



# TOWN OF LEDYARD

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Finance Committee Meeting Minutes

Chairman Gary St. Vil

### Regular Meeting

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Wednesday, September 3, 2025

5:00 PM

Town Hall Annex Building - Hybrid  
Format

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### WORKING DRAFT

In -Person: Council Chambers, Town Hall Annex Building

### Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/89394985854?pwd=XojEIY9OxlQTrhLYQaPrbHJVstQOie.1>  
by Audio only: Telephone: +1 646 558 8656; Meeting ID: 893 9498 5854; Passcode: 816743

#### I CALL TO ORDER

the Meeting was called to order by Committee Chairman Councilor Saccone at 5:00 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Saccone welcomed all to the Hybrid Meeting. He stated for the Town Council Finance Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

#### II. ROLL CALL

**Present:** Tony Saccone  
Jessica Buhle  
Tim Ryan

In addition, the following were present:

Fred Allyn, II Mayor  
James Mann Director Emergency Services/Fire Marshal  
Kerensa Mansfield Ledge Light Health District Senior Health Program Coordinator  
Jen Muggeo Ledge Ligh Health District Director of Health  
Roxanne Maher Administrative Assistant

#### III. RESIDENTS & PROPERTY OWNERS COMMENTS

#### IV. PRESENTATIONS / INFORMATIONAL ITEMS

Ledge Light Health District Ledyard Prevention Coalition Senior Health Program Coordinator  
Kerensa Mansfield

**VI.** Finance Director's Report - Fiscal Year 2025-2026

**VII.** Financial Reports - Fiscal Year 2025-2026

**V.** APPROVAL OF MINUTES

MOTION to approve the Finance Committee Meeting Minutes:

Regular Meeting Minutes of August 6, 2025

Joint Meeting of Minutes of August 20, 2025

Moved by Councilor Buhle, seconded by Councilor Ryan

**VOTE:3 - 0 Approved and so declared**

**RESULT:** APPROVED AND SO DECLARED

**VI.** OLD BUSINESS

1. Discussion regarding potential uses for the funding received from the National Opioid Settlement Payments.

**RESULT:** CONTINUE

MOTION to accept the Ledge Light Health District-Ledyard Prevention Coalition proposal dated \_\_\_\_\_ and to allocate up to \$ \_\_\_\_\_ from Account # 20810201-58206-24206 ( National Opioid Settlement Funding) to continue to support programs and activities related to the Opioid Prevention, Recovery, Wellness Programs, Narcan training; as well as providing Narcan Emergency Kits at selected locations in town programs for opioid abatement.

**RESULT:** NO ACTION

2. Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

**RESULT:** CONTINUE

3. Continued discussion regarding upcoming potential Grant Opportunities.

**RESULT:** CONTINUE

4. Discussion scheduling Regular Quarterly Joint Finance Committee Meetings between the Town Council and Board of Education.

**RESULT:** CONTINUE

5. Any Old Business proper to come before the Committee.

## VII. NEW BUSINESS

1. MOTION to appropriate \$3,635 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment - State Grant).

In addition, authorize the expenditure of up to \$3,635 to purchase the Emergency Operations Center (EOC) Server Rack as part of the upgrades to Emergency Operations Center (EOC) .

The funding source for this project is the Town of Ledyard's FY 2026 Nuclear Safety Emergency Program Funding Allocation.

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Jessica Buhle

**SECONDER:** Tim Ryan

**AYE:** 3 Saccone, Buhle and Ryan

2. MOTION to appropriate and transfer \$250,636 from Account #10188210-59300 (Transferred Funds) to Account #2250101-49002 (BOE CNR Transfers In)

In addition, appropriate \$250,636 to Account #22570101-58261 (BOE CNR Ag-Science)..end.

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Jessica Buhle

**SECONDER:** Jessica Buhle

**AYE:** 3 Saccone, Buhle and Ryan

3. MOTION to appropriate and transfer \$157,133 from Account #10188210-59300 (Transferred Funds) to Account #22570101-58250 (BOE CNR Reserve Fund);

In addition, appropriate \$157,133 to Account #225670101-58250 (BOE CNR Reserve Fund)  
..

**RESULT:** TABLED

**MOVER:** Jessica Buhle

**SECONDER:** Tim Ryan

4. Motion to authorize the expenditure of up to \$25,000 from account #21090305-58915 CNR Undesignated to hire a consultant to assist with cost segregation analysis and form 990-T filings in order to secure investment tax credits (direct pay) available under IRC section 6417. In addition, upon receipt of said tax credit, restore funding in the same amount to the Undesignated line in CNR.

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Tim Ryan

**SECONDER:** Jessica Buhle

**AYE:** 3 Saccone, Buhle and Ryan

5. MOTION to grant a Bid Waiver to Wastewater Services Inc. DBA Skips Wastewater Service due to receiving fewer than the required three bids in response to Bid #2026-01 Thickened Sludge Solids Removal in accordance with Ordinance #200-001 (rev 1) "An Ordinance for Purchasing" ..end

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Jessica Buhle

**SECONDER:** Tim Ryan

**AYE:** 3 Saccone, Buhle and Ryan

6. MOTION to appropriate up-to to \$1,500 from Account #21090305-58920 CNR Acquisition of Open Space; and authorize the Mayor to hire a professional firm to appraise 480R Shewville Road.

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Tim Ryan

**SECONDER:** Jessica Buhle

**AYE:** 3 Saccone, Buhle and Ryan

- 7/ Any New Business proper to come before the Committee  
None.

#### IV ADJOURNMENT

Councilor Buhle moved the meeting be adjourned, seconded by Councilor Saccone  
**VOTE:3 - 0 Approved and so declared**, the meeting was adjourned at 7:17 p.m.

Respectfully submitted,  
Anthony Saccone, Sr.  
Committee Chairman  
Committee

Finance

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.