



TOWN OF LEDYARD CONNECTICUT OFFICE OF THE MAYOR

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant

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Date: December 15, 2022

To: Chairman Kevin Dombrowski, Ledyard Town Council
Chief John Rich
Chief Dispatcher, Paula Smith

Subject: Mayor out of State

This memo is to notify you that I will be out of the State beginning on the evening of December 21, 2022 and returning to CT the evening of Monday, December 26, 2022.

In accordance with the Town of Ledyard Charter, Chapter III, Section 2 the Town Council Chairman shall be the Acting Mayor. Chairman Dombrowski may be reached at 860-383-6463 or via email at kjdom@Ledyardct.org.

I will have cell and email communications most mornings and evenings during this time.

Sincerely,

Fred B. Allyn III
Mayor