



TOWN OF LEDYARD

Parks, Recreation & Senior Citizens Commission

Meeting Minutes - Draft Minutes

12 Van Tassel Drive
Gales Ferry, Connecticut 06339

Chairman
Kenneth J. DiRico

Regular Meeting

Tuesday, October 17, 2023

7:00 PM

Parks & Recreation/Senior Citizens
Center

I. CALL TO ORDER

Chairman Kenneth DiRico called the meeting to order at 7:01 p.m. at the Ledyard Senior Center.

II. ROLL CALL

Present Commissioner Jessica Cobb
Commissioner Loretta Kent
Chairman Kenneth J. DiRico
Commissioner Charles Gallagher
Commissioner Norma Sokolski
Commissioner Margaret Anne Harding
Commissioner Paula Crocker
Commissioner Lucrezia Finegan

In addition the following were present:

Scott Johnson
Naomi Rodriguez
Carol Schneider

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None

PRESENTATION / INFORMATIONAL ITEMS

None.

Marjorie Winslow Resignation

RESULT: RECEIVED AND FILED

IV. MEMBER COMMENTS

Discussion on how best to have the meetings run more smoothly, with the combining of the two commissions. It was suggested that a limit of 3 minutes be put on each person speaking with a total allotted of 30 minutes. If there is time at the end of everyone speaking, a person may speak

for a second time. It was noted that usually at the meetings there are not a lot of guests who wish to speak. It was suggested that we follow Roberts Rules and that we consider having assigned seats.

V. REPORTS

Director's Report

PARKS RECREATION AND SENIOR CITIZENS COMMISSION Director's Report October 2023

Please note this update for your review.

1. **Commission Meeting:**

The regular meeting of the Commission is scheduled for Tuesday, October 17th, 2023, at 7:00 PM, in the Ledyard Senior Center. Please contact the office immediately if you will not be able to attend.

2. **Judge Crandall Upgrades:**

After meeting on site with Public Works and the Overhead Door contractor we made some changes that will save money and eliminate some of the prep work. We are now looking at hand operated openers instead of motorized openers to save money. In addition, we will be mounting the doors to the inside of the window frame to prevent having to take siding off and remove the speaker.

3. **Ericson Park Walking Path:**

The path at Ericson has been refurbished and a section of the path was relocated to allow for the anticipated extension of the parking lot.

4. **Food Pantry Deliveries:**

We have started delivering meals to homebound seniors with the help of the Ledyard Rotary Club.

5. **Senior Center Railing:**

The ADA door openers were raised so they are no longer a hazard. Before people were getting their fingers caught between the railing and buttons.

6. **Events Magazine:**

We have submitted info for the Winter Events magazine that will be delivered the week of November 20th.

7. **Roof Projects:**

We are using the Garland Company to facilitate the roof repairs. This

company is under contract and is working on roofs for Public Works. Because they are under contract, we don't have to go out to bid saving time.

8. Rain Gardens:

We have installed 2 of the 4 rain gardens. To complete the 2 gardens that have been planted we need to spread a layer of wood chips.

Action Items:

- Public Works is working on a community garden in back of building and will continue work and hopefully can start the garden next spring.

In addition, Mr. Johnson also noted that Trunk or Treat is next Friday, October 27th at 5:00 - 5:45 p.m. for sensory and 6:00 - 8:00 p.m. for everyone else.

RESULT: RECEIVED AND FILED

VI. APPROVAL OF MINUTES

Motion to approve the Parks, Recreation and Senior Citizens Commission minutes 09-19-23

RESULT: APPROVED AND SO DECLARED

MOVER: Lucrezia Finegan

SECONDER: Jessica Cobb

AYE 8 Cobb Kent DiRico Gallagher Sokolski Harding Crocker Finegan

VII. OLD BUSINESS

1. Boy Scout Skate Park Project Proposal

No discussion

RESULT: NO ACTION

2. Discussion and possible motion to schedule a park tour

Park Tour-Continue until December and build into the schedule for spring or summer

RESULT: CONTINUE

3. Review Outstanding Items of Business from the former Parks & Recreation Commission and former Senior Citizens Commission.

Action Items-All carryover action items have now been completed.

RESULT: COMPLETED

4. MOTION to appropriate the American Rescue Plan Act (ARPA) funding in the amount of \$29,827 to Account 20360101-57300-G0014 (New Equipment - Park & Rec - AARPA)

In addition, authorize the Parks, Recreation & Senior Citizens Center to expend the \$29,827 American Rescue Plan Act (ARPA) specifically designated for Senior Citizens Centers as outlined in their ARPA Senior Center Plan dated October 17, 2023.

RESULT: APPROVED AND SO DECLARED

MOVER: Norma Sokolski

SECONDER: Lucrezia Finegan

AYE 8 Cobb Kent DiRico Gallagher Sokolski Harding Crocker Finegan

5. Discuss Working Groups

Assigned two working groups:

Administrative-Ms. Finegan, Mr. DiRico, Ms. Crocker and Ms. Harding
Facilities-Ms. Finegan, Mr. DeRico, Ms. Cobb, Ms. Kent, Ms. Sokolski

Ms. Crocker offered to gather all of the notes and comments for the rules and regulations and organize them prior to scheduling the first working group meeting.

RESULT: APPROVED AND SO DECLARED

MOVER: Loretta Kent

SECONDER: Norma Sokolski

AYE 8 Cobb Kent DiRico Gallagher Sokolski Harding Crocker Finegan

6. Discussion regarding recreation space within subdivisions

Ms. Cobb stated that there was no process in place for open space subdivision property to be used. There needs to be a plan for park space and justification. The Town Council would have to make policy. Mrs. Rodrigues suggested that Ms. Cobb attend a Town Council Meeting and read the letter that was written in a 3 minute talk. Pheasant Run has open spaces and would like to make a park out of piece of land. It would need to be deeded as open space and go through Town Council and Land Use.

RESULT: NO ACTION

7. Discuss the need for Pickleball infrastructure and how to meet the demand

RESULT: NO ACTION

8. Any Old Business proper to come before the Committee

None

VIII. NEW BUSINESS

1. Rules of Procedure for Ledyard Senior Citizens and Parks & Recreation Powers and Purpose

RESULT: CONTINUE

2. Any New Business proper to come before the Committee

IV. ADJOURNMENT

Ms. Finegan moved the meeting be adjourned, seconded Ms. Sokolski

The meeting adjourned at 8:05 p.m.

VOTE: 8-0 Approved and so declared

Respectively Submitted,

Chairman DiRico
Parks, Recreation & Senior Citizens Commission

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.