



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Town Council ~ AGENDA ~

Chairman S. Naomi
Rodriguez

Regular Meeting

Wednesday, January 22, 2025

7:00 PM

Town Hall Council Chambers

In-Person: Council Chambers Town Hall Annex

Remote: Information noted below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/86398103722?pwd=J0WPsUdfrV3wIMuiRdj6ZOik543a32.1>

Audio Only: Telephone: +1 646 558 8656; Meeting ID: 863 9810 3722; Passcode: 635813

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPOINTMENT OF TOWN COUNCILOR

MOTION to appoint Mr. William Barnes (R) 1 Spruce Street, Ledyard to the Town Council to fill a vacancy left by Councilor Gary Paul, in accordance with Chapter II Section 10 of the Town Charter.

Attachments: [RTC Appointment Endorsement- Barnes-Town Council-2025-01-14](#)
[Appointment Endorsement- Barnes-Town Council-Lamb email](#)
[2025-01-17](#)

- V. PRESENTATIONS
- VI. RESIDENT & PROPERTY OWNERS (COMMENTS LIMITED TO THREE (3) MINUTES)
- VII. COMMITTEE COMMISSION AND BOARD REPORTS
- VIII. COMMENTS OF TOWN COUNCILORS
- IX.. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the Town Council Minutes of January 8, 2025

Attachments: [TC-MIN-2025-01-08](#)

- X. COMMUNICATIONS

Communications List - January 22, 2025

Attachments: [Communications List-2025-01-22](#)[BLACKER -CORRESPONDENCE FOR](#)[ZONING-EMAIL-2025-01-09](#)[Babcock-Third Party Flags-ltr-2025-01-06](#)[Resign-Harding-Parks-Recreation & Senior Citizensltr-2025-01-13](#)[Appointment - Park-Recreation & Senior Citizens- Alternate Hawes to Regular Member-DiRico email-2025-01-14](#)[Joint Finance Cmt Mtg-Town Council-Board of Education-Fiscal Year 2025-2026-email Thread- Favry-Rodriguez-2025-01-14](#)[RTC Appointment Endorsement- Barnes-Town Council-2025-01-14](#)[APPOIINT LTR EDGECOMB-CONSERVATION-2025-01-05](#)[MARTY'S WAY-ACCEPT -PLANNER LTR-2025-01-16](#)[MARTY'S WAY-ACCEPT -PLANNER MEMO-2025-01-09](#)[VILLAGE DRIVE-ACCEPT -PLANNER LTGR-2025-01-16](#)[VILLAGE DRIVE-ACCEPT -PLANNER MEMO-2025-01-09](#)[Appointment Endorsement- Barnes-Town Council-Lamb email 2025-01-17](#)[Blacker- Legal Notice Sewer Extension-email-2025-10-17](#)[Blacker- Gales Ferry District-FOIA Docket](#)[2024-0085-email-2025-10-17](#)[APPOINT APPLICATION-WOODY-PLANNING & ZONING-2025-01-20](#)[ACTION LTR-TOWN COUNCIL MTG-2024-01-08](#)[APPOINT LTR-CODDING-BOARD OF ASSESSMENT](#)[APPEALS-2025-01-09](#)[APPOINT LTR-CODDING-RETIREMENT BOARD -2025-01-09](#)[APPOINT LTR-LOZIER- SOUTHEASTERN CT REGIONAL RESOURCE RECOVERY AUTHORITY-2025-01-09](#)[APPOINT LTR-RODOLICO- RETIREMENT BOARD -2025-01-09](#)[APPOINT LTR-SOUTHEASTERN CT REGIONAL RESOURCE RECOVERY AUTHORITY-LOZIER-2025-01-09](#)[APPOINT LTR-SPAZIANI-PLANNING & ZONING -2025-01-09](#)[ILLEGAL DUMPING ANDREWS- -LAND USE PLANNING](#)[PULBIC WORKS LTR-2025-01-09](#)[ILLEGAL DUMPING YOUNG -LAND USE PLANNING](#)[PULBIC WORKS LTR-2025-01-09](#)[Comprehensive Municipal Facilities Capital Needs Package FY25 Update-Recived 2025-01-16](#)

XI. REFERRALS

XII. COUNCIL SUB COMMITTEE, LIAISON REPORTS

1. Administration Committee
2. Community Relations Committee for Diversity, Equity, & Inclusion

3. Finance Committee

4. Land Use/Planning/Public Works Committee

5. Liaison Reports

XII REPORT OF THE MAYOR:

I

Attachments: [Mayors Report 1-8-2025](#)

XIV. OLD BUSINESS

XV.. NEW BUSINESS

3. Finance Committee

1. MOTION accept the Connecticut Recovery Support Center 2024-2025 Proposal in the amount of \$10,000 for the use of the National Opioid Settlement Funding.

Attachments: [CRSC Proposal - Ledyard CT- OPIOID SETTLEMENT FUNDING](#)

2. MOTION to authorize the Land Use Department to over expend their Fiscal Year 2024/2025 Budget

In addition, transfer \$4,895.75 from CNR Account #210104301-53315 (GIS) to CNR Account # 21014301-57300 (New Equipment).

3. MOTION to approve an additional appropriation from undesignated fund balance in the amount of \$87,055 to the following accounts to address the budgetary impact of hiring an additional mechanic in conjunction with the shared services agreement with the Town of Preston:

\$57,820 to account 10140105-51620 Public Works Employees - Vehicle Maintenance

\$21,800 to account 10110253-52201 Healthcare Teamsters

\$ 4,425 to account 10110253-52500 Social Security

\$ 3,010 to account 10110253-52310 Defined Contribution Plan

Attachments: [Technical Contract-Ledyard-Preston-2024-05-22](#)

4. MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$8,806.11 as follows:

- \$4,750 to the Public Works Large Trucks CNR Account #21040101-57312;
- \$3,046.11 to the Public Works Light Equipment CNR Account 21040101-57314; and
- \$1,010 to the Police Vehicle CNR Account 21020101-57510.

5. MOTION to approve a proposed "Amendment 2025-1 to the Retirement Plan for Full-Time Employees of the Town of Ledyard" pertaining to Section 5.06 (Suspension of Benefits) as presented by the Retirement Board in the draft dated December 17, 2024.

Attachments: [Retirement Defined Benefit Plan Proposed Amendment Ltr to Town Council-2024-12-17](#)

6. MOTION to appoint CliftonLarsonAllen LLP to conduct auditing services for the General Government, WPCA, and Schools for the fiscal year ending June 30, 2025, in accordance with Chapter III, Section 11 of the Town Charter for a fee \$74,500.

Attachments: [Appointment Town of Ledyard 2025 Fee Quote.pdf](#)

7. MOTION to approve two tax refunds in the combined total amount of \$6,437.03 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.

- Dale & Joanna Waddell \$3,334.74
- Eric Carlson & Mary Peckhamor \$3,102.29

Attachments: [Air 25-1244 Jan 6 2025](#)

XV!I ADJOURNMENT

DISCLAIMER:

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1321

Agenda Date: 1/23/2025

Agenda #:

APPOINTMENT

Motion/Request:

MOTION to appoint Mr. William Barnes (R) 1 Spruce Street, Ledyard to the Town Council to fill a vacancy left by Councilor Gary Paul, in accordance with Chapter II Section 10 of the Town Charter.

Background:

1/123/2025: The Republican Town Committee voted to endorse the appointment of Mr. Williams Barnes to fill the vacancy on the Town Council left by Mr. Gary Paul. (Please see attached letter dated 1/14/2025)

In accordance with Chapter II; Section 10 of the Town Charter:

CHAPTER II - ELECTIONS AND ELECTED OFFICIALS

SECTION 10. VACANCIES

Any vacancy in any elective Town office, from whatever cause arising, shall, except as otherwise provided in the General Statutes, be filled by appointment by the Town Council for the period until the next regular Town election. If there shall be a regular Town election before the expiration of the term of any office in which a vacancy occurs, such office shall be filled until said election by appointment as provided herein and subsequently by the election of a person to fill that office for the remaining portion of the term. In filling any vacancy, the Town Council shall select a person of the same political party as that of the former office holder. If such former office holder was elected as an independent or minority party candidate, his successor shall be a member of the political party in which said former office holder was enrolled, or in the case the former office holder was not enrolled in a political party, the vacancy shall be filled by an elector not enrolled in a political party.

Vacancies on the Board of Education shall be filled in accordance with the provisions of the General Statutes.

SECTION 11. ELIGIBILITY

No person shall be eligible for election or appointment to fill a vacancy in an elective Town office who is not at the time of his election or appointment an elector of said Town, and any person ceasing to be an elector of said Town shall thereupon cease to hold elective office in the Town. An individual shall not be eligible to hold elective Town office while holding a State or Federal elective office.

CHAPTER III THE TOWN COUNCIL

SECTION 1. THE TOWN COUNCIL

There shall be a Town Council consisting of nine (9) members, the members of which shall serve without

compensation except for the reimbursement of actual expenses incurred in the performance of official duties.

No member of the Town Council shall, during his term of office, except as provided in Section 2 of this chapter, hold or accept any position, office or employment under the government of the Town of Ledyard or any political subdivision thereof which is filled by appointment by the Mayor, Town Council, or any board or commission created by ordinance, Charter, or statute. No person holding any elected office under this Charter or provisions of any ordinance or of the General Statutes shall, except as provided in Section 2 of this chapter, be a member of the Town Council during his continuance in such office.

Administrative Notes:

(type text here)

Nominating Committee Recommendation:

(type text here)

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5

9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.


(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

Ledyard RTC
January 14, 2025

Roxanne Maher
Ledyard Town Council;

Last night at the January 2025 meeting of the Ledyard RTC membership voted to endorse Mr. William Barnes, 1 Spruce Street, Ledyard Ct. to fill the remainder of the term previously held by Mr. Gary Paul on the Ledyard Town Council. Mr Barnes is a long time Ledyard resident and very active in the Historic District Commission. He has been very active in the up and down sawmill operation. His information is as follows

Mr. William Barnes
1 Spruce Street, Ledyard Ct 06339
(860)867-9102
williambarnes@comcast.net


W.S. WHITNEY / R.N.W.
VICE-CHAIR LEDYARD RTC

Sharon Pealer Chair Ledyard RTC



Lawrence Erhart Secretary Ledyard RTC



Roxanne Maher

From: Earl Lamb <TyLamb5350@outlook.com>
Sent: Friday, January 17, 2025 3:28 PM
To: Roxanne Maher; Fred Allyn, III
Subject: Letter of Support for William Barnes

Town of Ledyard - Town Council,

In viewing your regular meeting scheduled for January 22, 2025, I noticed the following agenda item:

APPOINTMENT OF TOWN COUNCILOR:

MOTION to appoint Mr. William Barnes (R) 1 Spruce Street, Ledyard to the Town Council to fill a vacancy left by Councilor Gary Paul, in accordance with Chapter II Section 10 of the Town Charter.

Knowing this is on the upcoming Town Council meeting, I am penning this letter in support of a resident of Lamb-Town, a section of Ledyard Connecticut.

First, I wanted to state William Barnes is a brother in Christ and is a member of the Ledyard Congregational Church. He currently serves in a leadership role at this church as Moderator. Additionally, William Barnes is the Chief Information Security Officer at Electric Boat. Before joining Electric Boat, he served as a cybersecurity executive at Pfizer for more than 20 years, most recently as the Deputy CISO. Earlier in his career, he served as the Director of Networking Services at Court Square Group, Assistant Director of Wide Area Network Services at CIGNA, and Deputy CIO for Marine Corps Base Quantico, VA during his first assignment in the military.

To continue, Bill holds a B.S. in Mechanical Engineering and a M.S. in Operations and Information Technology from Worcester Polytechnic Institute (WPI), as well as a M.A. in National Security and Strategic Studies from the Naval War College. He is a Project Management Professional (PMP), Certified Information Systems Security Professional (CISSP), and licensed Professional Engineer (PE) in the state of Connecticut. Bill serves as an adjunct instructor of computer science at Connecticut College. He retired as Colonel in the United States Marine Corps Reserves in 2024 and last served as the Vice Chief of Staff at Marine Forces Cyberspace Command in Fort Meade, MD.

As you are well aware, Bill is a valued member of the Ledyard Historical District Committee, and if he is appointed, he will be missed but know he will continue to be involved in some form or another.

On a personal level, Bill is a lifelong Boston sports fan and longtime New England Patriots season ticket holder. He and his wife, Cari, reside in Ledyard with their three children (Samantha, William, and Sarina), two horses (Ima and Rosie), and one dog (Louie).

I am just refreshed that the Republican party selected a highly qualified and honorable individual who is currently and will continue to serve the Town of Ledyard in a fair and balanced way.

I, 1000% support this candidate to serve out the balance of Gary Paul's term, and encourage the Town Council to vote "aye" for the MOTION to appoint Mr. William Barnes (R) 1 Spruce Street, Ledyard to the Town Council to fill a vacancy left by Councilor Gary Paul, in accordance with Chapter II Section 10 of the Town Charter.

Yr.,
Ty Lamb
95 Lambtown Road
Lamb-town, Ledyard, Ct.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1301

Agenda Date: 1/22/2025

Agenda #:

MINUTES

Minutes:

MOTION to approve the Town Council Minutes of January 8, 2025



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL

Chairman S. Naomi Rodriguez

MINUTES
LEDYARD TOWN COUNCIL – REGULAR MEETING
WEDNESDAY, JANUARY 8, 2025; 7:00 PM
HYBRID FORMAT
VIDEO CONFERENCE VIA ZOOM

DRAFT

- I. CALL TO ORDER – Chairman Rodriguez called the meeting to order at 7:00 p.m. at the Council Chambers, Town Hall Annex Building.

Chairman Rodriguez welcomed all to the Hybrid Meeting. She stated for the members of the Town Council and the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL –

Attendee Name	Title	Status	Location
April Brunelle	Town Councilor	Present	In-Person
Jessica Buhle	Town Councilor	Present	In-Person
Carmen Garcia-Irizarry	Town Councilor	Excused	
Kevin Dombrowski	Town Councilor	Excused	
S. Naomi Rodriguez	Town Councilor	Present	In-Person
Tim Ryan	Town Councilor	Present	Remote
Tony Saccone	Town Councilor	Present	In-Person
Gary St. Vil	Town Councilor	Present	In-Person

- IV. INFORMATIONAL ITEMS/PRESENTATIONS – None.

- V. RESIDENTS AND PROPERTY OWNERS

Mr. Kevin Blacker, 11 Church Street, Noank. Chairman Rodriguez stated this portion of the meeting was for Residents and Property Owners of Ledyard and Gales Ferry to provide comments. Mr. Blacker stated that he rented private farmland at 483 Shewville Road “*The 97 Farm*” , and that he paid personal property taxes to Ledyard.

Mr. Blacker stated after reviewing the requested Freedom of Information Act (FOIA) Requests that he and others filed, he believed that the former Town Planner and former Planning & Zoning Commission Chairman clearly violated some of the Developers 14th Amendment Constitutional Rights.

Mr. Blacker continued to note that he has raised concerns about the Gales Ferry District in a couple of emails that he sent to the Town Council. He stated in providing the Freedom of Information Act (FOIA) documentation he requested that the Town Council Chairman told him that the Town had no jurisdiction over the Gales Ferry District. He stated that the Town Council should be at least aware of what was going on in the Gales Ferry District, noting that their impact on the Cashman Project and the Town was going to be transformative; positive or negative. He stated the Gales Ferry District was violating their own Charter and Bylaws; and they do not appear to be complying with FOIA, noting that their leadership had some serious conflicts.

Mr. Blacker went on to address the Ledyard Center Sewer Line Extension Project stating that the project should be looked at closely and considered, particularly the impacts on drinking water. He stated the Sewer Line Extension Project would increase the amount of sewage that is discharged to the Seth Williams Brook and into the Whtiford Aquarium, which supplied

the public drinking water for the town of Stonington. He noted that Stonington had wellfields in that area, and they were actively seeking to expand those wellfields. He stated the additional sewage was going to have major environmental impacts on the Mystic River and other towns.

Mr. Blacker concluded his comments by asking Ledyard to consider joining with other towns to protect the valley between Shewville Road and Lantern Hill Road. He stated for long-term planning that all of this farmland could serve the region as flood protection. Mr. Blacker thanked the Town Council for the opportunity to address them this evening, noting that he would continue to listen to the rest of the meeting from Zoom.

Chairman Rodriguez thanked Mr. Blacker for his comments.

VI. COMMITTEE COMMISSION AND BOARD REPORTS – None.

VII. COMMENTS OF TOWN COUNCILORS

Chairman Rodriguez provided the following comments: (1) Councilor Gary Paul Resignation – Chairman Rodriguez noted that last week she received Councilor Gary Paul's resignation letter from the Ledyard Town Council citing health issues. She noted that she telephoned Councilor Paul on December 31, 2024 to express her gratitude to him for his service to the Town of Ledyard, noting that he made a great impact in our community and that they were grateful. She stated that she also wished Councilor Paul well in his future, noting that he would be missed; (2) Law Enforcement Day Thursday, January 9, 2025 - Chairman Rodriguez stated Law Enforcement Day was a perfect time for our community to show their appreciation to our police officers, noting we understand that their work was dangerous and difficult. She stated that the Town of Ledyard appreciated the risk and sacrifices they make to keep our community safe; (3) 250th Anniversary of the United States Declaration of Independence – Chairman Rodriguez noted that resident Mr. Milton (Dave) Schroeder provided comments at the Town Council's December 11, 2024 meeting regarding the United States Semiquincentennial that would take place on July 4, 2026. She stated that Mr. Schroeder mentioned the festivities that were held in Ledyard in 1976 to commemorate and celebrate the Bicentennial; and that he suggested the town consider planning similar events for 2026. She noted that she thought Mr. Schroeder's suggestions were a great idea; and that the Mayor mentioned planning for the Semiquincentennial in his Report, noting that in his absence, she would read his Report later this evening. Chairman Rodriguez stated that she wanted to include the Community Relations Committee for Diversity, Equity & Inclusion in this project.

Councilor Brunelle stated that her heart goes out to anyone who knows family or friends who live up in Los Angeles, California, where they were having the horrific fires. She stated that this was something that she could not get out of her mind, noting that the wind was just carrying the fires.

Councilor Buhle stated that she also wanted to thank Councilor Gary Paul for his service to the town. She stated that she and Councilor Paul may not have always agreed on everything, but that he was great to work with. She stated during conversations with Councilor Paul that his desire to give back to his community inspired her to consider running to serve on the Town Council. She stated that she appreciated his service to the town.

Councilor St. Vil stated tonight was the Town Council's 1st meeting of the New Year; and that he would like to begin by stating *Happy New Year!* to both the residents of Ledyard and his fellow Town Councilors. He stated like most Americans, that he would like to reflect upon last year, 2024, noting that he thought this Town Council has done a great job with pushing things forward, and making a difference for the town. He stated Chairman Rodriguez did a good job of enumerating the work they have done in her letter to the residents that was included in the Fall, 2024 Events Magazine, that was mailed to every household in town. He stated that he looked forward to working with everyone on doing more great things in 2025.

Councilor Ryan stated *Happy New Year!* and that he hoped everyone had a good holiday break. He stated that he would like to echo the comments that were made regarding Councilor Paul. He stated that he met Councilor Paul through the time they served together on the Town Council and through their involvement in serving the town. He stated their work has all been

positive, and that he considered him as a friend. He stated Councilor Paul would be missed, noting that he looked forward to their continued conversations and in seeking his advice outside of the Town Council in the future. He thanked Councilor Paul for his service to the town.

VIII. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

MOTION to approve the Regular Meeting Minutes of December 11, 2024
Moved by Councilor Buhle, seconded by Councilor Saccone

VOTE: 6 – 0 Approved and so declared

IX. COMMUNICATIONS

Chairman Rodriguez stated a Communications List has been provided on the meeting portal for tonight's meeting, and she noted referrals were listed.

X. COUNCIL SUB COMMITTEE, LIAISON REPORTS

Administration Committee

Chairman Rodriguez noted tonight's Administration Committee meeting was cancelled due to illness.

Community Relations Committee for Diversity Equity & Inclusion

Councilor Brunelle stated the Community Relations Committee's for Diversity, Equity & Inclusion next meeting was scheduled for Wednesday, January 15, 2025.

Finance Committee

Councilor Saccone stated the Finance Committee's next meeting was scheduled for January 15, 2025. He went on to note that the Budget Season was coming up; and he encouraged residents to be engaged and involved in the process. He stated the Board of Education has been meeting at least once a week, and that the Town Council would be conducting Budget Work Sessions on March 6, 10, & 13, 2025 to meet with Department Heads to discuss their projected expenses for the coming year. He stated that these meetings were a good opportunity for residents to hear about the services the town provides, and the justification for the Department's budget requests. He stated attending the Budget Work Sessions would help residents understand why taxes go up; good or bad.

Councilor Buhle provided an update for the residents who have been following the use of \$4.43 million of American Rescue Plan Act Funding (ARPA) that the Town (General Government) received in response to; and to aid with the recovery from the COVID-19 public health emergency. She stated at the Finance Committee's December 4, 2024 meeting the Committee worked to make sure all of the funding Ledyard received was allocated responsibly; and to provide provisions for the use of any ARPA Funding that was remaining from projects that were coming in under budget so that they could accomplish as much as possible for the town. She noted the ARPA Guidelines required that the town have signed contracts in-place by December 31, 2024; and that all the funding be fully expended by December 31, 2026.

Councilor Buhle went on to explain at the Town Council's December 11, 2024 meeting they allocated \$50,000 of Town's American Rescue Plan Act Funding to install a Solid Surface Playground at the Juliet W. Long School. She stated despite the challenges, questions and roadblocks, they were able to get a contract signed by December 31, 2024 for the Solid Surface Playground. She stated with the Town Council allocating this \$50,000 from ARPA that they would now have all the funding needed to install a new Inclusive Playgrond for the Juliet W. Long School. She stated that they would be working to get final quotes to order the playground equipment within the next couple of months.

Chairman Rodriguez noted that they were working to schedule a meeting between the Town Council Finance Committee and the Board of Education Finance Committee for later this month.

Land Use/Planning/Public Works Committee

Councilor St. Vil noted the LUPPW Committee met on January 6, 2025 and discussed the following: (1) Historic Designation of the Spicer Homestead Ruins – Chairman Rodriguez noted that the site survey should be completed in about 10 days; and (2) Illegal Dumping – Councilor St. Vil noted that the LUPPW Committee has been reviewing residents' concerns regarding a neighbor that was dumping debris on their property. He stated the LUPPW Committee researched the town's ability to address illegal dumping, and they engaged Police Chief John Rich as well as the Land Use Director/Town Planner Elizabeth Burdick. He stated based on their findings that Connecticut General State Statute 22a-250 addresses Illegal Dumping, included provisions for the reporting of illegal dumping; and provided the ability to impose fines, the LUPPW Committee has concluded their work on the subject of Illegal Dumping. He stated that letters would be sent to the residents tomorrow suggesting a recommended path forward.

Permanent Municipal Building Committee

Councilor Brunelle noted that the PMBC met on January 6, 2025 and voted to elect the following Officers: Chairman Mr. Joseph Gush; Vice Chairman Mr. Gary Schneider, and Recording Secretary Mr. Jerry Tyminski.

Gales Ferry Fire Department

Councilor Saccone reported the following: (1) Fires – Councilor Saccone stated that unfortunately there were a couple of fires over the past several weeks. He asked that residents be cautious with the use of alternative fuels; (2) Emergency Generator – Councilor Saccone stated the Gales Ferry Fire Department has been paying \$1,400 per month, out of their pocket, to rent a generator, while waiting to receive the Grant Funding that they were approved to receive. He stated all the paperwork was now in place and that the Fire Department was moving forward to purchase a new Emergency Generator.

Ledyard Farmers' Market Committee

Chairman Rodriguez noted that the Farmers Market Committee met earlier this evening and discussed preparations for the 2025 Summer Market, which included ideas for the weekly Market themes.

Retirement Board

Chairman Rodriguez stated the Retirement Board's next meeting was scheduled for January 21, 2025 at 10:00 a.m.

Inland Wetland & Water Courses Commission

Councilor St. Vil stated that the Inland Wetlands and Watercourse Commission met on January 7, 2025 and continued discussions on some proposed amendments.

Planning & Zoning Commission

Councilor St. Vil stated the Planning and Zoning Commission concluded their Public Hearing on the Application regarding a proposed development at the former Dow Chemical/Styrenics Site on Route 12, Gales Ferry. He explained with the Public Hearing closed, the Commission would continue their discussion and a decision would be provided by the end of January, 2025, noting that the Planning & Zoning Commission would be holding their Regular Meeting tomorrow evening (1/9/2025) in the Council Chambers.

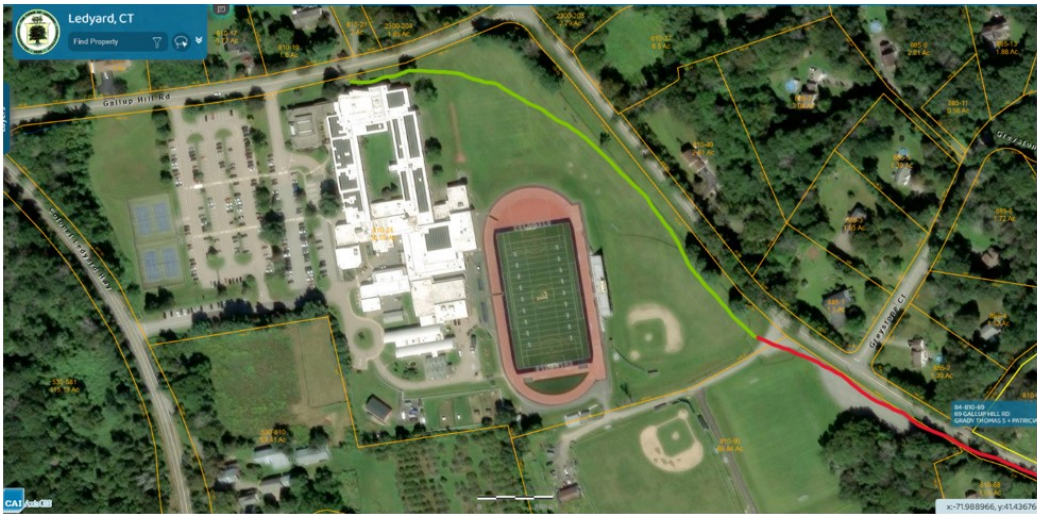
Economic Development Commission

Councilor Buhle stated that the EDC met on January 7, 2025 and addressed the following: (1) Route 12 Corridor Study – Councilor Buhle noted that the EDC received a presentation from a Representative from Gorman + York regarding the Route 12 Corridor Study. She noted that the Group discussed what the Study would entail; and she found the presentation and discussion interesting; (2) Business Directory Update; and (3) Addressed some housekeeping items.

XI. MAYOR'S REPORT

Chairman Rodriguez noted that Mayor Allyn, III, was feeling ill this afternoon; therefore, in his absence that she would read the report he provided for tonight's meeting as follows: (1)

Wished All a Happy New Year 2025!; (2) Surprise Snow Day – On Monday, January 6, 2025 Ledyard had five motor vehicle accidents due to a surprise Snow Day. The forecast called for a 1% chance of flurries, but they received enough snow to make for slippery conditions; (3) Spicer Homestead Ruins - Dieter & Gardner have prepared a draft Survey Plan for the area of Spicer Homestead Ruins Property being considered for historic preservation; (4) 250th Anniversary of the Signing of the Declaration of Independence – Mayor Allyn, III, has established an Ad Hoc Committee to plan town events to celebrate the Semiquincentennial. The Ad Hoc Committee would be comprised of 7 members to include Library Staff, Historic District Commission, Town Clerk, Parks & Recreation Staff, and others. The Ad Hoc Committee would be planning events for Ledyard to take place on July 3, 4, & 5, 2026 and that more information would be provided as the Ad Hoc Committee’s work gets underway; (5) Ledyard High School Civics Class – Mayor Allyn, III, had the opportunity to engage with the students on January 7, 2025 to discuss their projects; which included Animal Care/Cruelty; Affordable Housing, and other topics; (6) Southeastern Connecticut Council of Governments (SCCOG) Legislative Agenda – Mayor Allyn, III, met with State Representatives Greg Howard and Brian Lanoue to hear their plans for the upcoming Legislative Session, which was scheduled to begin on January 9, 2025; (7) Ledyard Center Sewer Line Extension Project – Phase III of the Project involved upgrading the existing sewer line to a larger pipe from the High School to Pennywise Lane where it tied into the Wastewater Treatment Facility. The larger sewer line would provide adequate capacity to handle the sewer services in the center of town. The sewer line has been installed across the High School Baseball Field and was to now up to the median. The pipe would then be installed along Gallup Hill Road. The **green line** in the map below represented the installation of the sewer pipe that has been installed/completed since December 26, 2024; and the **red line** showed the upcoming work to complete the tie-in at Pennywise Lane.



Questions to the Mayor None.

XII. OLD BUSINESS – None.

XIII. NEW BUSINESS

CONSENT CALENDAR

- *1. MOTION to reappoint the following as Regular Members of the Retirement Board for a three (3) year term ending January 20, 2028:
 - Mr. John Rodolico (R) 40 Long Pond Road, Ledyard
 - Mr. Roger Coddling (R) 13 Hemlock Circle, Gales Ferry
- *2. MOTION to reappoint Mr. Roger Coddling (R) 13 Hemlock Circle, Gales Ferry, as a Regular Member to the Board of Assessment Appeals for a four (4) year term ending December 4, 2028.

- *3. MOTION to reappoint Mr. Joseph Lozier (R) 198 Gallup Hill Road, Ledyard, as an Alternate Member to the Southeastern Connecticut Regional Resource Recovery Authority (SCRRRA) for a three (3) year term ending January 31, 2028.
Moved by Councilor Buhle, seconded by Councilor Brunelle
- VOTE: 6 – 0 Approved and so declared**

RESULT:	APPROVED 6 - 0
MOVER:	Jessica Buhle, Town Councilor
SECONDER:	April Brunelle, Town Councilor
AYES:	Brunelle, Buhle, Rodriguez, Ryan, Saccone, St. Vil
EXCUSED:	Dombrowski, Garcia-Irizarry,

Administration Committee

4. MOTION to appoint Ms. Rhonda Spaziani (D) 9 Sunset Road, Gales Ferry, as an Alternate Member of the Planning & Zoning Commission to complete a three (3) year term ending December 31, 2026 to fill a vacancy left by Ms. Ribe.
Moved by Councilor Brunelle, seconded by Councilor St. Vil
Discussion: None.
- VOTE: 6 – 0 Approved and so declared**

RESULT:	APPROVED 6 - 0
MOVER:	April Brunelle, Town Councilor
SECONDER:	Gary St. Vil, Town Councilor
AYES:	Brunelle, Buhle, Rodriguez, Ryan, Saccone, St. Vil
EXCUSED:	Dombrowski, Garcia-Irizarry,

General Items

5. MOTION to approve an “*Authorizing Resolution of the Ledyard Town Council; State Of Connecticut Department of Energy And Environmental Protection for the Tri-Town Trail Greenway Project - Phase 2*” as presented in the draft dated December 30, 2024.

DRAFT 12/30/2024

Res: 004-2025/Jan 08

AUTHORIZING RESOLUTION
OF THE LEDYARD TOWN COUNCIL
STATE OF CONNECTICUT DEPARTMENT OF
ENERGY AND ENVIRONMENTAL PROTECTION
FOR THE TRI-TOWN TRAIL GREENWAY PROJECT - PHASE 2

CERTIFICATION

I, Patricia A. Riley, Town Clerk of the Town of Ledyard, do hereby certify that the following is a true and correct copy of a resolution adopted by the Ledyard Town Council at its duly called and held meeting on January 8, 2025, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked, and is at present in full force and effect:

RESOLVED: that the Town of Ledyard may enter into with and deliver to the State of Connecticut Department of Energy and Environmental Protection, any and all documents which it deems to be necessary or appropriate for a grant in the amount of up-to \$112,000 for the Tri-Town Trail Greenway Project - Phase 2; and

FURTHER RESOLVED: that Fred B. Allyn, III, as Mayor of the Town of Ledyard, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Ledyard and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

Adopted by the Ledyard Town Council on: January 8, 2025

S. Naomi Rodriguez, Chairman

The undersigned further certifies that Fred B. Allyn, III, now holds the office of Mayor and that he has held that office since December 7, 2017.

IN WITNESS WHEREOF: The undersigned has executed this certification this _____ day of _____, 2025 year.

(Seal) _____
Patricia A. Riley, Town Clerk

Moved by Chairman Rodriguez, seconded by Councilor Buhle
Discussion: Chairman Rodriguez noted that two members of the Tri-Town Trail Association were present this evening and she asked if they would like to make any comments. The Tri-Town Trail Members, Karen Parkinson and Barbara Kil, noted that they were present to answer questions that the Town Council may have.

Chairman Rodriguez recognized that the members of the Town Council did not have any questions, and she noted that they loved the Tri-Town Trail; and thanked them for the work they do.

VOTE: 6 – 0 Approved and so declared

RESULT:	APPROVED 6 - 0
MOVER:	S. Naomi Rodriguez, Chairman
SECONDER:	Jessica Buhle, Town Councilor
AYES:	Brunelle, Buhle, Rodriguez, Ryan, Saccone, St. Vil
EXCUSED:	Dombrowski, Garcia-Irizarry,

XV. ADJOURNMENT

VOTE: 6 - 0 Approved and so declared. The meeting adjourned at 7:20 p.m.

Transcribed by Roxanne M. Maher
Administrative Assistant to the Town Council

I, S. Naomi Rodriguez, Chairman of the Ledyard Town Council,
hereby certify that the above and foregoing is a true and
correct copy of the minutes of the Regular Town Council
Meeting held on January 8, 2025.

S. Naomi Rodriguez, Chairman



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1302

Agenda Date: 1/22/2025

Agenda #:

AGENDA ITEM
CORRESPONDENCE

Subject:

Communications List - January 22, 2025

Correspondence List:

(type text here)

COMMUNICATIONS LISTING FOR JANUARY 22, 2025

INCOMING CORRESPONDENCE

1. Mr. Blacker email dated 1/9/2025 re: Planning & Zoning Commission Meeting location – Correspondence
2. M/M Babcock ltr dated 1/6/2025 re: Third Party Flags
3. Ms. Harding ltr dated 1/13/2025 re: Resign Parks, Recreation, & Senior Citizens Commission
4. Parks, Recreation & Senior Citizens Chairman email dated 1/14/2025 re: Request Alternate Member Hawes be moved to Regular Member to fill Cobb Vacancy
5. Board of Education-Town Council email thread dated 1/14/2025 re: Special Joint Work Session Finance Committees 1/21/2025
6. RTC ltr dated 1/14/2025 re: Recommend Appointment of W. Barnes- Town Council – to fill G. Paul Vacancy
7. Mayor ltr dated 1/14/2025 re: Re-Appointment Edgecomb – Conservation Commission
8. Land Use Director/Town Planner memo dated 1/16/2025 re: Accept Marty's Way into the Road Inventory
9. Land Use Director/Town Planner memo dated 1/16/2025 re: Background Information to accept Marty's Way into the Road Inventory
10. Land Use Director/Town Planner memo dated 1/16/2025 re: Accept Village Drive into the Road Inventory
11. Land Use Director/Town Planner memo dated 1/16/2025 re: Background Information to accept Village Drive into the Road Inventory
12. Lamb email dated 1/17/2025 re: Endorse the Appointment of W. Barnes- Town Council – to fill G. Paul Vacancy
13. Mr. Blacker email dated 1/17/2025 re: Legal Notice Sewer Line Extension
14. Mr. Blacker email dated 1/17/2025 re: Gales Ferry District FOIA Docket #2024-0083
15. Appointment Application dated 1/20/2025 re: N. Woody to Planning & Zoning Commission

OUT GOING CORRESPONDENCE

1. Admin Asst ltr to Mayor dated 1/9/2024 re: Action ltr. Town Council Regular Meeting of January 8, 2025.
2. LTC ltr to Codding dated 1/9/2025 re: Re-Appointment to Retirement Board
3. LTC ltr to Rodolico dated 1/9/2025 re: Re-Appointment to Retirement Board
4. LTC ltr to Codding dated 1/9/2025 re: Re-Appointment to Board of Assessment Appeals
5. LTC ltr to Spaziani dated 1/9/2025 re: Appointment to Planning & Zoning Commission
6. LTC ltr to Lozier dated 1/9/2025 re: Re-Appointment to Southeastern CT Regional Resource Recovery Authority (SCRRA)
7. Admin Asst ltr to SCRRA dated 1/9/2025 re: Re-Appointment – Lozier to Southeastern CT Regional Resource Recovery Authority (SCRRA)
8. LUPPW Cmt ltr to Andrews dated 1/9/2025 re: Illegal Dumping
9. LUPPW Cmt ltr to Yomell dated 1/9/2025 re: Illegal Dumping

NOTICE OF AGENDAS

1. Conservation Commission Agenda 1/14/2025
2. Retirement Board Agenda 1/21/2025
3. Parks, Recreation & Senior Citizens Agenda 1/21/2025

4. Zoning Board of Appeals 1/15/2025 Cancelled
5. Finance Cmt Agenda 1/15/2025
6. Town Council Agenda 1/15/2025

MINUTES

1. Conservation Commission Minutes 12/10/2024
2. Retirement Board Minutes 12/17/2024
3. Parks, Recreation & Senior Citizens Minutes 12/17/2024
4. Finance Cmt Minutes 12/4/2024
5. Town Council Minutes 1/8/2025

MISCELLANEOUS

1. Public Works Department Annual Report Fiscal Year 2023/2024 – Dated 1/16/2025

REFERRALS

Administration Committee

1. Parks, Recreation & Senior Citizens Chairman email dated 1/14/2025 re: Request Alternate Member Hawes be moved to Regular Member to fill Cobb Vacancy
2. Appointment Application dated 1/20/2025 re: N. Woody to Planning & Zoning Commission

Land Use/Planning/Public Works Committee

1. Land Use Director/Town Planner memo dated 1/16/2025 re: Accept Marty's Way into the Road Inventory
2. Land Use Director/Town Planner memo dated 1/16/2025 re: Background Information to accept Marty's Way into the Road Inventory
3. Land Use Director/Town Planner memo dated 1/16/2025 re: Accept Village Drive into the Road Inventory
4. Land Use Director/Town Planner memo dated 1/16/2025 re: Background Information to accept Village Drive into the Road Inventory

Roxanne Maher

From: Kevin Blacker <kjblacker@sbcglobal.net>
Sent: Thursday, January 9, 2025 9:36 PM
To: Elizabeth Burdick; Roxanne Maher
Cc: wcarroll@cohenandwolf.com; Harry Heller; Eric; Ledyardcalu Info; dave@harnedart.com; Lee Howard; Brian Smith; Gregory Stroud; Greg Smith; Francisco Uranga; David Collins; Angela Cassidy; Doug Schwartz; Gales Ferry District; willis@halloransage.com
Subject: Official Correspondence for Ledyard Zoning Commissioners

Discussion of moving big show to the annex. Sounded like Ribbe in favor of that.

My zoom cut out

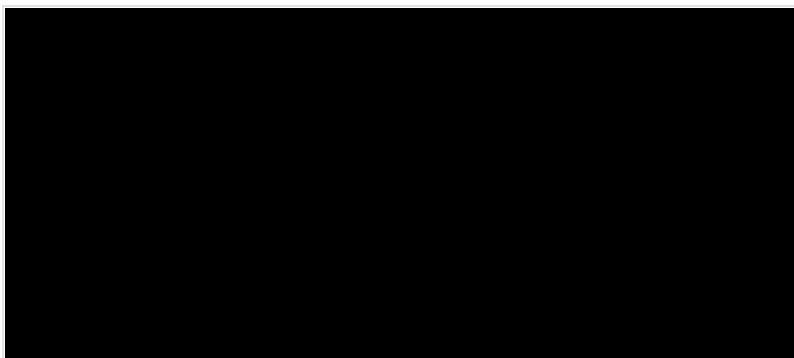
Meeting held in little house could easily be over run by supporters of one view point. Cause meeting to be cancelled. Harm all by wasting valuable time for commission to consider/discuss evidence. Besides that. Imagine if someone has to use the bathroom at annex. It's **in** the meeting room. Had some bad Mexican food *My tummy hurts... I'll be right back....* everyone would be hearing and smelling about it.

Hold it at the Middle School. **Where the bathrooms are way down the hall.** Put the onus on the Commission to not allow 14th Amendment Constitutional right to due process to continue to be violated if some choose to perform repeated outbursts.

Save money on an IT guy? Do what's easy? Or comfortable? Make the Public zoom in? Horse shit. There's no substitute for getting to sit in. Read the room. See everyone who's there. Who they're sitting next to. Nodding to. What they're wearing. Their posture. Body language. Facial expressions. Listen to rumbling conversations of others in the crowd. Read their reactions and the reactions of the commissioners. Talk or listen during intermission. None of this information gathering- part of the Public's right to inspection of the government possible on Zoom.

Sincerely,
Kevin Blacker

[Song for You \(Live\)](#)



Song for You (Live)

[Big Smo & Alexander King - My Neighbors](#)



Big Smo & Alexander King - My Neighbors

Jan 4, 2025

To The Ledyard Town Council
From Mr. + Mrs. Clinton G. Balrock
residents of Ledyard

Upon hearing that the Town Council is planning to vote on flying a Gay flag at the Ledyard Senior High School, we want to make it known that we fully oppose this move.

The only flag that needs to fly at the school is the United States Flag.

This is a move that would not be good for our children. It is against God's will and we would ask you to think again about making that a vote.

If you go ahead with that remember Hebrews 10:30-31.³⁰ The Lord will judge his people.³¹ It is a dreadful (fearful) thing to fall into the Hands of the Living God.

Please reconsider this plan!

Sincerely

Patricia +

Clinton G. Balrock

January 13, 2025

To Whom This May Concern,

This is to inform you that I, Margaret-Anne Harding, am resigning my position as a member of the Leopard Parks, Recreation, Senior Citizen Commission effective immediately.

Please see that all necessary people are informed.

Sincerely,

Margaret Anne Harding
Margaret-Anne Harding

Roxanne Maher

From: kenneth dirico <diricokj@comcast.net>
Sent: Tuesday, January 14, 2025 9:15 PM
To: Carmen Garcia Irizarry; Naomi Rodriguez; Scott Johnson; Roxanne Maher
Subject: Adjustment of Parks, Recreation & Senior Citizens Center Commission

Chairman Councilor Garcia-Irizarry,

As Chairman for the Parks, Recreation & Senior Citizens Center Commission I would like to move Alternate Member Lauren Hawes to commissioner status in place of the recent resigned Commissioner Jessica Cobb.

If the Administration Committee has any questions or needs to discuss this request further please reach out to me or Director Scott Johnson.

Sincerely,

Ken DiRico
Chairman
Parks, Recreation & Senior Citizens Center Commission

Roxanne Maher

From: Roxanne Maher
Sent: Tuesday, January 14, 2025 1:33 PM
To: Anthony Favry
Cc: BOE@ledyard.net; Jason S. Hartling; Anita Cleetus; Fred Allyn, III; Town Council Group; Roxanne Maher; Anthony Favry
Subject: Joint Finance Committee Workshop- Tuesday 1/21/2025 @ 6:00 p.m.

Good Afternoon Chairman Favry:

Thank you for your response regarding the scheduling of a Joint Finance Committee meeting between the Town Council and Board of Education.

Per the date noted in your email below the Town Council Office will post an Agenda for Tuesday, January 21, 2025 at 6:00 p.m. to be held in the Council Chambers, Town Hall Annex Building.

An Agenda and Zoom Invite will be sent out shortly.

The Town Council looks forward to having a meaningful discussion regarding the planning of the Fiscal Year 2025/2026 Budget and its preparation.

Please feel free to contact me should you have any questions.

Thank you,
S. Naomi Rodriguez, Chairman
Ledyard Town Council

From: Anthony Favry <afavry@ledyard.net>
Sent: Monday, January 13, 2025 11:42 AM
To: Roxanne Maher <council@ledyardct.org>
Cc: Town Council Group <TownCouncil@ledyardct.org>; BoE Members <boemembers@ledyard.net>; Fred Allyn, III <mayor@ledyardct.org>; Jason S. Hartling <jhartling@ledyard.net>; Anita Cleetus <acleetus@ledyard.net>
Subject: Re: Joint Finance Committee Workshop

Good Morning -

We will proceed forward with cancelling our meeting on the 21st so we can open up availability for a joint committee meeting. If needed, the Board will reschedule our session.

Roxanne/Anita: Can you please coordinate getting a meeting invite out so it is on our collective calendars? Thank you both!

Should you have any questions, please let me know.

Thank You,
Anthony Favry
Chairman, Ledyard Board of Education

On Mon, Jan 13, 2025 at 9:33 AM Anthony Favry <afavry@ledyard.net> wrote:

Good Morning -

Thank you for the follow up.

These dates unfortunately do not work because we have our regular scheduled Finance, Facilities and BoE meeting on the 14th, and 21st we have the Board Budget Workshop. The 27th and 28th, the Superintendent as well as several members are away.

Are there any other options available? In the meantime, we will also discuss whether we can move the BoE workshop on the 21st.

Thank You,
Anthony Favry
Chairman, Ledyard Board of Education

On Tue, Jan 7, 2025 at 3:07 PM Roxanne Maher <council@ledyardct.org> wrote:

Good Afternoon Chairman Favry:

In response to your email regarding Joint Finance Committee Workshops for the preparation of the Fiscal Year 2025/2026 Budget; below are dates that the Town Council Finance Committee is available after 5:30 p.m. We can meet in the Town Hall Annex:

- Tuesday, January 14, 2025 – Councilors Saccone & Buhle
- Tuesday, January 21, 2025 - Councilors Saccone & Buhle
- Monday, January 27, 2025 – Councilors Saccone, Buhle & Ryan
- Tuesday, January 28, 2025 - Councilors Saccone, Buhle & Ryan

Please let me know what dates will work for the Board of Education.

Respectfully,

Naomi Rodriguez, Chairman

Town Council

(860) 464-3203

naomir@ledyardct.org

From: Anthony Favry <afavry@ledyard.net>
Sent: Friday, January 3, 2025 7:13 AM
To: Town Council Group <TownCouncil@ledyardct.org>
Cc: BoE Members <boemembers@ledyard.net>
Subject: Joint Finance Committee Workshop

Good Morning Chairwoman Rodriguez,

Happy New Year!

As a follow up to our recent quarterly town leadership meeting, I wanted to reach out to coordinate a joint Finance Committee Budget Workshop as we had discussed. If you could provide some date/time options, I will coordinate with the Board's Finance Committee so we can lock something down quickly.

Should you have any questions, please let me know.

Thank You,
Anthony Favry
Chairman, Ledyard Board of Education

Disclaimer

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Ledyard RTC
January 14, 2025

Roxanne Maher
Ledyard Town Council;

Last night at the January 2025 meeting of the Ledyard RTC membership voted to endorse Mr. William Barnes, 1 Spruce Street, Ledyard Ct. to fill the remainder of the term previously held by Mr. Gary Paul on the Ledyard Town Council. Mr Barnes is a long time Ledyard resident and very active in the Historic District Commission. He has been very active in the up and down sawmill operation. His information is as follows

Mr. William Barnes
1 Spruce Street, Ledyard Ct 06339
(860)867-9102
williambarnes@comcast.net


W.S. WHITNEY / R.N.W.
VICE-CHAIR LEDYARD RTC

Sharon Pealer Chair Ledyard RTC



Lawrence Erhart Secretary Ledyard RTC





**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

January 14, 2025

Kathleen Edgecomb
229 Haley Road
Ledyard CT, 06339

Dear Ms. Edgecomb:

It is my pleasure to reappoint you as a regular member of the Conservation Commission, to complete a three-year term ending December 21, 2027.

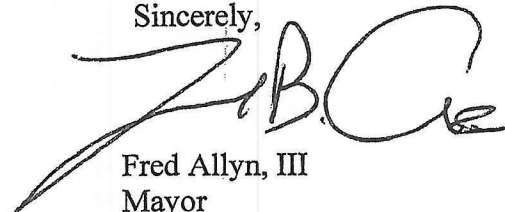
As you are aware, the Town's Meeting Portal (InSite) will aid you in preparation for the Conservation Commission meetings by providing materials and supporting documentation, daily and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Conservation Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible. Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

I would like to take this opportunity to thank you for your continuing willingness to volunteer for this commission and for helping to make the Town of Ledyard a better place to live.

Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,



Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Conservation Commission



TOWN OF LEDYARD

Department of Land Use and Planning

Elizabeth J. Burdick, Director

741 Colonel Ledyard Highway, Ledyard, CT 06339

Telephone: (860) 464-3215, Fax: (860) 464-0098

Email: planner@ledyardct.org

VIA EMAIL: council@ledyardct.org

January 16, 2025

Naomi Rodriguez, Chairman
Ledyard Town Council
741 Colonel Ledyard Highway
Ledyard, CT 06339

RE: App. #22-8SUB – 24-Lot Open Space Subdivision, 79 Vinegar Hill Road – Owner/Applicant, Mr. G.1., LLC – Current Owner, Mt. Kineo Builders for Request for Referral to Town Council to Accept completed Marty's Way as a Town Road

Dear Chairman Rodriguez:

The Ledyard Planning & Zoning Commission, at its January 9, 2025 Regular Meeting, voted unanimously to forward a **FAVORABLE REFERRAL** in accordance with Town Ordinance #300-25, Part II, Section 3 & 4 and C.G.S. §8-24 to the Town Council to **ACCEPT** Marty's Way, including its infrastructure, that was approved as part of App. #22-8SUB, Eagle's Landing 24-Lot Open Space Subdivision, 79 Vinegar Hill Road, Ledyard, CT on August 11, 2022, along with the written recommendation of the Director of Public Works, dated December 19, 2024 and all supporting documentation as required by Town Ordinance #300-025, Part II, Sections 3 & 4, including warranty deeds with the following conditions:

1. The warranty deeds shall be reviewed and approved by the Director of Public Works and/or Town Attorney prior to acceptance; and
2. The Applicant shall submit P.E. and Utilities Certification per Section 3.A(1), (2) & (3) prior to acceptance.

Please contact me at (860) 464-3215 with any questions. Thank you.

Sincerely,

Elizabeth J. Burdick

Director of Land Use & Planning

C: Roxanne Maher, Admin. Asst. to Town Council
Fred B. Allyn III, Mayor
Steve Masalin, Director of Public Works
Rob Holfelder, Mt. Kineo Builders
Peter Gardner, Dieter & Gardner
Attorney Harry Heller, Heller, Heller & McCoy
File – Land Use Dept.



TOWN OF LEDYARD

Department of Land Use and Planning

Elizabeth J. Burdick, Director

741 Colonel Ledyard Highway, Ledyard, CT 06339

Telephone: (860) 464-3215, Fax: (860) 464-0098

Email: planner@ledyardct.org

MEMORANDUM

DATE: January 9, 2025
TO: Ledyard Planning & Zoning Commission
FROM: Liz Burdick, Director of Land Use & Planning
RE: **Application #PZ21-10RESUB Fire Side Farm 4-Lot Resubdivision**, 34 Village Drive Owner: Anthony Silvestri & 16 Reuven Drive, Ledyard, CT Owners: Mario Luis Mendez & Susan Ponta; Applicant: James Bernardo, Land Surveying, LLC, Zone R-40, 12.42 Acres for request for referral to Town Council to accept completed Extension of Village Drive as a Town Road.

Pursuant to Town Ordinance #300-25, Part II, Section 3 & 4 (An Ordinance Regulating the Addition of Any New Street or Highway to the Highway System of the Town of Ledyard) and C.G.S. § 8-24, the matter of acceptance of Village Drive Ext., including its infrastructure, as a Town Road has been forwarded to the Commission by the Public Works Director to make a recommendation to the Town Council.

Section 3.C states "If the Road meets approval and has met requirements set forth in this Ordinance, the Public Works Director shall forward a written recommendation of approval to the Planning and Zoning Commission." Said written recommendation was forwarded to the Town Planner, Liz Burdick for the Commission in a memorandum dated December 19, 2024 following final inspection and receipt of, As-Built Drawings. Road and Open Space Warranty (Quit Claim actual) Deeds to the Town of Ledyard. P.E. & Utilities Certifications pending.

Section 4.B states "If the Planning and Zoning Commission concurs with the recommendation of the Public Works Director, the Commission shall forward its own recommendation of approval, together with any warranty deeds and the written recommendation of the Public Works Director, to the Town Council. No deed shall be conveyed to the Town Clerk until Town Council has taken action to accept the street as a public street."

The following Motion is suggested for any favorable recommendation:

I make a Motion to forward a favorable referral in accordance with Town Ordinance #300-25, Part II, Section 3 & 4 and C.G.S. §8-24 to the Town Council to ACCEPT Marty's Way, including its infrastructure, that was approved as part of Application PZ #21-10RESUB, Fire Side Farm 4-Lot Resubdivision, 34 Village Drive, Ledyard, CT on December 9, 2021, along with the written recommendation of the Director of Public Works, dated December 19, 2024 and all supporting documentation as required by Town Ordinance #300-025, Part II, Sections 3 & 4, including warranty deeds with the following conditions:

1. The warranty deeds shall be reviewed and approved by the Director of Public Works and/or Town Attorney prior to acceptance; and
2. The Applicant shall submit P.E. and Utilities Certification per Section 3.A(1), (2) & (3) prior to acceptance.

C: Steve Masalin, Public Works Director
Fred B. Allyn, III, Mayor
Naomi Rodriguez, Town Council Chairperson
Anthony Silvestri, Applicant/Owner
File – Land Use Dept.



TOWN OF LEDYARD

Department of Land Use and Planning

Elizabeth J. Burdick, Director

741 Colonel Ledyard Highway, Ledyard, CT 06339

Telephone: (860) 464-3215, Fax: (860) 464-0098

Email: planner@ledyardct.org

VIA EMAIL: council@ledyardct.org

January 16, 2025

Naomi Rodriguez, Chairman
Ledyard Town Council
741 Colonel Ledyard Highway
Ledyard, CT 06339

RE: Application #PZ21-10RESUB Fire Side Farm 4-Lot Resubdivision, 34 Village Drive Owner: Anthony Silvestri & 16 Reuven Drive, Ledyard, CT Owners: Mario Luis Mendez & Susan Ponta; Applicant: James Bernardo, Land Surveying, LLC, Zone R-40, 12.42 Acres for request for referral to Town Council to accept completed Extension of Village Drive as a Town Road

Dear Chairman Rodriguez:

The Ledyard Planning & Zoning Commission, at its January 9, 2025 Regular Meeting, voted unanimously to forward a **FAVORABLE REFERRAL** in accordance with Town Ordinance #300-25, Part II, Section 3 & 4 and C.G.S. §8-24 to the Town Council to **ACCEPT** Village Drive Ext., including its infrastructure, that was approved as part of App. #2210RESUB, FIRE Side Farm 4-Lot Resubdivision, 34 Village Drive & 16 Reuven Drive, Ledyard, CT on December 9, 2021, along with the written recommendation of the Director of Public Works, dated December 19, 2024 and all supporting documentation as required by Town Ordinance #300-025, Part II, Sections 3 & 4, including warranty deeds with the following conditions:

1. The warranty deeds shall be reviewed and approved by the Director of Public Works and/or Town Attorney prior to acceptance; and
2. The Applicant shall submit P.E. and Utilities Certification per Section 3.A(1), (2) & (3) prior to acceptance.

Please contact me at (860) 464-3215 with any questions. Thank you.

Sincerely,
Elizabeth J. Burdick
Director of Land Use & Planning

C: Roxanne Maher, Admin. Asst. to Town Council
Fred B. Allyn III, Mayor
Steve Masalin, Director of Public Works
Anthony Silvestri, Applicant/Owner
File – Land Use Dept.



TOWN OF LEDYARD

Department of Land Use and Planning

Elizabeth J. Burdick, Director

741 Colonel Ledyard Highway, Ledyard, CT 06339

Telephone: (860) 464-3215, Fax: (860) 464-0098

Email: planner@ledyardct.org

MEMORANDUM

DATE: January 9, 2025
TO: Ledyard Planning & Zoning Commission
FROM: Liz Burdick, Director of Land Use & Planning
RE: **Application #PZ21-10RESUB Fire Side Farm 4-Lot Resubdivision**, 34 Village Drive Owner: Anthony Silvestri & 16 Reuven Drive, Ledyard, CT Owners: Mario Luis Mendez & Susan Ponta; Applicant: James Bernardo, Land Surveying, LLC, Zone R-40, 12.42 Acres for request for referral to Town Council to accept completed Extension of Village Drive as a Town Road.

Pursuant to Town Ordinance #300-25, Part II, Section 3 & 4 (An Ordinance Regulating the Addition of Any New Street or Highway to the Highway System of the Town of Ledyard) and C.G.S. § 8-24, the matter of acceptance of Village Drive Ext., including its infrastructure, as a Town Road has been forwarded to the Commission by the Public Works Director to make a recommendation to the Town Council.

Section 3.C states "If the Road meets approval and has met requirements set forth in this Ordinance, the Public Works Director shall forward a written recommendation of approval to the Planning and Zoning Commission." Said written recommendation was forwarded to the Town Planner, Liz Burdick for the Commission in a memorandum dated December 19, 2024 following final inspection and receipt of, As-Built Drawings. Road and Open Space Warranty (Quit Claim actual) Deeds to the Town of Ledyard. P.E. & Utilities Certifications pending.

Section 4.B states "If the Planning and Zoning Commission concurs with the recommendation of the Public Works Director, the Commission shall forward its own recommendation of approval, together with any warranty deeds and the written recommendation of the Public Works Director, to the Town Council. No deed shall be conveyed to the Town Clerk until Town Council has taken action to accept the street as a public street."

The following Motion is suggested for any favorable recommendation:

I make a Motion to forward a favorable referral in accordance with Town Ordinance #300-25, Part II, Section 3 & 4 and C.G.S. §8-24 to the Town Council to ACCEPT ~~Marty's Way~~ *Village Dr. Ext.* including its infrastructure, that was approved as part of Application PZ #21-10RESUB, Fire Side Farm 4-Lot Resubdivision, 34 Village Drive, Ledyard, CT on December 9, 2021, along with the written recommendation of the Director of Public Works, dated December 19, 2024 and all supporting documentation as required by Town Ordinance #300-025, Part II, Sections 3 & 4, including warranty deeds with the following conditions:

1. The warranty deeds shall be reviewed and approved by the Director of Public Works and/or Town Attorney prior to acceptance; and
2. The Applicant shall submit P.E. and Utilities Certification per Section 3.A(1), (2) & (3) prior to acceptance.

C: Steve Masalin, Public Works Director
 Fred B. Allyn, III, Mayor
 Naomi Rodriguez, Town Council Chairperson
 Anthony Silvestri, Applicant/Owner
 File – Land Use Dept.



TOWN OF LEDYARD CONNECTICUT

Planning & Zoning Commission

741 Colonel Ledyard Highway

Ledyard, CT 06339-1551

PHONE (860) 464-3266 FAX (860) 464-1126

www.ledyardct.org

Nate Woody, Chairman

VIA CERTIFIED MAIL: 7017 1450 0002 0796 8520

December 15, 2021

James Bernardo

James Bernardo Land Surveying, LLC

102A Spithead Rd.

Waterford, CT 06385

RE: Application #PZ21-10RESUB Fire Side Farm 4-Lot Resubdivision, 34 Village Drive Owner: Anthony Silvestri & 16 Reuven Drive, Ledyard, CT Owners: Mario Luis Mendez & Susan Ponta; Applicant: James Bernardo, Land Surveying, LLC, Zone R-40, 12.42 Acres.

Dear Mr. Bernardo,

At its Regular & Public Hearing Meeting on December 9, 2021, the Ledyard Planning & Zoning Commission **APPROVED** your above-referenced application with the following **CONDITIONS**.

1. Surety estimates for the road and driveway construction; soil and erosion control measures; pipe extension under driveway; all monumentation and final site stabilization must be provided prior to the filing of the mylars.
2. All bonding shall in place prior to the start of the road or driveway construction and the issuance of any Zoning Permits for individual lot construction.
3. All proposed new grading must be shown for all driveways.
4. Provide Indemnification note on final plans and deeds Per 14.8C
5. Draft Legal descriptions/documents for all new and modified existing lots, easements, driveway and utility maintenance agreement and Open Space must be updated, reviewed and approved before the mylars are filed.
6. The existing construction trailer must be removed prior to the filing of the mylars unless a zoning permit is secured.

Please note that this approval is subject to a 15-day appeal period following publication of the legal notice of decision in The Day on December 16, 2021. The appeal period ends on December 31, 2021.

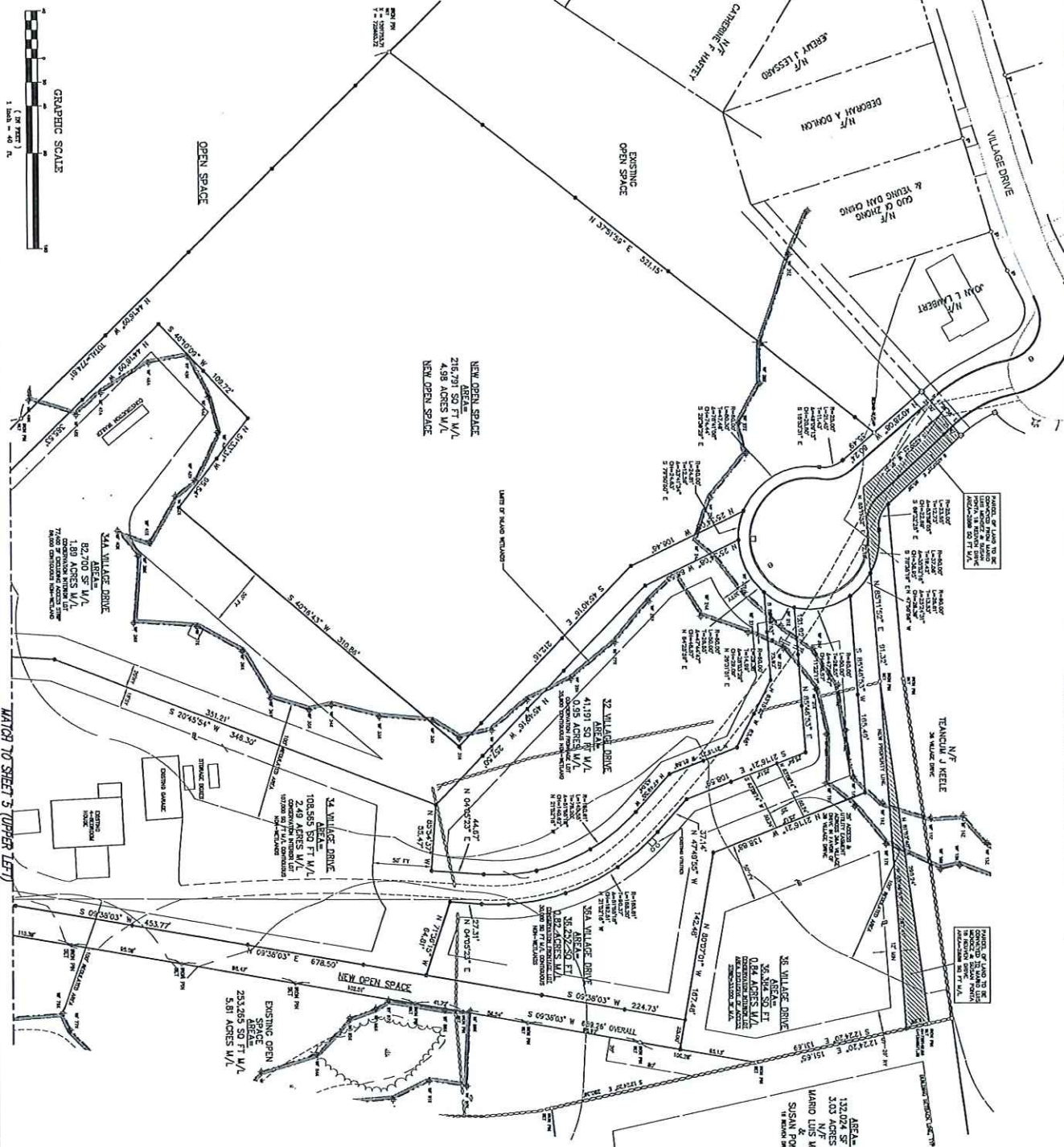
Please contact me with any questions. Thank you.

For the Commission,

Nancy Woodlock

Land Use Office, Town of Ledyard

cc: Owners: Anthony Silvestri 34 Village Dr. Ledyard, CT 06339 & Mario Luis Mendez & Susan Ponta 16 Reuven Dr., Ledyard, CT 06339



NOTE:
THOSE LOTS CONTAINING INLAND WETLANDS MAY BE SUBJECT TO FURTHER REVIEW AND APPROVAL BY THE TOWN OF LEDYARD INLAND WETLANDS AND BUILDING PERMIT. LIND APPROVALS FOR INDIVIDUAL LOTS ARE ALSO REQUIRED.

TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED ON HEREIN.

James Bernardo
JAMES BERNARDO SURVEYING, LLC
DATE: 10-14-2021

APPROVED BY THE TOWN OF LEDYARD, TOWN ENGINEER AS TO THE ACCURACY OF THE SURVEY AND THE COMPLETION OF THE MAP.	DATE:
CERTIFICATE OF INCORPORATION	DATE:
LEFT REMAINING APPROVED BY THE TOWN ENGINEER	DATE:
APPROVED	DATE:
NOT APPROVED, NOT WITHIN A SPECIFIED AREA.	DATE:
NOT APPROVED AT THIS TIME (PRINT A REASONED AREA, NO SPECIFICATED AREA FURNISHED AT THIS TIME).	DATE:
TWO TRUST NO.	DATE:
TOWN ENGINEER OFFICIAL	DATE:
APPROVED BY THE TOWN OF LEDYARD, TOWN ENGINEER AS TO THE ACCURACY OF THE SURVEY AND THE COMPLETION OF THE MAP.	DATE:
APPROVED FOR TOWN OF LEDYARD	DATE:
PUBLIC WORKS COMMISSIONER	DATE:

LOT LAYOUT PLAN
FIRE SIDE FARM
RESUBDIVISION
FOR PROPERTY LOCATED AT
34 VILLAGE DRIVE & 16 REUBEN DRIVE
TOWN OF LEDYARD - COUNTY OF NEW LONDON - CONNECTICUT

REVISIONS	DATE	DESCRIPTION
1	10-14-2021	ORIGINAL LOT LAYOUT
2	10-14-2021	REVISIONS TO LOT 10
3	10-14-2021	REVISIONS TO LOT 10
4	10-14-2021	REVISIONS TO LOT 10
5	10-14-2021	REVISIONS TO LOT 10
6	10-14-2021	REVISIONS TO LOT 10
7	10-14-2021	REVISIONS TO LOT 10
8	10-14-2021	REVISIONS TO LOT 10
9	10-14-2021	REVISIONS TO LOT 10
10	10-14-2021	REVISIONS TO LOT 10

NOTES: THESE DOCUMENTS ARE PROTECTED UNDER A COPYRIGHT © 2021. NO REPRODUCTION OR ANY INFORMATION CONTAINED HEREIN SHALL NOT BE DUPLICATED IN PART OR WHOLE FOR ANY OTHER PROJECT, LOCATION, SITE OR OTHER, WITHOUT THE WRITTEN PERMISSION OF THE SURVEYOR. THESE DOCUMENTS SHALL REMAIN THE PROPERTY OF THE SURVEYOR.

JAMES BERNARDO
LAND SURVEYING, LLC
102A SPITHEAD ROAD
WATERFORD, CONNECTICUT 06385
(860) 447-0236
WWW.JBSURVEY.COM

TOWN OF LEDYARD

Memorandum:

RECEIVED

DEC 19 2024

Land Use Department**To:** Liz Burdick, Town Planner**From:** Steve Masalin, Public Works Director *sm***Date:** December 19, 2024**Re:** 34 Village Drive Subdivision (Appl. #544) – Village Drive

I have inspected the physical infrastructure associated with the subject subdivision and road. I find that the requirements of the Town's road and drainage ordinances have been met and consider the road complete for purposes of present acceptance.

This constitutes my written recommendation for road acceptance per Part II, Section 3 of the Road Ordinance, pending receipt of any remaining required completion certification documentation from the applicant.

- C. The Planning and Zoning Commission may grant preliminary approval of the proposed street, taking into account comments of the Director of Public Works, the Director of Planning, and other agencies that have reviewed the plans. The Commission shall establish a performance security in an amount adequate to cover all costs and all aspects of construction, as required by this Ordinance.
- D. Performance security shall consist of a certificate of deposit or a savings pass book, made out jointly in the names of the applicant and the Town of Ledyard. A withdrawal slip payable to the Town of Ledyard shall be provided with any savings pass book. A joint account in both names shall be required. Other forms of collateral, including letters of credit, are unacceptable and shall not be received by the Town as performance security.
- E. The Applicant shall deposit the required performance security established by the Commission with the Town Treasurer prior to final filing of subdivision plans with the Town Clerk. No construction shall begin until the applicant has provided the Town Treasurer with the required performance security. Furthermore, no construction shall begin until plans submitted by the applicant have received written certification from the Planning and Zoning Commission Chairman, and have been filed with the Town Clerk in accordance with Town of Ledyard's Subdivision Regulations.

Section 3. Final Approval of Public Works Director

- A. Whenever any street or road section is completed, the applicant shall furnish the Public Works Director with a certificate from a licensed Connecticut engineer certifying that:
 - (1) The work has been completed according to the plan submitted and in accordance with all specifications herein stated; and
 - (2) The drainage system has been completed in accordance with the Town Drainage Ordinance.
 - (3) If public utilities have been installed, a letter from the respective utility company indicating that the utilities have been completed and accepted shall be submitted.
- B. A mylar "as-built" plan and profile of the road and storm drains shall be submitted, together with two (2) blue and white prints. The plans shall be at a scale of 1"=40'; with the profiles at 1"=4'. The plan view shall show all waterlines, valve boxes, water services and curb boxes, electrical system facilities, telephone system facilities, boundary monuments, front lot pins and other public improvements. The "as-builts" are to be certified as accurate by a Registered Engineer and/or Land Surveyor.
- C. If the road meets approval and has met requirements set forth in this Ordinance, the Public Works Director shall forward a written recommendation of approval to the Planning and Zoning Commission.

Section 4. Final Approval by the Planning and Zoning Commission

- A. Upon recommendation of approval of the street by the Public Works Director, the applicant shall give the Planning and Zoning Commission a warranty deed conveying the street, related drainage easements, any applicable rights-of-ways, open space or other easements, to the Town of Ledyard. Deeds transferring property to the Town shall specify actual road dimensions and boundaries in feet to the nearest hundredth, and compass direction to the nearest second.

- B. If the Planning and Zoning Commission concurs with the recommendation of the Public Works Director, the Commission shall forward its own recommendation for approval, together with any warranty deeds and the written recommendation of the Public Works Director, to the Town Council. No deed shall be conveyed to the Town Clerk until the Town Council has taken action to accept the street as a public street.

Section 5. ~~Release of Performance Security~~

- A. The Planning and Zoning Commission may, upon written notification to the Town Treasurer, and after the recommendation of both the Public Works Director and the Director of Planning, order the release of any performance security or maintenance security required by this Ordinance. The Planning and Zoning Commission shall not release any amount greater than that necessary to complete unfinished portions of the streets approved under this Ordinance.
- B. Upon failure of the applicant to complete street improvements in accordance with all specifications herein stated or as shown on approved plans, and after the maximum time for completion of such improvements afforded the applicant under State Law has passed, the Planning and Zoning Commission shall revoke necessary portions of the performance security so that the Town of Ledyard may complete the al the remaining improvements in compliance with this Ordinance.

Section 6. ~~Town Council Acceptance~~

- A. After compliance with the provisions of Section 8-24 of the General Statutes, the Town Road Ordinance, and the Town Drainage Ordinance, as they may be amended, the Town Council may, pursuant to Section 12a-48 of the General Statutes, accept such street as a public street. Any entry of such acceptance shall be made in the records of the Town Clerk.
- B. Acceptance shall be effective upon filing of the warranty deed for the street and related easements with the Town Clerk.
- C. No Street shall be officially opened to the public until it has been accepted as a public street pursuant to this section and it has met the requirements of this Ordinance.

PART III. ~~Liability Insurance~~

Section 1. ~~Contractor Certificate of Insurance~~

No Work shall be started on the public improvements associated with an approved subdivision or street until the Contactor has filed with the Public Works Director a *Certificate of Insurance* with the limits of liability equal to; or exceeding the current required Town coverages cited in Section 3 below.

Section 2. ~~Indemnification~~

Insurance Policies shall include the provision that the Contractor indemnifies and saves harmless the Town of Ledyard and its agents from all suits and actions of every name and description brought against said Town or any office of said Town, for or on account of any injuries or damages received or sustained by any person in consequence of, or resulting from any work performed by said Applicant, his servants or agents, or of, or from, any negligence in guarding such work or of, or from any acts of omission of said applicant, his servants or agents.

Sec. 8-24. Municipal improvements. No municipal agency or legislative body shall (1) locate, accept, abandon, widen, narrow or extend any street, bridge, parkway or other public way, (2) locate, relocate, substantially improve, acquire land for, abandon, sell or lease any airport, park, playground, school or other municipally-owned property or public building, (3) locate or extend any public housing, development, redevelopment or urban renewal project, or (4) locate or extend public utilities and terminals for water, sewerage, light, power, transit and other purposes, until the proposal to take such action has been referred to the commission for a report. Notwithstanding the provisions of this section, a municipality may take final action approving an appropriation for any proposal prior to the approval of the proposal by the commission pursuant to this section. The failure of the commission to report within thirty-five days after the date of official submission of the proposal to it for a report shall be taken as approval of the proposal. In the case of the disapproval of the proposal by the commission the reasons therefor shall be recorded and transmitted to the legislative body of the municipality. A proposal disapproved by the commission shall be adopted by the municipality or, in the case of disapproval of a proposal by the commission subsequent to final action by a municipality approving an appropriation for the proposal and the method of financing of such appropriation, such final action shall be effective, only after the subsequent approval of the proposal by (A) a two-thirds vote of the town council where one exists, or a majority vote of those present and voting in an annual or special town meeting, or (B) a two-thirds vote of the representative town meeting or city council or the warden and burgesses, as the case may be. The provisions of this section shall not apply to maintenance or repair of existing property, buildings or public ways, including, but not limited to, resurfacing of roads.

Roxanne Maher

From: Earl Lamb <TyLamb5350@outlook.com>
Sent: Friday, January 17, 2025 3:28 PM
To: Roxanne Maher; Fred Allyn, III
Subject: Letter of Support for William Barnes

Town of Ledyard - Town Council,

In viewing your regular meeting scheduled for January 22, 2025, I noticed the following agenda item:

APPOINTMENT OF TOWN COUNCILOR:

MOTION to appoint Mr. William Barnes (R) 1 Spruce Street, Ledyard to the Town Council to fill a vacancy left by Councilor Gary Paul, in accordance with Chapter II Section 10 of the Town Charter.

Knowing this is on the upcoming Town Council meeting, I am penning this letter in support of a resident of Lamb-Town, a section of Ledyard Connecticut.

First, I wanted to state William Barnes is a brother in Christ and is a member of the Ledyard Congregational Church. He currently serves in a leadership role at this church as Moderator. Additionally, William Barnes is the Chief Information Security Officer at Electric Boat. Before joining Electric Boat, he served as a cybersecurity executive at Pfizer for more than 20 years, most recently as the Deputy CISO. Earlier in his career, he served as the Director of Networking Services at Court Square Group, Assistant Director of Wide Area Network Services at CIGNA, and Deputy CIO for Marine Corps Base Quantico, VA during his first assignment in the military.

To continue, Bill holds a B.S. in Mechanical Engineering and a M.S. in Operations and Information Technology from Worcester Polytechnic Institute (WPI), as well as a M.A. in National Security and Strategic Studies from the Naval War College. He is a Project Management Professional (PMP), Certified Information Systems Security Professional (CISSP), and licensed Professional Engineer (PE) in the state of Connecticut. Bill serves as an adjunct instructor of computer science at Connecticut College. He retired as Colonel in the United States Marine Corps Reserves in 2024 and last served as the Vice Chief of Staff at Marine Forces Cyberspace Command in Fort Meade, MD.

As you are well aware, Bill is a valued member of the Ledyard Historical District Committee, and if he is appointed, he will be missed but know he will continue to be involved in some form or another.

On a personal level, Bill is a lifelong Boston sports fan and longtime New England Patriots season ticket holder. He and his wife, Cari, reside in Ledyard with their three children (Samantha, William, and Sarina), two horses (Ima and Rosie), and one dog (Louie).

I am just refreshed that the Republican party selected a highly qualified and honorable individual who is currently and will continue to serve the Town of Ledyard in a fair and balanced way.

I, 1000% support this candidate to serve out the balance of Gary Paul's term, and encourage the Town Council to vote "aye" for the MOTION to appoint Mr. William Barnes (R) 1 Spruce Street, Ledyard to the Town Council to fill a vacancy left by Councilor Gary Paul, in accordance with Chapter II Section 10 of the Town Charter.

Yr.,
Ty Lamb
95 Lambtown Road
Lamb-town, Ledyard, Ct.

Roxanne Maher

From: Roxanne Maher
Sent: Friday, January 17, 2025 10:26 AM
To: Naomi Rodriguez
Subject: Re: Legal Notice of Ledyard Sewer Expansion in today's paper. Stonington water drinkers. Mystic business owners. Press take note.

Will do.

Sent from my iPhone

On Jan 17, 2025, at 9:50 AM, Naomi Rodriguez <NaomiR@ledyardct.org> wrote:

Good Morning Roxanne,

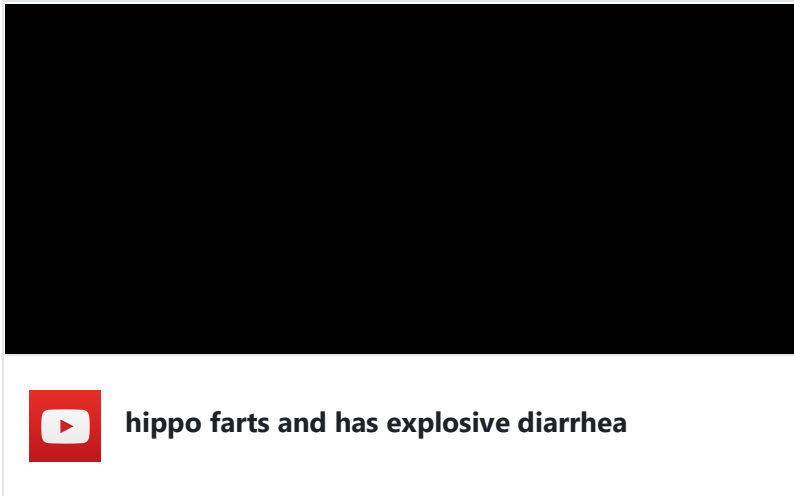
Please put whole communication thread in communications list for upcoming TC Meeting.

Thank you,

Naomi

From: Kevin Blacker <kjblacker@sbcglobal.net>
Sent: Thursday, January 16, 2025 10:26 PM
To: ivonne.hall@ct.gov <ivonne.hall@ct.gov>
Cc: J.D. Fontanella <j.d.fontanella@gmail.com>; Stephen Banks <wpca.supervisor@ledyardct.org>; Naomi Rodriguez <NaomiR@ledyardct.org>; Betsy Graham <megdvmlcc@gmail.com>; Bill Lucey <blucey@savethesound.org>; David Collins <d.collins@theday.com>; Brian Smith <brian@brianscottsmith.com>; Gregory Stroud <gregory.stroud@ctexaminer.com>; Francisco Uranga <f.uranga@ctexaminer.com>; Greg Smith <g.smith@theday.com>; Karen Florin <k.florin@theday.com>; Doug Schwartz <thedougschwartz@gmail.com>; info@savethesound.org <info@savethesound.org>; rnewton06355@gmail.com <rnewton06355@gmail.com>; slynch@gwu.edu <slynch@gwu.edu>; Fred Allyn, III <mayor@ledyardct.org>; Elizabeth Burdick <planner@ledyardct.org>; Lee Howard <l.howard@theday.com>; Kimberly Drelich <k.drelich@theday.com>; d.drainville@theday.com <d.drainville@theday.com>; Capon, J Anthony <tcapon@pitt.edu>; CS@aquarionwater.com <cs@aquarionwater.com>; Paul Whitescarver <pwhitescarver@secter.org>; Anna Wynn <land.use.asst@ledyardct.org>; Kevin J. Dombrowski <KJDom@ledyardct.org>; Timothy Ryan <tryan@ledyardct.org>; Jessica Buhle <Jbuh@ledyardct.org>; p.choiniere@yahoo.com <p.choiniere@yahoo.com>; Eric <bsaofnl-eric@yahoo.com>; Charles Rothenberger <crothenberger@savethesound.org>; selectmen@stonington-ct.gov <selectmen@stonington-ct.gov>; Mike Cherry <mj.cherry@comcast.net>; duartem@grotonutilities.com <duartem@grotonutilities.com>; water pollution control authority <wpca.ledyard@ledyardct.org>
Subject: Re: Legal Notice of Ledyard Sewer Expansion in today's paper. Stonington water drinkers. Mystic business owners. Press take note.

[hippo farts and has explosive diarrhea](#)



On Thursday, January 16, 2025 at 09:06:09 PM EST, Kevin Blacker <kjblacker@sbcglobal.net> wrote:

for some reason, I don't think the image of the Public notice sent the first time I tried. Sorry.
<1737079521394blob.jpg>

On Thursday, January 16, 2025 at 09:03:58 PM EST, Kevin Blacker <kjblacker@sbcglobal.net> wrote:

One of smartest birds in town showed me this legal notice in today's paper.

Hope everyone reviews the application. And that the press runs a story which helps flush out action. First and foremost to get Ledyard WPCA all the money they need to reline their poop pipes, turd tunnels, deification, deuce, and doody drains, None of this is an attack on WPCA. They are good people. Dedicated workers and volunteers.

Naomi Rodreguez, Council President, stiff as a board. Tried to stop me from speaking when I went before Council. Sharon Wadecki did the same thing when I went before WPCA. I know a nerve when I'm hitting one. Their actions tell me this sewer issue is a hot story and it's going to open one hell of a meaningful Public debate on sewage, above drinking water, PFAS, **assumptions**, the importance of the health of the Mystic River Watershed to our economy.

And the need for widespread farmland conservation in the **Thankless Valley**- Mystic's lonely, unappreciated butler, long, wide, and green.

Sincerely,
Kevin Blacker

P.S.- Ledyard Conservation Commission welcomed me with open ears.

<1737074261179blob.jpg>

Roxanne Maher

From: Roxanne Maher
Sent: Friday, January 17, 2025 10:27 AM
To: Naomi Rodriguez
Subject: Re: FOIA DOCKET #2024-0835 Gales Ferry District

Will do

Sent from my iPhone

On Jan 17, 2025, at 9:48 AM, Naomi Rodriguez <NaomiR@ledyardct.org> wrote:

Hi Roxanne,

Please place in communications list for this upcoming TC meeting.

Thank you,

Naomi

From: Kevin Blacker <kjblacker@sbcglobal.net>
Sent: Friday, January 17, 2025 8:23 AM
To: foi@ct.gov <foi@ct.gov>; Peter Gardner <dieter.gardner@yahoo.com>; Eric <bsaofnl-eric@yahoo.com>; Lee Ann Anderson <anderson.gfdistrict@gmail.com>; Angela Cassidy <acassidy1122@yahoo.com>; Harry Heller <hheller@hellermccoy.com>; wcarroll@cohenandwolf.com <wcarroll@cohenandwolf.com>; Gales Ferry District <galesferrydistrict@gmail.com>; willis@halloransage.com <willis@halloransage.com>
Cc: Naomi Rodriguez <NaomiR@ledyardct.org>; Jessica Buhle <Jbuh@ledyardct.org>; Brian Smith <brian@brianscottsmith.com>; Gregory Stroud <gregory.stroud@ctexaminer.com>; Greg Smith <g.smith@theday.com>; Francisco Uranga <f.uranga@ctexaminer.com>; David Collins <d.collins@theday.com>; Lee Howard <l.howard@theday.com>; Elizabeth Burdick <planner@ledyardct.org>; Ledyardcalu Info <info@ledyardcalu.com>; dave@harnedart.com <dave@harnedart.com>; Chase Davis <cdavis@jaycashman.com>
Subject: FOIA DOCKET #2024-0835 Gales Ferry District

Dear FOIA Commission,

22:37-26:45

*I went to the Gales Ferry Library where the district minutes are kept. **They have not been updated since August.** So I couldn't find any background to support the use of district money to fight this application- or any future application. I did see where the district were advised by someone who has a lot of knowledge in land-use to consult with any attorney before they were spending district tax money to fight applications. I saw no evidence they ever did.*

Peter Gardner- on film in front of 100+ people. Clear allegation of violation of FOIA law.

https://ledyardct.granicus.com/player/clip/1235?view_id=1&redirect=true

As I stated in my complaint after Peter Gardner made the above quoted complaint- District made minutes available-

Some minutes made available, so lacking in detail they are illegitimate.

No list of officer/ board member attendance. No record of who voted or abstained. No list of district attendees or numbers of voters present- when the information is absolutely necessary to verify #'s reach thresholds laid out in by-laws. Minutes unsigned by secretary.

The minutes Peter Gardner referenced- **which stated Eric Treaster advised the district to seek legal counsel- were replaced after Peter Gardner, myself and others raised complaints about the minutes and district use of tax payer money to hire attorney.** This equates to tampering. Attempting to cover tracks. Conceal guilt. Hide. Maybe the practice is legal under FOIA- but it should be red flag to press/public.

I have yet to receive documents from Gales Ferry District or their lawyer in regards for my records request under FOIA.

Sincerely,
Kevin Blacker

Application Form

Profile

Nathaniel Woody
First Name Middle Initial Last Name

natewoody7@gmail.com
Email Address

770 Long Cove Rd
Home Address Suite or Apt

Gales Ferry CT 06335
City State Postal Code

Home: (607) 426-0341
Primary Phone Alternate Phone

Which Boards would you like to apply for?

Planning & Zoning Commission: Submitted

Education & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

Participation in the community is an important part of being a member of the community. I have experience in the planning field and I think my experience can benefit the commission and the town.

Community Involvement

Educational Background

BS in Biochemistry, University of Maine 1999 PhD in Chemometrics, University of Delaware 2003

Pfizer Senior Comp Chemist
Employer Job Title

Upload a Resume

Party Affiliation

Party Affiliation *

☒ Unaffiliated

Disclaimer & FOIA Information

Your attendance and active participation is important for the Committee to conduct its business. Any member of a Committee/Commission/Board who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Committee and the vacancy shall be filled, except that the Committee may vote to waive attendance requirements in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements. It shall be the responsibility of the Chairman of the Committee to notify the Town Council or Mayor's office when a member has not properly performed his/her duties.

Please Agree with the Following Statement

If selected as a board member, I understand that information on this application is subject to the Freedom of Information Act (FOIA) and may be disclosed to anyone requesting this information.

☒ I Agree

Signature (type full name below)

Nathaniel Woody



Chairman S. Naomi Rodriguez

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
council@ledyardct.org

January 9, 2025

Mayor Fred Allyn, III
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on January 8, 2025 the Town Council took the following actions:

- Reappointed the following as Regular Members of the Retirement Board for a three (3) year term ending January 20, 2028:
 - ✓ Mr. John Rodolico (R) 40 Long Pond Road, Ledyard
 - ✓ Mr. Roger Coddling (R) 13 Hemlock Circle, Gales Ferry
- Reappointed Mr. Roger Coddling (R) 13 Hemlock Circle, Gales Ferry, as a Regular Member to the Board of Assessment Appeals for a four (4) year term ending December 4, 2028.
- Reappointed Mr. Joseph Lozier (R) 198 Gallup Hill Road, Ledyard, as an Alternate Member to the Southeastern Connecticut Regional Resource Recovery Authority (SCRRA) for a three (3) year term ending January 31, 2028.
- Appointed Ms. Rhonda Spaziani (D) 9 Sunset Road, Gales Ferry, as an Alternate Member of the Planning & Zoning Commission to complete a three (3) year term ending December 31, 2026 to fill a vacancy left by Ms. Ribe.
- Approved an *"Authorizing Resolution of the Ledyard Town Council; State Of Connecticut Department of Energy And Environmental Protection for the Tri-Town Trail Greenway Project - Phase 2"* as presented in the draft dated December 30, 2024.

Please feel free to contact Chairman Rodriguez should you have any questions regarding this meeting.

Respectfully submitted,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

cc: Director of Finance
Treasurer
Parks, Recreation, & Senior Center Director



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

January 9, 2025

Mr. Roger Coddington
13 Hemlock Circle
Gales Ferry, Connecticut 06335

Dear Mr. Coddington:

CONGRATULATIONS! The Town Council, at its meeting on January 8, 2025 reappointed you as a regular member of the Board of Assessment Appeals, to complete a four (4) year term ending December 4, 2028.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez
Chairman

cc: Town Clerk
Board of Assessment Appeals



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

January 9, 2025

Mr. Roger Coddling
13 Hemlock Circle
Gales Ferry, Connecticut 06335

Dear Mr. Coddling:

CONGRATULATIONS! The Town Council, at its meeting on January 8, 2025 reappointed you as a regular member of the Retirement Board, to complete a three (3) year term ending January 20, 2028.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Retirement Board meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Retirement (Pension) Board scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

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Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez
Chairman

cc: Town Clerk
Retirement (Pension) Board



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

January 9, 2025

Mr. Joseph Lozier
P.O. Box 275
198 Gallup Hill Road
Ledyard, Connecticut 06339

Dear Mr. Lozier:

CONGRATULATIONS! The Town Council, at its meeting on January 8, 2025 reappointed you as an Alternate Member of the Southeastern CT Regional Resource Recovery Authority, to complete a three (3) year term ending January 31, 2028.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez
Chairman

cc: Town Clerk
Southeastern CT Regional Resource Recovery Authority



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

January 9, 2025

Mr. John Rodolico
40 Long Pond Road
Ledyard, Connecticut 06339

Dear Mr. Rodolico:

CONGRATULATIONS! The Town Council, at its meeting on January 8, 2025 reappointed you as a regular member of the Retirement Board, to complete a three (3) year term ending January 20, 2028.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Retirement Board meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Retirement Board scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez
Chairman

cc: Town Clerk
Retirement (Pension) Board



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
council@ledyardct.org

January 9, 2025

Mr. Dave Aldridge, Executive Director
SCRRRA
7 Hurlbutt Road, Suite 1
Gales Ferry, Connecticut 06335

Dear Mr. Aldridge:

At its meeting on January 8, 2025 the Ledyard Town Council reappointed Mr. Joseph Lozier, to serve as Ledyard's Alternate Representative to the Southeastern Connecticut Regional Resources Recovery Authority Board (SCRRRA) to complete a three (3) year term ending January 31, 2028.

Should you have any questions, please feel free to contact me at telephone (860) 464-3203.

Sincerely,

Roxanne M. Maher
Administrative Assistant
To the Ledyard Town Council

Attachment

cc:

Mayor
Public Works Director Steve Masalin

/rm



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

January 9, 2025

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P.O. Box 275
198 Gallup Hill Road
Ledyard, Connecticut 06339

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It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

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Thank you for your willingness to continue to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez
Chairman

cc: Town Clerk

Southeastern CT Regional Resource Recovery Authority



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
towncouncil@ledyardct.org

January 9, 2025

Ms. Rhonda Spaziani
9 Sunset Road
Gales Ferry, Connecticut 06335

Dear Ms. Spaziani:

CONGRATULATIONS! The Town Council, at its meeting on January 8, 2025 appointed you as an Alternate Member of the Planning and Zoning Commission, to complete a three (3) year term ending October 31, 2026 filling a vacancy left by Ms. Ribe.

The Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez
Chairman

cc: Town Clerk
Planning and Zoning Commission



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

January 9, 2025

Ms. Kim Andrews
19 Marla Avenue
Ledyard, Connecticut 06339

Dear Ms. Andrews:

Thank you for attending the Land Use/Planning/Public Works Committee's August 5, 2024 meeting and for bringing your concerns to our attention regarding the dumping of debris on your property by an adjacent property owner; and your request for the town to adopt an Ordinance to address the subject of Illegal Dumping.

In researching the matter the Land Use/Planning/Public Works Committee elevated your concerns to Police Chief John Rich, who was familiar with the call history of 26 Lake Street and 19 Marla Avenue, and to Land Use Director/Town Planner Elizabeth Burdick to consider the town's options to best address your situation.

We found that Connecticut General State Statute 22a-250 addresses Illegal Dumping and includes provisions for the reporting of illegal dumping; and the ability to impose fines. Based on the state statute we encourage you to take the following steps if the dumping on your property continues:

- 1) Determine the location of the property lines between the affected properties.
- 2) Obtain evidence (photographs or video) of the offender who is dumping the debris on your property.
- 3) Contact Police Chief Rich by email at Chief.rich@ledyardct.org. Chief Rich has indicated that he would assign and brief an officer on the history of the situation.
- 4) Depending on the officer's results in working with the parties, enforcement of the State Statute is an option.

Based on the provisions provided in Connecticut General State Statute 22a-250; we found that a remedy to address your situation currently exists; and therefore, a local town Ordinance to address Illegal Dumping was not needed.

Should you have any additional questions regarding this matter; or have any other concerns please, do not hesitate to contact me at (860) 464-3203 or GSVil@ledyardct.org.

Sincerely,

Gary St. Vil
Committee Chairman
Land Use/Planning/Public Works Committee

Attachment

cc: Police Chief John Rich
Town Planning Elizabeth Burdick



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

Chairman S. Naomi Rodriguez

January 9, 2025

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Should you have any additional questions regarding this matter; or have any other concerns please, do not hesitate to contact me at (860) 464-3203 or GSVil@ledyardct.org.

Sincerely,

Gary St. Vil
Committee Chairman
Land Use/Planning/Public Works Committee

Attachment
cc: Police Chief John Rich
Town Planning Elizabeth Burdick



TOWN OF LEDYARD
CONNECTICUT
PUBLIC WORKS DEPARTMENT

741 Colonel Ledyard Highway
Ledyard, CT 06339

Comprehensive
Municipal Facilities
Capital Needs
FY 2025 Update

by

Steven E. Masalin
Director of Public Works

January 15, 2025

- I. Background:** After many years of undertaking capital building projects piecemeal through the CIP process, with the result that a large backlog has developed a comprehensive approach was pursued starting in FY13. Funding was appropriated to two funds to deal with both the backlog of work and establish an ongoing reserve fund. The funds have since been consolidated into a single reserve fund.
- II. Purpose:** The purpose of this document is to provide an annual update for the present comprehensive municipal facilities maintenance needs to provide a basis for a strategic approach to capital improvements and replacements. This document provides the background for the support of CIP proposals for municipal facilities needs and associated cost estimates. In some cases, the proposed item funding includes contingency. Supporting cost information is available in several cases.
- III. Scope/Background:** The package will accommodate proposals for capital needs at the following non-BOE facilities.
- Town Hall Complex (includes Annex)
 - Police Station
 - Emergency Services Building
 - Highway Garage (including Transfer Station)
 - Bill Library
 - Gales Ferry Library/Community Center
 - Senior Center
 - ACO Facility
 - Town Green
- IV. Proposal:** The following delineates the critical needs by facility, along with whatever details exist by way of cost estimates.
- A. Town Hall Complex: The Town Hall complex at 741 Colonel Ledyard Highway consists of a main building and Annex. Since the main building's original construction in 1956, the complex has undergone progressive expansion to arrive at its present configuration and has received various renovations and improvements through the years. The present needs are delineated below:
1. Interior Fire Door Replacement: Per Fire Marshal direction, several doors in the main building were targeted for upgrade to fire door rating. Most of these doors have been replaced, but four (4) essential ones remain. The work includes deck plates, door closers, and in some cases new locksets. At an individual cost of \$1,300 each, the estimated total for this effort is \$5,200.
 2. Carpeting: Concurrent with the recent upper level remodeling work, the upstairs hallway was recarpeted. Additional areas of upper and lower level are due for new carpeting. A rough estimate for this is \$12,000.
 3. Upper Level Remodeling: Completed.
 4. Lower Level Remodeling: Completed.

5. Exterior Trim: Completed.
 6. Exterior Entrance Improvements: The front entrance and the canopies at the north side entrance and the nursing and building department office entrances have been completed. The canopy at the south side entrance has been absorbed into the vertical lift project. Miscellaneous finishing touches remain at the north side and west entrances.
 7. Elevator: Though the Town Hall is technically in compliance with ADA requirements, handicapped patrons who have business on both floors or otherwise find themselves entering the building on the wrong floor have no means of reasonable access between floors. These patrons must exit the building and reposition their vehicles for access to the needed floor. Adding an elevator was originally thought to be the appropriate resolution to this problem. An estimate of \$400,000 was received in 2019. As previously noted, alternatives to a traditional elevator were to be investigated. This was done and it was found that a suitable vertical lift option at a significantly lower price (about \$140K) could be implemented. ARPA funds were earmarked for this, and the project was initiated in December 2024.
 8. Town Clerk Countertop Improvements: The Town Clerk countertop is slated for ADA improvements. The entire countertop will be replaced to accommodate this. ARPA funding has been earmarked for this.
- B. Police Station: This new building was completed in 2016. Some HVAC improvements were undertaken in 2024, which targeted lingering issues.
- C. Ledyard Firehouse: Formerly designated the Emergency Services Building, this facility at 11 Fairway Drive was constructed in 2004. Key needs are described below.
1. Exterior Paint: Completed.
 2. Heating Flue Replacement: With the conversion to infrared heating in the apparatus bay, the number of active flues was reduced to one, reducing the cost to the point that replacement may be accomplished as routine maintenance.
 3. Sprinkler System Connection and Activation: The building was constructed with most of the internal piping and fixtures required for sprinkling. The SCWA system is inadequate to provide the flows for this system. With the provision of a stub to the building from the WPCA municipal system (and tank) now installed, these flows are available. This item includes all appurtenances and piping necessary to make the interconnection between the WPCA system and the building for the sprinkler system only. The cost should be no more than \$25K.
 4. Lighting Conversion. The facility would benefit from a conversion to programmable LED lights as done at other facilities. The cost is uncertain.
 5. Miscellaneous Renovations and Improvements. These constitute various facility aging-related items that have not been fully scoped at this time.

- D. Public Works Complex: This complex includes the Ledyard Highway Garage and Transfer Station and associated buildings at 889R Colonel Ledyard Highway. The buildings in this complex were originally constructed in 1985. There have been several improvements and renovations to these facilities, but many of the original features and facets remain, including roofs and driveways/parking areas. The following capital needs exist.
1. Tile Floor/Garage Floor: Completed with an epoxy-based option.
 2. Transfer Station Attendant Shed Replacement: Completed.
 3. Driveway and Parking Lot Resurfacing: Most of the present surface of the driveway and parking areas are the original surface of 1985. Extensive in-house mill/fill was applied this year to stretch things along. This item provides for the resurfacing of these areas. The estimate for this is \$175,000 for the Public Works area and an additional \$75,000 for the Transfer Station area.
 4. Salt Shed Exterior Paint: A stop-gap effort was applied this year; it will need to be readdressed in a few years.
 5. Furnace: The furnace at the Highway Garage is due for replacement. This is estimated at about \$17K.
 6. Emergency Generator: The emergency generator and associated switchgear at the Highway Garage is due for replacement. This is estimated at about \$60K.
- E. Bill Library: This old building has seen the rejection of two major renovation projects in recent years. The following major needs remain which primarily address maintenance issues, rather than improvements.
1. Exterior Window Replacement: The exterior windows universally need replacement for various reasons, including operational failures to leaking seals. About 25% of the windows were replaced in 2008. Replacement of the remaining seventeen (17) windows was deferred pending the outcome of the decision regarding the major renovation project. With the rejection of this project, we have returned to the need to continue this replacement. The estimated cost to finish this process has increased to more than \$60K.
 2. Siding: The entire building needs exterior treatment. It would be most sensible to go to siding at this point. This is estimated at about \$100K.
 3. Basement Floor Waterproofing: Several areas of the basement floor leak with heavy rain. Waterproofing is needed and is estimated to be \$20,000.
- F. Gales Ferry Library/Community Center: Limited capital improvements have been undertaken at this old building that is leased from the Gales Ferry Fire District. However, certain issues need urgent attention.

1. Roof Repair. The repair for the addition area was completed in FY16. The upper roof is approaching its life expectancy. Replacement should be considered soon. A rough estimate for this has increased to \$36,000.
 2. Window Replacement: Several windows observed to have significant deterioration were replaced in August 2016. Additional windows on the first floor are showing earlier signs of deterioration but should be considered for replacement. Estimated cost: \$15,000.
- G. Senior Center: This facility was constructed in 1992. Both wear-and-tear related repair efforts and design inadequacies have been targeted.
1. Reroofing: Completed.
 2. Parking Lot Drainage Improvements and Resurfacing: The original design of the drainage system for the parking area out front of the building relied on infiltration, which has proven inadequate and has negatively affected the rate of deterioration of the asphalt surface. This problem had been partially addressed at the very front of the building, but it needs to be completed. Concurrently, the asphalt areas should be resurfaced. Reconfiguration of a small area at the back of the building is also needed. The estimated cost of this effort is \$175,000.
 3. Siding: Siding replacement is due. This would cost around \$65K.
 4. Van Canopy: There is no under-cover protection for the transportation vans. This results in particular hardship in winter conditions. This is a warranted addition. A simple lean-to would cost around \$10,000.
 5. Emergency Generator: The facility would benefit from having an emergency generator. This and associated switchgear is estimated at about \$75K.
- H. ACO Facility: The ACO Facility is collocated with the Highway Garage and its original buildings were constructed concurrently with it in 1985. Certain capital improvements and repairs have been accomplished over the years, including a significant array of improvements to bring the facility up to State requirements, but the following pressing needs remain.
1. Quarantine Kennel: Needs repainting and floor repairs. The cost is uncertain.
 2. HVAC: HVAC upgrade is needed. The estimated cost is \$15K.
 3. Tile Floor: Completed with an epoxy-based option.
- I. Town Green: This property was repurposed from the historic use as a Fairgrounds. Substantial improvements were completed through a STEAP grant with other efforts to advance its utility continuing. The property comprises a number of facilities and uses, including the Food Pantry, Farmer's Market, and various uses managed by the Parks & Recreation Department.

1. Food Pantry Renovations: Completed.
2. Pavilions: The gable ends need renovation. This is estimated at about \$18K.

V. Coordination: In several cases, the work represented by this capital needs package may be divided into several discrete categories by which implementation may be undertaken. Wherever possible, work in each category may be packaged and bid separately to achieve the best value.

VI. Summary Cost Considerations. Substantial progress continues to be made in addressing the backlog of building work, and the Mayor and Town Council have been very proactive in targeting this area with special appropriations, including one most recently from the proceeds of the sale of 332 Colonel Ledyard Highway. In conjunction with grant and bond funds the Town saw a net reduction of unfunded needs from \$1.13M to about \$800k. A detailed, prioritized cost summary of the present backlog follows.

<i>Town Facilities Capital Needs</i>						01/15/25
Facil	Description	Pri	Coord	Est	Act/Budget	Cum
	Cum FY25				\$53,936	
TH	Trim Repairs	H		\$92,000	\$88,000	\$88,000
TH	Vertical Lift	H		\$135,000	\$138,000	\$226,000
TH	Town Clerk Countertop Improvements	H		\$5,500	\$5,500	\$231,500
BL	Exterior Window Replacement	H		\$60,000	\$62,500	\$294,000
BL	Siding	H		\$100,000	\$105,000	\$399,000
PW	New Furnace	H		\$17,000	\$17,500	\$416,500
ACO	HVAC Upgrades	H		\$15,000	\$16,000	\$432,500
PW	New Generator	H		\$60,000	\$62,500	\$495,000
SC	New Siding	H		\$65,000	\$68,000	\$563,000
GFL	Roof Repair	M		\$34,000	\$36,000	\$599,000
TG	Repair Pavilion Gables	M		\$18,000	\$19,000	\$618,000
TH	Interior Fire Door Replacement	M		\$5,200	\$5,500	\$623,500
SC	New Generator	M		\$75,000	\$80,000	\$703,500
BL	Basement Floor Waterproofing	M		\$20,000	\$22,500	\$726,000
PW	Parking Lot Drainage Improvements/Resurfacing	M	x	\$150,000	\$175,000	\$901,000
SC	Parking Lot Drainage Improvements/Resurfacing	M	x	\$150,000	\$175,000	\$1,076,000
TS	Parking Lot Drainage Improvements/Resurfacing	M	x	\$70,000	\$75,000	\$1,151,000
TH	Carpet Replacement	L		\$18,000	\$18,500	\$1,169,500
SC	Van Storage Lean-To	L		\$10,000	\$11,000	\$1,180,500
GFL	Exterior Window Replacement	L		\$12,000	\$15,000	\$1,195,500
LFH	Sprinkler System Connection	L		\$23,000	\$25,000	\$1,220,500
						\$1,220,500
	Net Available Funding					\$428,120
	Unfunded Balance					(\$792,380)
						in process
						ARPA
						Roof bond
ACO	ACO Facility					
ALL	All Facilities					
BL	Bill Library					
GFL	Gales Ferry Library/Community Center					
LFH	Ledyard Firehouse					
PW	Public Works Complex					
PD	Police Station					
SC	Senior Center					
TG	Town Green					
TH	Town Hall Complex					
TS	Transfer Station					



TOWN OF LEDYARD
CONNECTICUT
PUBLIC WORKS DEPARTMENT

741 Colonel Ledyard Highway
Ledyard, CT 06339

Comprehensive
Municipal Facilities
Capital Needs
FY 2025 Update

by

Steven E. Masalin
Director of Public Works

January 15, 2025

- I. Background:** After many years of undertaking capital building projects piecemeal through the CIP process, with the result that a large backlog has developed a comprehensive approach was pursued starting in FY13. Funding was appropriated to two funds to deal with both the backlog of work and establish an ongoing reserve fund. The funds have since been consolidated into a single reserve fund.
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 6. Emergency Generator: The emergency generator and associated switchgear at the Highway Garage is due for replacement. This is estimated at about \$60K.
- E. Bill Library: This old building has seen the rejection of two major renovation projects in recent years. The following major needs remain which primarily address maintenance issues, rather than improvements.
1. Exterior Window Replacement: The exterior windows universally need replacement for various reasons, including operational failures to leaking seals. About 25% of the windows were replaced in 2008. Replacement of the remaining seventeen (17) windows was deferred pending the outcome of the decision regarding the major renovation project. With the rejection of this project, we have returned to the need to continue this replacement. The estimated cost to finish this process has increased to more than \$60K.
 2. Siding: The entire building needs exterior treatment. It would be most sensible to go to siding at this point. This is estimated at about \$100K.
 3. Basement Floor Waterproofing: Several areas of the basement floor leak with heavy rain. Waterproofing is needed and is estimated to be \$20,000.
- F. Gales Ferry Library/Community Center: Limited capital improvements have been undertaken at this old building that is leased from the Gales Ferry Fire District. However, certain issues need urgent attention.

1. Roof Repair. The repair for the addition area was completed in FY16. The upper roof is approaching its life expectancy. Replacement should be considered soon. A rough estimate for this has increased to \$36,000.
 2. Window Replacement: Several windows observed to have significant deterioration were replaced in August 2016. Additional windows on the first floor are showing earlier signs of deterioration but should be considered for replacement. Estimated cost: \$15,000.
- G. Senior Center: This facility was constructed in 1992. Both wear-and-tear related repair efforts and design inadequacies have been targeted.
1. Reroofing: Completed.
 2. Parking Lot Drainage Improvements and Resurfacing: The original design of the drainage system for the parking area out front of the building relied on infiltration, which has proven inadequate and has negatively affected the rate of deterioration of the asphalt surface. This problem had been partially addressed at the very front of the building, but it needs to be completed. Concurrently, the asphalt areas should be resurfaced. Reconfiguration of a small area at the back of the building is also needed. The estimated cost of this effort is \$175,000.
 3. Siding: Siding replacement is due. This would cost around \$65K.
 4. Van Canopy: There is no under-cover protection for the transportation vans. This results in particular hardship in winter conditions. This is a warranted addition. A simple lean-to would cost around \$10,000.
 5. Emergency Generator: The facility would benefit from having an emergency generator. This and associated switchgear is estimated at about \$75K.
- H. ACO Facility: The ACO Facility is collocated with the Highway Garage and its original buildings were constructed concurrently with it in 1985. Certain capital improvements and repairs have been accomplished over the years, including a significant array of improvements to bring the facility up to State requirements, but the following pressing needs remain.
1. Quarantine Kennel: Needs repainting and floor repairs. The cost is uncertain.
 2. HVAC: HVAC upgrade is needed. The estimated cost is \$15K.
 3. Tile Floor: Completed with an epoxy-based option.
- I. Town Green: This property was repurposed from the historic use as a Fairgrounds. Substantial improvements were completed through a STEAP grant with other efforts to advance its utility continuing. The property comprises a number of facilities and uses, including the Food Pantry, Farmer's Market, and various uses managed by the Parks & Recreation Department.

1. Food Pantry Renovations: Completed.
2. Pavilions: The gable ends need renovation. This is estimated at about \$18K.

V. Coordination: In several cases, the work represented by this capital needs package may be divided into several discrete categories by which implementation may be undertaken. Wherever possible, work in each category may be packaged and bid separately to achieve the best value.

VI. Summary Cost Considerations. Substantial progress continues to be made in addressing the backlog of building work, and the Mayor and Town Council have been very proactive in targeting this area with special appropriations, including one most recently from the proceeds of the sale of 332 Colonel Ledyard Highway. In conjunction with grant and bond funds the Town saw a net reduction of unfunded needs from \$1.13M to about \$800k. A detailed, prioritized cost summary of the present backlog follows.

<i>Town Facilities Capital Needs</i>						01/15/25
Facil	Description	Pri	Coord	Est	Act/Budget	Cum
	Cum FY25				\$53,936	
TH	Trim Repairs	H		\$92,000	\$88,000	\$88,000
TH	Vertical Lift	H		\$135,000	\$138,000	\$226,000
TH	Town Clerk Countertop Improvements	H		\$5,500	\$5,500	\$231,500
BL	Exterior Window Replacement	H		\$60,000	\$62,500	\$294,000
BL	Siding	H		\$100,000	\$105,000	\$399,000
PW	New Furnace	H		\$17,000	\$17,500	\$416,500
ACO	HVAC Upgrades	H		\$15,000	\$16,000	\$432,500
PW	New Generator	H		\$60,000	\$62,500	\$495,000
SC	New Siding	H		\$65,000	\$68,000	\$563,000
GFL	Roof Repair	M		\$34,000	\$36,000	\$599,000
TG	Repair Pavilion Gables	M		\$18,000	\$19,000	\$618,000
TH	Interior Fire Door Replacement	M		\$5,200	\$5,500	\$623,500
SC	New Generator	M		\$75,000	\$80,000	\$703,500
BL	Basement Floor Waterproofing	M		\$20,000	\$22,500	\$726,000
PW	Parking Lot Drainage Improvements/Resurfacing	M	x	\$150,000	\$175,000	\$901,000
SC	Parking Lot Drainage Improvements/Resurfacing	M	x	\$150,000	\$175,000	\$1,076,000
TS	Parking Lot Drainage Improvements/Resurfacing	M	x	\$70,000	\$75,000	\$1,151,000
TH	Carpet Replacement	L		\$18,000	\$18,500	\$1,169,500
SC	Van Storage Lean-To	L		\$10,000	\$11,000	\$1,180,500
GFL	Exterior Window Replacement	L		\$12,000	\$15,000	\$1,195,500
LFH	Sprinkler System Connection	L		\$23,000	\$25,000	\$1,220,500
						\$1,220,500
	Net Available Funding					\$428,120
	Unfunded Balance					(\$792,380)
						in process
						ARPA
						Roof bond
ACO	ACO Facility					
ALL	All Facilities					
BL	Bill Library					
GFL	Gales Ferry Library/Community Center					
LFH	Ledyard Firehouse					
PW	Public Works Complex					
PD	Police Station					
SC	Senior Center					
TG	Town Green					
TH	Town Hall Complex					
TS	Transfer Station					



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0539

Agenda Date: 1/22/2025

Agenda #: 1.

REPORT
ADMINISTRATION COMMITTEE

Fiscal Year 2024/202 Report:
Administration Committee

Meeting Action Detail:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0540	Agenda Date: 1/22/2025	Agenda #: 2.
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REPORT
COMMUNITY RELATIONS COMMITTEE

Fiscal Year 2024/2025 Report:
Community Relations Committee for Diversity, Equity, & Inclusion

Meeting Action Detail:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0541

Agenda Date: 1/22/2025

Agenda #: 3.

REPORT
FINANCE COMMITTEE

Fiscal Year 2024/2025 Report:
Finance Committee

Meeting Action Detail:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0542

Agenda Date: 1/22/2025

Agenda #: 4.

REPORT
LAND USE/PLANNING/PUBLIC WORKS COMMITTEE

Fiscal Year 2024/2025 Report:
Land Use/Planning/Public Works Committee

Meeting Action Detail:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0561

Agenda Date: 1/22/2025

Agenda #: XIII

REPORT

REPORT OF THE MAYOR:

REPORT OF THE MAYOR

Mayor Report Fiscal Year 2024/2025:

Mayor's Report

1-8-25

First off, Happy New Year!

Surprise snow on Monday. 5 MVA's in town. This with a 1% chance of flurries as of that AM!

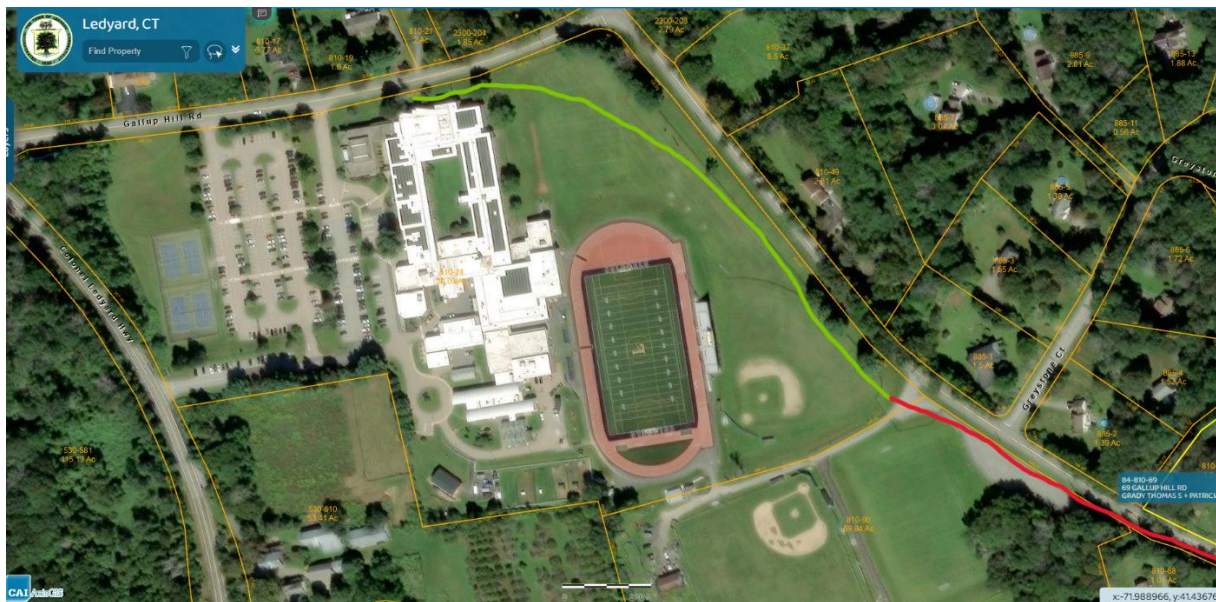
Reviewed draft plan of Spicer Homestead survey. Will be completed in 7-10 days.

Established an Ad-hoc committee for America 250 events planned for 7/3-7/5 2026. 7 members from Library, historic, Lester House, myself, Town Clerk, EDC. More to come.

LHS Civics classes at LHS yesterday. Always good to engage with the students on their projects. Animal care/cruelty was most discussed, affordable housing was second.

Met with Reps Howard and Lanoue Tuesday night to present COG Legislative Agenda and heard their plans for the upcoming session, which starts tomorrow.

Sewer line extension PH. 3 now across LHS baseball field. Now to median, then Gallup Hill. Green line represents completed line since 12/26/24. Red line is to be completed to the tie-in at Pennywise Lane.





TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1264

Agenda Date: 1/22/2025

Agenda #: 1.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION accept the Connecticut Recovery Support Center 2024-2025 Proposal in the amount of \$10,000 for the use of the National Opioid Settlement Funding.

Background:

Connecticut Recovery Support Center 2024-2025 Proposal in the amount of \$10,000

Monthly Collaboration Meeting with 1st Responders: review OD calls, discuss trends, new developments, updates)

Monthly Overdose follow-ups : follow-up with community members--knock and talk--who have survived an overdose

Community Outreach - 3 to 4 hours/week: ongoing engagement with individuals connected via referrals, outreach efforts, OD follow-ups; outreach to individuals, new referrals and businesses in the community

Opioid Education & Naloxone Training : *offered quarterly for community members*

Opioid Education & Naloxone Training : *biannual refresher for 1st Responders (1.0 CEU)*

Recovery Basics Course for Parents, Friends, and the Community to help support friends/family with Substance Use Disorder: *2 hour seminar--offered twice throughout the year*

Recovery Basics for Employers Training - education & training course for area employers to help support employees in recovery: *8 hour seminar - offered twice throughout the year*

Current Opioid Settlement Balance: \$110,000.

Finance Committee 9/18/2024 Meeting: Community Speaks Out met with the Finance Committee to further discuss their Community Outreach programs. The Finance Committee asked Community Speaks Out to provide a proposal outlining the Programs they would provide and the cost to support the Programs.

Town Council 9/11/2024 Meeting: Connecticut Recovery Support Center along with Community Speaks Out Recovery Support Center provided a presentation regarding their Program & Services to aid those struggling with addiction and a path forward to Recovery, Treatment, Harm Reduction and Prevention.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

CONNECTICUT RECOVERY SUPPORT CENTER

2024-2025 OPIOID SETTLEMENT FUNDING PROPOSAL FOR LEDYARD, CT



Services Included

- ◆ **Monthly Collaboration Meeting with 1st Responders:** review OD calls, discuss trends, new developments, updates)
- ◆ **Monthly Overdose followups :** follow-up with community members--knock and talk--who have survived an overdose
- ◆ **Community Outreach - 3 to 4 hours/week:** ongoing engagement with individuals connected via referrals, outreach efforts, OD follow-ups; outreach to individuals, new referrals and businesses in the community
- ◆ **Opioid Education & Naloxone Training :** *offered quarterly for community members*
- ◆ **Opioid Education & Naloxone Training :** *biannual refresher for 1st Responders (1.0 CEU)*
- ◆ **Recovery Basics Course for Parents, Friends, and the Community** to help support friends/family with Substance Use Disorder: 2 hour seminar--*offered twice throughout the year*
- ◆ **Recovery Basics for Employers Training** - education & training course for area employers to help support employees in recovery: 8 hour seminar - *offered twice throughout the year*

TOTAL

\$

10,000.00



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1259

Agenda Date: 1/22/2025

Agenda #: 2.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to authorize the Land Use Department to over expend their Fiscal Year 2024/2025 Budget

In addition, transfer \$4,895.75 from CNR Account #210104301-53315 (GIS) to CNR Account # 21014301-57300 (New Equipment).

Background:

Due to unanticipated expenses related to large complex Applications the Land Use Department's Fiscal Year 2024/2025 will not be adequate.

Department Comment/Recommendation:

Land Use Director:

Staff requests the Land Use Dept. be permitted to over expend its FY24/25 departmental budget due to multiple complex land use applications and multiple land use superior court appeals (attorneys' fees & legal notices); underestimated professional training, meeting, dues for existing staff persons; the need for CAZEO training for two new staff persons and the need to purchase office equipment/furniture for the office space formerly occupied by the VNA. It is anticipated that the new line \$75,000 line item for consultant staff will be utilized further in part or in full due to anticipated new development applications.

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1267

Agenda Date: 2/5/2025

Agenda #: 3.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve an additional appropriation from undesignated fund balance in the amount of \$87,055 to the following accounts to address the budgetary impact of hiring an additional mechanic in conjunction with the shared services agreement with the Town of Preston:

\$57,820 to account 10140105-51620 Public Works Employees - Vehicle Maintenance
\$21,800 to account 10110253-52201 Healthcare Teamsters
\$ 4,425 to account 10110253-52500 Social Security
\$ 3,010 to account 10110253-52310 Defined Contribution Plan

Background:

In May of 2024, the Town of Ledyard entered into a shared services agreement with the Town of Preston to provide maintenance and repair services for Town of Preston vehicles and equipment. As the FY 24/25 budget had already been approved at the time this agreement was entered into, the budget needs to be adjusted to address the impact of hiring an additional mechanic.

As noted in the agreement, the Town of Preston is being billed \$8,000 a month (\$96,000 annually) in addition to materials, parts and contracted services associated with their vehicles and equipment.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

TECHNICAL SERVICES CONTRACT

BY AND BETWEEN

TOWN OF LEDYARD

AND

TOWN OF PRESTON

This agreement entered into as of this 22 day of May 2024 by and between the Town of Ledyard, a Municipality incorporated with the State of Connecticut, acting herein through its Mayor as duly authorized, (hereinafter referred to as "Ledyard"), and the Town of Preston, a Municipality incorporated with the State of Connecticut, acting herein through its First Selectwoman as duly authorized, (hereinafter referred to as "Preston").

WITNESSETH

WHEREAS, Preston, recognizing the need to provide regular maintenance and repair to their Town vehicles and equipment; and

WHEREAS, Ledyard employs staff qualified with the appropriate certification to assume the regular maintenance and repair to Town vehicles and equipment; and

WHEREAS, Ledyard is prepared to enter into this Agreement for the professional services of to support Preston;

NOW, THEREFORE, the Parties hereto do mutually agree as follows:

Services to be Provided. Ledyard will provide regular maintenance and required repairs to Preston vehicles and power equipment. These services will be routinely provided at Ledyard's facilities but may also be undertaken on location in Preston in the interests of efficiency and productivity. The provision of such services by Ledyard shall not preclude basic measures germane to routine operation of vehicles and equipment that may be undertaken by Preston personnel. Ledyard will also provide administration services that are innate to programmatic maintenance services.

Materials and Contract Services. Preston shall be responsible for the costs of materials, parts, and contract services associated with their vehicles and equipment. These shall be paid directly to vendors by Preston wherever feasible. Otherwise, Ledyard will bill Preston for such costs, for which Preston shall pay Ledyard within thirty days (30) days of the invoice date.

Materials Inventory. Inventory of materials used in maintenance of Preston vehicles and equipment will be maintained wherever most suitable for the efficiency of service and operations.

msa

Tools. Maintenance will typically be conducted through use of tools owned and supplied by Ledyard. Where otherwise convenient or appropriate, maintenance may be effected through use of tools owned and maintained by Preston at their facility.

Period of the Agreement. The term of this Agreement shall be a period of two years from date of signature with the option to renew if both parties agree. Rates will be reassessed at such time.

Costs, Billing and Payment. Preston shall pay the rate of eight thousand dollars (\$8,000) per month for regular services. Ledyard will have an "on call" mechanic available to Preston during storms. Additional overtime worked as defined by collective bargaining agreement will be billed at the contractual rate. Ledyard shall maintain overtime documentation as required and invoice monthly if applicable. Preston shall pay Ledyard within thirty days (30) of the invoice date.

Additional Costs. Ledyard shall be responsible for contractual costs and benefits except for overtime as defined above.

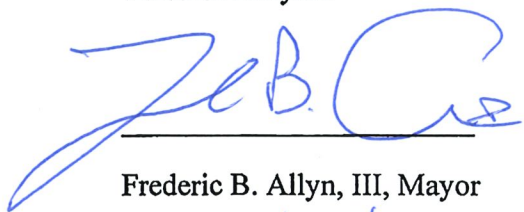
Non appropriation of funds.. The Town of Preston believes that funds can be obtained in amounts sufficient to make all Mechanic Service Payments during the two-year term. Preston's fiscal officer hereby covenants that he/she will do all things within his/her power to obtain, maintain and properly request and pursue funds from which Mechanic Service Payments may be made, specifically including in the Town's annual budget requests amounts sufficient to make Mechanic Service Payments for the full Mechanics Service agreement term. If the Town is not allotted funds for the next fiscal year to continue the Mechanic Service Payments under this Agreement, and has no legally available funds for the service, the Towns may terminate this Agreement at the end of the then current fiscal year, by giving ninety (90) days written notice, and enclosing therewith a sworn statement that the foregoing conditions exist. In this sole event, the Town shall not be obligated to make Service Payments beyond the end of the then current fiscal year with proper notification and documentation. Upon the occurrence of this event, if this Agreement is terminated by the Town in accordance with this paragraph, the Town agrees not to purchase services to perform the same functions as, or functions taking the place of, those performed by the Town of Ledyard, and agrees not to permit such functions to be performed by any agency or entity hired by the Town, for a period of three hundred sixty (360) days.

This Agreement contains the entire understanding of the parties and may not be modified except by an instrument in writing executed by the parties hereto.

If any court shall hold any provision of this Agreement to be invalid, the remainder of this Agreement shall not be thereby affected if the administrative support can be effectively accomplished pursuant to the terms of such remainder.

In witness whereof, Ledyard and Preston have executed this agreement as of the date below.

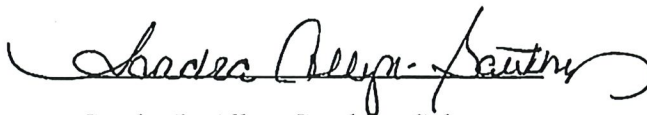
Town of Ledyard



Frederic B. Allyn, III, Mayor

Dated: 5/23/24

Town of Preston



Sandra L. Allyn-Gauthier, Selectwoman

Dated: 5/22/24



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1262

Agenda Date: 1/22/2025

Agenda #: 4.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$8,806.11 as follows:

- \$4,750 to the Public Works Large Trucks CNR Account #21040101-57312;
- \$3,046.11 to the Public Works Light Equipment CNR Account 21040101-57314; and
- \$1,010 to the Police Vehicle CNR Account 21020101-57510.

Background:

The town realized a total of \$8,806.11 from the sale of surplus equipment through GovDeals, as follows:

2001 Sterling L7500 Cab and Chassis - \$4,750

2013 Hustler Mower - \$2,826.11

2008 Nissan Altima - \$1,010

Milwaukee Fuel Power Tool Components - \$220

The town has previously appropriated such revenues to the respective capital reserve fund to supplement/offset direct budgetary appropriations in meeting lifecycle replacement costs.

Department Comment/Recommendation:

Inasmuch as this action is consistent with previous appropriations of GovDeals revenues, I request appropriation of these funds according to the specifics of the motion.

Finance Director Comment/Recommendation:

Mayor Comment/Recommendation:

I support the proposed appropriations from the GovDeals sale.

Meeting Action Detail:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1258

Agenda Date: 1/22/2025

Agenda #: 5.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve a proposed "*Amendment 2025-1 to the Retirement Plan for Full-Time Employees of the Town of Ledyard*" pertaining to Section 5.06 (Suspension of Benefits) as presented by the Retirement Board in the draft dated December 17, 2024.

Background:

Retirement Board December 17, 2024 Meeting: The Retirement Board approved to recommend the Town Council approve an *Amendment 2025-1 to the Retirement Plan for Full-Time Employees of the Town of Ledyard* ” pertaining to Section 5.06 (Suspension of Benefits) which provided clarification to *Amendment 2015-1*. (see attached)

Amendment 2025-1 would allow town employees who have retired and have begun collecting their retirement benefits from the town and later returns to employment with the town in the same department. The proposed Plan Amendment 2025-1 (DB Plan) would allow the employee to continue to collect his/her retirement benefit without disruption. former employees to the Document to allow for employees to retire and to return to employment with the Town.

Town Council October 14, 2025 Meeting: The Town Council adopted *Amendment 2015-1 to the Retirement Plan for Full-Time Employees of the Town of Ledyard*” pertaining to Section 5.06 (Suspension of Benefits).

The proposed amendment was drafted to address town employees who have retired and have begun collecting their retirement benefits from the town and later returns to employment with the town in a different department. The proposed Plan Amendment 2015-1 (DB Plan) would allow the employee to continue to collect his/her retirement benefit without disruption. However, the employee would not be allowed to contribute to any Town pension plan noting that the Defined Benefit Plan was no longer open to new employees.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:
(type text here)

12/17/24

To: Chairperson, Ledyard Town Council

From: Chairperson, Ledyard Retirement Board

Subject: Amendment To The Retirement Plan for Full-Time Employees of the Town of Ledyard, Amended and Restated July 1, 2012

Attachment(s):

1. Amendment 2015-1 To The Retirement Plan for Full-Time Employees Of The Town of Ledyard, Amended and Restated July 1, 2012
2. Amendment 2024-1 (DRAFT) To The Retirement Plan for Full-Time Employees Of The Town of Ledyard, Amended and Restated July 1, 2012

Chairperson Rodriguez,

The Retirement Board has been in discussion regarding Attachment 1 and its impact on retaining skilled/experienced workers in town employment after they have reached Normal Retirement Age under the Defined Benefit Plan. It is the Retirement Board's consensus that Attachment 1 is detrimental to this effort. These individuals have a minimum of 12 years' experience in their positions, which makes them valuable to the town especially in a difficult hiring environment. It should be noted that with their experience, these individuals could easily go to a nearby town where they would get both Ledyard's retirement benefits and compensatory salary/pay and likely a Defined Contribution plan. If we enforce Attachment 1, these individuals will most likely either seek employment in a nearby town and/or just retire/leave. In either case, the Town of Ledyard would be the loser.

In remediation, the Retirement Board recommends the Ledyard Town Council adopt Attachment 2, which would allow town employees to receive retirement benefits under the Defined Benefit Plan after reaching their normal retirement age after being retired by the Town.

The Retirement Board feels that adopting Amendment 2024-1 (Attachment 2) is in the best interest of the Town and our valued employees while maintaining the Retirement Board's fiduciary responsibility to the Town.

John Rodolico
Chairperson, Ledyard Retirement Board

Copy: Ledyard Mayor
Director of Human Resources

AMENDMENT 2015-1
TO THE RETIREMENT PLAN FOR
FULL-TIME EMPLOYEES OF
THE TOWN OF LEDYARD

Amended and Restated July 1, 2012

WHEREAS, The Town of Ledyard, hereinafter referred to as the "Employer" established a Plan which reserves in Section 10.01, the Ledyard Town Council's right and authority to amend the Plan; and

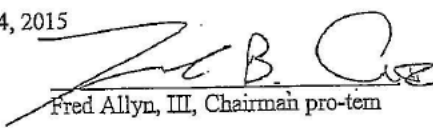
WHEREAS, the Employer desires to amend the Plan to provide for continuation of benefits for any retiree returning to employment with the Employer; and;

NOW THEREFORE, effective July 1, 2015, the Employer hereby amends the Plan as follows:

Section 5.06 (Suspension of Benefits) is hereby amended to read as follows:

If a Member continues employment with the Town after reaching his or her Normal Retirement Date, any benefits payable to such Member or retired or former Eligible Employee under the Plan shall be suspended during the period of such continued employment. If a retired Member returns to employment with the Town in the same department which he or she retired from, any benefits payable to such retired Member under the Plan shall be suspended during the period of such continued employment. However, if a retired Member returns to employment with the Town in a different department which he or she retired from, any benefits payable to such retired Member under the Plan during such period of continued employment shall continue without disruption. This member will not be allowed to contribute to any Town pension plan.

Approved by the Ledyard Town Council on October 14, 2015


Fred Allyn, III, Chairman pro-tem

IN WITNESS WHEREOF, this 2015-1 Amendment is signed this 16th day of
October 2015.

THE TOWN OF LEDYARD

By 
Patricia A. Riley, Town Clerk

13899536-v2

**AMENDMENT 2024-1
TO THE RETIREMENT PLAN FOR
FULL-TIME EMPLOYEES OF
THE TOWN OF LEDYARD
Amended and Restated July 1, 2012**

WHEREAS, The Town of Ledyard, hereinafter referred to as the “Employer” established a Plan which reserves in Section 10.01, the Ledyard Town Council’s right and authority to amend the Plan; and

WHEREAS, the Employer desires to amend the Plan to provide for continuation of retirement benefits for any Member rehired by the Employer; and;

NOW THEREFORE, effective XXX, X 2024, the Employer hereby amends the Plan as follows:

Section 5.06 (Suspension of Benefits) is hereby amended to read as follows:

Section 5.06 Rehired Employees

If a Member elects to retire under the Plan upon reaching his or her Normal Retirement Date, and is rehired by the Town, the rehired Employee shall be paid retirement benefits as prescribed by the plan as if he/she had not been rehired by the town.

Table of Contents is hereby amended to read as follows:

Section 5:06 Rehired Employees

Approved by the Ledyard Town Council on *Date*

Naomi Rodriguez, Chairperson
Ledyard Town Council

IN WITNESS WHEREOF, this 2024-1 Amendment is signed this _____ day of _____ 2024.

THE TOWN OF LEDYARD

By _____

Patricia A. Riley, Town Clerk

Attachment 2



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1265

Agenda Date: 1/22/2025

Agenda #: 6.

APPOINTMENT

Motion/Request:

MOTION to appoint CliftonLarsonAllen LLP to conduct auditing services for the General Government, WPCA, and Schools for the fiscal year ending June 30, 2025, in accordance with Chapter III, Section 11 of the Town Charter for a fee \$74,500.

Background:

In accordance with Chapter III, Section 11 of the Town Charter: “*The Town Council **shall annually** designate an independent public accountant or firm of independent public accountants to audit the books and accounts of the Town in accordance with the provisions of the General Statutes*”.

In accordance CGS 7-396 and 4-232 the Office of Management and Policy (OPM) must be notified of the Municipalities Appointed Auditor 30 days (May 31st) before the end of the Fiscal Year.

Per the attached results of RFP #2022-09 (Auditing Services), CliftonLarsonAllen LLP was the sole bidder. The bid is for auditing services for FY 2022 and FY 2023 with two one-year options subject to satisfactory negotiation of terms.

With the Annual Audit for June 30, 2025 the town will be exercising the second, one-year option.

\$74,500 Breakdown:

General Government: \$25,100
550

Board of Education: \$23,400

WPCA: \$9,800

State Single Audit: \$8,100

Federal Single Audit: \$8,100

TOTAL: \$74,500

Finance Director's Notes:

Mayor Comments/Recommendation:

I support the exercising of the final option with CLA before commencing another RFP.

Meeting Action Detail:



January 13, 2025

Matthew Bonin
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339

Dear Matt:

Thank you for allowing us the opportunity to continue providing services to the Town of Ledyard, CT. Below is a summary of the services and the proposed fee for your organization. If you have any questions about our offerings, please do not hesitate to contact me at 401-272-5600 or email at Stephen.Gross@claconnect.com.

Your investment

Based on our understanding of your requirements, we propose the following fees:

Professional Services	Proposed Fee
General Town Financial Audit	\$25,100
Water Pollution Control Authority	\$9,800
Board of Education Financial Audit	\$16,700
CSDE Agreed Upon Procedures	\$6,700
Federal Single Audit	\$8,100
State Single Audit	\$8,100
Total	\$74,500

Our fees do not anticipate unusual or unforeseen circumstances. Before the scope of our work is changed for any unanticipated circumstances or events, we will inform you of the change and related change in fee.

CLA has a very open fee philosophy with our clients, and will work with you to establish a mutually acceptable fee arrangement for any future or special project engagements. We reiterate our strong interest in providing you the quality of service and support that will help you achieve your goals. If at any time you have a question concerning our services or fees, please call it to our attention so that we can discuss it.

Sincerely,

CliftonLarsonAllen LLP

Stephen Gross, Principal



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1244

Agenda Date: 1/22/2025

Agenda #: 7.

TAX REFUND

Motion/Request:

MOTION to approve two tax refunds in the combined total amount of \$6,437.03 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.

- Dale & Joanna Waddell \$3,334.74
- Eric Carlson & Mary Peckhamor \$3,102.29

Background:

In accordance with policies established for the Tax Collection Department, refunds to taxpayer exceeding \$2,400 are to be approved by the Town Council.

Finance Director Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

I support the refunds of both double payments.

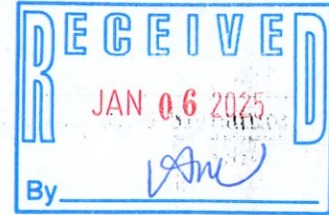
Application for Refund of Taxes Paid

Return to: Ledyard Tax Collector's Office
741 Colonel Ledyard Highway
Ledyard, CT 06339

Amount of Refund

\$3,334.74**Date: January 6, 2025**

Lereta Tax
Attn: Central Refund
901 Corporate Center Dr
Pomona, CA 91768

**PLEASE READ, SIGN, AND DATE BELOW:**

I am entitled to this refund because I have made the payments from funds under my control, and no other party will be requesting this refund.

I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

I hereby apply for a refund of taxes paid in accordance with Conn. Gen Stat. 12/129.

✓ *[Signature]* - LERETA-CUSTOMER REPT.
Signature of Applicant/Agent
(Title of agent, where applicable)

Tax Collector's Signature

✓ 1-6-2025
Date Signed

Date

Do Not Write Below This Box -- Office Use OnlyDate of Payment: 12/31/2024Grand List Year: 2023Grand List Number: 83500Payment Type: Check
☒ Received by mail/email
Tax Type: MV PP RE SMVReason: Double Jan 2025 installmentProperty Owner: Dale & Joanna WaddellProperty Location: 19 Michael Ln
☐ Hand delivered in the office
ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Ledyard Town Council, held on the _____ day of _____, 2025, it was voted to refund property taxes amounting to \$ _____ to _____.

S. Naomi Rodriguez

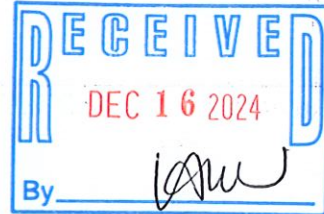
Application for Refund of Taxes Paid

Return to: Ledyard Tax Collector's Office
741 Colonel Ledyard Highway
Ledyard, CT 06339

Amount of Refund
\$3,102.29

Date: October 9, 2024

Corelogic Centralized Refunds
P O Box 9202
Coppell, TX 75019-9760



PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I have made the payments from funds under my control, and no other party will be requesting this refund.

Please provide payment information to validate the request for refund.

I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

I hereby apply for a refund of taxes paid in accordance with Conn. Gen Sate. 12/129.

✓ Tricia Carley
Signature of Applicant/Agent
(Title of agent, where applicable)

Tax Collector's Signature

✓ 12/16/2024
Date Signed

Date

Do Not Write Below This Box -- Office Use Only

Date of Payment: 1/1/2022
Grand List Year: 2020
Grand List Number: 143490
Payment Type: Check
X Received by mail/email

Tax Type: MV PP RE SMV
Reason: Double payment for Jan 2022 installment
Property Owner: Eric Carlson & May Peckham
Property Location: 68 Vinegar Hill Rd
Hand delivered in the office

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Ledyard Town Council, held on the _____ day of _____, 2024, it was voted to refund property taxes amounting to \$ _____ to _____.

S. Naomi Rodriguez