



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Finance Committee

~ AGENDA ~

Chairman S. Naomi
Rodriguez

Regular Meeting

Wednesday, March 20, 2024

5:00 PM

Town Hall Annex Building - Hybrid
Format

Council Chambers, Town Hall Annex Building

Remote Participation Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/81204484409?pwd=QndHALyvXsydhjl4btIKNnFvbh5eHJ.1>

by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 812 0448 4409; Passcode: 143970

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. APPROVAL OF MINUTES

MOTION to approve the following Finance Committee Minutes:

- Regular Meeting Minutes of March 6, 2024
- Budget Work Session Minutes of March 7, 2024
- Budget Work Session Minutes of March 11, 2024
- Budget Work Session Minutes of March 14, 2024

Attachments: [FIN-MIN-2024-03-06.pdf](#)
[BUD-WS-MIN-2024-03-07-A.pdf](#)
[BUD-WS-MIN-2024-03-11.pdf](#)
[BUD-WS-MIN-2024-03-14.pdf](#)

- VI. FINANCE DIRECTOR'S REPORT
- VII. FINANCIAL REPORTS

Financial Reports

Attachments: [YEAR TO DATE-REVENUE REPORT-2024-02.pdf](#)

- VIII. NEW BUSINESS

1. MOTION to approve appropriations from the receipt of sales of vehicles through GovDeals in the total amount of \$8,185 to the Pooled Vehicles CNR Account #21040101-57315.

Attachments: [GovDeals SOLD report 3-14-24.pdf](#)

2. MOTION to approve two tax refunds in the combined total amount of \$5,892.30 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.
 - Attorney Ellin Grenger \$2,438.56
 - Wayne Korteweg \$3,453.74

Attachments: [AIR #24-0241 \(2 PAGES\)](#)

3. Fiscal Year 2024/2025 Proposed Budget

MOTION to approve the following Fiscal Year 2024/2025 Budget Adjustments:

Registrars

- 10110301-51700 Administrative Wages Increase by \$318 New Appropriation \$46,800

Elections

- 10110303-5170 Other Wages Increase by \$3,398 New Appropriation \$31,341

Library

- 10150101-53645 Training Increase by \$2,500 New Appropriation \$2,500
- 10150101-53700 Contract Maintenance Increase by \$2318 New Appropriation \$7,567

Lease

- 10150101-56100 Operating Expenses Decrease by \$2,500 New Appropriation \$13,513.

Attachments: [FIN mtg-2024-03-20-FY-24-25 BUDGET PROPOSED ADJUSTMENTS.docx](#)

[Budget draft for finance committee with proposed changes 3-14-2024.xlsx](#)

MOTION to adopt a proposed Fiscal Year 2024/2025 Budget in the amount of \$67,086,407 comprised of:

* General Government: \$29,032,334

* Board of Education: \$38,054,073.

4. MOTION to set a Hybrid Format (Video Conference and In-Person) Public Hearing date to be held on April 15, 2024 at 7:00 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, to receive comments and recommendations regarding a proposed Fiscal Year 2024/2025 Budget.

Attachments: [BUDGET PROCESS-CHARTER for 2024-2025-2023-FOR REGISTRAS-.doc](#)

5. MOTION to set the Annual Town Meeting to be a Hybrid Format (Video Conference & In-Person) regarding the proposed Fiscal Year 2024/2025 Budget on May 20, 2024 at 7:00

p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway and to adjourn to a Referendum to be held on May 21, 2024 between the hours of 6:00 a.m. 8:00 p.m.

In addition, should the referendum fail, the subsequent Referenda will be held between the hours of 12:00 p.m. and 8:00 p.m.; in accordance with Chapter VII, Section 6 of the Town Charter.

Attachments: [BUDGET PROCESS-CHARTER for 2024-2025-2023-FOR REGISTRAS-.doc](#)

6. MOTION to adopted a proposed Fiscal Year 2024/2025 Water Operations Budget in the amount \$1,517,183.62.

Attachments: [FY25 WPCA Water Operations Budget FINAL.pdf](#)
[FY25 WPCA Sewer Operations Budget FINAL.pdf](#)
[ORD-#300-001-ESTABLISHING WATER POLLUTION CONTROL AUTHORITY-2019-.docx](#)

7. Any other New Business proper to come before the Committee.

IX. OLD BUSINESS

1. Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

Attachments: [ARPA project accounting-2024-03-19.xlsx](#)
[Sandy Hollow Guardrail quote- updated 2-28-24.pdf](#)
[ARPA - Obligation Interim Final Rule Quick Reference Guide 2023.pdf](#)

2. Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 “An Act Concerning Solid Waste Management” in accordance with “Resolution Regarding Revenues Received from Beverage Container Surcharges” (Nip Bottle Revenue) adopted on June 8, 2022.

Attachments: [NIP Bottle - Project Tracker DRAFT 030624.xlsx](#)
[BIGBELLY-SOLAR TRASH COMPACTOR.pptx.pdf](#)
[Adopt a Road Group Agreement draft as of 10-03-2023.docx](#)
[Adopt a road guideline and safety rules draft as of 10-03-2023.docx](#)
[Adopt a road Information sheet draft as of 10-03-2023.docx](#)
[Adopt a Road Participant Release Form draft as of 10-03-2023.docx](#)
[Opioid Funding-Ledyard Prevention Coalition OPF proposal final-2023-06-05.docx](#)
[NIP Bottle tax data through March 31 2023.xlsx](#)
[003-2022-JUN-08- RES-BEVERAGE REVENUES-2022-06-08.docx](#)
[PUBLIC ACT 21-58-SOLID WASTE MANAGEMENT-2022-06-21.pdf](#)

3. Discussion regarding potential uses for the funding received from the National Opioid

Settlement Payments.

Attachments: [NIP Bottle - Project Tracker DRAFT 030624.xlsx](#)
[Overdoses in Ledyard-2024-02-20-Map-Key.pdf](#)
[Overdoses in Ledyard-2024-02-20-Map-1.pdf](#)
[Overdoses in Ledyard-2024-02-20.pdf](#)
[Opioid Settlement Funding-Ledyard Prevetion Coalition-Town Council Approved Revised Proposal-2023-09-28pdf.pdf](#)
[Ledyard Youth Serivces OPIOD SETTLEMENT FUNDS-2023-06-07.pdf](#)
[Opioid Fudning-Ledyard Prevetion Coalation OPF proposal final-2023-06-05.docx](#)
[YOUTH SERVICES-IDEAS FOR - OPOID SETTLMENT FUNDING-2023-04-25.pdf](#)
[LEDGE LIGHT-E-MAIL--RECEIVED OPIOID LTR-2023-04-13.pdf](#)
[Final-Distributor-Settlement-Agreement-9321-Exhibit-Updates](#)
[Final-Janssen-Settlement-Agreement-rev-7-30-21 \(1\)](#)
[National Opioid Settlement Allocation Notice - Connecticut Janssen Pmts 1-4 and totals](#)
[OPIIOD SETTLEMENT FUNDING -REQUEST USE](#)
[RECOMMENDATIONS-LEDGE LIGHT-LTR-2023-04-13.pdf](#)
[OPIOD SETTLEMENT FUNDING -REQUEST USE](#)
[RECOMMENDATIONS-YOUTH SERVICES-LTR-2023-04-13.pdf](#)

4. Any other Old Business proper to come before the Committee.

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.