



Chairman
Ed Lynch

TOWN OF LEDYARD

Water Pollution Control Authority

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Regular Meeting

Tuesday, January 27, 2026

6:30 PM

Council Chambers - Hybrid

I. CALL TO ORDER

The Regular Meeting was called to order by Chairman Lynch at 6:31 p.m.

II. ROLL CALL

Present	Board Member Terry Jones Board Member Sharon Wadecki Board Member Edmond Lynch
Excused	Board Member Stanley Juber Board Member Monir Tewfik Alternate Member Tony Capon Alternate Member James A. Ball
Late	Alternate Member Jeremy Norris

Also in attendance was Councilor James Thompson as the Authority's Liaison.

Mr. Jones was present via Zoom.

Mr. Norris was present at 6:36 p.m.

III. APPOINTMENT OF ALTERNATES

Mr. Norris was appointed as a voting member at 6:36 p.m.

IV. PLEDGE OF ALLEGIANCE

V. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

VI. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting Minutes from December 16, 2025, as written.

RESULT: APPROVED AND SO DECLARED

MOVER: Sharon Wadecki

SECONDER: Edmond Lynch

AYE 3 Jones Wadecki Lynch

EXCUSED 4 Juber Tewfik Capon Ball

VII. COMMUNICATIONS AND CORRESPONDENCE

1. Operations Report.

Chairman Lynch gave a recap of the Groton Utilities meeting he attended on January 22, 2025. He said the meeting started with verifying the notification procedure for water main breaks and emergencies. The WPCA members do not need to be notified but dispatch and the Mayors' Office will be notified. Once the Mayor's Office is notified Steve Masalin, Public Works Director will be informed. A notice of the break will be posted on the Town's website. Chairman Lynch said if there is a road closure there would be a notification sent through Everbridge.

"Call before you dig" tickets involving sewer lines will need to be handled by Steve Banks, WPCA Director, since he has access to all the drawings.

New sewer installations will be the developer's responsibility, but the WPCA will need to oversee inspections and approve the installations.

There was a total hydrant replacement in Gales Ferry at a cost of \$8,000. Chairman Lynch requested that GU compile an inventory of Ledyard hydrants and their current condition. The hydrant inventory will be required to build both immediate and long-term replacement plans.

The Thompson Street Project is complete except for replacement of the 10-inch valve which will not be replaced until spring.

Chairman Lynch said he received communication from a developer who is interested in putting in an 80 condominiums/apartment unit South of the Sunoco Station on Route 12. Chairman Lynch told the developer the first step is to coordinate the development of any sewer connections with Weston & Sampson.

Chairman Lynch shared a list of all the repairs that were completed in the past few years in the Highlands subdivision. Chairman Lynch said the repairs to Powder Horn Lane and Meetinghouse Lane were becoming significant. Ms. Wadecki said that Meetinghouse Lane needs to be a priority, stating that the project will be very expensive, possibly requiring Town bonds.

RESULT: DISCUSSED

2. Service Correspondence.

Chairman Lynch said that an economical solution for determining Cashman water use would be placing a Sonic Flow meter on the 6-inch line that connects the hydrants. Having meters on these two hydrants will enable the water usage to be billable. Chairman Lynch is in the process of obtaining a quote for the meters.

RESULT: DISCUSSED

3. Aged Reports/Finance.

Chairman Lynch said it appears as if the billing side is doing well and had no further comments.

RESULT: DISCUSSED

4. Year to Date Water/Sewer Report.

Mr. Jones said there is an income line in the water budget titled "water miscellaneous" for an estimated \$3,000 which has a YTD of \$13,436, and he asked specifically what this line is for. Ms. Wadecki answered that it is for customers that are tying into the system. Mr. Jones pointed out that there is also a line for new connections. Chairman Lynch will confirm with the Finance Department what exactly the water miscellaneous line is for.

ACTION ITEM:

Ask Ian Stammel, Assistant Finance Director, what exactly the water budget titled "water miscellaneous" is used for.

RESULT: DISCUSSED

5. PSR - Steve Banks.

Chairman Lynch expressed concern about the blowers dropping out. Steve Banks, WPCA Supervisor, reported that the blowers are being adjusted. No other comments on the PSR report.

RESULT: DISCUSSED

6. Email communication from Matt Bonin, Finance Director.

Chairman Lynch reported that he had a meeting with Ian Stammel, Assistant Finance Director and made some clarifications to statements made during the last meeting.

RESULT: DISCUSSED

7. Low Pressure Grinding Pump Specification Sheet.

Chairman Lynch said he added the grinding pump specification sheet to the agenda just to have it on record. The pump in the specification manual is the one that will be standardized for connections to the low pressure sewer line.

RESULT: DISCUSSED

VIII. OLD BUSINESS

1. Status of Lead Survey - Finance and Town Council meeting vote results.

Chairman Lynch gave a brief background, the WPCA authorized the Mayor to focus on Arcadis. The quote given by Arcadis was for \$220,000. Chairman Lynch said the quote details described work that has been previously completed by Groton Utilities at a cost of approximately \$119,000. He added that the number of unknowns stated by Arcadis (1,2000) was incorrect in their quote, the actual unknown is less than half of that amount. The As-built drawings for several of the unknowns were located and are being reviewed by GU. There will be a follow up meeting in order to determine GU's role in the lead survey completion study.

RESULT: DISCUSSED

2. Draft policy addressing un-metered service leaks.

Chairman Lynch read a portion of Mr. Jones initial draft policy "the homeowner is responsible for any service line from the curb stop shut off valve to their home". Chairman Lynch said that meters in the basement are not being metered and the homeowners also need to be informed that if a leak is discovered between the curb stop and their meter, they would be responsible for repairs. Mr. Jones agreed and said that Chairman Lynch's thoughts on discovered leaks need to be married with his initial draft policy. Chairman Lynch shared that Groton Utilities has dealt with this same issue in the past. Mr. Norris asked if the homeowner could be given the option to either fix the leak or pay for the meter to be moved. Ms. Wadecki said that is a possible solution. Mr. Jones will draft a policy to be reviewed and voted on at a later date.

RESULT: DISCUSSED

3. FY 27 Sewer/Water Budget Work Sheets.

Sewer Budget -

Chairman Lynch said there are some unknowns on the sewer budget. There will be a 1.5% increase due to medical and a 4% increase was implemented on July 1, 2025. Chairman Lynch asked Mr. Banks and Mr. Stammel if any further increases need to be made on the sewer budget and he was told no. Chairman Lynch said that the sewer budget looks ready to approve, he asked the Commissioners to review the budget and be ready to vote on it during the February meeting.

Water Budget -

Chairman Lynch said the Mayor and the Finance Director have proposed hiring a part time Technical Administrator. Mr. Jones said he would like the Authority to review the job description and Chairman Lynch said he would also like the Authority to be involved in the reviewing of applicant's qualifications. Mr. Jones iterated that the Technical Administrator would work for the WPCA not the Town.

Chairman Lynch had a meeting with Mr. Stammel and reviewed their discussion with the Commissioners. Mr. Stammel said the WPCA is losing money and Mr. Stammel recommended ideally a 15% increase but no less than a 10% increase. The impact of a 15% increase to the customer would be in the range of an additional \$3.00 to \$4.00 per month. Mr. Stammel added that there hasn't been a surplus in five years. Chairman Lynch said the other issue is GU's increase proposed 4% increase from October to January and a 6% increase after that. The actual increase in January was 11% not 6%. Gu will have an additional 5% increase in July.

Chairman Lynch said to keep a balanced budget there needs to be an increase of 1.4 million dollars, which would be approximately a 13% increase.

Mr. Norris asked if the increase could be carried out on an incremental basis. Ms. Wadecki said the WPCA has tried increments in the past and it didn't work well.

Ms. Wadecki said there would have to be a public hearing. Mr. Norris suggested providing the rate payers with a billing model.

Chairman Lynch said a 10% increase needs to be put in place. Ms. Wadecki said the WPCA can't control most of the costs in the budget.

Chairman Lynch said \$2,500 a month can be saved by switch to electronic billing. Ms. Wadecki said electronic billing should be requested but not required.

Ms. Wadecki said charging service fees could help with the budget.

Chairman Lynch said the Commissioners can discuss further the water budget and rate increase at the next meeting when all the Commissioners are present.

RESULT: DISCUSSED

4. Any Other Old Business to Come Before the Authority.

None.

IX. NEW BUSINESS

1. Election of Officers.

Chairman Lynch said he received a letter from Roxanne Maher, Administrative Assistant to the Town Council for reappointments for Terry Jones, Stan Juber and Jeremy Norris, whose terms expire on April 11, 2026. Chairman Lynch said if these Commissioners want to stay on the Authority he would complete their recommendations. Mr. Jones and Mr. Norris confirmed staying on the WCPA.

Motion to KEEP the current slate of Ed Lynch as Chairman, Sharon Wadecki as Vice-Chairperson, and Tony Capon as Secretary.

RESULT: APPROVED AND SO DECLARED

MOVER: Tony Capon

SECONDER: Sharon Wadecki

AYE 4 Jones Norris Wadecki Lynch

EXCUSED 4 Juber Tewfik Capon Ball

3. Any Other New Business to Come Before the Authority.

None.

X. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 7:48 p.m

RESULT: APPROVED AND SO DECLARED

MOVER: Sharon Wadecki

SECONDER: Edmond Lynch

AYE 3 Jones Wadecki Lynch

EXCUSED 4 Juber Tewfik Capon Ball

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.