



# TOWN OF LEDYARD CONNECTICUT

## Library Commission

### ~ AMENDED AGENDA ~

Bill Library  
718 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Gales Ferry Library  
18 Hurlbutt Road  
Gales Ferry, Connecticut 06335

Chair  
John Bolduc

Regular Meeting

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Monday, June 16, 2025

7:00 PM

Gales Ferry Library

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**I. CALL TO ORDER**

**II. ROLL CALL**

**III. RESIDENTS & PROPERTY OWNERS COMMENTS**

**IV. PRESENTATIONS / INFORMATIONAL ITEMS**

**V. MEMBER COMMENTS**

**VI. REPORTS**

**1. Treasurer's Report**

**Attachments:** [2024.06 Treasurer's Report](#)  
[2024.07 Treasurer's Report](#)  
[2024.08 Treasurer's Report](#)  
[2024.09 Treasurer's Report](#)  
[2024.10 Treasurer's Report](#)  
[2024.11 Treasurer's Report](#)  
[2024.12 Treasurer's Report](#)  
[2025.01 Treasurer's Report](#)  
[2025.02 Treasurer's Report](#)  
[2025.03 Treasurer's Report](#)  
[2025.04 Treasurer's Report](#)  
[2025.05 Treasurer's Report](#)

**2. Director's Report**

**Attachments:** [Director's Report - September 2024](#)  
[Director's Report - October 2024](#)  
[Director's Report - November 2024](#)  
[Director's Report - December 2024](#)  
[Director's Report - January 2025](#)  
[Director's Report - February 2025](#)  
[Director's Report - March 2025](#)  
[Director's Report - April 2025](#)  
[Director's Report - May 2025](#)

3. Investment Working Group
4. Consortium Working Group
5. Friends of the Ledyard Library

**VII. APPROVAL OF MINUTES**

1. Motion to approve the Library Commission regular meeting minutes of May 19,2025

**Attachments:** [Library Commission Draft Minutes 5.19.2025](#)

**VIII. OLD BUSINESS**

1. Approval of Meeting Room Regulations
2. Discuss and vote on creating an annual appeal procedure
3. Any Old Business proper to come before the Commission

**IX. NEW BUSINESS**

1. Discussion on Federal library funding education
2. Approval of the FY26 Library Commission “Either” and “GF” Investment accounts
3. Any New Business proper to come before the Commission

**X. NEXT MEETING**

**XI. ADJOURNMENT**

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 24-0800

**Agenda Date:** 6/16/2025

**Agenda #:** 1.

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LIBRARY COMMISSION FY 2023-2024 BUDGET					
June Actual vs Budget					
	FY 2024 Budget	May YTD	June	Year To Date	
<b>RECEIPTS</b>					
Carryover	7,371.95	7,371.95		7,371.95	
Donations/ Misc./other <sup>1</sup>	2,000.00	1,567.94	110.00	1,677.94	
Fundraising <sup>2</sup>	500.00	500.14		500.14	
Grants				-	
❖LTC Grant	40,000.00	20,000.00		20,000.00	
❖DeliverIT State Library Grant	828.00	828.00		828.00	
❖Public Incentive State Library Grant	1,442.00	1,442.00		1,442.00	
❖New London Kiwanis	500.00	500.00		500.00	
❖Traveling Toys	3,333.33		3,333.33	3,333.33	
❖Ledyard Rotary Foundation Inc	2,000.00		2,000.00	2,000.00	
Seed Library	150.00	150.00		150.00	
<b>Total Receipts</b>	<b>58,125.28</b>	<b>32,360.03</b>	<b>5,443.33</b>	<b>37,803.36</b>	
<b>EXPENDITURES</b>	<b>FY 2024 Budget</b>	<b>May YTD</b>	<b>June</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	462.77	36.10	498.87	1.13
Books, Media & Technology	5,500.00	4,418.22	600.19	5,018.41	481.59
Children's Programs	1,000.00	999.57		999.57	0.43
Grants				-	
❖LTC Grant	20,000.00	17,992.60	375.79	18,368.39	1,631.61
❖DeliverIT State Library Grant	828.00	-	-	-	828.00
❖Public Incentive State Library Grant	1,442.00	-	-	-	1,442.00
❖New London Kiwanis	500.00	-	-	-	500.00
❖Traveling Toys	3,333.33	-	-	-	3,333.33
❖Ledyard Rotary Foundation Inc	2,000.00	-	-	-	2,000.00
Seed Library	150.00	-	-	-	150.00
<b>Total Expenditures</b>	<b>35,253.33</b>	<b>23,873.16</b>	<b>1,012.08</b>	<b>24,885.24</b>	<b>10,368.09</b>
<b>BALANCE</b>		<b>8,486.87</b>	<b>4,431.25</b>	<b>12,918.12</b>	

<sup>1</sup> Glenwoods Book Club; Elaine Peterson

LIBRARY INVESTMENT FUNDS - EITHER LIBRARY FY 2023-2024 BUDGET					
June Actual vs Budget					
	FY 2024 Budget	May YTD	June	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either <sup>1</sup>	600.00	-	600.00	600.00	
Grants/Bequests	2,366.56	375.00	-	375.00	
<b>Total Receipts</b>	<b>2,966.56</b>	<b>375.00</b>	<b>600.00</b>	<b>975.00</b>	
<b>EXPENDITURES</b>	<b>FY 2024 Budget</b>	<b>May YTD</b>	<b>June</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	-	-	600.00	600.00	(600.00)
Grants/Bequests	2,366.56	375.00	-	375.00	1,991.56
<b>Total Expenditures</b>	<b>2,366.56</b>	<b>375.00</b>	<b>600.00</b>	<b>975.00</b>	<b>1,391.56</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

<sup>1</sup> Slat Wall Displays

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2023-2024 BUDGET					
June Actual vs Budget					
	FY 2024 Budget	May YTD	June	Year To Date	
<b>RECEIPTS</b>					
Investment Income - GF <sup>1</sup>	970.75	504.28	466.47	970.75	
Donations	-	-	-	-	
<b>Total Receipts</b>	<b>970.75</b>	<b>504.28</b>	<b>466.47</b>	<b>970.75</b>	
<b>EXPENDITURES</b>	<b>FY 2024 Budget</b>	<b>May YTD</b>	<b>June</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - GF <sup>1</sup>	970.75	504.28	466.47	970.75	-
<b>Total Expenditures</b>	<b>970.75</b>	<b>504.28</b>	<b>466.47</b>	<b>970.75</b>	<b>-</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
July Actual vs Budget					
	FY 2025 Budget	YTD	July	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57		27,921.57	27,921.57	
BorrowIT Reimbursement	1,000.00				
Donations/ Misc./other	1,500.00		500.00	500.00	
Fundraising	500.00			-	
Grants	5,333.33				
Seed Library	100.00			-	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>-</b>	<b>28,421.57</b>	<b>28,421.57</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>YTD</b>	<b>July</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00			-	500.00
Books, Media & Technology	5,500.00			-	5,500.00
Children's Programs	1,000.00			-	1,000.00
Grants	26,985.74		(20.80)		
Seed Library	200.00			-	200.00
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>-</b>	<b>(20.80)</b>	<b>-</b>	<b>7,200.00</b>
<b>BALANCE</b>		<b>-</b>	<b>28,442.37</b>	<b>28,421.57</b>	

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
July Actual vs Budget					
	FY 2025 Budget	YTD	July	Year To Date	
<b>RECEIPTS</b>					
Investment Income - E	1,116.00			-	
Grants/Bequests	4,733.12				
Donations	1,000.00	-		-	
<b>Total Receipts</b>	<b>6,849.12</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>YTD</b>	<b>July</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - E	1,116.00				1,116.00
Hauptfeld Bequest	4,358.12				
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,116.00</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
July Actual vs Budget					
	FY 2025 Budget	YTD	July	Year To Date	
<b>RECEIPTS</b>					
Investment Income - GF	1,194.00	-		-	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>YTD</b>	<b>July</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - GF	1,194.00	-		-	1,194.00
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,194.00</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
August Actual vs Budget					
	FY 2025 Budget	July YTD	August	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other	1,500.00	500.00	-	500.00	
Fundraising	500.00			-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>34,854.90</b>	<b>-</b>	<b>34,854.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>July YTD</b>	<b>August</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00			-	500.00
Books, Media & Technology	5,500.00		1,123.08	1,123.08	4,376.92
Children's Programs	1,000.00			-	1,000.00
Grants	26,985.74	(20.80)	5,194.86	5,174.06	21,811.68
Seed Library	200.00			-	200.00
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>(20.80)</b>	<b>6,317.94</b>	<b>6,297.14</b>	<b>27,888.60</b>
<b>BALANCE</b>		<b>34,875.70</b>	<b>(6,317.94)</b>	<b>28,557.76</b>	

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
August Actual vs Budget					
	FY 2025 Budget	July YTD	August	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00			-	
Grants/Bequests	4,358.12			-	
Donations	1,000.00	-	230.00	230.00	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>-</b>	<b>230.00</b>	<b>230.00</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>July YTD</b>	<b>August</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00			-	1,116.00
Hauptfeld Bequest	4,358.12			-	4,358.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,474.12</b>
<b>BALANCE</b>		<b>-</b>	<b>230.00</b>	<b>230.00</b>	

Donations: J&C Bolduc, M.Daumy, B&L Peckham, G.Wilson

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
August Actual vs Budget					
	FY 2025 Budget	July YTD	August	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	-		-	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>July YTD</b>	<b>August</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	-		-	1,194.00
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,194.00</b>
<b>BALANCE</b>		<b>34,875.70</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
September Actual vs Budget					
	FY 2025 Budget	August YTD	September	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
Borrow/IT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	730.00	25.00	755.00	
Fundraising	500.00			-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,084.90</b>	<b>25.00</b>	<b>35,109.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>August YTD</b>	<b>September</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00		17.38	17.38	482.62
Books, Media & Technology	5,500.00	1,123.08	151.50	1,274.58	4,225.42
Children's Programs	1,000.00			-	1,000.00
Grants **	26,985.74	5,164.06	21,788.87	26,952.93	32.81
Seed Library	200.00			-	200.00
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>6,287.14</b>	<b>21,957.75</b>	<b>28,244.89</b>	<b>5,940.85</b>
<b>BALANCE</b>		<b>28,797.76</b>	<b>(21,932.75)</b>	<b>6,865.01</b>	

<sup>1</sup>Harry and Marie Tobiassen: In Memory of Evelyn "Lynn" Tarozzi

Restated

\*\* -\$10: \$5174.06 to \$5164

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
September Actual vs Budget					
	FY 2025 Budget	August YTD	September	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00			-	
Grants/Bequests	4,358.12		525.00	525.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>-</b>	<b>525.00</b>	<b>525.00</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>August YTD</b>	<b>September</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00			-	1,116.00
Hauptfeld Bequest	4,358.12		525.00	525.00	3,833.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>-</b>	<b>525.00</b>	<b>525.00</b>	<b>4,949.12</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

**Programs**

Lotions, Potions, Elixers and Bath Salts; Writing Workshop

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
September Actual vs Budget					
	FY 2025 Budget	August YTD	September	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	-		-	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>August YTD</b>	<b>September</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	-		-	1,194.00
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,194.00</b>
<b>BALANCE</b>		<b>28,797.76</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
October Actual vs Budget					
	FY 2025 Budget	September YTD	October	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
Borrow/IT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	755.00	100.00	855.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,109.90</b>	<b>100.00</b>	<b>35,209.90</b>	
<b>EXPENDITURES</b>					<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	1,274.58	462.03	1,736.61	3,763.39
Children's Programs	1,000.00	-		-	1,000.00
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	-		-	200.00
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>28,244.89</b>	<b>462.03</b>	<b>28,706.92</b>	<b>5,478.82</b>
<b>BALANCE</b>		<b>6,865.01</b>	<b>(362.03)</b>	<b>6,502.98</b>	

<sup>1</sup>Naomi Rodriguez: In Memory of Janet Barnett

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
October Actual vs Budget					
	FY 2025 Budget	September YTD	October	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00			-	
Grants/Bequests	4,358.12	525.00	245.00	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>525.00</b>	<b>245.00</b>	<b>770.00</b>	
<b>EXPENDITURES</b>					<b>Net Budget</b>
Investment Income - Either	1,116.00			-	1,116.00
Hauptfeld Bequest	4,358.12	525.00	245.00	770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>525.00</b>	<b>245.00</b>	<b>770.00</b>	<b>4,704.12</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

**Programs**

Learn to Macromae

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
October Actual vs Budget					
	FY 2025 Budget	September YTD	October	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	-		-	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURES</b>					<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	-		-	1,194.00
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,194.00</b>
<b>BALANCE</b>		<b>6,865.01</b>	<b>-</b>	<b>-</b>	



LIBRARY COMMISSION FY 2024-2025 BUDGET					
November Actual vs Budget					
	FY 2025 Budget	October YTD	November	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	855.00	140.00	995.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,209.90</b>	<b>140.00</b>	<b>35,349.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>October YTD</b>	<b>November</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	1,736.61	1,387.82	3,124.43	2,375.57
Children's Programs	1,000.00	-		-	1,000.00
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	-	119.09	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>28,706.92</b>	<b>1,506.91</b>	<b>30,213.83</b>	<b>3,971.91</b>
<b>BALANCE</b>		<b>6,502.98</b>	<b>(1,366.91)</b>	<b>5,136.07</b>	

Library Commissioners for Rebecca Nash ; Doug Moffit

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
November Actual vs Budget					
	FY 2025 Budget	October YTD	November	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00			-	
Grants/Bequests	4,358.12	770.00	-	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>770.00</b>	<b>-</b>	<b>770.00</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>October YTD</b>	<b>November</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00			-	1,116.00
Hauptfeld Bequest	4,358.12	770.00	-	770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>770.00</b>	<b>-</b>	<b>770.00</b>	<b>4,704.12</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

Programs

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
November Actual vs Budget					
	FY 2025 Budget	October YTD	November	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	-		-	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>October YTD</b>	<b>November</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	-		-	1,194.00
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,194.00</b>
<b>BALANCE</b>		<b>6,502.98</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
December Actual vs Budget					
	FY 2025 Budget	November YTD	December	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	995.00	102.00	1,097.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,349.90</b>	<b>102.00</b>	<b>35,451.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>November YTD</b>	<b>December</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	3,124.43	279.68	3,404.11	2,095.89
Children's Programs	1,000.00	-		-	1,000.00
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	119.09	-	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>30,213.83</b>	<b>279.68</b>	<b>30,493.51</b>	<b>3,692.23</b>
<b>BALANCE</b>		<b>5,136.07</b>	<b>(177.68)</b>	<b>4,958.39</b>	

<sup>1</sup> Elaine C. Porter, United Methodist Church Book Group

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
December Actual vs Budget					
	FY 2025 Budget	November YTD	December	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00		1,348.50	1,348.50	
Grants/Bequests	4,358.12	770.00	-	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>770.00</b>	<b>1,348.50</b>	<b>2,118.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>November YTD</b>	<b>December</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00		1,348.50	1,348.50	(232.50)
Hauptfeld Bequest	4,358.12	770.00		770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>770.00</b>	<b>1,348.50</b>	<b>2,118.50</b>	<b>3,355.62</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

Tables; Acrylic Shelves

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
December Actual vs Budget					
	FY 2025 Budget	November YTD	December	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	-	232.50	232.50	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>-</b>	<b>232.50</b>	<b>232.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>November YTD</b>	<b>December</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	-	232.50	232.50	961.50
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>-</b>	<b>232.50</b>	<b>232.50</b>	<b>961.50</b>
<b>BALANCE</b>		<b>5,136.07</b>	<b>-</b>	<b>-</b>	

Acrylic Shelves

LIBRARY COMMISSION FY 2024-2025 BUDGET					
January Actual vs Budget					
	FY 2025 Budget	December YTD	January	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	1,097.00	-	1,097.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,451.90</b>	<b>-</b>	<b>35,451.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>December YTD</b>	<b>January</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	3,404.11	64.98	3,469.09	2,030.91
Children's Programs	1,000.00	-	650.79	650.79	349.21
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	119.09	-	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>30,493.51</b>	<b>715.77</b>	<b>31,209.28</b>	<b>2,976.46</b>
<b>BALANCE</b>		<b>4,958.39</b>	<b>(715.77)</b>	<b>4,242.62</b>	

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
January Actual vs Budget					
	FY 2025 Budget	December YTD	January	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	
Grants/Bequests	4,358.12	770.00	-	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>December YTD</b>	<b>January</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	(232.50)
Hauptfeld Bequest	4,358.12	770.00		770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	<b>3,355.62</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
January Actual vs Budget					
	FY 2025 Budget	December YTD	January	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>December YTD</b>	<b>January</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	961.50
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	<b>961.50</b>
<b>BALANCE</b>		<b>4,958.39</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
February Actual vs Budget					
	FY 2025 Budget	January YTD	February	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	1,097.00	-	1,097.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,451.90</b>	<b>-</b>	<b>35,451.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>January YTD</b>	<b>February</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	3,469.09	224.14	3,693.23	1,806.77
Children's Programs	1,000.00	650.79	-	650.79	349.21
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	119.09	-	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>31,209.28</b>	<b>224.14</b>	<b>31,433.42</b>	<b>2,752.32</b>
<b>BALANCE</b>		<b>4,242.62</b>	<b>(224.14)</b>	<b>4,018.48</b>	

<sup>1</sup> Elaine C. Porter, United Methodist Church Book Group

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
February Actual vs Budget					
	FY 2025 Budget	January YTD	February	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	
Grants/Bequests	4,358.12	770.00	-	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>January YTD</b>	<b>February</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	(232.50)
Hauptfeld Bequest	4,358.12	770.00		770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	<b>3,355.62</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

Tables

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
February Actual vs Budget					
	FY 2025 Budget	January YTD	February	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>January YTD</b>	<b>February</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	961.50
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	<b>961.50</b>
<b>BALANCE</b>		<b>4,242.62</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
October Actual vs Budget					
	FY 2025 Budget	September YTD	October	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	755.00	100.00	855.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,109.90</b>	<b>100.00</b>	<b>35,209.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>September YTD</b>	<b>October</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	1,274.58	462.03	1,736.61	3,763.39
Children's Programs	1,000.00	-		-	1,000.00
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	-		-	200.00
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>28,244.89</b>	<b>462.03</b>	<b>28,706.92</b>	<b>5,478.82</b>
<b>BALANCE</b>		<b>6,865.01</b>	<b>(362.03)</b>	<b>6,502.98</b>	

<sup>1</sup>Naomi Rodriguez: In Memory of Janet Barnett

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
October Actual vs Budget					
	FY 2025 Budget	September YTD	October	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00			-	
Grants/Bequests	4,358.12	525.00	245.00	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>525.00</b>	<b>245.00</b>	<b>770.00</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>September YTD</b>	<b>October</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00			-	1,116.00
Hauptfeld Bequest	4,358.12	525.00	245.00	770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>525.00</b>	<b>245.00</b>	<b>770.00</b>	<b>4,704.12</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

**Programs**

Learn to Macromae

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
October Actual vs Budget					
	FY 2025 Budget	September YTD	October	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	-		-	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>September YTD</b>	<b>October</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	-		-	1,194.00
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,194.00</b>
<b>BALANCE</b>		<b>6,865.01</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
November Actual vs Budget					
	FY 2025 Budget	October YTD	November	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	855.00	140.00	995.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,209.90</b>	<b>140.00</b>	<b>35,349.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>October YTD</b>	<b>November</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	1,736.61	1,387.82	3,124.43	2,375.57
Children's Programs	1,000.00	-		-	1,000.00
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	-	119.09	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>28,706.92</b>	<b>1,506.91</b>	<b>30,213.83</b>	<b>3,971.91</b>
<b>BALANCE</b>		<b>6,502.98</b>	<b>(1,366.91)</b>	<b>5,136.07</b>	

Library Commissioners for Rebecca Nash ; Doug Moffit

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
November Actual vs Budget					
	FY 2025 Budget	October YTD	November	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00			-	
Grants/Bequests	4,358.12	770.00	-	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>770.00</b>	<b>-</b>	<b>770.00</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>October YTD</b>	<b>November</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00			-	1,116.00
Hauptfeld Bequest	4,358.12	770.00	-	770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>770.00</b>	<b>-</b>	<b>770.00</b>	<b>4,704.12</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

Programs

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
November Actual vs Budget					
	FY 2025 Budget	October YTD	November	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	-		-	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>October YTD</b>	<b>November</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	-		-	1,194.00
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,194.00</b>
<b>BALANCE</b>		<b>6,502.98</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
December Actual vs Budget					
	FY 2025 Budget	November YTD	December	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
Borrow/IT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	995.00	102.00	1,097.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,349.90</b>	<b>102.00</b>	<b>35,451.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>November YTD</b>	<b>December</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	3,124.43	279.68	3,404.11	2,095.89
Children's Programs	1,000.00	-		-	1,000.00
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	119.09	-	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>30,213.83</b>	<b>279.68</b>	<b>30,493.51</b>	<b>3,692.23</b>
<b>BALANCE</b>		<b>5,136.07</b>	<b>(177.68)</b>	<b>4,958.39</b>	

<sup>1</sup> Elaine C. Porter, United Methodist Church Book Group

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
December Actual vs Budget					
	FY 2025 Budget	November YTD	December	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00		1,348.50	1,348.50	
Grants/Bequests	4,358.12	770.00	-	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>770.00</b>	<b>1,348.50</b>	<b>2,118.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>November YTD</b>	<b>December</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00		1,348.50	1,348.50	(232.50)
Hauptfeld Bequest	4,358.12	770.00		770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>770.00</b>	<b>1,348.50</b>	<b>2,118.50</b>	<b>3,355.62</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

Tables

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
December Actual vs Budget					
	FY 2025 Budget	November YTD	December	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	-	232.50	<b>232.50</b>	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>-</b>	<b>232.50</b>	<b>232.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>November YTD</b>	<b>December</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	-	232.50	<b>232.50</b>	961.50
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>-</b>	<b>232.50</b>	<b>232.50</b>	<b>961.50</b>
<b>BALANCE</b>		<b>5,136.07</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
January Actual vs Budget					
	FY 2025 Budget	December YTD	January	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
Borrow/T Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	1,097.00	-	1,097.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,451.90</b>	<b>-</b>	<b>35,451.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>December YTD</b>	<b>January</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	3,404.11	64.98	3,469.09	2,030.91
Children's Programs	1,000.00	-	650.79	650.79	349.21
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	119.09	-	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>30,493.51</b>	<b>715.77</b>	<b>31,209.28</b>	<b>2,976.46</b>
<b>BALANCE</b>		<b>4,958.39</b>	<b>(715.77)</b>	<b>4,242.62</b>	

<sup>1</sup> Elaine C. Porter, United Methodist Church Book Group

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
January Actual vs Budget					
	FY 2025 Budget	December YTD	January	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	
Grants/Bequests	4,358.12	770.00	-	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>December YTD</b>	<b>January</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	(232.50)
Hauptfeld Bequest	4,358.12	770.00		770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	<b>3,355.62</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

Tables

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
January Actual vs Budget					
	FY 2025 Budget	December YTD	January	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>December YTD</b>	<b>January</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	961.50
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	<b>961.50</b>
<b>BALANCE</b>		<b>4,958.39</b>	<b>-</b>	<b>-</b>	



LIBRARY COMMISSION FY 2024-2025 BUDGET					
February Actual vs Budget					
	FY 2025 Budget	January YTD	February	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
Borrow/IT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	1,097.00	-	1,097.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,451.90</b>	<b>-</b>	<b>35,451.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>January YTD</b>	<b>February</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	3,469.09	224.14	3,693.23	1,806.77
Children's Programs	1,000.00	650.79	-	650.79	349.21
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	119.09	-	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>31,209.28</b>	<b>224.14</b>	<b>31,433.42</b>	<b>2,752.32</b>
<b>BALANCE</b>		<b>4,242.62</b>	<b>(224.14)</b>	<b>4,018.48</b>	

<sup>1</sup> Elaine C. Porter, United Methodist Church Book Group

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
February Actual vs Budget					
	FY 2025 Budget	January YTD	February	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	
Grants/Bequests	4,358.12	770.00	-	770.00	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>January YTD</b>	<b>February</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	(232.50)
Hauptfeld Bequest	4,358.12	770.00		770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	<b>3,355.62</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

Tables

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
February Actual vs Budget					
	FY 2025 Budget	January YTD	February	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>January YTD</b>	<b>February</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	961.50
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	<b>961.50</b>
<b>BALANCE</b>		<b>4,242.62</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
March Actual vs Budget					
	FY 2025 Budget	February YTD	March	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
Borrow/IT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	1,097.00	-	1,097.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,451.90</b>	<b>-</b>	<b>35,451.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>February YTD</b>	<b>March</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	3,693.23	433.75	4,126.98	1,373.02
Children's Programs	1,000.00	650.79	-	650.79	349.21
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	119.09	-	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>31,433.42</b>	<b>433.75</b>	<b>31,867.17</b>	<b>2,318.57</b>
<b>BALANCE</b>		<b>4,018.48</b>	<b>(433.75)</b>	<b>3,584.73</b>	

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LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
March Actual vs Budget					
	FY 2025 Budget	February YTD	March	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	
Grants/Bequests**	4,358.12	770.00	2,448.75	3,218.75	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>2,118.50</b>	<b>2,448.75</b>	<b>4,567.25</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>February YTD</b>	<b>March</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	(232.50)
Hauptfeld Bequest	4,358.12	770.00		770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	<b>3,355.62</b>
<b>BALANCE</b>		<b>-</b>	<b>2,448.75</b>	<b>2,448.75</b>	

\*\*Hauptfeld Bequest

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
March Actual vs Budget					
	FY 2025 Budget	February YTD	March	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>February YTD</b>	<b>March</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	961.50
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	<b>961.50</b>
<b>BALANCE</b>		<b>4,018.48</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
April Actual vs Budget					
	FY 2025 Budget	March YTD	April	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	1,097.00	-	1,097.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,451.90</b>	<b>-</b>	<b>35,451.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>March YTD</b>	<b>April</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	4,126.98	208.89	4,335.87	1,164.13
Children's Programs	1,000.00	650.79	100.00	750.79	249.21
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	119.09	-	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>31,867.17</b>	<b>308.89</b>	<b>32,176.06</b>	<b>2,009.68</b>
<b>BALANCE</b>		<b>3,584.73</b>	<b>(308.89)</b>	<b>3,275.84</b>	

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LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
April Actual vs Budget					
	FY 2025 Budget	March YTD	April	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	
Grants/Bequests**	4,358.12	3,218.75	-	3,218.75	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>4,567.25</b>	<b>-</b>	<b>4,567.25</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>March YTD</b>	<b>April</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	(232.50)
Hauptfeld Bequest	4,358.12	770.00		770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	<b>3,355.62</b>
<b>BALANCE</b>		<b>2,448.75</b>	<b>-</b>	<b>2,448.75</b>	

\*\*Hauptfeld Bequest

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
April Actual vs Budget					
	FY 2025 Budget	March YTD	April	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>March YTD</b>	<b>April</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	961.50
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	<b>961.50</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	

LIBRARY COMMISSION FY 2024-2025 BUDGET					
May Actual vs Budget					
	FY 2025 Budget	April YTD	May	Year To Date	
<b>RECEIPTS</b>					
Carryover	27,921.57	27,921.57		27,921.57	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations/ Misc./other <sup>1</sup>	1,500.00	1,097.00	-	1,097.00	
Fundraising	500.00	-		-	
Grants	5,333.33	5,333.33		5,333.33	
Seed Library	100.00	100.00		100.00	
<b>Total Receipts</b>	<b>36,354.90</b>	<b>35,451.90</b>	<b>-</b>	<b>35,451.90</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>April YTD</b>	<b>May</b>	<b>Year To Date</b>	<b>Net Budget</b>
Adult Programs	500.00	17.38		17.38	482.62
Books, Media & Technology**	5,500.00	4,335.87	-	4,335.87	1,164.13
Children's Programs	1,000.00	750.79	-	750.79	249.21
Grants	26,985.74	26,952.93		26,952.93	32.81
Seed Library	200.00	119.09	-	119.09	80.91
<b>Total Expenditures</b>	<b>34,185.74</b>	<b>32,176.06</b>	<b>-</b>	<b>32,176.06</b>	<b>2,009.68</b>
<b>BALANCE</b>		<b>3,275.84</b>	<b>-</b>	<b>3,275.84</b>	

LIBRARY INVESTMENT FUNDS - EITHER FY 2024-2025 BUDGET					
May Actual vs Budget					
	FY 2025 Budget	April YTD	May	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	
Grants/Bequests**	4,358.12	3,218.75	-	3,218.75	
Donations	1,000.00	-	-	-	
<b>Total Receipts</b>	<b>6,474.12</b>	<b>4,567.25</b>	<b>-</b>	<b>4,567.25</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>April YTD</b>	<b>May</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Either	1,116.00	1,348.50	-	1,348.50	(232.50)
Hauptfeld Bequest	4,358.12	770.00		770.00	3,588.12
<b>Total Expenditures</b>	<b>5,474.12</b>	<b>2,118.50</b>	<b>-</b>	<b>2,118.50</b>	<b>3,355.62</b>
<b>BALANCE</b>		<b>2,448.75</b>	<b>-</b>	<b>2,448.75</b>	

\*\*Hauptfeld Bequest

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2024-2025 BUDGET					
May Actual vs Budget					
	FY 2025 Budget	April YTD	May	Year To Date	
<b>RECEIPTS</b>					
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	
Donations	300.00	-		-	
<b>Total Receipts</b>	<b>1,494.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	
<b>EXPENDITURES</b>	<b>FY 2025 Budget</b>	<b>April YTD</b>	<b>May</b>	<b>Year To Date</b>	<b>Net Budget</b>
Investment Income - Gales Ferry	1,194.00	232.50	-	232.50	961.50
<b>Total Expenditures</b>	<b>1,194.00</b>	<b>232.50</b>	<b>-</b>	<b>232.50</b>	<b>961.50</b>
<b>BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 24-0801

**Agenda Date:** 6/16/2025

**Agenda #:** 2.

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## REPORT

**Staff/Committee Report:**  
(type text here)

## Director's Report to the Library Commission September 16, 2024

### Library News:

- Alyssa Drake accepted another position so our Assistant Librarian I – Adult Services position is currently vacant. The job has been posted since mid-August. We are reviewing applications and hope to begin interviews in the next week or two.
- Summer Reading went very well again this year (flyer attached with final numbers including Adults, Teens, and Children).
  - Based on our (50+) Summer Reading survey results, 100% of responders felt welcome at the library, 95% got help from the library, and 96% plan to take part after summer.
- We are grateful to Ledyard Rotary, Ledyard Lions, and New London Kiwanis for their grant funding which has been used to start Children's Read Along collections in both buildings. Although this new collection of Wonderbooks has only been available for a few weeks, it is already extremely popular with our young library patrons. Parents and caregivers alike also love the screen free, read aloud option which helps their children follow along while they see and hear the words on the page. This combination of print and audio together improves vocabulary, word recognition, and phonological awareness.



- Staff have been busy cataloging and processing the items for the new Toy Library. This grant funded collection was created in collaboration with Traveling Toys Inc. with generous funding from the Community Foundation of Eastern Connecticut. Items will live at both library buildings and should be ready for ribbon cutting in the next few months!

### Building News:

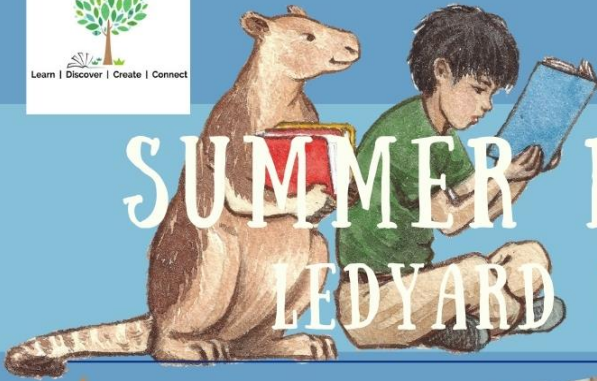
- A new ADA circulation/information desk will be installed at Bill Library between September 19-20. Gales Ferry Library will be open on Friday, September 20 between 9:00-5:00 p.m. and Bill Library will be closed. This project was fully funded by the American Library Association Libraries Transforming Communities – Round 2 grant.

### Town News:

- A new Human Resources Director for the town will start on Monday, September 16.

Respectfully Submitted,  
Jennifer Smith  
Library Director





# SUMMER READING 2024

## LEDYARD PUBLIC LIBRARY

The librarians are very friendly and helpful and the selection of books and materials are great!

Very welcoming, lots of great books, fun programs!



TOTAL PARTICIPANTS

408

ADVENTURES AND READING LOGGED

5,572

NUMBER OF PROGRAMS AND ACTIVITIES

58

NUMBER OF PROGRAM AND ACTIVITY ATTENDEES

1,892

Children, Teens, and Adults who participate in Summer Reading strongly agreed and agreed that they...

Felt welcome at the library

100%

Got help from the library

95%

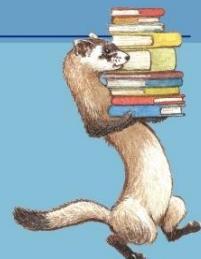
Plan to take part after summer

96%



We ran summer programming for:

Early Childhood  
Children  
Teens  
Adults



**Director's Report to the Library Commission  
October 21, 2024**

**Budget News:**

- I will be starting to crunch numbers for the FY26 Town budget in the coming weeks.

**Library News:**

- The Assistant Librarian I – Adult Services position has been filled by Lyndsey Robinson who will start on November 12.
- The Ledyard Public Library is thrilled to announce the unveiling of our new Toy Library on the morning of October 30, 2024! We are so grateful to bring this new circulating collection to our community as we realize the importance of play during the early years of childhood development. Not only are we positive this new collection will attract families, children, and teens, to the library, but it will also help ease the economic burden by offering equitable resources. In addition, we believe in the importance of building early literacy skills such as talking, reading, singing, playing, and writing every day. Children experience the world through play while also developing fine motor skills, cognitive concepts, language, and social skills. Teens use play to interact and socialize with their peers, thus strengthening their mental and physical health. This toy collection will enrich the library experience for children, teens, families, and our community as a whole. This Toy Library collection has been created in collaboration with Traveling Toys, Inc. with generous funding from the Community Foundation of Eastern Connecticut. Thank you!
- Bill Library Association trustees held their annual pot luck meeting at the Bill Library on Thursday, October 17.
- Laura Norcia, Seed Library Coordinator, just closed the Seed Library for the season. We are grateful for all the hours our volunteers spend counting, sorting, and preparing seeds for the Seed Library. At Bill Library, over 3,200 seed packets were handed out for free and Gales Ferry Library tallied over 800 bringing our total to over 4,000 for the year!

**Building News:**

- The new ADA circulation/information desk has been installed at Bill Library. This project was fully funded by the American Library Association Libraries Transforming Communities – Round 2 grant.



Respectfully Submitted,  
Jennifer Smith  
Library Director



## Director's Report to the Library Commission November 18, 2024

### Budget News:

- Hoopla continues to be a very popular service and has been averaging around \$1,500 per month. This is paid for mainly by the Friends of the Library (volunteers who support the library through fundraising), but also supplemented by the Town book budget. If interest in e-materials continues at this rate, we will need to think about a budgetary solution for next year.

### Library News:

- We are back to being fully staffed! Lyndsey Robinson started on November 12 as our new Assistant Librarian I – Adult Services. Thank you to library staff for covering and filling in gaps in our schedule while we were without a FT position.
- The Toy Library opened on October 30 and is off to a great start! Our website is updated with a page describing the new toy collection and listing all the items available to check out at both library locations. Details can be found here - <https://ledyardlibrary.org/children/toy-library/>



- We will be introducing Board Games as another new circulating collection in the next month.
- I will be representing the library and presenting at the upcoming Community Relations Committee for Diversity, Equity & Inclusion on November 20 at 6:30 p.m.

### Building News:

- Thanks to Public Works for installing our logo to the new front service desk at Bill Library.



Respectfully Submitted,  
Jennifer Smith  
Library Director

**Director’s Report to the Library Commission  
December 16, 2024**

**Budget News:**

- I’ve put together the proposed FY2026 library budget that we will review tonight.

**Library News:**

- Staffing two buildings continues to be a challenge with only 15 staff members. I think having an additional Library Associate on staff to assist with coverage will be beneficial. The job has been posted and we will be reviewing applications in the coming weeks.
- Our circulating board game collection went “live” at the end of November. We are starting small using a combination of donated games and a few new games that were purchased with the Toy Library grant. Staff have picked up on the new circulation procedures well and I am grateful for a team open to these changes and new initiatives.



**Toy Library**

Created in collaboration with  
Traveling Toys Inc. with generous funding from the  
Community Foundation of Eastern Connecticut



**Building News:**

- We ordered 6 new adjustable tables for the Bill Library meeting room using the investment funds. The 4 gray tables from Bill that were purchased with funding from the Friends will move over to Gales Ferry. This will update both meeting spaces and better meet staff and public needs.



Respectfully Submitted,  
Jennifer Smith  
Library Director



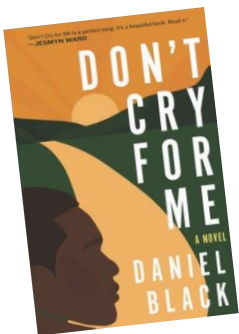
## Director's Report to the Library Commission January 27, 2025

### Budget News:

- I meet with the Mayor and Finance Director on Tuesday, January 28 to present the FY26 Library budget.
- The Preliminary Budget Work Session Schedule has also been published and the library is scheduled with the Finance Committee on Thursday, March 13 at 1:15 p.m.
- The "I love Ledyard Library" campaign is back again this year. Seeing that February is National Library Lover's month, I thought it would be fun to ask our patrons why they love their library. Hearts will be available to fill out and will be showcased throughout the library. In addition, we are also reminding our community that all of our programming funding comes from donations, fundraising, and grants. If you have a little extra love for the library, consider making a donation.

### Library News:

- DeeDee ODonnell is our newest member of the team and accepted the Library Associate position. She started on January 22 and is off to a great start so far!
- We switched our language learning database to Transparent Language which features over 130 languages, including English for speakers of more than 30 languages. American Sign Language is available as well along with resources for kids who are interested in learning a new language!
- The 2025 One Book, One Region title is *Don't Cry for Me* by Daniel Black. The kickoff event will be held on Wednesday, January 29, 4:30 p.m. at Mitchell College's Red Barn in New London.
- Take Your Child to the Library is Saturday, February 1, 2025. Join us at Bill Library for Sing Me A Fairy Tale: The True Story of the Three Little Pigs.



### Building News:

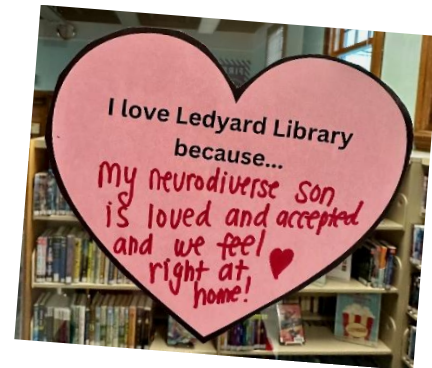
- The heat in both library buildings has been a struggle this month. Our Public Works team is fantastic and they have been very diligent to investigate the problems. The Bill Library boiler broke and has been repaired. Gales Ferry Library is a bit more of a conundrum and will require a technician to visit in the coming weeks.
- The Men's toilet at Bill broke and needed a part replaced. Unfortunately, the restroom was used despite it having an out of order sign on the door and the water ended up constantly running over the long MLK weekend. Our water bill might be higher this month as a result.
- The Gales Ferry bathrooms are due for a refresh. Public Works will hopefully be tackling this in the next few weeks. The Men's bathroom will receive touch up work on the ceiling and walls along with painting the walls. The Women's bathroom will receive a fresh coat of paint.

Respectfully Submitted,  
Jennifer Smith  
Library Director

## Director's Report to the Library Commission February 24, 2025

### Budget News:

- The Library Preliminary Budget Work Session is scheduled with the Finance Committee on Thursday, March 13 at 1:15 p.m. Erica Christofferson, our Administrative Assistant, has agreed to represent the library as she is familiar with the library budget.
- We have several hearts on display at both Bill and Gales Ferry Library as part of our "I Love Ledyard Library" campaign. Donations are slow, but we are really enjoying seeing all the great things our patrons have to say about their library!



### Library News:

- The Library Director job has been posted. John and I met with the HR Director to discuss details and ensure the Commission would be included in the interviewing process.
- Adult program highlight – Best Day Hikes in CT and RI with Steve Fagin on Monday, March 10, 6:00 P.M. Bill Library  
We welcoming outdoor writer and Ledyard resident Steve Fagin as he discusses his newest book, *AMC's Best Day Hikes in Connecticut & Rhode Island*, an illustrated guide featuring maps and color photographs for 60 different local hikes.
- Teen program highlight – Cookie Canvas Challenge on Saturday, March 1, 10:30 A.M. Bill Library. Decorate plain cookies with colorful icing, sprinkles, and other confectionery embellishments to create unique and imaginative designs. Registration required for ages 10 – 18.
- Children's program highlight – Dig In! Saturday, April 12, 10:30 A.M. Bill Library. Join us for this popular Ledyard Seed Library program! We will once again have Allyson Angelini from Full Heart farm here to do a planting workshop. NEW THIS YEAR! We are happy to announce that Ledyard Middle School teacher and composting expert Eric Wellman will be a part of this event. He will be bringing microscopes so that participants will be able to observe what is in worm tea on the microscopic level. We will also have Jean Scialabba, a worm composter and organic gardener, here to explain worm composting. Registration required for ages 4-12.

### Building News:

- Heat update: The Bill Library has been maintaining a fairly comfortable temperature. Thermostats in the main area of the library are set higher to try to keep temps moderate during this cold weather. The back work areas always get cold and space heaters are necessary. We are still waiting for the technician to come out to the Gales Ferry Library to inspect that system and make recommendations.

Finally, since this will be my last Library Commission meeting in Ledyard, I wanted to thank each of you again for allowing me to work alongside you for nearly three years. Time has flown, but together as a team, we have achieved great things. I am proud of all our accomplishments, especially the overall increases in library usage and securing grant funding to make both library buildings more welcoming and accessible to everyone.

While it is never easy to say goodbye, I am confident that the Ledyard Library will continue to succeed in future years. I will always cherish the memories and relationships I've formed here. Thank you again for all your hard work, dedication to the community, and for making this experience so rewarding!

Respectfully Submitted,  
Jennifer Smith  
Library Director

## Director's Report to the Library Commission

Date of Meeting: April 21, 2025 – 7:00 PM

### Budget News

- Still in the process of learning the details of the library's budget and accounts.
- No significant updates at this time, but actively reviewing materials and gaining familiarity with the process.

### Library News

- My first two weeks have been focused on catching up from where Jen left off.
  - Priorities have been reading through past meeting notes, agendas, and other files to get up to speed and learning to use all the necessary applications and programs.
  - Staff deserve a mention as I have found them to be extremely helpful and supportive throughout the transition.
  - Holding individual meetings with staff, starting with the Library Assistants, and now working through speaking with all of the Library Associates in hopes to:
    - Understand their specific duties
    - Learn more about the team
  - Discussed the idea of launching an **Annual Appeal** with John:
    - Potential to raise significant funds.
    - Could support future programming goals and community outreach.
  - Have a meeting with Christine from HR this week to discuss adding an associate to fill the hours that Ray had.
- 

### Building News

- **Gales Ferry Library:**

- CO2 alarm went off last week, Stacey contacted Public Works who confirmed the alarm and although it took a few days the issue was resolved.
- **New signs put up in both Gales Ferry and Bill restrooms.**  
Signs request that soiled diapers be disposed of in the outside dumpster to help with odor.

Respectfully Submitted,  
Ambrosia Lavallee  
*Library Director*

## Director's Report – Library Commission Meeting

Date: May 19, 7:00 PM

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### Budget News

- *(No updates.)*
- 

### Library News

- **Collection Supplier Issues:**
  - Baker & Taylor delays in delivering new materials in a timely manner.
  - Orders go through and then are set to “backordered” status even though some copies are showing as available to purchase
  - Exploring alternative suppliers. Ingram, Brodart and Libraria are all other available possibilities.
- **Grant Exploration:**
  - Encouraging Adult Services LAs to pursue small grants.
  - Matt: applying to Dime Bank grant for CT Museum of Culture & History traveling programs.
  - Lyndsey: applying to Charter Oak grant for “Library of Things” collection.
  - Lyndsey also found a grant for a new sit-down circulation desk (Gales Ferry).
    - Floor plan and measurements in progress (Demco modular furniture).
    - Staff have voiced dissatisfaction about current standing desk setup.
- **Hoopla Service Update:**
  - Service suspended as of May 1 due to lack of funding.
  - Possible future limitation: 2–3 checkouts per patron per month.
  - Matt made a very helpful excel sheet to show the increase of usage from 2024-2025 (hard copy available for perusing)
- **Annual Appeal Plan:**
  - Generated list of active adult patrons / local businesses (3,250 total addresses) in Sierra that fall under the criteria that they:
    - used card in past 2 years
    - have Ledyard /GF library as a “home” location on their account
  - Got in touch with Two Sisters Shipping and Business center in Groton for a quote-have yet to hear back.
- **Staff Morale Concerns:**
  - Reports of feeling underappreciated and communication issues.
  - Suggestions for morale improvement are welcome.
- **Amendment to Community Meeting Room Regulations**
  - Stacey asked to make a change to the regulations to include an exemption. (Form printed will pass around for viewing the change/ voting to approve or deny)
- **All staff meeting scheduled for Thursday May 22. GF will close early at 1pm.**

---

## **Building News**

- **Air Conditioning:**
  - Activated in both buildings for summer by Public Works.
- **Outdoor Furniture:**
  - Story garden tables set out; umbrellas still pending.

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### **Respectfully Submitted by:**

Ambrosia Lavalley

*Library Director*



## Director's Report - Library Commission Meeting

Date: June 16, 2018

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### Budget News:

- Ledyard Lion Grant of \$500 deposited into account.
- 

### Library News:

#### May 22 – Staff Development Meeting

- All staff attended.
  - The meeting went well.
  - Staff were given the opportunity a month in advance to add agenda items to a shared Google Drive.
  - Discussion topics included:
    - Ideas for more effective communication
    - Suggestions for improving overall morale
    - Re-training staff in shelving
    - Policy refreshers: each staff person will restudy current policies
  - Each Assistant Librarian presented their summer reading programming.
- 

### Social Media

- Spoke with the Assistant Librarians about designating 2 working hours per week to a staff member for managing social media posts about events and programming.
  - This role would help inform the public about programming and potentially increase library usage.
  - The 2 hours would come from the unused hours left vacant after Ray's departure.
  - Assistant Librarians were in favor of the idea.
    - They liked the plan of emailing post content to one person, who would then handle formatting and scheduling through

Meta.

- Spoke with Drue about taking on the role; he was interested.

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**2025 Previous months checkout stat's for Bill and GF**

	<b>BILL CHK OUTS</b>	<b>GF CHK OUTS</b>
<b>April 2025</b>	2,655	2,019
<b>May 2025</b>	2,209	2,158

**2024 (MAY) Checkout stat's for Bill and GF**

	<b>BILL CHK OUTS</b>	<b>GF CHK OUTS</b>
<b>May 2024</b>	2,219	1,728

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**Building News:**

- **A new bulletin board (exclusive for library programming) has been added to the Bill Library hallway.**

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**Respectfully submitted by,**  
**Ambrosia Lavalley**  
*Ledyard Library Director*



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 24-0804

**Agenda Date:** 6/16/2025

**Agenda #:** 3.

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# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 24-0805

**Agenda Date:** 6/16/2025

**Agenda #:** 4.

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# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 24-0806

**Agenda Date:** 6/16/2025

**Agenda #:** 5.

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# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2075

**Agenda Date:** 6/16/2025

**Agenda #:** 1.

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## MINUTES

**Minutes:**

Motion to approve the Library Commission regular meeting minutes of May 19,2025



# TOWN OF LEDYARD

## Library Commission

### Meeting Minutes - Draft Minutes

Bill Library  
718 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Gales Ferry Library  
18 Hurlbutt Road  
Gales Ferry, Connecticut 06335

Chair  
John Bolduc

#### Regular Meeting

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**Monday, May 19, 2025**

**7:00 PM**

**Bill Library**

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#### **I. CALL TO ORDER**

Chairman Bolduc called the meeting to order at 7:00 p.m. at the Ledyard Bill Library.

- Present**     Chairperson John Bolduc
- Recording Secretary Ellin Grenger
- Commissioner Barbara Candler
- Treasurer Ralph Hightower
- Commissioner Elizabeth Rumery
- Vice Chair Rolf Racich
- Commissioner Peter Diette
- Commissioner Wendy Hellekson
- Excused**     Commissioner Cynthia Wright

#### **II. ROLL CALL**

- Present**     Chairperson John Bolduc
- Recording Secretary Ellin Grenger
- Commissioner Barbara Candler
- Treasurer Ralph Hightower
- Commissioner Elizabeth Rumery
- Vice Chair Rolf Racich
- Commissioner Peter Diette
- Commissioner Wendy Hellekson
- Excused**     Commissioner Cynthia Wright

In addition, the following were present; Ambrosia Lavallee, Library Director

#### **III. RESIDENTS & PROPERTY OWNERS COMMENTS**

NONE

#### **IV. PRESENTATIONS / INFORMATIONAL ITEMS**

NONE

**V. MEMBER COMMENTS**

NONE

**VI. REPORTS****1. Treasurer's Report**

Mr. Hightower presented the Treasurer's Report

**MOVER:** Rolf Racich

**SECONDER:** Wendy Hellekson

**2. Director's Report**

Ms. Lavalley presented the Director's Report

**Director's Report - Library Commission Meeting**

**Date:** May 19, 7:00 PM

**Budget News**

- *(No updates.)*

**Library News**

- **Collection Supplier Issues:**
  - Baker & Taylor delays in delivering new materials in a timely manner.
  - Orders go through and then are set to "backordered" status even though some copies are showing as available to purchase
  - Exploring alternative suppliers. Ingram, Brodart and Libraria are all other available possibilities.
- **Grant Exploration:**
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  - Matt: applying to Dime Bank grant for CT Museum of Culture & History traveling programs.
  - Lyndsey: applying to Charter Oak grant for "Library of Things" collection.
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    - Floor plan and measurements in progress (Demco modular furniture).
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  - Generated list of active adult patrons / local businesses (3,250 total addresses) in Sierra that fall under the criteria that they:
    - used card in past 2 years
    - have Ledyard /GF library as a "home" location on their account



- Got in touch with Two Sisters Shipping and Business center in Groton for a quote-have yet to hear back.
- **Staff Morale Concerns:**
  - Reports of feeling underappreciated and communication issues.
  - Suggestions for morale improvement are welcome.
- **Amendment to Community Meeting Room Regulations**
  - Stacey asked to make a change to the regulations to include an exemption. (Form printed will pass around for viewing the change/ voting to approve or deny)
- **All staff meeting scheduled for Thursday May 22. GF will close early at 1pm.**

### Building News

- **Air Conditioning:**
  - Activated in both buildings for summer by Public Works.
- **Outdoor Furniture:**
  - Story garden tables set out; umbrellas still pending.

### Respectfully Submitted by:

Ambrosia Lavallee

*Library Director*

### 3. Consortium Working Group

Working group will be on a hiatus until additional information is available and will report at the next meeting how to proceed.

### 4. Investment Working Group

No report, planning to meet in July.

### 5. Friends of the Ledyard Library

Friends are still looking to fill the role of President.

## VII. APPROVAL OF MINUTES

### 1. Motion to approve the library commission regular meeting minutes of April 21, 2025

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Rolf Racich

**SECONDER:** Wendy Hellekson

**AYE** 7 Bolduc Grenger Candler Hightower Racich Diette Hellekson

**EXCUSED** 1 Wright

**ABSTAIN** 1 Rumery

## VIII. OLD BUSINESS

**Present** Chairperson John Bolduc  
 Recording Secretary Ellin Grenger  
 Commissioner Barbara Candler  
 Treasurer Ralph Hightower  
 Commissioner Elizabeth Rumery  
 Vice Chair Rolf Racich  
 Commissioner Peter Diette  
 Commissioner Cynthia Wright  
 Commissioner Wendy Hellekson

**1. Discuss Annual Appeal Timeline.**

Motion to move ahead with the annual appeal plan and timeline as presented by the Library Director with the addition of using the Bill Library Account for incoming donations.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Rolf Racich

**SECONDER:** Ellin Grenger

**AYE** 8 Bolduc Grenger Candler Hightower Rumery Racich Diette Hellekson

**EXCUSED** 1 Wright

**2. Determine the criteria for developing a 6 month evaluation procedure for a library director.**

Motion to approve an ad-hoc working group to determine criteria to assess and support the Library Director’s success.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Ellin Grenger

**SECONDER:** Rolf Racich

**AYE** 8 Bolduc Grenger Candler Hightower Rumery Racich Diette Hellekson

**EXCUSED** 1 Wright

**3. Any Old Business proper to come before the Commission**

None

**XI. NEW BUSINESS**

**1. Any New Business proper to come before the Commission**

Proposed Amendment to the Community Meeting Room Regulations. Draft language will be circulated before the next meeting, to vote on at the June Commission meeting.

**X. NEXT MEETING**

Next Meeting date, June 16, 2025 at 7:00 will be held at the Gales Ferry Library.

**X. ADJOURNMENT**

Ms. Rumery moved the meeting be adjourned, seconded by Ms. Hellekson.

The meeting adjourned at 8:31p.m.

VOTE: 8-0 Approved and so declared

Respectively Submitted,

---

Chairman Bolduc  
Library Commission

This was Approved and so declared.

**MOVER:** Elizabeth Rumery

**SECONDER:** Wendy Hellekson

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2100

**Agenda Date:** 6/16/2025

**Agenda #:** 1.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Approval of Meeting Room Regulations

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2101

**Agenda Date:** 6/16/2025

**Agenda #:** 2.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Discuss and vote on creating an annual appeal procedure

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-1587

**Agenda Date:** 6/16/2025

**Agenda #:** 3.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any Old Business proper to come before the Commission

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2103

**Agenda Date:** 6/16/2025

**Agenda #:** 1.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Discussion on Federal library funding education

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2102

**Agenda Date:** 6/16/2025

**Agenda #:** 2.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Approval of the FY26 Library Commission “Either” and “GF” Investment accounts

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-1588

**Agenda Date:** 6/16/2025

**Agenda #:** 3.

---

AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Any New Business proper to come before the Commission

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)