



Chairman
Charles Duzy

TOWN OF LEDYARD

Housing Authority

Meeting Minutes - Draft Minutes

60 Kings Highway
Kings Corner Manor
Gales Ferry, Connecticut 06335

Regular Meeting

Monday, August 1, 2022

7:00 PM

Kings Corner Manor

I. CALL TO ORDER

II. ROLL CALL

Colleen Lauer - Housing Director

Mary McGratten - Town Council Liason

Tenants Present/Apartment 16, 9, 24, 14, 26, 25

Present Board Member Dayna Waterhouse

Board Member Hilary Evans

Board Member Paula Crocker

Chair Charles Duzy

Absent Board Member Thomas Cassabria

III. OPENING AND CLOSING OF FLOOR TO TENANTS

#25 when will renovations begin? There will be an informational meeting with contractor when we have more information and dates

#24 request comments be done at the end of the meeting. This has been brought up several times and will remain the same.

IV. BOARD MEMBER COMMENTS

Thank you Peter for watering.

Could use help in weeding the garden.

V. REPORTS

1. Motion to accept the Payment of Bills and Financial report

RESULT: RECEIVED AND FILED

MOVER: Charles Duzy

SECONDER: Hilary Evans

AYE: 4 Waterhouse, Evans, Crocker, and Duzy

ABSENT: 1 Cassabria

2. Reports of the Executive Director

- Ledyard Social Services renewals were due July 31, Contact Kristen if you need to renew

- Renters rebate ongoing, contact Karen if you need to apply
- Garden is doing great and everything was by donation
- Stairs are almost completed with handrails and will plant grass in the fall and add a bench
- Reminder to use the correct form that is in the hallway for work orders, concerns and renovation questions
- We have an intern working with us from New London Youth Affairs as part of their youth employment training program

3. Reports of the Chairman

No Report

VI. APPROVAL OF MINUTES

1. MOTION to approve the Regular Meeting Minutes of May, Special Meeting Minutes of May & June

RESULT: APPROVED AND SO DECLARED

MOVER: Charles Duzy

SECONDER: Hilary Evans

AYE: 4 Waterhouse, Evans, Crocker, and Duzy

ABSENT: 1 Cassabria

VII. OLD BUSINESS

1. CDBG Small Cities Grant

- BRD building permit issued
- No tentative scheduled start date yet
- The contractor should be ordering materials
- CHFA has contract to approve
- Information will be given at an information meeting with the contractor hopefully in August

RESULT: CONTINUE

Any Old Business proper to come before the Committee

None

VIII. NEW BUSINESS

1. Suggestion Box

None

RESULT: CONTINUE

2. Motion and possible action to adopt Tenant Commissioner Election Procedure and supporting

documents.

RESULT: APPROVED AND SO DECLARED

MOVER: Paula Crocker

SECONDER: Dayna Waterhouse

AYE: 4 Waterhouse, Evans, Crocker, and Duzy

ABSENT: 1 Cassabria

3. Motion and possible action to adopt a Yard Policy and supporting documents.

RESULT: APPROVED AND SO DECLARED

MOVER: Charles Duzy

SECONDER: Hilary Evans

AYE: 4 Waterhouse, Evans, Crocker, and Duzy

ABSENT: 1 Cassabria

Any New Business proper to come before the Committee

None

IX. TENANT REPRESENTATIVE COMMENTS

None

X. ADJOURNMENT

Motion to adjourn @7:34

Motion by Hillary Evans, Seconded by Paula Crocker, Dana Waterhouse

AYE, Charles Duzy AYE

Motion carried

Respectively Submitted,

Chairman Duzy
Ledyard Housing Authority

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.