



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Finance Committee

~ AGENDA ~

Chairman S. Naomi
Rodriguez

Special Meeting

Wednesday, August 14, 2024

5:30 PM

**Town Hall Annex Building - Hybrid
Format**

In -Person: Council Chambers, Town Hall Annex Building

Remote Participation Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/89915097877?pwd=xCBR6RXZfRVPbcXI7ataEKxg85dqbl.1>

by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 899 1509 7877; Passcode: 706450

I CALL TO ORDER

II. ROLL CALL

III. RESIDENTS & PROPERTY OWNERS COMMENTS

IV. PRESENTATIONS / INFORMATIONAL ITEMS

V. APPROVAL OF MINUTES

MOTION to approve the Finance Committee Regular Meeting Minutes of July 17, 2024.

VI. Finance Director's Report

VII. Financial Reports

VIII. BUSINESS OF THE MEETING

1. MOTION to add Courville's Garage to the Fiscal Year 2024-2025 Standing Bid Waiver List.

2. MOTION to transfer additional revenues received for Fiscal Year 2023/2024 as follows:

\$39,502 received from the ASTE Program to Account #22570101 (BOE ASTE CNR) to be used as requested in the Board of Education's email dated August 8, 2024 as follows.

- \$27,000 Ag-Classroom multimedia equipment and interactive projector replacements
- \$12,500 to Update to the lightening system in the classrooms to LED

- \$304,635 received from Impact Aid to Account #22570101 (BOE CNR Reserve Fund) to be used for the following in accordance with the Board of Education's Fiscal Year 2024/2025 Capital Improvement Plan (CIP):

 - \$210,000 Ledyard High School Existing Elevator Replacement
 - \$73,300 Gallup Hill School Recommissioning
 - \$21,335 Juliet W. Long School-Gales Ferry School Playground

Attachments: [Board of Education email-2024-08-13- Revenues-Impact Aid & ASTE Funding- Response to LTC Ltr 2024-07-25](#)
[Impact Aid & ASTE Additonal Funding FY 23-24-LTC ltr to Board of Education.pdf](#)
[Board of Education -Transfer -Additional Revenue -ASTE Funding & Impact Aid-ltr-2024-07-15 .pdf](#)
[Town Council Action- Additonal ASTE & Impact Aid Funding FY23-24-Ltr-2024-08-15](#)

3. MOTION to grant a bid waiver to Vision Government Solutions in the amount of \$257,000 for Revaluation Services. due to receiving fewer than the required three bids in response to Bid 2024-04 (Revaluation) in accordance with Ordinance #200-001 (rev 1) "An Ordinance for Purchasing".

Attachments: [Vision Government Services Ledyard CT Proposal.pdf](#)
[2024-04 Ledyard2025-Muncipal Valuation Response.pdf](#)
[BID OPENING SHEET - 05302024 - 2024-04 REVALUATION.pdf](#)

4. MOTION to approve appropriations from the receipt of sales of vehicles through GovDeals in the total amount of \$7,250 to the following capital accounts:
- \$2,575 to Public Works Small Trucks (21040101-57313);
 - \$3,610 to Pooled Vehicles (21040101-57315);
 - \$1,065 to Building Upgrade Reserve (21040111-58240).
5. Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 "An Act Concerning Solid Waste Management" in accordance with "Resolution Regarding Revenues Received from Beverage Container Surcharges" (Nip Bottle Revenue) adopted on June 8, 2022.

Attachments: [New Sweeper Discussion.-PW Dirctor-2024-06-03pdf.pdf](#)
[2024 Pelican Sweeper.pdf](#)
[Cities of Ledyard and Preston Financing.pdf](#)
[NIP Bottle - Project Tracker DRAFT 030624.xlsx](#)
[BIGBELLY-SOLAR TRASH COMPACTOR.pptx.pdf](#)
[Adopt a Road Group Agreement draft as of 10-03-2023.docx](#)
[Adopt a road guideline and safety rules draft as of 10-03-2023.docx](#)
[Adopt a road Information sheet draft as of 10-03-2023.docx](#)
[Adopt a Road Participant Release Form draft as of 10-03-2023.docx](#)
[Opioid Fudning-Ledyard Prevetion Coalation OPF proposal final-2023-06-05.docx](#)
[NIP Bottle tax data through March 31 2023.xlsx](#)
[003-2022-JUN-08- RES-BEVERAGE REVENUES-2022-06-08.docx](#)
[PUBLIC ACT 21-58-SOLID WASATE](#)
[MANAGMENT-2022-06-21.pdf](#)

MOTION to approve purchase of a new Elgin Pelican sweeper through the Sourcewell lease/purchase provider over a term of five (5) years at \$66,467.49 per year.

Attachments: [Elgin Pelican Sweeper Proposal.pdf](#)
[Sourcewell NCL Government Capital Lease Proposal.pdf](#)

6. Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Attachments: [ARPA project accounting 8.13.24](#)
[Sewer Project Phase II-Garcia-Irrizarry email-2024-08-02](#)
[ARPA - Obligation Interim Final Rule Quick Reference Guide 2023.pdf](#)
[Sandy Hollow Guardrail quote- updated 2-28-24.pdf](#)

MOTION to authorize the town to proceed with the engineering design of sewer mains along Fairway/Colby Drives (\$108,000) and Route 117 (\$137,500), respectively, per Weston & Sampson Engineers, Inc. Bid No. 2021-03 Amendments 3 and 4.

In addition, transfer and appropriate ARPA and/or other funding in the total amount of \$245,500 for said purpose. Source of ARPA funding transfer and other funding to be determined.

Attachments: [Ledyard Sewer - Fairway 7-25-24.pdf](#)
[Ledyard Sewer - Route 117 7-25-24.pdf](#)
[Weston & Sampson Engineering-Multi-Use Pathway Sewer Extension Engineering Design Work-Garcia-Irrizarry email2024-08-02](#)
[CNR Undesignated Balance-2024-08-26](#)

7. MOTION to approve the following Salary Adjustments effective July 1, 2024:

- \$80,217 Account #1010101-51602 (Administrative Assistant)
- \$56,952 Account #1010201-51607 (Executive Assistant)

In addition, authorize retroactive payments in the total amount of \$2,692; and appropriate \$20,000 from #Account 10110107-56100 (Undesignated) to the respective accounts.

8. MOTION to appropriate \$3,000 to Account #10114301-51610 (Land Use Supervisors) in connection with \$3,000 received from fines assessed in accordance with Ordinance #300-012 (rev.2) “An Ordinance Concerning Blight and Public Nuisance for the Town of Ledyard”.

Attachments: [ORD 300-012 \(Rev-2\) Concerning Blight and Public Nuisance_202311271147370451](#)

9. Discussion regarding potential uses for the funding received from the National Opioid Settlement Payments.

Attachments: [NIP Bottle - Project Tracker DRAFT 030624.xlsx](#)
[Overdoses in Ledyard-2024-02-20-Map-Key.pdf](#)
[Overdoses in Ledyard-2024-02-20-Map-1.pdf](#)
[Overdoses in Ledyard-2024-02-20.pdf](#)
[Opioid Settlement Funding-Ledyard Prevetion Coalition-Town Council Approved Revised Proposal-2023-09-28pdf.pdf](#)
[Ledyard Youth Serivces OPIOD SETTLEMENT FUNDS-2023-06-07.pdf](#)
[Opioid Fudning-Ledyard Prevetion Coalation OPF proposal final-2023-06-05.docx](#)
[YOUTH SERVICES-IDEAS FOR - OPOID SETTLMENT FUNDING-2023-04-25.pdf](#)
[LEDGE LIGHT-E-MAIL--RECEIVED OPIOID LTR-2023-04-13.pdf](#)
[Final-Distributor-Settlement-Agreement-9321-Exhibit-Updates](#)
[Final-Janssen-Settlement-Agreement-rev-7-30-21 \(1\)](#)
[National Opioid Settlement Allocation Notice - Connecticut Janssen Pmts 1-4 and totals](#)
[OPIIOID SETTLEMENT FUNDING -REQUEST USE](#)
[RECOMMENDATIONS-LEDGE LIGHT-LTR-2023-04-13.pdf](#)
[OPIOD SETTLEMENT FUNDING -REQUEST USE](#)
[RECOMMENDATIONS-YOUTH SERVICES-LTR-2023-04-13.pdf](#)

IX. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.