review process.

No answer.

9. Any projects awarded funding through the DOJ COPS Law Enforcement Technology account will be subject to Subpart E of 2 CFR Part 200, the DOJ Financial Guide and the applicable Award Owners Manual.

Please explain how your project will comply with these requirements.

No answer.

Section 6. Affirmations and Acknowledgements

- Submission of a request that meets the requirements of this form, as well as any subsequent requirements, does not guarantee the support of Senators Blumenthal or Murphy or the award of federal funding.
- This request and any information submitted in support of it may be made public in part or in its entirety.
- The requesting entity will comply with any request presented to it by the Government Accountability Office, the Office of the Inspector General of a Federal agency, Congress, and any other Federal entity performing an audit, investigation, or oversight function.
- Any support or funding award associated with this request does not guarantee support or funding in future fiscal years.

1. I affirm and acknowledge the above statements *

No answer.